

**City of Portage Common Council Meeting
Council Chambers of City Municipal Building
115 West Pleasant Street, Portage, WI
Regular Meeting – 7:00 p.m.
February 13, 2014
Agenda**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Minutes of Previous Meeting
6. Presentation by Local Attorneys regarding location of county courthouse
7. Consent Agenda
 - A. Reports of Sub-Committees, Boards, and Commissions
 1. Historic Preservation Commission, January 21, 2014
 2. Business Improvement District Board of Directors, January 22, 2014
 - B. License Applications
 1. Operator
 2. Taxi Cab Operator
8. Committee Reports
 - A. Economic Development Loan Fund Committee, January 23, 2014
 1. Consideration of recommendation on Sta-Care loan
 2. Consideration of recommendation of purchase of van from Sta-Care loan collateral
 3. Consideration of recommendation on Regalis/Portage Cafe loan
 - B. AdHoc Canal Committee, January 28, 2014
 1. Consideration of recommendation on award of engineering design firm for Segment 2
 - C. Plan Commission, January 27, 2014
 1. Consideration of recommendation on three (3) driveway access points for proposed CBRF on Hamilton Street per City Ordinance Section 10-305(2)
 2. Consideration of recommendation of sale of city owned property located at 217 East Mullett Street (tax parcel 309) to Habitat for Humanity
 - D. Human Resources Committee, February 4, 2014
 1. Consideration of recommendations for compensation adjustments for Utility and Public Works Superintendents and Administrative Assistant

- E. Municipal Services and Utilities Committee, February 6, 2014
 - 1. Consideration of recommendation on location of jointly owned salt storage facility with State of Wisconsin and Columbia County on city property
- F. Finance/Administration Committee, February 10, 2014
 - 1. Consideration of recommendation for approval of claims
 - 2. Consideration of recommendation for award of contract for replacement of Engine 3
 - 3. Consideration of recommendation for award of contract for reconditioning of Well 8
- 9. Old Business
 - A. Ordinances
 - 1. Ordinance No. 14-003 relative to Floodplain Zoning
 - 2. Ordinance No. 14-004 relative to Parks and Recreation
 - 3. Ordinance No. 14-005 relative to Residency for Service on Boards or Commissions
 - 4. Ordinance No. 14-006 relative to Possession of Controlled Substances
 - 5. Ordinance No. 14-007 relative to Loitering
 - B. Consideration of recommendation on dangerous animal determination for dog owned by Charles and Cecile Paske
 - C. Possible reconsideration of installation of gates for underground parking structure
- 10. New Business
 - A. Resolutions
 - 1. Resolution No. 14-005 relative to Final Amended Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefited Property in Portage, Wisconsin (2013 Watermain and Sanitary Sewer Construction Project)
 - 2. Resolution No. 14-006 relative to Authorizing a Temporary Polling Place for Voting Purposes in the City of Portage for All Regularly Scheduled Elections for the Years 2014 and 2015
 - B. Mayor's Comments
 - 1. Taxi
 - 2. Frozen Fridays
 - C. City Administrator's Report
 - 1. Department project updates
- 11. Adjournment

Common Council Proceedings
City of Portage

Regular Meeting
Council Chambers
City Municipal Building

January 23, 2014
7:00 p.m.

1. Call to Order

Mayor Tierney called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Ald. Dodd, Hamre, Havlovic, Klapper, Maass, Miller, Oszman

Excused: Ald. Ebnetter, Garetson

Also Present: Mayor Tierney, City Administrator Murphy, City Deputy Clerk Ness, City Attorney Spankowski, Fire Chief Simonson, Police Chief Manthey, Officer Rueth, Dave Gunderson, Jim Grothman

Media Present: Craig Sauer from Portage Daily Register, Bill Welsh from Cable TV

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda

No changes.

5. Minutes of Previous Meeting

Maass stated Old Business Ordinance 13-020, remove "received from a constituent." Motion by Klapper, second by Oszman to approve the minutes of the January 9, 2014 Common Council meeting as revised. Motion carried unanimously on call of roll.

6. Introduction of Police Officer Sarah Rueth

Police Chief Manthey introduced new Police Officer Sarah Rueth. She comes to us from the Department of Corrections.

7. Consent Agenda

Reports of Sub-Committees, Boards, and Commissions

Park and Recreation Board, January 6, 2014

Tourism Promotion Committee, January 7, 2014

Motion by Dodd, second by Maass to approve the consent agenda as presented. Motion carried unanimously on call of roll.

License Applications

Operator applications for period ending June 30, 2014 for James H. Davenport and Abigail A Leder.

Taxi Cab Operator applications for period ending June 30, 2014 for Larry Simonson.

Maass noted the taxi cab operator is new and not a renewal. Motion by Oszman, second by Dodd to approve the license applications as presented. Motion carried unanimously on call of roll.

8. Committee Reports

Municipal Services and Utilities Committee, January 7, 2014

Finance/Administration Committee, January 13, 2014

Motion by Dodd, second by Miller to approve claims in the amount of \$1,583,751.22. Motion carried unanimously on call of roll.

Motion by Dodd, second by Klapper to approve amendment for General Engineering Company Design Services Agreement for Visitor's Center. Motion carried 5-2 with Hamre and Oszman voting no. Oszman stated General Engineering should have let the city know they were beyond their scope of cost for the project. Maass stated the Ad Hoc committee and staff directed General Engineering to redesign the structure at the Council's request because the initial design was more than the original. City administrator stated General Engineering did waive a significant number of hours after discussion with them.

Legislative and Regulatory Committee, January 16, 2014

9. Old Business

Motion by Oszman, second by Dodd to suspend the rules and read all following ordinances by title only. Passed 4-3 with Hamre, Klapper, Maass voting no.

Ordinances

Ordinance No. 14-001 relative to Panhandling received its third reading by title only. Motion by Miller, second by Oszman to pass Ordinance No. 14-001 relative to Panhandling. Motion carried unanimously on call of roll.

Ordinance No. 14-002 relative to Weights and Measures received its third reading. Motion by Oszman, second by Dodd to pass Ordinance No. 14-002 relative to Weights and Measures. Motion carried unanimously on call of roll.

Mayor Tierney asked Mr. Gunderson if he would like to wait until Mr. Grothman arrived before Resolution No. 14-001 relative to Public Alley Easements with Gunderson Construction Co. and Oak Hills Condominium Owners Association, Inc. was addressed. Mr. Gunderson thanked Mayor Tierney and stated he would like to wait.

Report/Recommendation from BID Subcommittee on Conant Street Parking Facility

Administrator Murphy presented a report from the BID Subcommittee regarding gate installation for the lower level of this Parking lot. The Subcommittee did not oppose the installation of the gates but recommended waiting until the county presented the results of their facility needs study to see if that would impact the parking structure. The County consultant report is scheduled to be presented to Council in February. It was noted that illegal activity in the lower level has decreased significantly since the Conant St. entrances were closed. Klapper wanted to know if gates were installed what means of access would be provided to the lower level and would BID assist in the cost. Murphy responded the Council awarded bid for installation of sliding gate in October and they could allow access for renting underground parking stalls. Hamre stated her impression from the committee is BID would not participate in the cost. Motion by Klapper, second by Maass to not install gates, passed 4-3 with Dodd, Miller and Oszman voting no.

Oszman stated this topic has been discussed for 2 years, a year ago the vote for the gates was approved. The county was already asked if they were interested and declined, his suggestion is to install the gates. Motion by Oszman, second by Miller to install the gates. Maass questioned if the contractor will still honor the award price for the gate installation. Public Works Director Redelings stated he confirmed did confirm with the Contractor that the gates would be installed this winter at the award price.

Discussion occurred relative to potential County use of the parking facility and how their facility study may affect the future of the lot. It was noted that the County is scheduled to present the Consultant report at the Feb. 27, 2014 Council meeting. Motion and second were withdrawn to wait until after the county presentation.

Motion by Dodd, second by Oszman to draft a letter to the county supporting keeping the county buildings in downtown. Motion carried unanimously on call of roll.

Oszman stated the city should be willing to work with the county. Miller asked Chief Manthey if incidents have decreased since the one entrance has been closed. Chief Manthey stated the incidents have decreased. Motion by Dodd to install the gates within 30 days after the county makes

their decision on long term use. It was noted that a County decision may not occur for months or longer. Dodd amended motion to install the gate no later than March 1, 2014. Discussion ensued regarding the award of the gates and if the City cancels the installation whether awarded cost (approximately \$6000) was still obligated to the contractor. Hamre moved to reconsider the motion to not install the gates. It was discussed that the award conditions need to be reviewed and brought back for discussion at the next meeting. Mayor Tierney suggested placing this on the next Council agenda for reconsideration when gate award conditions are confirmed. No objection was stated, Dodd withdrew his motions.

Resolutions

Resolution No. 14-001 relative to Public Alley Easements with Gunderson Construction Co. and Oak Hills Condominium Owners Association, Inc. was read and adopted unanimously on motion by Oszman, second by Klapper and call of roll.

10. New Business

Ordinances

Ordinance No. 14-003 relative to Floodplain Zoning received its first and second reading by title only.

Ordinance No. 14-004 relative to Parks and Recreation received its first and second reading by title only.

Ordinance No. 14-005 relative to Residency for Service on Boards or Commissions received its first and second reading by title only. Klapper asked if this would affect standing committees, Mayor stated those would still be filled with Alderpersons.

Maass stated the reason she voted no to reading the ordinances by title only is because the public may not have copies of the ordinances. Maass suggested presenting summaries of ordinances when only read by title.

Ordinance No. 14-006 relative to Possession of Controlled Substances received its first and second reading by title only.

Ordinance No. 14-007 relative to Loitering received its first and second reading by title only.

Resolutions

Resolution No. 14-003 relative to Bond and Forfeiture Schedule was read and adopted unanimously on motion by Oszman, second by Dodd and call of roll.

Resolution No. 14-004 relative to Wage and Salary Schedule Covering Non-Union Personnel was read and adopted unanimously on motion by Oszman, second by Dodd and call of roll.

Resignation

Deputy Clerk Ness read Charles Poches resignation letter from the Library Board. Motion by Dodd, second by Maass to accept Charles Poches resignation from the Library Board. Mayor Tierney expressed a comment of thanks for Charles Poches service.

Appointments

Motion by Klapper, second by Maass to approve Ian Dumbleton to Business Improvement District Board of Directors. Motion carried unanimously on call of roll.

Motion by Maass, second by Oszman to approve Nikki Schoenborn to Library Board. Motion carried unanimously on call of roll.

Mayor's Comments

Mayor's goals for 2014

Mayor Tierney stated he has some goals for 2014 but is open to communication from the council on what needs to be addressed.

A. Develop alternate funding for non-motorized transportation including parking lots and alleys. Sidewalks currently are assessed to property owners while the general public shares in the benefit.

B. Meaningful discussion on the continuation of Hamilton St. This has discussed and planned for years, this project should be finalized.

C. Expanding eligibility of persons to serve on Committee. Ord 14-005 would address this.

D. Propose restructuring Council to 7 total members (5 representing current County Districts and 2 at-large) and reinstate a monthly Committee of the Whole format. Current process requires multiple Committee approvals in which issues get lost in the process. Additionally, there is a lack of persons seeking both Council and Committee positions. Mayor distributed a summary of Council elections since 2000 showing numerous occasions where Alders were unopposed or no one declared their candidacy. Dodd suggested doing a mailing to citizens to fill the spots on committees. Oszman opposed Committee of the Whole in that such meeting would be 5-6 hours in duration. Hamre and Miller indicated they support the Committee of the Whole proposal. Mayor stated that this discussion needs to occur and definitive direction addressing the vacancies.

City Administrator's Report

Facility Issues

The recent cold weather has caused frozen pipes at the Enterprise center, library and administration building. There have also been furnace issues at the library and administration building. The city is looking to issue a request for proposals for long-range planning for facilities at the fairgrounds, adjacent parks and the Public Works and Park & Recreation maintenance buildings. The vision for these facilities needs to be completed comprehensively. The process will include opportunities for the various users to provide input as to their needs.

Murphy summarized several accomplishments over the past year as well. All 4 of the city's wells have been reconditioned in the last 5 years. 6 of 10 total sanitary lift stations were also rebuilt in the same time period. It was discovered that some of the problems and repairs at the lift stations were partially a result of non-biodegradable items such as body cloths and baby wipes being put down the sewer. Automated water meters have been installed on 3000 meters which decreased the monthly meter reading hours from 80 to 10. The Splashpad Group continues to fundraise and we attained an understanding in which the City will fund the restroom facility construction and the Group will provide benches, umbrellas, etc. We received state approved plans for the Visitor Center and now the Dept. of Transportation needs to approve the design prior to bidding, scheduled for late winter/early spring.

11. Adjournment

Motion by Oszman, second by Dodd to adjourn. Motion carried unanimously on call of roll at 8:30 p.m.

Rebecca C. Ness
Deputy Clerk

**City of Portage
Historic Preservation Commission
Tuesday, January 21, 2014, 6:00 p.m.
Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Members Present: Doug Klapper, Chairperson; Marlena Cavanaugh, Kristin Droste, Stephanie Miller-Lamb, Wade Udelhoven

Guests Present: Bill Wade (Cable TV), Craig Saur (Portage Daily Register), Bill Tierney (Mayor), Bob Redelings (City Engineer), Mike Charles, Judy Eulberg

1. Roll call

Klapper called the meeting to order at 6:00 pm. Rob Nurre has not taken the oath of office, but is still a member. Wade Udelhoven offered to attempt to contact him to inform him of meeting times.

2. Public Hearing

Klapper called the public meeting to order to discuss placing the Grandstands at the fairgrounds on to the Portage Municipal Register. Bob Redelings, City Engineer, spoke first and stated that the city was currently undergoing the process of creating a master plan for the fairgrounds and that he was concerned that placing the structure on the historic register would muddy up the process of receiving bids from prospective design firms. He asked that the commission postpone its decision. Mike Charles of 214 W. Franklin St. in Portage spoke second and was in favor of placing the grandstand on the register. Finally Mayor Bill Tierney spoke and expressed similar concerns to that of the City Engineer. He also brought up that we may want to consider placing one of the adjacent buildings on the register as well.

3. Approval of previous meeting minutes

The December minutes need to be changed in order to include Rob Nurrey as a member of the commission per correspondence between Klapper and Marie Moe. Motion was made by Miller-Lamb to approve the minutes with the change. The motion received a second from Cavanaugh and the motion passed unanimously.

4. Action on Claims

No claims were submitted.

5. Discussion and possible action on placing Grandstand onto the Portage Municipal Register

Miller-Lamb expressed concern that the Grandstand will be torn down. She stated that now that the city was looking at a new master plan for that area that this would be the perfect time to make sure that any new plan included the preservation of the Grandstand. Klapper said that he did not feel that placing the property on the

register would constrict the possible plans that will be submitted for this property. Udelhoven stated that this appears to be the perfect time to put the property on the register so that we are not scrambling to do so after new plans are revealed and it is found out that there are intentions to tear the Grandstand down. Mayor Tierney stated that he wanted to the commission to postpone any decision. Guest Mike Charles stated that tearing down the property would likely be a very costly venture. Droste stated that she would like the Grandstand to be saved and to serve as the focal point of any master plan for the area. She stated that it would be far easier to move the other buildings on the property. Cavanaugh stated that she agreed with the other commissioners that now is the time to save the Grandstand.

Miller-Lamb moved that the Grandstand at the Columbia County Fairgrounds be placed on the Portage Municipal Register. The motion was seconded by Droste. Klapper called for votes and the motion passed unanimously.

6. Discussion and possible action on Certificate of Appropriateness for Museum at the Portage (ramp and railing project)

The City Engineer provided plans for the proposed work on the ramp and railing leading into the south side entrance of the Museum at the Portage. The railing for the new plan is based on the existing railings on the property and the ramp will feature stamped concrete on the side to help it blend in with the existing brick structure.

Udelhoven moved that the plan be approved as presented. It was seconded by Cavanaugh and was passed unanimously.

7. Discussion and possible action on Municipal Register

There was discussion surrounding what plans that the commission would like to be notified of for properties that are within a historic district. It was determined that we would like to create a handout for home owners in those districts that would be given to them when they are in the process of applying for a building permit to alert that them that they may be able to have their property listed on the Municipal register.

8. Discussion and possible action on Historic Preservation Month (May) activities

Droste and Cavanaugh stated that they are still in the process of talking with local churches. It was also explained that any money collected around these events would go to the city and then commission would need to petition to get the money back for a specific project or program.

9. Adjournment

Chair Klapper called to adjourn the meeting at 7:00 pm

Respectfully submitted,
Wade Udelhoven

City of Portage
Business Improvement District Board of Directors
Wednesday, January 22, 2014, 7:30 a.m.
City Municipal Building, 115 West Pleasant St.
Conference Room One
Minutes

Board Members: President- Peggy Joyce, Vice President-John Krueger, Treasurer-Dennis Rupers, Secretary-Shane Schmidt, Myrna Hooper & Chris Shadel.

Also present: BID Contractor-Scott Davis, Portage Daily Register Sales Rep-Missy Paulson , Portage Director of Business Development- Steve Sobiek, Board Member Candidate-Sheila Link and Roger Krejchik

1. Meeting Came to Order at 7:32am under the direction of President, Peggy Joyce.
 - i. All present except for Director, Maribeth Dorn who was excused.
2. President Joyce presented the minutes from December 4, 2013 and asked for a motion to approve the minutes as presented.
 - a. **Motion to approve minutes for December 4, 2013 meeting by Schmidt. 2nd by Krueger. Motion passed with all in favor.**
3. President Joyce welcomed the guests to today's meeting. She specifically mentioned and thanked the new Portage Director of Business Development- Steve Sobiek to the meeting.
 - a. President Joyce discussed the City Council approvals of 12/12/13. Joyce welcomed new Director Myrna Hooper, who is the replacement Director for Jim Rusch, ending 2014. Joyce mentioned the excused absence of new Director Maribeth Dorn, who is the replacement Director for Steve Polnow, ending 2014.
 - b. President Joyce reiterated that the BID Board Bylaws, revision date of 11/27/13, were approved and that the council accepted the Board Resignations of Jim Rusch & Steven Polnow.
4. President Joyce welcomed visitor, Missy Paulson, Sales Rep from Portage Daily Register. Joyce wanted to discuss BID Marketing efforts early in the agenda as to not keep Missy longer than required. Missy was given the floor and presented two (2) marketing ideas for BID in 2014.
 - a. \$1200 for Columbia County Travel Planner – Ad is “100 Reasons to Explore Portage” - 40,000 racked pieces from 03/31/14 through 12/31/14 and refilled each week.
 - b. \$500 for Back page of the Columbia County Map – Ad is “100 Reasons to Explore Portage” – 20,000 racked maps and refilled throughout the year.
 - c. **Motion to approve \$1700 for both ads by Shadel. 2nd by Schmidt. Motion passed with all in favor.**
 - d. Scott Sobiek suggested that BID work with Portage Daily Register on recreating ads and use the expertise that they possess as he feels that they do a very good job.
 - e. President Joyce offered to spearhead working with Portage Daily Register on recreating ads and to include the new billiards hall, The Ball Room. Directors Hooper and Krueger also volunteered to help Peggy with these ads.

5. Discussion and possible action on treasurer's report
 - a. Treasurer Rupers presented the Claims to Pay Voucher list for January, 2014.
 - i. \$3485.95 to pay
 - ii. Rupers brought up Gil Meisgeier's request for 18 days of pay in January 2014 due to not receiving a written notice of cancelling his Contract with BID in the amount of \$1472.94 $((\$2489 \times 12) / 365) \times 18$.
 1. **Motion to table Gil Meisgeier's request for an additional payment of \$1472.94 until February 2014 meeting after President Joyce confirms with the Portage City Administrator of whether payment is due made by Krueger, 2nd by Shadel. Motion passed with all in favor.**
 - iii. Rupers brought up Gil Meisgeier's offer for BID to purchase the 2 sculptors that he paid for and placed in the downtown for \$190.
 1. **Motion to approve the purchase of the 2 sculptures referenced by Gil Meisgeier for \$190 made by Schmidt, 2nd by Krueger. Motion passed with all in favor, except for President Joyce, who voted No.**
 - iv. **Motion to approve January 2014 Claims to pay for \$3675.95 made by Krueger, 2nd by Schmidt. Motion passed with all in favor.**
 - b. Treasurer Rupers presented the November 2013 and December 2013 Financials to the Board. Rupers stated that the Financials were in balance and that expenses were recorded correctly through 2013. Final numbers for 2013 include an income of \$92,032.41 and expenses were \$78,461.11. Revised BID surplus balance is now \$111,639.27. Rupers presented a reminder of residual equity amount of \$96,167 being earmarked for Equipment Replacement, Building & Grounds, Streetscape & Discover WI. Also, \$13,267.70 is currently listed as unpaid liabilities and future expenditures already approved in previous minutes but not yet billed. Surplus balance of \$2204.57 was added to Residual Equity.
 - i. **Motion to approve November 2013 and December 2013 Financials by Shadel, 2nd by Krueger. Motion passed with all in favor.**
 - c. Treasurer Rupers stated to the Board that the \$500 was provided to Contractor Davis for his use to start a prepaid card in his name for BID expenses only. The Treasurer will be provided all purchase receipts for balancing the card accurately.
6. Discussion and possible action on new BID Board Member(s) consideration.
 - a. President Joyce presented to the Board guest attendee, Sheila Link and Ian Dumbleton as potential Board members for the Board to consider. Sheila Link was given the floor and she introduced herself and presented a verbal resume and discussed her desire to be a member of the board. Ian was unable to attend the meeting.
 - i. **Motion to accept as nominees and present Sheila Link and Ian Dumbleton as Portage BID Board Directors to the Mayor of the City of Portage, with a 3-year term from 2014 to 2017, by Schmidt, 2nd by Shadel. Motion passed with all in favor.**
7. Discussion and possible action on BID Board Officer positions.
 - a. President Joyce asked the Board to consider changing the Director Rupers from Treasurer to Secretary and Director Schmidt from Secretary Treasurer for 2014. Both Rupers and Schmidt did not have reservations toward the change.

- i. **Motion to change Director Rupers from Treasurer to the Portage BID Secretary for 2014 by Krueger, 2nd by Schmidt. Motion passed with all in favor.**
 - ii. **Motion to change Director Schmidt from Secretary to the Portage BID Treasurer for 2014 by Shadel, 2nd by Krueger. Motion passed with all in favor.**
- 8. Discussion and possible action on BID contractor's report.
 - a. Director Shadel presented the December 2013 BID Contractor's report presented by outgoing contractor, Gil Meisgeier, as well as an update on incoming contractor, Scott Davis' first month. Equipment condition and required care was reported and stated that the move of BID Equipment to the new rented shed location was completed on 12/29/13, without any problems. Only issue presented was the Garbage can in front of the RAM Hotel is getting excessive use as it appears RAM Hotel tenants may be using the garbage can for disposing their garbage. Shadel also brought up that he will work directly with Contractor Davis in regards to coordinating the Farmer Market efforts and duties.
 - b. Director Shadel brought up the need to properly clean and dry the Polar Trac to avoid rust and corrosion developing and offered to use his facility to do said task for proper care of equipment.
 - i. **Motion to approve a \$50 payment to Shadel Auto Clinic for each cleaning made by Schmidt, 2nd by Rupers. Motion passed with all in favor.**
 - c. Director Shadel brought up the need to have Scott Davis look into providing adequate number of fire extinguishers in the shed as well as look into getting a proper heater within the shed.
 - i. **Motion to approve up to \$500 for Heat, Fire & Safety needs under the direction of the portage Fire Inspector made by Rupers, 2nd by Krueger. Motion passed with all in favor.**
 - d. **Motion to accept BID Contractor's December 2013 report by Rupers, 2nd by Schmidt. Motion passed with all in favor.**
- 9. President Joyce resumed discussion of the Committee reports agenda items.
 - a. Marketing was already presented with no further items to discuss.
 - b. Buildings & Grounds – Director Rupers read a portion of the memo from City Administrator Murphy regarding the ad hoc Parking structure committee's recommendation to the City council to consider a Parking Utility option but to not do anything until the County has a better idea as to their decision for location and parking needs.
 - c. Streetscape – President Joyce discussed the need for more Banners for the downtown. Banner requirements are for winter but post holiday.
 - i. **Motion to approve up to \$2000 for new Post Holiday Winter Banners for the downtown by Joyce, 2nd by Rupers. Motion passed with all in favor.**
 - d. Grants – Discussion and possible action on requests for financial support for downtown events - no requests were presented.
 - e. President Joyce discussed the need to form an ad hoc committee to represent BID with the County, the City and the City Attorneys to help keep the downtown area as the focal point and location of choice for the County's permanent location.
 - i. President Joyce asked that Directors Hooper and Krueger join her on this committee to represent BID's interests.
- 10. Discussion and possible action on BID Committee Chairperson/Liaison positions for 2014
 - a. Executive Committee – Chairperson, President- Peggy Joyce (via By-Laws)
 - i. Committee Members include Vice President Krueger, Treasurer Schmidt & Secretary Rupers.

- b. President Joyce laid out her committee chair recommendations.
 - i. Building & Grounds – Chairperson, Shane Schmidt
 - 1. Committee Membership includes Directors Rupers and Dumbleton
 - ii. Contractor – Chairperson, Chris Shadel
 - 1. Committee Membership includes Vice President Krueger.
 - iii. Grants – Chairperson, Maribeth Dorn
 - 1. Committee Membership - none
 - iv. Marketing – Chairperson, Vice President Krueger
 - 1. Committee Membership includes Director Link
 - v. Streetscape – Chairperson, President Joyce
 - 1. Committee Membership includes Directors Schmidt & Hooper

11. Discussion and possible action on BID Committee Goals and Action Plans for 2014

- a. **Motion by Rupers, second by Schmidt to table discussion on BID Committee Goals and Action Plans for 2014 and January BID Orientation Meeting until February 12, 2014 meeting. Motion carried unanimously on call of roll.**

12. Adjournment

- a. **Motion to Adjourn at 9:07 by Joyce, 2nd by Krueger. Motion passed with all in favor.**

Respectfully Submitted by Dennis Rupers, BID Secretary.

OPERATOR LICENSE APPLICATIONS - BY LAST NAME

LICENSE YEAR: FEBRUARY 13, 2014-JUNE 30, 2014

Seth J. Able

Timothy T Friedeck

TAXI CAB LICENSE APPLICATIONS

LICENSE PERIOD:February 13, 2014 - JUNE 30, 2014

WOODARD, DANIEL L.

City of Portage
Economic Development Loan Fund Committee Meeting
Thursday, January 23, 2014, 5:30 p.m.
Municipal Building, Conference Rm 1

Members Present: Jean Mohr (Chair), Michael Decker, Dave Gunderson, Mike Oszman, Nita Bortz, Jeff Davis and Kim Dorn

Excused: Todd Bennett

Also present: Mayor Tierney, City Attorney Spankowski, City Administrator Murphy, Steve Sobiek, Dir of Bus. Development & Planning and C. Sauer, Daily Reg.

1. Roll Call

The meeting was called to order by Mohr at 5:31 p.m.

2. Approval of minutes of previous meeting

Motion by Gunderson, second by Decker to approve the minutes of the June 17, 2013 meeting. Passed 6-0 with Oszman abstaining.

3. Introduction of Steve Sobiek

Mohr recognized Sobiek recently hired as the Director of Business Development & Planning for the City of Portage. Sobiek introduced himself and commented that Portage has a lot going on and is involved with several development potentials already. Administrative Murphy and Mayor Tierney both commented that Portage is lucky to have someone of Sobiek's experience and skill with the City.

4. Discussion and possible action on Sta-Care Loan

Mohr distributed a summary of the current status of the outstanding loan balance. Sta-Care had a principal loan balance of \$20,160 as of 12/16/2011; with interest through 12/31/2013 the balance is 20,796.90. Vehicles and office equipment in which the city had secured lien were obtained and sold via auction. Proceeds of \$12,740.35 were applied leaving a balance of \$8056.55 along with incurring \$901.02 in legal fees to attain possession of the vehicles. It was learned on 1/23/2014 that Travis and Lori Aldridge, principles with whom the City had secured personal guarantees filed Chap. 13 bankruptcy in November, 2013. Spankowski summarized options to pursue collection and recommended filing a claim with the Bankruptcy trustee in the amount of the loan balance. Motion by Decker, second by Gunderson to accept Spankowski's recommendation and authorize the filing of a claim with the bankruptcy trustee. Motion carried, 6-0 on a call of the roll with Oszman abstaining.

Mohr explained that the City has requested to purchase the 2005 Chrysler Town & Country in lieu of sale at the auction. An appraisal from the auctioneer stated

the potential value of the vehicle as \$2,750. Mohr reported the Blue Book value was \$2,254. After some discussion regarding difference between auction and Blue Book value, Oszman moved, second by Gunderson to sell the 2005 Chrysler to the City for \$2,254. Motion carried 7-0 on call of the roll.

5. Discussion and Possible Action on Regalis/Portage Cafe loan.

Mohr presented summary materials related to the Portage Café loan. An outstanding balance of \$27,577.51 the last payment was received on 8/3/2006. Unfortunately no further collection activity occurred since 2006. By law no further collection may occur if 6 years of non-collection has transpired. Decker inquired as to remaining security and if safeguards are in place to prevent such an occurrence from repeating. A review of the file reveals the loans were largely unsecured (original loan amount = \$35,000.) The committee will need to make sure future loans have the proper security set up. Director Sobiek noted that with this program the loans tend to be a higher risk and it is not unusual to have a higher level of failures than with conventional financing. It was also noted that the committee needs to be more diligent at recording collection efforts and activity. Mohr noted that the state does require semiannual reporting. Motion by Decker, second by Oszman to designate remaining loan balance as uncollectable. Motion carried unanimously on call of the roll.

6. Review Status of Outstanding loans

Mohr distributed a summary of all outstanding loans. There are 12 loans to 8 entities with a total outstanding balance due of \$198,753.31 of which \$91,378.16 is currently in default. The City received notification that the real estate securing the 3 loans to Krista's Café was in foreclosure and recently sold at a sheriff's sale. The sale will be final in February, 2014 however; the sale price of \$110,000 will not liquidate the 1st mortgage in the amount of \$292,000. The City has 2nd lien on the real estate.

Mohr recognized Kim Dorn, Portage Lumber as a new member of the Committee.

7. Adjournment

Motion by Oszman, second by Davis to adjourn at 6:03 p.m. Passed 7-0 on call of the roll.

Respectfully submitted,
Shawn Murphy, City Administrator

STACARE BALANCE DUE 12.31.13

INTEREST RATE		2.05%
	12/16/2011 \$	20,160.00
DAILY INT RATE	\$	1.13
TOTAL DAYS		745
TOTAL INTEREST OWING	\$	843.54
LESS INTEREST PAID TO DATE	\$	(206.64)
TOTAL INTEREST DUE	\$	636.90
PRINCIPAL & INTEREST 12/31/13	\$	20,796.90
LESS VEHICLE VALUES	\$	(12,740.35)
TOTAL DUE PRINC & INT	\$	8,056.55
MILLER & MILLER STACARE	\$	159.50
POGGE LAW OFFICE STACARE	\$	741.52
TOTAL DUE FROM STACARE	\$	8,957.57

STACARE VEHICLE SUMMARY

YEAR	MAKE	VIN#	AUCTION NET AMOUNT
2001	GMC	4KDC4B1RX1J802105	\$ 2,378.65
2004	FORD	3FRNF65984V689493	\$ 2,378.65
2005	FORD	3FRNF659X5V167093	\$ 2,188.36
2005	FORD	3FRNF65985V167092	\$ 3,044.69
SUBTOTAL TRUCKS			\$ 9,990.35
PROPOSED SALE OF VAN TO CITY			CURRENT VALUATION
2005	CHRYSLEIT&C VAN	2C4GP44R95R134058	\$ 2,750.00 \$2,254
TOTAL VEHICLE VALUES			\$ 12,740.35

Blue Book

12/31/2013											
Economic Development											
PAYOR	PURPOSE	TERM	INTEREST RATE	MONTHLY PAYMENT	INVOICE#	Date	Original Amt	Principal Pd to Date	Amount Due 12/31/13	STATUS	Last Pay date
Bellmore Assoc (Corner Pocket)	EQUIP	120	3.25%	\$ 470.03	2010397	7/22/2010	\$48,100.00	\$ (13,608.26)	\$ 34,491.74	CURRENT	12/2/2013
Bellmore Assoc (Corner Pocket)	WORK CAP	84	3.25%	\$ 101.93	2010398	7/22/2010	\$ 7,649.00	\$ (3,500.24)	\$ 4,148.76	CURRENT	12/2/2013
Forever Yours Jewelry Store	WORK CAP	84	1.29%	\$ 700.69	2009049	3/18/2009	\$56,250.00	\$ (38,344.89)	\$ 17,905.11	CURRENT	12/13/2013
Tangerine (Health Food Store)	EQUIP	120	2.97%	\$ 65.09	2005195	7/15/2005	\$ 6,750.00	\$ (5,592.41)	\$ 1,157.59	CURRENT	12/23/2013
Welcome Home (Sewing Store)	WORK CAP	84	2.51%	\$ 431.65	2011209	8/19/2011	\$33,220.00	\$ (10,468.54)	\$ 22,751.46	CURRENT	12/2/2013
205 Vino (Wine Bar)	WORK CAP	84	1.37%	\$ 374.75	2013438	4/23/2013	\$30,000.00	\$ (3,079.51)	\$ 26,920.49	CURRENT	12/19/2013
Krista's Kitchen	WORK CAP	84	4.06%		2006006	1/20/2006	\$11,650.00	\$ (9,033.43)	\$ 2,616.57	DEFAULT	8/15/2011
Krista's Kitchen	EQUIP	120	4.06%		2006007	1/20/2006	\$17,550.00	\$ (8,991.72)	\$ 8,558.28	DEFAULT	8/15/2011
Krista's Kitchen	CONST	240	4.06%		2006008	1/20/2006	\$40,800.00	\$ (8,334.20)	\$ 32,465.80	DEFAULT	8/15/2011
Portage Café ✕	EQUIP	120	0.97%		2004001	1/1/2004	\$20,000.00	\$ (3,560.13)	\$ 16,439.87	DEFAULT	8/3/2006
Portage Café ✕	EQUIP	120	0.97%		2004002	1/1/2004	\$15,000.00	\$ (3,862.36)	\$ 11,137.64	DEFAULT	8/3/2006
Stacare	WORK CAP	56	2.05%		2011328	12/16/2011	\$20,160.00	\$ -	\$ 20,160.00	DEFAULT	6/1/2012
Total											
				\$ 2,144.14					\$ 107,375.15	CURRENT	
									\$ 91,378.16	DEFAULT	
									\$ 198,753.31	TOTAL	
Cash Balance 12/31/13	\$ 24,081.63										
WORK CAP		7	84								
EQUIP		10	120								

City of Portage
Ad Hoc Canal Committee Meeting
Tuesday, January 28th, 2014, 5:00 p.m.
Municipal Building, Conference Room One

Members present: Chris Arnold, Ron Dorn, Marianne Hanson, Doug Klapper, Bob Redelings. Fred Galley, Chairperson arrived at 5:05 pm.

Members excused: Gil Meisgeier, Jesse Spankowski (citizen member), Mayor William Tierney ex-officio and Destine Udelhoven

Others present: Shawn Murphy, Steve Sobiek, Kim Johnson, Scott Inman, Craig Sauer and Bill Welsh

1. Roll Call - Klapper assumes Chairperson role.

2. Approval of minutes from previous meeting.

Motion by Dorn, second by Arnold to approve the minutes from the 9/4/2013 meeting. Motion passed 5 to 0 on call of the roll.

Galley arrives at 5:05 p.m. and reassumes role of Chairperson.

2. Recommendation of Engineering Firm Selection sub-committee to Ad Hoc Canal Committee

Redelings provided a memorandum on the selection sub-committee findings (attached). Galley provided an explanation of the selection process.

Motion by Galley, second by Klapper to recommend to the Council that SEH be selected as the engineering consultant for the next phase of the canal.

Klapper mentioned that SEH included water quality elements in their presentation and Ms. Johnson indicated that SEH's Kinnikinnic River project was similar to Portage's project. Arnold said it was comparable.

Motion passed 6 to 0 on call of the roll.

3. Discussion and review of Design Engineer Approval & Scoping Process (Kim Johnson, KJohnson Engineers).

Kim Johnson provided a power point presentation on the consultant selection approval process (attached). Following the City Council approval of the consultant, a design approval form is completed and submitted to the DOT for their approval. Ms. Johnson explained the two types of contracts available, the lump sum contract and the cost

plus expenses contract. The lump sum contract is preferred if the scope of services can be sufficiently defined. It was suggested that staff would develop a scope of services for the project and bring it back to committee for review. Once the scope of services is determined, KJohnson Engineers will develop the contract and the Consultant will provide a cost proposal for review. Following negotiations, the DOT reviews the contract and both the City and the DOT need to approve the contract.

Hanson left the meeting at this time.

4. DNR presentation (Scott Inman, DNR Water Quality Specialist)

Mr. Inman provided a power point presentation (attached), which included looking at the big picture – the entire remediation process.

The DNR completed the sampling and they were able to determine the limits of the contamination. The extent was limited to the banks of the canal between Adams Street and the Fox River locks. They found the un-dredged bottom of the canal at approximately 4 feet below the water surface.

The samples are still being analyzed and Mr. Inman doesn't anticipate any additional sampling will be necessary. Following the sample analysis, the DNR will perform a feasibility study to determine alternative remediation methods.

Arnold left the meeting at this time.

Mr. Inman said samples were taken from carp and pickerel and are currently being analyzed. No responsible party (for the contamination) is known nor are they being sought.

One of the DNR's next steps is to hire a consultant to analyze the potential of narrowing the canal. He cited the Lincoln Park example for the Blatz pavilion.

5. Set Next Meeting Date

The meeting was set for Tuesday, February 25 at 5 p.m.

6. Adjournment

Motion by Redelings, second by Dorn to adjourn. Motion carried 5 to 0 on call of the roll.

