

**City of Portage**  
**Finance/Administration Committee Meeting**  
**(This meeting will constitute a meeting of the Community Development Block Grant**  
**Committee)**  
**Thursday, November 29, 2012, 5:30 p.m.**  
**Municipal Building, Conference room One**  
**Minutes**

Members: Rick Dodd, Chairperson; Kenneth A. Ebnetter, Carolyn Hamre, Marty Havlovic, Doug Klapper

Others Present: Interim Administrator Murphy; Interim Treasurer Mohr; Clerk Moe; Director Redelings; Rita Maass – Alderperson; Frank Miller – Alderperson; Gil Meisgeier – BID, MSP; Jerry Indermark – Mercantile; Destinee Udelhoven – Historic Indian Agency House; Bill Tierney Citizen, Craig Sauer from Portage Daily Register.

**1. Roll Call**

Meeting called to order by Chairperson Dodd at 5:30 p.m.

Present: Dodd, Ebnetter, Hamre, Havlovic, Klapper

Quorum was established and meeting was posted according to Wisconsin State Statutes regarding open meeting law.

**2. Approval of minutes from November 19, 2012 meetings**

Moved by Klapper to approve the minutes of the November 26, 2012 meeting; second by Ebnetter. Motion passed 5-0 on a roll call.

**3. Consideration of 2013 Budget**

Interim Administrator Murphy reviewed some minor changes to the budget: transferring \$3,625 and related FICA \$277 from Police Admin to Police Patrol related to part-time personnel; transfer \$1,240 from 100-20-5345-340 along with \$1,500 from 100-20-53315-340 and \$1,500 from 100-20-56910-294 for a total of \$5,240 to 100-20-53450-359 added to the \$2,910 budgeted in the 359 account for a total of \$7,150 for securing the Municipal Service Underground Parking Structure.

Interim Administrator Murphy then moved on to the Capital Budget which he informed the Committee that the most recent construction costs for the Welcome Center are nearing \$500K. Chairperson Dodd stated that the Committee would have to reconsider the project if the costs go over the \$400K.

The Committee reviewed the remainder of the budget and discussed the Levy. There was a motion by Klapper to move the 2013 budget on to Council with the changes brought forth earlier and a Levy in the amount of \$4,756,093, second by Dodd. Motion passed 5-0 on call of roll.

**4. Adjournment**

Moved by Klapper to adjourn; second by Hamre. Motion passed 5-0 on a roll call vote.  
Chairperson Dodd adjourned meeting at 6:20 p.m.

Jean Mohr  
Interim City Treasurer