

City of Portage
Municipal Services and Utilities Committee Meeting
(This meeting will constitute a meeting of the Legislative and Regulatory
Committee as a quorum of members will be present; but no business of that
committee will be taken up.)
Thursday, November 1, 2012 5:00 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room One
Agenda

Members: Jeff Garetson, Chairperson; Carolyn Hamre, Doug Klapper, Frank Miller,
Michael G. Oszman

1. Roll Call
2. Approval of meeting minutes from previous meeting
3. Discussion and possible action on salt storage facility and presentation by Columbia County Highway Commissioner
4. Discussion and possible action on In-kind services for the Surgeon's Quarters
5. Discussion and Possible Action on pedestrian bridge over canal at Riverwood Apt.
6. Discussion and Possible Action on retention wall at Silver Lake Beach
7. Discussion and possible action on storm water management on New Pinery Road and Collins Street; and Jefferson Street
8. Discussion and possible action on recycling
9. Discussion and possible action on Public Works uniforms
10. Discussion and possible action on stop lights on East Wisconsin Street at Wauona Trail
11. Discussion and possible action on alley paving
12. Discussion and possible action on grandstand repair and storm shelter renovation projects
13. Discussion and possible action on 2013 capital projects
14. Discussion and possible action on east Haertel Street lighting
15. Adjournment

Jeff Garetson, Chairperson

**City of Portage
Municipal Services and Utilities Committee Meeting
Tuesday, October 2, 2012 6:00 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room One
Minutes**

Members: Jeff Garetson, Chairperson; Carolyn Hamre, Doug Klapper, Frank Miller, Michael G. Oszman

Others Present: Director Bob Redelings, Street Supt. Scott Maass, Craig Sauer, PDR, Carmen Griffith, Jennifer Giedd, Rita Jordan, Marilynn Baxter, Mary Howden, Nancy Lech, Michele Abler, Sherry Bornick, Mary Wright

1. Roll Call

All Present

2. Approval of meeting minutes from previous meeting

Motion by Oszman second by Klapper to approve minutes. Passed 5-0

3. Discussion and possible action on In-kind services for the Surgeon's Quarters

We need to get cost on water hook-up and an idea of how much mowing would be required. Scott indicated snow plowing would not take more than a few minutes. We are going to look into other committees helping with costs, possibly tourism or economic development. No action taken.

4. Discussion and Possible Action on location for 2013 Concerts in the Park

Carmen has contacted Dave DuVall about using the VFW grounds as no downtown sites will work. MATC was suggested as another possible site. No action taken.

5. Discussion and Possible Action on credit for sewer for Mary Wright

Mary explained that the leaky faucet was to a garden hose that was in her garden so the 35,000 extra gallons of water did not go down the sewer. Motion by Oszman second by Klapper to give Mary \$100.10 credit for the sewer portion of her bill. Motion passed 5-0

6. Discussion and Possible Action on meeting times

Meetings will be changed to 5:00 on Thursdays for the winter months

7. Discussion and possible action on storm water management on New Pinery Road and Collins Street; and Jefferson Street

Trees on New Pinery should be moved this week. Still working on easement for Jefferson Street. No action taken

8. Discussion and possible action on Conant Street parking structure

Cost of closing the structure will be \$7700. It costs an additional \$5,000 to have electrical operation of the gate. It was stated that if BID wants electrical operation they can pay for it. Motion by Oszman second by Miller to ask Council to find \$7700 to close off the bottom portion of the Conant Street parking structure. Motion passed 4-1 with Klapper voting no.

9. Discussion and possible action on paving Eastridge Drive

There are funds available from borrowing and doing project now will save money. Motion by Oszman second by Miller to recommend to council a change order to add Eastridge Dr and part of the frontage road to the Wisconsin St project. Motion passed 5-0

10. Discussion and possible action on East Wisconsin St. reconstruction

Dir Redelings said we may want to consider changing DeWitt St to one-way from Wisconsin St to Pleasant and only allow parking on one to save approximately \$100,000 on the project. The state is considering putting in a round-about at the Wis. St, DeWitt St intersection. No action taken. Repaving project should be started on October 15th.

11. Discussion and possible action on recycling

Recycling has dropped 15% since garbage carts program started. Dir Redelings will get numbers on changing to a recycle carts program like the garbage carts program. No action taken

12. Discussion and possible action on Public Works uniforms

Except for City Mechanics the employees do not find their uniforms conducive to their work. Supt. Maass indicated the city could save money by giving the employees a stipend for work cloths instead of signing another contract for uniforms and cleaning. No action taken as this is part of the contract and would need to be negotiated.

13. Discussion and possible action on stop lights on East Wisconsin Street at Wauona Trail

There was confusion as to whether we need warrant before doing the street lights on Wisconsin St and Wauona Tr. We need to do the study for \$2100. Motion by Oszman second by Klapper to do the study for \$2100 and if it is more than a 50% chance of approval by DOT then we will go ahead and install conduit during the repaving project. Motion passed 5-0

14. Discussion and possible action on alley paving

We need to get a priority list for alley paving. There was discussion about possibly borrowing money to get more then 2 completed each year. There was also discussion about how we would be determining property owner's share of cost. No action taken

15. Discussion and possible action on grandstand repair and storm shelter renovation projects

The storm shelter grant amendment is not yet completed but should be soon. We will need to re-bid the grandstand repair project next year but should be able to complete both projects by summer. No action taken

16. Discussion and possible action on 2013 capital projects

We should get bids now for vehicle replacement next year. Dir Redelings verified we are completing one side of Airport Rd sidewalk and one side of W Slifer St. No action taken

17. Discussion and possible action on east Haertel Street lighting

It was decided to look into the cost of lighting options that are more energy efficient such as LED and/or Solar.

18. Discussion and possible action on salt storage facility

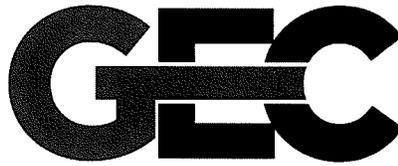
We will continue doing business with the Highway Office for this season but Dir Redelings thinks we need to consider buying and storing our own salt in the future to save money.

19. Adjournment

Motion by Oszman second by Klapper to adjourn. Motion passed 5-0. Meeting adjourned at 8:04pm.

Carolyn Hamre, Secretary

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October 18, 2012

City of Portage
Attn: Bob Redelings
115 W. Pleasant St.
Portage, WI 53901

Re: Portage Pedestrian Bridge
GEC # 0110-1C

Dear Bob:

I was in the area of the pedestrian bridge over the canal this week so I went under and took a look at the rusted members. In the last two and a half years, the framing on the bottom side of this bridge has suffered heavily. Now instead of one member that has fallen out and several members that are heavily rusted, we have approximately eight members including main cross members that are corroded to the point where they have no structural strength remaining. In summary this bridge is becoming unsafe for use.

The good news is that the main structural trusses are still in acceptable condition. Repairing this bridge will involve removing the decking above the problem areas, cutting out the corroded cross members, welding new cross members in their places, and then replacing the deck boards. I estimate the cost to complete this work to be approximately \$10,000. I would be happy to assist you in putting together plans for the repairs.

If you have any questions, please feel free to call.

Sincerely,

GENERAL ENGINEERING COMPANY

A handwritten signature in black ink, appearing to read 'Kent E. Fish', written in a cursive style.

Kent E. Fish
Registered Professional Engineer

KEF/lfg