Respectfully submitted,

Bob Redelings, P.E., City Engineer

01.28.14 Portage Canal Update

WNDR

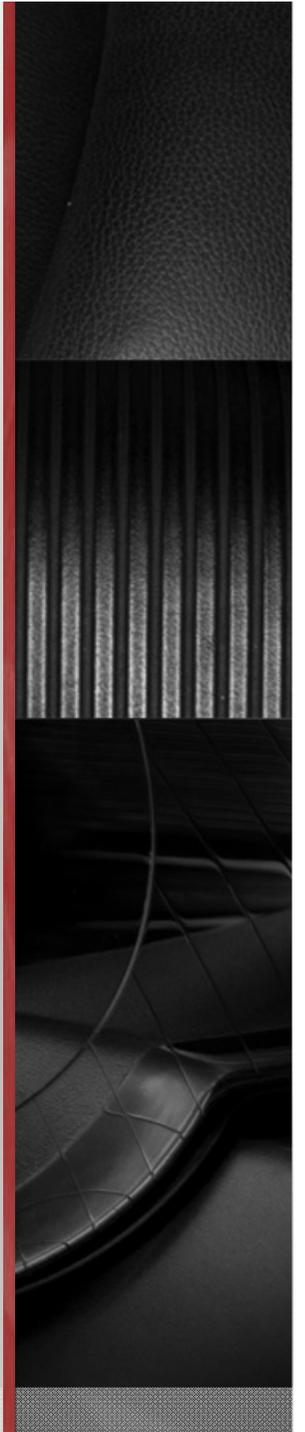




Table of Contents

- Big Picture - Phases of a contaminated sediment site
 - How Portage Fits
- More Detailed Info
 - 2013 Sampling
 - Goals
 - Layout
 - Methods/Information Collected
 - Pictures
 - Conclusions
- Next steps



Phases of Contaminated Sediment Remediation Project

1. Screening level assessment
2. Assessment of extent of contamination
3. Feasibility Study
 - a. Risk Assessment
 - b. Cleanup Levels
 - c. Select an alternative for design
 - d. Public acceptance
 - e. Evaluated cost and effectiveness
 - f. Permits identified
 - g. Funding secured
4. Remedial Design
5. Implementation
6. Post remediation monitoring



Sampling Goals – of recent sampling (2013)

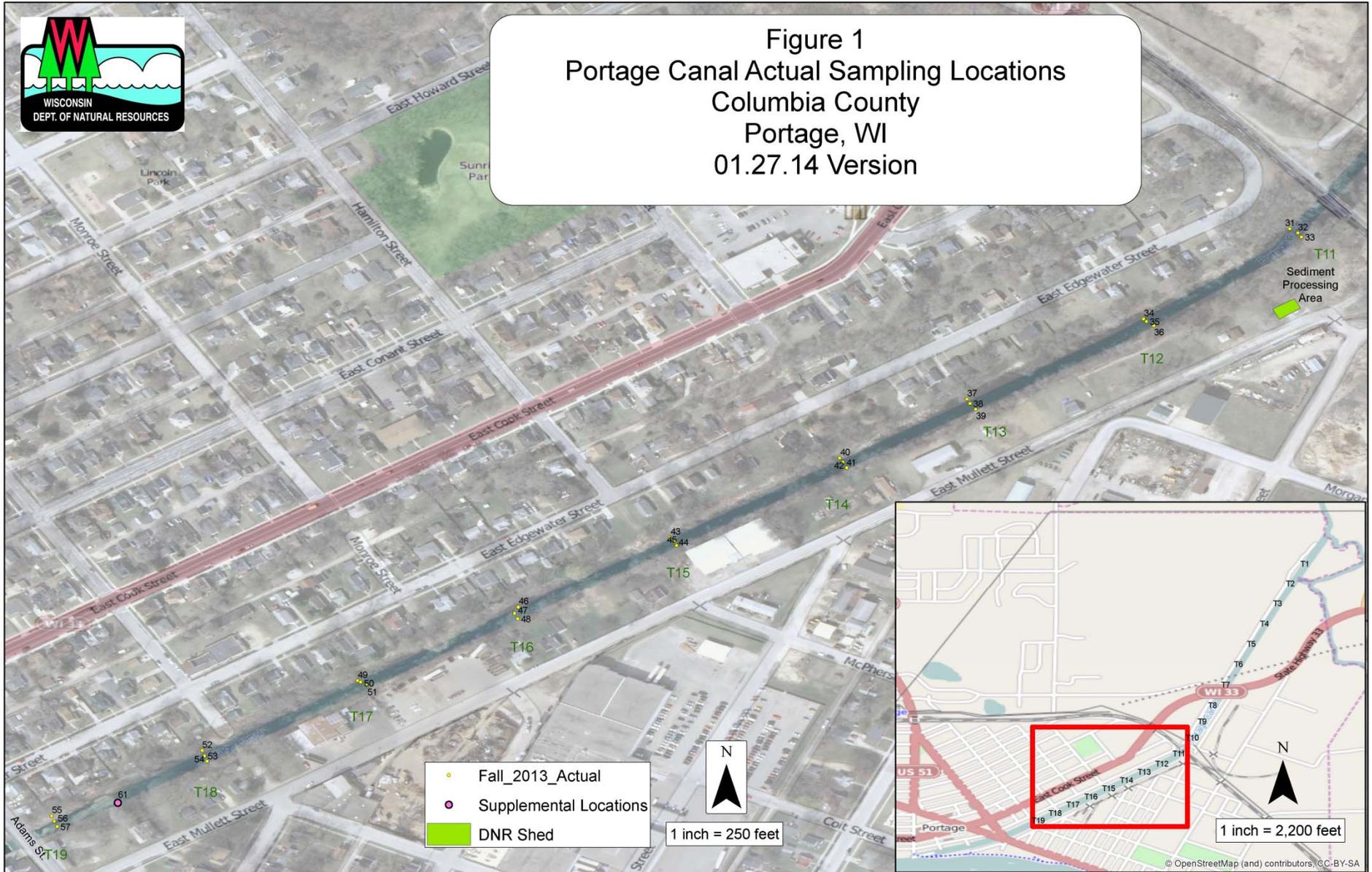
1. Define the degree and extent of contamination
2. Gather information that can be used for Feasibility Study and Design
3. Further the understanding of risks

Layout





Figure 1
Portage Canal Actual Sampling Locations
Columbia County
Portage, WI
01.27.14 Version



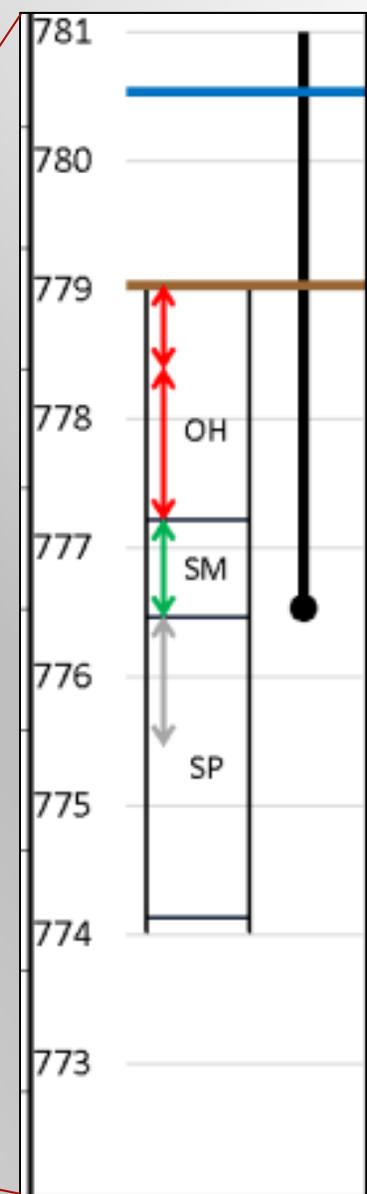
Method/ Info

SAMPLE COLLECTION FIELD LOG

Project Title: Portage Canal **Sample Matrix:** Sediment
Vertical Datum: NAVD88 **Sampling Method:** MMGK, 3-inch inner dia.
Staff Gauge Reading (ft): 1.66 **Gauge Reading Time:** 10:50
Water Elevation (calc): 780.54 **Logged by:** STI Description, CRA notes

Date Collected	Time Collected (military)	Water Depth (ft)	Core Penetration (ft)	Sediment Recovered (ft)	Percent Recovery	Poling Depth (ft)
10/16/2013	10:23	1.5	5.0	4.6	92%	4.0
Sample Location ID	Latitude (Y)	Longitude (X)	Transect	River (looking DS)	Date Processed	Time Processed (Military)
PC13-13	43.55272369	-89.44044437	5	Left	10/16/2013	14:00
Depth (inches)	Description					Sketch
0 - 17	Sandy Organic Silt (OH); black to dark brown, wet, very soft, fine grained sand, duckweed and detritus					
17 - 26	Silty Sand (SM); gray, wet, medium dense, fine grained, trace clay					
26 - 54	Poorly Graded Sand (SP); light gray to tan, moist, medium dense, fine grained, trace fines					

Additional Notes: Hg all
Sample IDs for analysis: (0-6), (0-6)D, (6-17), (6-17)D, (17-26), (17-26)D
Sample IDs on hold: (26-38)
Picture #s and SWIMS ID: 109-112, 10041214 - Portage Canal PC13-13-MMGK EOC
Comments: Duplicate whole core (except hold). 776.5 ft



Portage Canal Core PC13-13-MMGK

10/16/2013

Top



Middle



Bottom



SAMPLE COLLECTION FIELD LOG

Project Title: Portage Canal **Sample Matrix:** Sediment
Vertical Datum: NAVD88 **Sampling Method:** MMGK, 3-inch inner dia.
Staff Gauge Reading (ft): 1.68 **Gauge Reading Time:** 14:40
Water Elevation (calc): 780.56 **Logged by:** STI Description, DD notes

Date Collected	Time Collected (military)	Water Depth (ft)	Core Penetration (ft)	Sediment Recovered (ft)	Percent Recovery	Poling Depth (ft)
10/19/2013	15:05	0.2	5.0	4.0	80%	1.5
Sample Location ID	Latitude (Y)	Longitude (X)	Transect	River (looking DS)	Date Processed	Time Processed (Military)
PC13-55	43.53991907	-89.45600933	19	Left	10/19/2013	16:25
Depth (inches)		Description				Sketch
0 - 6		Sandy Organic Silt (OH); dark gray, wet, very soft, snail shells on top				
6 - 10		Poorly Graded Gravel with Sand (GP); dark gray, wet, loose				
10 - 22		Sandy Organic Silt (OH); dark brown, moist, soft, rocks at 11", shells at 18"				
22 - 36		Poorly Graded Sand (SP); tan with slight orange - red staining from 23" to 24", moist, medium dense, medium grained, green grasses at 29"				
36 - 39		Sandy Organic Silt (OH); black, moist, fine grained				
39 - 44		Poorly Graded Sand (SP); light gray, moist, medium dense, fine grained				
44 - 50		Peat (PT); dark gray to black, moist, firm, nonplastic				

Additional Notes: Hg, Pb Hg, Pb, Ps Hg, Pb
Sample IDs for analysis: (0-6) (10-22) (36-39)
Sample IDs on hold: (6-10), (22-34), (39-44), (44-50)
Picture #s and SWIMS ID: 271-273, 10041256 - Portage Canal PC13-55-MMGK EOC
Comments: Second attempt, Core Weight = 23.8 lbs 777.7 ft

Pictures



Pictures



Pictures





Conclusions

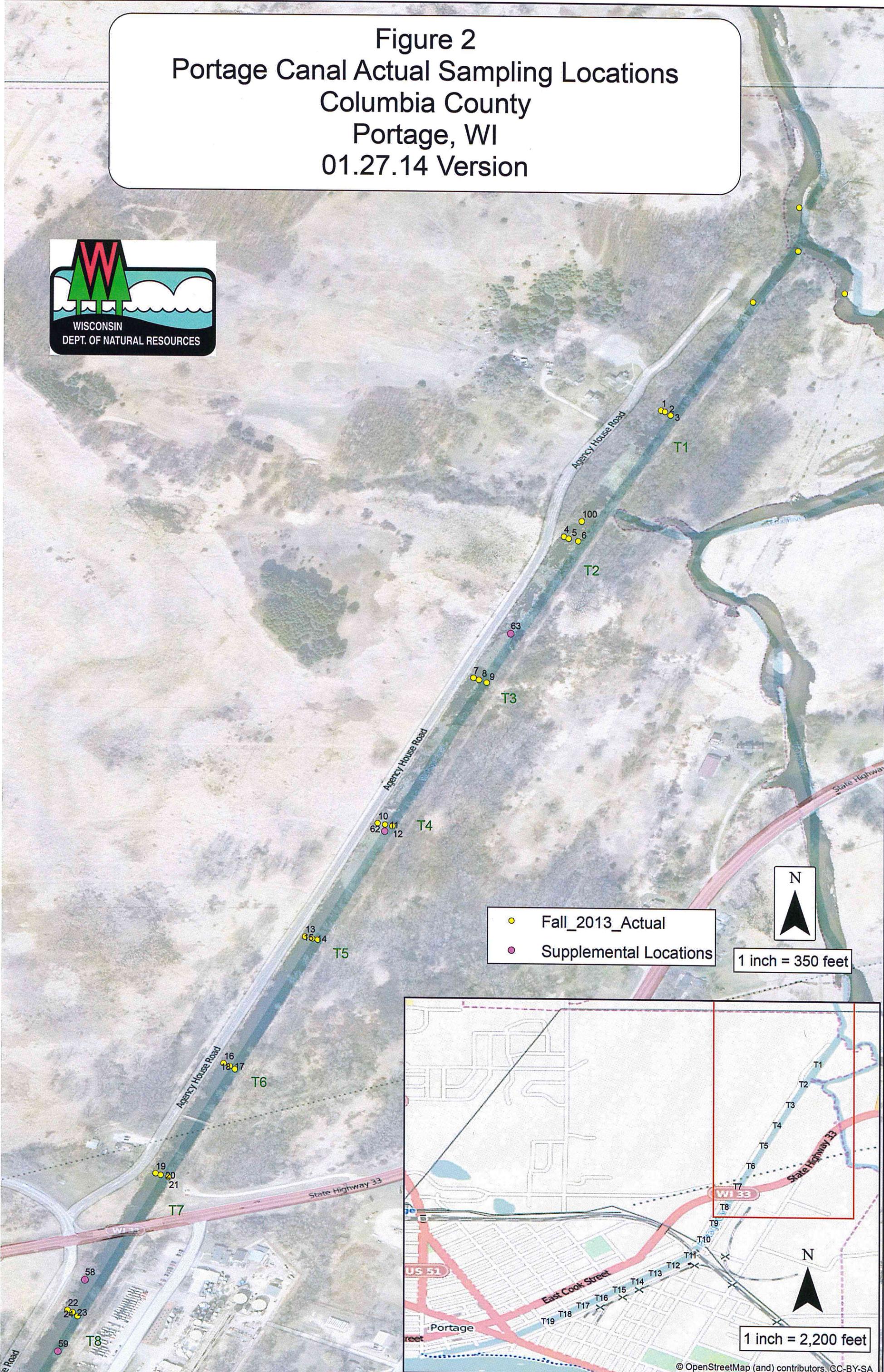
- Sampling in the canal is not easy
- Concentration and historic bottom correlate
- We have the necessary information to move forward with a feasibility study



Next Steps

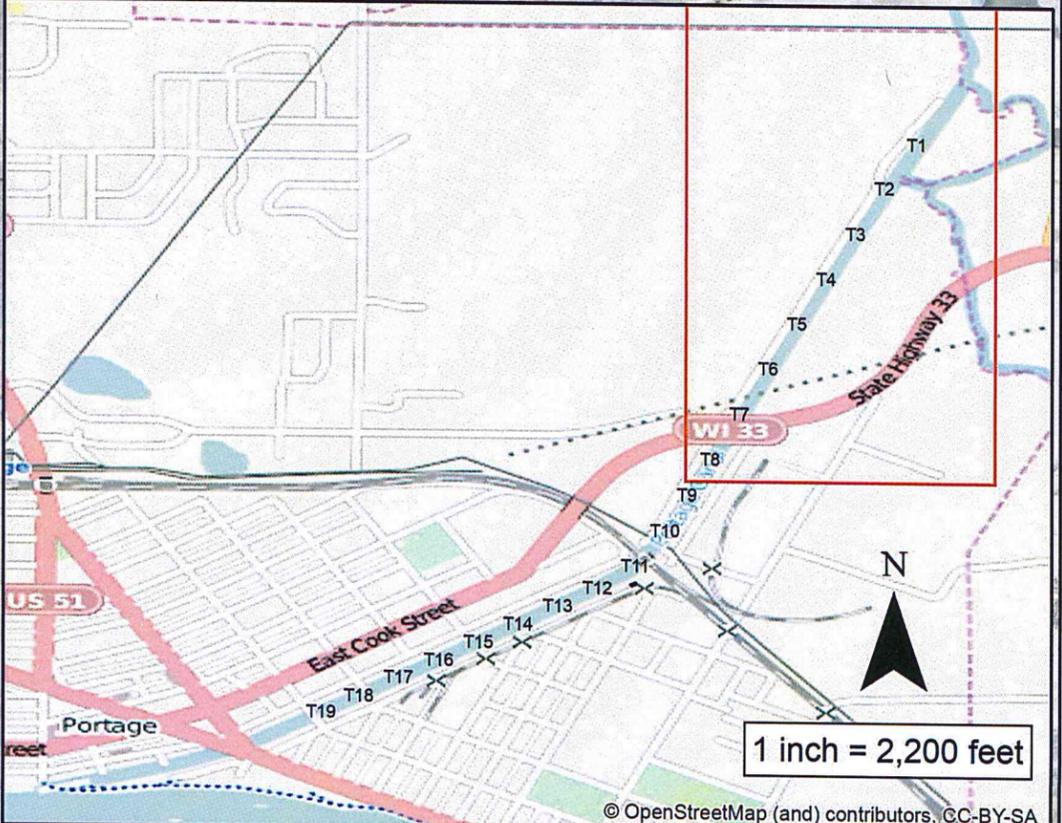
- Moving into feasibility study
 - DHS and DNR assess fish data, and also human health risk assessment
 - Develop alternatives to assess for remedy
 - Drafting scope a scope for a consultant

Figure 2
 Portage Canal Actual Sampling Locations
 Columbia County
 Portage, WI
 01.27.14 Version



- Fall_2013_Actual
- Supplemental Locations

N
 1 inch = 350 feet



N
 1 inch = 2,200 feet

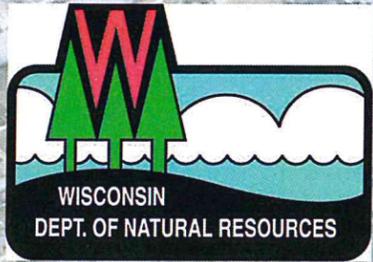
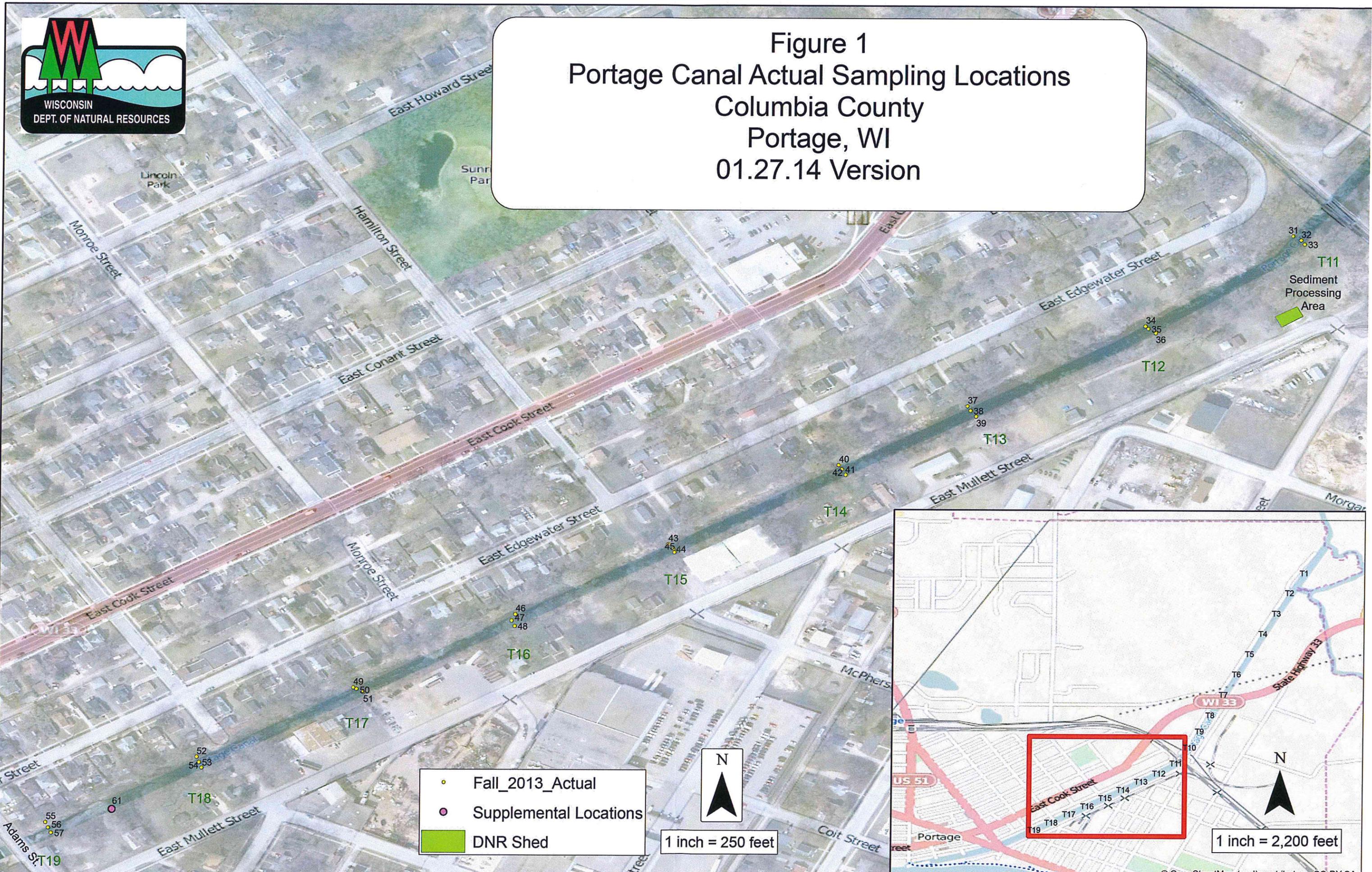


Figure 1
Portage Canal Actual Sampling Locations
Columbia County
Portage, WI
01.27.14 Version



- Fall_2013_Actual
- Supplemental Locations
- DNR Shed

1 inch = 250 feet

1 inch = 2,200 feet

Consultant Contracting Process for Federally or State Funded Design Projects



ID 6996-05-27
Portage Canal
Columbia County

Ad Hoc Committee Meeting January 2014

Securing Consultant Services



- Applies to all federal aid projects
- Brooks Bill – Qualification Based Selection (QBS)
 - Congress hereby declares it to be the policy of the Federal Government to publicly announce all requirements for architectural and engineering services, and to negotiate contracts for architectural and engineering services on the basis of demonstrated competence and qualification for the type of professional services required and at fair and reasonable prices
- Cost cannot be a consideration in the selection

Selection Approval Process

3

- Portage prepares Local Design Approval Form
 - Available electronically on Extranet
<https://trust.dot.state.wi.us/extntgtwy/consultants/policy.shtm#selectionapproval>
- DOT has to approve selection
 - Approval must be granted by DOT before notifying the consultant
- After selection has been approved by DOT
 - Selection Committee invites selected firm to discuss the services
 - Selection Committee notifies all consultants of the selection

Scoping and Negotiation Process

4

- Ad Hoc Committee needs to determine scope of services for three-party design engineering services contract
 - Input from Management Consultant to make sure federal/state requirements are met
 - Input from selected consultant based on their understanding and professional recommendations
- Management Consultant will draft contract for completion by the selected consultant
- Contract scoping process is one of the most critical processes of a project!

Scoping and Negotiation Process

5

- Two main types of contracts:
 - Lump sum contract, except for subconsultants
 - Actual cost plus fixed fee contract, except for subconsultants
- If scope of services is well defined, use lump sum contract
- If scope of services cannot be well enough defined, use actual cost plus fixed fee
- Regardless of contract type, subconsultant costs depend on type of services

Scoping and Negotiation Process

6

- Once scope of services are defined, selected consultant prepares cost proposal based on hours and costs
 - Management Consultant prepares an independent estimate
- Selected consultant submits cost proposal for review, which begins the negotiation process

Scoping and Negotiation Process

7

- If hours and costs from the selected consultant are reasonably close, negotiations may be completed fairly quickly
- If hours and costs from the selected consultant are not reasonably close, negotiations may take awhile
- If negotiations are not successful, Portage may terminate negotiations and go to the second choice
 - Very rarely need to do this, done once in 22 years

Contract Approval Process

8

- Upon completion of the negotiations, Management Consultant reviews with DOT before Portage can approve contract
- After Portage approves contract, must be approved by DOT
- Upon DOT approval of the contract, the notice to proceed is issued

Next Steps

9

- Set working meeting with Management Consultant and Ad Hoc Committee to discuss services
- Boilerplate for three-party design engineering services contract:
 - <http://roadwaystandards.dot.wi.gov/standards/fdm/08-15-001e002.pdf#fd8-15e1.2>
- Once services are drafted, invite selected consultant to review and complete the contracting scoping process

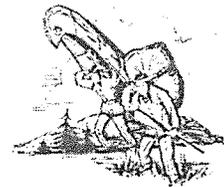
Questions?

10

Kimberly Johnson, P.E.
Kjohnson Engineers, Inc.
Southwest Region Local Program
Management Consultant
kimjohnson@kjohnsonengineers.com
(608) 829-3858
(800) 908-5546

CITY OF PORTAGE

115 West Pleasant Street
Portage, Wisconsin 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



"Where the North Begins"

MEMORANDUM

To: Canal Ad Hoc Committee
From: Bob Redelings, City Engineer *B.R.*
Subject: Canal Engineering Consultant Selection
Date: January 28, 2014
CC: Shawn Murphy, City Administrator
Bill Tierney, Mayor
Kim Johnson, Wis DOT Management Consultant
Ian (Oscar) Winger, Wis DOT

The following Nine Consultants submitted proposals for the project.

- Bloom Associates; Milwaukee, WI.
- CEDAR Corp.; Madison, WI; Menomonie, WI.
- CORRE. Inc.; Madison, WI.
- GEC; Portage, WI.
- JSD, Inc.; Verona, WI.
- Jewell Associates; Spring Green, WI.
- McMahon Group; Neenah, WI.
- MSA-P.S., Inc.; Madison, WI; Baraboo, WI.
- SEH, Inc.; Madison, WI; St. Paul, MN.

The Consultant selection subcommittee consisting of Fred Galley, Christopher Arnold, Alderson Klapper, City Administrator Murphy and myself reviewed the proposals and submitted the scores to Administrator Murphy. The five highest ranking companies were CORRE, GEC, McMahon, MSA and SEH.

The subcommittee interviewed these companies (questionnaire and rating form attached) on December 18 and December 19, 2013. Also in attendance were Kim Johnson the Management Consultant and Ian Winger of the Wis DOT. The Subcommittee and Mr. Winger ranked the consultants and determined that CORRE and SEH were the most qualified to provide services for the Portage project. The proposal and interview scores and rankings of the top five firms are attached herewith.

It was suggested that references be checked for both companies to verify their credentials and performance on similar projects. Wis DOT project evaluations were also to be obtained for comparison of project ratings. On January 9, 2014, the Wis DOT provided the attached evaluations for CORRE and SEH. CORRE had evaluations for 13 projects with an average rating of 3.44 on a scale of 1 to 5 (5 being outstanding and 1 being unacceptable). The 13 projects all listed Najim Heidari as the project manager. This person was not included on CORRE's team for the Portage Canal project.

SEH had evaluations for 108 projects with an average rating of 3.59. Seven projects were managed by Chris Blum and Darren Fortney, members of the team SEH proposed for the Portage Canal project. Interestingly, Ray Polkinghorn, the proposed project manager on CORRE's team, was listed as project manager on two of the SEH's projects. One project had a rating of 1.5. Of the other 107 SEH projects, there was no other rating lower than a 2.2.

Both CORRE and SEH listed the City of Madison as a reference on the Cannon Ball Path project. The reference was called on the December 23, 2013, but was on vacation until January 2, 2014 when he returned the phone call. The conversation is included on the attached email to Administrator Murphy.

The key staff for CORRE; Polkinghorn, Fink and Price submitted experience write-ups on 8 projects. However, all 8 projects were performed while these individuals were employed elsewhere.

Ms. Fink worked on four projects for the City of West Bend, WI, including the Eisenbahn State Trail and the Quaas Creek Park Riverwalk. Craig Hoepfner, Park, Rec. and Forestry Director was listed as the reference and was contacted on January 10, 2014.

He described Ms. Fink's performance as "Very, very good, on time, excellent". He said having her on projects was a benefit because she was good with contractors. She does good follow-up and both projects were extremely complicated.

Dave Fowler of the Milwaukee Metropolitan Sewerage District (MMSD) was contacted on January 13, 2014 regarding the Kinnickinnic River Rehabilitation Project. He said SEH has done a lot of projects for them. He said they take direction from staff well and haven't had any disputes. They're very professional and submit the top proposals which they judge other companies by.

In Summary, CORRE's staff experience was obtained while working with other employers. Mr. Polkinghorn, proposed project manager, gets poor reviews from the Wis DOT and City of Madison. Lynda Fink on the other hand received admirable comments from her former employer at West Bend, WI.

SEH has generally good reviews from the Wis DOT, City of Madison and the MMSD. However, most of the staff experience was performed by staff other than the key staff proposed for Portage Canal Project.

The Consultant Selection Subcommittee met on Monday, January 20, 2014 to review the results of the reference checks. The Sub-Committee recommends awarding the design engineering project to SEH, Inc. for Madison, Wisconsin.

Attachments

Consulting Engineering Company

Date/Time

**Portage Canal Project
Environmental Document Amendment Segment 2 Design
Interview Questions**

Congratulations! _____ is one of the five firms selected to interview for the Portage Canal Project. It is evident from your proposal that _____ has experience with some of the project elements and is familiar with the complex nature of the Canal project.

The interview process is competitive and as such your answers will be weighed for each of the five questions. Each question will also be weighed equally on your firms' related experience and your approach to the Portage Canal Project challenges.

Any questions? Let's get started.

Question 1 (30 points):

The City has determined that it would be beneficial for Segment 2 to be constructed narrower than described in the 2003 Conceptual Design Report and in the approved 2004 Environmental Evaluation. The Canal is classified as a jurisdictional wetland and it is documented that the sediments have high concentrations of lead and mercury.

Explain your experience with amending environmental documents and filling wetlands. Describe your approach to narrowing the Portage Canal.

Question 2 (20 points):

The City has obtained grants for the Canal Project. However, the grant funds are capped.

Explain your experience with project cost controls and describe measures you would implement to ensure to portage Canal Project is cost effective.

Question 3 (10 points):

The DOT Transportation Enhancement grant includes the replacement of the Riverwood Apartments pedestrian bridge. In lieu of the Riverwood bridge the City now wants to install a new, but historically significant bridge over the Wisconsin River Locks.

Explain your experience with Transportation Enhancement Project Amendment(s) and how you would approach the proposed changes to the pedestrian bridge over the Canal.

Question 4 (20 points):

You've seen the project schedule and although we're months behind, it's imperative we complete the project in concert with DNR's Sediment Clean-up Project.

Explain your methods for keeping projects on track and how you propose to bring the Portage Canal Project back on schedule.

Question 5 (20 points):

Because of the communities' awareness of other public infrastructure needs, the Portage Canal Project is not supported by many of the City's residents.

To ensure a successful project, explain your experience in Consensus building with a controversial project and describe the process of how you will obtain community buy-in for Segment 2 Construction.

Canal Project Interview Rating

for _____

Interviewer: _____ Date/Time: _____

Project Experience

Project Approach

Potential

Actual

Potential

Actual

Total Score

	Potential	Actual	Potential	Actual	Total Score
Question 1	15 points		15 points		
Question 2	10 points		10 points		
Question 3	5 points		5 points		
Question 4	10 points		10 points		
Question 5	10 points		10 points		
Grand Total	50 points		50 points		

Phase II Canal Design Engineer Firm Selection Results
Review Scoring Summary

Notices of the Interest Received & Scored

<u>Firm</u>	<u>Score</u>
Bloom	
Cedar	
Corre	131.25
GEC	85.25
Jewel	
JSD	
McMahon	101.75
MSA	113.75
Short EH	104.25

Interviews Conducted 12/18/2013 & 12/19/2013

<u>Firm</u>	<u>Totals</u>	<u>Rank</u>
Corre	498	2
GEC	370	4
McMahon	438	3
MSA	344	5
Short EH	504	1

References contacted for Corre and Short Elliot Hendrickson
1/20/2014

Evaluations Detailed Between 01/01/2010 and 12/31/2013

All Vendors

03-Jan-14

All Regions

State Project ID	Highway	Reg Limits	Project Manager	Ctrc Auth Date	Eval Co mp. Date	Proj Mgt	Human Rltns	Quality Work	Eng. Skills	Time fitness	Cost Const.	Avg Rating
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CORRE, Inc.

Construction

1001-07-71	IH 39	SW	Beloit - Madison (Illinois State Line to STH 106)	Najim, Heidari	3/27/12	3/28/13	5.0	5.0	5.0	4.8	5.0	4.9			
1009-33-00	Various	NE	NE Region Wetland Sites	Najim, Heidari	4/10/12	4/24/13	3.0	4.0	3.0	3.0	3.0	3.5			
1161-02-62	IH 39	SW	Wis River Structure (B-11-0055 & B-11-0056)	Najim, Heidari	7/12/10	9/19/11	4.0	4.5	4.0	4.0	4.0	4.3			
1400-00-64	STH 16	SW	CMSTPP Rail Overpass B-11-0089	Najim, Heidari	5/17/10	9/19/11	4.0	4.5	4.0	4.0	4.0	4.3			
5108-00-73	Loc. Rd.	SW	Willow Branch Road Br. & Apprs., Town of Ellenboro	Najim, Heidari	4/4/08	9/17/10	3.5	3.8	3.5	3.5	3.5	3.7			
5327-00-73	Local Road	SW	Town of Freeman, Buck Creek Rd, Buck Creek Bridges B-12-0171	Najim, Heidari	3/16/10	1/6/11	3.5	3.8	3.5	3.5	3.5	3.7			
5336-07-71	Local Road	SW	USH 61, ECL Road, W Branch Knapp Creek Bridge & Approaches	Najim, Heidari	3/24/11	12/12/12	3.0	3.0	1.3	2.9		2.4			
5496-00-72	Local Road	SW	STH 35-STH 27, Teter Lane Intersection	Najim, Heidari	5/10/11	12/5/12	3.1	2.4	1.3	2.9	2.3	2.4			
5579-00-72	CTH H	SW	Knight Hollow Creek BR & Apprs.	Najim, Heidari	2/24/09	9/17/10	3.5	3.8	3.5	3.8	3.5	3.7			
5688-00-74	Local Road	SW	River Road BR & Apprs.	Najim, Heidari	3/23/09	9/3/10	3.5	3.8	3.5	3.5	3.5	3.7			
5796-00-72	Local Road	SW	Shady Oak Lane BR & Apprs.	Najim, Heidari	2/24/09	9/17/10	3.5	3.8	3.5	3.8	3.5	3.7			
							Total Evaluations for CORRE, Inc. Evaluations:	11	Avg Rtg:	3.6	3.9	3.3	3.8	3.6	3.4

Design

1000-29-51	Various	SE	Utility Coordination	Najim, Heidari	8/4/11	1/3/13	4.0	4.0	4.0	4.0	4.0	4.0		
5156-05-00	USH 14	SW	Beltline to CTH MM	Najim, Heidari	9/10/09	9/17/12	3.0	3.0	3.0	3.3	3.0	3.2		
							Total Evaluations for CORRE, Inc. Evaluations:	2	Avg Rtg:	3.5	3.5	3.7	3.5	3.4

For All Vendors:

Number of Evaluations: 13

Avg Rating:

3.44

Evaluations Detailed Between 01/01/2010 and 12/01/2013

All Vendors

All Regions

09-Jan-14

State Project ID	Highway	Reg Limits	Project Manager	Ctrc Auth Date	Eval Co mp.	Proj Mgt	Human Rltns	Quality Work	Eng. Skills	Time liness	Cost Const.	Avg Rating
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Short Elliott Hendrickson Inc.

Construction

1023-03-63	IH 94	NW	Osseo - Black River Falls Road, STH 121 Interchange	Greg, Weyandt	4/27/09	4/22/10	3.4	4.0	3.6	3.8	3.3	3.0	3.5
1023-04-76	IH 94	NW	Osseo-Black River Falls Road, West County Line-STH 95	Greg, Weyandt	1/6/09	12/21/10	4.0	4.0	3.0	4.0	3.0	4.0	3.5
1120-48-71	USH 41	NE	Oshkosh-Appleton (CTH 110USH 10 Auxiliary Lane)	Mark, Kohler	5/10/11	8/14/12	4.0	4.5	4.0	4.0	4.0	4.5	4.3
1166-07-72	USH 51/STH NC	NC	USH 51/STh 29 SB, Oriole Lane to Mallard Lane	Jeff, Laning	3/30/06	10/31/12	3.0	3.0	3.0	3.0	2.0	3.0	2.5
1166-07-74	USH 51/STH NC	NC	USH 51/STh 29 SB, Oriole Lane to Mallard Lane	Jeff, Laning	3/30/06	10/31/12	3.0	3.0	3.0	3.0	2.0	3.0	2.5
1190-05-73	STH 312	NW	Hastings Way - Eau Claire	Greg, Weyandt	6/8/09	4/22/10	3.0	3.5	3.0	4.0	3.0	3.0	3.5
1196-00-74	USH 53	NW	Minong-Solon Springs, Totagatic River Bridge: B-65-0028	Mark, Kohler	7/11/11	10/17/12	4.2	4.1	4.3	4.5	4.0	4.0	4.2
1206-00-73	USH 12	SW	Madison-Cambridge, Park St Interchange	Jesse, Schreiner	6/10/10	7/3/12	3.7	3.9	4.0	3.7	3.6	2.6	3.6
1206-00-79	USH 12	SW	Madison-Cambridge, Rimrock Rd-Park St	Jesse, Schreiner	6/10/10	7/3/12	4.0	3.9	3.8	3.6	3.9	2.4	3.5
1224-10-71	IH 43	NE	South County Line 2 USH 10	Ryan, Schranhofer	3/20/07	2/10/10	3.0	3.0	3.0	3.0	3.0	3.0	3.0
1559-08-80	STH 64	NW	Houlton-New Richmond Road, 110th Street-STH 65	Jim, Bednar	7/10/05	8/4/11	3.7	3.5	3.5	3.6	3.6	3.5	3.6
1559-08-82	STH 64	NW	Houlton-New Richmond Road, 110th Street-145th Street	Jim, Bednar	7/10/05	8/4/11	3.7	3.5	3.5	3.6	3.6	3.5	3.6
1570-00-70	USH 8	NW	St Croix Falls - Turtle Lake, St Croix River Bridge B-48-0003	Mark, Kohler	3/13/12	8/8/13		4.0	4.0	4.0	3.0		3.5
2032-02-72	STH 100	SE	STH 100, Mayfair Road, B-40-457, Watertown Plk. Rd. to Walnut	Mark, Kohler	6/12/09	11/16/11	3.1	3.1	3.1	3.1	3.1	3.1	3.1
2060-10-60	STH 38	SE	South Howell Ave	Steven, Plachinski	3/2/09	6/4/12	4.0	4.0	4.0	3.5	3.5	4.0	3.8
2310-20-70	STH 60	SE	Jackson to Grafton--STH 181 to 1st Ave	Mark, Kohler	4/29/10	11/16/11	3.1	3.1	3.1	3.1	3.1	3.1	3.1
5155-02-72	USH 14	SW	CTH MM - STH 138	Jesse, Schreiner	3/27/09	8/2/10	4.3	4.3	3.8	4.6	4.0	3.8	4.2
5992-08-17	USH 151	SW	Dodgeville-Madison, Park St/Badger Rd Intersection	Jesse, Schreiner	6/10/10	7/3/12	3.8	3.7	3.8	3.9	3.8	2.4	3.5
6110-15-72	STH 44	NE	Wisconsin Street (Fox River Bridge-Pearl Ave.)	Ryan, Schranhofer	3/17/08	12/15/10	5.0	5.0	3.7	5.0	4.3	3.0	4.0
6110-15-73	STH 44	NE	Wisconsin Street (Witzel Ave.-Fox River Bridge)	Ryan, Schranhofer	3/17/08	12/15/10	5.0	5.0	3.7	5.0	4.3	3.0	4.0
6110-16-71	STH 44	NE	Ohio Street - City of Oskosh	Ryan, Schranhofer	3/17/08	1/10/11	5.0	5.0	3.7	5.0	4.3	3.0	4.0
7030-08-73	USH 10	NW	CTH Y Intersection, Neillsville - Marshfield	Greg, Weyandt	9/21/10	3/25/11	4.0	4.0	4.0	4.0	4.0	3.0	3.5
7080-05-72	USH 12	NW	Fairchild-Black River Falls, USH 10 to Merrill St	Greg, Weyandt	3/10/10	7/25/11	3.0	4.0	3.0	3.0	4.0	3.0	3.5
7172-03-71	STH 25	NW	Mississippi River Bridges	Greg, Weyandt	11/6/09	7/15/11	3.0	3.0	3.0	3.0	3.0	3.0	3.0
7550-00-70	STH 54	NW	Galesville - Melrose Road, Back Street- Salvage Road	Greg, Weyandt	1/6/09	4/22/10	3.4	4.0	3.6	3.8	3.4	3.0	3.6
7720-00-70	STH 95	NW	Arcadia-Blair Road, Turton Creek Bridge: B-61-0089	Greg, Weyandt	1/20/09	4/22/10	3.4	4.0	3.6	3.8	3.0	3.0	3.6
7864-00-73	CTH J	NW	Village of Lake Hallie, STH 124 to 5th Ave-LFA	Greg, Weyandt	6/7/10	5/13/13	4.0	4.0	4.0	4.0	3.0	3.0	3.5

State Project ID	Highway	Reg Limits	Project Manager	Ctrc Auth Date	Eval Co mp.	Proj Mgt	Human Rltns	Quality Work	Eng. Skills	Time illness	Cost control	Avg Rating
7865-03-73	CTH T	NW	Eau Claire-CTH N Road (Old STH 29 Intersection)	Greg, Weyandt	7/21/08	6/29/10	5.0	5.0	5.0	5.0	5.0	5.0
8010-04-61	STH70	NW	Village Siren, 2nd Avenue	Mark, Kohler	5/18/09	10/19/11	4.0	4.0	4.5	3.5	4.0	4.0
8010-04-70	STH 35	NW	St Croix Falls - Luck, USH 8 to South Junction STH 48	Mark, Kohler	7/9/12	8/16/13	4.0	4.0	4.0	3.0	3.0	3.5
8040-01-61	STH70	NW	St Croix River - Siren Road, St Croix River to CTH M	Mark, Kohler	5/18/09	10/19/11	4.0	4.0	4.5	3.5	4.0	4.0
8040-01-62	STH70	NW	St Croix River - Siren Road, CTH M to STH 35	Mark, Kohler	5/18/09	10/19/11	4.0	4.0	4.5	3.5	4.0	4.0
8210-07-75	STH 73	NW	Thorp-Hannibal Rad (Br. Hay Creek Bridge-STH 64 E. Jct.)	Greg, Weyandt	3/20/08	4/27/10	5.0	5.0	5.0	4.0	5.0	4.5
8220-01-70	STH 64	NW	Gilman-Medford Road (STH 73-Coyote Drive)	Greg, Weyandt	3/20/08	4/27/10	5.0	5.0	5.0	4.0	5.0	4.5
8816-00-70	CTH B	NW	USH 63 - CTH V	Mark, Kohler	9/28/09	6/17/10	5.0	5.0	5.0	5.0	5.0	5.0
8904-03-71	CTH E	NW	STH 64-CTH M, 190th St S to 190th St N-LFA	Greg, Weyandt	4/20/11	5/23/13	3.0	4.0	4.0	4.0	3.0	3.5
8906-01-72	Local Road	NW	Town of Auburn, 30th Street, Sand Creek Bridge Approaches	Greg, Weyandt	8/1/11	6/4/13	4.0	4.0	4.0	3.0	3.0	3.5
8907-06-70	CTH F	NW	Bloomer-CTH M, Curve 3 miles N of STH 64-LFA	Greg, Weyandt	4/18/11	6/4/13	3.0	4.0	3.0	4.0	3.0	3.5
8908-03-70	CTH CC	NW	STH 178-CTH M, CTH Z-239th Ave-LFA	Greg, Weyandt	8/4/10	3/28/13	4.0	4.0	4.0	3.0	4.0	3.5
8913-06-70	CTH B	NW	STH 40-STH 124, 90th St to 110st St-LFA	Greg, Weyandt	4/20/11	5/13/13	4.0	4.0	4.0	4.0	4.0	3.5
8919-03-70	CTH X	NW	Chippewa Falls-Cadott Road, STH 29-175th Street	Greg, Weyandt	2/22/12	6/18/13	4.0	4.0	4.0	4.0	4.0	3.5
8919-03-74	CTH X	NW	Chippewa Falls-Cadott Road, CTH J Intersection	Greg, Weyandt	2/22/12	6/18/13	4.0	4.0	4.0	4.0	4.0	3.5
8919-04-73	CTH X	NW	Branch of Wolf River BR	Greg, Weyandt	7/12/10	6/4/13	3.0	4.0	4.0	4.0	3.0	3.5
9280-04-71	STH 172	NE	STH 54-Packerland Dr (Overland Rd-Airport Entrance)	Mark, Kohler	4/19/10	12/14/12	4.0	4.0	4.0	3.0	3.0	3.5
Total Evaluations for Short Elliott Hendrickson Inc. Evaluations: 44 Avg Rtg: 3.9												

Design

--	non-hwy	NE	Local Program Management Master Contract	Jeff, Saxby	3/2/11	3/1/13	6.4	7.2	6.0	6.0	6.0	3.3
--	Var. Hwy.	NE	Local Program Management Master Contract	Mark, Becherer	5/31/06	3/1/13	3.2	3.6	3.0	3.0	3.0	3.3
0081-04-06	US 12	SW	Heavy Vehicle Detec. Eval.	James, Hanson	4/8/08	1/7/10	4.4	5.0	4.6	4.4	4.4	4.7
0081-04-06	US 12	SW	Intersection Improvement Study	James, Hanson	2/17/09	7/20/10	4.0	5.0	5.0	3.0	3.0	4.0
0095-24-22	USH 45	SE	Access Control Maps	Jon, Schwichtenber	10/19/11	10/1/12	4.0	4.0	3.0	4.0	3.0	3.5
0656-43-04	non-hwy	BTO	Intersection Design	Jim, Hanson	6/24/10	1/3/12	5.0	5.0	5.0	5.0	5.0	5.0
1009-44-06	Var. Hwys.	NC	Safe Routes to School, Village of Weston	Jay, Knoke	2/13/08	9/6/11	3.0	3.0	3.0	3.0	3.0	3.0
1017-01-00	IH 90	SW	Tomah-Camp Douglas (STH 21 to CTH C & USH 12 to STH 21)	Christopher, Blum	7/7/08	2/14/12	3.8	4.2	4.0	3.9	2.0	3.6
1022-00-07	IH94	NW	Eau Claire-Osseo Road, Mallard Road-CTH NN	Greg, Weyandt	11/6/09	4/30/12	4.0	4.5	3.0	3.7	3.8	3.8
1022-00-08	IH 94	NW	Eau Claire-Osseo, USH 53 Southbound	Greg, Weyandt	3/28/08	7/2/10	4.0	3.5	3.5	3.0	3.0	3.5

Report based on date evaluation was signed, not the contract execution date.

