

**City of Portage
Cable TV Commission Meeting
Tuesday, July 16, 7:00 P.M.
Municipal Building, Conference Room One**

Members: William P. Welsh, Chairperson; Kenneth Ebnetter, Rita Maass, Michael Oszman,
Jeremy Rusch

1. Roll Call

Called to order at 7:00 P.M. Jeremy Rusch absent

2. Approve minutes of previous meeting.

Maass moved to approve minutes from previous meeting, second by Ebnetter. Motion passed 4-0.

3. Election of secretary

No action taken, because not all members present. Chair appointed Maass take minutes for this meeting.

4. Discussion and possible action on expenditures for 2013

Two bids were reviewed and discussion took place regarding a digital sign system for the front lobby as well as for signage outside of the Council Chambers and Conference rooms one and two. Oszman moved to recommend contacting Fearing's to install digital sign system in the main entrance for the amount of \$4587.78, second by Maass. Motion passed 4-0.

5. Preliminary discussion of 2014 budget

The chair presented the commission with a preliminary budget for 2014. Discussion took place, suggestions made to consider creating an equipment replacement fund for Cable TV. The current equipment needs to be replaced/upgraded within the next 5 years. As well as hiring a part time employee.

6. Adjournment

Maass motion to adjourn at 8:00 P.M., second by Oszman. Motion passed 4-0.

Respectfully submitted,

Rita A. Maass