

**City of Portage Common Council Meeting
Council Chambers of City Municipal Building
115 West Pleasant Street, Portage, WI
Public Hearing – 6:50 p.m.
Regular Meeting – 7:00 p.m. (Immediately Following Public Hearing)
December 12, 2013
Amended Agenda**

Public Hearing – 6:50 p.m.

Consider the authorization and approval of the issuance by Public Finance Authority of its Multifamily Housing Revenue Bonds (WHPC-Southern Bond Pool) in one or more series, in an aggregate principal amount not to exceed \$36,000,000.

Regular Meeting – 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Minutes of Previous Meeting
6. Presentation from Keith Klafke – supervisory training
7. Introduction of Manager of Parks and Recreation – Dan Kremer
8. Consent Agenda
 - A. Reports of Sub-Committees, Boards, and Commissions
 1. Tourism Promotion Committee, November 5, 2013
 2. Historic Preservation Commission, November 19, 2013
 3. Business Improvement District Board of Directors, December 4, 2013
 - B. License Applications
 1. Taxi Cab Operator
9. Committee Reports
 - A. Legislative and Regulatory Committee, November 21, 2013
 1. Consideration of recommendation for approval of change of agent (Class B Combination License) for Knights of Columbus Dr. C.W. Henney Council #1637, 918 Silver Lake Drive, Darrell Parker, agent

- B. Municipal Services and Utilities Committee, December 5, 2013
 - C. Finance/Administration Committee, December 9, 2013
 - 1. Consideration of recommendation for approval of claims
 - 2. Consideration of recommendation for pre-approval of payment of year-end claims
 - 3. Consideration of recommendation for award of bid for Solid Waste Collection/Disposal
 - 4. Consideration of recommendation to encumber specified 2013 funds
 - 5. Consideration of recommendation for insurance claim for damage from Mallory Walters, 708 West Pleasant Street
 - 6. Consideration of recommendation on Agreement for the Establishment and Operation of the Wisconsin River Municipal Discharger Group
10. Old Business
- A. Consideration of recommendation for water/sewer bill adjustment for James Shlimovitz
 - B. Consideration of approval of 2014 Tourism Budget
 - C. Ordinances
 - 1. Ordinance No. 13-013 relative to Veteran's Memorial Field and Silver Lake Regulations
11. New Business
- A. Ordinances
 - 1. Ordinance No. 13-020 relative to Child Safety Zones
 - 2. Ordinance No. 13-021 relative to Barking Dogs or Crying Cats
 - B. Resolutions
 - 1. Resolution No. 13-038 relative to Approving the Issuance by the Public Finance Authority of Bonds on Behalf of WHPC-Southern Bond Pool I, LLC
 - 2. Resolution No. 13-039 relative to Municipal Court Bond Schedule
 - C. Resignation from Business Improvement District Board of Directors – James Rusch
 - D. Consideration of approval of Secondhand Article Dealer Licenses
 - 1. Jon M. Krueger – This, That & Everything, 318 DeWitt Street

2. Amanda G. Stalker – Hidden Treasures, 111 East Haertel Street
 3. Mary A. Bodien – Good Times, 305 DeWitt Street
 4. Game Stop, Inc. – Game Stop #6913, 2830 New Pinery Road
- E. Consideration of approval of Election Boards for 2014 – 2015
- F. Consideration of approval of Bylaws for the Business Improvement District
- G. Consideration of recommendation for appointments to Business Improvement District Board of Directors
- H. Mayor's Comments
1. Portage Pride – Joanne Genrich and Carol Ziemke
 2. Taxes
 3. Holiday Train follow up
- I. City Administrator's Report
1. Portage Enterprise Center Update
12. Adjournment

Amended 12/9/13, 2:28pm

Common Council Public Hearing
City of Portage

Council Chambers
City Municipal Building

November 14, 2013
6:40 p.m.

Consider a time change for the speed restrictions on Silver Lake

Mayor Tierney called the Public Hearing to order at 6:40 p.m.

Present: Ald. Dodd, Hamre, Klapper, Maass, Oszman, Havlovic, Miller,
Garetson

Excused: Ald. Ebnetter

Also Present: Mayor Tierney, City Clerk Moe, City Administrator Murphy, City
Attorney Spankowski

Media Present: Craig Sauer from Portage Daily Register, Bill Welsh from Cable
TV

Clerk Moe read the Notice of Public Hearing and stated that the notice has been
published according to law.

Mayor Tierney asked three times is anyone present wished to speak for or
against the change for speed restrictions on Silver Lake.

No one present wished to speak for or against the change for speed restrictions
on Silver Lake; so Mayor Tierney declared the Public Hearing closed at 6:42 p.m.

Marie A. Moe, WCPC, MMC
City Clerk

Common Council Public Hearing
City of Portage

Council Chambers
City Municipal Building

November 14, 2013
6:50 p.m.

Consider the discontinuance of that portion of Brady Street lying North of Townsend Street and South of East Mullett Street in the City of Portage, Columbia County, Wisconsin

Mayor Tierney called the Public Hearing to order at 6:50 p.m.

Present: Ald. Dodd, Hamre, Klapper, Maass, Oszman, Havlovic, Miller, Garetson

Excused: Ald. Ebneter

Also Present: Mayor Tierney, City Clerk Moe, City Administrator Murphy, City Attorney Spankowski

Media Present: Craig Sauer from Portage Daily Register, Bill Welsh from Cable TV

Clerk Moe read the Notice of Public Hearing and stated that the notice has been published according to law and Affidavits of Delivery are on file.

Mayor Tierney asked for the first time if anyone present wished to speak for or against the discontinuance.

Don Weideman, plant manager for AMPI, located at 301 Brook Street, explained that their business is continuing to expand and grow. The plan is to take the oldest portion of the building down and rebuild that portion, which would require the discontinuance of the portion of Brady Street not previously discontinued.

Mayor Tierney asked for the second time and then the third time if anyone present wished to speak for or against the discontinuance.

No one else present wished to speak for or against the discontinuance; so Mayor Tierney declared the Public Hearing closed at 6:55 p.m.

Marie A. Moe, WCPC, MMC
City Clerk

Common Council Public Hearing
City of Portage

Council Chambers
City Municipal Building

November 26, 2013
7:00 p.m.

Public Hearing relative to 2014 Budget

Mayor Tierney called the Public Hearing to order at 7:00 p.m.

Present: Ald. Dodd, Ebnetter, Garetson, Hamre, Klapper, Maass, Miller

Excused: Ald. Havlovic, Oszman

Also Present: Mayor Tierney, City Clerk Moe, City Administrator Murphy, City Attorney Spankowski, Finance Director Mohr, Fire Chief Simonson, Assistant Police Chief O'Neill

Media Present: Craig Sauer from Portage Daily Register, Bill Welsh from Cable TV

City Clerk Moe stated that the Notice of Public Hearing had been published according to law.

A presentation on the proposed budget was given by City Administrator Murphy and Finance Director Mohr.

Mayor Tierney asked three times if anyone present wished to speak for or against the budget.

No one present wished to speak for or against the budget, so Mayor Tierney declared the Public Hearing closed at 7:30 p.m.

Marie A. Moe, WCPC, MMC
City Clerk

Common Council Proceedings
City of Portage

Regular Meeting
Council Chambers
City Municipal Building

November 26, 2013
7:00 p.m.

1. Call to Order

Mayor Tierney called the meeting to order at 7:30 p.m.

2. Roll Call

Present: Ald. Dodd, Ebnetter, Garetson, Hamre, Klapper, Maass, Miller

Excused: Ald. Havlovic, Oszman

Also Present: Mayor Tierney, City Clerk Moe, City Administrator Murphy, City Attorney Spankowski, Finance Director Mohr, Fire Chief Simonson, Assistant Police Chief O'Neill

Media Present: Craig Sauer from Portage Daily Register, Bill Welsh from Cable TV

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda

Deletion: Legislative and Regulatory Committee meeting of November 21, 2013

Resolution No. 13-037 relative to Adjustment for Previous Year's Unused Levy in Accordance with Sec. 66.0602(3)(f)2, Wis. Stats. will be taken up prior to Resolution No. 13-034 relative to Adopting 2014 Budget and Tax Levy.

5. Minutes of Previous Meeting

Motion by Klapper, second by Dodd, to approve the minutes of the November 14, 2013 Common Council meeting. Motion carried unanimously on call of roll.

6. Consent Agenda

Reports of Sub-Committees, Boards, and Commissions

Library Board meeting of November 12, 2013

Business Improvement District Board of Directors meeting of November 13, 2013

Police and Fire Commission meeting of November 13, 2013

Motion by Dodd, second by Klapper to accept the reports on the consent agenda. Motion carried unanimously on call of roll.

License Applications

Operator license applications for period ending June 30, 2014 for Jessica L. Achterberg, Christopher Boutin, Tracy L. Brunsluk, Kaitlin Burkhardt, Jay S. Jackson, Donna M Kral.

Motion by Miller, second by Dodd to approve the license applications as presented. Motion carried unanimously on call of roll.

7. Committee Reports

Community Development Block Grant and Finance/Administration

Committee meeting of November 11, 2013

Motion by Dodd, second by Maass to approve Community Development Block Grant Fund Loans #15, #20, #22. Motion carried unanimously on call of roll.

Motion by Dodd, second by Garetson to deny the insurance claim from Dustin Cooper. Motion carried unanimously on call of roll.

Motion by Dodd second by Maass to deny the insurance claim from Joseph Pocheco. Motion carried unanimously on call of roll.

Motion by Dodd second by Maass to approve the Contract for Wisconsin Hazardous Materials Response System Services. Motion carried unanimously on call of roll.

Motion by Dodd, second by Miller to approve the Agreement with Bank of Wisconsin Dells for Property Tax Collection. Motion carried unanimously on call of roll.

Plan Commission meeting of November 18, 2013

Human Resources Committee meeting of November 19, 2013

Motion by Dodd, second by Hamre to approve the 2014 – 2015 contract with WPPA. Motion carried unanimously on call of roll.

Motion by Dodd, second by Garetson to approve a bonus of \$1,200.00 for Leslie Hawkinson. Motion carried unanimously on call of roll.

Motion by Dodd, second by Hamre to approve the appointment of Steve Sobiek as Director of Business Development and Planning pursuant to the terms outlined in a memo from City Administrator Murphy dated November 18, 2013 with a start date of January 9, 2014. Ald. Garetson stated he will

be voting against this motion as he was in favor of hiring a firm, not creating a position. Motion carried 5 to 2 on call of roll with Garetson and Maass voting no.

8. Old Business

Ordinances

Ordinance No. 13-019 relative to Joint Municipal Court received its third reading. Motion by Miller, second by Dodd to pass Ordinance No. 13-019 relative to Joint Municipal Court. Motion carried unanimously on call of roll.

Consider approval of Agreement Between the City of Portage and the Village of Endeavor for the Operation of the Joint Municipal Court

Motion by Maass, second by Dodd to approve the Agreement Between the City of Portage and the Village of Endeavor for the Operation of the Joint Municipal Court. Motion carried unanimously on call of roll.

Consideration of water/sewer bill adjustment for Thomas Beaver

Motion by Garetson, second by Hamre to approve a sewer credit in the amount of \$24.12 for Thomas Beaver at 306 Volk Street. Motion carried 5 to 2 on call of roll with Garetson and Maass voting no.

Consideration of water/sewer bill adjustment for Quemal Alimi

Motion by Garetson, second by Klapper to approve a sewer credit in the amount of \$1,268.24 for Quemal Alimi at 1151 East Wisconsin Street. Motion carried 6 to 1 on call of roll with Maass voting no.

9. New Business

Resolutions

Resolution No. 13-037 relative to Adjustment for Previous Year's Unused Levy in Accordance with Sec. 66.0602(3)(f)2, Wis. Stats. was read and adopted unanimously on motion by Dodd, second by Klapper and call of roll.

Resolution No. 13-034 relative to Adopting 2014 Budget and Tax Levy was read and adopted unanimously on motion by Dodd, second by Maass and call of roll.

Resolution No. 13-035 relative to Fee Schedule was read and adopted unanimously on motion by Miller, second by Klapper and call of roll.

Resolution No. 13-036 relative to Discontinuance of Public Alley Located North of Center Street in the City of Portage, Columbia County, Wisconsin was read and adopted unanimously on motion by Miller, second by Dodd and call of roll.

Consideration of Approval of Intergovernmental Cooperation Agreement for Swimming Pool with Portage Community School District

Motion by Maass, second by Klapper, to approve the Intergovernmental Cooperation Agreement for Swimming Pool with Portage Community School District. Motion carried unanimously on call of roll.

Resignation from Historic Preservation Commission – Kyle Dumbleton

Motion by Klapper, second by Maass to accept the resignation of Kyle Dumbleton from the Historic Preservation Commission. Motion carried unanimously on call of roll.

Mayor's Comments

Aldermanic districts up for election next year are 1, 2, 5, 7, 9.

The Holiday Train will be in town December 5th at 1:15 p.m.

The Holiday Parade is on November 29th at 6:00 p.m.

Unless a need arises, the only Council meeting in December will be December 12th.

City Administrator's Report

The sidewalk project is scheduled to be complete the first part of next week.

An auction of surplus items was held November 15th, netting \$15,682.00.

Closed Session

Motion by Dodd, second by Klapper to go into closed session pursuant to Wisconsin State Statutes 19.85(1)(e) to discuss the potential sale of city owned properties. Motion carried unanimously on call of roll at 8:14 p.m.

10. Adjournment

Motion by Maass, second by Dodd, to adjourn. Motion carried unanimously on call of roll at 8:40 p.m.

Marie A. Moe, WCPC, MMC
City Clerk

**City of Portage
Tourism Promotion Committee Meeting
November 5, 2013
City Municipal Building, 115 West Pleasant Street
Conference Room One**

Members Present: Marty Havlovic, Dawn Schneller, Beth Woyt

Members Excused: Rick Dodd, Carol LaVigne

Members Not Present: Andy Murphy

There was not a quorum of members present to conduct a meeting; so the meeting was cancelled.

**City of Portage
Historic Preservation Commission
Tuesday, November 19, 2013, 6:00 p.m.
Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Members Present: Doug Klapper, Chairperson; Marlena Cavanaugh, Kristin Droste, Erin Foley

Members Excused: Wade Udelhoven

Members Absent: Todd Bennett

Guests Present: Bill Wade (Cable TV), Carolyn Hamre

1. Roll call

Klapper called the meeting to order at 6:02 pm. Because Kyle Dumbleton has submitted his resignation, and Rob Nurey has not taken his oath of office, the Commission has vacancies to fill. Commission members were requested to submit names of any people who might be interested in joining.

2. Approval of previous meeting minutes

Miller-Lamb moved that the minutes be approved. Cavanaugh seconded the motion, which passed unanimously by voice vote.

3. Discussion and possible action on remaining 2013 funds

Klapper introduced Carolyn Hamre, Alderperson for the 7th District. Hamre would like the city to produce a paper newsletter for the city of Portage, an item that would be mailed to residents with information about city events and schedules. Although there is a digital newsletter on the Portage website, Hamre is concerned many residents do not have Internet access at their homes. Klapper suggested that extra HPC funds might go towards producing this newsletter.

A general discussion followed concerning the cost of obtaining a mailing list and printing such a document. Hamre suggested the city of Baraboo's newsletter be a model for the Portage newsletter. Paid advertising was suggested as a way to help fund the newsletter. Hamre will approach other city agencies and departments, as well as the Chamber of Commerce for help in funding. Hamre left the meeting.

Discussion continued on how HPC funds could be encumbered for spending in 2014 for this project. Droste commented that this newsletter would be a good way to further the HPC mission through increased advertising, especially for Preservation Month. Miller-Lamb suggested that the delay in spending the 2013 money is justifiable due to the late start on 2013 Preservation Month event planning. Klapper added that this was due in part to the turnover of HPC members. Miller-Lamb moved to encumber unused 2013 funds for the purpose of creating marketing and educational materials with a preservation focus, including, but not limited to, the creation of postcards and newsletters, the purchase of mailing lists, printing of

publications, and mailing costs. Cavanaugh seconded the motion, which passed unanimously by voice vote. Foley commented that, while she supports the creation of such a newsletter, she does not believe the HPC should be the major funding source.

4. Discussion and possible action on Municipal Register

Miller-Lamb distributed a completed nomination form to add the Grandstand at the Columbia County Fairgrounds to the Municipal Register. She noted that the Fairgrounds has been a center of agricultural and commercial activity for the county back to 1851. The Grandstand building is significant both as part of the long history of the Fairgrounds and as a Works Progress Administration project, noting it was built in 1935. Miller-Lamb moved that a public hearing be held to place the Grandstand at the Columbia County Fairgrounds on the Municipal Register. Klapper seconded the motion, which passed unanimously by voice vote. A brief discussion followed concerning potential Municipal Register sites.

5. Discussion and possible action on Historic Preservation Month Activities

Joe DeRose suggested possible Preservation Month talk topics and activities. A venue for such a talk was discussed—the Portage Historical Society is a valuable partner for such activities, but the Museum at the Portage has limited space for an audience. Other locations were discussed including the Performing Arts Center and the Portage Library.

Klapper noted that the HPC needs to change the date of its April 2014 meeting due to a conflict with Portage City activities. April 9 and April 2 were suggested as possible dates. Klapper will research openings and conflicts, then get back to the committee with a firm date.

Discussion returned to Preservation Month activities. Miller Lamb suggested a series of events through the month of May, proposing the architectural scavenger Hunt, an Open House, and a talk by Joe De Rose as three good events. Droste mentioned the Tour of Homes, formerly held in December, might be a great addition to Preservation month; the event was well attended but winter weather sometimes made it difficult to host. Instead of homes, Droste thought a tour of churches might be a good focus for the event, noting the beauty of the interiors. Droste and Cavanaugh will approach Downtown Portage, Inc., as a possible partner for the event. Mother's Day and Best Fest were noted as dates to work around. Klapper encouraged HPC members to consider ideas for Preservation Month activities and be ready to discuss them at the December HPC meeting.

6. Discussion and possible action on parking lot names

Klapper is searching for the minutes of the HPC prior to November 2010 in order to track down the work done on naming the parking lots. Miller-Lamb will check her records for these.

7. Discussion and possible action on historic preservation books and booklets

Klapper has not been able to follow through on this project yet.

8. Discussion and possible action on 2014 projects

Klapper is looking into grants for potential HPC projects. The Wisconsin Historical Society has money available for updating the architectural work done by Joyce McKay. It is recommended that these studies be updated every 10 or 15 years, and McKay's book was published in 1993.

Klapper requested HPC member help in this project. As an example, he mentioned a list of neighborhoods eligible for historic designations from a 2006 Certified Local Government application; no work has been done on this. Miller-Lamb suggested that members should also prepare nomination forms, perhaps one each year. Much of the information that is needed is contained in the McKay book and online. She emphasized that the Municipal Register is a core mission for the HPC.

9. Adjournment

Chair Klapper adjourned the meeting at 7:27 pm.

Respectfully submitted,
Erin Foley
Secretary

**City of Portage
Business Improvement District Board of Directors
Wednesday, December 04, 2013, 7:30 a.m.
City Municipal Building, 115 West Pleasant St.
Conference Room One
Minutes**

Board Members: President- Peggy Joyce, Treasurer-Dennis Rupers, Steve Polnow, Jim Rusch, Shane Schmidt, Chris Shadel

Also present: Mayor Bill Tierney, BID Contractor, Gil Meisgeier, Marty Craig, Scott Davis & Susan Weyh.

1. Meeting Came to Order at 7:33am under the direction of President, Peggy Joyce.
 - a. Roll Call: All present except for Director, VP- John Krueger

2. **Motion to approve minutes for November 13, 2013 meeting by Schmidt. 2nd by Rusch. Motion passed with all in favor.**

3. Discussion and possible action on treasurer's report
 - a. Treasurer Rupers presented the Claims to Pay Voucher list for December, 2013.
 - i. \$3202.97 to pay
 - ii. **Motion to approve December 2013 Claims to pay by Schmidt, 2nd by Rusch. Motion passed with all in favor.**
 - b. Treasurer Rupers stated that there were no November, 2013 Financials to present due to the City not having all of their accounts closed this early in the month.
 - i. No action taken for November, 2013 Financials.

4. Discussion and possible action on BID Bylaws.
 - a. Director Rupers presented to the Board the BID By-Laws Change to add BID's authority to enter into contracts and to state that the President must preside over the annual BID orientation meeting each January. (Addendums attached)
 - i. **Motion to approve BID By-Laws change within Board Composition & Responsibilities to add BID's authority to enter into contracts and to define that at least 5 members must be owner/leasing occupants, and to state within Duties of Officers that the President must preside over the annual orientation meeting each January by Shadel, 2nd by Schmidt. Motion passed with all in favor.**
 - b. Director Rupers presented to the Board the finalized revision of By-Laws for Portage BID Board approval & Council Approval, dated 11/27/13. (Addendum Attached)
 - i. **Motion to approve the finalized revision of By-Laws for the City of Portage Business Improvement District, dated 11/27/13, by Schmidt, 2nd by Shadel. Motion passed with all in favor.**

5. Discussion and possible action on BID contractor's report.
 - a. Gil Meisgeier, presenting the November, 2013 BID Contractor's report.
 - i. **Motion to accept BID contractor's October report by Shadel, 2nd by Polnow. Motion passed with all in favor.**

Director, VP – John Krueger arrived at 8:18am.

6. Discussion and possible action on BID Contractor applications.
 - a. Introduction of Guests: President Joyce welcomed guests who attended the meeting as BID Independent Contractor applicants; current BID Independent Contractor, Gil Meisgeier, Marty Craig, Scott Davis and Susan Weyh.
 - b. President Joyce asked Director Shadel to present the Contractor Committee report regarding their review of those that sent a bid for the BID Independent Contractor position. Shadel presented 5 bids; Marty Craig, Gil Meisgeier, Scott Davis, G. Karl Enterprises and Susan Weyh. Shadel presented each with their bid amount and other notations of interest. Shadel suggested that the Board consider all five applicants for the BID Independent Contractor position.
 - c. Closed ballot was cast by the board whereas 6 votes went for Scott Davis and 1 vote for Marty Craig. (Addendum Attached)
 - i. **Motion was made to accept the annual bid of \$30,000 for the BID Independent Contractor position to Scott Davis of BKO, LLC, pending approval for the ballot process and pending approval by the City Attorney that the BID Contractor position meets IRS law in regards to employee/independent contractor status by Krueger, 2nd by Shadel. Motion passed with all in favor.**
 - d. President Joyce and the Board thanked Gil Meisgeier for his many years of dedicated service. Director Rupers added that a high standard has been set for future contractors to prioritize the City of Portage the way the he has over the years.
 - e. Director Shadel presented letters to the Board that will be mailed out from President Joyce. Letters include, 1.) the written notification of terminating the contract between BID and Gil Meisgeier, along with a thank you for his service, 2.) thank you letters to the candidates submitting an unsuccessful bid, and 3.) a written acceptance letter to BKO, LLC and Scott Davis.
 - f. Discussion ensued regarding the logistics of working with Gil in moving BID equipment to the rental space and with getting the rental space ready for accepting the BID equipment. Rupers suggested offering a \$250 payment to incoming Contractor, Scott Davis to get the rental space ready, organized and coordinate the acceptance of the BID equipment at the new location.
 - i. **Motion was made to allow up to a \$250 expenditure to the Contractor Committee's chosen laborer for rental space prep and the receiving of BID equipment by Schmidt, 2nd by Krueger. Motion passed with all in favor.**
7. Discussion and possible action on new BID Board Member(s) consideration.
 - a. President Joyce presented to the Board previous guest attendee, Myrna Hooper's desire to be a member of the board. The Board received Myrna Hooper's resume at the October, 2013 meeting.
 - i. **Motion was made to accept and present Myrna Hooper as a Portage BID Board Director to the Portage City Common Council, with a 3-year term from 2014 to 2017, by President Joyce, 2nd by Schmidt. Motion passed with all in favor.**
 - ii. **Motion was made to accept and present Chris Shadel as a returning Portage BID Board Director to the Portage City Common Council, with a 3-year term from 2014 to 2017, by President Joyce, 2nd by Krueger. Motion passed with all in favor.**
 - iii. **Motion was made to accept and present John Krueger as a returning Portage BID Board Director to the Portage City Common Council, with a 3-year term from 2014 to 2017, by Schmidt, 2nd by Rupers. Motion passed with all in favor.**

closing up of the underground parking but also what would best serve the city and the county.