State Project ID	Highway	Reg Limits	Project Manager	Ctrc Auth Date	Eval Co mp.	Proj Mgt	Human Rltns	Quality Work	Eng. Skills	Time Inness	Cost ontrl.	Avg Rating
1022-01-03	IH 94	NW	Eau Claire-Osseo, USH 53 Northbound	3/28/08	7/2/10	4.0	4.0	3.5	3.5	3.0	3.0	3.5
1154-01-01	USH 41	NE	Oconto-Peshigo (CTH S-CTH Y)	1/17/05	4/28/11	3.0	3.0	3.0	3.0	3.0	3.0	3.0
1161-02-32	IH 39	SW	Wisconsin River Bridge	6/16/09	6/1/10	3.0	3.0	4.0	3.5	3.8	4.0	3.6
1170-01-07	USH 51	NC	CTH VW to Silver Creek Bridge SB	4/27/10	11/12/12	5.0	5.0	5.0	4.0	4.0	5.0	4.5
1197-22-00	USH 53	NW	26th Ave. to Barron/Washburn Co. Line	5/31/06	4/22/10	3.5	3.5	3.8	4.0	3.6	3.0	3.6
1206-00-04	USH 12	SW	Madison-Cambridge (Fish Hatchery Rd. Interchange)	8/19/08	4/27/10	3.5	3.5	4.0	3.5	4.0	4.0	3.8
1206-01-04	USH 12	SW	Madison-Cambridge (Fish Hatchery Rd. Interchange)	4/30/09	1/28/13	1.0	2.0	2.0	1.0	1.5	2.0	1.5
1370-12-00	STH 16	SW	STH 26 to STH 19	10/18/10	11/29/11	4.0	4.0	4.0	4.0	4.0	4.0	4.0
1620-01-06	STH13	NC	Reconstruction	11/6/09	4/16/13	4.0	4.0	4.0	5.0	5.0	5.0	4.5
1643-07-02	USH 14	SW	Richland Center City Limits-W. 6th, Hive Dr. Ely. To W. 6th St.	10/16/06	1/10/13	4.0	4.0	4.0	4.0	4.0	4.0	4.0
1646-07-01	USH 14	SW	Westby-Viroqua Bypass Interchange Study; CTH GG Ely. to STH	6/29/06	12/15/11	4.0	4.0	5.0	5.0	5.0	5.0	4.5
1650-01-29	USH 61	SW	Access Control/Dickeyville to Boscobel	10/31/02	9/22/10	3.0	3.0	3.0	3.0	3.0	3.0	3.0
2032-02-02	STH 100	SE	Watertown Plank Road to W Burleigh Street	6/19/08	11/6/12	5.0	5.0	4.5	4.0	4.0	4.0	4.5
2140-10-00	STH 181	SE	Western Ave to Bridge St	3/14/11	2/4/13	5.0	5.0	5.0	4.5	4.5	4.0	4.5
2310-20-00	STH60	SE	Intersection (Keup Road)	4/15/09	11/16/11	3.1	3.1	3.1	3.1	3.1	3.1	3.1
4200-03-00	local	NE	Sheboygan falls Bike/Ped Project	8/5/08	5/1/13	4.0	4.0	4.0	4.5	4.5	3.7	4.1
4984-01-38	Loc. St.	NE	Lawe Street Br. & NE Region Apprs.	9/19/06	3/11/10	3.0	3.0	3.0	3.0	2.0	3.0	2.5
4996-01-69	loc rd	NE	City of Sheboygan, Taylor Dr	2/24/12	6/12/12	2.3	2.3	3.2	2.5	2.5	3.2	3.0
5220-04-00	STH 35	SW	West Avenue, City of La Crosse	4/2/04	4/8/10	4.5	4.5	4.5	4.5	4.5	4.5	4.5
5680-03-00	STH 60	SW	Cassel - CTH B	5/20/10	11/29/10	3.5	3.5	4.0	3.8	4.0	3.5	3.8
5991-00-15	loc rd	SW	Village of West Salem Pathways	4/22/10	10/23/12	2.0	2.0	3.0	1.5	3.0	2.0	2.2
6085-03-00	STH 19/113	SW	Highway Access Study (Waunakee - Sun Prairie Road)	5/23/07	8/16/10	4.5	4.5	4.0	4.0	3.5	3.5	4.0
6240-16-00	STH 47	NE	So Memorial Drive - City of Appleton	5/10/07	4/25/10	3.0	3.0	3.0	3.0	3.0	3.0	3.0
6842-00-04	CTH X	NC	Shawano Street, City of New London	6/2/05	7/5/11	3.0	3.0	3.0	3.0	3.0	3.0	3.0
6998-04-00	loc rd	NC	Minnesota Ave. - C Stevens Point	9/4/09	7/5/11	3.0	3.0	3.0	3.0	3.0	3.2	3.1
7090-03-02	USH 12	NW	Chippewa River Bridge (EB B-18-0114 & WB B-18-0171)	12/5/11	10/15/12	4.0	4.0	4.0	3.0	4.0	4.0	3.5
7090-04-11	USH 12	BTO	Eau Claire Clairemont Ave Menomonie St to 10th St	11/30/08	11/9/10	5.0	5.0	5.0	5.0	5.0	4.0	4.5
7185-01-01	USH 12	NW	Resurfacing & safety improvements	12/4/09	4/30/12	3.0	3.0	3.0	4.0	4.0	2.0	3.0
7228-00-00	loc rd	NW	South Fork Elk Creek BR	11/11/09	11/2/11	4.0	4.0	3.0	4.0	3.0	3.0	3.5
7560-01-01	STH 95	NW	Arcadia, Main Street (CTH J Intersection)	2/13/08	7/28/11	4.0	4.0	4.0	3.5	3.5	3.5	3.8

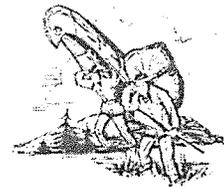
State Project ID	Highway	Reg Limits	Project Manager	Ctrc Auth Date	Eval Co mp.	Proj Mgt	Human Rltns	Quality Work	Eng. Skills	Time Inness	Cost ontrl.	Avg Rating
7560-01-01	STH 95	NW	Arcadia, Main Street (CTH J Intersection)	9/22/08	4/22/10	4.0	3.9	3.0	3.3	3.0	3.0	3.6
7640-00-01	Local Road	NW	City of River Falls, Cascade Ave, Spruce St to 6th St	11/3/11	5/1/13	3.1	3.0	3.0	3.7	3.0	3.0	3.3
7860-01-00	local road	NW	Hay Creek Bridge & Approaches	1/31/08	3/11/10	3.0	3.0	4.0	3.0	4.0	4.0	3.5
7885-07-00	STH 29	NW	Branch Rush River BR & Apprs.	10/9/08	10/26/10	4.0	4.0	4.0	3.0	3.0	3.0	3.5
7899-03-01	CTH U	NW	Branch Plum Creek Bridge, CTH CC - Plum City Road	1/7/03	6/4/13	3.0	3.0	3.0	3.0	2.6	3.0	2.8
8220-07-02	non-hwy	BPD	Big Rib River Bridge B-60-0483	2/18/09	10/20/11	4.0	3.5	3.0	3.5	3.5	3.5	3.5
8411-00-00	loc rd	NW	Trade River Bridge	1/28/11	7/25/12	4.0	3.0	4.0	3.0	2.0	2.0	3.0
8710-03-00	CTH E	NC	Sawyer County Line - WE	4/28/05	11/8/11	3.0	3.0	3.0	3.0	4.0	4.0	3.5
8740-00-02	CTH C	NW	C Washburn - Cornucopia	3/14/12	3/28/13	3.0	3.3	3.0	3.3	3.8	3.8	3.4
8868-03-01	CTH M	NW	Osceola-Nye	11/24/10	11/3/11	3.0	3.0	3.0	3.0	4.0	4.0	3.5
8887-03-04	CTH A	NW	Lublin - Stetsonville Road	5/30/09	12/15/10	4.0	4.0	4.0	3.0	3.0	3.0	3.5
8890-01-05	CTH O	NW	Correction Creek BR	8/14/09	2/15/12	3.0	3.0	3.0	3.0	2.5	2.5	2.8
8890-02-03	CTH M	NW	South Fork Yellow River Bridge & Approaches, Perkinstown - Wh	12/9/04	6/2/10	3.0	4.0	3.0	3.0	3.0	3.0	3.5
8906-01-01	Loc. Rd.	NW	30th Street, Sand Creek Br. & Apprs.	11/16/07	4/17/12	3.0	3.0	3.0	3.0	3.0	3.0	3.0
8912-01-03	loc rd	NW	Branch Duncan Creek BR	11/11/09	3/1/11	4.0	4.0	4.0	3.0	3.0	3.0	3.5
8919-03-01	CTH X	NW	Chippewa falls - Cadott Road	8/18/09	4/30/12	4.0	4.0	4.0	4.0	4.0	4.0	4.0
8919-03-04	CTH J	NW	Chippewa Falls to Cadott Rd.	11/6/09	4/30/12	4.0	4.0	4.0	4.0	4.0	4.0	4.0
8920-06-00	CTH O	NW	Wolf River Bridge	6/30/05	5/2/10	5.0	4.0	4.0	4.0	4.0	4.0	4.5
9000-10-00	Loc. Rd.	NC	East 1st Street, City of Merrill (STH 107-N Scott Ave./Mill St.-Cen	10/30/08	2/28/11	4.0	4.0	4.0	4.0	4.0	4.0	4.0
9085-03-71	CTH A	NE	Little River Rd.	6/4/10	10/18/10	4.0	4.0	4.0	5.0	4.0	4.0	4.5
9117-03-71	CTH J	NE	Little Suamico River Bridge	10/7/12	2/28/13	4.0	4.0	4.0	4.0	4.0	4.0	4.0
9341-01-00	Loc. Rd.	NC	CTH Q - USH 8	10/22/07	4/4/11	3.0	3.4	3.0	3.0	3.6	3.0	3.3
9547-01-00	Local Road	NW	Klinger Lane (East Branch Little Black River Bridge P-60-0111)	7/28/10	4/17/12	3.0	3.0	2.5	3.0	3.0	3.0	2.8
9651-06-00	Local Road	NC	Leather Avenue - Mohawk Street	3/14/01	11/8/11	3.0	3.3	3.0	3.0	2.7	3.0	3.0
9865-02-00	Loc. Rd.	NC	Brant Creek Br. & Apprs.	12/20/06	3/31/11	3.0	3.0	3.0	3.0	3.0	3.0	3.0
9888-05-00	Town Road	NC	Sailer Creek Bridge & Approaches, Town of Fifield	5/2/08	11/8/11	3.0	3.0	2.8	3.0	3.2	3.0	3.0

Total Evaluations for Short Elliott Hendrickson Inc. Evaluations: 64

For All Vendors: Number of Evaluations: 108 Avg Rating: 3.59

CITY OF PORTAGE

115 West Pleasant Street
Portage, Wisconsin 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



"Where the North Begins"

MEMORANDUM

To: Canal Ad Hoc Committee
From: Bob Redelings, City Engineer *B.R.*
Subject: Canal Engineering Consultant Selection
Date: January 28, 2014
CC: Shawn Murphy, City Administrator
Bill Tierney, Mayor
Kim Johnson, Wis DOT Management Consultant
Ian (Oscar) Winger, Wis DOT

The following Nine Consultants submitted proposals for the project.

- Bloom Associates; Milwaukee, WI.
- CEDAR Corp.; Madison, WI; Menomonie, WI.
- CORRE. Inc.; Madison, WI.
- GEC; Portage, WI.
- JSD, Inc.; Verona, WI.
- Jewell Associates; Spring Green, WI.
- McMahon Group; Neenah, WI.
- MSA-P.S., Inc.; Madison, WI; Baraboo, WI.
- SEH, Inc.; Madison, WI; St. Paul, MN.

The Consultant selection subcommittee consisting of Fred Galley, Christopher Arnold, Alderson Klapper, City Administrator Murphy and myself reviewed the proposals and submitted the scores to Administrator Murphy. The five highest ranking companies were CORRE, GEC, McMahon, MSA and SEH.

The subcommittee interviewed these companies (questionnaire and rating form attached) on December 18 and December 19, 2013. Also in attendance were Kim Johnson the Management Consultant and Ian Winger of the Wis DOT. The Subcommittee and Mr. Winger ranked the consultants and determined that CORRE and SEH were the most qualified to provide services for the Portage project. The proposal and interview scores and rankings of the top five firms are attached herewith.

It was suggested that references be checked for both companies to verify their credentials and performance on similar projects. Wis DOT project evaluations were also to be obtained for comparison of project ratings. On January 9, 2014, the Wis DOT provided the attached evaluations for CORRE and SEH. CORRE had evaluations for 13 projects with an average rating of 3.44 on a scale of 1 to 5 (5 being outstanding and 1 being unacceptable). The 13 projects all listed Najim Heidari as the project manager. This person was not included on CORRE's team for the Portage Canal project.

SEH had evaluations for 108 projects with an average rating of 3.59. Seven projects were managed by Chris Blum and Darren Fortney, members of the team SEH proposed for the Portage Canal project. Interestingly, Ray Polkinghorn, the proposed project manager on CORRE's team, was listed as project manager on two of the SEH's projects. One project had a rating of 1.5. Of the other 107 SEH projects, there was no other rating lower than a 2.2.

Both CORRE and SEH listed the City of Madison as a reference on the Cannon Ball Path project. The reference was called on the December 23, 2013, but was on vacation until January 2, 2014 when he returned the phone call. The conversation is included on the attached email to Administrator Murphy.

The key staff for CORRE; Polkinghorn, Fink and Price submitted experience write-ups on 8 projects. However, all 8 projects were performed while these individuals were employed elsewhere.

Ms. Fink worked on four projects for the City of West Bend, WI, including the Eisenbahn State Trail and the Quaas Creek Park Riverwalk. Craig Hoepfner, Park, Rec. and Forestry Director was listed as the reference and was contacted on January 10, 2014.

He described Ms. Fink's performance as "Very, very good, on time, excellent". He said having her on projects was a benefit because she was good with contractors. She does good follow-up and both projects were extremely complicated.

Dave Fowler of the Milwaukee Metropolitan Sewerage District (MMSD) was contacted on January 13, 2014 regarding the Kinnickinnic River Rehabilitation Project. He said SEH has done a lot of projects for them. He said they take direction from staff well and haven't had any disputes. They're very professional and submit the top proposals which they judge other companies by.

In Summary, CORRE's staff experience was obtained while working with other employers. Mr. Polkinghorn, proposed project manager, gets poor reviews from the Wis DOT and City of Madison. Lynda Fink on the other hand received admirable comments from her former employer at West Bend, WI.

SEH has generally good reviews from the Wis DOT, City of Madison and the MMSD. However, most of the staff experience was performed by staff other than the key staff proposed for Portage Canal Project.

The Consultant Selection Subcommittee met on Monday, January 20, 2014 to review the results of the reference checks. The Sub-Committee recommends awarding the design engineering project to SEH, Inc. for Madison, Wisconsin.

Attachments

**City of Portage
Plan Commission Meeting
Monday, January 27, 2014
Public Hearing – 6:55 p.m.
Regular Meeting – 7:00 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room Two**

Members present: Mayor Bill Tierney, Chairperson; Robert Redelings, City Engineer, Brian Zirbes and Peter Tofson

Members excused: Jan Bauman, Vicki Greenwold and Mike Oszman,

Others present: Jeff Hazekamp, Dave Gunderson, Jim Grothman, Kevin Blau, Administrator Murphy, Director Sobiek, Benjamin Wenzel, Andrea Wenzel, Roger Walker, Sue Walker, Jeremy Bobiehl, Lidia Bobiehl, Tamara Kreklow, Bill Welsh and Craig Sauer

Public Hearing – 6:55 p.m.

Consider conditional use permit to allow a 20 unit community-based residential facility (CBRF) on parcel 2464.02 at the northeast corner of East Slifer Street and Hamilton Street

Mayor Tierney read the Public Hearing Notice aloud and indicated it had been legally published. He asked for the first time if there was anyone present who wished to speak in favor of or in opposition to the proposed Conditional Use Permit (CUP).

Jeremy Bobiehl, 1100 W. Pleasant St., indicated he was the CESA 5 Administrator and he supported the project.

Benjamin Wenzel, 2607 Hamilton St., said he and his wife opposed the project because of the negative effect rentals would have on property values.

Mayor Tierney asked for the second time if there was anyone present who wished to speak in favor of or in opposition to the proposed CUP.

Mayor Tierney asked for the third and final time if there was anyone present who wished to speak in favor of or in opposition to the proposed CUP. Hearing none, he declared the Public Hearing closed at 7:00 p.m.

Regular Meeting – 7:00 p.m.

1. Roll call

2. Approval of minutes from previous meeting

Motion by Zirbes, second by Redelings to approve the minutes. Motion passed 3 to 0 with Tofson abstaining.

3. Election of a vice chairperson

Due to the number of members that are excused, this item will be acted on in February.

4. Discussion and possible action on request for Zoning Amendment for parcel 2512.01 at the northeast corner of Airport Road and Latton Lane – Blau Chiropractic

Kevin Blau said he would like the ability to expand the building and having that ability would add to the buildings value if he decided to sell it. In response to inquiries, he indicated he did not receive an individual notice when the zoning was changed in 2011. He did indicate that when he purchased the property, there were CBRF's on Latton La. to the east.

Zirbes suggested the request was consistent with the land use map.

Motion by Redelings second by Zirbes to recommend the City Council hold a public hearing on the proposed re-zoning. Motion passed 4 to 0 on call of the roll.

5. Discussion and possible action on purchase and development of surplus real estate, parcel 309 (217 East Mullett Street) by Habitat for Humanity.

Administrator Murphy explained that Habitat for Humanity wants to return to Portage and start building homes again. They were the only entity that responded to the Request for Proposals to purchase the property. They indicated they have a family that would occupy the home which could be as early as this fall.

Motion by Tofson, second by Tierney to sell the property to Habitat for Humanity. Motion passed 4 to 0 on call of the roll.

6. Discussion and possible action on Conditional Use Permit for Jeff Hazekamp to operate a CBRF at the northeast corner of East Slifer Street and Hamilton Street

Redelings explained that a CUP was required because the proposed facility would contain more than 15 units.

In response to Mr. Wenzel's inquiry regarding the effect on property values, Mr. Grothman explained that the proposed development isn't an apartment, but an assisted care facility for the elderly. He indicated there would be a minimal amount of traffic. The site plan was presented and discussed.

Ms. Kreklow inquired as to the timeline for the project. Mr. Gunderson said they'd like to break ground in April with construction completed in October.

In response to drainage concerns, Mr. Hazekamp pointed out the proposed on-site detention ponds.

Matters relative to the development of Hamilton Street were discussed such as sidewalks and curb and gutter. Phone numbers were obtained of those concerned so they can be informed as the project develops.

In response to an inquiry, Mr. Hazekamp indicated there wouldn't be any memory care units in the facility.

Motion by Tofson, second by Redelings to allow a conditional use permit for the CBRF. Motion passed 4 to 0 on call of the roll.

7. Discussion and possible action on a site plan for CBRF at the northeast corner of East Slifer and Hamilton Street – Jeff Hazekamp

Redelings gave an overview of the documentation that was submitted. In general, the plans were complete, professionally prepared and with only a few exceptions, met the intention of the Municipal Code. A second driveway on Hamilton Street requires Council approval. Also, the public improvements on Hamilton Street and a sidewalk on E. Slifer Street would need to be addressed in the Developer's Agreement.

Mr. Sobiek complimented the developers on their site plan submittal and added that the proposal fits in well with the neighborhood.

The public infrastructure financing was discussed. If TIF was the chosen method, it would only be for 10 to 15 years. If TIF wasn't used, special assessments could be employed to fund a portion of the project costs.

Mr. Murphy said that if TIF was selected, the process would need to start immediately so it could be in place by September, 2014.

Tofson inquired if there would be a safe room. Mr. Hazekamp said that one wasn't planned.

Motion by Redelings, second by Tofson to approve the site plan with a recommendation that the Council approve the second driveway on Hamilton Street and the other public improvements are addressed in the Developer's Agreement. Motion passed 4 to 0 on call of the roll.

8. Discussion and possible action on CSM at the northeast corner of East Slifer Street and Hamilton Street – James Grothman.

The proposed CSM was briefly discussed. Motion by Tofson, second by Zirbes to approve the CSM. Motion passed 4 to 0 on call of the roll.

9. Adjournment.

Motion by Tofson, second by Redelings to adjourn. Motion carried 4 to 0 on call of the roll.

The meeting concluded at 8:07 p.m.

Respectfully submitted,

Robert G. Redelings, Public Works Director.

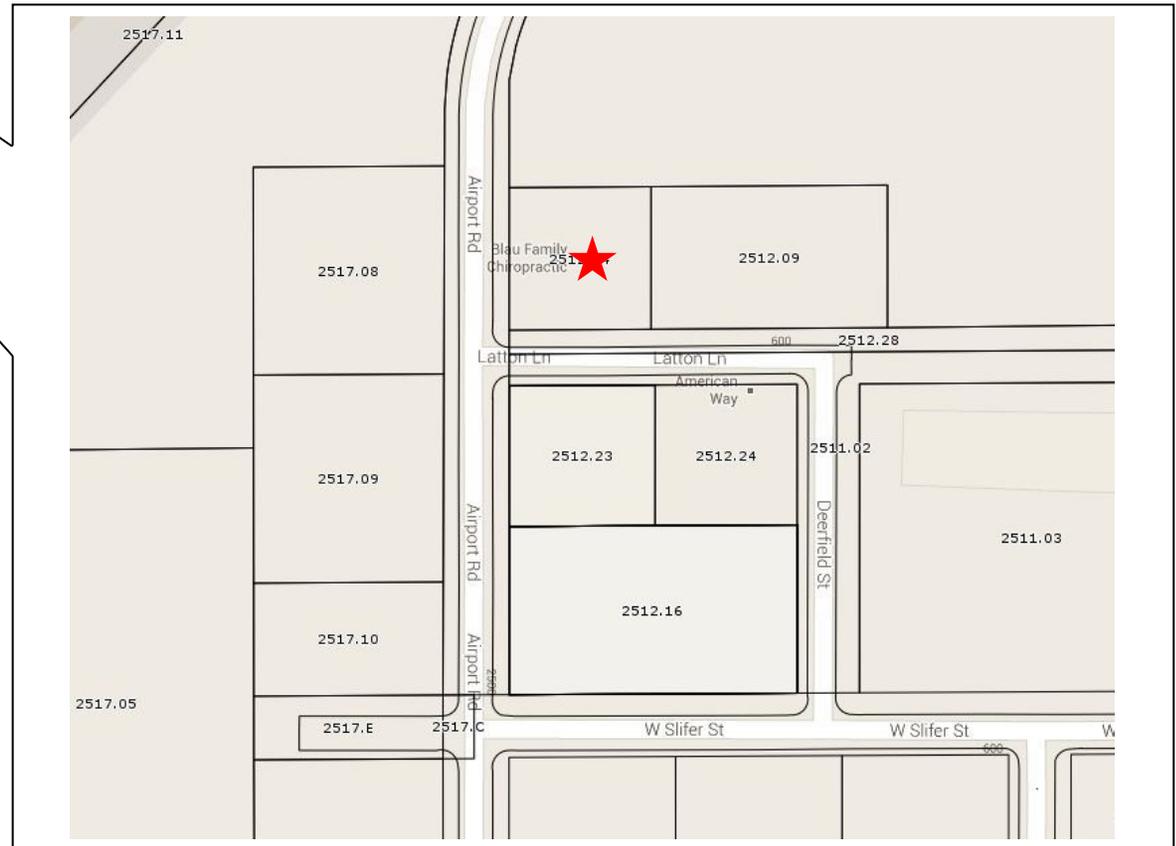
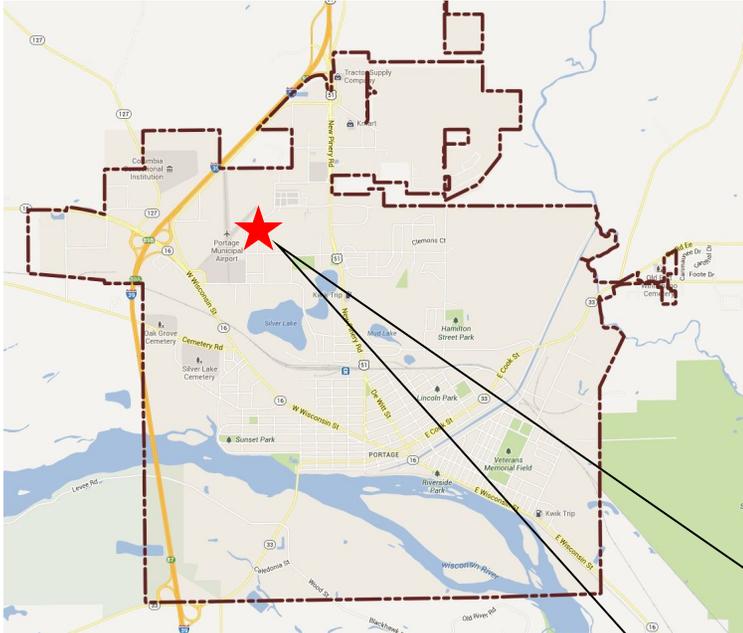


NTS

CITY OF PORTAGE, WI

Parcel #2512.04 *Blau Family Chiropractic*

Petition for Zoning Amendment



CITY OF PORTAGE

115 West Pleasant Street
Portage, Wisconsin 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



'Where the North Begins'

From: Bob Redelings

Sent: Wednesday, January 22, 2014 2:10 PM

To: Bill Tierney (Bill.Tierney@portagewi.gov); Brian Zirbes (zirbes.brian@gmail.com); jan.bauman@frontier.com; 'Mike Oszman'; 'Pete Tofson'; 'vgreenwold@parker.com'

Cc: Shawn M. Murphy

Subject: Blau Chiropractic re-zoning request

Members,

I'd like to share a few items regarding the subject which is on next week's Plan Commission agenda:

- Prior to 2003, the parcels immediately north of Latton Lane and east of Airport Road were zoned R4, small scale multi-family, to permit the existing assisted Living units.
- Circa 2003, Blau purchased the corner lot on the condition that it would be rezoned to allow an office facility. It was rezoned to B1, Neighborhood Business, which permits such office facilities.
- In 2011, a city-wide rezoning occurred. The parcel at the northeast corner of Airport Rd. and Latton Lane was rezoned to R4. Though the process was completely legal, including public notices and a public hearing, property owners were not individually contacted regarding the proposed changes.
- Mr. Blau indicated he would have appeared to contest the change if he had been aware of the proposed change.
- Currently, the property is legal, non-conforming.
- Site modifications can be made to the property, but a building expansion wouldn't be permitted. Building repairs/maintenance is permitted.
- If the building was destroyed by some form of disaster, the building could be rebuilt on its current footprint and its current use could be maintained.
- It is permissible to modify the building for a use which is consistent with the current R4 zoning.
- Rezoning the property to B1 would constitute spot zoning since there isn't any contiguous land zoned B1.

Hopefully this information will assist you when we discuss this matter next Monday.

Bob Redelings
Zoning Administrator

Date of enactment: **February 15, 2006**

2005 Senate Bill 253 Date of publication*: **March 1, 2006**

* Section 991.11, WISCONSIN STATUTES 2003-04 : Effective date of acts. "Every act and every portion of an act enacted by the legislature over the governor's partial veto which does not expressly prescribe the time when it takes effect shall take effect on the day after its date of publication as designated" by the secretary of state [the date of publication may not be more than 10 working days after the date of enactment].

2005 WISCONSIN ACT 112

AN ACT *to amend* 59.692 (1s) (a) 2.; and *to create* 59.69 (10m), 60.61 (5m), 61.351 (5m), 62.23 (7) (hc) and 62.231 (5m) of the statutes; **relating to:** authorizing the restoration of a nonconforming structure that is destroyed by vandalism or certain natural forces.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

SECTION 1. 59.69 (10m) of the statutes is created to read:

59.69 (**10m**) RESTORATION OF CERTAIN NONCONFORMING STRUCTURES. (a) Restrictions that are applicable to damaged or destroyed nonconforming structures and that are contained in an ordinance enacted under this section may not prohibit the restoration of a nonconforming structure if the structure will be restored to the size, subject to par. (b), location, and use that it had immediately before the damage or destruction occurred, or impose any limits on the costs of the repair, reconstruction, or improvement if all of the following apply:

1. The nonconforming structure was damaged or destroyed on or after the effective date of this subdivision [revisor inserts date].
2. The damage or destruction was caused by violent wind, vandalism, fire, flood, ice, snow, mold, or infestation.

(b) An ordinance enacted under this section to which par. (a) applies shall allow for the size of a structure to be larger than the size it was immediately before the damage or destruction if necessary for the structure to comply with applicable state or federal requirements.

SECTION 2. 59.692 (1s) (a) 2. of the statutes is amended to read:

59.692 (**1s**) (a) 2. The damage or destruction was caused by violent wind, vandalism, fire ~~or a~~ flood, ice, snow, mold, or infestation.

SECTION 3. 60.61 (5m) of the statutes is created to read:

60.61 (**5m**) RESTORATION OF CERTAIN NONCONFORMING STRUCTURES. (a) Restrictions that are applicable to damaged or destroyed nonconforming structures and that are contained in an ordinance adopted under this section may not prohibit the restoration of a nonconforming structure if the structure will be restored to the size, subject to par. (b), location, and use that it had immediately before the damage or destruction occurred, or impose any limits on the costs of the repair, reconstruction, or improvement if all of the following apply:

1. The nonconforming structure was damaged or destroyed on or after the effective date of this subdivision [revisor inserts date].
2. The damage or destruction was caused by violent wind, vandalism, fire, flood, ice, snow, mold, or infestation.

(b) An ordinance adopted under this section to which par. (a) applies shall allow for the size of a structure to be larger than the size it was immediately before the damage or destruction if necessary for the structure to comply with applicable state or federal requirements.

SECTION 4. 61.351 (5m) of the statutes is created to read:

61.351 (**5m**) RESTORATION OF CERTAIN NONCONFORMING STRUCTURES. (a) Restrictions that are applicable to damaged or destroyed nonconforming structures and that are contained in an ordinance adopted under this section may not prohibit the restoration of a nonconforming structure if the structure will be restored to the size, subject to par. (b), location, and use that it had immediately before the damage

or destruction occurred, or impose any limits on the costs of the repair, reconstruction, or improvement if all of the following apply:

1. The nonconforming structure was damaged or destroyed on or after the effective date of this subdivision [revisor inserts date].
2. The damage or destruction was caused by violent wind, vandalism, fire, flood, ice, snow, mold, or infestation.

(b) An ordinance adopted under this section to which par. (a) applies shall allow for the size of a structure to be larger than the size it was immediately before the damage or destruction if necessary for the structure to comply with applicable state or federal requirements.

SECTION 5. 62.23 (7) (hc) of the statutes is created to read:

62.23 (7) (hc) *Restoration of certain nonconforming structures.* 1. Restrictions that are applicable to damaged or destroyed nonconforming structures and that are contained in an ordinance enacted under this subsection may not prohibit the restoration of a nonconforming structure if the structure will be restored to the size, subject to subd. 2., location, and use that it had immediately before the damage or destruction occurred, or impose any limits on the costs of the repair, reconstruction, or improvement if all of the following apply:

- a. The nonconforming structure was damaged or destroyed on or after the effective date of this subdivision paragraph [revisor inserts date].
- b. The damage or destruction was caused by violent wind, vandalism, fire, flood, ice, snow, mold, or infestation.

2. An ordinance enacted under this subsection to which subd. 1. applies shall allow for the size of a structure to be larger than the size it was immediately before the damage or destruction if necessary for the structure to comply with applicable state or federal requirements.

SECTION 6. 62.231 (5m) of the statutes is created to read:

62.231 (5m) **RESTORATION OF CERTAIN NONCONFORMING STRUCTURES.** (a) Restrictions that are applicable to damaged or destroyed nonconforming structures and that are contained in an ordinance enacted under this section may not prohibit the restoration of a nonconforming structure if the structure will be restored to the size, subject to par. (b), location, and use that it had immediately before the damage or destruction occurred, or impose any limits on the costs of the repair, reconstruction, or improvement if all of the following apply:

1. The nonconforming structure was damaged or destroyed on or after the effective date of this subdivision [revisor inserts date].
2. The damage or destruction was caused by violent wind, vandalism, fire, flood, ice, snow, mold, or infestation.

(b) An ordinance enacted under this section to which par. (a) applies shall allow for the size of a structure to be larger than the size it was immediately before the damage or destruction if necessary for the structure to comply with applicable state or federal requirements.

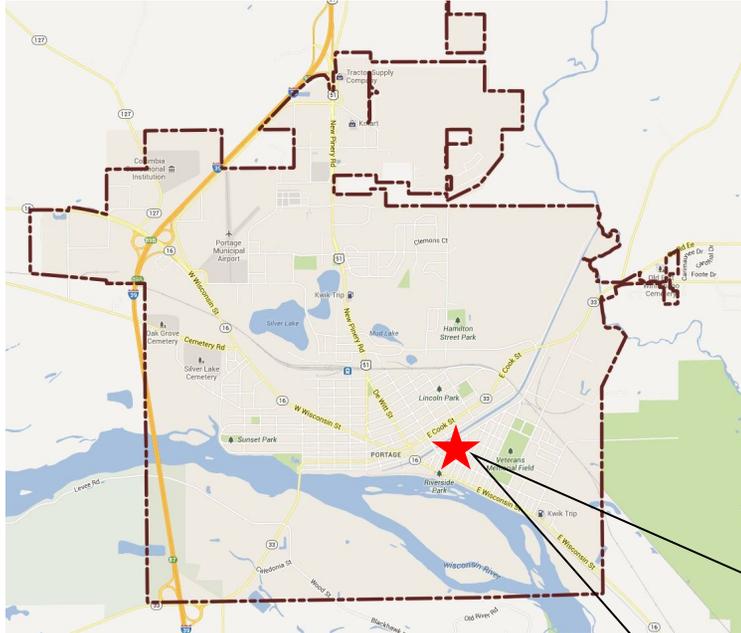
Next file: [2005 Wisconsin Act 113](#)



NTS

CITY OF PORTAGE, WI

*Parcel #309
City of Portage*



CITY OF PORTAGE

115 West Pleasant Street
Portage, Wisconsin 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



'Where the North Begins'

1211 8th Street – PO Box 38

Baraboo, WI 53913

Phone: (608) 448-2888



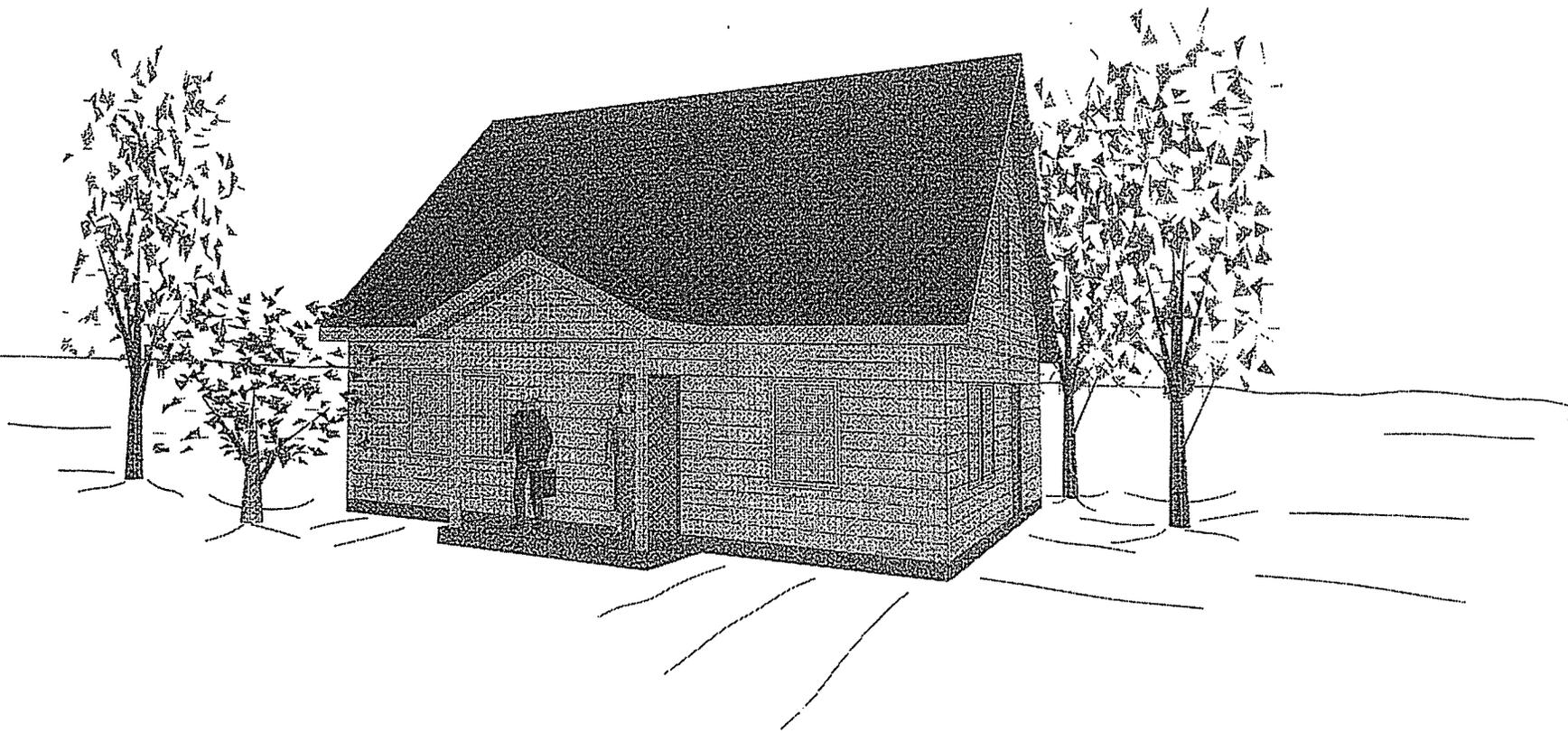
Habitat for Humanity of Sauk-Columbia Area (HFHSCA) would appreciate the opportunity to use the lot at 217 East Mullet Street for an affordable, single family home. If given this lot, HFHSCA will build a 2 story Cape Cod style, single family detached home on the property. (The attached drawing shows the simplest version of the house we would build). The house will have 3 bedrooms and 1 bathroom, will be constructed for full visitability on the first floor, and will be highly energy efficient.

Habitat for Humanity is recognized as one of the most effective anti-poverty agencies in the world. As a locally controlled affiliate of Habitat for Humanity International, it is HFHSCA's mission to eradicate poverty in local communities. We have built 18 homes already, with 5 of them in Portage. Habitat for Humanity offers long-term economic benefits to communities. The 3 most recently built Habitat homes in Portage (2009, 2010, 2011) paid \$8,541.62 in property taxes in 2012.

For us to build a house that is affordable for low to moderate income families, we must get the land a heavily discounted price. Around the nation, many cities work with Habitat affiliates to help them acquire land. Next year through a program offered by the USDA, we will build 5 houses in Reedsburg. We were able to do this because the city helped make the land affordable.

The Portage Comprehensive Plan identifies "declining rates of homeownership" and "housing affordability for first-time homeowners" as major issues facing the city. The Plan also prioritizes "increas[ing] the supply of entry-level single-family homes," and sets an objective to "encourage home ownership through incentives and availability of residential lots." Addressing housing issues in this way fits the Habitat model perfectly, and HFHSCA is well suited to help the city achieve its overall housing goals.

HFHSCA offers \$100.00 for this parcel.



