

**Portage Public Library**  
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LIBRARY BOARD MEETING Minutes  
May 14, 2013

Meeting called to order 12:05

Present: Davis, Tamboli, McLeish, Poches, Varvil-Weld, Vehring, Voigt

Excused: Gregory

Visitor: Mayor Bill Tierney

- 1) Motion to approve April 9 regular meeting minutes and April 23 special meeting minutes. (AT/CP)
- 2) Financial Reports:
  - a) Motion to approve April 2013 Municipal funds claims and Library restricted funds claims for payment as presented. (AT/EV)
- 3) Director's Report: Shannon Schultz
  - a) City financing of the remainder of the construction project is complete.
  - b) Construction timeline is on target.
  - c) Two new circulation clerks have been hired.
- 4) Business:
  - a) Sunday, June 23 is the Portage Library Foundation Golf Outing. Library Board members will sponsor one of the holes.
  - b) Motion to approve a keyless entry system for the Library as presented. The cost of equipment and installation will be \$8,014.19 plus \$5.00 each for the 15 cards needed. (AT/KV)
  - c) Technology options for the Library were discussed. More information will be presented at the June meeting.
- 5) Mayor Bill Tierney expressed his appreciation for the Library Board members' community service.
- 6) Meeting adjourned 1:00. (AT/EM)

Richard Davis – President  
Addie Tamboli – Vice President  
Eleanor McLeish – Secretary  
Charles Poches – School Superintendent  
Dr. David Gregory  
Dr. Douglas Varvil-Weld  
Klay Vehring  
Eleanor Voigt