- iii. Director Rupers added that he has passed on the idea to the Mayor and the City Administrator Murphy the possibility of a “Public Surfacing Utility” that could encompass not only the city’s public parking, but could include the sidewalks and alley ways of the City of Portage. Something must be done to improve these areas to make them more inviting, more servicable and to make the cost more equitable for all involved.
- iv. Mayor Tierney added that he sees the City headed in a positive direction as the ad hoc parking committee has the key players from the City, County and BID involved to improve an area of concern. Mayor Tierney stated that the catalyst for this improvement was spurred by the BID Board stating that they were not satisfied with allowing one more public structure to just be closed and no future plans developed.
- v. Mayor Tierney also stated that he is excited about the new employees starting and the positive developments that will come from hiring Steve Sobiek, the Director of Economic Development and Dan Kraemer, the new Park & Rec Manager.
- vi. President Joyce brought to the attention of the Board that President Joyce and her husband donated a much needed surge protector for the Christmas Tree since they had one available.
- vii. Director Polnow stated to Mayor Tierney that there are some outlets at the Commerce Plaza that are not working and that need to be repaired.

12. Adjournment

- a. **Motion to Adjourn at 9:24 by Joyce, 2nd by Krueger. Motion passed with all in favor.**

Respectfully Submitted by Dennis Rupers, BID Treasurer.

2013
City of Portage
Business Improvement District

December Schedule of Vouchers

#	Date	Charge Acct	Invoice #	Amount	Vendor	Description	Account #	Description
1	11/30/2013			\$2,489.00	Gil Meisgeier DBA	November 2013 Services	241	Custodial Services
2	11/22/2013			\$9.46	Chris Shadel	Laminated BID Snow Plow Maps	351	Repairs/Maintenance Supplies
3	10/18/2013	5755		\$12.24	NAPA Auto Parts	Nuts & Bolts for BID Snow Equipment	351	Repairs/Maintenance Supplies
4	10/18/2013	5755		\$1.53	NAPA Auto Parts	Nuts & Bolts for BID Snow Equipment	351	Repairs/Maintenance Supplies
5	10/15/2013			\$679.00	Link's Greenhouse	Flowers/Grass (\$500 from 07/10/13 Minutes)	351	Repairs/Maintenance Supplies
6	12/3/2013			\$11.74	Chris Shadel	BID Contractor Review Summaries	351	Repairs/Maintenance Supplies
7								
8								
9								
10								

Total: \$3,202.97

Debit Card Disbursements - #7116

#	Date	Charge Acct	Invoice #	Amount	Vendor	Description	Account #	Description
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Card Balance: \$7.62

Total: \$0.00
 Balance On Card: \$7.62

Approved for payment during City of Portage Business Improvement District Committee meeting dated _____

Dennis Rupers, Treasurer

BID Board of Directors

[Signature]
 Date 12/4/13

[Signature]
 Date 12/4/13

Approved Future Expenditures

#	Minutes Date	Amount	Account #	Description	Vendor	Description
1	5/8/2013	\$225.00	351	Repairs/Maintenance Supplies		9 Whiskey Barrel Planters
2	7/10/2013	\$7,500.00	351	Repairs/Maintenance Supplies		Trees
3	8/14/2013	\$900.00	296	Marketing	Capital Newspapers - Holiday Happenings	Holiday Insert
4	8/14/2013	\$750.00	296	Marketing	Capital Newspapers - Christmas Ads - Wrap Around	1/4 page for 5 weeks
5	9/11/2013	\$800.00	296	Marketing	Downtown Porage, Inc.	Marketing Efforts
6	10/9/2013	\$1,500.00	821	Buildings & Grounds	Various - Madero/Alliant - \$1500 of \$5000	Thomson/Muller BID Storage Facility - Repair & Clean-up
7	11/13/2013	\$1,000.00	821	Buildings & Grounds	Various - Madero/Alliant - Additional \$1000	Thomson/Muller BID Storage Facility - Repair & Clean-up
8	11/13/2013	\$2,500.00	860	Small Equipment	Forthcoming	Winter Seasonal Banners
9						
10						

Designated Fund Balance - \$96,167

#	Minutes Date	Amount	Description
1	9/11/2013	\$1,167.00	Discover Wisconsin - 2015 Final Payment
2	9/11/2013	\$15,000.00	ATV/Ranger - Equipment Replacement
3	9/11/2013	\$30,000.00	Streetscape
4	9/11/2013	\$50,000.00	Buildings & Grounds
5			

#2

510 Maps
Snow Removal



that was easy.

Low prices. Every item. Every day.
2830 New Pinery Road Hwy 51
Portage, WI 53901
(608) 745-1664

SALE	1676691 1 005 20451	
	0479 11/19/13	06:28
QTY	SKU	PRICE
3	LAMINATING LEDGER	
	381715	2.990ea 8.97
SUBTOTAL		8.97
	Standard Tax 5.50%	0.49
TOTAL		\$9.46
Cash		20.00
Cash Change		10.54
TOTAL ITEMS		3

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#34



AUTO PARTS

NAPA PORTAGE
 125 East Edgewater Street
 608-742-7191
 Portage, WI 53901

NET DUE DECEMBER 10TH

BILL TO Portage Public Works Dept.
 City Clerk - City of Portage
 115 W. Pleasant St.
 Portage, WI 53901

STATEMENT

ACCT#	SM#	PAGE
5755	13	1

DATE	TYPE	REFERENCE	AMOUNT	P.O./CHECK/UE
09/17/2013	PMT	9172013	22.81 Cr	140107
10/18/2013	INV	268303	12.24	BID ✓
10/18/2013	INV	268314	1.53	BID ✓
10/31/2013	INV	269618	63.09 Cr	
11/04/2013	INV	270058 ✓	35.40 ✓	pd #11
11/07/2013	INV	270461 ✓	1.65	
11/12/2013	INV	270995 ✓	24.55	STREETS 19
11/12/2013	INV	271009 ✓	286.72	
11/13/2013	INV	271135 ✓	26.99	
11/13/2013	INV	271138 ✓	27.99	
11/13/2013	INV	271215 ✓	4.38	
11/13/2013	INV	271224 ✓	64.48	
11/15/2013	INV	271421 ✓	8.22	
11/19/2013	INV	271792 ✓	59.98	christmas decorations
11/19/2013	INV	271809	2.09	
11/20/2013	INV	271963 ✓	3.42	
11/20/2013	INV	271964 ✓	6.84	
11/20/2013	INV	271968 ✓	20.39	
11/20/2013	INV	271977 ✓	16.49	shop
11/20/2013	INV	271990	37.98	
11/20/2013	INV	271991 ✓	21.90	
11/21/2013	INV	272023 ✓	6.22	
11/21/2013	INV	272053 ✓	37.62	
11/22/2013	INV	272243 ✓	11.76	
11/25/2013	INV	272360 ✓	12.86	
11/25/2013	INV	272394 ✓	5.12	streets #7
11/25/2013	INV	272409 ✓	1.78	
11/25/2013	INV	272438 ✓	6.30	streets #19
11/27/2013	INV	272619	60.34	pd #6

CURRENT	PAST DUE 30	PAST DUE 60	PAST DUE 90
791.47	49.32 Cr	22.81 Cr	0.00
DATE 11/30/2013	Total Owed		719.34
TERMS SERVICE CHG	Total Dating		0.00
STORE 400009327	Total Due		719.34

NAPA Auto Parts
 125 East Edgewater Street
 Portage, WI 53901

ACCT#	BILL TO	TOTAL NOW DUE
5755	Portage Public Works Dept.	719.34
CLOSING DATE	11/30/2013	AMOUNT ENCLOSED \$

#3



AUTO PARTS

400009327
NAPA PORTAGE
125 East Edgewater Street
608-742-7191
Portage, WI 53901
(608) 742-7191

Time: 15:12
Date: 10/18/2013
Page: 1/1

Invoice Number 268303

5755
Portage Public Works Dept.
City Clerk - City of Portage
115 W. Pleasant St.
Portage, WI 53901

Employee: 17 , Bill
Sales Rep: 13 , Mike
Accounting Day: 15

301-722B	RFD	CP SCREW	8.00	1.52	0.9100	7.28
4152-033B	RFD	USS NUTS	8.00	0.46	0.2800	2.24
8070-033B	RFD	F WAGHER	16.00	0.28	0.1700	2.72

BID

Anticipated Time:
Attention:
Tax Exemption:
FOI: BID
Terms: SERVICE CHG

Subtotal 12.24
TAXTABLE 9 0.0000% 0.00

608 742 1931

DEC-04-2013 12:48 PM NAPA AUTO PARTS

#4



AUTO PARTS

400009327
NAPA PORTAGE
125 East Edgewater Street
608-742-7191
Portage, WI 53901
(608) 742-7191

Time: 16:11
Date: 10/18/2013
Page: 1/1

Invoice Number 268314

5755
Portage Public Works Dept.
City Clerk - City of Portage
115 W. Pleasant St.
Portage, WI 53901

Employee: 4 , Neal
Sales Rep: 13 , Mike
Accounting Day: 15

8070-033B

RFD

F WASHER

BID

9.00

0.28

0.1700

1.53

Anticipated Time:

Attention:

Tax Exemption:

PO#: BID

Terms: SERVICE CHG

Customer Signature

ALL GOODS RETURNED MUST BE ACCOMPANIED BY THIS INVOICE

Subtotal 1.53
TAXTABLE 9 0.0000% 0.00

Charge Sale 1.53



#6

Copies for Dec BID Meeting
BID Contr. Interview Summary



that was easy.

Low prices. Every item. Every day.

2830 New Pinery Road Hwy 51

Portage, WI 53901

(608) 745-1864

SALE 1527778 1 005 22645
0479 12/03/13 06:30

QTY SKU PRICE

105 1-100 BW LTR STD
713893 0.100ea 10.50

21 STAPLING
381718 0.030ea 0.63

SUBTOTAL 11.13

Standard Tax 5.50% 0.61

TOTAL \$11.74 ✓

Cash 20.00

Cash Change 8.26

TOTAL ITEMS 126

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Photo Cards, Invitations, Calendars and
more at Staples.com/Copy and Print.

PLUS, get 5% Back in Rewards on
all purchases all season long.

Holiday Returns

During the holiday season we will
extend our regular 14-day electronic
and furniture return policy. Those
purchases that fall between 11/24/13
and 12/24/13 may be returned until
1/11/14 or as regular policy allows.

All other product has an
unlimited time return policy.



0 4 7 9 1 2 0 3 1 3 2 2 6 4 5 0 5

BID Bylaws Change – Board Composition & Responsibilities

Article III - Board of Directors

Section I Composition of the Board

The Business Improvement District will establish a Board of Directors consistent with Wisconsin Act 184 whereby a majority of the Directors must own or occupy real estate within the Portage Business Improvement District. The Board will consist of nine (9) members, as follows:

- At least Five (5) owner/leasing occupants
 - Retailers
 - Service providers
- No more than two (2) non-owner occupant
- No more than three (3) at large representatives

Section IV Responsibilities

The government and policy-making responsibilities of the Business Improvement District shall be vested in the Board of Directors, which shall enter into contractual agreements, purchase and control its property, be responsible for its finances and direct its affairs. The Board has the option of carrying out all or parts of the Operational Plan to accomplish all or part of the BID Operational Plan.

BID Bylaws Change – Duties of Officers

Article IV - Officers

Section II Duties of Officers

- A. President. The President shall serve as the chief elected officer of the Business Improvement District Board of Directors and shall preside at all meetings of the Board and Executive Committee. The President shall assign committee chairmen, subject to approval of the Board of Directors. President shall preside over the annual Portage Business Improvement District Orientation Meeting to be held in January.

Shane Schmidt

Portage Business Improvement District

Contractor Nominee Ballot

BID Contractor

	<u>Nominee's Name</u>	<u>Vote</u>
1	Scott Davis	
2		
3		
4		
5		
6		
7		

Dennis Repas

Portage Business Improvement District

Contractor Nominee Ballot

BID Contractor

	<u>Nominee's Name</u>	<u>Vote</u>
1	Scott Davis	X
2		
3		
4		
5		
6		
7		

Chris Shadel

Portage Business Improvement District

Contractor Nominee Ballot

BID Contractor

	<u>Nominee's Name</u>	<u>Vote</u>
1	Scott Davis	X
2		
3		
4		
5		
6		
7		

John Krueger

Portage Business Improvement District

Contractor Nominee Ballot

BID Contractor

	<u>Nominee's Name</u>	<u>Vote</u>
1	Scott Davis	yes
2		
3		
4		
5		
6		
7		

5

Jim Rusch

Portage Business Improvement District

Contractor Nominee Ballot

BID Contractor

	<u>Nominee's Name</u>	<u>Vote</u>
1	Mr. Davis	✓
2		
3		
4		
5		
6		
7		

Peggy Joyce

Portage Business Improvement District

Contractor Nominee Ballot

BID Contractor

	<u>Nominee's Name</u>	<u>Vote</u>
1	Scott Davis	X
2		
3		
4		
5		
6		
7		

TAXI CAB LICENSE RENEWALS

LICENSE PERIOD: DECEMBER 12, 2013 - JUNE 30, 2014

CURTIS, JESSICA L.

City of Portage
Legislative & Regulatory Committee Meeting
Thursday, November 21, 2013, 6:00 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes

Present: Michael G. Oszman, Chairperson; Kenneth A. Ebnetter, Frank Miller

Excused: Carolyn Hamre, Martin Havlovic

Also Present: Deputy Clerk Ness, City Attorney Spankowski, Craig Sauer from Daily Register, Bill Welsh from Cable TV

- 1. Roll call**
The meeting was called to order at 6:00 p.m. by Chairperson Oszman.
- 2. Approval of minutes from previous meeting**
Motion by Miller, second by Ebnetter to approve the minutes from the committee meeting of October 17, 2013. Motion carried 3-0 on call of roll.
- 3. Discussion and possible recommendation on change of agent (Class B Combination License) for Knights of Columbus Dr. C.W. Henney Council #1637, 918 Silver Lake Drive, Darrell Parker, agent**
Motion by Ebnetter, second by Miller to recommend to the council approval of the change of agent to Darrell Parker for Knights of Columbus Dr. C.W. Henney Council #1637. Motion carried 3-0 on call of roll.
- 4. Discussion on ordinance allowing hunting**
The committee will have the new Manager of Parks and Recreation review the proposed ordinance along with the police department with a goal of having it set for next year. Miller noted he has a question regarding 8c Damaging trees: his concern is screw in steps and how that would be addressed, if they are damaging or will be allowed.
- 5. Discussion and possible recommendation on ordinance for child safety zones**
Attorney Spankowski presented the ordinance and stated Detective Hahn has reviewed the ordinance and approved it. Motion by Miller, second by Ebnetter to recommend to council ordinance for child safety zones. Motion carried 3-0 on call of roll.
- 6. Discussion and possible recommendation on barking dog ordinance**
Motion by Miller, second by Ebnetter to recommend to council barking dog ordinance as presented. Motion carried 3-0 on call of roll.
- 7. Discussion on possible ordinance regarding panhandling**

This ordinance was requested by the Police Department. Currently a misdemeanor can be issued but a city ordinance would give the police another tool. Committee reviewed ordinances from Baraboo and Madison. Attorney Spankowski stated these ordinances are both based on Indianapolis ordinance which has been deemed to not infringe on constitutional rights. Attorney Spankowski will draft an ordinance for next meeting based on the Baraboo ordinance and the committee would like the police department to review it also.

8. Adjournment

Motion by Miller, second by Ebnetter to adjourn. Motion carried unanimously on call of roll at 6:23 p.m.

Rebecca C. Ness
Deputy Clerk

Bob

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of Portage County of Columbia
 City

The undersigned duly authorized officer(s)/members/managers of Knights of Columbia
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Knights of Columbia Dr. E. W. Kenney Council # 1637
(trade name)

located at 918 Silver Lake Drive

appoints Darrell Parker
(name of appointed agent)
502 Volk St. Portage, Wis. 53901
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 69 years

Place of residence last year 918 Silver Lake Dr. Portage, Wis. 53901

For: Knights of Columbia Dr. E. W. Kenney Council # 1637
(name of corporation/organization/limited liability company)

By: Bob Thibault
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

X I, DARRELL PARKER, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

X Darrell Parker 10/3/2013 Agent's age 65
(signature of agent) (date)

918 Silver Lake Dr. Portage, Wis. 53901 Date of birth 10/25/47
(home address of agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 10-14-13 by Ken Mauthe Title POUCE CHIEF
(date) (signature of proper local official) (town chair, village president, police chief)

**City of Portage
Municipal Services and Utilities Committee Meeting
Thursday, December 5, 2013, 5:30 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room One
Minutes**

Members Present: Jeff Garetson, Chairperson; Carolyn Hamre, Doug Klapper, Frank Miller, Rita Maass

Others Present: Bill Welsh, Cable TV; Craig Sauer; Portage Daily Register; Bob Director Redelings, Director of Public Works; Tammy O'Leary, Public Works Secretary; Bill Tierney, Mayor. Anne Klassen, Fox-Wisconsin Heritage Parkway.

1. Roll Call.

The meeting was called to order at 5:30 pm.

2. Approval of meeting minutes from previous meeting.

Motion by Miller, second by Klapper to approve minutes from the November 7th, 2013 meeting. Roll Call. Passed 5-0.

3. Discussion and possible action on Municipal Parking Lot names.

Historic Preservation committee looking for archive minutes. Klapper has talked with the committee about keeping names that have already been established with residents. Example Market Square and Galley parking lot. No motion to be taken at this time, still gathering information.

4. Discussion and possible action on PATHS and Sidewalk Master Plans.

Several exhibits presented by Director Redelings are attached. Priority listing through 2016 was discussed. Discussion on 2014 Sidewalk : Director Redelings stated trails/sidewalk/paths aligned with upcoming road work schedule and connecting areas of the City. Pierce Street sidewalk by Pauquette Park is a priority for pedestrian safety. A path/sidewalk was also discussed for the South side of E. Albert Street from new Pinery to E. Haertel Street. Director Redelings mentioned that a path would be at city cost and the city's responsibility to maintain. Snow removal may not occur due to other priorities. Maass said it was important to have a facility for pedestrians, even during the winter months. A sidewalk is recommended in lieu of a path. Director Redelings stated that the sidewalk replacement project accounts for \$60,000 of work that was budgeted for 2014.

Hamre asked when the Riverside Park sidewalk was going to be re done. Director Redelings stated that as of now it is scheduled for 2020, when E. Wisconsin Street will be reconstructed. It was recommended that temporary repairs be made in 2014. Discussion on 2015 & 2016 Plan: Director Redelings stated some sidewalks projects were driven by need, in concert with street projects, by school district suggestions and again connectivity of existing sidewalks/paths/trails. Director Redelings said it has been a priority by previous Plan Commission members and current members to keep the paths/trails moving forward to enhance the City.

Maass stated that in the past, there was a petition to not install sidewalk on the South side of E. Slifer Street. Residents' inability to maintain the sidewalk was a big issue. Hamre suggested talking with the school district about maintaining the sidewalk.

Director Redelings suggested that the Mayor's proposal for sidewalk construction and repair could be a way to help residents with the costs. Hamre stated that residents that have had recent sidewalk projects done to their properties do not want to contribute to the Sidewalk Plan and adjustments would have to be made for those residents. Miller supports the idea that residents be given a break if they have had work done and had already paid their special assessments. Chairperson Garetson stated that adjustments could still be looked into because the Sidewalk Plan is still in the planning stages. Mayor Tierney stated the City has 3 to 4 million dollars of work to be done. He encourages ongoing discussion because residents want area to walk and it is good for the citizens' health. The City needs to stay driven on making the city appealing for current and future residents.

Klapper stated that the water trails are part of the National Recreation Water Trails. Anne Klaussen of Fox-Wisconsin Heritage Parkway said she is looking to fund 2 areas for handicap landings in the amount of \$43,000 for launch, signage and training. Klapper stated there should be boat launches on both sides of the canal near the Wisconsin River locks. Director Redelings indicated there's currently a lack of public parking lots in those areas.

5. Discussion and possible action on E. Albert Street Resurfacing/ Reconstruction Project.

Director Redelings said there are storm water issues that need to be addressed. Water that comes off of Spartech roof directly on to roadway. Maass is concerned that there is not enough funding. Director Redelings stated \$80,000 to \$90,000 is needed for the curb and gutter and storm sewer work. He and Chairperson Garetson have been discussing options for securing additional money. For example, Instead of buying a new \$100,000 snow blower it is suggested to buy a snow blower attachment and lease a tractor from an implement dealer for the winter season. Maass also suggested the grader could be sold since it is not being operated and the city does not have anyone on staff to operate it. Director Redelings thought the grader would be worth \$25,000 to \$30,000 and that money could help with projects. Director Redelings will research this for the next meeting. Director Redelings suggested contracting with Grothman Associates to locate right of way on E. Albert. Chairperson wanted to make note that if a sidewalk is put in, it would be right next to roadway.

Maass motion to recommend directing Public Works to get design for E. Albert to include curb and gutter on South side of E. Albert Street.

Maass amending motion to design work done for E. Albert to include curb and gutter on both sides of the street, sidewalk on the South side of the street and storm water issues to be addressed. Second by Miller. Roll Call. Passed 5-0.

6. Discussion and possible action on 2014 Capital Expenditure Plan.

Director Redelings discussed hand out. Maass inquired about what retaining wall was being discussed. Director Redelings stated the area by the wall that has washed out-stating the City does not have enough money to complete the retaining wall the washed out area. Miller suggested when work is being done on alleys to let the residents know so they would have the option to resurface their areas at the same time. Hamre stated that if residents were notified before work began there would be additional interest in the meetings. Miller inquired about how often we are replacing our lawn mowers and if the City has researched outsourcing mowing to see if that maybe more cost effective. Miller suggested we research before purchasing the new mowers.

Motion by Miller to move forward with repairing the retaining wall along the lake to address erosion issues, second by Maass. Roll Call. Passed 5-0.