D3H-01S

3 Bedroom
Detached House

Perspective



Habitat for Humanity®

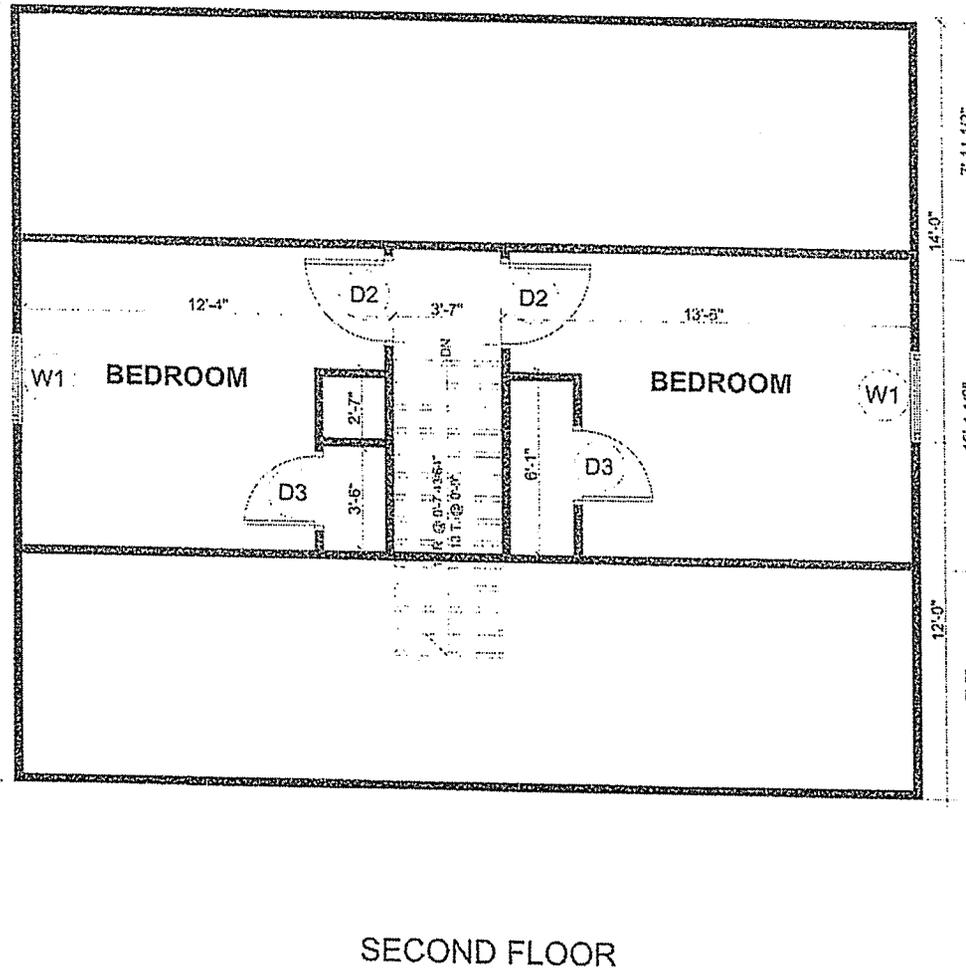
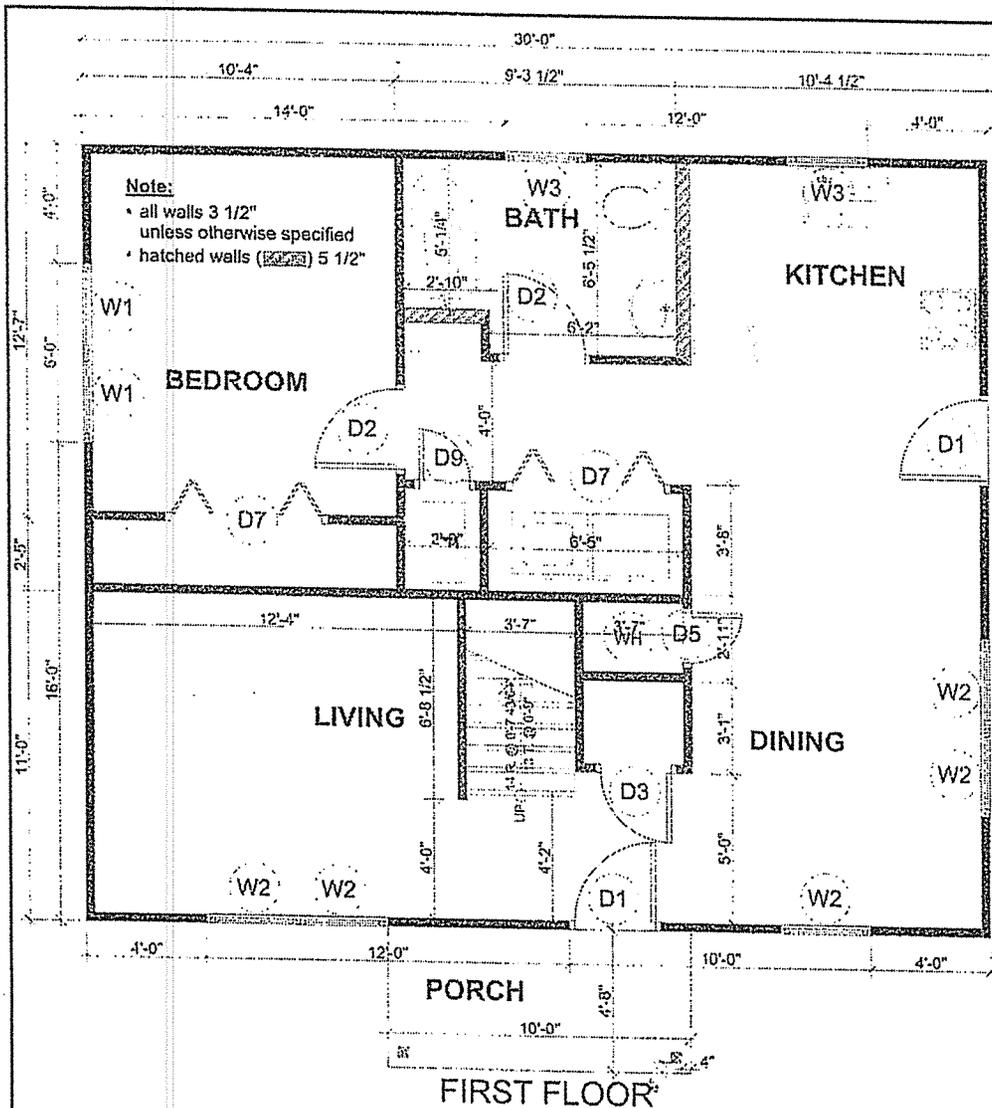
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Revisions:

01	03/03/2001
02	05/07/2001

Page No.:

A - 1.0



D3H-01S
3 Bedroom
Detached House

Dimensioned Plan
Scale: 1/4" = 1'-0"

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Revisions:	
01	03/02/2001
02	05/10/2001

Page No.:
A - 2

Hamilton Park Place CBRF And Therapeutic Services

Operational Plan

This operation is a Community Based Residential Facility specifically designed for elderly residents who may exhibit decreased cognition, may be non-ambulatory, or have decreased functional or physical disabilities. The facility will house up to 24 residents in combination of single and double occupancy rooms. Residents will be provided with food service, laundry service, room cleaning services, activities, personal care and skilled nursing services. Physical, occupational and speech therapy services will be offered on-site for residents and community members. The maximum number employees on a shift will be 7.

Hours of Operation

The facility will operate continuously, with out-patient physical therapy services offered to the community no earlier than 7:00 am and no later than 8:00 pm. Out-patient parking is provided adjacent the therapy entrance door off of Hamilton Street.

Nuisances

We not anticipate any of the following nuisances to the community: vibration; noise; air pollution; electromagnetic radiation; glare; heat; fire; explosion; toxic or noxious materials; waste materials; drainage or hazardous materials.

Typical operations will include:

- Street access and traffic visibility – used by staff, visitors, food and supply vendors and waste removal (garbage truck);
- Parking and loading – all parking and loading areas are provided on-site on asphalt surfaces in a nicely landscaped site;
- Exterior storage – shall be limited to the waste container (dumpster) that will be stored within a screened enclosure (see site plans and details);
- Exterior lighting – shall be provided on the parking, loading paved areas utilizing cut-off style light fixtures to reduce light into resident rooms and adjacent neighbors.
- Snow removal shall be shall be performed with plow trucks and hand equipment, depositing snow in areas on-site adjacent paved areas to the north, east and south of paved areas adjacent storm water bio-retention basins.

The proposed development shall comply with all requirements of article VII.

From: Bob Redelings

Sent: Wednesday, January 22, 2014 3:14 PM

To: Bill Tierney (Bill.Tierney@portagewi.gov); Brian Zirbes (zirbes.brian@gmail.com); jan.bauman@frontier.com; 'Mike Oszman'; 'Pete Tofson'; Vicki Greenwold

Cc: Shawn M. Murphy

Subject: Hamilton Park Place Site Plan Review

Members,

A complete set of documents was submitted in accordance w/ City requirements. General information and landscaping requirements were reviewed by the Economic Development Director and is included as a separate attachment. Basically, the submittal meets the intent of the ordinance in these regards.

I also found the submittal to be in conformance with City requirements relative to erosion control, stormwater management, grading, site utilities, site lighting and in all other aspects. In general, the documentation was professionally prepared. Only a few inconsistencies were identified and are as follows:

- Section 10-305(2) of the Municipal Code permits only one driveway on a street without Council approval. Two driveways are shown on Hamilton Street.
- The current and proposed sidewalk plan/policy provides for sidewalks on both sides of East Slifer Street. The site plan does not provide for a sidewalk on East Slifer Street. Current policy also provides for sidewalk on Hamilton Street, although the Plan Commission has recommended an 8 foot multi-purpose path on the east side of Hamilton Street. The path is noted, but not included as part of the site development.
- The Municipal Code also requires private sidewalks to connect to the public sidewalks. Since no public walks are shown, the corresponding private connections are also not shown.
- Hamilton Street is a rural section street, lacking curb and gutter and stormsewer. Hamilton Street should be upgraded to an urban section as part of the site development. Through discussions with the developer, the street improvements will likely occur in 2015 and the financing arrangements spelled out in a Developer's Agreement. The Hamilton Street multi-purpose path would also be addressed in the Agreement.

These are the only issues I identified during the site plan review. Also, the Fire Department reviewed the plans and had no comments.

Bob Redelings
Zoning Administrator

**SITE and BUILDING
Information**

Zoning District	R-3	
Lot Area	126,792 sf	2.91 acres
Area of Land Disturbance	83,643 sf	1.92 acres
Floor Area	16,953 sf	
Floor Area Ratio	13.4% of site	
Impervious Area	17,298 sf	
Impervious Surface Ratio	13.6% of site	
Total Impervious Area	34,251	
Total Impervious Ratio	27.0% of site	
Building Heights		
Eave Height	10 ft	
Highest Roof	20 ft	

From: Steven Sobiek
Sent: Thursday, January 16, 2014 12:06 PM
To: Bob Redelings
Subject: Comments on Hamilton Park Place Review

Bob,

In reviewing the Hamilton park Place CBRF plan, I offer the following comments, concentrating on Chapters 10 and 90:

Proposed development is allowed as currently zoned (R-3), requiring a conditional use permit. I would recommend granting approval of conditional use permit, based on this plan and the compatibility and complimenting of surrounding uses, including contiguous and surrounding parcels in R-5 Large Scale Multi-family, and B 1, Neighborhood business, as well as R-1 Single Family. Other zoning requirements, including setbacks, etc appear to meet code requirements.

Landscape Plan: Foundation, yard and paved area plantings, as well as street trees, satisfy basic landscape requirements. However, none of the trees listed are included on the City's City of Portage tree list. Shall we require Foundation plantings show 3 units short, however, perennials will be planted that would presumably make up this shortage. Existing trees deemed undesirable will be removed, including the Black Locust. Also, I do have a question on placement of street trees as required by landscaping ordinance.

Parking: Narrative indicates 23 parking spots, satisfy code requirements.

Building, Green Space, impervious surface ratio of 73/27 percent satisfy code requirements.

Know Box Location: Have the Fire and Police Departments weighed in on this location?

Erosion control: no comments

Storm water: no comments

Water and Sewer: Has Portage Utilities reviewed this?

Steve

Steven Sobiek
Director, Business Development and Planning

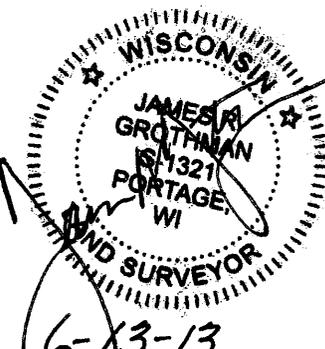
As prepared by:

GROTHMAN & ASSOCIATES S.C.

LAND SURVEYORS

625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI. 53901
PHONE: PORTAGE: (608) 742-7788 SAUK: (608) 644-8877
FAX: (608) 742-0434 E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

SEAL:



G & A FILE NO. 312-135



DRAFTED BY: SMS

CHECKED BY: JRG

PROJ. 312-135

DWG. 312135csm SHEET 1 OF 2

COLUMBIA COUNTY CERTIFIED SURVEY MAP NO. _____ GENERAL LOCATION

Volume _____, Page _____

BEING A PART OF LOT 5, C.S.M. 3051 AS RECORDED IN VOL 20, PAGE 48 AS DOCUMENT NO. 586688, LOCATED IN PART OF THE NW1/4 OF THE SE1/4 AND THE SW1/4 OF THE SE1/4, SECTION 32, T. 13 N, R. 9 E, CITY OF PORTAGE, COLUMBIA COUNTY, WISCONSIN.

LEGEND

- 3/4" IRON ROD FND.
- ⊠ RAILROAD SPIKE FND.
- ⊙ 3 1/2" ALUM. MON. FND.
- () PREVIOUSLY RECORDED INFO.

SCALE: 1" = 100'



BASIS OF BEARINGS: IS THE WEST LINE OF THE SE1/4 OF SECTION 32 WHICH BEARS N00°02'38"E AS REFERENCED TO GRID NORTH, COLUMBIA COUNTY COORDINATE SYSTEM NAD83(91).

LOT 3
C.S.M. NO. 3126
(798-483)

LOT 1
C.S.M. NO. 2977
(1097-591)

LOT 5
C.S.M. NO. 3051

LOT 4
C.S.M. NO. 2516
(496-133)

LANDS BY GROTHMAN INVESTMENT CORP.

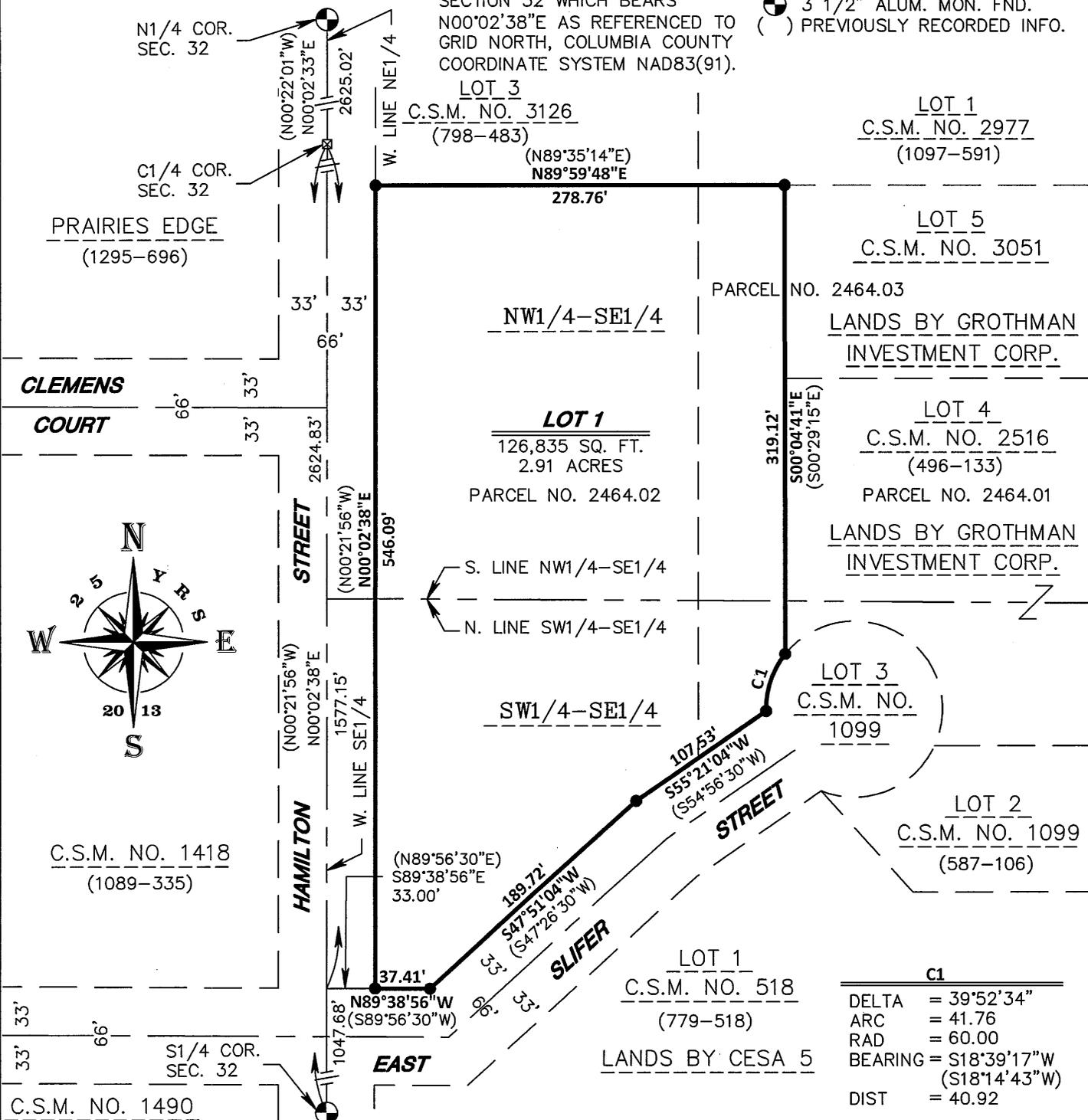
LOT 3
C.S.M. NO. 1099

LOT 2
C.S.M. NO. 1099
(587-106)

LOT 1
C.S.M. NO. 518
(779-518)

C1

DELTA = 39°52'34"
ARC = 41.76
RAD = 60.00
BEARING = S18°39'17"W
(S18°14'43"W)
DIST = 40.92



OWNER: PARCEL NO. 2464.03
GROTHMAN INVESTMENT CORP.
625 E. SLIFER ST.
PORTAGE, WI 53901

OWNER: PARCEL NO. 2464.02
JAMES & KAREN GROTHMAN
2625 HAMILTON ST.
PORTAGE, WI 53901

CLIENT:
JAMES & KAREN GROTHMAN
2625 HAMILTON ST.
PORTAGE, WI 53901

SURVEYOR'S CERTIFICATE

I, **JAMES R. GROTHMAN**, Registered Land Surveyor, do hereby certify that by the order of the **James R. and Karen A. Grothman**, I have surveyed, monumented, mapped and divided a part of Lot 5, Certified Survey Map No. 3051 as recorded in Volume 20 of Certified Survey Maps, Page 48, as Document No. 586688, located in part of the Northwest Quarter of the Southeast Quarter and the Southwest Quarter of the Southeast Quarter of Section 32, Town 13 North, Range 9 East, City of Portage, Columbia County, Wisconsin described as follows:

Commencing at the south quarter corner of Section 32;
thence North 00°02'38" East along the west line of the Southeast Quarter of said Section 32, 1,047.68 feet;
thence South 89°38'56" East, 33.00 feet to a point in the east right-of-way line of Hamilton Street, said point also being in the north right-of-way line of East Slifer Street and the point of beginning;
thence North 00°02'38" East along the east right-of-way line of Hamilton Street and the west line of Lot 5, Certified Survey Map No. 3051, 546.09 feet to the northwest corner of said Lot 5;
thence North 89°59'48" East along the north line of said Lot 5, 278.76 feet;
thence South 00°04'41" East along the west line of Lot 4, Certified Survey Map No. 2516 and the northerly extension thereof, 319.12 feet to the southwest corner of said Lot 4, said point also being in the north right-of-way line of East Slifer Street;
thence Southwesterly along a 60.00 foot radius curve to the left in the south line of said Lot 5 and the north right-of-way line of East Slifer Street having a central angle of 39°52'34" and whose long chord bears South 18°39'17" West, 40.92 feet;
thence South 55°21'04" West along the south line of said Lot 5 and the north right-of-way line of East Slifer Street, 107.53 feet;
thence South 47°51'04" West along the south line of said Lot 5 and the north right-of-way line of East Slifer Street, 189.72 feet;
thence North 89°38'56" West along the south line of said Lot 5 and the north right-of-way line of East Slifer Street, 37.41 feet to the point of beginning.
Containing 126,835 square feet, (2.91 acres), more or less. Being subject to servitudes and easements of use or record if any.

I DO FURTHER CERTIFY that this is a true and correct representation of the boundaries of the land surveyed and that I have fully complied with the Provisions of Chapter 236.34 of the Wisconsin State Statutes and the City of Portage Subdivision Ordinances in surveying and mapping the same to the best of my knowledge and belief.



JAMES R. GROTHMAN
Registered Land Surveyor, No. 1321
Dated: June 13, 2013
File No.: 312-135



CITY of PORTAGE APPROVAL CERTIFICATE

Approved for recording by the **City of Portage**, Columbia County, Wisconsin.

William Tierney, Mayor

Date

I HEREBY certify that the certified survey map is approved by the **City of Portage**, Wisconsin, this _____ day of _____, 20_____.

Marie A. Moe, City Clerk

Date



CALL TOLL FREE 1-800-242-8511
 MILWAUKEE AREA 414-259-1181
 FAX A LOCATE 1-800-338-3860
 TDD (HEARING IMPAIRED) 1-800-542-2289
 ONLINE: www.DiggersHotline.com

WISCONSIN STATUTE 182.075 (1874) REQUIRES A MINIMUM OF THREE (3) WORKING DAYS NOTICE PRIOR TO EXCAVATION.

APPROXIMATE BOUNDARY OF EXISTING TREES TO REMAIN

REMOVE EXISTING INVASIVE SPECIES (BLACK LOCUST, BUCKTHORN, ETC.) AND RESTORE TO SEEDED LAWN. KEEP ALL EXCESS FILL AND TOPSOIL ON SITE.

HAMILTON PARK PLACE CBRF FACILITY

Total Property	126,792 sf	2.91 ac
Area of Land Disturbance:	83,643 sf	1.92 ac
Zoning District:	R-3 Single Family & 2-Family Res.	
Setbacks:	20'-0" Street Yard	
	10'-0" Side Yard	
	40'-0" Rear Yard	
Use:	Permitted as a Conditional Use	
Minimum Landscape Surface Ratio	32%	

Proposed Site:

New Building	16,953 sf	0.39 ac
New Pavement	17,296 sf	0.40 ac
Total Impervious	34,251 sf	0.79 ac
Total Greenspace	92,541 sf	2.12 ac
		73%

SITE GENERAL NOTES

- TRUE NORTH MAY VARY FROM PROJECT NORTH.
- CONSTRUCTION PRACTICES, MEANS AND METHODS, AND JOB SITE SAFETY, SHALL REMAIN THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
- ALL WORK SHALL BE PERFORMED IN COMPLIANCE WITH THE FEDERAL OCCUPATIONAL HEALTH AND SAFETY ADMINISTRATION (OSHA), AND ALL FEDERAL, STATE AND LOCAL CODES AND ORDINANCES AS THEY PERTAIN TO THIS PROJECT.
- FIELD VERIFY ALL EXISTING AND PROPOSED UTILITIES, ELEVATIONS AND DIMENSIONS.
- COORDINATE WITH THE AUTHORITY HAVING JURISDICTION AND UTILITY COMPANIES AS NECESSARY.
- BUILDING SHALL BE ORIENTED PARALLEL AND PERPENDICULAR TO HAMILTON STREET PROPERTY LINE.

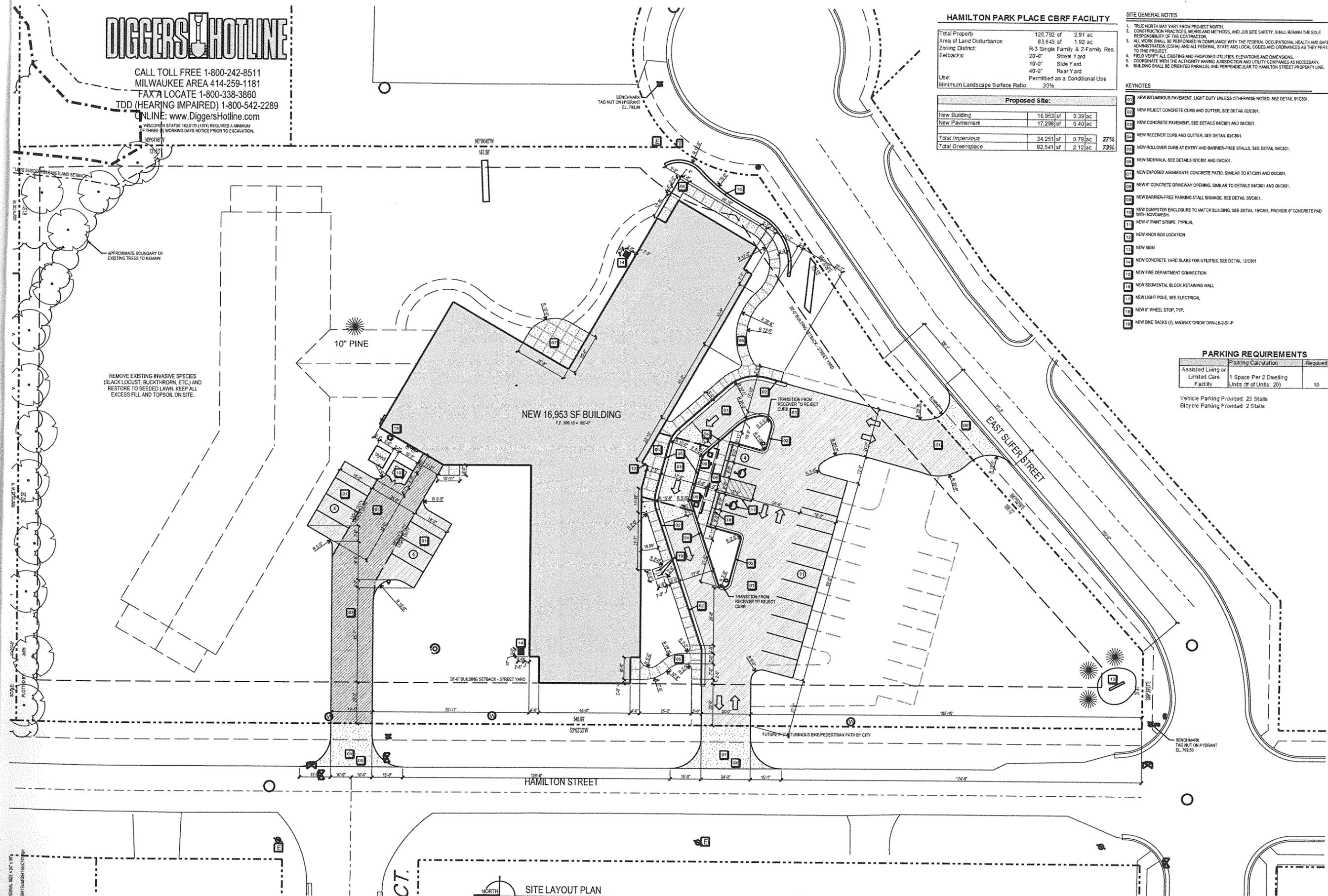
KEYNOTES

- NEW BITUMINOUS PAVEMENT, LIGHT DUTY UNLESS OTHERWISE NOTED. SEE DETAIL 01C001.
- NEW REJECT CONCRETE CURB AND GUTTER, SEE DETAIL 02C001.
- NEW CONCRETE PAVEMENT, SEE DETAILS 04C001 AND 06C001.
- NEW RECEIVER CURB AND GUTTER, SEE DETAIL 03C001.
- NEW ROLL-OVER CURB AT ENTRY AND BARRIER-FREE STALLS, SEE DETAIL 06C001.
- NEW SIDEWALK, SEE DETAILS 07C001 AND 08C001.
- NEW EXPOSED AGGREGATE CONCRETE PATIO, SIMILAR TO 07C001 AND 05C001.
- NEW 6" CONCRETE DRIVEWAY OPENING, SIMILAR TO DETAILS 04C001 AND 08C001.
- NEW BARRIER-FREE PARKING STALL SIGNAGE, SEE DETAIL 05C001.
- NEW DUMPSTER ENCLOSURE TO MATCH BUILDING, SEE DETAIL 16C001, PROVIDE 6" CONCRETE PAD WITH KNOCKMESHS.
- NEW 4" PAINT STRIPE, TYPICAL.
- NEW KNOX BOX LOCATION.
- NEW SIGN.
- NEW CONCRETE YARD SLABS FOR UTILITIES, SEE DETAIL 12C001.
- NEW FIRE DEPARTMENT CONNECTION.
- NEW SEGMENTAL BLOCK RETAINING WALL.
- NEW LIGHT POLE, SEE ELECTRICAL.
- NEW 6" WHEEL STOP, TYP.
- NEW BIKE RACKS (2), MADRAX "ORION" OR04-L-3-S-F-P.

PARKING REQUIREMENTS

Assisted Living or Limited Care Facility	Parking Calculation	Required
1 Space Per 2 Dwelling Units (# of Units: 20)		10

Vehicle Parking Provided: 23 Stalls
 Bicycle Parking Provided: 2 Stalls



ORIGINAL SIZE: 24" x 36"
 XEROXED FROM ORIGINAL

SITE LAYOUT PLAN
 1" = 20'-0"

Due to electronic distribution, this drawing may not be printed to the scale indicated on the drawings. Do NOT use scale to determine dimensions or facts.

REVISIONS	ISSUANCES
01	D.D. REVIEW SHEET 04/10/2015
02	D.K.S. REVIEW 11/27/2015
03	D.H.S. RESUBMITTAL GATE SUBMITTAL 12/22/2015
04	BID CONSTRUCTION 01/03/2016

Angus Young
 Architecture
 Engineering
 Interior Design
 Balance in Creativity
 555 South River Street, Janesville, WI 53408-4783
 Ph: 608.756.2326 Fax: 608.756.0654
 www.angusyoung.com

HAMILTON PARK PLACE
 COMMUNITY BASED RESIDENTIAL FACILITY
 HAMILTON PARK PLACE LLC
 PORTAGE, WISCONSIN

PROJECT NUMBER: 50411
 APPROVED BY: [Signature]
 REVIEWED BY: [Signature]
 DRAWN BY: KAU
 1/17/2016 10:22:21 AM

1211 8th Street – PO Box 38

Baraboo, WI 53913

Phone: (608) 448-2888



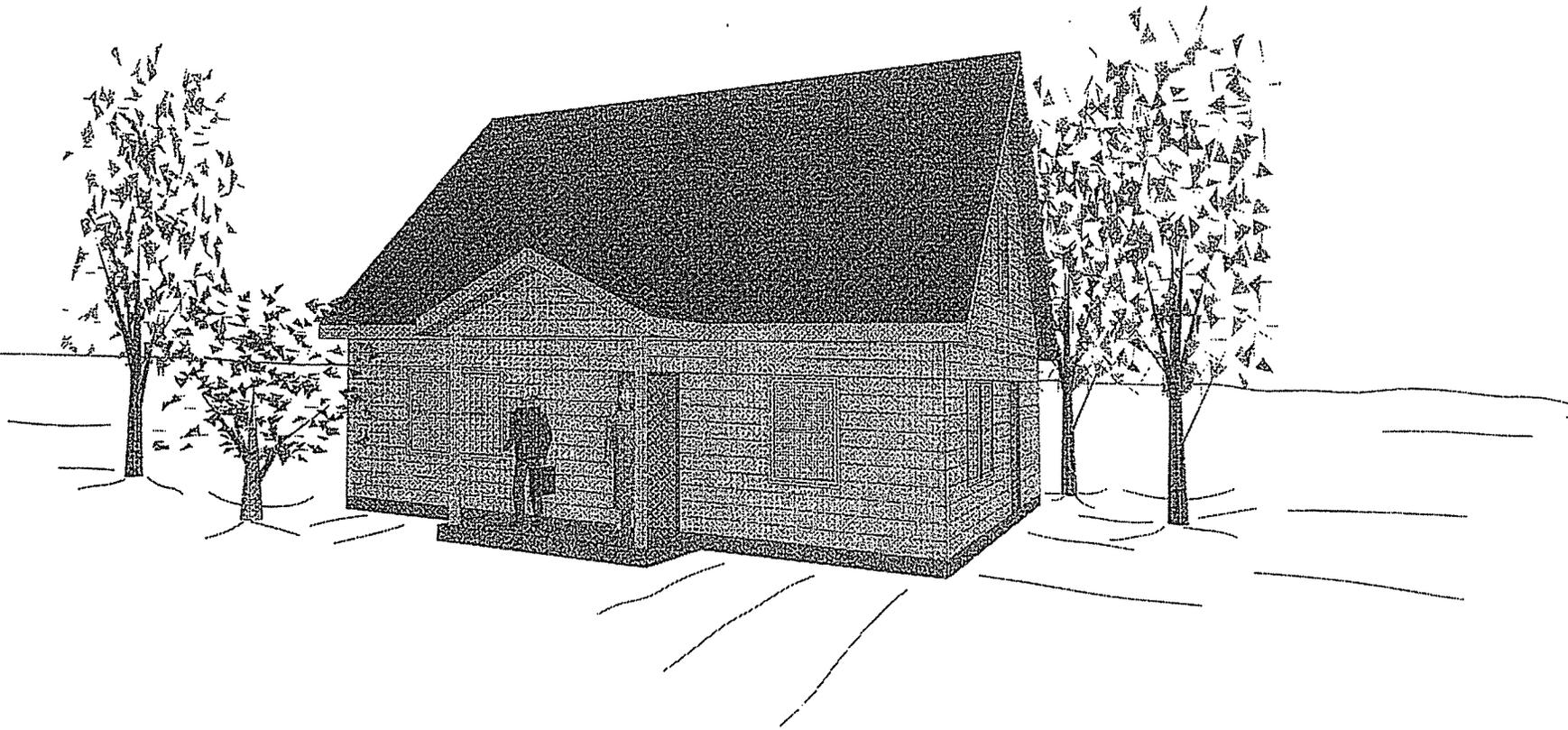
Habitat for Humanity of Sauk-Columbia Area (HFHSCA) would appreciate the opportunity to use the lot at 217 East Mullet Street for an affordable, single family home. If given this lot, HFHSCA will build a 2 story Cape Cod style, single family detached home on the property. (The attached drawing shows the simplest version of the house we would build). The house will have 3 bedrooms and 1 bathroom, will be constructed for full visitability on the first floor, and will be highly energy efficient.

Habitat for Humanity is recognized as one of the most effective anti-poverty agencies in the world. As a locally controlled affiliate of Habitat for Humanity International, it is HFHSCA's mission to eradicate poverty in local communities. We have built 18 homes already, with 5 of them in Portage. Habitat for Humanity offers long-term economic benefits to communities. The 3 most recently built Habitat homes in Portage (2009, 2010, 2011) paid \$8,541.62 in property taxes in 2012.

For us to build a house that is affordable for low to moderate income families, we must get the land a heavily discounted price. Around the nation, many cities work with Habitat affiliates to help them acquire land. Next year through a program offered by the USDA, we will build 5 houses in Reedsburg. We were able to do this because the city helped make the land affordable.

The Portage Comprehensive Plan identifies "declining rates of homeownership" and "housing affordability for first-time homeowners" as major issues facing the city. The Plan also prioritizes "increas[ing] the supply of entry-level single-family homes," and sets an objective to "encourage home ownership through incentives and availability of residential lots." Addressing housing issues in this way fits the Habitat model perfectly, and HFHSCA is well suited to help the city achieve its overall housing goals.

HFHSCA offers \$100.00 for this parcel.



D3H-01S

3 Bedroom
Detached House

Perspective



Habitat for Humanity®

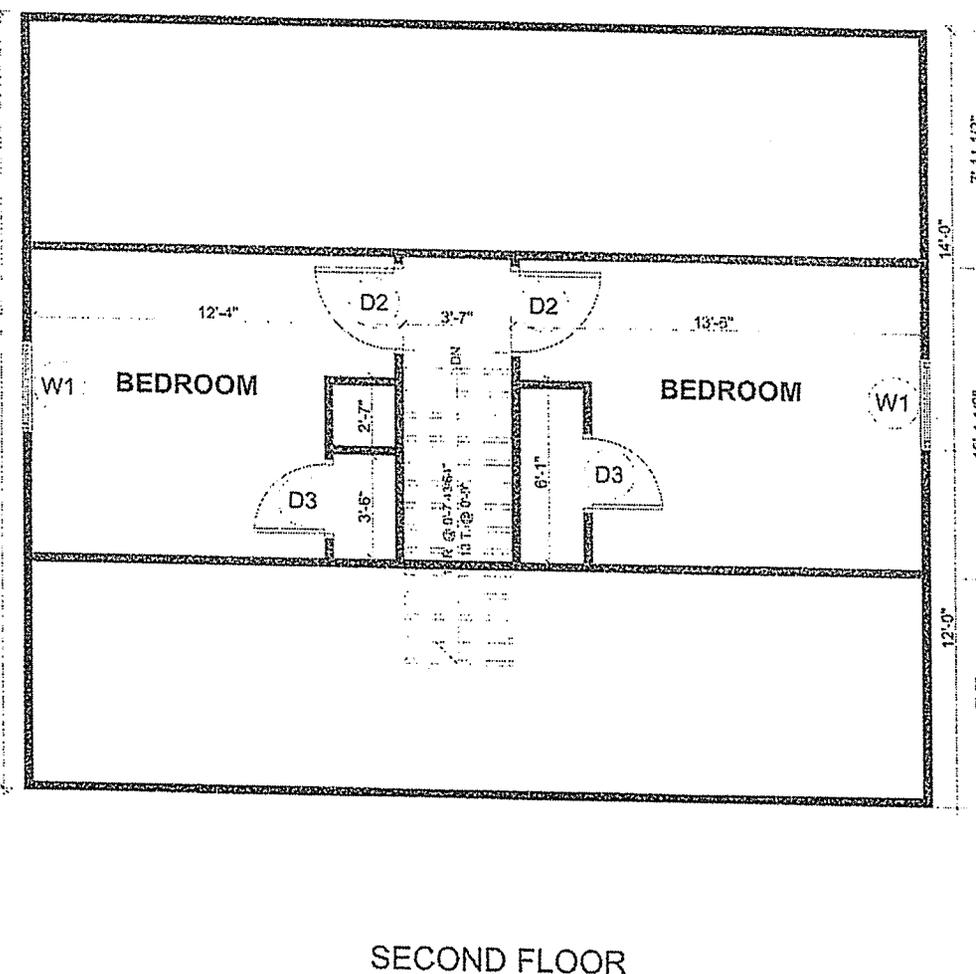
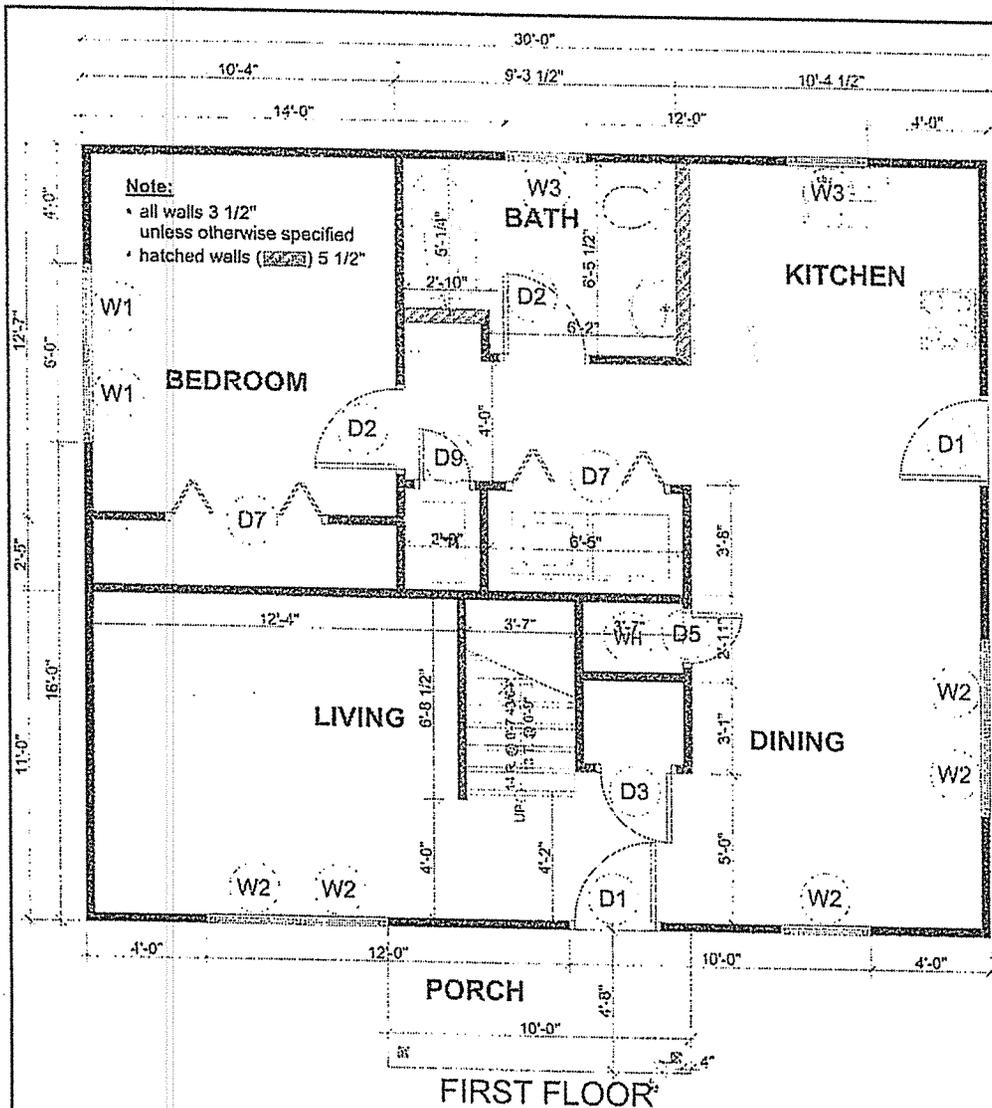
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Habitat for Humanity International, Inc.
All rights reserved.

Revisions:

01	03/03/2001
02	05/07/2001

Page No.:

A - 1.0



D3H-01S
3 Bedroom
Detached House

Dimensioned Plan
Scale: 1/4" = 1'-0"

Habitat for Humanity
Copyright 2001.
Habitat for Humanity International, Inc.
All rights reserved.

Revisions:	
01	03/02/2001
02	05/10/2001

Page No.:
A - 2

Instructions

The following instruction and conditions apply to all proposals. Failure to comply with these instructions may result in rejection of your submission. The City of Portage reserves the right to reject any or all proposals or select the one that is in the best interest to the City.

