

City of Portage
Municipal Services and Utilities Committee Meeting
(This meeting will constitute a meeting of the Legislative and Regulatory
Committee as a quorum of members will be present; but no business of that
committee will be taken up.)
Thursday, May 3, 2012 6:30 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room One
Minutes

Members: Jeff Garetson, Chairperson; Carol Hamre, Doug Klapper, Frank Miller, Michael G. Oszman

Others Present: Bob Redelings, Scott Maass, Tim Raimer, Kory Anderson, Bill Tierney, Marianne Hanson, Gil Meisgeier, Rita Maass, Craig Sauer

1. **Roll Call**
All present
2. **Approval of meeting minutes from previous meeting**
Motion by Oszman to approve second by Klapper. Passed on roll call 5-0.
3. **Election of a Vice Chairperson**
Klapper nominated Oszman second by Miller. Passed on roll call 5-0
4. **Election of a recording secretary**
Klapper nominated Hamre second by Miller, Hamre nominated Klapper, died lack of second. Hamre nominated by call of roll. Passed 4-1 Hamre voting no.
5. **Discussion on day and time of meetings**
Dates to stay the same times will change to 6 pm.
6. **Update on mosquito policy**
Dir Redelings notified that brochures we be available at City Hall and on the website also will ask if Bill Welsh can air the presentation giving by Pellitri.
7. **Discussion and possible action on requests for in-kind services**
 - A. **Wavier of fee for street closure permit for Portage Area Chamber of Commerce for MDA Freedom Ride**
A discussion about location of banners was brought up. The committee asked Tim Raimer to look at locations of banners and give recommendations on locations. Motion by Ozsman second by Klapper to approve. Passed on call of roll 5-0
 - B. **Canal Days Encampment**
Motion Ozsman second Klapper to approve passed on call of roll. 5-0
8. **Discussion and possible action on storm water management at New Pinery Road and Collins St. (Richard Minnema) and Jefferson Street.**
Collins St is still waiting for School board approval, they will meet on May 14,

no other updates.... Jefferson St , FEMA denied grant application for financial aid, however COE approved the use of smart ditch or some other device equivalent to. Which estimate cost of 90k. Motion by Oszman second by Klapper, for Dir Redelings to pursue purchase or gain easement of land just east of Hamilton St. (Councilmen Klapper wanted to remind residents not to blow grass clippings and leave into city streets, this can cause drainage issues.)

9. Discussion and possible action on trees replacement plan for 100 blocks of east and west Cook Street

Tim Raimer will do a walk through to look at locations and find out what type of vaults will be needed. Tim will come up with a plan for June meeting.

10. Discussion and possible action on Conant Street parking structure

Dir Redelings gave update that after study was completed shows that the costs of repairs would be 250k - 300k. No action was taken do that was just completed and Dir Redelings had not had a chance to review entire study. Dir Redelings will provide a copy of the study to full council.

11. Discussion and possible action on change order for Silver Lake Beach Bathhouse

Dir. Redelings reports that the original foundation is not sufficient and will require removal. A change order of \$8405 will be needed instead of putting it out for bid since the project is already close to being 5 weeks behind. Motion by Oszman second by Miller to approve change order. Passed on call of roll 5-0.

12. Discussion on splash pad project

Service clubs report they have raised \$62k, however there has not been a land transfer with the school district which has slowed down fund raising.

13. Discussion on skate park project

There is money in the budget but there has not been a whole lot of interest from community. Oszman suggests that if the pad was there it may spark more interest from the community.

14. Discussion on vehicle replacement for one ton pickup and dump truck

Trucks are in the budget and are spec out soon to go out for bids.

15. Updates on street and park projects

Dir Redelings gave reports on capital projects along with a schedule.

16. Discussion and possible action on West Howard Street Sanitary Sewer Replacement Project

There is a chronic sewer back up on West Howard St., immediately east of Lock St. The 2012 Underground Utility Project includes replacement of the 6" sewer on W. Howard St. from Lock St. to MacFarlane Rd. This requires adding 80 ft to the project. Motion by Oszman second by Klapper to approve the change of the project. Passed on call of roll 5-0.

17. Adjournment

Motion to adjourn by Ozsman second by Miller. Passed 5-0 8:25 pm

Jeff Garetson, Chairperson