Motion by Miller for Director Redelings to investigate potential cost savings by not purchasing lawn mowers for 2014 and contracting out those services, second by Hamre. Roll call. Passed 5-0.

7. Presentation of a detailed project schedule (2014 Sidewalk Replacement example.)

Director Redelings stated budget passed in 1st meeting in November and need to stay on track with project schedule. Mayor Tierney said he appreciates the time Director Redelings put into getting this information out. Mayor Tierney also pointed out any changes made to a project alters the entire project schedule, so changes need to be looked at very closely.

8. Public Works Director report.

Director Redelings indicated he had nothing more to report.

9. Adjournment.

Motion by Maass, second by Hamre to adjourn the meeting at 7:23 pm. Motion carried unanimously on call of roll.

Prepared by Tammy O'Leary, Public Works Secretary

Proposed Bicycle and Pedestrian Facilities 2014 – 2016

2014

- New sidewalk construction on East Albert Street (south side) from New Pinery Road to East Haertel Street (in concert with East Albert Street resurfacing) (assessable)
- New sidewalk construction on Pierce Street construction from West Prospect to West Conant Street (assessable)
- Sidewalk replacement along West Pleasant Street, Prospect Avenue, and West Conant Street from MacFarlane Road to Pierce Street (assessable)
- Handicap ramp and alley sidewalk replacement in concert with street resurfacing project (city cost)
- Multi-purpose trail construction on Griffith Street from East Mullett Street to Wauona trail in concert with Storm Sewer Project (city cost)

Note: A high priority sidewalk replacement project is on East Wisconsin Street at Riverside Park (city cost)

2015

- Multi-purpose trail construction on Summit Street from West Carroll Street to River Street and on River Street from Summit Street to 2000' west, a total of 3,200' in concert with River Street reconstruction and resurfacing. Requires fill, permit, and drainage improvements (city cost)
- Construct sidewalk on the north side of East Haertel Street and bike lanes as part of East Haertel Street reconstruction. As a DOT funded project, city pays their share of project costs.
- Construct bike lanes on East Albert Street from Hamilton Street to Hwy 33 as part of East Albert Street resurfacing project (city cost)
- Sidewalk replacement of "worst" sidewalks in city, including Brady Street and Cemetery Street (assessable)
- New sidewalk construction on the south side of East Slifer Street, both sides of Eastridge and both sides of Woodcrest Drive from Oakridge Drive to East Slifer Street (assessable)
- Sidewalk construction and replacement on River Street from West Wisconsin Street to Summit Street (new construction is assessable, replacement sidewalk is city cost)
- New sidewalk construction on Sanborn Street and Sunset Street from River Street to West Prospect Avenue in concert with River Street Reconstruction Project (assessable)

2016

- Construct multi-purpose trail on south side of canal in concert with canal construction of Segment 2. Construction includes trail bridges at Hamilton Street and over the Wisconsin River locks. As a DOT funded project, city pays their share of project costs.
- Construction multi-purpose trail on Hamilton Street and East Mullett Street from East Cook Street to Washington Street in concert with canal trail construction (city cost)
- New sidewalk construction on the east side of Hamilton street from East Conant Street to East Cook Street (assessable)
- Construct multi-purpose trail from Pauquette Park to "the point" at West Carroll Street in concert with West Conant Street reconstruction (city cost)
- New sidewalk construction on Summit Street from West Wisconsin Street to River Street in concert with West Conant Street reconstruction
- Sidewalk construction and replacement where sidewalk "gaps" (including Pine Ridge Court and Yellowstone Avenue) and "worst" sections exist respectively (assessable)
- Handicap ramp replacement in concert with street resurfacing project (city cost)
- New sidewalk construction on New Pinery Frontage Road from CTH CX to Northridge Drive (assessable)

Trail Map Information (November, 2013)

<u>Activity</u>	<u>Facility</u>	<u>Season</u>
Biking	Bike Lanes	Year Round
	Paved Multi-Use Trail**	Year Round
	Un-Paved Multi-Use Trail	Spring, Summer & Fall
Snowmobiles	Snowmobile Trail	Winter
Canoeing/Kayaking	Water Trails & Lakes	Spring, Summer & Fall
Walking/Hiking	Sidewalks	year Round
	Paved Multi-Use Trail**	year Round
	Un-Paved Multi-Use Trail	Spring, Summer & Fall
Snowshoeing	Unpaved Multi-Use Trail	Winter
	Water Trails & Lakes	Winter
Cross County Skiing*	City Parks	Winter
	Water Trails and Lakes	Winter
ATV's	None	N/A
Horses	None	N/A

*Trails are ungroomed and undefined

**Trails are maintained for winter use on a priority basis.

PATHS MASTER PLAN

CITY OF PORTAGE
COLUMBIA COUNTY, WI
NOVEMBER 26, 2013



LEGEND

Existing Trails

- Unpaved Multi-Use Trails
- Unpaved Multi-Use Trails on Easements
- Paved Multi-Use Trails
- Bike Lanes
- Sidewalks as Connectors
- Trail Head
- Trail Bridge
- Canoe Trail - Fox River Segment
- Canoe Trail - WI River Segment
- Canoe Trail - Portage Canal Segment
- Canoe Launch
- Boat Launch
- Snowmobile Trails

Proposed Trails

- Unpaved Multi-Use Trails
- Unpaved Multi-Use Trails on Easements
- Paved Multi-Use Trails
- Paved Multi-Use Trails on Easements
- Bike Lanes
- Sidewalks as Connectors
- Trail Bridge
- Canoe Launch

Historical Markers

- Pauquette's Ferry
- Zona Gale & Fredrick Jackson Turner
- Ketchum's Point
- Marquette & Joliet

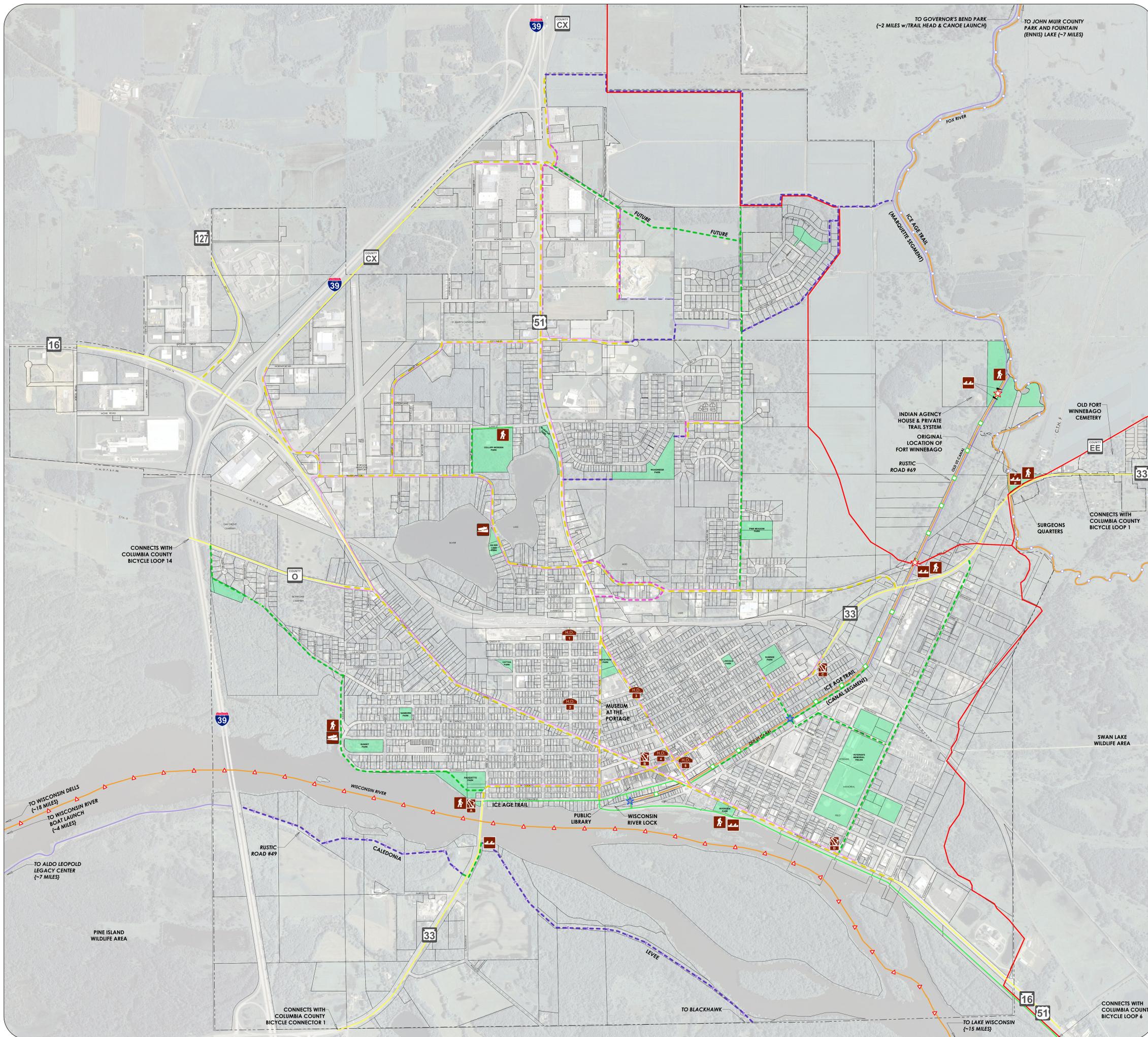
Historical Districts

- Railroad
- Society Hill
- Church Hill
- Retail
- Industrial

Footnote

- Go to Portagepaths.org
- Trail Maps
- Sand County Canoe Guide
- Downtown Walking Tour
- Church Hill Walking Tour

PREPARED BY:



**SIDEWALK
MASTER PLAN**
CITY OF PORTAGE
COLUMBIA COUNTY, WI
DECEMBER 2013



LEGEND

Existing Sidewalks

- Sidewalks on Both Sides of Street
- Sidewalks on North or East Side of Street
- Sidewalks on South or West Side of Street
- No Sidewalks
- Paved Path

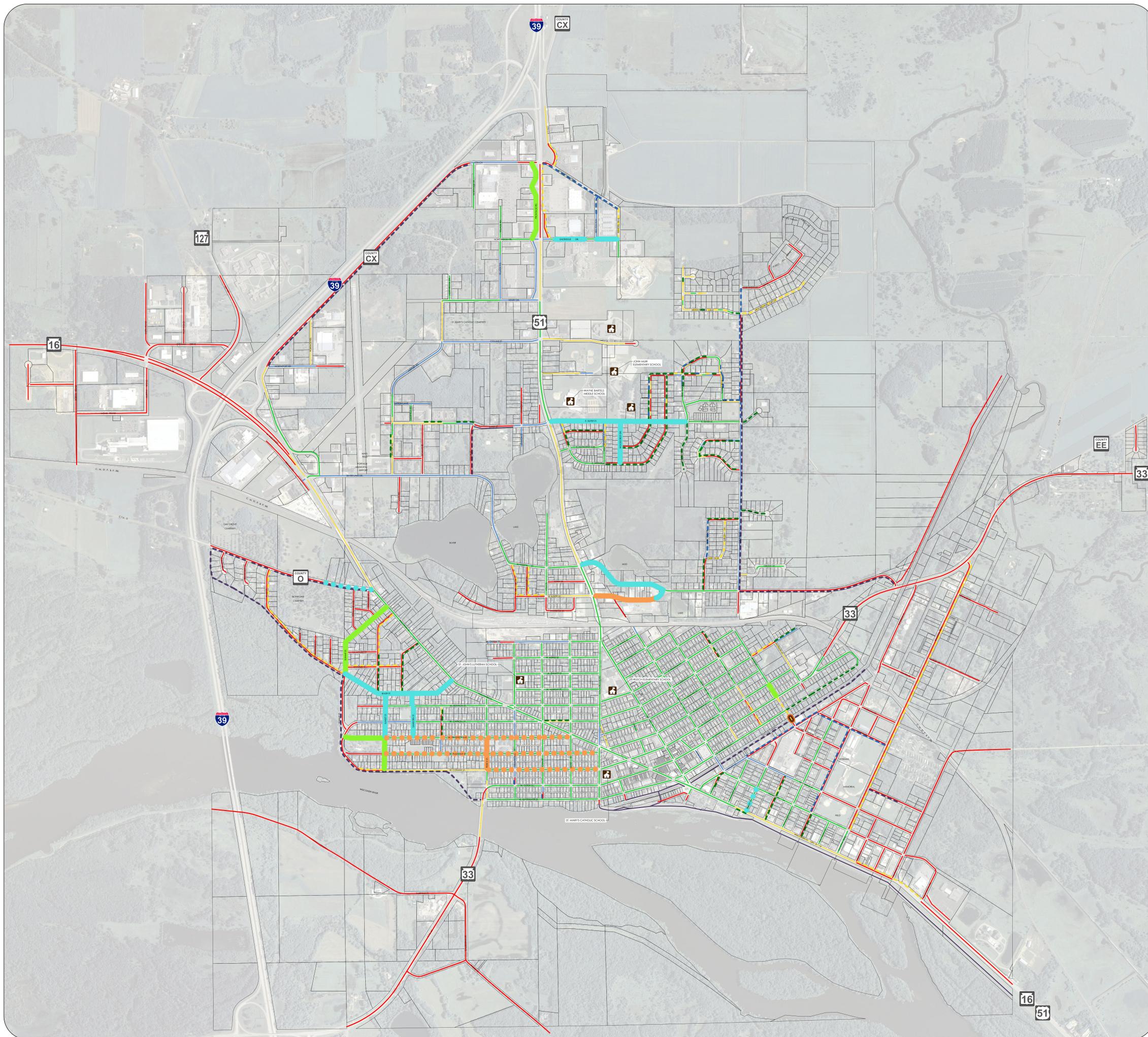
Proposed Sidewalks

- - - Sidewalks on Both Sides of Street
- - - Sidewalks on North or East Side of Street
- - - Sidewalks on South or West Side of Street
- - - Paved Path

Sidewalk Work Timeline

- 2014 - New Sidewalk
- - - 2014 - Replace Existing Sidewalk
- 2015 - New Sidewalk
- - - 2015 - Replace Existing Sidewalk
- 2016 - New Sidewalk
- - - 2016 - Replace Existing Sidewalk

-DRAFT-



General Engineering Company

P.O. Box 340 • 916 Silver Lake Dr. • Portage, WI 53901
608-742-2169 (Office) • 608-742-2592 (Fax)
www.generalengineering.net

2014 Capital Project Summary
12/05/2013

Account	Approved Projects	Comments	Budget \$
410-00-51600-821	MUNICIPAL BUILDING/GROUNDS		
	MUNI BLDG HVAC CONTROLLER SWITCH	(\$2,000)	\$0
	MUNI BLDG LOWER LEVEL FLOORING		\$8,000
	MUNI BLDG LOWER LEVEL PLUMBING		\$3,000
	MUNI BLDG ROOF		\$40,000
	VISITOR CENTER	Includes \$258,488 T.E. grant	\$400,000
	MUNI GARAGE NEEDS STUDY		\$15,000
	MUSEUM EXTERIOR REPAIRS	\$2,000	\$22,000
410-00-55200-821	P&R BUILDINGS/GROUNDS		
	VET'S FIELD - FAIR BLVD. U.G. ELECT		\$16,000
	EMERGENCY SHELTER	INCLUDES \$80,000 CDBG GRANT	\$100,000
	VET'S FIELD - MASTER PLAN		\$25,000
	SILVER LAKE BEACH RETAINING WALL	WALL OR DRAINAGE IMPROVEMENTS?	\$9,000
	GOODYEAR PARK SHELTER (SPLASH PAD)	INCLUDES 50% MATCH FROM PSCA	\$220,000
410-00-57000-820	PUBLIC INFRASTRUCTURE		
	STREET RECON DESIGN ENG - RIVER STREET		\$46,000
	STREET DESIGN ENG - E. HAERTEL ST.		\$80,000
	STREET DESIGN ENG - HWY 33 & E ALBERT INTERSECT	CORRECTION; E. Albert St. from New Pinery Rd. to E. Haertel St.	\$15,000
	STREET OVERLAY 100 blk. E. Franklin St., 100 blk. E. Conant St, 300 blk. W. Marion St., River St. (Summit - Crestview Ct.), Sanborn St. (River - W. Franklin), Griffith St. (Washington - Wauona Trl)	CORRECTION; Delete River St. & Add E. Albert St.	\$275,000
	CHIP SEAL & CRACKFILLING W. Slifer St. (2013) Mohr Rd. & Murphy Rd. DeWitt (Pleasant - E. Burns)		\$100,000
	ALLEY RESURFACING; #15, 18, 53 & 77		\$100,000
	CHAMBER PARKLING LOT RESURFACING		\$30,000
	SILVER LAKE CEMETERY RD		\$10,000
	STREET LIGHTS-INDUSTRIAL PARK	TIF 4	\$10,000
	STREET SIGN NEW/REPLACEMENT		\$10,000
	RECYCLING CARTS		\$155,000
GRIFFITH ST STORM SEWER	TIF 7	\$100,000	

2014 Capital Project Summary
12/05/2013

Account	Approved Projects	Budget \$
AIRPORT		
100-20-53510-294	Other Contractual Services	\$3,000
100-20-53510-350	Building Repair/ Maintenance	\$7,000
100-20-53510-351	Grounds Repair/ Maintenance	\$5,900
100-20-53510-821	Crack filling	\$7,100
	Total	\$23,000

SIDEWALK		
450-00-53431-236		\$100,000
	Total	\$100,000

CANAL		
460-00-53100-213	SEGMENT 2 DESIGN	\$300,000
	CANAL TWO BRIDGES DESIGN	\$27,000
	CANAL PATHS DESIGN	\$39,000
	Total	\$366,000

P.W. Vehicles	VEHICLES	
420-00-57500-830	PW Dump Truck	\$105,000
	PW Snowblower	\$105,000
	Total	\$210,000

P.W. & P. & R. Equipment	EQUIPMENT	
420-00-57500-840	PW Gehl Loader	\$75,000
	PW Salt Spreader (2)	\$40,000
	P&R Deere Mower	\$26,000
	P&R Deere Mower	\$39,000
	Total	\$180,000

2014 Capital Project Summary
12/05/2013

Account	Approved Projects	Budget \$
Water Projects 610-42-53714-820 & 100-00-13000-025	D - Replace 6" W.M. on E Conant from Main St. to DeWitt - 400'	\$40,000
	D - Replace watermain in 100 blk of E. Franklin St. - 700'	\$70,000
	P&T - Well #8 Rehabilitation and 2 - 12" Valves	\$50,000
	D - Power Wash & Repair North (W. Slifer St.) Tower	\$12,000
	P&T - Well #8 - SCADA Upgrade	\$25,000
	P&T - Well #8 - Convert to T.O.D. Pumping	\$25,000
	Total Water	\$222,000
Wastewater Projects 620-56-53615-820	C - 100 Blk of E. Conant St.; 700' Sanitary Sewer Replacement	\$70,000
	C - Manhole lining (25)	\$50,000
	C - Replace valves at Armstrong and Edgewater Lift Stations	\$20,000
	T&SH - Replace Grit Washer & Pump	\$20,000
	T&SH - Digester Jet Mixing Project	\$1,000,000
	B&G - Pavement Crackfilling	\$10,000
	Total Wastewater	\$1,170,000

2014 Sidewalk Project Schedule

Activity	Date
A&C Finance Approves 2014 Capital Project Schedule .	11/11/13
C Field Work for Project.	11/12/13-11/22/13
C Perform Survey (if required).	11/12/13-11/22/13
A Council Passes Preliminary Assessment Resolution.	12/12/13
C Develop Construction Documents & Engineer's Report.	12/13/13-12/27/13
C Obtain any required permits &/or easements.	12/30/13-2/21/14
C Send Advertisement for bids to PDR.	12/30/13
C Presentation to Municipal Services Committee.	1/2/14
C Advertisement for bids published in PDR.	1/6/14 & 1/13/14
C Bid Opening.	1/29/14
A Send Engineer's Report & Information Meeting invitation to property owners.	1/30/14
C Contract recommendation by Finance Committee.	2/10/14
A&C Public Information Meeting.	2/13/14
A Send Public Hearing Notice to PDR.	2/14/14
A Public Hearing notice published in PDR.	2/19/14
A Public Hearing & Contract Award at Council.	2/27/14
C Notice of Award & Contracts sent to Contractor.	2/28/14
C Contract Execution/Preconstruction Conference.	3/10/14
Note: Construction schedule is dependent on E. Albert Street resurfacing project	
C Construction Substantial Completion.	9/19/14
C Construction Final Completion.	9/26/14
A&C Measure quantities-as Constructed.	9/30/14
A Develop Final Assessment Roll.	10/2/14
C Update Sidewalk Master Plan.	10/7/14
A Council passes Final Assessment Resolution.	10/9/14
A invoices Sent to Property Owners.	10/10/14

A=Pertains to Special Assessments.

C=Pertains to Sidewalk Construction.

**City of Portage
Finance/Administration Committee Meeting
Monday, December 09, 2013, 6:00 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Present: Rick Dodd, Chairperson; Jeff Garetson, Martin Havlovic, Doug Klapper, Rita Maass

Also Present: Bill Welsh, Cable TV; Craig Sauer, Daily Register; City Administrator Shawn Murphy; Finance Director Jean Mohr

1. Roll call

The meeting was called to order by Rick Dodd at 6:00 p.m.

2. Approval of minutes from November 11, 2013

Motion by Maass, second by Klapper to approve the minutes from November 11, 2013. Motion carried 5-0 by a call of roll.

3. Discussion and possible recommendation on claims

Motion by Maass, second by Havlovic to approve claims in the amount of \$1,071,360.93. Motion carried 5-0 on a call of roll.

4. Discussion and possible action on pre-approval of payment of year-end claims

Motion by Maass to approve the pre-approval of payment of year-end claims subject to review after the first of the year; second by Garetson. Motion passed on a 5-0 roll call.

5. Review and possible recommendation on bids received for Solid Waste Collection/Disposal

Administrator Murphy presented the bids stating that administration is recommending the bid from Columbia County for garbage and recycling collection and disposal. The bid includes the city providing recycling carts in the spring of 2014 which was approved as part of the 2014 capital budget.

Motion by Klapper to recommend the bid from Columbia County for Solid Waste Collection/Disposal, second by Maass. Motion carried 5-0 on call of roll.

6. Review and possible recommendation on Agreement for the Establishment and Operation of the Wisconsin River Municipal Discharger Group

Administrator Murphy presented the above Agreement stating that it would be in the best interest of the city to join the group in order to have input on the impact the Wisconsin River TMDL study will have on communities. If the city joins prior to the end of 2013 they will be involved in the initial startup and budgeting of the group. The maximum obligation is \$5,000 per year for six years. This would be an expense to the Sewer Utility.

Motion by Maass to recommend the Agreement for the Establishment and Operation of the Wisconsin River Municipal Discharger Group authorizing the Mayor and City Clerk to sign the Agreement and for the Mayor to appoint a representative, second by Havlovic. Motion carried 5-0 on call of roll.

