

**City of Portage**  
**Legislative & Regulatory Committee Meeting**  
**(This meeting will constitute a meeting of the Municipal Services and**  
**Utilities Committee as a quorum of members will be present; but no**  
**business of that committee will be taken up.)**  
**Tuesday, October 30, 2012, 6:15 p.m.**  
**City Municipal Building, 115 West Pleasant Street**  
**Conference Room One**  
**Agenda**

Members: Michael G. Oszman, Chairperson; Carolyn Hamre, Martin Havlovic,  
Rita A. Maass, Frank Miller

1. Roll call
2. Approval of minutes from previous meeting
3. Discussion and possible action on Class B Combination License for Sherry Lee Schehr, 1207 Dunn St. (The Caboose BBQ Company)
4. Discussion and possible action regarding parking on Portage Road
5. Adjournment

Michael G. Oszman, Chairperson

**City of Portage**  
**Legislative & Regulatory Committee Meeting**  
**(This meeting will constitute a meeting of the Municipal Services and Utilities**  
**Committee as a quorum of members will be present; but no business of that**  
**committee will be taken up.)**  
**Thursday, September 20, 2012, 6:30 p.m.**  
**City Municipal Building, 115 West Pleasant Street**  
**Conference Room One**

**Members: Michael G. Oszman, Chairperson; Carolyn Hamre, Martin Havlovic, Rita A. Maass, Frank Miller**

**1. Roll call**

The meeting was called to order at 6:30 P M. All committee members were present. Others in attendance: Huan Qing Peng, Mark Hahn, Jesse Spankowski, and Ken Manthey

**2. Approval of minutes from previous meeting**

Motion by Maass and seconded by Hamre to approve the minutes of the previous meeting as printed. Carried on a 3-0 vote with Miller and Havlovic abstaining, because they were not at the previous meeting.

**3. Discussion and possible action on ordinance requiring secondhand dealers and pawnbrokers to file reports electronically**

Motion by Havlovic and seconded by Maass to approve ordinance requiring secondhand dealers and pawnbrokers to file reports electronically. The ordinance didn't have a number applied to it at the time of the meeting. The ordinance was changed under part 4 Holding Period part B from 10 days to 21 days after the date of purchase or receipt of any secondhand article. Also in section C 15 days was changed to 21 days after the date of purchase or receipt of any second hand jewelry.

**4. Discussion and possible action on ordinance allowing chickens in the city**

Motion by Miller seconded by Maass to take this to the Council meeting of September 27<sup>th</sup> for preliminary approval or disapproval of drafting an ordinance allowing chickens in the city. If the Council votes no the issue is dropped, if the Council votes yes this committee will draft an ordinance allowing chickens in the city and bring it back to the full Council at a later date. Passes on a 5-0 vote.

**5. Discussion and possible action on operator license application MacKenzie L. Barney**

Motion by Maass and seconded by Miller to deny an operator license application to MacKenzie L. Barney, because she had two OWI convictions in the last five years. Passed on a 5-0 call of roll.

**6. Discussion and possible action on Class B Fermented Malt Beverage License and Class C Wine License for Huan Qing Peng, 238 West Cook Street, Cathay Gardens**

Motion by Maass and seconded by Miller to grant a Class B Fermented Malt Beverage License and Class C Wine License for Huan Qing Peng, 238 West Cook Street, Cathay Gardens. Passed on a 5-0 call of roll.

**7. Discussion and possible action on change of agent (Class "A" Fermented Malt Beverage License) for Kwik Trip Inc. Store #653, 1223 East Wisconsin Street, Robert D. Favorite, agent**

Motion by Miller and seconded by Havlovic on change of agent (Class "A" Fermented Malt Beverage License) for Kwik Trip Inc. Store #653, 1223 East Wisconsin Street, to Robert D. Favorite, agent. Passed on a 5-0 call of roll.

**8. Adjournment**

Motion by Hamre and seconded by Havlovic to adjourn. Passed on a 5-0 call of roll. The meeting was adjourned at 7:27 P M.

Frank C. Miller, Secretary

**ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION**

Submit to municipal clerk.

For the license period beginning \_\_\_\_\_ 20 \_\_\_\_\_ ;  
ending \_\_\_\_\_ 20 \_\_\_\_\_

TO THE GOVERNING BODY of the:  Town of }  
 Village of } Portage  
 City of }

County of Columbia Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

Applicant's Wisconsin Seller's Permit Number	
Federal Employer Identification Number (FEIN):	
<b>LICENSE I</b>	
<b>TYPI</b>	
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>666.67</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input checked="" type="checkbox"/> Class B liquor	\$ <u>333.00</u>
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ <u>25.00</u>
<b>TOTAL FEE</b>	\$ <u>1024.67</u>

achment

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Schehr, Sherry Lee

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

	Title	Name	Home Address	Post Office & Zip Code
President/Member		<u>Sherry Schehr</u>	<u>N9085 Cty Rd Cx</u>	<u>Portage 53901</u>
Vice President/Member				
Secretary/Member				
Treasurer/Member				
Agent				
Directors/Managers				

3. Trade Name The Caboose BBR Company Business Phone Number \_\_\_\_\_  
4. Address of Premises 1207 Dunn St. Post Office & Zip Code Portage 53901

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No  
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No  
8. (a) **Corporate/limited liability company applicants only:** Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No  
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

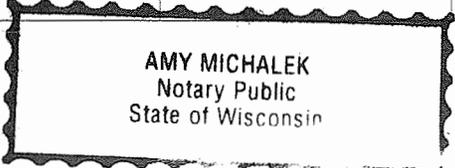
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) \_\_\_\_\_  
10. Legal description (omit if street address is given above): \_\_\_\_\_  
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
(b) If yes, under what name was license issued? TRILINON TRACKSIDE  
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No  
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]  Yes  No  
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**  
this 5<sup>th</sup> day of October, 20 12  
[Signature]  
(Clerk/Notary Public)  
My commission expires March 9, 2015

[Signature: Sherry Schehr] 10/4/12  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
[Signature]  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

<b>TO BE COMPLETED BY CLERK</b>			
Date received and filed with municipal clerk <u>10-5-12</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



2-C121005

Premises Description:

1207 Dunn Street  
Portage WI 53901

Bar Room, Pool Room, Liquor  
closet, walkin, horseshoe pit,  
side of building smoking area,  
& volleyball court

Sherry Schehr  
10-17-12

# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Schehr		Sherry		Lee	
Home Ac	Post Office	City	State	Zip Code	
NC	'dCX	Portage	WI	53901	
Home Ph				Place of Birth	
6	'08			<del>10-15-68</del> Portage, WI	

The above provides the following information a

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for
- \_\_\_\_\_ of \_\_\_\_\_  
(Officer/Director/Member/Manager/Agent) (City or Nonprofit Organization)

which is making application for an alcohol beverage license

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 18 yrs.
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. town of fort winnebago - operators lic-  
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify.  
(Name of Wholesale Licensee or Permittee) (Address By City and County)
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
The wheel	N9091 Cty Rd CX	2010	Current
RJ's Place	cty Rd CX	2008	2010

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 8<sup>th</sup> day of October, 20 12

[Signature]  
(Clerk/Notary Public)

[Signature]  
(Signature of Named Individual)

My commission expires March 01 2015

