

**City of Portage  
Human Resources Committee Meeting  
Tuesday, January 15, 2013, 5:00 p.m.  
Municipal Building, Conference Room One**

Members Present: Kenneth H. Jahn, Chairperson, Jeff Garetson, Doug Klapper,  
Michael G. Oszman

Excused: Kenneth Ebnetter and Rick Dodd

Also present: Stephen Hintz (PAA)

**1. Roll call**

The meeting was called to order at 5:00 p.m. by Mayor Jahn.

**2. Approval of minutes from previous meeting**

Motion by Oszman, second by Klapper to approve the minutes of the January 10, 2013 meeting. Motion carried unanimously on call of roll.

**3. Closed session**

The committee will go into closed session pursuant to Wisconsin State Statutes 19.85(1)(c) for the City Administrator recruitment and selection process. Motion by Oszman, second by Garetson to go into closed session. Motion carried unanimously on call of roll at 5:03.

**4. Adjournment**

Motion by Oszman, second by Klapper to adjourn. Motion carried unanimously on call of roll at 5:52 p.m.

Minutes prepared by Ken Jahn-Mayor (City of Portage)