7. Discussion and possible recommendation on 2013 Budget Encumbrances

Administrator Murphy reviewed the list of proposed 2013 Budget Encumbrances, in the amount of \$13,120, noting the changes from the list presented at the November 11th meeting.

Motion by Maass to recommend the 2013 Budget Encumbrances in the amount of \$13,120 per the list presented, second by Klapper. Motion carried 5-0 on call of roll.

8. Discussion and possible recommendation on Insurance Claim for Damage from Mallory Waters, 708 Pleasant St

Administrator Murphy presented the claim and stated that the city's insurance company recommends denial of the claim in that the city was not negligent or liable for the tree branch that fell on the vehicle.

Motion by Maass to deny the claim based on the recommendation of insurance company, second by Klapper. Motion carried 5-0 on call of roll.

9. Adjournment

Motion by Garetson, second by Havlovic, to adjourn. Motion carried unanimously on a call of roll at 6:34 p.m.

Jean Mohr
Finance Director

Claims - Finance Meeting 12/09/13

Vendor Summary Report

5,420.74	Air Temperature Svc (City Hall Chiller Maint)
27,559.36	Alliant Energy
2,484.00	AquaChem (Sewer)
249,868.00	Bruce Municipal Equip (Sweeper)
27,365.53	Columbia County Solid Waste Oct
2,924.00	CDW (2) Laptops P&R Dir, Bus Dev Dir; Switch City Hall
3,000.00	Crack Filling - Airport
4,756.52	DLT Solutions - Autocad Map - Muni Svc
8,666.31	Gnl Eng; \$2369 Splsh Pd; \$2,042 Sewer; \$3,178 Permits Oct/Nov
4,330.08	Hawkins (Sewer)
2,845.08	Ingram Library Svc
12,018.02	LMS Construction Inc Capital Street, Sewer & Water Proj
6,193.00	Master Graphics - Plotter - Muni Svc
31,286.66	Portage Water
5,347.86	Reliable Printing Solutions (library cartridges)
9,076.52	South Central Library (6) Optiplex PCs; Optiplex Form Factors; Etc
11,731.58	Van's Construction (Sidewalks)
68,339.52	WI Retirement System

477,792.04

528,074.31 528,074.31
90%

Paid Invoice Listing 12/05/13 chk# 140768-140872

2,505.00	Gil Meisgeier - BID
6,436.76	Delta Dental
56,138.33	Ellis Stone Const Co. Inc.
11,611.34	Kwik Trip
3,500.00	Madero Const - BID Ramp Thomson Mullett
48,524.21	Running Inc. - Taxi
6,512.52	So. Central Library (6) Optiplex Laptops
5,098.00	Two River Signs - Tourism Sign Panels
3,234.20	Van's Construction

143,560.36 Subtotal

156,373.87 156,373.87 Total
92%

Manual Checks Issued - Wires

86,157.70	Dept. of Employee Trust Funds
12,379.68	Great West Retirement Svc
92,980.64	Comm Bank of Ptg (pg2) Tax W/H

191,518.02 Subtotal

191,518.02 191,518.02 Total
100%

Water Claims not paid 11/27/13-12/5/13

2,233.87	Alliant Energy
2,686.26	Cargill
-	City Treasurer
11,836.47	City Treasurer - Payroll
-	First Supply
-	LMS
2,831.80	Martelle Water Treatment
144,109.86	Sewer

163,698.26

168,140.58 168,140.58
97%

Water Claims Paid but not Approved 11/27 ck14320-14334

10,428.80	Alliant Energy
2,754.77	Cargill
12,250.61	City Treasurer - Payroll

25,434.18

27,253.88 27,253.88
93%

\$ 1,071,360.66 Total Claims

INVOICES DUE ON/BEFORE 12/13/2013

VENDOR #	NAME	AMOUNT DUE
1000BULB	1000 BULBS.COM	1,037.73
ADAMCOL	ADAMS-COLUMBIA ELECTRIC COOP	26.79
AIRGAS	AIRGAS	90.07
AIRTEMP	AIR TEMPERATURE SERVICES INC	5,420.74
ALERETOX	ALERE TOXICOLOGY SERVICES INC	58.25
ALFALAV	ALFA LAVAL ASHBROOK	542.36
ALLIENE	ALLIANT ENERGY	27,559.36
ALLSCOR	ALL AMERICAN SCOREBOARDS	85.00
AMAZON	AMAZON	454.28
AMERFAS	AMERICAN FASTENER	32.35
AQUACHE	AQUACHEM OF AMERICA INC.	2,484.00
ARAMUNI	AUS LA CROSSE MC LOCKBOX	1,217.38
BADGRAPH	BADGER GRAPHIC SYSTEMS	98.71
BADGTECH	BADGER TECH SALES LLC	31.70
BAKEENT	BAKER & TAYLOR	47.54
BATTPRO	BATTERY PRODUCTS INC	198.10
BEARBRA	BEAR GRAPHICS, INC.	526.26
BELCO	BELCO VEHICLE SOLUTIONS	81.98
BENDFIR	BENDLIN FIRE EQUIPMENT CO., IN	306.00
BRUCMUN	BRUCE MUNICIPAL EQUIPMENT, INC	249,868.00
BSNSPO	BSN SPORTS INC.	374.39
CAPIBAT	CAPITOL CITY BATTERY, INC.	207.95
CAPNEWS	CAPITAL NEWSPAPERS	1,381.76
CARDMEM	CARDMEMBER SERVICE	997.18
CAREWCO	CAREW CONCRETE & SUPPLY CO INC	81.00
CARTDIR	CARTRIDGES DIRECT	407.95
CCHEALT	COLUMBIA COUNTY HEALTH &	40.00
CCHIGH	COLUMBIA COUNTY HIGHWAY	175.32
CCSHER	COLUMBIA COUNTY SHERIFF'S DEPT	250.00
CCSOLID	COLUMBIA CO. SOLID WASTE	27,365.53
CDWGOV	CDW GOVERNMENT INC.	2,924.00
CENTLINK	CENTURY LINK	63.13
CENTSPR	CENTURY SPRINGS BOTTLING CO	283.80
CHARCOM	CHARTER COMMUNICATIONS	524.99
CINTAS	CINTAS CORPORATION #446	455.64
CITYMAD	CITY OF MADISON	298.00
COMMSER	COMMUNICATIONS SERVICE	117.00
COUNPLU	COUNTRY PLUMBER, INC	450.00
CRACFIL	CRACK FILLING SERVICE CORP.	3,000.00
CRAWOIL	CRAWFORD OIL CO., INC.	541.75
CTLABOR	CT LABORATORIES, LLC	1,659.30
DANKRALL	DAN KRALL & CO., INC.	280.00
DAVISTAN	DAVIS & STANTON	23.00
DEMCO	DEMCO, INC.	207.09

INVOICES DUE ON/BEFORE 12/13/2013

VENDOR #	NAME	AMOUNT DUE
DIVISAV	DIVINE SAVIOR HEALTHCARE	262.50
DLTSOLU	DLT SOLUTIONS	4,756.52
ELECONE	ELECTRIC ONE	362.64
ENVICON	ENVIRONMENT CONTROL	1,464.37
FIRERESC	FIRE RESCUE SUPPLY LLC	69.00
FRONTON	FRONTIER ONLINE	2,109.40
GALEGRO	GALE	19.46
GALLS	GALLS, AN ARAMARK COMPANY	64.00
GENENG	GENERAL ENGINEERING COMPANY	8,666.31
HAWKWAT	HAWKINS INC.	4,330.08
HESTARK	THE H.E. STARK AGENCY INC	693.43
INGRBOO	INGRAM LIBRARY SERVICES	2,845.08
INTEELE	INTERSTATE ELECTRIC SUPPLY CO.	693.50
JEFFFIR	JEFFERSON FIRE & SAFETY, INC.	1,298.00
KYOCERA	KYOCERA MITA, INC.	90.36
LANGENT	LANGE ENTERPRISES, INC	82.85
LARKUNI	LARK UNIFORM, INC.	383.70
LMSCON	LMS CONSTRUCTION INC	12,018.02
LWALLEN	L.W. ALLEN, INC.	2,280.24
LYNNPEA	LYNN PEAVEY COMPANY	330.00
MARKSOL	MARKENT SOLUTIONS	38.20
MASTGRA	MASTER GRAPHICS	6,193.00
MCMAASS	MCAHON ASSOCIATES, INC.	1,827.10
MIDAMER	MID-AMERICAN RESEARCH CHEMICAL	378.50
MIDTAPE	MIDWEST TAPE	227.94
MINNMUT	THE MINNESOTA LIFE INSURANCE	2,045.80
NAPAAUT	NAPA AUTO PARTS	728.38
NORTCEN	NORTH CENTRAL LABORATORIES	1,454.16
OMNIGRA	OMNIGRAPHICS	240.75
PHYSIOCO	PHYSIO-CONTROL INC.	110.00
PITNEYBO	PITNEY BOWES PURCHASE POWER	110.68
POMPTIR	POMP'S TIRE SERVICE INC	114.86
PORTDAI	PORTAGE DAILY REGISTER	126.60
PORTDIE	PORTAGE DIESEL , INC.	177.93
PORTLUM	PORTAGE LUMBER	208.44
PORTWAT	PORTAGE WATER UTILITY	31,286.66
PREMWAT	PREMIUM WATERS, INC.	79.67
QTTECH	QT TECHNOLOGIES	995.00
RANDHOU	RANDOM HOUSE INC	54.00
RELIPRI	RELIABLE PRINTING SOLUTIONS	5,347.86
SCHUSMA	SCHULTZ SMALL ENGINE	8.95
SERVCLE	SERVICEMASTER CLEANING SERVICE	189.00
SERWEIMP	SERWE IMPLEMENT MUNICIPAL SALE	778.99
SIMETAL	S.I. METAL	62.36

INVOICES DUE ON/BEFORE 12/13/2013

VENDOR #	NAME	AMOUNT DUE
SIRCHIE	SIRCHIE FINGER PRINT	157.87
SOUTCEN	SOUTH CENTRAL LIBRARY	9,076.52
STAPLES	STAPLES CREDIT PLAN	591.14
STRAASS	STRAND ASSOCIATES INC	1,749.87
SUPECHE	SUPERIOR CHEMICAL INC	756.21
TOWNFT	TOWN OF FORT WINNEBAGO	1,500.00
TOWPAC	TOWN OF PACIFIC	100.00
TRACSUP	TRACTOR SUPPLY CREDIT PLAN	5.86
TRECEK	TRECEK AUTOMOTIVE OF	424.82
ULTRACOM	ULTRACOM WIRELESS	29.99
UNIQMAN	UNIQUE MANAGEMENT SERVICES INC	35.80
USCELL	U. S. CELLULAR	1,149.21
VANSCON	VAN'S CONSTRUCTION INC	11,731.58
WALMARSU	WALMART SUPERCENTER	12.96
WALSACE	WALSH'S ACE HARDWARE	230.21
WEF	WATER ENVIRONMNET FEDERATION	201.00
WELWILL	WILLIAM P. WELSH	565.00
WISCLIB	WISCONSIN LIBRARY SERVICES	2,165.30
WISTLAB	WI STATE LABORATORY OF HYGIENE	1,096.00
WMCADUES	WISCONSIN MUNICIPAL CLERKS	75.00
WRS	WISCONSIN RETIREMENT SYSTEM	68,339.52
ZIMMPLU	ZIMMERMAN PLUMBING INC	200.78
TOTAL ALL VENDORS:		528,074.31

MANUAL CHECKS ISSUED 11/15/2013 THRU 12/05/2013

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT

DEPTEMP	DEPT. OF EMPLOYEE TRUST FUNDS						
131115	11/15/13	01		1000021000911	943419	11/15/13	56,925.21
		02		1000021000929			7,922.88
		03		2110021000911			46.53
		04		2110021000929			13.88
		05		2300021000911			3,476.88
		06		2300021000929			1,051.12
		07		6100021000911			4,593.27
		08		6100021000929			626.36
		09		6200021000911			4,564.19
		10		6200021000929			622.39
		11		1001052110136			370.80
		12		1002053311136			1,317.00
		13		1001052120136			1,093.70
		14		1001052120136			1,317.00
		15		1000251410136			1,317.00
		16		1001052140136			370.80
		17		1003055200136			528.69
						INVOICE TOTAL:	86,157.70
						VENDOR TOTAL:	86,157.70
GWRS	GREAT WEST RETIRMENT SERVICES						
131115	11/15/13	01		1000021000923	908508	11/15/13	4,483.84
		02		1000021000923			410.00
		03		2300021000923			300.00
		04		6100021000923			558.00
		05		6100021000923			216.48
		06		6200021000923			192.00
		07		6200021000923			29.52
						INVOICE TOTAL:	6,189.84
131129	9417	11/27/13	01	1000021000923	939417	11/29/13	4,483.84
			02	1000021000923			410.00
			03	2300021000923			300.00
			04	6100021000923			558.00
			05	6100021000923			216.48
			06	6200021000923			192.00
			07	6200021000923			29.52
						INVOICE TOTAL:	6,189.84
						VENDOR TOTAL:	12,379.68

MANUAL CHECKS ISSUED 11/15/2013 THRU 12/05/2013

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT

WIRE	COMMUNITY BANK OF PORTAGE						
13 Q4	11/27/13	01		1000021000903	944091	11/29/13	15,368.12
		02		1000021000905			11,757.98
		03		2110021000903			130.54
		04		2110021000905			32.68
		05		2300021000903			1,650.68
		06		2300021000905			623.41
		07		6100021000903			1,531.84
		08		6100021000905			989.76
		09		6200021000903			1,680.54
		10		6200021000905			1,015.71
						INVOICE TOTAL:	34,781.26
1311 WT-6	11/27/13	01		1000021000907	939264	11/29/13	5,955.94
		02		2110021000907			13.15
		03		2300021000907			413.99
		04		6100021000907			497.52
		05		6200021000907			606.50
						INVOICE TOTAL:	7,487.10
131115	11/15/13	01		1000021000903	904826	11/15/13	15,788.48
		02		1000021000905			11,814.62
		03		2110021000903			122.02
		04		2110021000905			30.58
		05		2300021000903			1,693.12
		06		2300021000905			643.54
		07		6100021000903			1,535.26
		08		6100021000905			988.63
		09		6200021000903			1,713.68
		10		6200021000905			1,045.44
						INVOICE TOTAL:	35,375.37
131115 WT-6	11/27/13	01		1000021000907	972896	11/29/13	5,978.86
		02		2110021000907			12.43
		03		2300021000907			411.95
		04		6100021000907			485.09
		05		6200021000907			606.90
						INVOICE TOTAL:	7,495.23
131115 WTR-6	11/15/13	01		1000021000907	960832	11/15/13	6,113.40
		02		2110021000907			12.43
		03		2300021000907			384.56
		04		6100021000907			486.97
		05		6200021000907			587.40
						INVOICE TOTAL:	7,584.76

MANUAL CHECKS ISSUED 11/15/2013 THRU 12/05/2013

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT

WIRE	COMMUNITY BANK OF PORTAGE						
1312 Q4	12/03/13	01		1000021000903	934255	12/03/13	256.92
						INVOICE TOTAL:	256.92
						VENDOR TOTAL:	92,980.64
						TOTAL ALL INVOICES:	191,518.02

FROM CHECK # 140768 TO 140872

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
MADERCON	MADERO CONSTRUCTION								
	228	01 RAMP THOMSON MULLETT	2450056720821	11/22/13	00000000	140788	11/22/13	3,500.00	3,500.00 3,500.00
									VENDOR TOTAL: 3,500.00
MCFTOA	MILWAUKEE COUNTY FIRE TRAINING								
	131115	01 MAKING YOURSELF HARD TO KILL	1001552230290	11/15/13	00000000	140773	11/15/13	160.00	160.00 160.00
									VENDOR TOTAL: 160.00
MINNMUT	THE MINNESOTA LIFE INSURANCE								
	131115 DEC 13			11/15/13		140774	11/15/13	2,016.36	2,016.36
		01	1000021000915		00000000				1,528.72
		02	2300021000915		00000000				159.67
		03	2110021000915		00000000				2.47
		04	6200021000915		00000000				186.82
		05	6100021000915		00000000				138.68
									VENDOR TOTAL: 2,016.36
PITNEY	PITNEY BOWES								
	5502341815	01 INK	1000251400310	11/27/13	00000000	140844	11/29/13	61.19	61.19 61.19
									VENDOR TOTAL: 61.19
PIXLDU	DUAINE M. PIXLER								
	131115 CAFE	01 CAFETERIA	1000021000929	11/15/13	00000000	140775	11/15/13	638.43	638.43 638.43
									VENDOR TOTAL: 638.43
PORTFIR	PORTAGE FIREFIGHTERS ASSOC.								
	1311	01 RURAL FIRE DUES	1004747322000	11/22/13	00000000	140789	11/22/13	485.00	485.00 160.00
		02 RURAL FIRE DUES	1004747322000		00000000				325.00
									VENDOR TOTAL: 485.00
POSTMAS	POSTMASTER								
	131115	01 TAX BILL POSTAGE	1000251500219	11/15/13	00000000	140776	11/15/13	1,903.00	1,903.00 1,903.00
									VENDOR TOTAL: 1,903.00

FROM CHECK # 140768 TO 140872

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
RUNNING	RUNNING INC.								
	10405			11/15/13		140777	11/15/13	48,524.21	48,524.21
		01 SHARED RIDE TAXI SERVICE	2600053520725		00000000				48,524.21
								VENDOR TOTAL:	48,524.21
RUPEDE	DENNIS RUPERS								
	1311			11/22/13		140790	11/22/13	500.00	500.00
		01 BID PREPAID CARD	2450056720342		00000000				500.00
								VENDOR TOTAL:	500.00
SCHUMI	MICHAEL SCHUTZ								
	131122	UNIFORM		11/22/13		140791	11/22/13	135.00	135.00
		01 UNIFORM	1001052120133		00000000				135.00
								VENDOR TOTAL:	135.00
SMILEY	SMILEY LAW OFFICE								
	131115			11/15/13		140778	11/15/13	100.00	100.00
		01 STUMPF	1000021000925		00000000				100.00
	131129			11/27/13		140845	11/29/13	100.00	100.00
		01 GARNISHMENT	1000021000925		00000000				100.00
								VENDOR TOTAL:	200.00
SOUTCEN	SOUTH CENTRAL LIBRARY								
	11-1827			12/05/13		140868	12/06/13	6,512.52	6,512.52
		01 OPTIPLEX PC 6 LAPTOPS	1000015000030		00000000				6,512.52
								VENDOR TOTAL:	6,512.52
STANCH	CHARLES STANLEY								
	131206	REIMB		12/05/13		140869	12/06/13	22.07	22.07
		01 WATCH REPLACEMENT	1003055400340		00000000				22.07
								VENDOR TOTAL:	22.07
STAPLES	STAPLES CREDIT PLAN								
	1311 9165			11/22/13		140792	11/22/13	131.78	131.78
		01	1001552210310		00000000				50.38
		02	1001552230390		00000000				25.19
		03	1001552210390		00000000				13.49
		04	1001552210390		00000000				33.48

FROM CHECK # 140768 TO 140872

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	1311 9165	05	1001552210310	11/22/13	00000000	140792	11/22/13	131.78	131.78 9.24
	6035517820094349-11			11/15/13		140779	11/15/13	130.88	130.88
		01 2 COLUMN BOOK	1001052110310		00000000				8.72
		02 SUPPLIES	1001052110310		00000000				34.61
		03 SUPPLIES	1001052110310		00000000				60.56
		04 WALL CALENDAR	1001052110310		00000000				26.99
								VENDOR TOTAL:	262.66
SUPPORT	WISCONSIN SUPPORT COLLECTIONS								
	131115			11/15/13		140780	11/15/13	371.07	371.07
		01 MARTIN	1000021000925		00000000				221.07
		02 STUMPF	1000021000925		00000000				150.00
	131129			11/27/13		140846	11/29/13	371.07	371.07
		01 MARTIN	1000021000925		00000000				221.07
		02 STUMPF	1000021000925		00000000				150.00
								VENDOR TOTAL:	742.14
TURNKEY	TURNKEY MEDIA SOLUTIONS								
	64398 2013			11/22/13		140793	11/22/13	385.40	385.40
		01 XM RADIO	2450056720294		00000000				385.40
								VENDOR TOTAL:	385.40
TWORIV	TWO RIVERS SIGNS & DESIGN								
	20131014			12/05/13		140870	12/06/13	5,098.00	5,098.00
		01 SIGN PANELS	2400056000296		00000000				5,098.00
								VENDOR TOTAL:	5,098.00
USCELL	U. S. CELLULAR								
	0012689196			11/22/13		140794	11/22/13	178.26	178.26
		01 EMPLOYEE CELL PHONE	1001052140220		00000000				6.92
		02 EMPLOYEE CELL PHONE	1000251410220		00000000				31.34
		03 EMPLOYEE CELL PHONE	1001552220220		00000000				3.56
		04 EMPLOYEE CELL PHONE	1001552220220		00000000				3.76
		05 EMPLOYEE CELL PHONE	1002053100220		00000000				36.94
		06 EMPLOYEE CELL PHONE	1000151110220		00000000				43.53
		07 EMPLOYEE CELL PHONE	2300055110220		00000000				-22.88
		08 EMPLOYEE CELL PHONE	1002053100220		00000000				53.16
		09 EMPLOYEE CELL PHONE	6205553610220		00000000				42.20
		10 EMPLOYEE CELL PHONE	1000013000023		00000000				-30.54

FROM CHECK # 140768 TO 140872

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	0012689196			11/22/13		140794	11/22/13	178.26	178.26
	11	EMPLOYEE CELL PHONE	1000021000921		00000000				10.27
								VENDOR TOTAL:	178.26
WIBIKEFE	WISCONSIN BIKE FED								
	131120			12/05/13		140871	12/06/13	2,000.00	2,000.00
	01	ADVERTISEMENT JAN/APR/JUL/OCT	2400056000296		00000000				2,000.00
								VENDOR TOTAL:	2,000.00
WIDEPTAG	WISCONSIN DEPARTMENT OF AGR,								
	1312 BRAUNER			12/05/13		140872	12/06/13	35.00	35.00
	01	HUMANE OFFICER RENEWAL	1001052120290		00000000				35.00
								VENDOR TOTAL:	35.00
								TOTAL --- ALL INVOICES:	156,373.87