1. Sealed proposals are due in the City Clerk's Office no later than **4:00 p.m., January 10, 2014**. Proposals will be opened and read aloud. Proposals will be awarded at the January 23, 2014 Common Council meeting after review and approval by Plan Commission on January 13, 2014. Upon award, property closure is anticipated as soon as possible or no later than **February 14, 2014**.
2. Questions may be directed to Shawn Murphy, City Administrator; 608-742-2176, Ext 324 or shawn.murphy@portagewi.gov
3. Proposals shall be valid through February 28, 2014. The City of Portage reserves the right to reject any or all proposals or to select the proposal that is most advantageous to the City.
4. If awarded, you must be able to provide earnest deposit of \$1000 which will be returned upon property closing date.
5. Proposals shall include description and concept plan(s) for the development of the parcel, Bidders shall be prepared to accept seller's provisions for the ownership and subsequent development of the parcel.
6. Proposals for the acquisition of the parcel at below market value will be accepted for permitted uses that promote a public purpose and create property tax value. Proposals for residential use are preferred. Proposals that produce residential housing opportunities for low to moderate income individuals are preferred.
7. City shall provide title insurance report and prepare closing documents for transfer of property however, individuals or organizations shall be responsible for recording fees, and all costs associated with the subsequent development and occupancy of the Parcel.

Real Estate Parcel For Sale & Development

The City of Portage hereby declares Parcel No. 11271-309 (217 E. Mullet Street or "Parcel") as surplus property. It is the intent of the Common Council to make this property available for purchase and immediate development by an individual or entity for uses permitted and compatible with zoning regulations and city ordinances.

The Parcel (Size: 60.5' wide by 124' deep) is an undeveloped, vacant lot with water and sewer utilities available for connection. The Parcel is zoned B2-Downtown Business for which the following uses are permitted by right: one & two family residences,

townhouse, multiplex, apartment, active or passive outdoor recreation, public utilities, office, indoor sales/service or entertainment and parking.

Requirements and Conditions for Sale/Transfer of Parcel

1. Proposals shall be awarded upon condition that approved development shall occur and occupancy permit must be obtained within twelve (12) months of closing.
2. Property transferred shall be subject to City obtaining a first right of refusal at option price of 100% of original purchase price less closing costs, on subsequent property sale/transfer and option to purchase starting eighteen 18 months after closing at 100% of original purchase price less closing costs, that requires property ownership to be transferred to City of Portage should owner fail to comply with terms of property sale/transfer.
3. Property owner shall be required to obtain building and occupancy permits and shall be responsible for associated fees and costs for required permits and utility connections. Building permit fees for one and two family residential development only shall be waived.
4. Sale/Transfer of parcel to organization or individual(s) for below estimated fair market value for purposes of owner occupied one or two family residential dwellings or permitted uses that promote a public purpose and create property tax base will be considered. All other proposals shall be considered if purchase cost is at or near estimated fair market value. Proposals that produce owner occupied residential housing opportunities for low to moderate income individuals are preferred.

Name of Bidder: Habitat for Humanity of Sauk-Columbia Area

Address: 1211 8th Street
PO Box 38

City/State/ZIP: Baraboo WI 53913

Phone: (608) 448-2888 Fax: (608) 448-2889

email: eleanor@kfhscsca.org

Signature: Eleanor W. Chiquine

Required Attachments:

_____ : Written description of proposed development.

_____ : Concept or building plans for proposed development.

**City of Portage
Human Resources Committee Meeting
Tuesday, February 4, 2014, 6:30 p.m.
Municipal Building, Conference Room Two
Minutes**

Present: Bill Tierney, Chairperson, Jeff Garetson, Mike Oszman and Frank Miller.
Excused: Rick Dodd & Rita Maass.

Also Present: City Administrator Shawn Murphy and Craig Sauer, Portage Daily Register.

1. Roll call

The meeting was called to order by Mayor Tierney at 6:30 pm.

2. Approval of minutes from previous meeting.

Motion by Miller, second by Garetson to approve minutes from the January 7, 2014 meeting. Motion carried unanimously on call of roll.

3. Motion to convene to Closed Session per Chap. 19.85(1)(c) to discuss and provide possible recommendation on proposed compensation modifications for certain city employees.

Motion by Oszman, second by Garetson to convene to Closed Session per Chap. 19.85(1)(c) to discuss and provide possible recommendation on proposed compensation modifications for certain city employees. Motion carried unanimously on call of roll at 6:32 pm.

4. Reconvene to Open session for possible recommendation on item(s) discussed in closed session.

Motion by Oszman, second by Garetson to reconvene to open session for possible recommendation on item(s) discussed in closed session. Motion carried unanimously on call of roll at 7:10 pm.

Motion by Tierney, second by Garetson to recommend approval of 2.4% COLA increase to Bortz and Hornischer, 2% merit increase to Standke and 3% merit increase for Loveland, all effective 1st pay period of March, 2014. Motion unanimously on call of roll.

5. Adjournment

Motion by Oszman, second by Miller to adjourn the meeting at 7:12 pm. Motion carried unanimously on call of roll.

Respectfully submitted,

Shawn M. Murphy, City Administrator

MEMORANDUM

To: Common Council
From: Shawn Murphy, City Administrator
Re: Summary of Recommended Compensation Adjustments to Specified Employees
Date: February 5, 2013

On February 4, 2014 the Human Resources Committee voted to recommend the following compensation adjustments effective 3/2/2014:

1. Water and Wastewater Superintendent Positions: Recommend cost of living adjustment (COLA) of 2.4%. This COLA was approved for all non-represented employees effective January, 2013 however it was withheld from Bortz and Hornischer due to their promotion to the Superintendent position in September, 2012. Both individuals have completed or are in the process of significant operational upgrades that have or will result in significant cost savings. These positions are funded from the respective water and wastewater utilities.
2. Public Works Superintendent: Recommend merit increase of 2%. A performance evaluation was conducted on Standke for his one year anniversary in this position, the results of which were the basis for this increase. This position is funded 90% Local Roads and 10% Parks & Recreation.
3. Reception/Administrative Asst: Recommend merit increase of 3%. Similarly, Loveland has demonstrated much higher than expected aptitude in taking on additional duties. This position is funded 70% General Administration, 20% Finance and 5% Municipal Court.

City of Portage
Municipal Services and Utilities Committee Meeting
(This meeting will constitute a meeting of the Legislative and Regulatory Committee as a quorum of members will be present; but no business of that committee will be taken up.)
Thursday, February 6, 2014, 5:30 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room One

Members Present: Jeff Garetson, Chairperson; Carolyn Hamre, Doug Klapper, Frank Miller, Rita Maass

Others Present: Bill Welsh, Cable TV; Craig Sauer; Portage Daily Register; Bob Redelings, Director of Public Works; Tammy O'Leary, Public Works Secretary; Bill Tierney, Mayor; Shawn Murphy; City Administrator; Tom Lorfeld, County Highway Commissioner and Kim Standke, Street Superintendent.

1. Roll Call.

The meeting was called to order at 5:30 p.m.

2. Approval of meeting minutes from previous meeting.

Motion by Klapper, second by Maass to approve minutes from the January 7 meeting. Roll Call. Passed 5-0.

3. Discussion and possible action on City/County/State Salt storage Facility.

Redelings stated that there is an opportunity for the County, City and State to work together to accomplish the needs of all three for a salt storage facility. The State is looking for a facility that has interstate access and in a desirable location to store 7000 ton of salt, the County is looking for a location to hold 2000 tons and the City is looking to store 2000 tons also. This project is on the state's high priority list but a site has to be obtained of the three I-39 interchanges, Hwy 33 isn't viable because all the land is within the Wisconsin River floodway. Hwy 16 ease of I-39 also isn't viable due to well head protection requirements. The City owned property along CTH CX, north of Tractor Supply is very desirable according to the Wisconsin DOT.

City Administrator Murphy arrived at 5:34P.M.

City Administrator Murphy stated that this area has been looked at for other business opportunities in the past but nothing has developed. The Construction of the Salt Storage Building would limit the other kind of business that this property would be compatible with. Once built the building would be leased to the State for the life of the building (approximately) 25 years. If this location was used for this purpose it is possible for the area to be used for long range needs of the City.

County Highway Commissioner Lorfeld stated "The value of the County, City and State working together would be an asset for all". This is a perfect opportunity for the County and City to start bridging facilities and services.

Klapper posed the question if the PEC was considered for a viable location. Murphy answered that the state did not like that location because of accessibility and location limitations.

Motion by Maass and second by Miller to move forward with presenting to Council.
Roll call. Passed 5-0.

4. Discussion and possible action on Snow and Ice Control Guidelines.

Handouts discussed by Murphy of the 2012 and 2013 Snow and Ice control and costs. City Administrator Murphy stated this has formalized parameters and conditions and states levels of service. Murphy stated these are in no means written in stone and at the discretion of the Street Superintendent but to be used as guidelines.

Maass stated that public safety is more of a concern, when streets are not plowed and only intersections being salted or sanded public safety is an issue and she will not support these guidelines. Maass stated streets are not clear and only being addressed at intersections and feels safety should be a higher priority.

Mayor Bill Tierney arrived at 6:15 P.M.

Miller stated every winter is different and this year's snow and ice conditions are a little different and unique than past years.

Motion by Hamre to forward to council the Snow & Ice Control Guidelines second by Klapper. Roll Call. Passed 4-1 with Maass voting no.

5. Discussion and possible action on Maintenance Facility RFP.

City Administrator Murphy stated capital budget included two separate studies done. Murphy stated Redelings suggested having one and including Water Utility for now and into the future.

Maass was concerned about the Emergency shelter deadline if included in this analysis.

Redelings stated that there was a time frame extension granted until December 1st, 2014 so the shelter could be included. Administrator Murphy stated this RFP needs to move ahead to make deadlines and to move forward in order to receive grant.

Redelings presented a hand out of the Emergency Shelter/restroom concept.

Klapper stated that the Grandstand was already on the Municipal Historical Register and the RFP needed to be updated to reflect that.

Motion by Klapper for the proposal of Veterans Memorial Field Master Plan and Public Works/Park & Recreation Building needs Facility Plan forwarded to council with the update of the Grandstand to the Municipal Historical Register. Second by Miller. Roll Call. Passed 5-0.

6. Discussion and possible action on Alley Special Assessment Resolution.

Redelings provided an overview of the proposed Resolution. Redelings stated that all abutting properties would be responsible for 50% of the costs of the Alley construction/repairs by footage of the property and the City for the other 50%.

Maass stated that through finance it was agreed on a 60/40 split because of City's usage of the alleys and the resolution is different than what originally agreed upon.

City Administrator Murphy stated that the resolution needed to be changed to 50/50 due to legal and operational issues. City Administrator Murphy stated "A public alley is a public alley no matter what vehicles drive on it."

Redelings stated the alley is a benefit to the resident for Emergency purposes for access. Mayor Bill Tierney stated that EMS does use the alleys. Redelings stated there are 4 alley's being addressed in 2014 and the plan is to create funds to continue improving alleys in the City. Redelings stated that the rating on the alleys would be done on even years and to start address working on the lowest rated alleys first.

Maass suggested petitions be 50% of abutting property owners should only be entertained for alleys of the same or better rating.

Hamre stated she does not support the resolution because the resolution could be changed if the City formulated a utility.

Motion by Miller Second by Maass to recommend the proposed resolution to council with the change regarding the petition. Roll Call 4-1 with Hamre voting no.

7. Discussion and possible action on 2014 Capital Expenditure Plan.

Administrator Murphy stated there was adequate budget to cover the projects for 2014 with the exception of the Cable upgrade and Recycling Carts. Redelings was asked for some feedback on the size of recycling carts to be obtained.

Hamre suggested the 95 gallon size to promote recycling from going in the garbage carts and only receive the 65 gallon carts by request.

Maass suggested the elderly might want the smaller cart along with any residences that are singularly occupied.

Garetson posed the question of keeping the recycling bi weekly. Klapper asked if the recycling containers would just have different lids so the carts could be interchangeable. Redelings confirmed the bi-weekly pick up with different colored carts than the garbage carts.

Miller suggested an ordinance revision for removal of the garbage carts from the front of residence because some carts only move a few feet and are an eye sore.

Klapper posed the question how the residents will be informed. City Administrator Murphy stated there will be a City news letter mailed out with this information.

Motion by Hamre to recommend 95 gallon recycling carts with the 65 gallon carts offered by request only Second by Klapper. Roll Call. Passed 5-0.

8. Public Works Director's report.

Redelings stated that reconstruction of the retaining wall at Silver Lake Beach was estimated at \$30,000. Redelings is going to get contractors to examine the project.

Redelings gave an overview of projects stating that a flight inspection was scheduled, gates can be purchased for \$3,000 for the unground parking structure, Well 8 RFP was going to finance, Museum Ramp and Railing design is being sent to the State Historical Society for review, Design of the Good Year park shelter was being received by the DOT, and the budget for the Albert street project should be adequate.

Redelings also stated that public works has been really busy with sewer backups and frozen pipes. There will be a revision to the current policy to include the running of water for February and March for residents of known freezing sewer laterals. The residents bill for February and March will be the same as for January.

9. Adjournment

Motion by Maass, second by Miller to adjourn the meeting at 7:14 pm. Motion carried unanimously on call of roll.

Prepared by Tammy O'Leary, Public Works Secretary

RESOLUTION NO. 14-00____

RESOLUTION ESTABLISHING A POLICY TO SPECIAL ASSESSMENTS FOR CERTAIN COSTS ASSOCIATED WITH THE IMPROVEMENT OF PUBLIC ALLEYS IN THE CITY OF PORTAGE

WHEREAS, the Common Council for the City of Portage ("City") has established a public alley maintenance program with a goal to pave all public alleys; and

WHEREAS, the inclusion of initial funding in the 2014 Capital Budget follows the establishment of an inventory of alleys that were evaluated and their respective conditions rated to establish a priority sequence in determine the order in which each alley is reconditioned; and

WHEREAS, the purpose of this Public Alley Special Assessment Policy is to establish a fair and equitable manner of recovering and distributing the cost of maintaining public alleys. The procedures used by the City for levying special assessments are those specified by §66.0703 Wis. Stats. This assessment policy is intended to serve as a general guide for a systematic alley special assessment process in the City; and

WHEREAS, property tax levy limitations imposed by statute render annual City budget appropriations for 100% of annual alley maintenance financially unsustainable, therefore it is the intent to special assess a portion of the alley maintenance costs to abutting property owners with a goal to establish a revolving alley fund sufficient to maintain public alleys in the city on an indefinite basis;

NOW THEREFORE, be it hereby resolved by the Common Council of the City of Portage that the following parameters shall be used in determining the special assessment of alley maintenance cost against benefiting abutting property owners:

Prioritization: During even numbered years, the Municipal Services and Utilities Committee shall review the paved alley inventory and ratings as prepared by the City Engineer to determine priority sequence of alley improvements. At any time a petition signed by more than 50% of the property owners abutting an alley may be submitted to the City Clerk for consideration and inclusion in the subsequent year alley re-paving schedule. Unpaved alleys may be designated by the Municipal Services and Utilities Committee for paving upon recommendation by the City Engineer if drainage problems, traffic volume, excessive maintenance costs or other similar circumstances warrant the necessity of paving the alley.

Cost Apportionment: All property owners abutting an improved alley shall pay 50% of the total construction costs, excluding engineering/design and utility costs, if any. The cost shall be assessed on a per foot basis for the entire length or width of the property abutting the public alley. Property owners abutting unpaved alleys shall not be assessed any cost for maintenance of that alley.

Payment: Property owners abutting public alleys shall be subject to the same requirements and conditions, including a provision for installment payments with interest, as applied to other properties subject to special assessments for public street improvements.

This Resolution shall be effective upon its adoption and approval.

Adopted this _____ day of _____, 2014.

W. F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Resolution Requested by:
Municipal Services & Utilities Committee

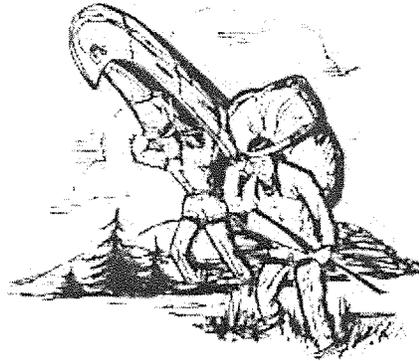
2012-2013

<u>Event</u>	<u>Amount</u>	<u>TOTAL SALT USE</u>	<u>TOTAL SALT COST</u>
11/13/2012 Sleet-Icy/Slippery			
12/9/2012	3.5		
12/11/2012 Trace/Slippery			
12/18/2012	16.0		
12/22/2012	2.0		
12/28/2012	2.5		
1/18/2013	0.5		
1/21/2013	0.5		
1/27/2013	0.5		
1/30/2013	9.0		
2/1/2013	2.0		
2/2/2013	4.0		
2/3/2013 Trace/Slippery			
2/4/2013	2.0		
2/5/2013	1.5		
2/7/2013	4.0		
2/14/2013	2.0		
2/19/2013	1.5		
2/22/2013	3.5		
2/27/2013	2.5		
3/5/2013	1.5		
3/12/2013 Trace/Slippery			
3/16/2013	1.0		
3/18/2013	3.0		
4/10/2013 Trace/Slippery			
TOTAL	63	1,850.07	\$ 207,605.97
25 Events	Ave Per Event	74.00	\$ 8,304.24

<u>RATES</u>	<u>Regular</u>	<u>Overtime</u>	<u>Holiday</u>	
Personnel	\$ 29.92	\$ 42.60	\$ 59.84	(2013)
	\$ 30.41	\$ 43.27	\$ 60.82	(2014)
Equipment	\$ 43.28	\$ 43.28	Ptrl Truck	
	\$ 11.58	\$ 11.58	Salter	
	\$ 10.08	\$ 10.08	Plow	
Salt	\$ 82.80	/Ton		
Sand/Salt	\$ 35.21	/Ton		

2013-2014

DATE	Snow/Ice	SALT (Tons)	Sand/Salt (Tons)	Comment
11/25/2013	0.5	23.5	8.5	Salt Only
*12/8/13	Trace	23.5	12.75	Police Request
12/9/2013	3.0	30.25	16.25	Plowing, Salting & Hauling
12/10/2013	Trace	26	21.75	Salt Only
12/11/2013	Trace	15	13	Salt Only
12/14/2013	1.5	18.78	18.25	Salt Only
12/16/2013	Trace	45		Salt Only
12/17/2013	2.0	23	21	Plowing, Salting & Hauling
*12/19/13	Ice	20	30	Police Request
12/20/2013	Ice	26		Salt Only
12/22/2013	6.0	56	12	Plowing & Salting (3X)
12/23/2013	3.0	42	12	Plowing & Salting (2X)
12/25/2013	5.5	57	10	Plowing & Salting (3x)
12/26/2013		8	8	Hauling Snow/Salt
*12/29/13	Ice	33		Police Request
12/30/2013		5	3	Hauling Snow
12/31/2013	0.5	22	26	Salt Only
1/2/2014	Trace			Hauling Snow
1/9/2014	Trace	15		Salt Only
1/10/2014	Ice	90		Salt Only
1/13/2014	Trace	5		Salt Only
1/14/2014	2.0	32	18	Salt Only
1/15/2014	4.0	27	30	Plow, Salt and Hauling
1/16/2014		7		Plow Snow Route
1/17/2014	1.0	48		Salt Only
1/20/2014		1	1	Cemetery Only
1/22/2014	1.0	25	20	Salt Only
1/23/2014		10	7	Salt & Plow Mains
1/26/2014	5.0	45	12	Plow & Salt
1/27/2014		25	20	Hauling Snow
TOTALS	35	804.03	320.5	
30 Events		\$ 66,573.68	\$ 11,284.81	
Ave Cost/Event		\$ 2,295.64	\$ 537.37	
Ave Use/Event		27.73	15.26	



"Where the North Begins"

REQUEST FOR PROPOSALS

**City of Portage, WI
Veterans Memorial Field Master Plan
&
Public Works/Parks & Recreation Building Needs Facility Plan**

Due: February 14, 2014

Submit Sealed Bids to:
Marie Moe, City Clerk
City of Portage
115 W. Pleasant Street
Portage, WI 53901
Marie.Moe@portagewi.gov
Phone: 608-742-2176
Fax: 608-742-8623

**Request for Proposals
City of Portage
Veterans Memorial Field Master Plan
&
Public Works/Parks & Recreation/Water Utility Building Needs Plan**

I. DESCRIPTION OF SERVICES REQUESTED BY CITY

The City of Portage, Columbia County, WI (2013 Est Pop. 10,283) requests proposals from qualified consulting firms to provide data collection, mapping, public involvement, analysis, report preparation, cost estimating, recommendations, inspections and other services regarding the creation of the City of Portage (City) 2014 Veteran's Memorial Field Master Plan & Public Works/Parks & Recreation Building Needs Facility Plan.

The City reserves the right to select any firm/proposal that it deems to be in the best interests of the City. Cost is one of several evaluation criteria; the City may choose not to select the proposal with the lowest cost. The project has been budgeted for and is totally funded by the City of Portage. No reimbursement will be made for costs incurred during preparation of the proposal.

II. BACKGROUND INFORMATION

A. Recreation/Athletic Facilities

Veteran's Memorial Field is located in the southeast section of the City between Superior Street and Wauona Trail. Including vacant parcels west of Veteran's Memorial Field along Superior Street, the ball fields of Lawton Park and Siegel Field to the south, the area is approximately 44 acres combined. These facilities are the home to the Columbia County Fair, Portage Youth Soccer Association, adult softball, dog park, play equipment, RV hook-up and 8 buildings including the Grandstand. Additionally included in this study are the City-owned Little League facilities located east of Veterans Field between Coit and Townsend Streets.

Grandstand: Capacity 500-750; includes storage and restrooms, soccer field with lighting and oval, non-paved track. The structure is being considered for designation as a historical structure on the Portage Municipal Record.

Lawton Field: 1 softball fields with scoreboard & field lights, concession stand/restroom facility and play structure.

Little League Complex: 2 ball diamonds, scoreboard, and concession stand/restroom facility.

Siegel Field: 1 softball field with lights and scoreboard play structure.

Veterans Memorial Field: 6 fully enclosed exhibition/activity buildings, 2 with heat and restrooms, 1 livestock pavilion, 3 soccer fields with lights, 2 T-Ball fields with lights, 1 softball field & unisex restroom facility. The Field also includes the concrete Grandstand constructed in 1935.

B. Public Works/Park & Recreation Maintenance Facilities

The Public Works garage, yard and storage facilities located in the 600 block of Washington Street houses the public works break room, restroom, office, mechanics' bays, vehicle bays and limited storage space. There are several out-buildings for salt storage, sign storage and miscellaneous storage along with a fenced in yard. The Parks & Recreation shop, a re-

used building located at the south end of the Fair Grounds on Fair Blvd provides tool and equipment storage with a restroom.

Both facilities are antiquated and obsolete, lacking sufficient space for vehicle, equipment, supplies and tool storage. Additionally, the facilities lack sufficient restroom, breakroom/lunchroom space, class/training and meeting space. While the Public Works garage was originally constructed for its current use, the Parks and Recreation shop was re-purposed from a storage facility to house the Parks & Recreation maintenance needs.

C. Water Utility Maintenance Facility

The City owns a maintenance building (approx. 5,000 sf) located at Airport Rd. and W. Slifer Street. The building houses an electronic monitoring room, a small garage, maintenance area and storage of water utility supplies and equipment. The garage is undersized and the electronic monitoring equipment would serve the operation better if relocated to the Northridge Dr. office building. The maintenance building is also out of character for the neighborhood.

The Water Utility owns land next to the Northridge Dr. office at the corner of Village Rd. which may be adequate for a new Water Department facility. There may also be enough land available for a new facility at the Well 6 treatment complex. However, it may benefit the City to consolidate maintenance operations into a single facility including the public works and/or parks maintenance garage.

D. Emergency Shelter

The City received Community Development Block Grant (CDBG) funding in 2012 for the installation of a short-term emergency (storm) shelter with an approximate capacity of 225 persons to serve the immediate neighborhood. While several locations and shelter concepts have been explored and preliminarily designed; further input and direction was received in which the City desires to locate the shelter in conjunction with an existing facility in the Lawton Park/Siegel Field area. Due to grant expenditure deadlines, this project will proceed independently of this study, but its location and schedule are noteworthy for purposes of this study.

III. PLAN WORK TASKS/OBJECTIVES

A. Recreation/Athletic Facilities

1. Prepare a draft and final updated Master Park Plan for Veteran's Memorial Field, Lawton Field, Siegel Field and Little League fields.
2. Evaluate Veteran's Memorial Field, Lawton Field, Siegel Field and the Little League Complex to provide recommendations and estimated costs for improvements.
3. Evaluate existing play equipment areas for safety and ADA compliance. Provide recommendations and estimated costs for improvements.
4. Identify current facility needs and those anticipated from the growth planned for the City.
5. Evaluate grandstand facility and provide recommendations for location and estimated costs for improvements or demolition and/or reconstruction.

6. Evaluate all building locations along with current and projected use and provide recommendations for improvement/reconstruction and/or relocation within study area.
7. Provide budget implications for recommended park land and facility improvements.
8. Identify grant and funding opportunities to assist with implementing the proposed projects.

B. Public Works/Parks & Recreation Maintenance Facilities

1. Evaluate and identify facility and land needs for current and projected operations and personnel for both departments.
2. Evaluate and identify potential locations for newly constructed facility housing both departments. The City owns numerous parcels within and outside of the proposed study area. The survey of recommended location(s) should include consideration of these parcels however, not exclusively.
3. Provide a recommendation and one alternate option along with total cost estimates including demolition, renovation/remodeling and/or construction.

C. Water Utility Maintenance Facility

1. Assess location, size and use of current facility.
2. Evaluate feasibility of consolidation with Public Work/Parks& Recreation facility(ies).

IV. OTHER PROJECT REQUIREMENTS/INFORMATION

1. Conduct an initial project start up meeting to identify needs, finalize project schedule, gather information/data, etc.
2. Bi-weekly progress updates (written, telephone, or in-person) to City staff during start up and active phases with a minimum of one progress meeting per month.
3. Coordinate information/data collection from State, Columbia County, DNR, adjacent municipalities, community groups, City staff, etc.
4. Conduct a maximum of three (3) meetings with community groups/City staff, Park & Recreation Board, and Plan Commission or other group as designated to gather input, provide draft recommendations.
5. Prepare a draft report for distribution and review (electronic format).
6. Finalize the report based on all input received and prepare final version. Deliver one electronic copy (CD) in PDF format, including mapping, and 20 bound, 8.5" x 11" paper reports in color.
7. Present the final report/recommendations to the Common Council.

V. SCHEDULE OF ANTICIPATED DATES FOR EVENTS AND DEADLINES

RFP issued	February 12, 2014
RFP deadline	March 3, 2014
Contract awarded by Common Council	March 13, 2014
Project start up meeting with selected firm	March 17–21, 2014
Submission of draft plan	May 29, 2014
Consultant presentation to Common Council	June 26, 2014

VI. ELEMENTS OF PROPOSALS

1. Statement of Qualifications (firm's history, expertise)
Submitting consultants must have experience with park and recreation planning as well as facility needs planning. Include a description of your firm identifying your size, location, key staff qualifications/experience, and three (3) references where similar projects have been completed in the last three (3) years.
2. Name and background of the individual(s) who would be assigned to the project
Identify specific personnel that will be assigned to the project and the number of hours each expects to spend on the project. The list shall be organized to show personnel and time commitments in relation to the activities outlined in the scope of services. Please provide resumes for all staff and identify the individual(s) that will serve as the main contact for assignments, billings, and general project administration.
3. Scope of Services/Objectives
Describe how services will be provided. Include a detailed listing and description of proposed tasks and deliverables with cost assigned to each task and deliverable, broken down by staff time and duties. Provide a summary of the proposed approach to the project as well as a detailed description of the proposed methodologies to be used to provide the requested services and deliverables.
4. Cost of Services
Indicate proposed cost of services including how the costs were determined based on rates, direct costs and a list of charges per classification of employee. Proposed cost of services shall include a detailed budget categorizing expenses by type of service relevant to the scope of the work. Please also provide an estimated fee and billing rate schedule including: fee estimate for the project based on the understanding of the project and services itemized according to project phases and types of service, hourly rate schedule for all assigned personnel, and reimbursable expenses estimate. Provide a "cost not to exceed" figure for the project.
5. Use of City Staff and Resources by Consultant
Clearly identify any expectations you will have of city staff in the delivery of your services and any city resources that you will expect the city to provide to you at no cost in completion of the Comprehensive Outdoor Recreation Plan Update.

VII. SUBMISSION OF PROPOSALS

1. Deadline: Proposals shall be delivered to the City Clerk's Office of City Hall on or before **March 3, 2014, 3:00 p.m. CST**. The City will not be liable for any costs incurred by the proposer in responding to this RFP or participating in the RFP process.

2. Submission of Proposal: An original and three (3) copies of the required qualifications and references must be submitted in sealed envelopes. Proposals must be on standard 8 ½" X 11" paper. All supporting documents must be on paper no larger than 11" X 17". Mark submitted envelopes as follows:

Addressee: City Clerk's Office
Portage City Hall
115 West Pleasant Street
Portage, WI 53901
RFP – Veteran's Memorial Field/Facilities Plan

Proposal shall not exceed 10 pages. Completion and submission of proposal will constitute an offer by the firm. City will execute an agreement with firm who proposal was awarded. Envelopes containing proposals and related materials received after the February 14, 2014 deadline will not be opened. It is neither the City's responsibility nor practice to acknowledge receipt of any proposal. It is the responder's responsibility to ensure that a proposal is received in a timely manner.

VIII. EVALUATION PROCEDURE & SELECTION OF FIRM

1. City staff will evaluate qualifications and technical information submitted by the consultant. Interviews may be scheduled with selected firms. Scoring of the proposals pursuant to category summaries in Section VI of this specification will determine the ranking of the proposals submitted.
2. The City will select the most qualified firm and will execute a contract with the selected firm. If the City and the selected firm are unable to reach an agreement on the scope of services and/or compensation, the City will terminate discussions and begin negotiations with the second-ranked firm. The City reserves the right to reject any or all proposals.

IX. AMENDMENTS, ADDENDA OR QUESTIONS

The City of Portage reserves the right to modify or issue amendments to this RFP. If questions result in the modification of this RFP, the written modifications will be distributed to known proposers, or anyone who has indicated an interest in writing a proposal.

Questions about the **Athletic Recreational Facility Components** of this RFP should be directed to: Dan Kremer, Manager of Parks and Recreation, (608)742-2178 or email at dan.kremer@portagewi.gov.

Questions about the **Public Works/Parks & Maintenance Facility** of this RFP should be directed to: Bob Redelings, City Engineer/Public Works Director, (608)742-2176, Ext 325 or email at bob.redelings@portagewi.gov.

All requests for technical interpretations or corrections of this RFP must be received by February 21, 2014. Proposers interested in receiving proposal addenda shall provide an email address to the Parks Director by no later than February 21, 2014.

X. INSURANCE REQUIREMENTS

Consultants who are awarded a contract shall be expected to provide proof of insurance coverage naming the City of Portage as additional insured. Proof of insurance shall include liability coverage - Occurrence Form in the following limits:

~Vehicle Liability (owned, non-owned and hired vehicles) Bodily Injury & Property Damage:	\$1,000,000
~Personal & Advertising Injury	\$1,000,000
~Professional Liability (E & O)	\$1,000,000

XI. WITHDRAWAL OF PROPOSALS

Proposals may be withdrawn by the proposer provided a written request is in the hands of the City Clerk before the proposal opening date and time has passed. Any proposal withdrawn will be returned, unopened, to the proposer after the opening process has been completed.

2012-2013		TOTAL	TOTAL
Event	Amount	SALT USE	SALT COST
11/13/2012	Sleet-Icy/Slippery		
12/9/2012	3.5		
12/11/2012	Trace/Slippery		
12/18/2012	16.0		
12/22/2012	2.0		
12/28/2012	2.5		
1/18/2013	0.5		
1/21/2013	0.5		
1/27/2013	0.5		
1/30/2013	9.0		
2/1/2013	2.0		
2/2/2013	4.0		
2/3/2013	Trace/Slippery		
2/4/2013	2.0		
2/5/2013	1.5		
2/7/2013	4.0		
2/14/2013	2.0		
2/19/2013	1.5		
2/22/2013	3.5		
2/27/2013	2.5		
3/5/2013	1.5		
3/12/2013	Trace/Slippery		
3/16/2013	1.0		
3/18/2013	3.0		
4/10/2013	Trace/Slippery		
TOTAL	63	1,850.07	\$ 207,605.97
25 Events	Ave Per Event	74.00	\$ 8,304.24

RATES	Regular	Overtime	Holiday	
Personnel	\$ 29.92	\$ 42.60	\$ 59.84	(2013)
	\$ 30.41	\$ 43.27	\$ 60.82	(2014)
Equipment	\$ 43.28	\$ 43.28	Ptrl Truck	
	\$ 11.58	\$ 11.58	Salter	
	\$ 10.08	\$ 10.08	Plow	
Salt	\$ 82.80	/Ton		
Sand/Salt	\$ 35.21	/Ton		

2013-2014

DATE	Snow/Ice	SALT (Tons)	Sand/Salt (Tons)	Comment
11/25/2013	0.5	23.5	8.5	Salt Only
*12/8/13	Trace	23.5	12.75	Police Request
12/9/2013	3.0	30.25	16.25	Plowing, Salting & Hauling
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12/11/2013	Trace	15	13	Salt Only
12/14/2013	1.5	18.78	18.25	Salt Only
12/16/2013	Trace	45		Salt Only
12/17/2013	2.0	23	21	Plowing, Salting & Hauling
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12/31/2013	0.5	22	26	Salt Only
1/2/2014	Trace			Hauling Snow
1/9/2014	Trace	15		Salt Only
1/10/2014	Ice	90		Salt Only
1/13/2014	Trace	5		Salt Only
1/14/2014	2.0	32	18	Salt Only
1/15/2014	4.0	27	30	Plow, Salt and Hauling
1/16/2014		7		Plow Snow Route
1/17/2014	1.0	48		Salt Only
1/20/2014		1	1	Cemetery Only
1/22/2014	1.0	25	20	Salt Only
1/23/2014		10	7	Salt & Plow Mains
1/26/2014	5.0	45	12	Plow & Salt
1/27/2014		25	20	Hauling Snow
TOTALS	35	804.03	320.5	
30 Events		\$ 66,573.68	\$ 11,284.81	
Ave Cost/Event		\$ 2,295.64	\$ 537.37	
Ave Use/Event		27.73	15.26	

Hauling Salt/Sand	TONS	HOURS	PERSONNEL	EQUIPMENT	TOTAL
12/6/2013 Salt	110.6	11.0	\$334.49	\$476.08	\$810.57
12/13/2013 Salt	124.85	12.0	\$364.90	\$519.36	\$884.26
12/13/2013 Sand	91.54	8.0	\$243.26	\$346.24	\$589.50
12/20/2013 Salt	117.93	12.0	\$364.90	\$519.36	\$884.26
12/26/2013 Salt	66.96	6.0	\$182.45	\$259.68	\$442.13
1/3/2014 Salt	160	16.0	\$486.53	\$692.48	\$1,179.01
1/3/2014 Sand	38.00	4.0	\$121.63	\$173.12	\$294.75
1/14/2014 Salt	43.69	4.0	\$121.63	\$173.12	\$294.75
1/16/2014 Salt	170.51	16.0	\$486.53	\$692.48	\$1,179.01
1/16/2014 Sand	38.00	4.0	\$121.63	\$173.12	\$294.75
1/24/2014 Salt	116.47	11.0	\$334.49	\$476.08	\$810.57
	1,078.55	104.0	\$3,162.43	\$4,501.12	\$7,663.55
	\$ 89,304				

Rates	Regular	Overtime	Holiday	Salt Haul:	\$6,484.54
Personnel	\$ 29.92	\$ 42.60	\$ 59.84	Sand Haul:	\$1,179.01
2014	\$ 30.41	\$ 43.27	\$ 60.82		
Equipment	\$ 43.28	\$ 43.28	Ptrl Truck		
	\$ 11.58	\$ 11.58	Salter		
	\$ 10.08	\$ 10.08	Plow		
Salt	\$ 82.80 /Ton				
Sand/Salt	\$ 35.21 /Ton				

HAULED	USED	Supply
911 Ton	812 Ton	80 Ton
167.54 Ton	320 Ton	

City of Portage, WI

Snow & Ice Control Guidelines

(Draft 01/29/2014)

PURPOSE: It is the goal of the City of Portage (City) to provide timely, efficient and cost-effective winter maintenance, snow removal and ice control on local public roads for the safety and benefit of the City's residents and motorized public. These guidelines are intended to form the basis of City response to winter traffic and pedestrian conditions. Due to many variable inherent in winter weather events (snow, sleet, rain, wind, temperature, etc.) each event may require modifications in emphasis or use of the guidelines herein. At all times, public safety shall be a priority when determining the materials and resources used.

LEVEL OF SERVICE: It shall be the policy of the City to initiate salting or other material distribution operations upon request of the Police Department or in the opinion of the Public Works Superintendent or his/her designee, arterial and intersection roadway pavements warrant the application of materials to improve vehicle traction and stopping abilities. It shall be the policy to initiate snow plowing operations when winter snow events of 2" or more of accumulation occur. It shall be the policy of the City to schedule snow removal operations in the Central Business District after snow events of 6" or more occur and areas where the terrace (area between sidewalk and curb) are of insufficient area to accommodate snow accumulations after plowing operations are complete. The responsibility in determining the appropriate level of service for all winter storm events shall reside with the Public Works Superintendent or his/her designee. One or more of the following conditions may affect all or any part of the Level of Response:

- Lack of operable equipment
- Rate of snow accumulation
- Sleet, rain or other icing conditions
- Traffic Volume/Congestion
- Availability of personnel, materials or funding restraints

RESIDENTIAL STREETS: Streets with primarily residential housing will receive minimal salt/abrasive applications except at intersections and where the street grade exceeds 4%. Generally no salt/sand shall be applied on residential streets when storm accumulations of 2" or less occur.

PROCEDURE TO REQUEST SNOW/ICE CONTROL: City employees or elected officials shall contact the Public Works Superintendent or his/her designee and notify of any unsafe winter roadway conditions. The Public Works Superintendent shall determine the appropriate response to each request.

PRIORITY OF RESPONSE: Notwithstanding the Level of Service conditions, the City shall plow/treat roadways in the following priority:

1. Arterials
2. Snow Emergency Routes

3. City Parking lots (for public parking in declared snow emergencies)
3. Streets with Public Safety Facilities
4. Streets with Hospitals
5. Downtown Business District
6. Streets with Schools
7. All remaining streets

Snow plowing/salting route maps for the Central Business District and City street are available for review with the City Engineer.

USE OF MATERIALS:

ROAD SALT (sodium chloride): Generally, the primary Level of Service after snow events of greater than 2” shall be plowing. Salt is the primary de-icing material on roadways and will generally be applied during ice events and snow events up to 2” accumulation when traffic conditions warrant at the rate of 100-300 pounds per lane mile depending on temperature, type of precipitation, pavement condition/type, etc. Salt shall be primarily applied to Priority of Response Streets 1-6 listed above and intersections as needed. When temperatures decline to 10° F or below and icy conditions exist, a mixture of sand/salt shall be applied at intersections, inclines and curves. Generally higher rates of application shall be required under the following conditions:

1. Snowfall has higher moisture content or is accumulating rapidly.
2. Snow accumulation already exists on pavement.
3. There will be a 3 or more hour duration occurring before plowing or next salt application.
4. High traffic volume (streets in excess of 3000 ADT).

ABRASIVES: When conditions warrant a mix of sand and salt (50-100 pounds per cubic yard) shall be used on icy streets, inclines, curves or roads without curb & gutter.

OTHER DE-ICERS/PRE-WETTING APPLICATIONS

The City will continue to explore the use of other de-icing materials and pre-wetting materials(i.e., salt brine, calcium chloride, and magnesium chloride) on salter trucks. Wetting provides moisture to make brine. Applications of 8-10 gallons of liquid per cubic yard of salt are recommended if used.

**City of Portage
Finance/Administration Committee Meeting
Monday, February 10, 2014, 6:00 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Present: Rick Dodd, Chairperson; Jeff Garetson, Martin Havlovic, Doug Klapper, Rita Maass

Also Present: City Administrator Murphy, Fire Chief Simonson, Ald. Miller, Mayor Tierney, Craig Sauer from Daily Register & Jennifer Loveland

1. Roll call

Chairperson Dodd called the meeting to order at 6:00 pm.

2. Approval of minutes from January 13, 2014

Motion by Maass, second by Klapper to approve the minutes from the January 13, 2014 meeting. Motion carried unanimously on call of roll.

3. Discussion and Possible Recommendation on Claims

Motion by Maass, second by Klapper to approve claims in the amount of \$916,357.79. Motion carried unanimously on call of roll.

4. Discussion and Possible Recommendation on Proposed CDBG Housing Loan (#23)

The discussion on this agenda item was postponed to the end of the meeting, pending the arrival of Laurie Lindall from CWCAC.

5. Discussion and Possible Recommendation on Bids Received for Reconditioning Well #8.

Murphy explained that the DNR recommends that the pumps on each well be pulled once every 10 years for inspection and possible repair; Well #8 has never been pulled since its installation in 1996. The extent of the work that needs to be done won't be totally clear until the pumps are actually pulled. Bids include an alternate cost should the repairs to the pump be so extensive as to require a replacement.

Maass questioned a note from the contractor on the third bid that states an alternate cost for line item #12, wanting to ensure that this was not something that had been left out of the other two quotes. Murphy will research and answer this question prior to approval of the award by Common Council.

Motion by Dodd, second by Klapper to recommend awarding the Reconditioning of Well #8 to CTW Corporation for \$32,983. Motion carried unanimously on call of roll.

Mayor Tierney joined the meeting at 6:10 pm.

6. Review and possible recommendation on Proposed Special Assessment Policy for public alleys.

Murphy explained that the purpose of this resolution, which was recommended by the Municipal Services and Utilities Committee, was to recover costs of resurfacing and reconditioning public alley ways. The intent was to establish a sustainable funding source to continue alley improvements annually based prioritizing an inventory and evaluation of their condition. The resolution proposes that the construction costs of repairs be equally shared between the city and owners of properties that abut the alleys on a lineal foot basis. The assessments will not include engineering, design, or utility costs.

