

City of Portage
Minutes of Business Improvement District Board of Dir. meeting
Wednesday, November 14, 2012
Municipal Building 115 West Pleasant Street, Conference room 1

Meeting called to order at 7:30 a.m.

- 1. Roll Call: Present:** Peggy Joyce; President; John Krueger, Vice President; Chris Shadel, Steve Polnow, Shane Schmidt, Jim Rusch. New BID Board member Dennis Rupers was introduced and welcomed by all.

Members absent none

Non-Members Present: City Treasurer Jean Mohr, Gil Meisgeier, BID Contractor, Main Street Portage Ex. Dir. /BID Administrator; Mrs. Laurie Krueger, Roger Krechik

- 2. Approval of October 10, 2012 Minutes**

Motion to approve October 10, 2012 minutes. Motion by Schmidt, 2nd by Rusch
Motion carried, all in favor.

- 3. Claims to pay & Financials Report**

Claims were presented by President Joyce. Meisgeier explained Statz invoice for 2006 Polaris ATV repairs.

Schmidt to renew BID fuel credit card with \$500.00.

Motion to approve payment of bills as presented Pres. Joyce. Motion by Schmidt, 2nd by Shadel. Motion carried, all in favor.

Motion to approve Tourism Committee claim as presented upon verification.

Motion by Polnow, 2nd.Schmidt. President Joyce to check into the situation with City.

Financials/Treasurers report was explained in detail by City Treasurer Mohr to the satisfaction of all present. Jean Mohr explained that \$12,837.56 from 2009 had not been credited to BID. Treasurer also stated that the 2012 amount from city was \$9,500.00 and not credited previously but was now. Total credits to BID accounts is \$25,737.56 Motion to accept financials by Schmidt, 2nd Krueger, motion carried. City Treasurer Mohr was thanked by all.

- 4. Discussion and possible action on Board members terms of office**

No action taken as list was not available.

- 5. BID Contractors report.**

Contractor gave report and reported on vandalism and arson in BID.

He is to invite Park & Rec mgr. Tim Raimer to Dec. meeting to discuss video surveillance in Plaza.

Motion to accept Contractor's report. Motion by Shadel, 2nd Polnow. Motion carried, all in favor.

- 6. Discussion and possible action on BID equipment**

Motion to have Carl Statz Case dealer make repairs up to \$700.00 without bumper mount @ \$151.00 and bumper @126.00 on 2006 Polaris ATV. Motion by Polnow, 2nd. Shadel. Motion carried; unanimous.

7. Discussion and possible action on MSP Executive Directors report.

Motion to accept MSP Executive Directors Report Motion by Shadel, 2nd Schmidt Motion carried, all in favor.

8. Discussion and possible action on requests for financial support for 2012 down town events.

Request was made by Mrs. Krueger for \$580.00 for Ladies Night Out in BID/MSP. Motion to approve by Joyce, 2nd Schmidt

MSP President Schmidt stated that the effort was wholly supported and could be better served utilizing MSP assets and stated the events such as this with an organized committee and volunteers are welcomed.

Requests made for financial support were presented for 2013. It was stated that it was previously decided that all 2013 requests would be held off until 2013 after BID financial position was determined

9. Verbal status reports given on several city issues of concern to BID

A. City Budget process status explained by Joyce and Schmidt

B. Conant St.parking facility.

C. Downtown trees

D. Tourism Committee

E. Canal Engineering for continuing project

F. The Flirt/ Image/ Rhyme building action by council

G. Welcome Center

H. Krechik and Schmidt announced a public meeting on proposed Community Center located at the former Woolen Mill site is set for Thursday, December 13th. to be held in the Bidwell Room of the City Library. Attendance BY all was Suggested.

9. Motion to adjourn at 9:29 a.m. by Polnow, 2nd Joyce Motion carried.

All in favor.

prepared by gam

approved by President Joyce