PORTAGE UTILITIES

Check Register - CLAIMS PAID BUT NOT APPROVED

Page: 1

GL Posting Period(s): 11/13 - 11/13

Dec 05, 2013 10:51am

Check Issue Date(s): 11/27/2013 - 11/27/2013

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
11/13	11/27/2013	14320	127	24 HOUR HOME COMFORT SERVICE	596304	1	1-655350		11.95
11/13	11/27/2013	14321	2382	ALLIANT ENERGY/WP&L	563724U111913	1	1-622221		297.14
					488379U112213	1	1-622221		9.20
					398735U110613	1	1-622221		4,200.46
					363722U112213	1	1-622221		329.15
					285670U112213	1	1-622221		696.33
					228592U110613	1	1-622221		2,491.62
					663440U110713	1	1-622221		2,404.90
Total 14321									10,428.80
11/13	11/27/2013	14322	180	ARAMARK UNIFORM SERVICES	632-7169948	1	1-930293		54.09
					632-7154023	1	1-930293		54.09
					632-7159318	1	1-930293		54.09
					632-7154652	1	1-930293		54.09
Total 14322									216.36
11/13	11/27/2013	14323	313	CARGILL INC-SALT DIVISION	2901368287	1	1-150530		2,754.77
11/13	11/27/2013	14324	325	CENTURY LINK	1279900091	1	1-921220		2.47
11/13	11/27/2013	14325	319	CHARTER COMMUNICATIONS	12/13-INTERNET	1	1-921300		59.99
11/13	11/27/2013	14326		Information Only Check	.00		1-232000		V
11/13	11/27/2013	14327		Information Only Check	.00		1-232000		V
11/13	11/27/2013	14328	329	CITY TREASURER-PAYROLL	11/15/13 - PAY	15	1-920150		297.44
					11/15/13 - PAY	11	1-640151		223.99
					11/15/13 - PAY	1	1-620110		459.20
					11/15/13 - PAY	2	1-620112		103.32
					11/15/13 - PAY	3	1-620150		37.41
					11/15/13 - PAY	4	1-620151		41.45
					11/15/13 - PAY	5	1-630110		872.48
					11/15/13 - PAY	6	1-630112		68.88
					11/15/13 - PAY	7	1-630150		62.58
					11/15/13 - PAY	9	1-640110		3,088.12
					11/15/13 - PAY	10	1-640150		205.35
					11/15/13 - PAY	24	1-901151		53.12
					11/15/13 - PAY	16	1-920151		330.91
					11/15/13 - PAY	17	1-902000		358.24
					11/15/13 - PAY	18	1-902111		592.30
					11/15/13 - PAY	19	1-902000		18.47
					11/15/13 - PAY	20	1-902150		64.42
					11/15/13 - PAY	21	1-902151		72.28
					11/15/13 - PAY	22	1-901000		711.76
					11/15/13 - PAY	23	1-901150		47.36
					11/15/13 - PAY	12	1-920000		4,279.34
					11/15/13 - PAY	8	1-630151		68.61
					11/15/13 - PAY	14	1-920112		154.42
					11/15/13 - PAY	13	1-920111		39.16
Total 14328									12,260.61
11/13	11/27/2013	14329	1360	CT LABORATORIES, LLC	101522	1	1-641234		94.50
11/13	11/27/2013	14330	403	FIRE-RESCUE SUPPLY LLC	5015	1	1-655350		20.35
11/13	11/27/2013	14331	714	FRONTIER	11/13-12/12/13@SHOP	1	1-921220		234.05
11/13	11/27/2013	14332	1143	KWIK TRIP INC	10/13 - FUEL	1	1-920342		986.91
11/13	11/27/2013	14333	30	WALSH'S ACE HARDWARE	69746	1	1-653356		9.49
					70578	1	1-920341		3.67
					70550	1	1-920341		11.01

M = Manual Check, V = Void Check

PORTAGE UTILITIES

Check Register - CLAIMS PAID BUT NOT APPROVED

Page: 2

GL Posting Period(s): 11/13 - 11/13

Dec 05, 2013 10:51am

Check Issue Date(s): 11/27/2013 - 11/27/2013

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
					70524	1	1-635350		5.51
					70492	1	1-635350		6.89
					70315	1	1-655350		13.44
					70234	1	1-641340		71.65
					70178	1	1-655356		7.80
					69812	1	1-655350		9.16
					69748	1	1-655350		34.50
		Total 14333							173.12
11/13	11/27/2013	14334	1962	WI STATE LABORATORY OF HYGIEN	330517-1	1	1-641234		20.00
		Totals:							27,253.88

"PAGE 1 OF 2"

PORTAGE UTILITIES

Payment Approval Report Finance Committee Only
Input Date(s): 11/27/2013 - 12/05/2013Page: 1
Dec 05, 2013 11:42am

Vendor	Vendor Name	Invoicc No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
24 HOUR HOME COMFORT SERVICES							
	Total 24 HOUR HOME COMFORT SERVICES				23.95	.00	
ALLIANT ENERGY/WP&L							
	Total ALLIANT ENERGY/WP&L				2,233.87	.00	
CARGILL INC-SALT DIVISION							
	Total CARGILL INC-SALT DIVISION				2,686.26	.00	
CEDINTERSTATE ELECTRIC							
	Total CEDINTERSTATE ELECTRIC				120.00	.00	
CITY TREASURER-PAYROLL							
	Total CITY TREASURER-PAYROLL				11,836.47	.00	
COLUMBIA COUNTY SOLID WASTE							
	Total COLUMBIA COUNTY SOLID WASTE				5.90	.00	
CT LABORATORIES, LLC							
	Total CT LABORATORIES, LLC				94.50	.00	
DAVIS CONSTRUCTION							
	Total DAVIS CONSTRUCTION				785.00	.00	
DIGGERS HOTLINE INC							
	Total DIGGERS HOTLINE INC				57.71	.00	
FRONTIER							
	Total FRONTIER				41.97	.00	
GRAINGER							
	Total GRAINGER				21.54	.00	
HACH COMPANY							
	Total HACH COMPANY				282.32	.00	
HAWKINS INC							
	Total HAWKINS INC				531.43	.00	
HD SUPPLY WATERWORKS, LTD							
	Total HD SUPPLY WATERWORKS, LTD				232.64	.00	
MARTELLE WATER TREATMENT							
	Total MARTELLE WATER TREATMENT				2,831.80	.00	
MIDWEST METER INC							
	Total MIDWEST METER INC				265.75	.00	
P W U							
	Total P W U				859.71	.00	
PHYSIO-CONTROL INC							
	Total PHYSIO-CONTROL INC				272.59	.00	
POMP'S TIRE SERVICE INC							
	Total POMP'S TIRE SERVICE INC				247.30	.00	
PORTAGE LUMBER DO-IT							

PORTAGE UTILITIES

* Payment Approval Report Finance Committee Only
 Input Date(s): 11/27/2013 - 12/05/2013

Page: 2
 Dec 05, 2013 11:42am

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
	Total PORTAGE LUMBER DO-IT				29.48	.00	
SEWER UTILITY							
	Total SEWER UTILITY				144,109.86	.00	
STAPLES CREDIT PLAN							
	Total STAPLES CREDIT PLAN				181.92	.00	
THE KRAEMER COMPANY							
	Total THE KRAEMER COMPANY				42.63	.00	
U S POSTAL SERVICE							
	Total U S POSTAL SERVICE				78.00	.00	
USA BLUE BOOK							
	Total USA BLUE BOOK				247.95	.00	
WALSH'S ACE HARDWARE							
	Total WALSH'S ACE HARDWARE				10.03	.00	

Total Paid: -
 Total Unpaid: 168,140.58
 Grand Total: 168,140.58

Portage Water Utility

Dated: _____

Summary of Solid Waste Collection/Disposal Bids

Received 9/27/2013

Vendor	Garbage ¹ Per Unit	Recycling ² No Cart	Sub Total	Recycling Cart Supplied	Total Cost	Total Annual Cost No RM Cart	Total Annual Cost w/RM Cart
Advanced Disposal							
2014		No Bid	\$ -	\$ 3.01	\$ 3.01	No Bid	\$ 108,360
2015	\$ 7.15	No Bid	\$ 7.15	\$ 3.10	\$ 10.25	No Bid	\$ 343,260
2016	\$ 7.36	No Bid	\$ 7.36	\$ 3.19	\$ 10.55	No Bid	\$ 353,304
2017	\$ 7.59	No Bid	\$ 7.59	\$ 3.29	\$ 10.88	No Bid	\$ 364,356
2018	\$ 7.81	No Bid	\$ 7.81	\$ 3.39	\$ 11.20	No Bid	\$ 375,084
						\$ -	\$ 1,436,004
Columbia County							
2014		\$ 2.18	\$ 2.18	\$ 1.00	\$ 3.18	\$ 78,480	\$ 114,480
2015	\$ 7.07	\$ 2.24	\$ 9.31	\$ 1.00	\$ 10.31	\$ 309,708	\$ 345,708
2016	\$ 7.25	\$ 2.30	\$ 9.55	\$ 1.00	\$ 10.55	\$ 317,700	\$ 353,700
2017	\$ 7.43	\$ 2.36	\$ 9.79	\$ 1.00	\$ 10.79	\$ 325,692	\$ 361,692
2018	\$ 7.62	\$ 2.42	\$ 10.04	\$ 1.00	\$ 11.04	\$ 334,008	\$ 370,008
						\$ 1,287,108	\$ 1,545,588
Waste Management							
2014		\$ 2.99	\$ 2.99	\$ 0.50	\$ 3.49	\$ 107,640	\$ 125,640
2015	\$ 9.48	\$ 3.59	\$ 13.07	\$ 0.50	\$ 13.57	\$ 436,392	\$ 454,392
2016	\$ 9.76	\$ 3.70	\$ 13.46	\$ 0.50	\$ 13.96	\$ 449,424	\$ 467,424
2017	\$ 10.05	\$ 3.81	\$ 13.86	\$ 0.50	\$ 14.36	\$ 462,780	\$ 480,780
2018	\$ 10.35	\$ 3.92	\$ 14.27	\$ 0.50	\$ 14.77	\$ 476,460	\$ 494,460
Current Agreement - Columbia County						\$ 1,825,056	\$ 2,022,696

Solid Waste: 5 Yr Agrmnt expires 12/31/2014; Includes collection & disposal w/city carts

Recycling: 5 Year Agreement expires 12/31/2012; Extended thru 12/31/2013

Garbage¹ Assumes 2700 Units

Recycling² Assumes 3000 Units

City Purchased Recycling Carts

3000 @ \$50/ea = \$ 150,000

Proposed Encumbrances - 2013 General Fund

12/9/2013

Account #	Description	Amount	Purpose	Approved
53450-340	Parking Facilities-Supplies	\$ 600	Lower Level Gate	
53450-359	Parking Facilities-Repair Mntc	\$ 6,000	Lower Level Gate	
53510-351	Airport-Grounds Repair/Supplies	\$ 1,050	REI Lights Install	
53510-821	Building & Grounds	\$ 3,100	FAA PAPI Inspection	From #350
56910-219	Plan & Zoning Other Prof Services	\$ 500	Code Update/Municode	
55190-870	Cable TV-Computer Hardware	\$ 470	Console Upgrade	
55190-880	Cable TV-Computer Software	\$ 400	Console Upgrade	
5600-732	Historic Preservation	\$ 1,000	Promote HP Month	
Total		\$13,120		

Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

November 20, 2013

Mallory Walters
708 W Pleasant Street
Portage, WI. 53901

Our Insured: City of Portage
Date of Loss: 10/25/2013
Claim #: WM000112710070

Statewide Service Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, the liability insurer for the City of Portage. We are in receipt of your claim for damage to your vehicle.

We have recommended to the City of Portage to deny this matter. The basis of this denial is that our investigation determined that the tree in question was in good shape, and weather caused the tree limb to fall. Therefore, there is no negligence or liability on the part of the City of Portage. Statewide Services will not pay for your damages.

Sincerely,
Lois Reynolds
Statewide Services Inc
Claims Adjuster
PO Box 5555
Madison, WI. 53507

CC: City of Portage

City of Portage
Accident Investigation Form
(Liability & Property Claims)

RECEIVED
OCT 30 2013

Type of Claim:

Bodily Injury

Vehicle
Property Damage

Property Loss

Date of Report: 10/30/13 Submitted by: Mallory Walters

Date of Accident: 10/25/13 - 10/26/13 Time of Accident: 8pm / ~~10:00~~ 10:00 AM / PM

Date Accident Reported: 10/26/13 To Whom Reported: Mallory Walters / Portage PD

Location (Address) of Accident: 708 W. Pleasant St Portage, WI

Owner of Premises Where Accident Occurred: Mallory Walters

Occupant of Premises Where Accident Occurred: Mallory Walters

Describe fully how accident occurred: Friday night it was very windy, part of tree fell onto my car hitting side mirror, hood, fenders, and head light. found tree branch around car 3 in yard/road

Witnesses (Name, Address & Phone)

- 1) _____
- 2) _____
- 3) _____

Injured Person:

Name: N/A Address: _____

Nature of Injury: _____

Attended by: _____

Property Damage: Vehicle Damage

Name of Owner: Mallory Walters Address: 708 W. Pleasant St.

Nature of Damage: Damaged side mirror, Hood dents/scratches, Fenders scratched, Head light scratched

Estimated Cost of Repair: \$1,100 - 1,600 ~~2000~~

Comments: I did get 3 estimates of damage repairs

Signature of Person Submitting Report: Mallory Walters

Date: 10/30/13

RESOLUTION NO. 13-040

**A RESOLUTION OF THE COMMON COUNCIL OF
THE CITY OF PORTAGE, WISCONSIN
APPROVING the AGREEMENT FOR THE ESTABLISHMENT AND
OPERATION OF THE WISCONSIN RIVER MUNICIPAL DISCHARGER GROUP**

WHEREAS, the Wisconsin Department of Natural Resources (DNR) has promulgated rules regulating the level of phosphorus and other contaminants a municipal wastewater treatment plant (WWTP) discharges into the Wisconsin River Watershed (WRW); and

WHEREAS, the City of Portage along with over 25 other municipalities own and operate a WWTP which discharges into the WRW and will be financially impacted by the implementation of said DNR regulations; and

WHEREAS, the aforementioned municipalities have proposed the formation of a Chap. 66.0301 Intergovernmental Cooperation agreement which they can jointly participate in, and share the cost of, the interpretation and implementation of the DNR rules regulating the discharge limits into the WRW; and

WHEREAS, the intent and goals of the Intergovernmental Cooperation group are to gather information, promote awareness, propose interpretations and represent the interests of the municipalities affected by the implementation of the rules during the DNR implementation process,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF PORTAGE agrees to the terms and conditions of the Agreement for the Establishment and Operation of the Wisconsin River Municipal Discharger Group (Group) and to authorize the Mayor and City Clerk to execute said Agreement.

BE IT FURTHER RESOLVED, that the Council authorizes the Mayor to appoint a representative to the Group who shall have the ability to conduct all business on behalf of the City of Portage as provided for in the Agreement.

ADOPTED by the Common Council of the City of Portage at a regular meeting of said body held on the _____ day of _____, 2013, by a roll call vote of

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

**AGREEMENT FOR THE ESTABLISHMENT AND OPERATION
OF THE WISCONSIN RIVER MUNICIPAL DISCHARGER GROUP**

WHEREAS, a group of municipalities the Wisconsin River watershed which own Publicly-Owned Treatment Works (POTWs) and/or Municipal Separate Storm Sewer Systems (MS4s) and discharge to waters in the Wisconsin River basin, (hereafter "THE WISCONSIN RIVER MUNICIPAL DISCHARGER_GROUP" or simply "the Group") wish to join together to jointly participate in the Wisconsin River TMDL process and develop information and projects that will assist in achieving their objectives for the Wisconsin River; and

WHEREAS, Wis. Stat. § 66.0301, entitled "Intergovernmental cooperation," provides that any municipality may contract with other municipalities for the furnishing of services, and the joint exercise of any power or duty required or authorized by law;

WHEREAS, said section also allows for the creation of a commission to administer joint projects;

WHEREAS, the Wisconsin Department of Natural Resources and the U.S. Environmental Protection Agency have announced that they are developing a total maximum daily load (TMDL) for phosphorous and sediment in the Wisconsin River basin.

WHEREAS, the parties desire to create and become the initial members of a group that can jointly participate in the Wisconsin River TMDL process, gather information, and undertake projects and activities that will further the interests of the member communities relative to the TMDL process; and

WHEREAS, the parties desire to create a commission that will administer such participation, information gathering, projects and activities;

NOW THEREFORE, in consideration of the mutual covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **CREATION AND NAME; PUBLIC CHARACTER; PURPOSES; POWERS.**

a. Goals of the Inter-Municipal Group. The parties hereby agree to cooperate to exercise their municipal powers jointly for:

(1) the participation in and investigation of the Wisconsin River TMDL process and analysis of selected water quality issues in the Wisconsin River basin;

(2) contracting with consultants, legal counsel, and other parties to further that participation, investigation, and analysis;

(3) the communication of those goals, investigations and analyses to the Wisconsin Department of Natural Resources (DNR) and other pertinent agencies, units of local government, and non-governmental organizations and entities

(4) Other issues of mutual concern that the group may wish to become involved in during the term of this agreement;

b. Commission. The parties also agree that there is hereby created a committee of representatives of members, which will be a commission within the meaning of Wis. Stat. § 66.0301, to administer the joint activities of the Group, which shall be formally referred to as "THE WISCONSIN RIVER MUNICIPAL DISCHARGER COMMITTEE, and referred to in this Agreement as the "Committee." This Committee shall operate as a governmental body under Wis. Stat. § 19.82(1).

c. Purposes of the Committee. The Committee shall administer all aspects of the participation, investigations, and analyses of the Wisconsin River TMDL

process which may be duly determined by the Committee as appropriate in the pursuit of the objectives of the Group.

d. Powers. The Committee shall have the following powers:

(1) To make, amend and repeal bylaws, rules, regulations, rates, charges and other rules of service.

(2) To invest funds not required for immediate disbursement in properties or securities as permitted by state law.

(3) To make and execute contracts and other instruments of any name or type necessary or convenient for the exercise of the powers granted herein, including contracts with engineers, legal and other consultants.

(4) To accept contributions of capital from member communities.

(5) To do all acts and things necessary or convenient for the conduct of its business and the general welfare of the Committee and the parties and to carry out the purposes and powers granted to it by this Agreement.

(6) To sue, and be sued, complain and defend in all courts, and also, appear in or before applicable governmental agencies.

The Committee shall not have the power of taxation.

e. Limitation on Financial Commitments. Notwithstanding any other provisions in this Agreement, the Committee shall not have the authority to commit the Group, or any of its members, to any financial responsibility, whether by contract or otherwise, that would exceed an amount of \$5,000.00 in any single calendar year for any single member, without first having on the file in the records of the Group, a legally effective resolution or other action of the governing body (or duly authorized commission

or committee) of that member which authorizes the member to contribute an amount in excess of these limits.

f. Limitation on Initiating Legal Proceedings. Notwithstanding any other provisions in this Agreement, the Committee shall not have the authority to commit the Group, or any of its members, to the initiation of any lawsuits or contested case hearings without first having on the file in the records of the Group, a legally effective resolution or other action of the governing body (or duly authorized commission or committee) from each member voting for the authorization of such legal proceedings. If a member community chooses not to be a part of any litigation the Group becomes involved in, the community can still be part of the Group.

2. MEMBERS.

a. In General. The members of the Group created by this Agreement are the Wisconsin municipalities which have duly executed identical counterparts or copies of the Agreement pursuant to Section 3 hereof (the "parties" or "members"). Municipalities include cities, towns, villages, sanitary districts, municipal utilities or metropolitan sewerage districts within the State of Wisconsin.

b. MS4 Communities. Where a municipality operates a POTW and holds an MS4 permit, the municipality shall be treated as a single member unless the municipality chooses to be treated as two members. Where a MS4 municipality is part of a larger urbanized area (such as in the greater Madison area) and does not operate its own POTW, the municipality may opt to be treated as a separate member or it may join with other MS4 municipality within that urbanized area and be treated as a single member.

c. Changes in Membership. Additional Wisconsin municipalities may become members of the Group by becoming parties to this Agreement pursuant to Section 9. Members may cease to be members and parties to this Agreement pursuant to Section 10 hereof.

d. Non-Governmental Entities. Non-governmental entities may not become members without a majority vote of the Committee and a legal opinion that the addition of such member will not jeopardize the status or operation of the Group.

3. AUTHORITY OF MEMBERS TO PARTICIPATE.

a. Resolutions. This Agreement is entered into pursuant to authority granted under Wis. Stat. § 66.0301. By resolution of its governing body, each member has authorized and directed the representative of the member to enter into this Agreement on behalf of the member. The authorizing resolution for each party to this Agreement shall:

(1) Agree to the terms and conditions of this Agreement;

(2) Authorize and direct the appropriate municipal officers of the member to execute this Agreement on behalf of the member; and

(3) Appoint the member's representatives in all business matters to be conducted by the member.

b. A certified copy of the authorizing resolution and a duly executed copy of this Agreement for each party to this Agreement shall be maintained on file with the Committee.

c. All municipalities which are included as members when this Agreement is originally executed by the deadline of January 1, 2014 shall be considered "original" members or parties for purposes of the Agreement, and all other municipalities which later become members shall be deemed "additional" members or parties.

4. **SELECTION AND REMOVAL OF MEMBERS OF THE COMMITTEE; VOTING BY MEMBERS OF THE COMMITTEE.**

a. Original Members of the Committee. The Committee shall consist of one member from each original member community, selected by that member community at its discretion. The term of such members of the Committee shall be indefinite, subject only to recall by the member community under sub. C. below. In the event that other municipalities join the Group, a member of the joining municipality shall be added to the Committee to represent each additional municipality.

b. Executive Committee. If the total number of municipalities in the Group exceeds twenty (20), then the Committee shall determine by bylaws to form a smaller Executive Committee. The bylaws may authorize the Executive Committee to exercise any or all of the powers of the Committee on behalf of the Group.

c. Replacement of a Member of the Committee. A member community may remove or replace its member of the committee at will, with or without cause, at any time. Notice in writing, signed on behalf of the member community and delivered to the Secretary of the Committee shall constitute removal or replacement of a member of the Committee.

d. No Compensation. The members of the Committee shall serve without compensation, provided, however, that the Committee shall have discretion to reimburse members of the Committee for reasonable expenses incurred for special services to the Committee.

e. Quorum. A majority of the members of the Committee shall constitute a quorum. No business may be conducted in the absence of a quorum.

f. Voting. The members of the Committee shall vote upon matters in the following manner:

(1) Voting in General. Unless otherwise expressly provided by this Agreement, the bylaws, or some other subsequent action of the Committee, all votes shall be by a majority of the members of the Committee present at a meeting where there is a quorum. Each member of the Committee shall have one vote, and a majority of members of the Committee present and voting shall be necessary for any action by the Committee.

(2) Voting On Facilities, Borrowing Of Funds, Expenditures Of Capital Or Other Major Commitments Beyond Contracts With Consultants. The majority of activities of the Group are anticipated to be sharing of services and information among members, and the joint hiring of consultants to prepare studies and information that may be of use in the Wisconsin River TMDL process. The Committee may only commit the assets of the Group, in an amount in excess of \$5,000.00 on a cumulative basis in any year, with the approval of two-thirds (2/3) majority of all members of the Committee present at a meeting where there is a quorum. In any event, such approvals are subject to the limitations on financial commitments in section 1.e., above.

(3) Non-Governmental Members. Non-governmental members shall not have the right to vote unless otherwise expressly provided by the bylaws or some other subsequent action of the Committee.

5. OFFICERS.

a. Officers of the Committee. The Officers of the Committee are a President, a Vice-President, a Secretary, a Treasurer and such other Officers as the Committee may designate. The President, Vice-President, Secretary and Treasurer shall be elected by the members of the Committee from among the members of the Committee and shall serve indefinitely until the Committee calls for a new election of officers, or the Committee adopts Bylaws which call for some other term of office.

b. Dual Signature Required. The signatures of two officers shall be required on all forms of payment, and all legally binding documents executed in the name of the Committee or the Group.

c. Duties. Unless otherwise determined by the Committee, the duties of the officers shall include the following:

(1) President. The President shall be the principal executive officer of the Committee and shall preside at all meetings of the Committee.