Municipal Services and Utilities Committee recommends the resolution, with an amendment that while property owners can petition to move the alley that abuts their property farther up on the priority list, alleys with lower ratings will always take higher priority. A petition can only move an alley's improvements up within groups of alleys that require about the same amount of work.

Motion by Maass, second by Klapper to recommend the proposed Resolution Establishing a Policy to Special Assessments for Certain Costs Associated with the Improvement of Public Alleys in the City of Portage, with the proposed amendment from Municipal Services and Utilities. Motion carried unanimously on call of roll.

7. Review and possible recommendation on Bids Received for Replacement of Engine #3.

Chief Simonson was present to answer any questions regarding the bids. Each bid involved approximately the same capacity and the same delivery time. The bid for the Rosenbauer was lower because the brand is relatively new and less known. Elkhorn Fire Department has purchased a Rosenbauer pumper, has been happy with its performance, and will be ordering a second. The engine will be maintained at Jefferson Fire & Safety dealer in Middleton, WI, which is expanding. Hoses and appliances will be removed from the old engine and used with the new one. A recommendation will be brought back as to the disposition of the old engine.

The cost of the engine will be covered by the towns per the Intergovernmental Agreement; the next scheduled replacement will be in 2044, with 51% of the cost funded by the city and 49% funded by the towns. Any funds remaining between the budget and actual cost for replacement of Engine #3 will be credited toward the 2044 engine replacement.

Motion by Klapper, second by Garetson to recommend awarding the bid for replacement of Engine #3 to Jefferson Fire & Safety for the Rosenbauer Pumper in the amount of \$464,789. Motion carried unanimously on call of roll.

8. Review and possible recommendation on Proposed Agreement from MadREP for consulting services.

MadREP is a successor to THRIVE; it is an economic and business development resource that provides consulting services, information, and resources to Economic Development centers in south central Wisconsin. The agreement allows access to these

resources for one year at a rate of \$80/hour, not to exceed \$15,000 annually. We are not obligated to spend \$15,000, and we would have access to all consultants at the same hourly rate.

Havlovic requested that the agreement be amended to show that certain expenses, meal and lodging rates, be subject to current state rates.

Motion by Havlovic, second by Klapper to recommend the proposed agreement from MadREP as presented, with the proposed change that meal and lodging rates be subject to the current state rate. Motion carried unanimously on call of roll.

9. Review and possible recommendation on Proposed State Debt Collection Agreement.

Murphy presented a proposal to replace Stark, the current collection agency used for delinquent, with a new service offered by the Department of Revenue.

The benefit of using the DOR for collections is that the fees they charge are in addition to the original citation amount, rather than the 19% of the actual fine amount. The DOR has access to more information and resources for collecting fines, such as tax intercept. The City can still issue warrants to help actively collect fines. The effectiveness of this change will be measured by collection rate, which is currently at about 30%.

Motion by Klapper, second by Maass to recommend the State Debt Collection Agreement as presented. The motion carried on a call of roll, 4-1, with Havlovic voting no.

10. Review and possible recommendation on Insurance Claim from Lee Vaughan.

The Vaughan claim states that damage was done to a vehicle after hitting a pothole on Albert Street. The insurance company recommended denial, as the city had no prior knowledge of the pothole.

Motion by Garetson, second by Klapper to recommend denial of the insurance claim from Lee Vaughan. The motion carried on call of roll, 4-1, with Havlovic voting no.

11. Review and possible recommendation on 2014 Project Fund.

Murphy presented current debt issuances and how the remaining balances will be used to fund 2014 projects. We are able to re-allocate the balance on each as long as we apply it to a project within the same category as it was originally intended, i.e. facilities or parks and recreation.

The only two projects for which funding have not been identified are the recycling carts and the Cable TV upgrades. The options for funding these projects are either utilizing short term borrowing or possibly using funds remaining from the grant for the construction of the Visitor's Center, depending on the bids are submitted for that project. The recycling carts are expected to be completed by spring of 2014, but the Cable TV upgrades can be delayed until the fall of 2014.

Ald. Miller asked Chairperson Dodd if he could address the committee at 7:08 pm. He asked for the support of the Finance Committee when he addressed Common Council in March regarding completion of the Goodyear Park improvements in 2015. He specifically referred to the skate park, the concessions, and the bathrooms. He presented results from a survey that was conducted at the Portage High School, regarding support for the skate park and potential usage. Miller stated the importance of building the right type of skate park that would benefit the most people. Chairperson Dodd stated that the City has committed \$30,000 toward the skate park, and that money is not going away, but he would like to see a more concrete plan before committing to a completion date for that project.

Murphy provided an update on the emergency shelters to be built at the fairgrounds for the benefit of those residents living in the First Ward. The specifications required for shelter structures resulted in much higher construction cost than was anticipated or budgeted. The City did receive an extension to 12/1/2014 for the use of the \$80,000 CDBG grant funds for the storm shelter. However, the proposed replacement of the Lawton Field facility and combining with the proposed shelter resulted in a preliminary cost of \$300,000; whereas the budget is \$200,000. Possible suggestions to reduce the cost of the structure are incorporating the emergency shelter into the Grandstand renovations, asking the state to see if the capacity (size) of the shelter can be reduced, or applying for a FEMA grant that if awarded, would fund 90% of the costs, but would not be awarded until 2015.

12. Review and possible recommendation on 2013 Budget Amendment(s)

Murphy explained that certain areas of the 2013 expenditure budget exceeded published allocations. Some of these were offset by additional revenue, such as insurance payments. The additional spending from Municipal Services was largely due to the cost of snow & ice control measures. The proposed resolution reallocates funding within the budget and appropriates an additional \$84,500 that results in a balanced budget, required by state law.

Motion by Havlovic, second by Klapper to recommend a resolution to amend the 2013 Budget, re-appropriating and using reserve funds as presented. Motion carried unanimously on call of roll.

Motion by Maass, second by Garetson to adjourn at 7:49 pm. Motion was withdrawn by Maass and Garetson to adjourn so that the committee could address item #4 on the agenda.

The options for CDBG Housing Loan #23 were reviewed. Motion by Maass, second by Garetson to recommend Grant Loan Option #2. The committee would like further explanation on what each of the specific upgrades cost before making a decision on which option is best suited. Motion was withdrawn by Maass and Garetson to recommend Grant Loan Option #2. Murphy will schedule a special meeting in two weeks, prior to Common Council, when Laurie Lindall can be present to answer questions regarding the presented upgrades.

13. Adjournment

Motion by Maass, second by Garetson to adjourn at 7:59 pm. Motion carried unanimously on call of roll.

Prepared by Jennifer Loveland, Administrative Assistant

Claims - Finance Meeting 2/10/14

Vendor Summary Report

2,569.89	5 Alarm
2,850.00	Accurate Appraisal, LLC
34,460.79	Alliant Energy
5,906.83	Blystone Towing & Radiator, Inc.
6,000.00	Columbia County Accounting
2,779.33	Dell Marketing LP
102,908.80	Department of Employee Trust Funds
27,066.25	General Engineering Company
10,130.82	Harris Computer Systems
2,680.20	Ingram Library Services
9,651.93	Kwik Trip Stores
5,466.00	Miller & Miller LLC
2,571.54	NAPA Auto Parts
2,675.17	Pomp's Tire Service Inc.
32,206.36	Portage Water Utility
4,346.89	Rennert's Fire Equipment
9,229.96	Sabel Mechanical LLC
55,385.01	South Central Library
16,248.30	Wisconsin Business Innovation

329,714.18

391,091.75

391,091.75

84%

Paid Invoice Listing 2/07/14 chk# 141572-141808

10,000.00	The Ball Room LLC
5,320.16	Communications Service
4,252.65	Kwik Trip Stores
4,726.80	Plunkett Raysich Architects
7,500.00	Portage Area Chamber of Commerce
51,489.26	Running Inc. - Taxi
2,000.00	Air Portage Inc.
1,650.00	Capital Newspapers
1,506.00	Don Rick Insurance
2,053.89	Minnesota Mutual Life Insurance
1,500.00	Portage Varisty Legion
1,000.00	Reserve Account - postage
1,530.74	Temple Display, Ltd.
1,184.65	Deaniel Dittberner - tax refund (overpayment)
1,291.82	Derek Gordon - tax refund (overpayment)
7,552.93	Edwin Steck - tax refund (overpayment)

104,558.90 Subtotal

120,741.96 120,741.96 Total
87%

Manual Checks Issued - Wires

102,334.60 Dept. of Employee Trust Funds
11,873.84 Great West Retirement Svc
71,793.40 Comm Bank of Portage Tax W/H
8,369.04 Comm Bank of Portage Tax W/H

194,370.88 Subtotal

194,370.88 194,370.88 Total
100%

Water Claims not paid 02/10/14

28,714.89 City Treasurer - Payroll
159,126.78 Sewer Utility

187,841.67

206,239.93 206,239.93
91%

Water Claims Paid but not Approved 01/31/14 ck14422 - 14425

2,922.01 Alliant Energy
890.00 Wisconsin Emergency Management

3,812.01

3,913.27 3,913.27
97%

\$ 916,357.79 Total Claims

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
1STAYD 1STAYD CORPORATION								
618964	01/14/14	01	METAL DEGREASER	1002053311340			02/14/14	108.44
							INVOICE TOTAL:	108.44
							VENDOR TOTAL:	108.44
5ALARM 5 ALARM								
136474-1	01/24/14	01	3 MSA ALTAIR GAS DETECTORS	1001552600860	00014004		02/14/14	1,937.42
							INVOICE TOTAL:	1,937.42
136856-1	01/17/14	01	HOSE - SHOP	1002053311350			02/14/14	269.70
							INVOICE TOTAL:	269.70
136895-1	01/13/14	01	PURIFICATION FILTERS	1001552220219			02/14/14	158.38
							INVOICE TOTAL:	158.38
137221-1	01/24/14	01	REGULATOR	1001552600860			02/14/14	204.39
							INVOICE TOTAL:	204.39
							VENDOR TOTAL:	2,569.89
ACCUAPR ACCURATE APPRAISAL, LLC								
JANUARY 2014	01/14/14	01	JANUARY 2014	1000251500214			02/14/14	2,850.00
							INVOICE TOTAL:	2,850.00
							VENDOR TOTAL:	2,850.00
ADAMCOL ADAMS-COLUMBIA ELECTRIC COOP								
17655250-0114	01/24/14	01	CURRIE ROAD	1002053631221			02/14/14	26.79
							INVOICE TOTAL:	26.79
							VENDOR TOTAL:	26.79
ADOLKIE ADOLF KIEFER & ASSOCIATES								
367569	01/09/14	01	HEAD IMMOBILIZER, TORSO	2113055300340			02/14/14	128.95
							INVOICE TOTAL:	128.95
							VENDOR TOTAL:	128.95

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AHERFIR J. F. AHREN CO.								
50587	01/14/14	01	SPRINKLER INSPECTION	2750056710219			02/14/14	325.00
							INVOICE TOTAL:	325.00
							VENDOR TOTAL:	325.00
AIRTEMP AIR TEMPERATURE SERVICES INC								
100161	01/15/14	01	NO HEAT - F.D.	1000251600232			02/14/14	374.00
							INVOICE TOTAL:	374.00
100162	01/15/14	01	FROZEN PIPES - P.D.	1000251600232			02/14/14	406.61
							INVOICE TOTAL:	406.61
100163	01/15/14	01	REPAIRS WWTP	6205553610294			02/14/14	182.00
							INVOICE TOTAL:	182.00
							VENDOR TOTAL:	962.61
ALERETOX ALERE TOXICOLOGY SERVICES INC								
1301303-IN	01/15/14	01	PROFESSIONAL FEES	1000251400219			02/14/14	25.00
							INVOICE TOTAL:	25.00
873158	12/31/13	01	TESTING	1000256000721			02/14/14	57.50
		02	TESTING	1001052110201				57.50
		03	TESTING	1003055400201				58.25
							INVOICE TOTAL:	173.25
							VENDOR TOTAL:	198.25
ALLAUTO ALL AUTO ACRES								
60689	01/16/14	01	DOOR MIORROR - #11	1001052120341			02/14/14	75.00
							INVOICE TOTAL:	75.00
							VENDOR TOTAL:	75.00
ALLIENE ALLIANT ENERGY								

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ALLIENE ALLIANT ENERGY								
118621U01232014	01/23/14	01	ALBERT STREET FLASHERS	1002053100515			02/14/14	22.17
							INVOICE TOTAL:	22.17
126721U01092014	01/09/14	01	NORTHPORT ROAD	6205553610221			02/14/14	231.24
							INVOICE TOTAL:	231.24
144605U01292014	01/29/14	01	W CONNANT ST PARKING	1002053100515			02/14/14	83.14
							INVOICE TOTAL:	83.14
149642U01232014	01/23/14	01	SILVER LAKE DR. SEWER PUMP	6205553610221			02/14/14	22.08
							INVOICE TOTAL:	22.08
157590U01232014	01/23/14	01	SLIFER STREET BEACON	1002053510221			02/14/14	123.51
							INVOICE TOTAL:	123.51
157656U01232014	01/23/14	01	E. COOK STREET SIG LITE	1002053311221			02/14/14	10.67
							INVOICE TOTAL:	10.67
171618U01092014	01/09/14	01	GUNDERSON DR. LIFT STATION	6205553610221			02/14/14	63.15
							INVOICE TOTAL:	63.15
181642U01282014	01/28/14	01	616 WASHINGTON STREET	1002053311221			02/14/14	26.27
							INVOICE TOTAL:	26.27
181711U01232014	01/23/14	01	W WISCONSIN STREET SIG LITE	1002053311221			02/14/14	10.67
							INVOICE TOTAL:	10.67
189594U01202014	01/20/14	01	1011 SILVER LAKE DR. AIRPORT	1002053510221			02/14/14	22.72
							INVOICE TOTAL:	22.72
198731U01232014	01/23/14	01	E STATE ROAD 33 LIFT STATION	6205553610221			02/14/14	51.83
							INVOICE TOTAL:	51.83
202568U01272014	01/24/14	01	1600 E WISCONSIN ST WWTP	6205553610221			02/14/14	7,300.01
							INVOICE TOTAL:	7,300.01

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ALLIENE ALLIANT ENERGY								
214656U01292014	01/29/14	01	141 W COOK STRET CHAMBER	1002053100515			02/14/14	287.80
							INVOICE TOTAL:	287.80
217680U01232014	01/23/14	01	W STATE ROAD 33 BLK	1002053100515			02/14/14	10.67
							INVOICE TOTAL:	10.67
227677U01232014	01/23/14	01	COLLIP STREET PARK	1003055400221			02/14/14	31.22
							INVOICE TOTAL:	31.22
256604U01092014	01/09/14	01	EASTRIDGE DRIVE LIGHT	1002053311221			02/14/14	52.70
							INVOICE TOTAL:	52.70
278728U01212014	01/21/14	01	511 HAMITL ST GULLY	1003055400221			02/14/14	23.18
							INVOICE TOTAL:	23.18
294568U01082014	01/08/14	01	115 W PLEASANT STREET 62%	1000251600221			02/14/14	3,660.90
		02	115 W PLEASANT STREET 38%	1001052110221				2,243.77
							INVOICE TOTAL:	5,904.67
295726U01282014	01/28/14	01	616 WASHINGTON ST - GARAGE	1002053311221			02/14/14	1,879.54
							INVOICE TOTAL:	1,879.54
297590U01312014	01/31/14	01	E WISCONSIN STREET 1ST WARD	1002053100515			02/14/14	8.65
							INVOICE TOTAL:	8.65
300638U01282014	01/28/14	01	430 SUPERIOR ST BLDG. 7	1003055400221			02/14/14	135.63
							INVOICE TOTAL:	135.63
306589U01202014	01/20/14	01	SILVER LAKE DR. LIFT PUMP	6205553610221			02/14/14	51.78
							INVOICE TOTAL:	51.78
307623U01082014	01/08/14	01	600 W EDGEWATER ST SEWER PUMP	6205553610221			02/14/14	40.94
							INVOICE TOTAL:	40.94
307672U01282014	01/28/14	01	505 FAIR BL POLE	1003055400221			02/14/14	8.57
							INVOICE TOTAL:	8.57

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ALLIENE ALLIANT ENERGY								
310604U01202014	01/20/14	01	1011 SILVER LAKE DR. MAIN BLD	1002053510221			02/14/14	290.70
							INVOICE TOTAL:	290.70
314588U01202014	01/20/14	01	SILVER LAKE DR. AIR LIGHT	1002053510221			02/14/14	220.22
							INVOICE TOTAL:	220.22
321613U01232014	01/23/14	01	S SILVER LAKE DR LIFT STATION	6205553610221			02/14/14	40.51
							INVOICE TOTAL:	40.51
325584U01212014	01/21/14	01	HOWARD STREET	1003055400221			02/14/14	44.20
							INVOICE TOTAL:	44.20
330600U01202014	01/20/14	01	LADAWN BL	1002053100515			02/14/14	8.83
							INVOICE TOTAL:	8.83
340634U01282014	01/28/14	01	740 TOWNSEND ST STAND	1003055400221			02/14/14	67.57
							INVOICE TOTAL:	67.57
350728U01232014	01/23/14	01	E WISCONSIN STREET SIG LITE	1002053311221			02/14/14	10.67
							INVOICE TOTAL:	10.67
351707U01282014	01/28/14	01	730 TOWNSEND ST VETS FIELD	1003055400221			02/14/14	44.60
							INVOICE TOTAL:	44.60
353570U01202014	01/20/14	01	806 SILVER LAKE DRIVE	1003055400221			02/14/14	439.36
							INVOICE TOTAL:	439.36
362726U01172014	01/17/14	01	W CARROLL STREET SEWER PUMP	6205553610221			02/14/14	243.87
							INVOICE TOTAL:	243.87
370654U01202014	01/20/14	01	1011 SILVER LAKE DR. AIR HANG	1002053510221			02/14/14	31.87
							INVOICE TOTAL:	31.87
381637U01202014	01/20/14	01	SILVER LAKE DR. AIR ST	1002053510221			02/14/14	80.08
							INVOICE TOTAL:	80.08

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ALLIENE ALLIANT ENERGY								
392708U01232014	01/23/14	01	W WISCONSIN ST SIG LITE	1002053311221			02/14/14	14.30
							INVOICE TOTAL:	14.30
398636U01232014	01/23/14	01	STATE ROAD 33 BRIDGE	1002053100515			02/14/14	10.67
							INVOICE TOTAL:	10.67
399600U01282014	01/28/14	01	COIT STREET BALL FIELD	1003055400221			02/14/14	25.70
							INVOICE TOTAL:	25.70
401599U01302014	01/30/14	01	STREET LIGHTS MEMO 366	1002053100515			02/14/14	7,309.01
							INVOICE TOTAL:	7,309.01
406696U01282014	01/28/14	01	811 THOMPSON ST SLOW PITCH	1003055400221			02/14/14	8.57
							INVOICE TOTAL:	8.57
417708U01312014	01/31/14	01	WISCONSIN STREET SIGNAL	1002053311221			02/14/14	25.52
							INVOICE TOTAL:	25.52
425599U01312014	01/31/14	01	E WISCONSIN STREET	1002053100515			02/14/14	29.18
							INVOICE TOTAL:	29.18
431622U01232014	01/23/14	01	W. SLIFER STREET WORDEN	1003055400221			02/14/14	9.73
							INVOICE TOTAL:	9.73
442724U01282014	01/28/14	01	502 SUPERIOR STREET YOUTH	1003055400221			02/14/14	387.83
							INVOICE TOTAL:	387.83
443634U01282014	01/28/14	01	720 GRIFFIN STREET	1003055400221			02/14/14	28.99
							INVOICE TOTAL:	28.99
463733U01242014	01/24/14	01	ARMSTRONG ST LIFT PUMP	6205553610221			02/14/14	29.71
							INVOICE TOTAL:	29.71
493624U01272014	01/27/14	01	W SLIFER STREET SIREN	1002053100515			02/14/14	1.31
							INVOICE TOTAL:	1.31

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ALLIENE ALLIANT ENERGY								
504083U01302014	01/30/14	01	WAUONA TRAIL SIREN	1002053100515			02/14/14	1.31
							INVOICE TOTAL:	1.31
534916U01232014	01/23/14	01	SLIFER STREET & HWY 51	1002053311221			02/14/14	63.75
							INVOICE TOTAL:	63.75
538367U01082014	01/08/14	01	W COOK STREET FLASHER	1002053100515			02/14/14	0.30
							INVOICE TOTAL:	0.30
547047U01312014	01/31/14	01	DEWITT STREET COOK STREET	1002053311221			02/14/14	76.36
							INVOICE TOTAL:	76.36
547707U01092014	01/09/14	01	NEW PINERY ROAD SIGN	1002053100515			02/14/14	3.62
							INVOICE TOTAL:	3.62
548141U01242014	01/24/14	01	INDUSTRIAL PARK RD B RIGHT	1002053100515			02/14/14	8.31
							INVOICE TOTAL:	8.31
559022U01062014	01/06/14	01	HAMILTON STREET PARK	1003055400221			02/14/14	19.22
							INVOICE TOTAL:	19.22
565448U01282014	01/28/14	01	420 SUPER STREET BIDWELL	1003055400221			02/14/14	10.72
							INVOICE TOTAL:	10.72
585062U01232014	01/23/14	01	COLLINS STREET STOP LIGHTS	1002053311221			02/14/14	45.74
							INVOICE TOTAL:	45.74
587647U01282014	01/27/14	01	310 FAIR BL MAINT.	1003055400221			02/14/14	612.75
							INVOICE TOTAL:	612.75
591868U01282014	01/28/14	01	340 SUPERIOR ST FAIRGROUND	1003055400221			02/14/14	17.14
							INVOICE TOTAL:	17.14
591869U01282014	01/28/14	01	410 SUPERIOR ST 3 PHASE	1003055400221			02/14/14	25.95
							INVOICE TOTAL:	25.95

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ALLIENE ALLIANT ENERGY								
593184U01282014	01/28/14	01	S US HIGHWAY 51 LEVEE LI	1002053100515			02/14/14	45.52
							INVOICE TOTAL:	45.52
594748U01082014	01/08/14	01	W WISCONSIN STREET SIGNAL	1002053311221			02/14/14	55.99
							INVOICE TOTAL:	55.99
602322U01092014	01/09/14	01	COUNTY ROAD CX SIGNAL	1002053311221			02/14/14	31.52
							INVOICE TOTAL:	31.52
615289U01282014	01/28/14	01	509 FAIR BL CATTLE B	1003055400221			02/14/14	8.57
							INVOICE TOTAL:	8.57
615290U01282014	01/28/14	01	508 SUPERIOR ST SHEEP B	1003055400221			02/14/14	8.57
							INVOICE TOTAL:	8.57
629092U01212014	01/21/14	01	E HOWARD STREET PUMP	1002053311221			02/14/14	37.86
							INVOICE TOTAL:	37.86
636564U01242014	01/24/14	01	1600 E WISCONSIN ST WSTWTR	6205553610221			02/14/14	4,920.06
							INVOICE TOTAL:	4,920.06
641720U01102014	01/10/14	01	MEADOWLARK LANE SIREN	1002053100515			02/14/14	10.08
							INVOICE TOTAL:	10.08
643932U01282014	01/28/14	01	310 FAIR BL	1003055400221			02/14/14	144.90
							INVOICE TOTAL:	144.90
644294U01232014	01/23/14	01	SILVER LAKE DRIVE RESTROOM	1003055400221			02/14/14	24.88
							INVOICE TOTAL:	24.88
691737U01212014	01/21/14	01	JEFFERSON STREET LIFT STAITON	6205553610221			02/14/14	8.83
							INVOICE TOTAL:	8.83
699246U01292014	01/29/14	01	E COOK STREET LIGHTS	1002053100515			02/14/14	238.05
							INVOICE TOTAL:	238.05

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ALLIENE ALLIANT ENERGY								
699499U01312014	01/31/14	01	W EDGEWATER STREET CANAL LTS	1002053100515			02/14/14	52.35
							INVOICE TOTAL:	52.35
699650U01292014	01/29/14	01	ADAMS STREET CANAL LIGHT	1002053100515			02/14/14	23.80
							INVOICE TOTAL:	23.80
700825U01282014	01/28/14	01	E WISCONSIN ST INTERSECTION	1002053100515			02/14/14	22.72
							INVOICE TOTAL:	22.72
707059U01082014	01/08/14	01	W EDGEWATER STREET PARK	1003055400221			02/14/14	14.88
							INVOICE TOTAL:	14.88
707063U01312014	01/31/14	01	E WISCONSIN ST RVSD PARK	1003055400221			02/14/14	8.31
							INVOICE TOTAL:	8.31
708032U01172014	01/17/14	01	PEC	2750056710221			02/14/14	2,071.21
							INVOICE TOTAL:	2,071.21
711067U01082014	01/08/14	01	W STATE ROAD 33 BRIDGE LIGHT	1002053100515			02/14/14	31.64
							INVOICE TOTAL:	31.64
719018U01202014	01/20/14	01	DEWITT STREET SPLASH PAD	1003055400221			02/14/14	10.07
							INVOICE TOTAL:	10.07
							VENDOR TOTAL:	34,460.79
AMAZON AMAZON								
6045787810196820-01	01/10/14	01	BOOKS	2300055110850			02/14/14	573.49
		02	AUDIO	2300055110851				83.43
		03	VIDEO	2300055110852				478.70
							INVOICE TOTAL:	1,135.62
							VENDOR TOTAL:	1,135.62
AMERFAS AMERICAN FASTENER								

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AMERFAS AMERICAN FASTENER								
9328	01/29/14	01	HARDWARE - SHOP STOCK	1002053311340			02/14/14	46.49
							INVOICE TOTAL:	46.49
							VENDOR TOTAL:	46.49
AMERREDC AMERICAN RED CROSS								
10273287	01/15/14	01	LIFEGUARD TRAINING	1003055200290			02/14/14	216.00
							INVOICE TOTAL:	216.00
							VENDOR TOTAL:	216.00
AQUACHE AQUACHEM OF AMERICA INC.								
646AQ	01/06/14	01	CHEMICALS	6205553610360	00014002		02/14/14	2,484.00
							INVOICE TOTAL:	2,484.00
							VENDOR TOTAL:	2,484.00
ARAMUNI AUS LA CROSSE MC LOCKBOX								
632-7196474	01/07/14	01	UNIFORMS	6205553610293			02/14/14	30.37
							INVOICE TOTAL:	30.37
632-7196475	01/07/14	01	UNIFORMS	1003055400293			02/14/14	20.57
							INVOICE TOTAL:	20.57
632-7196476	01/07/14	01	TOWELS	1003055400340			02/14/14	8.31
							INVOICE TOTAL:	8.31
632-7196477	01/07/14	01	UNIFORMS	1002053311293			02/14/14	75.64
		02	TOWELS	1002053311340				40.86
							INVOICE TOTAL:	116.50
632-7196483	01/07/14	01	UNIFORMS	1002053311293			02/14/14	9.07
		02	TOWELS	1000251600340				81.67
							INVOICE TOTAL:	90.74

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ARAMUNI AUS LA CROSSE MC LOCKBOX								
632-7196484	01/07/14	01	TOWELS	1001552210350			02/14/14	30.11
							INVOICE TOTAL:	30.11
632-7201756	01/14/14	01	UNIFORMS	6205553610293			02/14/14	30.37
							INVOICE TOTAL:	30.37
632-7201757	01/14/14	01	UNIFORMS	1003055400293			02/14/14	20.57
							INVOICE TOTAL:	20.57
632-7201758	01/14/14	01	TOWELS	1003055400340			02/14/14	8.31
							INVOICE TOTAL:	8.31
632-7201759	01/14/14	01	UNIFORMS	1002053311293			02/14/14	75.64
		02	TOWELS	1002053311340				40.86
							INVOICE TOTAL:	116.50
632-7201765	01/14/14	01	UNIFORMS	1002053311293			02/14/14	9.07
		02	TOWELS	1000251600340				81.67
							INVOICE TOTAL:	90.74
632-7201766	01/14/14	01	TOWELS	1001552210350			02/14/14	30.11
							INVOICE TOTAL:	30.11
632-7207101	01/21/14	01	UNIFORMS	6205553610293			02/14/14	30.37
							INVOICE TOTAL:	30.37
632-7207102	01/21/14	01	UNIFORMS	1003055400293			02/14/14	20.57
							INVOICE TOTAL:	20.57
632-7207103	01/21/14	01	TOWELS	1003055400340			02/14/14	8.31
							INVOICE TOTAL:	8.31
632-7207104	01/21/14	01	UNIFORMS	1002053311293			02/14/14	75.64
		02	TOWELS	1002053311340				40.86
							INVOICE TOTAL:	116.50

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ARAMUNI AUS LA CROSSE MC LOCKBOX								
632-7207110	01/21/14	01	UNIFORMS	1002053311293			02/14/14	9.07
		02	TOWELS	1000251600340				81.67
								INVOICE TOTAL: 90.74
632-7207111	01/21/14	01	TOWELS	1001552210350			02/14/14	30.11
								INVOICE TOTAL: 30.11
632-7212375	01/28/14	01	UNIFORMS	6205553610293			02/14/14	54.25
								INVOICE TOTAL: 54.25
632-7212376	01/28/14	01	UNIFORMS	1003055400293			02/14/14	20.57
								INVOICE TOTAL: 20.57
632-7212377	01/28/14	01	TOWELS	1003055400340			02/14/14	8.31
								INVOICE TOTAL: 8.31
632-7212378	01/28/14	01	UNIFORMS	1002053311293			02/14/14	75.64
		02	TOWELS	1002053311340				40.86
								INVOICE TOTAL: 116.50
632-7212384	01/28/14	01	UNIFORMS	1002053311293			02/14/14	9.07
		02	TOWELS	1000251600340				81.67
								INVOICE TOTAL: 90.74
632-7212385	01/28/14	01	TOWELS	1001552210350			02/14/14	30.11
								INVOICE TOTAL: 30.11
632-7217692	02/04/14	01	UNIFORMS	6205553610293			02/04/14	30.91
								INVOICE TOTAL: 30.91
632-7217695	02/04/14	01	UNIFORMS	1002053311293			02/14/14	75.64
		02	TOWELS	1002053311340				40.86
								INVOICE TOTAL: 116.50
632-7217701	02/04/14	01	UNIFORMS	1002053311293			02/14/14	9.07

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ARAMUNI AUS LA CROSSE MC LOCKBOX								
632-7217701	02/04/14	02	TOWELS	1000251600340			02/14/14	81.67
							INVOICE TOTAL:	90.74
632-7217702	02/04/14	01	TOWELS	1001552210350			02/14/14	30.11
							INVOICE TOTAL:	30.11
							VENDOR TOTAL:	1,478.54
ASPEN ASPEN FAMILY COUNSELING								
12202013	12/20/13	01	LEAI TESTING - REUTH	1001052110294			02/14/14	285.00
							INVOICE TOTAL:	285.00
							VENDOR TOTAL:	285.00
BADTRUCE BADGER TRUCK CENTER OF MADISON								
63853M	01/14/14	01	DRYER - AI - #8	1002053311341			02/14/14	510.15
							INVOICE TOTAL:	510.15
							VENDOR TOTAL:	510.15
BAKEENT BAKER & TAYLOR								
2029011847	01/24/14	01	LIBRARY	2300055110850			02/14/14	1,004.87
							INVOICE TOTAL:	1,004.87
5012930246	01/03/14	01	LIBRARY	2300055110850			02/14/14	179.00
							INVOICE TOTAL:	179.00
							VENDOR TOTAL:	1,183.87
BERNTSEN BERNTSEN INTERNATIONAL, INC.								
155481	01/09/14	01	SCHONSTEDT LOCATOR	1002053311340			02/14/14	719.64
							INVOICE TOTAL:	719.64
							VENDOR TOTAL:	719.64
BLYSTOW BLYSTONE TOWING & RADIATOR, IN								

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BLYSTOW BLYSTONE TOWING & RADIATOR, IN								
175496	01/03/14	01	WASHER FLUID	1001052120341			02/14/14	105.03
							INVOICE TOTAL:	105.03
175833	12/31/13	01	TIRES - T-1, S-2	1001552220341			02/14/14	1,755.59
		02	TIRES - S-2 , T-4	1001552220341		FIRE TOWN		3,208.21
							INVOICE TOTAL:	4,963.80
176290	01/28/14	01	TOWING	1001052120240			02/14/14	65.00
							INVOICE TOTAL:	65.00
176460	02/04/14	01	BALANCE TIRES & LABOR	1001552220341		FIRE TOWN	02/14/14	378.77
		02	BALANCE TIRES & LABOR	1001552220341				394.23
							INVOICE TOTAL:	773.00
							VENDOR TOTAL:	5,906.83
BONDTRU BOND TRUST SERVICES CORP								
10329	01/14/14	01	INTEREST PAYMENT FILING FEE	3000058000590			02/14/14	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
BRUCMUN BRUCE MUNICIPAL EQUIPMENT, INC								
3373	01/22/14	01	BALL VALVE CREDIT - #44	6205553610240			02/14/14	-134.17
							INVOICE TOTAL:	-134.17
5140439	01/07/14	01	BALL VALVE - WARRANTY #44	6205553610240			02/14/14	149.09
							INVOICE TOTAL:	149.09
5140537	01/20/14	01	FLEXIBLE HOSE GUIDE - #44	6205553610240			02/14/14	61.45
							INVOICE TOTAL:	61.45
							VENDOR TOTAL:	76.37
C&DSEAM C & D SEAMLESS GUTTERS INC.								

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C&DSEAM C & D SEAMLESS GUTTERS INC.								
41628	01/15/14	01	DOWNSPOUTS	2300055110243			02/14/14	25.00
							INVOICE TOTAL:	25.00
							VENDOR TOTAL:	25.00
CAPIBAT CAPITOL CITY BATTERY, INC.								
200097145	11/13/13	01	MT-34 - #6	1001052120341			02/14/14	82.95
							INVOICE TOTAL:	82.95
200097244	11/19/13	01	SC34DA - #6	1001052120341			02/14/14	96.00
							INVOICE TOTAL:	96.00
200098340	01/22/14	01	BATTERIES	1003055400341			02/14/14	219.90
							INVOICE TOTAL:	219.90
							VENDOR TOTAL:	398.85
CAPNEWS CAPITAL NEWSPAPERS								
1109239	01/16/14	01	PUBLIC HEARING	1000256000732			02/14/14	14.51
							INVOICE TOTAL:	14.51
1110580	01/16/14	01	PUBLIC HEARING	1000251400292			02/14/14	25.53
							INVOICE TOTAL:	25.53
1110586	01/16/14	01	PUBLIC HEARING	1000251400292			02/14/14	26.09
							INVOICE TOTAL:	26.09
1110868	01/23/14	01	COUNCIL PROCEEDINGS	1000251400292			02/14/14	296.60
							INVOICE TOTAL:	296.60
1111375	01/23/14	01	PUBLIC HEARING	1002056910292			02/14/14	28.98
							INVOICE TOTAL:	28.98
							VENDOR TOTAL:	391.71
CARDMEM CARDMEMBER SERVICE								

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CARDMEM CARDMEMBER SERVICE								
4798510042472014-01	01/29/14	01	CHANGE DOMAIN NAME	1000251400211			02/14/14	39.95
		02	CHANGE DOMAIN NAME	1000251400211				29.95
		03	HOTEL ROOM - MOE	1000251400290				101.71
							INVOICE TOTAL:	171.61
4798510043152129-01	01/29/14	01	SAFETY VESTS	1001052120340			02/14/14	169.53
		02	WCPA CONFERENCE	1001052110290				135.00
		03	MISC. PARTS	1001052120341				75.00
		04	SHIRTS	1001052140340				375.00
		05	AMAZON ORDER	1001052110320				26.67
							INVOICE TOTAL:	781.20
4798510049623065-01	01/29/14	01	STAMPS - MOBILE HOME TAX INFO	1000251400291			02/14/14	46.00
		02	STAMPS - MOBILE HOME TAX INFO	1000251400291				46.00
		03	STAMPS - MOBILE HOME TAX INFO	1000251400291				1.38
		04	CPA DUES	1000251500216				107.00
							INVOICE TOTAL:	200.38
							VENDOR TOTAL:	1,153.19
CARTDIR CARTRIDGES DIRECT								
9604	01/31/14	01	INK CARTRIDGES	1001052110310			02/14/14	271.98
							INVOICE TOTAL:	271.98
							VENDOR TOTAL:	271.98
CCPOLICE COLUMBIA COUNTY POLICE ASSOC								
2014 DUES	01/16/14	01	ASSOCIATION DUES	1001052110216			02/14/14	25.00
							INVOICE TOTAL:	25.00
							VENDOR TOTAL:	25.00
CCSHER COLUMBIA COUNTY SHERIFF'S DEPT								
122013PORT	01/14/14	01	WARRANTS	1001052120790			02/14/14	125.00
							INVOICE TOTAL:	125.00
							VENDOR TOTAL:	125.00

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CDWGOV CDW GOVERNMENT INC.								
JF91422	01/15/14	01	SONICWALL	1000251400870			02/14/14	72.62
							INVOICE TOTAL:	72.62
							VENDOR TOTAL:	72.62
CENTLINK CENTURY LINK								
1286762669	12/31/13	01	CLERK	1000251400220			02/14/14	3.21
		02	ADMIN	1000251410220				3.21
		03	POLICE	1001052140220				13.92
		04	PARK & REC	1003055200220				1.04
		05	GARAGE	1002053100220				0.07
		06	WWTP	6205553610220				7.93
		07	FIRE	1001552210220				1.99
							INVOICE TOTAL:	31.37
1286762747	12/31/13	01	TELEPHONE	2300055110220			02/14/14	3.80
							INVOICE TOTAL:	3.80
							VENDOR TOTAL:	35.17
CENTSPR CENTURY SPRINGS BOTTLING CO								
1459907	01/15/14	01	DISTILLED WATER	6205553610360			02/14/14	283.80
							INVOICE TOTAL:	283.80
							VENDOR TOTAL:	283.80
CHARCOM CHARTER COMMUNICATIONS								
8245117450020474-114	01/26/14	01	CABLE - FIRE	1001552210220			02/14/14	10.59
		02	CABLE - P.D.	1001052140220				3.99
		03	CABLE - WELSH	1003555190294				38.39
		04	CABLE - CITY	1000251400220				57.52
							INVOICE TOTAL:	110.49
8245117450020623-114	01/23/14	01	CABLE	1003055200320			02/14/14	49.99
							INVOICE TOTAL:	49.99
							VENDOR TOTAL:	160.48

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CINTAS CINTAS CORPORATION #446								
446502954	12/20/13	01	SERVICE	2300055110294			02/14/14	134.06
							INVOICE TOTAL:	134.06
446509005	01/07/14	01	SERVICE	2300055110294			02/14/14	16.17
		02	SUPPLIES	2300055110390				71.14
							INVOICE TOTAL:	87.31
446511552	01/14/14	01	SERVICE	2300055110294			02/14/14	16.17
		02	SUPPLIES	2300055110390				71.14
							INVOICE TOTAL:	87.31
446514092	01/21/14	01	SERVICE	2300055110294			02/14/14	16.17
		02	SUPPLIES	2300055110390				71.14
							INVOICE TOTAL:	87.31
446516689	01/28/14	01	SUPPLIES	2300055110294			02/14/14	16.17
		02	SUPPLIES	2300055110390				71.14
							INVOICE TOTAL:	87.31
446519319	02/04/14	01	SERVICE	2300055110294			02/14/14	16.17
		02	SUPPLIES	2300055110390				105.64
							INVOICE TOTAL:	121.81
							VENDOR TOTAL:	605.11
CLAILAW CLAITOR'S LAW BOOKS								
1454919	01/16/14	01	BOOKS	2300055110850			02/14/14	32.28
							INVOICE TOTAL:	32.28
							VENDOR TOTAL:	32.28
COLUCOU COLUMBIA COUNTY ACCOUNTING								
2014 CONTRACT	01/14/14	01	2014 RECYCLING CONTRACT	1002053635226			02/14/14	6,000.00
							INVOICE TOTAL:	6,000.00
							VENDOR TOTAL:	6,000.00

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COMMSVC COMMUNITY SERVICE ASSOC. S.C.								
2014 EAP	02/04/14	01	EAP	1000251400140			02/14/14	38.50
		02	EAP	1001052110140				143.00
		03	EAP	1001552210140				170.50
		04	EAP	1002053311140				77.00
		05	EAP	1003055200140				27.50
		06	EAP	2300055110140				22.00
		07	EAP	1000013000025				33.00
		08	EAP	6205553610140				22.00
							INVOICE TOTAL:	533.50
							VENDOR TOTAL:	533.50
COMPLI COMPUTER CLINIC OF WISCONSIN								
1226	01/23/14	01	MAINTENANCE - APPARATUS TV	1001552210210			02/14/14	113.99
							INVOICE TOTAL:	113.99
							VENDOR TOTAL:	113.99
COUNPLU COUNTRY PLUMBER, INC								
108109	01/08/14	01	JETTING/PUMPING	2300055110243			02/14/14	590.00
							INVOICE TOTAL:	590.00
109673	01/13/14	01	JETTING - FROZEN LINE PEC	2750056710294			02/14/14	225.00
							INVOICE TOTAL:	225.00
111288	01/27/14	01	JETTING/PUMPING	2300055110243			02/14/14	420.00
							INVOICE TOTAL:	420.00
673541	01/31/14	01	RIVERSIDE PARK	1003055200219			02/14/14	75.00
							INVOICE TOTAL:	75.00
673542	01/31/14	01	THE GULLY	1003055200219			02/14/14	62.90
							INVOICE TOTAL:	62.90
95324	01/21/14	01	TRUCK RENTAL/LABOR	6205553610353			02/14/14	255.00
							INVOICE TOTAL:	255.00
							VENDOR TOTAL:	1,627.90

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CRAWOIL CRAWFORD OIL CO., INC.								
20971	01/22/14	01	OIL	1001552220341		FIRE TOWN	02/14/14	508.72
		02	OIL	1001552220341				529.48
						INVOICE TOTAL:		1,038.20
21006	01/22/14	01	OIL - STREETS STOCK	1002053311342			02/14/14	690.25
						INVOICE TOTAL:		690.25
						VENDOR TOTAL:		1,728.45
CTLABOR CT LABORATORIES, LLC								
102537	01/23/14	01	TESTING	6205553610219			02/14/14	220.00
						INVOICE TOTAL:		220.00
						VENDOR TOTAL:		220.00
DAVISTAN DAVIS & STANTON								
27184	01/28/14	01	COMMENDATION BARS	1001052140340			02/14/14	30.00
						INVOICE TOTAL:		30.00
						VENDOR TOTAL:		30.00
DELLMAR DELL MARKETING LP								
XJ9NKX1M1	01/20/14	01	SOUND BAR	1000251400870	00014015		02/14/14	23.79
						INVOICE TOTAL:		23.79
XJ9PR9WF6	01/23/14	01	OPTIPLEX COMPUTER - JENNIFER	1000251400870	00014015		02/14/14	1,528.14
						INVOICE TOTAL:		1,528.14
XJ9PRCX47	01/23/14	01	OPTIPLEX COMPUTER - INSP.	1001552210870	00014012		02/14/14	1,227.40
						INVOICE TOTAL:		1,227.40
						VENDOR TOTAL:		2,779.33
DEMCO DEMCO, INC.								
5194518	01/28/14	01	SUPPLIES	2300055110310			02/14/14	427.46
						INVOICE TOTAL:		427.46

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DEMCO	DEMCO, INC.							
5196649	01/29/14	01	SUPPLIES	2300055110310			02/14/14	73.48
							INVOICE TOTAL:	73.48
							VENDOR TOTAL:	500.94
DEPTEMP DEPT. OF EMPLOYEE TRUST FUNDS								
WS2GPC000474564	02/06/14	01	HEALTH INSURANCE	1000021000911			02/14/14	68,351.72
		02	HEALTH INSURANCE	1000021000929				9,613.82
		03	HEALTH INSURANCE	2110021000911				107.85
		04	HEALTH INSURANCE	2110021000929				19.86
		05	HEALTH INSURANCE	2300021000911				4,027.32
		06	HEALTH INSURANCE	2300021000929				935.18
		07	HEALTH INSURANCE	6100021000911				5,320.76
		08	HEALTH INSURANCE	6100021000929				725.56
		09	HEALTH INSURANCE	6200021000911				5,286.80
		10	HEALTH INSURANCE	6200021000929				720.93
		11	HEALTH INSURANCE - BANKS	1001052110136				427.80
		12	HEALTH INSURANCE - MAASS	1002053311136				1,525.50
		13	HEALTH INSURANCE - MOORE	1001052120136				1,160.60
		14	HEALTH INSURANCE - PETERSEN	1001052120136				1,525.50
		15	HEALTH INSURANCE - PLASTER	1000251410136				1,525.50
		16	HEALTH INSURANCE - NEWELL	1001052140136				427.80
		17	HEALTH INSURANCE - RAIMER	1003055200136				612.80
		18	HEALTH INSURANCE - RUETH	1000021000911				539.26
		19	HEALTH INSURANCE	1000021000929				54.24
							INVOICE TOTAL:	102,908.80
							VENDOR TOTAL:	102,908.80
DIESELIN DIESEL FORWARD								
00552788	01/13/14	01	FILTERS - T-4 & T-5	1001552220341		FIRE TOWN	02/14/14	48.63
							INVOICE TOTAL:	48.63
							VENDOR TOTAL:	48.63
EHLERS EHLERS								

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EHLERS EHLERS								
2014 PUB. FIN. SEM.	02/04/14	01	PUBLIC FINANCE - MOE	1000251400290			02/14/14	200.00
		02	PUBLIC FINANCE - MURPHY	1000251410290				200.00
							INVOICE TOTAL:	400.00
							VENDOR TOTAL:	400.00
ELECTRO ELECTROLINE, INC.								
0070430-IN	01/10/14	01	UPS UPGRADE	1000251400870	00014011		02/14/14	1,278.44
							INVOICE TOTAL:	1,278.44
							VENDOR TOTAL:	1,278.44
EMERSER EMERGENCY SERVICES MARKETING								
7479	01/10/14	01	FIRE DEPT AGREEMENT	1001552210880			02/14/14	650.00
							INVOICE TOTAL:	650.00
							VENDOR TOTAL:	650.00
ENVITES ENVIRONMENTAL CONSULTING								
1353	01/13/14	01	ACUTE TEST BATTERY - WET	6205553610219			02/14/14	600.00
							INVOICE TOTAL:	600.00
							VENDOR TOTAL:	600.00
FABCOEQU FABCO EQUIPMENT INC								
C 250981	01/16/14	01	SEAL RING, PLUG - #11	1002053311341			02/14/14	78.19
							INVOICE TOTAL:	78.19
							VENDOR TOTAL:	78.19
FLYME FLY-ME FLAG								
4058	02/04/14	01	CITY GRAVE SITE FLAGS	1003055400340			02/14/14	889.00
							INVOICE TOTAL:	889.00
							VENDOR TOTAL:	889.00

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FORSBON BONNIE FORSETH								
CITATION #R517514	02/04/14	01	OVERPAYMENT - REIMBURSEMENT	1004545110000			02/14/14	33.20
							INVOICE TOTAL:	33.20
							VENDOR TOTAL:	33.20
FRONTON FRONTIER ONLINE								
26200281241213745-1	01/25/14	01	POLICE	1001052140220			02/14/14	7.20
							INVOICE TOTAL:	7.20
26200281261213745-1	01/25/14	01	POLICE	1001052140220			02/14/14	12.00
							INVOICE TOTAL:	12.00
26200281271213745-1	01/25/14	01	POLICE	1001052140220			02/14/14	12.00
							INVOICE TOTAL:	12.00
26200281281213745-1	01/25/14	01	POLICE	1001052140220			02/14/14	12.00
							INVOICE TOTAL:	12.00
26200281300729775-1	01/25/14	01	TRAFFIC CONTROL ACCNT	1001052140220			02/14/14	3.20
							INVOICE TOTAL:	3.20
26200281511202875-1	01/25/14	01	POLICE	1001052140220			02/14/14	12.00
							INVOICE TOTAL:	12.00
262002851251213745-1	01/25/14	01	POLICE	1001052140220			02/14/14	12.00
							INVOICE TOTAL:	12.00
26215905470813075-1	01/25/14	01	SEWER	6205553610220			02/14/14	9.35
		02	FIRE	1001552210220				97.42
		03	POLICE	1001052140220				67.82
		04	FIRE	1001552210220				45.22
		05	DPW	1002053100220				135.65
		06	COURT	1000351200200				113.04
		07	CLERK - DSL	1000251400220				90.43

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FRONTON FRONTIER ONLINE								
26215905470813075-1	01/25/14	08	PARKS	1003055200220			02/14/14	62.75
		09	SEWER - DSL	6205553610220				211.99
		10	PARKS - LAWTON FIELD	1003055200220				30.26
		11	LIBRARY - DSL	2300055110220				184.80
		12	PARKS - PAUQUETTE	1003055200220				30.56
		13	PARKS - SILVER LAKE	1003055200220				30.26
		14	PARKS - OFFICE	1003055200220				30.26
		15	GARAGE	1002053311220				31.52
							INVOICE TOTAL:	1,171.33
60800519310123125-1	01/01/14	01	PUBLIC WORKS	1002053311220			02/14/14	60.99
							INVOICE TOTAL:	60.99
60874212881025125-1	01/01/14	01	PEC	2750056710220			02/14/14	47.13
							INVOICE TOTAL:	47.13
60874220040809075-1	01/25/14	01	POOL	2113055200220			02/14/14	31.38
							INVOICE TOTAL:	31.38
60874221710101655-1	01/25/14	01	POLICE	1001052140220			02/14/14	661.40
							INVOICE TOTAL:	661.40
60874225950203755-1	01/20/14	01	CITY	1002053100220			02/14/14	45.12
							INVOICE TOTAL:	45.12
							VENDOR TOTAL:	2,087.75
GALLS GALLS, AN ARAMARK COMPANY								
001447715	01/07/14	01	LX SERIES INCLUDES 2 CARRIE	1001052120860			02/14/14	680.00
							INVOICE TOTAL:	680.00
001490674	01/17/14	01	2 FLASHLIGHTS	1001052120860			02/14/14	246.43
							INVOICE TOTAL:	246.43
001495255	01/20/14	01	MOUTH PIECES	1001052120340			02/14/14	74.00
							INVOICE TOTAL:	74.00

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GALLS GALLS, AN ARAMARK COMPANY								
001495950	01/20/14	01	HAND CLEANER	1001052120340			02/14/14	51.17
							INVOICE TOTAL:	51.17
001502649	01/21/14	01	HANDCUFFS	1001052120340			02/14/14	29.60
							INVOICE TOTAL:	29.60
							VENDOR TOTAL:	1,081.20
GEARWASH GEAR WASH LLC								
9570	01/27/14	01	REPAIR TURN OUT GEAR	1001552220390			02/14/14	238.34
							INVOICE TOTAL:	238.34
							VENDOR TOTAL:	238.34
GENENG GENERAL ENGINEERING COMPANY								
1402-00005	01/29/14	01	WELCOME CENTER DESIGN	4100051600821		12-02C10	02/14/14	24,043.75
							INVOICE TOTAL:	24,043.75
1402-00054	01/20/14	01	GEN DESIGN ST&STORM SEWER	4100057000820		12-20C03	02/14/14	250.00
		02	SANITARY SEWER	6205653615820		13-620S01		250.00
		03	WATER	1000013000025		13-610W01		250.00
							INVOICE TOTAL:	750.00
1402-00055	01/20/14	01	HAMILTON ST LIFT STATION	6205653615820		13-620S02	02/14/14	287.50
							INVOICE TOTAL:	287.50
1402-00062	01/20/14	01	ENG. SERVICES	1002053100213			02/14/14	765.00
							INVOICE TOTAL:	765.00
1402-00063	01/20/14	01	GIS SERVICES	1002053100219			02/14/14	1,000.00
							INVOICE TOTAL:	1,000.00
I11-271-JAN	01/10/14	01	PERMITS	1002052400228			02/14/14	220.00
							INVOICE TOTAL:	220.00
							VENDOR TOTAL:	27,066.25

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GLENSLAW GLEN'S LAWN CARE, INC.								
JANUARY 23 - 2014	01/23/14	01	CLEARING OF SIDEWALKS - SNOW	1001052140294			02/14/14	2,450.40
							INVOICE TOTAL:	2,450.40
							VENDOR TOTAL:	2,450.40
H&MCON H & M CONTRACTING								
2907	01/19/14	01	INSTALL 3PHASE OUTLETS-MATC	2750056710294			02/14/14	306.58
							INVOICE TOTAL:	306.58
2908	01/19/14	01	DOWNTOWN LIGHTS, CANAL, WI ST.	1002053311294			02/14/14	430.00
							INVOICE TOTAL:	430.00
2909	01/19/14	01	START UP & TEST GENERATOR-CITY	1000251600243			02/14/14	225.00
							INVOICE TOTAL:	225.00
							VENDOR TOTAL:	961.58
HARRIS HARRIS COMPUTER SYSTEMS								
CT001918	09/30/13	01	PHONE SOFTWARE TRAINING	1000251400880			02/14/14	525.00
							INVOICE TOTAL:	525.00
MN00002319	12/20/13	01	MSI ANNUAL MAINT.	1000251400211			02/14/14	9,605.82
							INVOICE TOTAL:	9,605.82
							VENDOR TOTAL:	10,130.82
HESTARK THE H.E. STARK AGENCY INC								
01/06/14-7176CRT	01/06/14	01	MUNICIPAL COURT	1004545110000			02/14/14	16.15
							INVOICE TOTAL:	16.15
01/06/14-7176CRTRIP	01/06/14	01	MUNICIPAL COURT	1004545110000			02/14/14	104.88
							INVOICE TOTAL:	104.88
01/13/14-7176CRT	01/13/14	01	MUNICIPAL COURT	1004545110000			02/14/14	5.70
							INVOICE TOTAL:	5.70

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HESTARK THE H.E. STARK AGENCY INC								
01/13/14-7176CRTRIP	01/13/14	01	MUNICIPAL COURT	1004545110000			02/14/14	130.22
							INVOICE TOTAL:	130.22
01/20/14-7176CRT	01/20/14	01	MUNICIPAL COURT	1004545110000			02/14/14	13.30
							INVOICE TOTAL:	13.30
01/20/14-7176CRTRIP	01/20/14	01	MUNICIPAL COURT	1004545110000			02/14/14	97.89
							INVOICE TOTAL:	97.89
01/27/14-7176CRT	01/27/14	01	MUNICIPAL COURT	1004545110000			02/14/14	17.10
							INVOICE TOTAL:	17.10
01/27/14-7176CRTRIP	01/27/14	01	MUNICIPAL COURT	1004545110000			02/14/14	363.71
							INVOICE TOTAL:	363.71
							VENDOR TOTAL:	748.95
HILLAUTO HILL AUTOMOTIVE INC.								
401536	01/14/14	01	FILTER ASSEMBLY - E-3	1001552220341		FIRE TOWN	02/14/14	10.12
		02	FILTER ASSEMBLY - E-3	1001552220341				10.53
							INVOICE TOTAL:	20.65
							VENDOR TOTAL:	20.65
INGRBOO INGRAM LIBRARY SERVICES								
76049579	01/02/14	01	BOOKS	2300055110850			02/14/14	5.99
							INVOICE TOTAL:	5.99
76049580	01/02/14	01	BOOKS	2300055110850			02/14/14	7.77
							INVOICE TOTAL:	7.77
76049581	01/02/14	01	BOOKS	2300055110850			02/14/14	15.57
							INVOICE TOTAL:	15.57
76049582	01/02/14	01	BOOKS	2300055110850			02/14/14	6.57
							INVOICE TOTAL:	6.57

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INGRBOO	INGRAM LIBRARY SERVICES							
76049583	01/02/14	01	BOOKS	2300055110850			02/14/14	2.99
							INVOICE TOTAL:	2.99
76049584	01/02/14	01	BOOKS	2300055110850			02/14/14	16.17
							INVOICE TOTAL:	16.17
76049585	01/02/14	01	BOOKS	2300055110850			02/14/14	5.99
							INVOICE TOTAL:	5.99
76049586	01/02/14	01	BOOKS	2300055110850			02/14/14	412.31
							INVOICE TOTAL:	412.31
76240563	01/09/14	01	BOOKS	2300055110850			02/14/14	294.38
							INVOICE TOTAL:	294.38
76387722	01/14/14	01	BOOKS	2300055110850			02/14/14	332.65
							INVOICE TOTAL:	332.65
76387723	01/14/14	01	BOOKS	2300055110850			02/14/14	212.23
							INVOICE TOTAL:	212.23
76489986	01/16/14	01	BOOKS	2300055110850			02/14/14	195.39
							INVOICE TOTAL:	195.39
76489987	01/16/14	01	BOOKS	2300055110850			02/14/14	44.96
							INVOICE TOTAL:	44.96
76489988	01/16/14	01	BOOKS	2300055110850			02/14/14	4.19
							INVOICE TOTAL:	4.19
76531782	01/16/14	01	BOOKS	2300055110850			02/14/14	87.97
							INVOICE TOTAL:	87.97
76694475	01/23/14	01	BOOKS	2300055110850			02/14/14	4.19
							INVOICE TOTAL:	4.19

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INGRBOO INGRAM LIBRARY SERVICES								
76694476	01/23/14	01	BOOKS	2300055110850			02/14/14	3.59
							INVOICE TOTAL:	3.59
76694477	01/23/14	01	BOOKS	2300055110850			02/14/14	452.79
							INVOICE TOTAL:	452.79
76870026	01/30/14	01	BOOKS	2300055110850			02/14/14	565.28
							INVOICE TOTAL:	565.28
76870027	01/30/14	01	BOOKS	2300055110850			02/14/14	11.98
							INVOICE TOTAL:	11.98
76870028	01/30/14	01	BOOKS	2300055110850			02/14/14	11.04
							INVOICE TOTAL:	11.04
76870029	01/30/14	01	BOOKS	2300055110850			02/14/14	4.19
							INVOICE TOTAL:	4.19
76903967	01/31/14	01	BOOKS	2300055110850			02/14/14	-17.99
							INVOICE TOTAL:	-17.99
							VENDOR TOTAL:	2,680.20
INTEELE INTERSTATE ELECTRIC SUPPLY CO.								
5959-529251	02/03/14	01	CF38 LIGHTS	1002053311294			02/14/14	143.16
							INVOICE TOTAL:	143.16
5959-529953	01/08/14	01	CIRCUIT TESTER	1000251600340			02/14/14	22.36
							INVOICE TOTAL:	22.36
5959-530102	01/10/14	01	BUTT SPLICE - PEC	2750056710340			02/14/14	10.34
							INVOICE TOTAL:	10.34
5959-530748	01/31/14	01	LAMPS	1000251600340			02/14/14	106.98
							INVOICE TOTAL:	106.98

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INTEELE INTERSTATE ELECTRIC SUPPLY CO.								
5959-530817	02/03/14	01	BALLAST	1000251600340			02/14/14	70.00
							INVOICE TOTAL:	70.00
							VENDOR TOTAL:	352.84
JMAUEL J. MAUEL & ASSOCIATES								
01022014	01/14/14	01	TAX COLLECTION/PET LICENSE	1000251400211			02/14/14	450.00
							INVOICE TOTAL:	450.00
							VENDOR TOTAL:	450.00
JONESVAC JONES VACUUM CLEANER SERVICE								
0263-16	01/15/14	01	VACUUM BELT	2750056710340			02/14/14	2.75
							INVOICE TOTAL:	2.75
							VENDOR TOTAL:	2.75
KIMBMID KIMBALL MIDWEST								
3374632	01/23/14	01	BAND - STREETS SUPPLY	1002053311340			02/14/14	209.53
							INVOICE TOTAL:	209.53
							VENDOR TOTAL:	209.53
KREMDA DAN KREMER								
2013 REIMBURSE	01/29/14	01	MILES REIMBURSEMENT	1003055200330			02/14/14	113.12
							INVOICE TOTAL:	113.12
							VENDOR TOTAL:	113.12
KWIKTRI KWIK TRIP STORES								
00013291-1402	01/31/14	01	FUEL	1003055400342			02/14/14	1,172.38
							INVOICE TOTAL:	1,172.38
03000653-1402	01/31/14	01	FUEL	1002053311342			02/14/14	7,389.10
							INVOICE TOTAL:	7,389.10

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KWIKTRI KWIK TRIP STORES								
03000654-1402	01/31/14	01	FUEL	6205553610342			02/14/14	463.08
							INVOICE TOTAL:	463.08
16000653-1402	01/31/14	01	FUEL	1001552220342			02/14/14	627.37
							INVOICE TOTAL:	627.37
							VENDOR TOTAL:	9,651.93
KYOCERA KYOCERA MITA, INC.								
24687	01/01/14	01	LEASE	1000251400530			02/14/14	90.36
							INVOICE TOTAL:	90.36
							VENDOR TOTAL:	90.36
LWALLEN L.W. ALLEN, INC.								
096103	12/31/13	01	REPAIRS	6205553610244			02/14/14	197.00
							INVOICE TOTAL:	197.00
							VENDOR TOTAL:	197.00
MADITRU MADISON TRUCK EQUIPMENT INC.								
1-63378	01/30/14	01	COUPLER - #10, #8, #7	1002053311341			02/14/14	184.16
							INVOICE TOTAL:	184.16
							VENDOR TOTAL:	184.16
MAILCOM MAILCOM CONSULTING								
13034	01/10/14	01	TAX BILL PROCESSING 2013	1000251500219			02/14/14	775.16
							INVOICE TOTAL:	775.16
							VENDOR TOTAL:	775.16
MARKSOL MARKENT SOLUTIONS								
4778	01/17/14	01	COPY MAINT.	1000251400212			02/14/14	22.44
							INVOICE TOTAL:	22.44
							VENDOR TOTAL:	22.44

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MCMAASS MCMAHON ASSOCIATES, INC.								
46802	12/18/13	01	WWTP - DIGESTER PROJECT	6205653615820		14-620S05	02/14/14	260.00
							INVOICE TOTAL:	260.00
							VENDOR TOTAL:	260.00
MIDTAPE MIDWEST TAPE								
91526758	01/03/14	01	AUDIO MATERIALS	2300055110851			02/14/14	29.99
							INVOICE TOTAL:	29.99
91557886	01/20/14	01	AUDIO MATERIALS	2300055110851			02/14/14	62.99
							INVOICE TOTAL:	62.99
							VENDOR TOTAL:	92.98
MILLMIL MILLER & MILLER LLC								
15194	02/06/14	01	PROFESSIONAL SERVICES	1000351200219			02/14/14	2,310.00
							INVOICE TOTAL:	2,310.00
15195	02/06/14	01	PROFESSIONAL SERVICES	1000251300219			02/14/14	3,156.00
							INVOICE TOTAL:	3,156.00
							VENDOR TOTAL:	5,466.00
MINNMUT THE MINNESOTA LIFE INSURANCE								
MARCH 2014	02/06/14	01	LIFE INSURANCE	1000021000915			02/14/14	1,607.75
		02	LIFE INSURANCE	2300021000915				159.67
		03	LIFE INSURANCE	2110021000915				3.54
		04	LIFE INSURANCE	2750021000915				15.72
		05	LIFE INSURANCE	6200021000915				187.28
		06	LIFE INSURANCE	6100021000915				139.59
							INVOICE TOTAL:	2,113.55
							VENDOR TOTAL:	2,113.55
MONRTRU MONROE TRUCK EQUIPMENT, INC.								

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MONRTRU MONROE TRUCK EQUIPMENT, INC.								
5257921	01/10/14	01	VELVAC, CYLINDER - #6	1002053311341			02/14/14	114.95
							INVOICE TOTAL:	114.95
							VENDOR TOTAL:	114.95
NAPAAUT NAPA AUTO PARTS								
275936	12/31/13	01	MACHINE LEASE	1002053311340			02/14/14	25.00
							INVOICE TOTAL:	25.00
275989	01/02/14	01	OIL FILTER - P.D. STOCK	1001052120341			02/14/14	9.20
							INVOICE TOTAL:	9.20
276037	01/02/14	01	OIL FILTER #2	1002053311341			02/14/14	5.20
							INVOICE TOTAL:	5.20
276135	01/03/14	01	FILTERS, PLUGS, ETC.	1001552220341			02/14/14	243.37
		02	FILTERS, PLUGS, ETC.	1001552220341		FIRE TOWN		194.72
							INVOICE TOTAL:	438.09
276371	01/06/14	01	FITTINGS/COUPLINGS e44	6205553610240			02/14/14	32.95
							INVOICE TOTAL:	32.95
276469	01/07/14	01	FITTINGS/COUPLING e44	6205553610240			02/14/14	31.46
							INVOICE TOTAL:	31.46
276502	01/07/14	01	FITTING #44	6205553610240			02/14/14	3.39
							INVOICE TOTAL:	3.39
276609	01/08/14	01	PREM TRACTOR FL 5G - #22	1002053311341			02/14/14	107.98
							INVOICE TOTAL:	107.98
276631	01/08/14	01	GAUGE - SHOP TOOL	1002053311340			02/14/14	60.69
							INVOICE TOTAL:	60.69
276649	01/08/14	01	SHOP TOOL	1002053311340			02/14/14	5.98
							INVOICE TOTAL:	5.98

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NAPAAUT	NAPA AUTO PARTS							
276662	01/08/14	01	OIL FILTER - #4	1002053311341			02/14/14	5.20
							INVOICE TOTAL:	5.20
276754	01/09/14	01	AIR FILTER - #4	1001052120341			02/14/14	13.64
							INVOICE TOTAL:	13.64
277085	01/13/14	01	OIL FILTER - #7	1002053311341			02/14/14	11.30
							INVOICE TOTAL:	11.30
277165	01/13/14	01	BACK UP ALARM - #19	1002053311341			02/14/14	54.19
							INVOICE TOTAL:	54.19
277199	01/14/14	01	FLEXTUBE, CLAMP - #7 SALTER	1002053311341			02/14/14	21.27
							INVOICE TOTAL:	21.27
277204	01/14/14	01	CLAMP - #7 SALTER	1002053311341			02/14/14	11.29
							INVOICE TOTAL:	11.29
277211	01/14/14	01	OIL FILTER - STOCK	1002053311341			02/14/14	6.95
							INVOICE TOTAL:	6.95
277228	01/14/14	01	OIL FILTER - #8	1002053311341			02/14/14	11.30
							INVOICE TOTAL:	11.30
277243	01/14/14	01	FITTINGS - #8	1002053311341			02/14/14	22.78
							INVOICE TOTAL:	22.78
277245	01/14/14	01	HOSE, ENDS - #8	1002053311341			02/14/14	90.64
							INVOICE TOTAL:	90.64
277291	01/14/14	01	DIESEL EXT FLD-#5, 10, 44, 28	1002053311342			02/14/14	104.90
							INVOICE TOTAL:	104.90
277331	01/15/14	01	KEYS	2750056710340			02/14/14	12.50
							INVOICE TOTAL:	12.50

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NAPAAUT	NAPA AUTO PARTS							
277377	01/15/14	01	ADAPTER, COUPLIING - #8	1002053311341			02/14/14	110.95
							INVOICE TOTAL:	110.95
277461	01/16/14	01	HARDWARE	1003055400341			02/14/14	2.94
							INVOICE TOTAL:	2.94
277484	01/16/14	01	FUEL FILTER #11	1002053311341			02/14/14	30.89
							INVOICE TOTAL:	30.89
277549	01/16/14	01	SCREW, FLAT WASH- #11	1002053311341			02/14/14	18.90
							INVOICE TOTAL:	18.90
277609	01/17/14	01	SPARK PLUG - #19	1002053311341			02/14/14	4.12
							INVOICE TOTAL:	4.12
277623	01/17/14	01	SCREW 50 - #11	1002053311341			02/14/14	13.32
							INVOICE TOTAL:	13.32
277645	01/17/14	01	ROTELLA OIL - #11	1002053311341			02/14/14	113.94
							INVOICE TOTAL:	113.94
277669	01/17/14	01	COUPLING - #11	1002053311341			02/14/14	47.98
							INVOICE TOTAL:	47.98
277846	01/20/14	01	OIL FILTER - #99	1003055400341			02/14/14	5.20
							INVOICE TOTAL:	5.20
277904	01/21/14	01	REFLEX CL2 - #2	1002053311341			02/14/14	342.09
							INVOICE TOTAL:	342.09
277911	01/21/14	01	OIL FILTER - #96	1003055400341			02/14/14	5.20
							INVOICE TOTAL:	5.20
278039	01/22/14	01	OIL FILTER - #1	1001052120341			02/14/14	4.60
							INVOICE TOTAL:	4.60

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NAPAAUT	NAPA AUTO PARTS							
278053	01/22/14	01	SCREW - #6 AND #11	1001052120341			02/14/14	1.80
							INVOICE TOTAL:	1.80
278104	01/22/14	01	ROTELLA OIL - #5	1002053311341			02/14/14	56.97
							INVOICE TOTAL:	56.97
278153	01/23/14	01	OIL FILTER - #5	1002053311341			02/14/14	29.44
							INVOICE TOTAL:	29.44
278154	01/23/14	01	OIL FILTER - #7	1001052120340			02/14/14	4.60
							INVOICE TOTAL:	4.60
278254	01/23/14	01	HEXBIT	1002053311340			02/14/14	5.23
							INVOICE TOTAL:	5.23
278314	01/24/14	01	FILTER - #2	1001052120341			02/14/14	14.32
							INVOICE TOTAL:	14.32
278318	01/24/14	01	MUD FLAP - #6	1002053311341			02/14/14	23.02
							INVOICE TOTAL:	23.02
278322	01/24/14	01	SNOW PLOW ALT KIT - #6	1002053311341			02/14/14	156.11
							INVOICE TOTAL:	156.11
278334	01/24/14	01	DEXTRON VI - #2	1001052120341			02/14/14	83.88
							INVOICE TOTAL:	83.88
278336	01/24/14	01	COUPLING	1002053311341			02/14/14	32.99
							INVOICE TOTAL:	32.99
278337	01/24/14	01	COUPLING	1002053311341			02/14/14	160.74
							INVOICE TOTAL:	160.74
278363	01/24/14	01	HYD FILT - CITY GENERATOR	1000251600340			02/14/14	8.19
							INVOICE TOTAL:	8.19

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NAPAAUT	NAPA AUTO PARTS							
278444	01/25/14	01	FITTING - #7	1002053311341			02/14/14	1.77
							INVOICE TOTAL:	1.77
278475	01/27/14	01	BULB - #24	1002053311341			02/14/14	10.58
							INVOICE TOTAL:	10.58
278680	01/28/14	01	STARTER - CORE DEP - #6	1001052120341			02/14/14	224.74
							INVOICE TOTAL:	224.74
278681	01/28/14	01	DRIVE AXLE - CORE DEPOSIT	1002053311342			02/14/14	108.18
							INVOICE TOTAL:	108.18
278788	01/29/14	01	FILTER - #6	1001052120341			02/14/14	10.44
							INVOICE TOTAL:	10.44
278810	01/29/14	01	OIL FILTER	6205553610240			02/14/14	17.79
							INVOICE TOTAL:	17.79
278833	01/29/14	01	CORE CREDIT - #6 & #9	1001052120341			02/14/14	-78.25
							INVOICE TOTAL:	-78.25
278834	01/29/14	01	BUNGEE CORD - #10	1002053311340			02/14/14	79.91
							INVOICE TOTAL:	79.91
278839	02/03/14	01	CREDT - DEFECTIVE COUPLERS	1002053311340			02/14/14	-289.69
							INVOICE TOTAL:	-289.69
278896	01/30/14	01	DEXTRON - #6	1001052120341			02/14/14	83.88
							INVOICE TOTAL:	83.88
278932	01/30/14	01	CLEANER, SPRAY, TAPE	1001552220390			02/14/14	74.91
		02	OIL FILTER - BR-1	1001552220341		FIRE TOWN		3.00
		03	OIL FILTER - BR-1	1001552220341				3.12
							INVOICE TOTAL:	81.03

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NAPAAUT NAPA AUTO PARTS								
279384	02/04/14	01	OIL FILTER	6205553610240			02/14/14	5.82
							INVOICE TOTAL:	5.82
279429	02/04/14	01	DEFECTIVE COUPLINGS CRED - #7	1002053311341			02/14/14	-47.98
							INVOICE TOTAL:	-47.98
							VENDOR TOTAL:	2,571.54
NATIFIR NATIONAL FIRE PROTECTION								
6024366X	01/13/14	01	FIRE CODE BOOKS	1001552230320			02/14/14	1,165.50
							INVOICE TOTAL:	1,165.50
							VENDOR TOTAL:	1,165.50
NORTCEN NORTH CENTRAL LABORATORIES								
332343	01/08/14	01	CHEMICALS	6205553610360			02/14/14	247.91
							INVOICE TOTAL:	247.91
332653	01/14/14	01	CHEMICALS	6205553610360			02/14/14	210.48
							INVOICE TOTAL:	210.48
332859	01/17/14	01	CHEMICALS	6205553610352			02/14/14	40.58
							INVOICE TOTAL:	40.58
332860	01/17/14	01	CHEMICALS	6205553610352			02/14/14	36.10
							INVOICE TOTAL:	36.10
333241	01/27/14	01	CHEMICALS	6205553610340			02/14/14	490.46
							INVOICE TOTAL:	490.46
							VENDOR TOTAL:	1,025.53
NORTLAK NORTHERN LAKE SERVICE, INC								
248231	01/14/14	01	TESTING	6205553610219			02/14/14	344.00
							INVOICE TOTAL:	344.00
							VENDOR TOTAL:	344.00

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OREIAUT O'REILLY AUTO PARTS								
2200-266397	01/02/14	01	TIE ROD END - #2	1002053311341			02/14/14	96.60
							INVOICE TOTAL:	96.60
2200-268339	01/21/14	01	WHEEL SEAL - #96	1003055400341			02/14/14	31.28
							INVOICE TOTAL:	31.28
EB82713787	08/27/13	01	EARNED BACK CREDIT	1001052120341			02/14/14	-5.01
							INVOICE TOTAL:	-5.01
							VENDOR TOTAL:	122.87
PETTY PETTY CASH								
01-31-14	01/31/14	01	MISC. SUPPLIES	1001052110340			02/14/14	114.52
							INVOICE TOTAL:	114.52
							VENDOR TOTAL:	114.52
PITNEY PITNEY BOWES								
5502379585	01/09/14	01	SUPPLIES	2300055110294			02/14/14	224.36
							INVOICE TOTAL:	224.36
							VENDOR TOTAL:	224.36
PITNEYBO PITNEY BOWES PURCHASE POWER								
21659469866-0114	01/05/14	01	POSTAGE	2300055110291			02/14/14	111.09
							INVOICE TOTAL:	111.09
							VENDOR TOTAL:	111.09
POLNAMO POLNOW AUTOMOTIVE REPAIR								
54188	01/03/14	01	ALIGNMENT - #2	1002053311341			02/14/14	72.40
							INVOICE TOTAL:	72.40
							VENDOR TOTAL:	72.40
POMPTIR POMP'S TIRE SERVICE INC								

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POMPTIR POMP'S TIRE SERVICE INC								
580015997	01/08/14	01	TIRES - TRUCK SUPPLIES	1002053311352			02/14/14	1,811.00
							INVOICE TOTAL:	1,811.00
580016305	01/21/14	01	TIRES - P.D. STOCK	1001052120341			02/14/14	609.94
							INVOICE TOTAL:	609.94
580016356	01/23/14	01	SHOP TOOL - STREETS	1002053311340			02/14/14	127.12
		02	SHOP TOOL - P.D.	1001052120341				127.11
							INVOICE TOTAL:	254.23
							VENDOR TOTAL:	2,675.17
PORTDAI PORTAGE DAILY REGISTER								
190-00171376-14	12/31/13	01	SUBSCRIPTION	1000251400320			02/14/14	126.60
							INVOICE TOTAL:	126.60
190-00178277-0114	01/28/14	01	SUBSCRIPTON	2300055110320			02/14/14	126.60
							INVOICE TOTAL:	126.60
							VENDOR TOTAL:	253.20
PORTLUM PORTAGE LUMBER								
123605	01/02/14	01	MISC. PIPE	6205553610340			02/14/14	65.65
							INVOICE TOTAL:	65.65
123635	01/02/14	01	SUPPLIES	6205553610352			02/14/14	13.07
							INVOICE TOTAL:	13.07
123683	01/03/14	01	CONNECTOR	1002053311350			02/14/14	17.56
							INVOICE TOTAL:	17.56
123684	01/03/14	01	VALVE RETURN	1002053311350			02/14/14	-10.44
							INVOICE TOTAL:	-10.44
123685	01/03/14	01	VALVE	1002053311350			02/14/14	10.44
							INVOICE TOTAL:	10.44

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PORTLUM PORTAGE LUMBER								
123694	01/03/14	01	GALV	1002053311350			02/14/14	1.89
							INVOICE TOTAL:	1.89
123698	01/03/14	01	TEE, SLEEVE, INSERT, FILTER, T	1002053311350			02/14/14	42.64
							INVOICE TOTAL:	42.64
123709	01/03/14	01	BIT, HARDWARE	1002053311350			02/14/14	12.80
							INVOICE TOTAL:	12.80
123716	01/03/14	01	HEATER	6205553610352			02/14/14	24.49
							INVOICE TOTAL:	24.49
123730	01/03/14	01	UTILITY HEATER	1003055400340			02/14/14	24.49
							INVOICE TOTAL:	24.49
123796	01/06/14	01	STREETS CREDIT	1002053311350			02/14/14	-19.45
							INVOICE TOTAL:	-19.45
123825	01/06/14	01	DOOR SWEEP - BLDG MAINT.	1002053311350			02/14/14	46.60
							INVOICE TOTAL:	46.60
124189	01/13/14	01	SWITCH BOX	2750056710340			02/14/14	1.04
							INVOICE TOTAL:	1.04
124196	01/13/14	01	ROLLER - SHOP DOORS	1002053311350			02/14/14	15.08
							INVOICE TOTAL:	15.08
124213	01/13/14	01	BATTERIES	1002053100790			02/14/14	5.99
							INVOICE TOTAL:	5.99
124299	01/15/14	01	PARTS FOR BACK UP POWER	1000251600340			02/14/14	23.11
							INVOICE TOTAL:	23.11
124360	01/16/14	01	FLASHLIGHT - SHOP TOOL	1002053311340			02/14/14	8.35
							INVOICE TOTAL:	8.35

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PORTLUM PORTAGE LUMBER								
124375	01/16/14	01	PLYWOOD	6205553610353			02/14/14	66.86
							INVOICE TOTAL:	66.86
124443	01/17/14	01	ROUGH SERVICE BULB	6205553610352			02/14/14	30.32
							INVOICE TOTAL:	30.32
124469	01/17/14	01	VOLTAGE METER - TESTING	1000251600340			02/14/14	34.66
							INVOICE TOTAL:	34.66
124536	01/20/14	01	HARDWARE	2300055110821			02/14/14	50.37
							INVOICE TOTAL:	50.37
124573	01/21/14	01	PARTS - SIDEBBOARD REPAIR	1002053311340			02/14/14	15.44
							INVOICE TOTAL:	15.44
124581	01/21/14	01	SUPPLIES - SAFETY EQUIP.	1002053311340			02/14/14	18.31
							INVOICE TOTAL:	18.31
124592	01/21/14	01	PAINT LID	1002053311340			02/14/14	2.37
							INVOICE TOTAL:	2.37
124606	01/21/14	01	WOODEN DOWELS	6205553610353			02/14/14	5.26
							INVOICE TOTAL:	5.26
124681	01/22/14	01	LUNBER - PICNIC TABLE REPAIR	1003055400351			02/14/14	71.80
							INVOICE TOTAL:	71.80
124811	01/24/14	01	PAINT BRUSH	1001052110823			02/14/14	14.24
							INVOICE TOTAL:	14.24
124813	01/24/14	01	BATTERIES	6205553610352			02/14/14	12.38
							INVOICE TOTAL:	12.38
124962	01/29/14	01	HARDWARE	2300055110821			02/14/14	12.80
							INVOICE TOTAL:	12.80

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PORTLUM PORTAGE LUMBER								
124968	01/29/14	01	POOL KEYS	2113055300340			02/14/14	2.03
							INVOICE TOTAL:	2.03
125200	02/03/14	01	WOOD - FIX BENCHES	1003055400351			02/14/14	34.00
							INVOICE TOTAL:	34.00
125228	02/04/14	01	FILTER	2300055110821			02/14/14	5.30
							INVOICE TOTAL:	5.30
125245	02/04/14	01	PVC - STOP SIGN REPAIR	1002053311340			02/14/14	0.56
							INVOICE TOTAL:	0.56
							VENDOR TOTAL:	660.01
PORTPRI PORTAGE PRINTING								
19600	01/30/14	01	BUSINESS CARDS - SOBIEK	2750056710292			02/14/14	75.00
							INVOICE TOTAL:	75.00
							VENDOR TOTAL:	75.00
PORTSCH PORTAGE COMMUNITY SCHOOL DIST.								
JANUARY 2014	02/04/14	01	MOBILE HOME FEES	1000024000947			02/14/14	1,125.88
							INVOICE TOTAL:	1,125.88
							VENDOR TOTAL:	1,125.88
PORTWAT PORTAGE WATER UTILITY								
01.00171.00-1401	01/31/14	01	FAIRGROUNDS	1003055400222			02/14/14	22.69
							INVOICE TOTAL:	22.69
01.02263.00-1401	01/31/14	01	WASHINGTON STREET	1002053311222			02/14/14	186.31
							INVOICE TOTAL:	186.31
01.02273.01-1401	01/31/14	01	BLDG #8 FAIRGROUNDS	1003055400222			02/14/14	110.44
							INVOICE TOTAL:	110.44

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PORTWAT PORTAGE WATER UTILITY								
01.02939.00-1401	01/31/14	01	HWY 51 S. ADMIN BLDG.	6205553610222			02/14/14	15.30
							INVOICE TOTAL:	15.30
01.02940.00-1401	01/31/14	01	HWY 33 S RBC CONT. BLDG	6205553610222			02/14/14	1,216.20
							INVOICE TOTAL:	1,216.20
01.02941.00-1401	01/31/14	01	HWY 51 SOUTH	6205553610222			02/14/14	806.75
							INVOICE TOTAL:	806.75
01.03088.00-1401	01/31/14	01	616 WASHINGTON STREET	1002053311222			02/14/14	61.40
							INVOICE TOTAL:	61.40
01.03480.00-1401	01/31/14	01	WWTP	6205553610222			02/14/14	1,106.30
							INVOICE TOTAL:	1,106.30
02.03192.00-1401	01/31/14	01	253 W. EDGEWATER STREET	2300055110222			02/14/14	120.05
							INVOICE TOTAL:	120.05
03.00412.00-1401	01/31/14	01	WATER FOUNTAIN - CREDIT	2400056000222			02/14/14	-11.40
							INVOICE TOTAL:	-11.40
03.02673.00-1401	01/31/14	01	W. CONANT ST PAUQUETTE SHELTER	1003055400222			02/14/14	42.69
							INVOICE TOTAL:	42.69
03.02784.00-1401	01/31/14	01	301 W. WISCONSIN ST CITY BLDG	1000251600222			02/14/14	36.63
							INVOICE TOTAL:	36.63
04.02705.00-1401	01/31/14	01	115 W. PLEASANT - 62%	1000251600222			02/14/14	124.83
		02	115 W. PLEASANT - 38%	1001052110222				76.51
							INVOICE TOTAL:	201.34
10.02639.00-1401	01/31/14	01	1023 SILVER LAKE - AIRPORT	1002053510222			02/14/14	96.99
							INVOICE TOTAL:	96.99
10.02785.00-1401	01/31/14	01	806 SILVER LAKE DRIVE	1003055400222			02/14/14	28.75
							INVOICE TOTAL:	28.75