(2) Vice-President. In the absence of the President, or in the event of his or her inability or refusal to act, the Vice-President shall perform the duties of the President.

(3) Secretary. The Secretary shall keep minutes of the meetings of the Committee in one or more books provided for that purpose; see that all notices are duly given in accordance with this Agreement, or as required by law; and be custodian of the Committee's records.

(4) Treasurer. The Treasurer shall have charge and custody of and be responsible for all funds and securities of the Committee; have charge of the financial records of the Committee.

d. Removal. An officer may be removed from office with or without cause upon a majority vote of the members of the Committee.

6. CHARGES TO MEMBERS.

a. In General. Costs shall be allocated among members on the basis of the population served by the POTW or the population within the drainage area of the MS4. Municipalities shall pay a onetime assessment per member as shown in the table below.

<i>Population</i>	<i>Assessment</i>
Greater than 10,000	\$5,000.00
2,000 to 10,000	\$3000.00
Less than 2,000	\$1,500.00

b. The assessment may be paid in a single lump sum or in two equal payments over the first two years of the term of this agreement.

c. Where a municipality operates a POTW and holds an MS4 permit, the municipality shall be treated as a single member for cost allocation purposes unless the municipality chooses to be treated as two members, in which case each member will pay a member's share. Where a MS4 community is part of a larger urbanized area and does not operate its own POTW, the community may opt to be treated as a separate member or it may join with other MS4 communities within that urbanized area and be treated as a single member for cost allocation purposes. Non-governmental membership fees will be determined on a case by case basis.

d. Modifications. Cost allocations or caps may only be modified prospectively for future calendar years. Projects and associated cost allocations shall be approved by a vote of the members as stated in 4. F. (1).

e. No project shall be deemed approved unless there is also simultaneous approval of the cost allocation method and sufficient funds are committed to by members.

7. LIABILITY OF THE COMMITTEE.

a. Allocation of Liability. In the event any costs or expenses are imposed on the Committee as a result of any judicial or administrative proceeding or settlement thereof, and the liability is not directly attributable to the conduct of a specific member or members, the costs and expenses shall be treated as a cost of the Group to be

allocated among all members. If any costs or expenses are imposed on the Group or the Committee as a result of any judicial or administrative proceeding or settlement thereof, and the liability is directly attributable to the conduct of a specific member or members, the costs and expenses shall be allocated among those members whose actions caused the imposition of the costs or expenses to the Group or Committee.

8. ADDITIONAL MEMBERS.

a. No Obligation to Serve. The Committee reserves the right to reject the application of any municipality that wishes to join as an additional member (i.e., after the initial execution period of this Agreement).

b. Additional Member's Fee. In the event additional members join the Group, the Committee may impose an "additional member fee" to recoup some or all of the costs attributable to projects that have already been undertaken by the Group, and which the Committee reasonably believes have been beneficial to the new member. Such "additional member's fee" will be identified at the time that the new community or non-governmental entity wishes to join the Group, and payment of the additional fee, if any, will be a condition of membership.

9. TERM. The term of this Agreement shall end on January 1, 2019. This Agreement may be renewed in one year increments by a two thirds vote by the Committee. The Agreement shall terminate in the event that there is a majority vote by members to terminate the agreement.

10. UNEXPENDED FUNDS. In the event the group disbands or suspends activity, any funds not expended shall be returned to the members in the same proportion that cost was allocated to obtain those funds.

11. **WITHDRAWAL OF MEMBERS.** A member may withdraw from the Agreement only if the member has paid its contribution for the year in which it is withdrawing. The withdrawing member must provide the Secretary of the Group with notice 30 days in advance of their withdrawal.

12. **MISCELLANEOUS.**

a. **Municipal Liability.** Nothing in this Agreement shall constitute a waiver of any limitations on municipal liability that may exist as a matter of law, including but not limited to limitations in Wis. Stat. ch. 893.

b. **Counterparts.** This Agreement may be executed in counterparts, and the signatures of each party on separate copies of the Agreement shall be fully effective to bind each of them to the Agreement with any other party that signs any separate copy of the Agreement.

c. **Entire Agreement.** This Agreement supersedes any prior studies, memoranda, letters or oral discussions or understandings about the participation of any of the members in this joint project. This Agreement represents the entire agreement of the parties as to the organizational issues relating to the goals of the Group.

d. **Amendment or Modification.** No amendment or modification may be made to this Agreement except in a writing signed by a two thirds majority of all members.

e. **Choice of Law.** This Agreement shall, in general, be governed by and construed in accordance with the laws of the State of Wisconsin, except that, notwithstanding the foregoing, any and all questions arising pursuant to and therefore governed by federal law applicable to the project, such as the Clean Water Act, as amended from time to time, shall apply where appropriate.

f. Exclusive Benefit. This Agreement is for the exclusive benefit of the parties and their successors in interest and shall not be deemed to give any legal or equitable right, remedy or claim to any other entity or person.

g. No Joint Venture. This Agreement does not establish or evidence a Joint Venture or partnership between the parties. No party is liable for another party's actions as a result of entering into this Agreement.

h. Succession. All the terms, provisions and conditions herein contained shall inure to the benefit of and be binding upon the parties and their respective successors and assigns, including future governing bodies of the respective member communities.

i. Notice. Any notice required or given under this Agreement shall be effective if mailed by U.S. mail, postage prepaid, to the representatives at the addresses set forth after the signatures below, or any substituted address or representative as is filed with the Secretary of the Committee.

j. Severability. In the event any of the provisions of this Agreement or the application of any provision shall be held invalid to any extent by any court having jurisdiction over this Agreement or its parties, the remainder of this Agreement and the application of its provisions shall not be affected thereby but shall remain in force and effect. In the event any provision hereof is held invalid, the parties shall negotiate such changes in this Agreement as are needed to restore the parties as closely as possible to their positions under this Agreement prior to such provision being declared invalid.

IN WITNESS WHEREOF, the parties, by their duly authorized representatives, have executed this Agreement on the dates set forth below to be effective as of the last date of execution of the original members

By:

(Signature)

Date of Execution

Name _____
(Typed name)

Title _____

Address: _____

Bob Redelings

From: Bob Redelings
Sent: Monday, September 23, 2013 8:21 AM
To: 'Shlimovitz Family'
Subject: RE: Sewage usage

I'm relaying your request to the Municipal Services chairperson and suggesting this request not be entertained. If it is, there'll be an investigation and you'll need to be represented at a future meeting. Generally requests of this nature are for large water losses. A credit for the sewer portion of 16,000 gallons is \$45.76.

From: Shlimovitz Family [mailto:shlimo12@charter.net]
Sent: Sunday, September 22, 2013 4:25 PM
To: Bob Redelings
Subject: Sewage usage

Dear Bob:

I was told to sent you an e-mail about our sewage usage. We lost all the water in our swimming pool and had to refill the pool, about 16,000 gallons this week. Could we get the sewage usage waived off our water bill?

Thank you

Jim Shlimovitz
515 Oak Ridge Drive
Portage

PORTAGE UTILITIES

Customer History - Account Summary by Number
Report Date(s): 03/01/2013 to 11/30/2013

Page: 1
Nov 01, 2013 01:10pm

Report Criteria:

Customer.Cust No = 110287002

11,02870.02 SHLIMOVITZ, JAMES

515 OAKRIDGE

Account Summary:

Period	Water	Sewer	WTPN	SWPN	Billings	Adj	Payments	Oth	Balance
02/28/2013									46.93
03/31/2013	24.90	28.09	-	-	52.99		46.93 -		52.99
04/30/2013	24.90	28.09	-	-	52.99		52.99 -		52.99
05/31/2013	31.30	33.81	-	-	65.11		52.99 -		65.11
06/30/2013	24.90	28.09	-	-	52.99		65.11 -		52.99
07/31/2013	34.50	36.67	-	-	71.17		52.99 -		71.17
08/31/2013	40.90	42.39	-	-	83.29		71.17 -		83.29
09/30/2013	40.90	42.39	-	-	83.29		83.29 -		83.29
10/31/2013	79.30	76.71	-	-	156.01		83.29 -		156.01
11/30/2013	-	-	-	-	-		-		156.01
Totals:	301.60	316.24	-	-	617.84		508.76 -		

Transaction Detail:

Date	Type	Ref No	Service	Description	Check No	Source Id	Usage	Amount	Status
03/20/2013	Pmt	203		Utility Payments	1918	3.275764	0	46.93 -	
03/31/2013	Bill	3047	Water	Utility Reading - 03/28/13			6	24.90	
03/31/2013	Bill	10092	Sewer	Auto Billing - 03/28/13 12:41			6	28.09	
04/11/2013	Pmt	54		Utility Payments	1954	3.276584	0	52.99 -	
04/30/2013	Bill	3033	Water	Utility Reading - 04/24/13			6	24.90	
04/30/2013	Bill	10080	Sewer	Auto Billing - 04/30/13 11:16			6	28.09	
05/23/2013	Pmt	419		Utility Payments	2008	3.280109	0	52.99 -	
05/31/2013	Bill	6595	Water	Utility Reading - 05/29/13			8	31.30	
05/31/2013	Bill	10142	Sewer	Auto Billing - 05/30/13 10:14			8	33.81	
06/12/2013	Pmt	40		Utility Payments	2046	3.280758	0	65.11 -	
06/30/2013	Bill	6612	Water	Utility Reading - 06/25/13			6	24.90	
06/30/2013	Bill	10168	Sewer	Auto Billing - 06/26/13 12:28			6	28.09	
07/10/2013	Pmt	196		Utility Payments	2072	1.055497	0	52.99 -	
07/31/2013	Bill	6519	Water	Utility Reading - 07/30/13			9	34.50	
07/31/2013	Bill	10069	Sewer	Auto Billing - 07/31/13 10:51			9	36.67	
08/15/2013	Pmt	84		Utility Payments	2111	3.283997	0	71.17 -	
08/31/2013	Bill	6564	Water	Utility Reading - 08/28/13			11	40.90	
08/31/2013	Bill	10111	Sewer	Auto Billing - 08/29/13 09:17			11	42.39	
09/23/2013	Pmt	89		Utility Payments	2143	3.286007	0	83.29 -	
09/30/2013	Bill	6601	Water	Utility Reading - 09/26/13			11	40.90	
09/30/2013	Bill	10151	Sewer	Auto Billing - 09/27/13 13:25			11	42.39	
10/09/2013	Pmt	182		Utility Payments	2169	3.287540	0	83.29 -	
10/31/2013	Bill	6590	Water	Utility Reading - 10/29/13			23	79.30	
10/31/2013	Bill	10121	Sewer	Auto Billing - 10/30/13 10:33			23	76.71	
								109.08	

TOURISM		2011	2012	2013	2014	Higher (Lower) 13 Bdgt	
Fund 240 Dept 00 Object 56000		Actual	Actual	Budget	Budget	14 Bdgt vs	14 Bdgt vs
Account Description						13 Bdgt	13 Bdgt
219	OTHER PROFESSIONAL SERVICES					\$ -	
220	TELEPHONE					\$ -	
222	WATER & SEWER CHARGES	\$ 62	\$ 53	\$ -	\$ -	\$ -	
241	CUSTODIAL SERVICES					\$ -	
290	TRAINING	\$ 200	\$ -	\$ -	\$ -		
292	PRINTING/PUBLISHING	\$ 8,373	\$ 6,711	\$ -	\$ -	\$ -	
294	OTHER CONTRACTUAL SERVICES	\$ 500	\$ -	\$ -	\$ -	\$ -	
296	MARKETING	\$ 13,348	\$ 30,468	\$ 30,951	\$ 39,770	\$ 8,819	28.49%
	<i>PROMOTIONS PRINT & AIR \$37,850</i>						
	<i>INTERSTATE DIRECTIONAL SIGNS (BLUE) \$1,920</i>						
340	OPERATING SUPPLIES					\$ -	
590	BANK FEES	\$ 1	\$ 76			\$ -	
710	COMMUNITY EVENTS	\$ 27,360	\$ 27,566	\$ 30,930	\$ 23,730	\$ (7,200)	-23.28%
	<i>CANAL DAYS \$1,500</i>						
	<i>COLUMBIA COUNTY FAIR BOARD \$1,000</i>						
	<i>CONCERT IN THE PARK & JULY 4TH \$7,000</i>						
	<i>CONCERTS AT THE PORTAGE \$1,500</i>						
	<i>DOWNTOWN & WATERFRONT WALKING TOUR \$180</i>						
	<i>FINE VINE HARVEST FESTIVAL \$400</i>						
	<i>PROMOTIONAL RACK CARDS \$750</i>						
	<i>READ2RIDE \$1,500</i>						
	<i>TASTE OF PORTAGE \$3,000</i>						
	<i>YULETIDE \$1,500</i>						
	<i>ZONA GALE DAY \$400</i>						
	<i>DISCOVER WI - 3 YEAR \$5,000</i>						
720	CHAMBER OF COMMERCE	\$ 30,425	\$ 22,500	\$ 30,000	\$ 30,000	\$ -	
726	PORTAGE HISTORICAL SOCIETY	\$ 7,000	\$ 15,000	\$ 6,000	\$ 6,000	\$ -	
728	ZONA GALE CENTER	\$ 7,000	\$ 7,500	\$ 6,000	\$ 6,000	\$ -	
730	GRANTS/CONTRIBUTIONS	\$ 14,408	\$ 17,090	\$ 8,000	\$ 14,500	\$ 6,500	81.25%
	<i>AMERICAN LEGION BASEBALL \$1,500</i>						
	<i>FORT WINNEBAGO SURGEON'S QUARTERS \$2,250</i>						
	<i>HISTRORIC INDIAN AGENCY HOUSE \$5,000</i>						
	<i>MISC \$1,000</i>						
	<i>PORTAGE CURLING CLUB \$4,000</i>						
	<i>WWII MUSEUM \$750</i>						
790	MISCELLANEOUS EXPENSE					\$ -	
2400059100000	RESIDUAL EQUITY					\$ -	
TOTAL FUND EXPENSES & RESIDUAL EQUITY		\$ 108,676	\$ 126,964	\$ 111,881	\$ 120,000	\$ 8,119	7.26%

TOURISM - REVENUE							
Fund 240 Dept 00 Object 56000							
2404141210000	ROOM TAX	\$ 106,995	\$ 126,731	\$ 111,731	\$ 119,950	\$ 8,219	7.36%
2404848110000	INTEREST INCOME	\$ 206	\$ 94	\$ 150	\$ 50	\$ (100)	-66.67%
2404848500000	DONATIONS		\$ 3,900			\$ -	
2404848900000	MISCELLANEOUS REVENUE		\$ 224			\$ -	
2404848910000	REFUND OF PRIOR YEAR EXPENSE					\$ -	
2404949900000	FUND BALANCE APPLIED					\$ -	
TOTAL FUND REVENUE & FUND BALANCE APPLIED		\$ 107,202	\$ 130,949	\$ 111,881	\$ 120,000	\$ 8,119	7.26%

ORDINANCE 13-013

ORDINANCE RELATIVE TO VETERAN'S MEMORIAL FIELD AND SILVER LAKE REGULATIONS

The Common Council for the City of Portage does hereby Ordain as follows:

Article IV of Chapter 54 of the Municipal Code of the City of Portage is hereby repealed and recreated as Articles IV and V of Chapter 54 to read as follows:

CHAPTER 54

ARTICLE IV – VETERAN'S MEMORIAL FIELD REGULATIONS

Sec. 54-132. – Animals Regulated.

Sec. 54-133. – Unauthorized use of racetrack.

Sec. 54-134. – Unauthorized electrical connections forbidden.

Sec. 54-135. – Speed limit.

Secs. 54-136 - 54-165. – Reserved.

Sec. 54-132 Animals Regulated.

No person shall permit any animal over 60 pounds on the Veteran's Memorial Field property hereinafter enumerated:

- (1) The baseball, football and softball lighted fields;
- (2) The grandstand infield; and
- (3) The summer recreation fields.

Sec. 54-133. – Unauthorized use of racetrack.

No person shall operate any motor vehicle or power-driven cycle on the racetrack without permission from the parks and recreation department and authorization from the chief of police.

Sec. 54-134. – Unauthorized electrical connections forbidden.

No person, firm or corporation shall strip any part of the electrical distribution lines of the city at the Veteran's Memorial Field, or make any electrical or other connection thereto, without permission of the manager of parks and recreation and a permit from the manager of parks and recreation or, except under such permit, draw electricity from such distribution system unless authorized to do so and then only from the regular outlets installed for that purpose by the city. Such permit shall be granted only if a public need exists therefor and the applicant is responsible and the proposed work is done in accordance with the applicable electrical codes and can be done without material injury to or impairment of the system or any part thereof.

Sec. 54-135. – Speed limit.

The speed limit shall be ten miles per hour in Veteran's Memorial Field.

Secs. 54-136 - 54-165. – Reserved.

ARTICLE V – LAKES

DIVISION 1. – REGULATION OF BOATING AND SILVER LAKE BEACH

Sec. 54-166. – State boating laws adopted.

Sec. 54-167. – Silver Lake speed restrictions.

Sec. 54-168. – Prohibition of motorboats in beach area.

Sec. 54-169. – Races, regattas, sporting events and exhibitions on Silver Lake.

Sec. 54-170. – Possession or consumption of alcoholic beverages, glass containers and tobacco products at Silver Lake Beach.

Sec. 54-171. – Miscellaneous restrictions.

Sec. 54-172. – Penalties.

Secs. 54-173 - 54-180. – Reserved.

Sec. 54-166. – State boating laws adopted.

The statutory provisions describing and defining regulations with respect to boating in the Wisconsin Statutes are hereby adopted by reference.

Sec. 54-167. – Silver Lake speed restrictions.

(a) *Speed to be reasonable and prudent.* No person shall operate a motorboat or personal watercraft on Silver Lake at a speed greater than is reasonable and prudent under the conditions and having regard for the actual and potential hazards then existing. The speed of a motorboat or personal watercraft shall be so controlled as to avoid collision with any object in or on the water or with any person, boat or other conveyance in or on the water in compliance with legal requirements and exercising due care.

(b) *Fixed limits.* No person shall operate a boat or personal watercraft faster than slow-no-wake during the hours of 6:00 p.m. and ending 9:00 a.m. local time on Silver Lake. In the event of high water, as determined by the city, no person shall operate a boat or personal watercraft faster than slow-no-wake.

(c) *"Slow-No-Wake" limitations.* No person shall operate a boat or personal watercraft faster than slow-no-wake within 100 feet of the boat landing or the bridge on Silver Lake, at any time of the day.

(d) *Definitions.* The term "slow-no-wake" means that speed at which a boat moves as slowly as possible while still maintaining steerage control.

Sec. 54-168. – Prohibition of motorboats in beach area.

No person shall operate a motorboat or personal watercraft on Silver Lake within 100 feet of the posted, marked or roped area of the city-owned property at Silver Lake Beach.

Sec. 54-169. – Races, regattas, sporting events and exhibitions on Silver Lake.

(a) *Permit required.* No person shall direct, sponsor or participate in any boat race, regatta, water ski meet or other water sporting event or exhibition unless such event has been authorized by the common council and a permit issued therefor by common council after investigation by the chief of police and manager of parks and recreation.

(b) *Permit specifications for events held at Silver Lake.* A permit issued under this section shall specify the course or area of water to be used by participants in such event, and the permittee shall be required to place markers, flags or buoys approved by the manager of parks and recreation designating the specified area. Permits shall be valid only for the hours and areas specified thereon.

(c) *Right-of-way of participants.* Boats and participants in any such permitted event shall have the right-of-way on the marked area and no other person shall obstruct such area during the race or event or interfere therewith.

Sec. 54-170. – Possession or consumption of alcoholic beverages, glass containers and tobacco products at Silver Lake Beach.

(a) No person shall possess or consume any alcohol beverage on the beach area of Silver Lake.

(b) No person shall use or bring upon the beach area at Silver Lake Beach any tobacco products.

(c) The "beach area" of Silver Lake Beach is defined as the area between the water's edge and the concrete retaining wall located to the northeast thereof. This area shall include the concession stand and the area adjacent thereto.

Sec. 54-171. – Miscellaneous restrictions.

(a) No person shall jump, dive or enter the water within 20 feet of the bridge from Silver Lake. No person shall swim within 20 feet of the bridge.

(b) No person shall swim, wade, jump, dive, enter or be in the water within 20 feet of the boat landing other than and incidental to put in or remove a boat or water craft from the water. No person shall interfere with the launching or landing of any boat or water craft within that area.

(c) No persons shall stand in the road right-of-way for the purpose of fishing, above the east side of the bridge.

Sec. 54-172. – Penalties.

Any person violating any provision of this division shall be subject to the general penalty provisions of section 1-15.

Secs. 54-173 - 54-180. – Reserved.

DIVISION 2. – BULKHEAD LINES

Sec. 54-211. – Bulkhead lines established.

(a) The city has established in the interest of the public, and pursuant to Wis. Stats. § 30.11, a bulkhead line along a part of the shore of Silver Lake as hereinafter described: That the bulkhead line of Silver Lake hereinafter described and more particularly shown by the map on

file with the city clerk is established and determined as set forth in the following description, subject to the approval of the department of natural resources, namely:

(1) Bulkhead line westerly of Silver Lake Dr. designated as A-B-C and shown as such on the map, described as: Starting at an iron pin marking the intersection of the centerline of Silver Lake Dr. with the north line of Section 6, T-12-N, R-9-E; thence south (assumed) along the centerline of Silver Lake Dr. a distance of 903.0 feet; thence west 50 feet to point A, the point of beginning of Bulkhead Line A-B-C; thence S 16°-13'-E, a distance of 115 feet to point B; thence south a distance of 170 feet to point C.

(2) Bulkhead line easterly of Silver Lake Dr. designated as D-E-F and shown as such on the map, described as: Starting at an iron pin marking the intersection of the centerline of Silver Lake Dr. with the north line of Section 6, T-12-N, R-9-E; thence south (assumed) along the centerline of Silver Lake Dr. a distance of 911.0 feet; thence east, 75 feet to point D, the point of beginning of Bulkhead Line D-E-F; thence south a distance of 77 feet to point E; thence S-35°E; a distance of 275 feet to point F.

(b) The city by and through the common council proposes to establish, in the interest of the public and according to Wis. Stats. § 30.11(13), a new bulkhead line along a part of the shore of the Silver Lake/Marsh area of the county described below:

(1) That the bulkhead line along the shore of Silver Lake/Marsh described and as shown by the map incorporated by reference is established subject to the approval of the department of natural resources. (See legal description denoted as Exhibit "A" on file with the city clerk.)

(2) That the bulkhead line is in the public's interest because the affected area has been filled in the past and the park development is compatible with the public's interest in navigable waters.

(3) That three certified copies of this section and three true and correct copies of such map be submitted to the department of natural resources for its approval for and upon return and receipt of the approved ordinances and maps; copies shall be filed with the department of natural resources, the city clerk and the county register of deeds.

This Ordinance shall take effect upon passage and publication thereof.

Passed this _____ day of _____, 2013.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, City Clerk

Ordinance requested by:
Legislative and Regulatory Committee

ORDINANCE NO. 13-020

ORDINANCE RELATIVE TO CHILD SAFETY ZONES

The Common Council for the City of Portage does hereby Ordain as follows:

Section 46-43 is hereby repealed and re-enacted in its entirety as:

Section 46-44

Section 46-44. Penalties. Any person violating any provision of this article shall, upon conviction of a violation, be subject to the penalties as prescribed by section 1-15.

The following Section is hereby created to read as follows:

Section 46-43

Section 46-43. Child Safety Zones.

(a) *Purpose and intent.* This Ordinance is a regulatory measure aimed at protecting the health and safety of children in the City of Portage from the risk that sexual offenders convicted of an offense against a child may re-offend in locations close to where children congregate. Given the high rate of recidivism for sexual offenders, and that reducing opportunity and temptation is important to minimizing the risk of re-offense, there is a need to protect children where they congregate or play in public places. Therefore, the City finds and declares that sexual offenders are a serious threat to the public safety of children if regulatory measures are not in place that prohibit their presence in specified areas designated as places children commonly congregate. The City of Portage finds and declares that in addition to schools and daycare centers, children congregate or play at child-oriented facilities, such as parks and playgrounds and libraries. It is not the intent of this Ordinance to impose a criminal penalty, but rather to serve the City's compelling interest to promote, protect, and improve the health, safety, and welfare of the children of the City by prohibiting convicted sexual offenders from loitering or being present in specified areas around locations where children regularly congregate in concentrated numbers. It is the further intent of this Ordinance to recognize that convicted sexual offenders must reenter the community and the City of Portage accepts that it has a responsibility to convicted sexual offenders and the surrounding area municipalities to ensure that, in addition to promoting regulatory measures aimed at protecting children, its regulatory measures are not aimed at prohibiting convicted sexual offenders from being part of this society.

(b) *Definitions.* As used in this Section and unless the context otherwise requires:

(1) *Loitering* means, whether in a group or as an individual, to stand idly about, loaf, prowl, congregate, wander, linger, proceed slowly or with many stops, to delay or dawdle.

(2) *Designated Offender* means any person who has been convicted of a sex offense against a child, and/or is required to register under Wis. Stat. § 301.45 for any sexual offense against a child, and/or is under court ordered supervision by the Wisconsin Department of Corrections for any sexual offense against a child, unless the offender was under the age of eighteen at the time of the offense and the offender was not tried and convicted of the offense as an adult.

(3) *Child Safety Zone* means a location or area determined by the City to be a location or area where children congregate. A Child Safety Zone includes:

a. At any time: Public playgrounds; public or private schools; athletic fields used by children; daycare facilities; facilities for children's clubs, such as Boy Scout and Girl Scout houses; specialized schools or facilities for children, such as gymnastics academies or dance schools; group homes for children; residential care centers for children; shelter care facility; foster home; treatment foster home; youth centers.

b. When children are present or are reasonably presumed or known to be present: public parks, parkways, parklands, or park facilities; public libraries; recreational trails; public swimming pools or aquatic facilities.

(c) *Restriction on entry or presence.* No Designated Offender shall enter or be present in or upon any Child Safety Zone.

(d) *Exceptions.* A Designated Offender may enter or be present in or upon a Child Safety Zone if any of the following apply:

(1) The property also supports a church, synagogue, mosque, temple or other house of religious worship, subject to all of the following conditions:

a. The Designated Offender's entrance and presence upon the property occurs only during hours of worship or other religious program/service as posted to the public; and

b. The Designated Offender shall not participate in any religious education programs that include individuals under the age of 18.

c. The Designated Offender sends advance written notice to an individual designated by the church to be in charge and receives advance approval from that individual allowing the offender's attendance.

(2) The property also supports a use lawfully attended by a Designated Offender's natural or adopted child(ren), which child's use reasonably requires

the attendance of the Designated Offender as the child's parent upon the property, subject to the following condition:

a. The Designated Offender's entrance and presence upon the property occurs only during hours of activity related to the use as posted to the public.

b. The Designated Offender sends advance written notice to an individual designated by the property owner to be in charge of the property's enumerated use, and receives advance approval from that individual allowing the offender's attendance.

(3) The property also supports a polling location in a local, state or federal election, subject to all of the following conditions:

a. The Designated Offender is eligible to vote;

b. The property is the designated polling place for the Designated Offender; and

c. The Designated Offender enters the polling place property, proceeds to cast a ballot with whatever usual and customary assistance is to any member of the electorate, and vacates the property immediately after voting.

(4) The property also supports a school lawfully attended by the Designated Offender as a student, subject to the following condition:

a. The Designated Offender may enter upon the property supporting the school at which the Designated Offender is enrolled, for such purposes and at such times as are reasonably required for the educational purposes of the school.

(5) The property also supports a court, government office or room for public governmental meetings, subject to all of the following conditions:

a. The Designated Offender is on the property only to transact business at the government office or place of business, other than a public library, or attend an official meeting of a governmental body; and

b. The Designated Offender leaves the property immediately upon completion of the business or meeting.

(6) The Designated Offender has received preapproval from the City of Portage Police Department allowing the offender's presence within a specific Child Safety Zone.

(e) *Restriction on loitering.* No Designated Offender shall loiter within a 100 foot radius of a Child Safety Zone at a time or in a manner not usual for law-abiding individuals under circumstances that warrant alarm for the safety of persons or property in the vicinity.

(f) *Penalties.* Any person violating any provision of this section shall be subject to the general penalty provisions of Sec. 1-15.

(g) *Severability.* The provisions of this Ordinance shall be severable. If any provision of this Ordinance is held invalid, the remainder of the Ordinance shall not be affected.

(h) *Effective Date.* This Ordinance shall take effect upon passage and publication thereof.

Passed this _____ day of _____, 2013.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, City Clerk

Ordinance requested by:
Police Department

ORDINANCE NO. 13-021

ORDINANCE RELATIVE TO BARKING DOGS OR CRYING CATS

The Common Council for the City of Portage does hereby Ordain as follows:

The following Section is hereby repealed:

Section 6-109

The following Section is hereby recreated to read as follows:

Section 6-109

It shall be unlawful for any person to knowingly keep or harbor any dog, cat or other animal which habitually barks, howls, yelps, cries or makes any other unreasonably loud noise, and such conduct is hereby declared to be a public nuisance. Habitually does not mean barking, howling, yelping, crying or making unreasonably loud noise on infrequent occasions, but does mean barking, howling, yelping, crying or making unreasonably loud noise sufficiently often so as to be unreasonably disturbing to other persons in the neighborhood. A dog, cat or other animal is considered to be in violation of this section when three complaints have been verified by a law enforcement officer within a four-week period.

This Ordinance shall take effect upon passage and publication thereof.

Passed this _____ day of _____, 2013.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, City Clerk

Ordinance requested by:
Legislative and Regulatory Committee

RESOLUTION NO. 13-038

**A RESOLUTION OF THE COMMON COUNCIL OF
THE CITY OF PORTAGE, WISCONSIN
APPROVING THE ISSUANCE BY
THE PUBLIC FINANCE AUTHORITY OF BONDS
ON BEHALF OF WHPC-SOUTHERN BOND POOL I, LLC**

WHEREAS, WHPC-Southern Bond Pool I, LLC (the “Borrower”), has requested that the Public Finance Authority (the “Authority”) issue bonds (the “Bonds”) in an amount not to exceed \$36,000,000, a portion of which, in the approximate amount of \$2,588,000, will be used to finance the costs of the acquisition, renovation and equipping of residential rental facilities for individuals and families of low and moderate income including a 40-unit facility known as Howard Woods Apartments, located at 450 Jackson St., 610 E. Howard St., 620 E. Howard St., 630 E. Howard St., and 650 E. Howard St., Portage, Wisconsin 53901 (the “Project”); and

WHEREAS, the Project will initially be owned and operated by the Borrower; and

WHEREAS, the Bonds or a portion thereof will be “private activity bonds” for purposes of the Internal Revenue Code of 1986 (the “Code”); and

WHEREAS, pursuant to Section 147(f) of the Code, prior to their issuance, private activity bonds are required to be approved by the “applicable elected representative” of a governmental unit having jurisdiction over the entire area in which any facility financed by such bonds is to be located, after a public hearing held following reasonable public notice; and

WHEREAS, the members of this Common Council (the “Governing Body”) of the City of Portage, Wisconsin (the “City”) are the applicable elected representatives of the City; and

WHEREAS, the Borrower has requested that the Governing Body approve the financing of the Project and the issuance of the Bonds in order to satisfy the public approval requirement of Section 147(f) of the Code and the requirements of Section 4 of the Amended and Restated Joint Exercise of Powers Agreement Relating to the Public Finance Authority, dated as of September 28, 2010 (the “Joint Exercise Agreement”) and Section 66.0304(11)(a) of the Wisconsin Statutes; and

WHEREAS, pursuant to Section 147(f) of the Code, the Governing Body or its designee has, following notice duly given in the form attached hereto as Exhibit A (the “TEFRA Notice”), held a public hearing regarding the financing of the Project and the issuance of the Bonds, and now desires to approve the financing and the issuance of the Bonds; and

NOW, THEREFORE, BE IT RESOLVED BY THE ABOVE-NAMED GOVERNING BODY AS FOLLOWS:

Section 1. The above recitals are true and correct.

Section 2. The form and publication of the TEFRA Notice is approved.

Section 3. The Governing Body hereby approves the issuance of the Bonds by the Authority for financing the Projects. It is the purpose and intent of the Governing Body that this resolution constitute approval of the issuance of the Bonds by the applicable elected representative of the governmental unit having jurisdiction over the

area in which the Project is located, in accordance with Section 147(f) of the Code and Section 66.0304(11)(a) of the Wisconsin Statutes and Section 4 of the Joint Exercise Agreement.

Section 4. The officers of the City are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents that they deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution and the financing approved hereby.

Section 5. The approval of the issuance of the bonds does not constitute an endorsement to a prospective purchaser of the Bonds of the creditworthiness of the Projects or the Borrower. THE BONDS DO NOT CONSTITUTE A DEBT OF THE STATE OF WISCONSIN OR ANY POLITICAL SUBDIVISION OR ANY AGENCY THEREOF, INCLUDING THE CITY OF PORTAGE, OR A PLEDGE OF THE FAITH AND CREDIT OF THE STATE OF WISCONSIN OR ANY POLITICAL SUBDIVISION OR ANY SUCH AGENCY, INCLUDING THE CITY OF PORTAGE.

ADOPTED by the Common Council of the City of Portage at a regular meeting of said body held on the _____ day of _____, 2013, by a roll call vote of

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

RESOLUTION NO. 13-039

RESOLUTION RELATIVE TO MUNICIPAL COURT BOND AND FORFEITURE SCHEDULE

WHEREAS, the City of Portage previously adopted a Municipal Court Bond and Forfeiture Schedule and it is necessary to revise the Schedule to update the costs and include the Village of Endeavor; and

WHEREAS, attached to this Resolution is a revised Municipal Court Bond and Forfeiture Schedule which sets forth various bonds and forfeitures prescribed by the Code of Ordinances;

NOW THEREFORE IT IS HEREBY RESOLVED by the Common Council of the City of Portage that the attached Municipal Court Bond and Forfeiture Schedule shall be adopted and shall be on file with the City Clerk.

DATED this 12th day of December, 2013.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Resolution requested by:
Legislative and Regulatory Committee

Proposed Municipal Court Bail Schedule - Portage

Ordinance	Ordinance#	Base Bond	Court Cost	State Imposed Fees			TOTAL
				26% PA	Jail Assmnt	Crime Lab	
Abandoned refrigerator	46-72	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Altered/false/ID or Driver License	46-1	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Barking dogs/crying cats	6-109	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Battery	46-1	\$ 150.00	\$ 38.00	\$39.00	\$ 10.00	\$13.00	\$250.00
Billposting in a city park	54-34	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Cable TV Theft	46-1	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Camping in city park	54-45	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Certain Weapons Prohibited	46-32	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Closing hours violation	14-58	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Compression brake violation	50-87	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Cruelty to animals	6-116	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Curfew	46-161	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Damage to property	46-1	\$ 125.00	\$ 38.00	\$32.50	\$ 10.00	\$13.00	\$218.50
Damaging park property	54-36	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Defecating/urinating in public places	46-38(b)	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Depositing Deleterious Substance	26-1	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Depositing refuse from outside of city	62-41	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Digging in park (beach excepted)	54-49	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Discharge weapon in the city	46-31	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Disorderly conduct	46-38	\$ 125.00	\$ 38.00	\$32.50	\$ 10.00	\$13.00	\$218.50
Dog or cat in public cemetery	6-106	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Dog/cat excretment violation	6-108	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Dogs/Cats at large	6-103	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Drive on Vet's Field track	54-133	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Drive through private parking lot	46-76	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Driving on park property	54-37	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Excessive display of power	50-111	\$ 30.00	\$ 38.00	\$ 7.80	\$ 10.00	\$13.00	\$ 98.80
Fail to recycle	62-79	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00

Fail to shovel/salt/sand sidewalk	66-121	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Fireworks violation	46-35	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Furnishing alcohol to minors	46-1	\$ 150.00	\$ 38.00	\$39.00	\$ 10.00	\$13.00	\$250.00
Furnishing tobacco to minors	46-1	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Garbage accumulation	62-40	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Garbage placement violation	62-35	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Glass bottle in city park	54-39	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Having a prohibited animal	6-110	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Illegal Dumping	62-33(b)	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Illegal fire in city park	54-35	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Jumping from Silver Lake bridge	54-171	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Junk or junk vehicles on private property	50-371	\$ 300.00	\$ 38.00	\$78.00	\$ 10.00	\$13.00	\$439.00
Junk vehicle on public property	50-85	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Keys in ignition/Vehicle unattended	50-75(a)	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Lewd and lascivious behavior	46-1	\$ 200.00	\$ 38.00	\$52.00	\$ 10.00	\$13.00	\$313.00
Licensing dog or cat (fail to do so)	6-53	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Littering	46-71	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Littering in a city park	54-32	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Loud and unnecessary noise	46-37	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Misc. prohibited garbage violations	62-39	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
More than 4 cats/dogs w/o kennel license	6-120	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Motorboat within 100ft swim area	54-168	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Neglect or abandoning animals	6-115	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
No helmet in skateboard park	50-226	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Obstructing an officer	46-1	\$ 125.00	\$ 38.00	\$32.50	\$ 10.00	\$13.00	\$218.50
Obstructing sidewalk	46-36	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Open burning	30-81	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Open Intoxicants/street	46-121	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Owner fail to report dog/cat bite	6-107	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Park/beach hours violation	54-50	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Parking vehicle w/motor running 10 p.m. - 7 a.m.	50-75(b)	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Pets in city park except Veteran's Field	54-43	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00

Posses/consume alcohol at Little League activ	54-47	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Possess alcohol on school property	46-1	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Possess alcohol/tobacco/glass container at be	54-186	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Possess tobacco as a minor	46-1	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Possession of controlled substances	46-39	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Possession of drug paraphernalia	46-39	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Provide proper food/water/shelter to animals	6-114	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Public nuisance affecting health	26-133	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Public nuisance offending affecting peace and	26-135	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Public nuisance offending morals and decency	26-134	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Public Nuisance/Failure to Cut Lawn	26-106	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Rabies quarantine violation	6-107	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Radio controlled model airplane use in park	54-48	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Refuse storage area violation	62-33	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Remove sand from Wisconsin River	66-3	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Remove soil from public property	66-2	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Shooting arrows/throwing missiles in city	46-33	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Shoplifting	46-1	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Skateboarding/rollerblading downtown	50-222	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Smoking in municipal building	46-41	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Snowmobiling in city park	54-38	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Soliciting door to door no permit	14-197	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Swimming within 20ft Silver lake boat launch	54-171	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Telephone Harassment/Obscenity	46-34	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Theft under \$200	46-1	\$ 125.00	\$ 38.00	\$32.50	\$ 10.00	\$13.00	\$218.50
Throw refuse in Wisconsin River	66-4	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Tobacco use on school grounds	46-1	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Trespass on fenced off canal property	46-75	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Trespass on private property	46-1	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Trespass on school property	46-40	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Truancy	46-1	\$ 10.00	\$ 38.00	\$ 2.60	\$ 10.00	\$13.00	\$ 73.60
Truancy contributing to	46-1	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00

Truancy Habitual	46-1	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Unattended motorized machinery	50-76	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80
Unauthorized sound device in a city ark	54-33	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Underage drinking 12-16 years of age	46-1	\$ 20.00	\$ 38.00	\$ 5.20	\$ 10.00	\$13.00	\$ 86.20
Underage drinking 17-20 years of age	46-1	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Underage possess/attempt to possess alcohol	46-1	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Vandalism	46-1	\$ 125.00	\$ 38.00	\$32.50	\$ 10.00	\$13.00	\$218.50
Vicious dog violation	6-102	\$ 100.00	\$ 38.00	\$26.00	\$ 10.00	\$13.00	\$187.00
Violate no wake	54-167	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Violate park hours	54-50	\$ 50.00	\$ 38.00	\$13.00	\$ 10.00	\$13.00	\$124.00
Worthless checks	46-73	\$ 80.00	\$ 38.00	\$20.80	\$ 10.00	\$13.00	\$161.80

PortageTheatres



322 W. Wisconsin
Portage,WI. 53901
608-742-6678
Fax: 608-742-6484

December 4, 2013

Dear President "Peggy" Joyce,

Please accept this letter of my resignation from the BID Board effective immediately following the meeting of December 4th.

I fully support what BID stands for and I hope this board and it's new members work as a team to accomplish those goals.

I have enjoyed working with all of you.

Good Luck to all of you.

Sincerely,

James Rusch

LICENSE APPLICATION

for

**PAWNBOKER
SECONDHAND JEWELRY DEALER
SECONDHAND ARTICLE DEALER
SECONDHAND ARTICLE DEALER MALL/FLEA MARKET**

CHECK ALL THAT APPLY:

Original application Renewal

TYPE: Pawnbroker Secondhand Jewelry Dealer
 Secondhand Article Dealer Mall/Flea Market

INSTRUCTIONS:

INDIVIDUAL LICENSE – Complete Sections 1, 2, 3 and 6
 PARTNERSHIP LICENSE – Complete Sections 1, 2, 3, 4 and 6
 CORPORATE LICENSE – Complete Sections 1, 2, 3, 5, and 6

(SECTION 1) APPLICANT INFORMATION

Applicant Name (Last, First, MI) <i>KRUEGER Jon M.</i>		Sex <i>M</i>	Race <i>W</i>	Date of Birth <i>4/11/70</i>	Place of Birth (City & State) <i>WAUPAN, WI</i>
Street Address	City	State	ZIP	Home Telephone Number	
[REDACTED]					

(SECTION 2) CONVICTION RECORD

Have you, or any other person listed on this application, been convicted of any of the following:

A FELONY WITHIN THE LAST TEN (10) YEARS? YES NO

WITHIN THE LAST FIVE (5) YEARS OF:

a misdemeanor? YES NO
 a statutory violation punishable by forfeiture? YES NO
 a county or municipal ordinance violation? YES NO

For each "YES" response provide the date of arrest, the nature of the offense and conviction information:

(SECTION 3) BUSINESS INFORMATION

Business Name <i>THIS, THAT & EVERYTHING</i>	Street Address <i>318 DEWITT</i>	City <i>PORTAGE</i>	State <i>WI</i>	ZIP <i>53901</i>	Telephone Number <i>(608) 742-8899</i>
Owner's Name <i>Jon KRUEGER</i>	Street Address	City	State	ZIP	Telephone Number
Business Manager's Name <i>SHAD STRAND</i>	Street Address <i>318 DEWITT</i>	City <i>PORTAGE</i>	State <i>WI</i>	ZIP <i>53901</i>	Telephone Number <i>(608) 742-8899</i>
Building Owner's Name <i>COOK FAMILY TRUST</i>	Street Address <i>200 9th AVE.</i>	City <i>BARABOO</i>	State <i>WI</i>	ZIP <i>53513</i>	Telephone Number

(Over)

(SECTION 4) PARTNERSHIP INFORMATION

Partnership Name:

List name, address, sex, race and date of birth (DOB) of all partners. Attach additional sheets if necessary.

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	ZIP
KRUEGER, JON M	M	W	4/11/70	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
LORD, ROBERT V	M	W	1/17/71	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

(SECTION 5) CORPORATE INFORMATION

Corporation Name:

State of Incorporation:

List name, address, sex, race and date of birth (DOB) of all corporation officers and directors. Attach additional sheets if necessary.

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	Zip

(SECTION 6) PENALTY NOTICE

I understand that this license may be denied or revoked for fraud, misrepresentation or false statement contained in the application or for any violation of Wis. Stats. §§ 134.71, 943.34, 948.62 or 948.63.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge. I agree to inform the clerk within ten (10) days of any change in the information supplied in this application.

Signature of Applicant:

[Handwritten Signature]

Print Name of Applicant:

JON KRUEGER

FOR ADMINISTRATIVE USE ONLY

Licensing Authority	License Number Assigned	Date Effective	Clerk
FEES RECEIVED:		Pawnbroker Bond \$ _____	Secondhand Article License \$ <u>27.50</u>
	Pawnbroker License \$ _____	Secondhand Dealer Mall/Flea Market License \$ _____	
	Secondhand Jewelry License \$ _____	TOTAL FEE: \$ <u>27.50</u> 1-C131101	

FOR LAW ENFORCEMENT USE ONLY

Recommend Approval

Recommend Denial (Attach explanation.)

Investigating Office Signature

Kenneth R. Mantley - CHIEF

Date: 11-05-13

Print Name of Investigating Officer:

KENNETH R. MANTLEY - POLICE CHIEF

LICENSE APPLICATION

for

**PAWNBOKER
SECONDHAND JEWELRY DEALER
SECONDHAND ARTICLE DEALER
SECONDHAND ARTICLE DEALER MALL/FLEA MARKET**



CHECK ALL THAT APPLY:	
<input type="checkbox"/> Original application	<input checked="" type="checkbox"/> Renewal
TYPE:	
<input type="checkbox"/> Pawnbroker	<input type="checkbox"/> Secondhand Jewelry Dealer
<input checked="" type="checkbox"/> Secondhand Article Dealer	<input type="checkbox"/> Mall/Flea Market

INSTRUCTIONS:

INDIVIDUAL LICENSE – Complete Sections 1, 2, 3 and 6
 PARTNERSHIP LICENSE – Complete Sections 1, 2, 3, 4 and 6
 CORPORATE LICENSE – Complete Sections 1, 2, 3, 5, and 6

(SECTION 1) APPLICANT INFORMATION				
Applicant Name (Last, First, MI)	Sex	Race	Date of Birth	Place of Birth (City & State)
Stalker, Aranda, G	F	W	06.11.82	Paducah, KY
Street Address	City	State	ZIP	Home Telephone Number
[REDACTED]				

(SECTION 2) CONVICTION RECORD	
Have you, or any other person listed on this application, been convicted of any of the following:	
A FELONY WITHIN THE LAST TEN (10) YEARS?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
WITHIN THE LAST FIVE (5) YEARS OF:	
a misdemeanor?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
a statutory violation punishable by forfeiture?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
a county or municipal ordinance violation?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
For each "YES" response provide the date of arrest, the nature of the offense and conviction information:	
10.05.06 - Felony 4 due to OWI 3RD - PAC, Forfeiture	
05.09 - Disorderly conduct (verbal) Forfeiture	
4.19.10 - OWR Forfeiture	
02.20.12 - obstructing, Forfeiture	

(SECTION 3) BUSINESS INFORMATION					
Business Name	Street Address	City	State	ZIP	Telephone Number
Hidden Treasures	111 B. E. Haertel	Portage	WI	53901	608.568.8563
Owner's Name	Street Address	City	State	ZIP	Telephone Number
Aranda Stalker	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Business Manager's Name	Street Address	City	State	ZIP	Telephone Number
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Building Owner's Name	Street Address	City	State	ZIP	Telephone Number
Gary Kasten	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

(SECTION 4) PARTNERSHIP INFORMATION

Partnership Name: _____

List name, address, sex, race and date of birth (DOB) of all partners. *Attach additional sheets if necessary.*

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	ZIP

(SECTION 5) CORPORATE INFORMATION

Corporation Name: _____

State of Incorporation: _____

List name, address, sex, race and date of birth (DOB) of all corporation officers and directors. *Attach additional sheets if necessary.*

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	Zip

(SECTION 6) PENALTY NOTICE

I understand that this license may be denied or revoked for fraud, misrepresentation or false statement contained in the application or for any violation of Wis. Stats. §§ 134.71, 943.34, 948.62 or 948.63.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge. I agree to inform the clerk within ten (10) days of any change in the information supplied in this application.

Signature of Applicant: *A. Stalker*

Print Name of Applicant: Amanda G. Stalker

FOR ADMINISTRATIVE USE ONLY

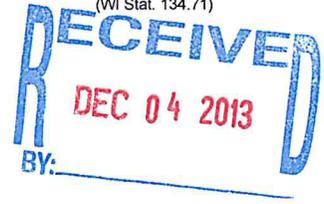
1-0131205

Licensing Authority	License Number Assigned	Date Effective	Clerk

FEES RECEIVED: Pawnbroker Bond \$ _____ Secondhand Article License \$ 27.50
Pawnbroker License \$ _____ Secondhand Dealer Mall/Flea Market License \$ _____
Secondhand Jewelry License \$ _____ **TOTAL FEE: \$ 27.50**

FOR LAW ENFORCEMENT USE ONLY

Recommend Approval Recommend Denial (Attach explanation.)
Investigating Office Signature _____ Date: _____
Print Name of Investigating Officer: _____



LICENSE APPLICATION
for
PAWNBOKER
SECONDHAND JEWELRY DEALER
SECONDHAND ARTICLE DEALER
SECONDHAND ARTICLE DEALER MALL/FLEA MARKET

CHECK ALL THAT APPLY:	
<input type="checkbox"/> Original application	<input checked="" type="checkbox"/> Renewal
TYPE: <input type="checkbox"/> Pawnbroker	<input type="checkbox"/> Secondhand Jewelry Dealer
<input checked="" type="checkbox"/> Secondhand Article Dealer	<input type="checkbox"/> Mall/Flea Market

INSTRUCTIONS:

INDIVIDUAL LICENSE – Complete Sections 1, 2, 3 and 6
 PARTNERSHIP LICENSE – Complete Sections 1, 2, 3, 4 and 6
 CORPORATE LICENSE – Complete Sections 1, 2, 3, 5, and 6

(SECTION 1) APPLICANT INFORMATION				
Applicant Name (Last, First, MI) <i>Bodien, Mary A.</i>	Sex <i>F</i>	Race <i>W</i>	Date of Birth <i>1-15-1935</i>	Place of Birth (City & State) <i>CHICAGO, IL</i>
Street Address [REDACTED]	City [REDACTED]	State [REDACTED]	ZIP [REDACTED]	Home Telephone Number [REDACTED]

(SECTION 2) CONVICTION RECORD		
Have you, or any other person listed on this application, been convicted of any of the following:		
A FELONY WITHIN THE LAST TEN (10) YEARS?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
WITHIN THE LAST FIVE (5) YEARS OF:		
a misdemeanor?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
a statutory violation punishable by forfeiture?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
a county or municipal ordinance violation?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
For each "YES" response provide the date of arrest, the nature of the offense and conviction information:		
<i>1-2-2013 CITY CITATION # 443904193 DISORDERLY CONDUCT/LOUD & UNNECESSARY NOISE</i>		
<i>-2010 DISORDERLY CONDUCT / COUNTY ORDINANCE 22-1-1 (74)</i>		

(SECTION 3) BUSINESS INFORMATION					
Business Name <i>GOOD TIMES</i>	Street Address <i>305 DEWITT</i>	City <i>PORTAGE</i>	State <i>WI</i>	ZIP <i>53901</i>	Telephone Number <i>608 742-1519</i>
Owner's Name <i>MARY ANN BODIEN</i>	Street Address <i>11</i>	City <i>11</i>	State <i>11</i>	ZIP <i>11</i>	Telephone Number
Business Manager's Name <i>N/A</i>	Street Address	City	State	ZIP	Telephone Number
Building Owner's Name <i>MARY ANN BODIEN</i>	Street Address <i>305 DEWITT ST.</i>	City <i>PORTAGE</i>	State <i>WI</i>	ZIP <i>53901</i>	Telephone Number <i>608 742-1519</i>

(SECTION 4) PARTNERSHIP INFORMATION

Partnership Name: N/A

List name, address, sex, race and date of birth (DOB) of all partners. *Attach additional sheets if necessary.*

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	ZIP

(SECTION 5) CORPORATE INFORMATION

Corporation Name:

N/A

State of Incorporation:

List name, address, sex, race and date of birth (DOB) of all corporation officers and directors. *Attach additional sheets if necessary.*

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	Zip

(SECTION 6) PENALTY NOTICE

I understand that this license may be denied or revoked for fraud, misrepresentation or false statement contained in the application or for any violation of Wis. Stats. §§ 134.71, 943.34, 948.62 or 948.63.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge. I agree to inform the clerk within ten (10) days of any change in the information supplied in this application.

Signature of Applicant: Mary Ann Bodien

Print Name of Applicant: MARY ANN BODIEN

FOR ADMINISTRATIVE USE ONLY

Licensing Authority	License Number Assigned	Date Effective	Clerk

FEES RECEIVED: Pawnbroker Bond \$ _____ Secondhand Article License \$ X
Pawnbroker License \$ _____ Secondhand Dealer Mall/Flea Market License \$ _____
Secondhand Jewelry License \$ _____ TOTAL FEE: \$ 27.50 1-C131203

FOR LAW ENFORCEMENT USE ONLY

Recommend Approval Recommend Denial (Attach explanation.)

Investigating Office Signature _____ Date: _____

Print Name of Investigating Officer: _____

Department of Agriculture
Trade and Consumer Protection
CP-121 (TRAC-435), 4/08

State of Wisconsin
(WI Stat. 134.71)

LICENSE APPLICATION

for
PAWNBOKER
SECONDHAND JEWELRY DEALER
SECONDHAND ARTICLE DEALER
SECONDHAND ARTICLE DEALER MALL/FLEA MARKET



CHECK ALL THAT APPLY:

Original application Renewal

TYPE: Pawnbroker Secondhand Jewelry Dealer
 Secondhand Article Dealer Mall/Flea Market

INSTRUCTIONS:

INDIVIDUAL LICENSE – Complete Sections 1, 2, 3 and 6
 PARTNERSHIP LICENSE – Complete Sections 1, 2, 3, 4 and 6
 CORPORATE LICENSE – Complete Sections 1, 2, 3, 5, and 6

(SECTION 1) APPLICANT INFORMATION

Applicant Name (Last, First, MI) Nichols Michael L.	Sex M	Race C	Date of Birth 4-1-67	Place of Birth (City & State) Los Angeles CA
Street Address	City	State	ZIP	Home Telephone Number

(SECTION 2) CONVICTION RECORD

Have you, or any other person listed on this application, been convicted of any of the following:

A FELONY WITHIN THE LAST TEN (10) YEARS? YES NO

WITHIN THE LAST FIVE (5) YEARS OF:

a misdemeanor? YES NO

a statutory violation punishable by forfeiture? YES NO

a county or municipal ordinance violation? YES NO

For each "YES" response provide the date of arrest, the nature of the offense and conviction information:

N/A

(SECTION 3) BUSINESS INFORMATION

Business Name Crime Stop # 6913	Street Address 3830 New Pinery Rd	City Portage	State WI	ZIP 53901	Telephone Number 608-742-7298
Owner's Name Crime Stop Inc.	Street Address 6915 Westport Pkwy	City Grapevine	State TX	ZIP 76051	Telephone Number 817-722-7447
Business Manager's Name Shauna Meeker	Street Address 3830 New Pinery Rd	City Portage	State WI	ZIP 53901	Telephone Number 608-742-7298
Building Owner's Name Compass Properties LLC	Street Address 735 N. Water Str. - Suite # 735	City Milwaukee	State WI	ZIP 53202	Telephone Number 414-465-0305

(SECTION 4) PARTNERSHIP INFORMATION

Partnership Name:

N/A

List name, address, sex, race and date of birth (DOB) of all partners. Attach additional sheets if necessary.

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	ZIP

(SECTION 5) CORPORATE INFORMATION

Corporation Name:

Crime Stop, Inc.

State of Incorporation:

MN

List name, address, sex, race and date of birth (DOB) of all corporation officers and directors. Attach additional sheets if necessary.

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	Zip
See attached list							

(SECTION 6) PENALTY NOTICE

I understand that this license may be denied or revoked for fraud, misrepresentation or false statement contained in the application or for any violation of Wis. Stats. §§ 134.71, 943.34, 948.62 or 948.63.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge. I agree to inform the clerk within ten (10) days of any change in the information supplied in this application.

Signature of Applicant:



Print Name of Applicant:

MICHAEL NICHOLS

FOR ADMINISTRATIVE USE ONLY

Licensing Authority	License Number assigned	Date Effective	Class
FEES RECEIVED	Pawnbroker Bond \$	Secondhand Article License \$	
	Pawnbroker License \$	Secondhand Dealer/Mall/Flea-Market License \$	
	Secondhand Jewelry License \$	TOTAL FEE: \$	

FOR LAW ENFORCEMENT USE ONLY

Recommend Approval Recommend Denial (Attach explanation)

Investigating Office Signature _____ Date _____

Print Name of Investigating Officer: _____

GameStop, Inc.**Corporate Officers**

Name	Title	Phone Number
Address		
J. Paul Raines	Chief Executive Officer	
625 Westport Parkway, Grapevine, TX 76051		(817)424-2000
Tony Bartel	President	
625 Westport Parkway, Grapevine, TX 76051		(817)424-2000
Robert Lloyd	Executive Vice President/ Chief Financial Officer	
625 Westport Parkway, Grapevine, TX 76051		(817)424-2000
Michael Nichols	VP Treasurer	
625 Westport Parkway, Grapevine, TX 76051		(817)424-2000

2014-2015 Election Board by Ward

Ward Alder Dist County Super

1,9,10

*	Patricia Halasz	536 Clemens Court	742-7233	10	3	4
*	Candace Roeker	571 Clemens Ct	742-9377	10	3	4
*	Clarice Rosing	417 Winnebago Avenue	742-6974	9	2	4

	Shirley Dahnert	324 Henry Drive #2	742-6630	9	2	4
	Pamela J Jones	839 Suellen Ln	742-2569	9	2	4
	John Lehman	226 Winnebago Avenue	697-2894	9	2	4
	Nancy Schaper	717 Mooreland Circle	742-7242	10	3	4
	Mary Stevens	575 Winnebago Avenue	742-8838	10	3	4

2,3,5

*	Carolyn Rowland	104 West Cook Street, #104	617-9044	3	4	8
	Janice Derlein	1020 West Carroll Street	742-8801	5	6	6
	Patricia A Hinickle	1025 West Carroll	742-5441	5	6	6
	Eleanor Voigt	422 West Edgewater St	742-5029	3	4	8

Alternate	Kay Martin	709 West Cook Street		5	6	6
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4,6,7,8

*	Pat Ashley	416 West Burns Street	742-3938	4	7	7
*	Barbara Babler	628 Latton Ln	745-1318	7	8	5
*	Bruce A Smith	2531 Lennon	742-7978	7	8	5
	Darlene M Craig	300 Summitt St	742-5222	6	8	5
	Linda Hinickle	410 Silver Lake Drive	742-8258	8	9	6
	Marcella Kliner	311 Bluffview Court	742-5184	6	8	5

*Alternate	Sy Miller	210 West Carroll Street	742-3233	4	7	7
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* Democratic Party Appointments

Bylaws for the City of Portage Business Improvement District

Article 1 – General

Section I Name

This organization shall be known as The Business Improvement District (BID), operating as the Board of Directors of the Business Improvement District.

Section II Creation

The Business Improvement District was approved on December 11, 1987 by the Common Council of the City of Portage and must, according to Wisconsin Act 184, be approved on a yearly basis by that body.

Section III Purpose

The purpose of the Business Improvement District is to provide an organizational and funding mechanism to support the development, improvement and promotion of the downtown area for the economic benefit of all businesses within the District as well as the general social and economic benefit of the people of the City of Portage and visitors.

Section IV Area

The Business Improvement District will include all properties shown within the boundaries outlined on the attached map.

Article II – Funding

Section I Special Assessment

All property within the boundaries of the Business Improvement District will be assessed at a rate determined by the Board of Directors and approved by the Portage Common Council. This special assessment will be levied by the City pursuant to Wis. Stats. 66.1109. Assessment shall be a pro-rated share of the annual Business Improvement District budget based on the assessed valuation of each property.

Section II Exemptions

All properties within the boundaries of the Business Improvement District shall be assessed except:

1. Properties which are exempt from paying property taxes, such as public utilities and religious buildings.
2. Real property used exclusively for residential purposes.

Article III - Board of Directors

Section I Composition of the Board

The Business Improvement District will establish a Board of Directors consistent with Wisconsin Act 184 whereby a majority of the Directors must own or occupy real estate within the Portage Business Improvement District. The Board will consist of nine (9) members, as follows:

- At least Five (5) owner/leasing occupants
 - Retailers
 - Service providers
- No more than two (2) non-owner occupant
- No more than three (3) at large representatives

Section II Selection and Appointment of Directors

The Board of Directors shall be appointed by the Mayor and confirmed by the local legislative body. The BID Board will make annual Board member recommendations to the Mayor.

Section III Term of Office

Terms of office will be for three years, with a yearly appointment by the Mayor. Term of office will begin January 1st.

Section IV Responsibilities

The government and policy-making responsibilities of the Business Improvement District shall be vested in the Board of Directors, which shall enter into contractual agreements, purchase and control its property, be responsible for its finances and direct its affairs. The Board has the option of carrying out all or parts of the Operational Plan to accomplish all or part of the BID Operational Plan.

Members of the BID Board of Directors must either serve on the Executive Committee, or serve as a Committee Chairperson or as Liaison to the Board on a committee.

Section V Seating of New Directors

All newly appointed Board members shall be seated at the regular December meeting and be considered participating members at that time, with their Board term officially beginning on January 1.

Section VI Election of Officers

Election of officers shall take place at the regular December meeting, with a President, Vice President, Treasurer and Secretary elected by the Board of Directors (combination of new and retiring).

Section VII Vacancies

Vacancies on the Board of Directors shall be filled by appointment of the Mayor.

Section VIII Management

The Board of Directors shall contract a maintenance worker for related duties and shall negotiate yearly regarding remuneration and outline of duties and responsibilities.

Article IV - Officers

Section I Executive Committee

The Executive Committee shall act for and on behalf of the Board of Directors when the Board is not in session, but shall be accountable to the Board for its actions. It shall be composed of the President, Vice President, Treasurer and Secretary. The President shall serve as chairman of this committee.

Section II Duties of Officers

- A. President. The President shall serve as the chief elected officer of the Business Improvement District Board of Directors and shall preside at all meetings of the Board and Executive Committee. The President shall assign committee chairmen, subject to approval of the Board of Directors. President shall preside over the annual Portage Business Improvement District Orientation Meeting to be held in January.
- B. Vice President. The Vice President shall exercise the powers and authority of the President upon his/her absence of disability. The Vice President shall serve as chairman of the Operating Plan Committee. As such, the Vice President will be responsible for determining the special projects and programs and ensuing budgetary requirements for the next year.
- C. Treasurer. The Treasurer shall be responsible for overseeing the financial activities of the Business Improvement District. Activities include coordinating the annual budget with Vice President, committee chairpersons and other members assigned by the President. Treasurer shall present all claims to pay, maintain accounting of approved future expenditures and present monthly financial reports for approval by the BID Board for each monthly meeting. Funds shall be kept in a segregated account in the municipal treasury, and disbursed through the City of Portage.
- D. Secretary. The Secretary will be responsible for creating the minutes of each meeting according to the requirements of Open Meetings Law and are to be provided to the BID Board President no later than one (1) week after the past BID

Board meeting. Secretary creates monthly BID Board meeting agenda under the direction of the BID Board President and provides completed agenda to the City Clerk no later than the 1st Wednesday of each month. Secretary collects and distributes all necessary committee and contractor reports that are referenced in the upcoming agenda to the BID Board Members no later than the 1st Friday of each month before the following BID Board meeting. Secretary will maintain annual contact list of assigned committee members and volunteers, along with the annual committee directives from the BID Board President and other approved Board assignments. Secretary shall provide an updated committee contact list to the Board of Directors no later than the February meeting.

Article V - Committees

Section I Appointment and Authority

Committees are responsible for being the first line of responsibility and accountability for completing goals and objectives that have been assigned, as well as the specific conduit for Business Improvement District retailers, owners, occupants and service providers.

It shall be the function of committees, whether standing or ad hoc, to make investigations, conduct studies and hearings, make recommendations to the Board of Directors and to carry on such activities as may be delegated to them by the Board.

After the Election of Officers for the upcoming fiscal year has been completed at the December meeting, the BID Board President will appoint Committee Chairpersons and Board Liaison(s), as well as each committee's objectives for the upcoming fiscal year. Committee Chairperson(s) and/or Liaison(s) will be formally presented to the BID Board of Directors at the January meeting, along with each committee's goals and objectives.

Committee members shall be recommended by the chairman or liaison of each committee and approved by the Board of Directors.

No action by any committee or committee member, employee or contractor, Director or Officer shall be binding upon, or constitute an expression of the policy of the Portage Business Improvement District Board of Directors, until having been approved or ratified by the Board.

Section II Committee Leadership & Responsibilities

Committee make up will contain a Committee Chairperson and/or a Liaison to BID Board of Directors, along with as many interested non-BID Board Member volunteers. Directors are encouraged to recruit committee volunteers and encourage their involvement within the committee to assist in its success.

If approved Committee Chairperson is not a BID Board Director, a BID Board Director must be appointed to the committee as the Liaison to the Board.

Committee Chairperson is responsible for producing and providing an annual budget for review and for possible action by the BID Board of Directors. Preliminary Budget should be provided to the Treasurer no later than August 1st each year.

Committee Chairperson and/or Liaison presents monthly written committee reports or previous month's meeting minutes, along with requests to the BID Board for consideration and possible action. Monthly committee reports/minutes are to be provided to the Secretary no later than the Friday after the 1st Wednesday of each month for distribution to the Board Directors for reviewing before BID Board meeting.

Section III Committee Structure

Executive – as stated in Article IV – Officers; Section I – Executive Committee.

Building & Grounds – Committee Chairperson/Liaison serves as a conduit to the BID Board of Directors with all issues relating to the current and potential grounds, buildings and property, owned by and under the care, custody and control of the Portage Business Improvement District. Responsibilities include the proposal of the annual plan and budget, along with specific items each month as necessary, for consideration to the BID Board of Directors for possible action, as well as the implementation and overseeing of the committee's plan and its successful completion.

Contractor – Committee Chairperson/Liaison serves as a conduit to the BID Board of Directors with all issues relating to the BID Contractor. Responsibilities include the proposal of the annual plan and budget, along with specific items each month as necessary, for consideration to the BID Board of Directors for possible action, as well as the implementation and overseeing of the committee's plan and its successful completion. The Contractor Committee Chairperson is required to update and oversee Contractor duties and responsibilities, as necessary and annually coordinate Contractor bids & recommendations to the BID Board for consideration and action. Committee Chairperson ensures that the BID Board Treasurer receives the monthly Contractor expenditure receipts no later than the Friday after the 1st Wednesday of each month. Contractor Committee Chairperson ensures that contractor report is presented to the BID Board Secretary no later than the Friday after the 1st Wednesday of each month. Contractor Committee Chairperson/Liaison is required to present the Contractor report at each monthly BID Board meeting.

Grants (Community Events) - Committee Chairperson/Liaison serves as a conduit to the BID Board of Directors with all issues relating to grant requests for community events within the Business Improvement District. Responsibilities include the proposal of the annual plan and budget, along with specific items each month as necessary, for consideration to the BID Board of Directors for possible action, as well as the implementation and overseeing of the committee's plan and its successful completion.

Marketing (Advertising/Promotion/Marketing) – Committee Chairperson/Liaison serves as a conduit to the BID Board of Directors with all issues relating to advertising, promoting and marketing within the Business Improvement District. Responsibilities include the proposal of the annual plan and budget, along with specific items each month as necessary, for consideration to the BID Board of Directors for possible action, as well as the implementation and overseeing of the committee’s plan and its successful completion.

Streetscape - Committee Chairperson/Liaison serves as a conduit to the BID Board of Directors with design, planning and the care of the Streetscape within the Business Improvement District. Responsibilities include the proposal of the annual plan and budget, along with specific items each month as necessary, for consideration to the BID Board of Directors for possible action, as well as the implementation and overseeing of the committee’s plan and its successful completion.

Additional committees may be appointed by the President as deemed necessary to carry out the goals of the Business Improvement District as stated in the Operating Plan, or to serve a special need within the District.

Article VI – Finances

Section I Funds

Funds will be raised through a special assessment of all property that is not deemed exempt on a pro-rated share of the BID budget based on the assessed valuation of each property or through City of Portage funding, Farmer’s Market or sale of BID owned property.

Section II Disbursements

Upon approval of the budget by the City of Portage Common Council, as set forth by the BID Board of Directors, funds will be disbursed through a segregated account in the municipal treasury as designated in the budget.

Section III Fiscal Year

The fiscal year of the Business Improvement District shall close on December 31st each year.

Section IV Budget

Each July, the President shall appoint a budget committee to formulate a budget in line with the coming year’s goals and objectives. The budget committee will present a proposed budget at the August meeting, which will, in turn, be presented along with the coming year’s Operating Plan to the City of Portage to accomplish the BID Operational Plan.

Section V Accounting

The accounts of the Business Improvement District shall be audited annually as of the close of business on December 31st by a qualified public accountant.

Article VII

Section I Parliamentary Authority

The current edition of Roberts Rules of Order shall be the final source of authority in all questions of parliamentary procedure when such rules are not consistent with the Bylaws of the Business Improvement District.

Article VIII

Section I Amendments

These bylaws may be amended or altered by a two-thirds vote of the Board of Directors.