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PORTWAT PORTAGE WATER UTILITY								
10.03729.00-1401	01/31/14	01	PEC	2750056710222			02/14/14	123.22
							INVOICE TOTAL:	123.22
201301026	01/08/14	01	SET HYDRANT METER & 3 HOSES	1003055400222			02/14/14	470.20
		02	TO WATER SOCCER FIELD @	** COMMENT **				
		03	FAIRGROUNDS	** COMMENT **				
							INVOICE TOTAL:	470.20
21.00010.00-1401	01/31/14	01	HYDRANT RENTAL	1001552220531			02/14/14	27,572.50
							INVOICE TOTAL:	27,572.50
							VENDOR TOTAL:	32,206.36
QTTECH QT TECHNOLOGIES								
49730	01/13/14	01	M3000 COVER - GENERAL	1002053510351			02/14/14	109.70
							INVOICE TOTAL:	109.70
							VENDOR TOTAL:	109.70
RANDHOU RANDOM HOUSE INC								
1088954213	01/02/14	01	AUDIO MATERIALS	2300055110851			02/14/14	26.25
							INVOICE TOTAL:	26.25
1089001640	01/10/14	01	AUDIO MATERIALS	2300055110851			02/14/14	26.25
							INVOICE TOTAL:	26.25
							VENDOR TOTAL:	52.50
RENNFIR RENNERT'S FIRE EQUIPMENT								
29688	02/03/14	01	GAUGE - T-1	1001552220341			02/14/14	161.28
							INVOICE TOTAL:	161.28
29751	02/03/14	01	GAUGE AND SWITCH - CREDITS	1001552220341			02/14/14	-161.28
		02	GAUGE AND SWITCH - CREDITS	1001552220341				-64.20
							FIRE TOWN	-225.48
							INVOICE TOTAL:	-225.48

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RENNFIR RENNERT'S FIRE EQUIPMENT								
29754	02/03/14	01	SWITCH - BR-1	1001552220341			02/14/14	21.04
		02	SWITCH - BR-1	1001552220341		FIRE TOWN		20.21
						INVOICE TOTAL:		41.25
29898	01/31/14	01	REPAIR SHIFT SEC - E-6	1001552220341	00014007	FIRE TOWN	02/14/14	2,141.22
		02	REPAIR SHIFT SEC - E-6	1001552220341	00014007			2,228.62
						INVOICE TOTAL:		4,369.84
						VENDOR TOTAL:		4,346.89
RHYMBUS RHYME BUSINESS PRODUCTS								
131441	01/02/14	01	COPY CHARGE, ANNUAL	1001552210210			02/14/14	537.28
						INVOICE TOTAL:		537.28
131770	01/08/14	01	COPIES	1001052110294			02/14/14	113.65
						INVOICE TOTAL:		113.65
						VENDOR TOTAL:		650.93
SABELMEC SABEL MECHANICAL LLC								
773	12/04/13	01	WWTP	6205653615820		13-620S02	02/14/14	6,217.96
						INVOICE TOTAL:		6,217.96
802	02/01/14	01	PUMP REPAIR	6205553610353	00014008		02/04/14	3,012.00
						INVOICE TOTAL:		3,012.00
						VENDOR TOTAL:		9,229.96
SCHAMAN SCHAEFFER MANUFACTURING CO								
AQ2282-INV1	01/14/14	01	OIL	6205553610342			02/14/14	803.00
						INVOICE TOTAL:		803.00
						VENDOR TOTAL:		803.00
SCHUSMA SCHULTZ SMALL ENGINE								

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SCHUSMA SCHULTZ SMALL ENGINE								
2684	01/10/14	01	CARBURETOR - #85	1003055400341			02/14/14	5.43
							INVOICE TOTAL:	5.43
							VENDOR TOTAL:	5.43
SEAGFIR SEAGRAVE FIRE APPARATUS LLC								
0083694	01/31/14	01	CYLINDER, CUP, WASHER - E-8	1001552220341		FIRE TOWN	02/14/14	335.39
		02	CYLINDER, CUP, WASHER - E-8	1001552220341				349.07
							INVOICE TOTAL:	684.46
							VENDOR TOTAL:	684.46
SERVCLE SERVICEMASTER CLEANING SERVICE								
8623B-1	01/15/14	01	JANUARY JANITORIAL SVC	2750056710219			02/14/14	189.00
							INVOICE TOTAL:	189.00
							VENDOR TOTAL:	189.00
SOUTCEN SOUTH CENTRAL LIBRARY								
11-2194	01/08/14	01	2014 ILS MEMBERSHIP FEE	2300055110211			02/14/14	39,517.41
							INVOICE TOTAL:	39,517.41
11-2215	01/08/14	01	2014 DELIVERY FEES	2300055110294			02/14/14	11,266.00
							INVOICE TOTAL:	11,266.00
11-2317	01/13/14	01	2014 DIGITA MEDIA	2300055110850			02/14/14	3,256.00
							INVOICE TOTAL:	3,256.00
11-2345	01/14/14	01	ADVANTAGE PROGRAM-DIGITAL	2300055110850			02/14/14	484.00
							INVOICE TOTAL:	484.00
11-2386	01/15/14	01	2014 ONLINE FEES	2300055110211			02/14/14	461.60
							INVOICE TOTAL:	461.60
11-2421	01/15/14	01	ENTERPRISE WIRELESS FEE	2300055110211			01/15/14	400.00
							INVOICE TOTAL:	400.00
							VENDOR TOTAL:	55,385.01

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SPEEDEE SPEE-DEE DELIVERY SERVICE								
2534772	01/13/14	01	SHIPPING	6205553610291			02/14/14	33.33
							INVOICE TOTAL:	33.33
							VENDOR TOTAL:	33.33
STAPLES STAPLES CREDIT PLAN								
6035517820093291-02	01/24/14	01	UPS - VAUGHAN CO.	6205553610291			02/14/14	15.16
		02	DELL MONITOR	1002053100310				129.99
		03	OFFICE SUPPLIES	2750056710310				33.78
		04	POWER CORD	1002053100310				18.39
		05	SPLS DVI	1002053100310				22.40
		06	OFFICE SUPPLIES	2750056710310				22.38
		07	OFFICE SUPPLIES	1003055200310				54.27
		08	UPS - BRUCE MUNICIPAL	6205553610291				11.00
		09	MISC. SUPPLIES	1002053311340				19.99
							INVOICE TOTAL:	327.36
							VENDOR TOTAL:	327.36
STRAASS STRAND ASSOCIATES INC								
0101977	01/13/14	01	ADMIN - IT - DNS VPN SET UP	1000251400210			02/14/14	1,237.55
		02	POLICE - IT	1001052110210				83.00
		03	WATER - IT - K.BORTZ COMPUTER	1000013000025				106.15
							INVOICE TOTAL:	1,426.70
							VENDOR TOTAL:	1,426.70
SUPECHE SUPERIOR CHEMICAL INC								
49435	01/21/14	01	SALT	1000251600340			02/14/14	450.82
							INVOICE TOTAL:	450.82
50077	01/28/14	01	DRAIN FREE ACID, SANITIZER	1000251600340			02/14/14	199.72
							INVOICE TOTAL:	199.72
							VENDOR TOTAL:	650.54

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SUPERS SUPER 8 PORTAGE								
29199600	10/30/13	01	ROOM CHARGE	1000251400219			02/14/14	53.99
							INVOICE TOTAL:	53.99
							VENDOR TOTAL:	53.99
TOWNFT TOWN OF FORT WINNEBAGO								
2013011414	01/14/14	01	2014 ANNEXED TERRITORY	1000251400790			02/14/14	1,059.77
							INVOICE TOTAL:	1,059.77
							VENDOR TOTAL:	1,059.77
TRACSUP TRACTOR SUPPLY CREDIT PLAN								
6035301202839567-01	01/31/14	01	BULLDOG JACK - #6 PLOW	1002053311341			02/14/14	36.99
							INVOICE TOTAL:	36.99
							VENDOR TOTAL:	36.99
TRECEK TRECEK AUTOMOTIVE OF								
114671	01/10/14	01	SENSOR - P.D. STOCK	1001052120341			02/14/14	110.04
							INVOICE TOTAL:	110.04
114709	01/13/14	01	BLADE - #19	1002053311341			02/14/14	16.88
							INVOICE TOTAL:	16.88
114866	01/20/14	01	SENSOR - #99	1003055400341			02/14/14	187.50
							INVOICE TOTAL:	187.50
115093	01/30/14	01	PAN - e6	1001052120341			02/14/14	43.50
							INVOICE TOTAL:	43.50
							VENDOR TOTAL:	357.92
TRESHOI TRESTER HOIST & EQUIPMENT								
6099099	01/14/14	01	ANNUAL INSPECTION	6205553610352			02/14/14	495.00
							INVOICE TOTAL:	495.00
							VENDOR TOTAL:	495.00

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TRUCKCO TRUCK COUNTRY								
X201324988:01	01/16/14	01	OIL PAN, SEAL - #11	1002053311341			02/14/14	653.33
							INVOICE TOTAL:	653.33
X201325801:01	01/23/14	01	SOLENOID VALVE - #5	1002053311341			02/14/14	306.60
							INVOICE TOTAL:	306.60
X201325836:01	01/23/14	01	LINE-DEF, COOLANT - #5	1002053311342			02/14/14	61.98
							INVOICE TOTAL:	61.98
							VENDOR TOTAL:	1,021.91
TWORIV TWO RIVERS SIGNS & DESIGN								
20131052	12/19/13	01	ACCIDENT SIGN	1001552220340			02/14/14	55.00
							INVOICE TOTAL:	55.00
20140028	01/15/14	01	SIGN - BEACH	1003055400351			02/14/14	20.00
							INVOICE TOTAL:	20.00
							VENDOR TOTAL:	75.00
ULTRACOM ULTRACOM WIRELESS								
988616	01/15/14	01	PHONE, CHARGER, FACE PLATE	1001052130340			02/14/14	84.91
							INVOICE TOTAL:	84.91
							VENDOR TOTAL:	84.91
UNIQMAN UNIQUE MANAGEMENT SERVICES INC								
250682	01/01/14	01	PLACEMENTS	2300055110219			02/14/14	44.75
							INVOICE TOTAL:	44.75
							VENDOR TOTAL:	44.75
USBORNE USBORNE BOOKS								
2838173	01/21/14	01	BOOKS	2300055110850			02/14/14	472.66
							INVOICE TOTAL:	472.66
							VENDOR TOTAL:	472.66

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USCELL U. S. CELLULAR								
0024190779	01/27/14	01	P.D. AIR CARDS	1001052140220			02/14/14	284.08
							INVOICE TOTAL:	284.08
0024215806	01/27/14	01	F.D. SQUAD 2	1001552600220			02/14/14	33.66
							INVOICE TOTAL:	33.66
0024292673	01/27/14	01	F.D. PHONES	1001552220220			02/14/14	95.12
		02	P.D. PHONES	1001052140220				356.80
		03	WATER PHONES	1000013000025				27.52
		04	DPW - PHONES	1002053100220				72.84
		05	PARK PHONES	1003055200220				165.80
							INVOICE TOTAL:	718.08
0024340208	01/27/14	01	F.D. TABLETS	1001552210224			02/14/14	266.60
							INVOICE TOTAL:	266.60
0024359247	01/27/14	01	POLICE CELL	1001052140220			02/14/14	9.50
		02	ADMIN CELL	1000251410220				36.40
		03	DPW CELL	1002053100220				32.57
		04	F.D. ENG. CELL	1001552220220				3.56
		05	WWTP - CELL	6205553610220				42.20
		06	F.D. SQUAD 2 CELL	1001552220220				3.56
		07	MAYOR CELL	1000151110220				43.74
		08	SALMON CELL	1002053100220				53.16
							INVOICE TOTAL:	224.69
							VENDOR TOTAL:	1,527.11
UWMAD UW - MADISON								
MAR 19 & MAY 21 TRNG	02/04/14	01	MADISON WATER WORKS -STANDKE	1002053311290			02/14/14	240.00
							INVOICE TOTAL:	240.00
							VENDOR TOTAL:	240.00
UWMADIS UW MADISON								

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UWMADIS UW MADISON								
SPRING BIOSOLIDS	01/15/14	01	TRAINING-BERGER, WILSON	6205553610290			02/14/14	130.00
							INVOICE TOTAL:	130.00
							VENDOR TOTAL:	130.00
WALSACE WALSH'S ACE HARDWARE								
072271	01/06/14	01	KEY	1003055400350			02/14/14	12.45
							INVOICE TOTAL:	12.45
072275	01/06/14	01	HEAT TAPE - METER FROZE	1002053510350			02/14/14	34.02
							INVOICE TOTAL:	34.02
072288	01/07/14	01	SHOVELS	1003055400340			02/14/14	49.97
							INVOICE TOTAL:	49.97
072354	01/09/14	01	SCREWS	1003055400350			02/14/14	0.53
							INVOICE TOTAL:	0.53
072377	01/09/14	01	HARDWARE	2750056710340			02/14/14	28.12
							INVOICE TOTAL:	28.12
072393	01/09/14	01	PLUG CRIMO	2750056710340			02/14/14	11.95
							INVOICE TOTAL:	11.95
072420	01/10/14	01	BASEBOARD REGISTER	2750056710340			02/14/14	7.35
							INVOICE TOTAL:	7.35
072500	01/13/14	01	CM BATTERY - DRILL	1003055400340			02/14/14	39.99
							INVOICE TOTAL:	39.99
072605	01/15/14	01	KEY - JOE	2300055110821			02/14/14	12.71
							INVOICE TOTAL:	12.71
072617	01/16/14	01	TUBING	6205553610352			02/14/14	25.30
							INVOICE TOTAL:	25.30

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WALSACE WALSH'S ACE HARDWARE								
072620	01/16/14	01	KLEENEX TISSUE - CITY BLDG.	1000251600340			02/14/14	122.04
							INVOICE TOTAL:	122.04
072732	01/21/14	01	SCRAPER - SHOP	1003055400350			02/14/14	11.99
							INVOICE TOTAL:	11.99
072741	01/21/14	01	COMBIT KIT	1000251600340			02/14/14	239.99
							INVOICE TOTAL:	239.99
072746	01/21/14	01	FASTENERS - #5	1002053311341			02/14/14	35.69
							INVOICE TOTAL:	35.69
072773	01/22/14	01	CONNECTORS	1001552220390			02/14/14	14.70
							INVOICE TOTAL:	14.70
072804	01/23/14	01	PAINT - OFFICE	1001052110823			02/14/14	24.83
							INVOICE TOTAL:	24.83
072823	01/24/14	01	HEATER, CORD, OUTLET - AIRPORT	1002053510350			02/14/14	55.16
							INVOICE TOTAL:	55.16
072950	01/29/14	01	HARDWARE - PICNIC TABLE REPAIR	1003055400351			02/14/14	12.44
							INVOICE TOTAL:	12.44
072977	01/30/14	01	FILTERS	2300055110821			02/14/14	6.66
							INVOICE TOTAL:	6.66
073073	02/04/14	01	SPRAY PAINT	1003055400340			02/14/14	3.25
							INVOICE TOTAL:	3.25
073111	02/05/14	01	METAL OUTLET	6205553610352			02/05/14	13.79
							INVOICE TOTAL:	13.79
							VENDOR TOTAL:	762.93
WEAVAUT WEAVER AUTO PARTS								

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CITY OF PORTAGE
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/14/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
WEAVAUT WEAVER AUTO PARTS								
262118	01/13/14	01	BLOWER MOTOR - #3	1001052120341			02/14/14	15.69
							INVOICE TOTAL:	15.69
262243	01/14/14	01	WIPERS - SHOP SUPPLY	1002053311340			02/14/14	11.56
							INVOICE TOTAL:	11.56
262244	01/14/14	01	WIPERS - SHOP SUPPLY	1002053311340			02/14/14	32.24
							INVOICE TOTAL:	32.24
262246	01/14/14	01	WIPERS - CREDIT	1002053311340			02/14/14	-11.56
							INVOICE TOTAL:	-11.56
262430	01/15/14	01	WIPER BLADES - #7 & #10	1002053311341			02/14/14	37.62
							INVOICE TOTAL:	37.62
262572	01/16/14	01	HEXHEAD BOLT - #11	1002053311341			02/14/14	2.46
							INVOICE TOTAL:	2.46
263021	01/21/14	01	RUNNING LIGHT - #2 AND STOCK	1002053311341			02/14/14	34.68
							INVOICE TOTAL:	34.68
263213	01/22/14	01	BELT, HOSE, PULLEY - #19	1002053311341			02/14/14	13.68
							INVOICE TOTAL:	13.68
263304	01/23/14	01	WINTER BLADES #10, #11, #2	1002053311341			02/14/14	31.35
							INVOICE TOTAL:	31.35
263353	01/23/14	01	MUFFLER, TAILPIPE - #2	1001052120341			02/14/14	119.85
							INVOICE TOTAL:	119.85
263354	01/23/14	01	RESONATOR - #2	1001052120341			02/14/14	49.88
							INVOICE TOTAL:	49.88
263355	01/23/14	01	MUFFLER CLAMP - #2	1001052120341			02/14/14	1.80
							INVOICE TOTAL:	1.80

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CITY OF PORTAGE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/14/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
WEAVAUT WEAVER AUTO PARTS								
263973	01/28/14	01	HOSE CLAMP	2300055110821			02/14/14	3.12
							INVOICE TOTAL:	3.12
264659	02/04/14	01	ALTERNATOR -#6	1001052120341			02/14/14	228.16
							INVOICE TOTAL:	228.16
264731	02/04/14	01	CORE CREDIT - #6	1001052120341			02/14/14	-65.00
							INVOICE TOTAL:	-65.00
							VENDOR TOTAL:	505.53
WELWILL WILLIAM P. WELSH								
FEBURARY 2014	01/21/14	01	CABLE SERVICES	1003555190219			02/14/14	565.00
							INVOICE TOTAL:	565.00
							VENDOR TOTAL:	565.00
WFSAA WISCONSIN FIRE SERVICE								
2014 MEMBERSHIP	01/10/14	01	MEMBERSHIP DUES - ESSEX	1001552210216			02/14/14	45.00
							INVOICE TOTAL:	45.00
							VENDOR TOTAL:	45.00
WIDEPJUS WI DEPT OF JUSTICE - TIME								
T16734	01/14/14	01	TIME ACCESS	1001052110211			02/14/14	381.00
							INVOICE TOTAL:	381.00
							VENDOR TOTAL:	381.00
WIEMERG WISCONSIN EMERGENCY								
180017	01/29/14	01	FEE	6205553610506			02/14/14	205.00
							INVOICE TOTAL:	205.00
							VENDOR TOTAL:	205.00
WIFIRINS WISCONSIN FIRE INSPECTOR'S								

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CITY OF PORTAGE
DETAIL BOARD REPORT

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
WIFIRINS WISCONSIN FIRE INSPECTOR'S								
2014 MEMBERSHIP	01/14/14	01	FIRE INSPECTORS MEMBERSHIP	1001552230216			02/14/14	40.00
							INVOICE TOTAL:	40.00
							VENDOR TOTAL:	40.00
WISCBUS WISCONSIN BUSINESS INNOVATION								
383006	01/22/14	01	EXPENSES INCURRED	2750056710219			02/14/14	16,248.30
							INVOICE TOTAL:	16,248.30
							VENDOR TOTAL:	16,248.30
WISCOPY WISCONSIN COPY &								
107566	12/23/13	01	MAP	1003055200219			02/14/14	388.88
							INVOICE TOTAL:	388.88
							VENDOR TOTAL:	388.88
WISCOU WISCONSIN COUNTIES ASSOCIATION								
013114	01/31/14	01	LIBRARY SUBSCRIPTION	2300055110320			02/14/14	20.00
							INVOICE TOTAL:	20.00
							VENDOR TOTAL:	20.00
WISCSUP WISCONSIN SUPREME COURT								
14-11-0271	02/04/14	01	CONTINUING JUDICIAL EDUCATION	1000351200290			02/14/14	625.00
							INVOICE TOTAL:	625.00
							VENDOR TOTAL:	625.00
WORLBOO WORLD BOOK, INC.								
0001480779	01/13/14	01	BOOKS	2300055110850			02/14/14	827.00
							INVOICE TOTAL:	827.00
							VENDOR TOTAL:	827.00
WPRA WISCONSIN PARK AND								

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CITY OF PORTAGE
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 02/14/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

WPRA	WISCONSIN PARK AND							
124-14	01/10/14	01	MEMBERSHIP	1003055200216			02/14/14	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	150.00
WSFCA	WISCONSIN STATE FIRE CHIEFS'							
MARCH 5, 2014 TRNG	01/13/14	01	RISK ASSESSMENT - FIRE SERVICE	1001552210290			02/14/14	85.00
							INVOICE TOTAL:	85.00
							VENDOR TOTAL:	85.00
ZIMMPLU	ZIMMERMAN PLUMBING INC							
2011830	01/07/14	01	ADD WATER LINE - PROD AREA	2750056710294			02/14/14	483.00
							INVOICE TOTAL:	483.00
2011889	01/22/14	01	BATHROOM PARTS-UPSTAIRS MENS	1000251600243			02/14/14	56.16
							INVOICE TOTAL:	56.16
							VENDOR TOTAL:	539.16
							TOTAL ALL INVOICES:	391,091.75

MANUAL CHECKS ISSUED 01/17/2014 THRU 02/07/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT
DEPTEMP DEPT. OF EMPLOYEE TRUST FUNDS							
1402 FEB	01/24/14	01	FEB 2014	1000021000911	968112	01/24/14	67,812.46
		02	FEB 2014	1000021000929			9,559.58
		03	FEB 2014	2110021000911			107.85
		04	FEB 2014	2110021000929			19.86
		05	FEB 2014	2300021000911			4,027.32
		06	FEB 2014	2300021000929			935.18
		07	FEB 2014	6100021000911			5,320.76
		08	FEB 2014	6100021000929			725.56
		09	FEB 2014	6200021000911			5,286.80
		10	FEB 2014	6200021000929			720.93
		11	FEB 2014	1001052110136			427.80
		12	FEB 2014	1002053311136			1,525.50
		13	FEB 2014	1001052120136			1,160.60
		14	FEB 2014	1001052120136			1,525.50
		15	FEB 2014	1000251410136			1,525.50
		16	FEB 2014	1001052140136			427.80
		17	FEB 2014	1003055200136			612.80
		18	FEB 2014	1000021000911			485.34
		19	FEB 2014	1000021000929			66.18
		20	FEB 2014	2110021000911			53.93
		21	FEB 2014	2110021000929			7.35
						INVOICE TOTAL:	102,334.60
						VENDOR TOTAL:	102,334.60
GWRS GREAT WEST RETIRMENT SERVICES							
140110	01/17/14	01		1000021000923	938143	01/17/14	4,233.84
		02		1000021000923			410.00
		03		2300021000923			300.00
		04		6100021000923			558.00
		05		6100021000923			216.48
		06		6200021000923			192.00
		07		6200021000923			29.52
						INVOICE TOTAL:	5,939.84
140207	02/06/14	01		1000021000923	908393	02/07/14	4,225.50
		02		1000021000923			410.00
		03		2110021000923			2.50
		04		2300021000923			300.00
		05		6100021000923			558.00
		06		6100021000923			216.48
		07		6200021000923			192.00
		08		6200021000923			29.52
						INVOICE TOTAL:	5,934.00
						VENDOR TOTAL:	11,873.84

MANUAL CHECKS ISSUED 01/17/2014 THRU 02/07/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT

WIRE COMMUNITY BANK OF PORTAGE							
140124	FEDERAL	01/24/14	01 WITHHOLDING 01/24/14	1000021000903	210392	01/24/14	16,338.98
			02 WITHHOLDING 01/24/14	1000021000905			12,142.64
			03 WITHHOLDING 01/24/14	2110021000903			186.10
			04 WITHHOLDING 01/24/14	2110021000905			57.15
			05 WITHHOLDING 01/24/14	2300021000903			1,708.18
			06 WITHHOLDING 01/24/14	2300021000905			637.12
			07 WITHHOLDING 01/24/14	2750021000903			81.14
			08 WITHHOLDING 01/24/14	2750021000905			41.18
			09 WITHHOLDING 01/24/14	6100021000903			1,510.48
			10 WITHHOLDING 01/24/14	6100021000905			957.03
			11 WITHHOLDING 01/24/14	6200021000903			1,583.44
			12 WITHHOLDING 01/24/14	6200021000905			912.92
						INVOICE TOTAL:	36,156.36
140207	FED	02/07/14	01 020714	1000021000903	913151	02/07/14	15,815.12
			02 020714	1000021000905			11,916.73
			03 020714	2110021000903			144.50
			04 020714	2110021000905			45.96
			05 020714	2300021000903			1,723.60
			06 020714	2300021000905			658.50
			07 020714	2750021000903			106.64
			08 020714	2750021000905			60.55
			09 020714	6100021000903			1,576.86
			10 020714	6100021000905			997.45
			11 020714	6200021000903			1,633.48
			12 020714	6200021000905			957.65
						INVOICE TOTAL:	35,637.04
						VENDOR TOTAL:	71,793.40
WIRESTAT COMMUNITY BANK OF PORTAGE							
1-364-781-852		01/31/14	01 WITHHOLDING	1000021000907	781952	01/31/14	6,849.05
			02 WITHHOLDING	2110021000907			27.11
			03 WITHHOLDING	2300021000907			387.97
			04 WITHHOLDING	6100021000907			489.97
			05 WITHHOLDING	6200021000907			614.94
						INVOICE TOTAL:	8,369.04
						VENDOR TOTAL:	8,369.04
						TOTAL ALL INVOICES:	194,370.88

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 141572 TO 141808

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AFLAC	AMERICAN FAMILY LIFE								
	229121	01 AFLAC INSURANCE	1000021000929	01/31/14	00000000	141715	01/31/14	164.83	164.83 164.83
									VENDOR TOTAL: 164.83
AIRPORT	AIR PORTAGE, INC								
	2014 - 1ST QTR	01 2014 1 QUARTER PAYMENT	1002053510219	01/31/14	00000000	141716	01/31/14	2,000.00	2,000.00 2,000.00
									VENDOR TOTAL: 2,000.00
ANDEAR	ARTHUR ANDERSON								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141668	01/27/14	56.76	56.76 56.76
									VENDOR TOTAL: 56.76
ASSOMAN	GIL MEISGEIER DBA								
	140121	01 2 SCULPTURES	2450056720860	02/06/14	00000000	141775	02/07/14	190.00	190.00 190.00
									VENDOR TOTAL: 190.00
BAGNRO	ROBERT J. BAGNALL								
	1401 REIM	01 TRAINING REIMBURSEMENT	1001052130290	02/06/14	00000000	141776	02/07/14	56.68	38.96 38.96
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141669	01/27/14	33.12	33.12 33.12
	1402 REIM	01 TRAINING REIMBURSEMENT	1001052130290	02/06/14	00000000	141776	02/07/14	56.68	17.72 17.72
									VENDOR TOTAL: 89.80
BALLROO	THE BALL ROOM LLC								
	RESOLUTION NO 14-002	01 ECONOMIC DEVELOPMENT GRANT	1000256000715	01/09/14	00000000	141648	01/24/14	10,000.00	10,000.00 10,000.00
									VENDOR TOTAL: 10,000.00
BARTPE	PETER BARTACZEWICZ								
	1401 UNIFORM	01 UNIFORM	1001052120133	01/17/14	00000000	141572	01/17/14	319.99	319.99 319.99

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 141572 TO 141808

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141670	01/27/14	16.20	16.20 16.20
BERGBR	BRIAN BERGER							VENDOR TOTAL:	336.19
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141671	01/27/14	5.16	5.16 5.16
BORTAN	ANTHONY BORTZ							VENDOR TOTAL:	5.16
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141672	01/27/14	12.00	12.00 12.00
BORTKE	KEVIN L. BORTZ							VENDOR TOTAL:	12.00
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141673	01/27/14	24.48	24.48 24.48
BRAUNAN	ANTHONY J. BRAUNER							VENDOR TOTAL:	24.48
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141674	01/27/14	60.96	60.96 60.96
BUBLMA	MARK BUBLITZ							VENDOR TOTAL:	60.96
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141675	01/27/14	24.84	24.84 24.84
CAPNEWS	CAPITAL NEWSPAPERS							VENDOR TOTAL:	24.84
	2127704	01	2450056720296	02/06/14	00000000	141777	02/07/14	1,650.00	900.00 900.00
	2128487	01 CHRISTMAS ADS	2450056720296	02/06/14	00000000	141777	02/07/14	1,650.00	750.00 750.00
CCREGIS	COLUMBIA CO. REGISTER OF DEEDS							VENDOR TOTAL:	1,650.00
	13-033			01/31/14		141717	01/31/14	60.00	30.00

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 PAID INVOICE LISTING

FROM CHECK # 141572 TO 141808

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
HAHNMA	MARK A. HAHN								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141680	01/27/14	101.76	101.76 101.76
									VENDOR TOTAL: 101.76
HORNDA	DAVID HORNISCHER								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141681	01/27/14	5.52	5.52 5.52
									VENDOR TOTAL: 5.52
HUDGMI	MICHAEL E HUDGENS								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141682	01/27/14	95.04	95.04 95.04
									VENDOR TOTAL: 95.04
IAFFU	INT'L ASSOC. OF FIRE FIGHTERS								
	140207	01 140207	1000021000917	02/07/14	00000000	141783	02/07/14	200.00	200.00 200.00
									VENDOR TOTAL: 200.00
JAGCOUR	JAG COURTS INC								
	16075	01 GYM BANNER	2450056720296	02/06/14	00000000	141784	02/07/14	500.00	500.00 500.00
									VENDOR TOTAL: 500.00
JEROJE	JERILYN A. JEROME								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141683	01/27/14	46.08	46.08 46.08
									VENDOR TOTAL: 46.08
JOHNTE	TERESA H. JOHNSON								
	1401 REIMB	01 MATC MADISON REIMBURSEMENT	1001052120290	01/17/14	00000000	141575	01/17/14	13.25	13.25 13.25
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141684	01/27/14	2.16	2.16 2.16
									VENDOR TOTAL: 15.41
KIEFPE	PENNY KIEFER								
	140127			01/27/14		141685	01/27/14	213.24	213.24

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FROM CHECK # 141572 TO 141808

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141685	01/27/14	213.24	213.24 213.24
									VENDOR TOTAL: 213.24
KLAFKE	KEITH J. KLAFKE								
	012314	01 MEDICAL REIMBURSEMENT	1000021000929	01/23/14	00000000	141718	01/31/14	120.00	120.00 120.00
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141686	01/27/14	31.80	31.80 31.80
									VENDOR TOTAL: 151.80
KOCHPH	PHILIP J KOCH								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141687	01/27/14	17.40	17.40 17.40
									VENDOR TOTAL: 17.40
KWIKTRI	KWIK TRIP STORES								
	1301-105046	01	1001052120342	02/07/14	00000000	141785	02/07/14	4,252.65	4,252.65 4,252.65
									VENDOR TOTAL: 4,252.65
LUEDTH	THOMAS J. LUEDEMAN								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141688	01/27/14	17.52	17.52 17.52
									VENDOR TOTAL: 17.52
MALCAD	ADAM MALCHOW								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141689	01/27/14	41.40	41.40 41.40
	1402 UNI	01 UNIFORM	1001052120133	02/06/14	00000000	141786	02/07/14	186.97	186.97 186.97
									VENDOR TOTAL: 228.37
MANTKE	KENNETH MANTHEY								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141690	01/27/14	256.08	256.08 256.08
									VENDOR TOTAL: 256.08

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 141572 TO 141808

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
MECUJE	JENNIFER MECUM								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141691	01/27/14	21.48	21.48 21.48
									VENDOR TOTAL: 21.48
MILLCOR	CORY MILLER								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141692	01/27/14	64.08	64.08 64.08
									VENDOR TOTAL: 64.08
MINNMUT	THE MINNESOTA LIFE INSURANCE								
	14012414	FEB 2014		01/23/14		141652	01/24/14	2,053.89	2,053.89
		01 INSURANCE	1000021000915		00000000				1,561.69
		02 INSURANCE	2300021000915		00000000				159.67
		03 INSURANCE	2110021000915		00000000				4.61
		04 INSURANCE	6200021000915		00000000				187.63
		05 INSURANCE	6100021000915		00000000				140.29
									VENDOR TOTAL: 2,053.89
MOEMA	MARIE A. MOE								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141693	01/27/14	46.92	46.92 46.92
									VENDOR TOTAL: 46.92
MOHRJE	JEAN MOHR								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141694	01/27/14	33.12	33.12 33.12
									VENDOR TOTAL: 33.12
MURPSH	SHAWN MURPHY								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141695	01/27/14	111.60	111.60 111.60
									VENDOR TOTAL: 111.60
NAPAAUT	NAPA AUTO PARTS								
	275789	01 SHED EQUIPMENT	2450056720351	02/06/14	00000000	141787	02/07/14	116.27	47.66 47.66
	275817			02/06/14		141787	02/07/14	116.27	58.43

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 141572 TO 141808

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	275817	01 SHED EQUIP	2450056720860	02/06/14	00000000	141787	02/07/14	116.27	58.43 58.43
	275995	01 SUPPLIES	2450056720351	02/06/14	00000000	141787	02/07/14	116.27	10.18 10.18
									VENDOR TOTAL:
NEUMBE	BENJAMIN NEUMANN								116.27
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141696	01/27/14	2.16	2.16 2.16
									VENDOR TOTAL:
ONEIEM	EMMETT KEVIN O'NEILL								2.16
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141697	01/27/14	126.72	126.72 126.72
									VENDOR TOTAL:
PIONDA	DANIEL C. PIONKE								126.72
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141698	01/27/14	73.92	73.92 73.92
									VENDOR TOTAL:
PIXLDU	DUAINE M. PIXLER								73.92
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141699	01/27/14	57.00	57.00 57.00
									VENDOR TOTAL:
PLUNRAY	PLUNKETT RAYSICH ARCHITECTS								57.00
	201308060	01 DESIGN CONSTRUCTION DOCUMENTS	1000015000030	08/14/13	00000000	141788	02/07/14	4,726.80	4,726.80 4,726.80
									VENDOR TOTAL:
POMEDE	DENNIS J. POMEROY								4,726.80
	14012414	01 UNIFORM REIMBURSEMENT	1001052120133	01/23/14	00000000	141653	01/24/14	130.21	130.21 130.21
									VENDOR TOTAL:
PORTCHAM	PORTAGE AREA CHAMBER OF								130.21
	12273			02/06/14		141789	02/07/14	7,500.00	7,500.00

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 141572 TO 141808

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	12273	01 QUARTERLY PAYMENT	2400056000720	02/06/14	00000000	141789	02/07/14	7,500.00	7,500.00 7,500.00
									VENDOR TOTAL: 7,500.00
PORTLUM		PORTAGE LUMBER							
	123449	01 SHED EQUIPMENT	2450056720351	12/27/13	00000000	141790	02/07/14	45.19	45.19 45.19
									VENDOR TOTAL: 45.19
PORTPRI		PORTAGE PRINTING							
	19590	01 NOTE PADS POSTCARDS	2400056000292	02/06/14	00000000	141791	02/07/14	520.00	520.00 520.00
									VENDOR TOTAL: 520.00
PORTVARS		PORTAGE VARSITY LEGION							
	140204	01 LEGION 02 HOME TALENT	2400056000730 2400056000730	02/06/14	00000000 00000000	141792	02/07/14	1,500.00	1,500.00 750.00 750.00
									VENDOR TOTAL: 1,500.00
RATZCR		CRAIG S. RATZ							
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141700	01/27/14	4.80	4.80 4.80
									VENDOR TOTAL: 4.80
REDERO		ROBERT REDELINGS							
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141701	01/27/14	269.28	269.28 269.28
									VENDOR TOTAL: 269.28
REGFEE		REGISTRATION FEE TRUST							
	1401 14	FREIGHT 01 TITLE FEE	1002053311341	01/17/14	00000000	141576	01/17/14	69.50	69.50 69.50
									VENDOR TOTAL: 69.50
RESERACC		RESERVE ACCOUNT							
	140117			01/17/14		141577	01/17/14	1,000.00	1,000.00

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 141572 TO 141808

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	140117	01 POSTAGE METER REFILL	1000016000053	01/17/14	00000000	141577	01/17/14	1,000.00	1,000.00 1,000.00
									VENDOR TOTAL: 1,000.00
RICHKE	KEVIN RICHARDS								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141702	01/27/14	42.24	42.24 42.24
									VENDOR TOTAL: 42.24
RUETSA	SARAH RUETH								
	1402 UNI	01 UNIFORM	1001052120133	02/06/14	00000000	141793	02/07/14	525.00	525.00 525.00
									VENDOR TOTAL: 525.00
RUNNING	RUNNING INC.								
	10579	01 SHARED RIDE TAXI SERVICE	2600053520725	01/17/14	00000000	141578	01/17/14	51,489.26	51,489.26 51,489.26
									VENDOR TOTAL: 51,489.26
SCHWBA	BARRY SCHWINGEL								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141703	01/27/14	48.00	48.00 48.00
									VENDOR TOTAL: 48.00
SEVECA	SEVERSON, CAROLYN								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141704	01/27/14	12.72	12.72 12.72
									VENDOR TOTAL: 12.72
SMILEY	SMILEY LAW OFFICE								
	140124	01 GARNISHMENT - STUMPF	1000021000925	01/23/14	00000000	141654	01/24/14	100.00	100.00 100.00
	140207	01 STUMPF 140207	1000021000925	02/07/14	00000000	141794	02/07/14	100.00	100.00 100.00
									VENDOR TOTAL: 200.00
STANCH	CHARLES STANLEY								
	140127			01/27/14		141705	01/27/14	60.60	60.60

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 141572 TO 141808

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141705	01/27/14	60.60	60.60 60.60
									VENDOR TOTAL: 60.60
STANKI	KIM STANDKE								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141706	01/27/14	223.80	223.80 223.80
									VENDOR TOTAL: 223.80
STAPLES	STAPLES CREDIT PLAN								
	6035517820094349-114	01 PRINTER	1001052110870	01/06/14	00000000	141655	01/24/14	251.48	251.48
		02 SUPPLIES	1001052110310		00000000				192.41 59.07
	6035517820099165-114	01 SUPPLIES	1001552210310	01/13/14	00000000	141656	01/24/14	271.59	271.59
		02 BATTERIES	1001552220340		00000000				57.98
		03 BATTERIES	1001552220340		00000000				30.97 182.64
									VENDOR TOTAL: 523.07
STENJA	JASON STENBERG								
	1401 REIM	01 012914 REIMBURSEMENT	1001052130290	02/06/14	00000000	141795	02/07/14	13.96	13.96 13.96
	1401 UNIFORM	01 UNIFORM	1001052120133	01/17/14	00000000	141579	01/17/14	525.00	525.00 525.00
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141707	01/27/14	40.80	40.80 40.80
									VENDOR TOTAL: 579.76
STILSH	SHANNON M STILLER								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141708	01/27/14	13.44	13.44 13.44
									VENDOR TOTAL: 13.44
STUMJE	JEFFREY E STUMPF								
	140127	01 PAYROLL CORRECTION	1000021000915	01/27/14	00000000	141709	01/27/14	8.28	8.28 8.28
									VENDOR TOTAL: 8.28

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 141572 TO 141808

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
TX13SCM	RACHEL SCHMIDT								
	13 TAX REFUND			02/06/14		141802	02/07/14	436.62	436.62
	01 TAX REFUND BATCH 81		8900026000967		00000000				436.62
									VENDOR TOTAL:
									436.62
TX13STAR	ANN STARRY								
	1312 TAX REFUND			01/17/14		141586	01/17/14	1.19	1.19
	01 TAX REFUND BATCH 54		8900026000967		00000000				1.19
									VENDOR TOTAL:
									1.19
TX13STEC	EDWIN STECK								
	1312 TAX REFUND			01/23/14		141662	01/24/14	7,552.93	7,552.93
	01 2013 TAX REFUND		8900026000967		00000000				7,552.93
									VENDOR TOTAL:
									7,552.93
TX13STRA	JAYDA STRABLEY								
	13 TAX REFUND			02/06/14		141803	02/07/14	147.95	147.95
	01 TAX REFUND BATCH 85		8900026000967		00000000				147.95
									VENDOR TOTAL:
									147.95
TX13VANH	JOEL VAN HORN								
	1312 TAX REFUND			01/23/14		141663	01/24/14	325.26	325.26
	01 2013 TAX REFUND		8900026000967		00000000				325.26
									VENDOR TOTAL:
									325.26
TX13WEID	PAUL WEIDNER								
	1312 TAX REFUND			01/23/14		141664	01/24/14	288.81	288.81
	01 2013 TAX REFUND		8900026000967		00000000				288.81
									VENDOR TOTAL:
									288.81
TX13WOOD	DAVID WOODARD								
	1312 TAX REFUND			01/23/14		141665	01/24/14	8.02	8.02
	01 2013 TAX REFUND		8900026000967		00000000				8.02
									VENDOR TOTAL:
									8.02
UWMAD	UW - MADISON								
	1402 HORN 140521			02/06/14		141804	02/07/14	240.00	120.00
	01 HORNISCHER BUDGET FOR PUBLIC W	6205553610290			00000000				120.00

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 141572 TO 141808

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	1402	HORNISCHER		02/06/14		141804	02/07/14	240.00	120.00
	01	CITIZEN/CUSTOMER SERVICE 1403	6205553610290		00000000				120.00
								VENDOR TOTAL:	240.00
WALMART		WALMART COMMUNITY							
	6032202000826611-114			01/16/14		141666	01/24/14	48.44	48.44
	01	HEATER	1001052110823		00000000				48.44
								VENDOR TOTAL:	48.44
WALTER		ERIC WALTERS							
	140122	UNIFORM		01/23/14		141667	01/24/14	21.10	21.10
	01	UNIFORM REIMBURSEMENT	1001052120133		00000000				21.10
	140127			01/27/14		141711	01/27/14	18.00	18.00
	01	PAYROLL CORRECTION	1000021000915		00000000				18.00
	1402	UNI		02/06/14		141805	02/07/14	11.08	11.08
	01	UNIFORM	1001052120133		00000000				11.08
								VENDOR TOTAL:	50.18
WAWP		WAWP							
	1401	JOHNSON		01/17/14		141587	01/17/14	100.00	100.00
	01	JOHNSON	1001052120290		00000000				100.00
								VENDOR TOTAL:	100.00
WILCDA		DAWN M. WILCOX							
	140127			01/27/14		141712	01/27/14	33.72	33.72
	01	PAYROLL CORRECTION	1000021000915		00000000				33.72
								VENDOR TOTAL:	33.72
WILSBR		BRADLEY D. WILSON							
	140127			01/27/14		141713	01/27/14	35.76	35.76
	01	PAYROLL CORRECTION	1000021000915		00000000				35.76
								VENDOR TOTAL:	35.76
WILSJE		JEFFREY A. WILSON							
	140127			01/27/14		141714	01/27/14	14.88	14.88
	01	PAYROLL CORRECTION	1000021000915		00000000				14.88
								VENDOR TOTAL:	14.88

DATE: 02/07/2014
 TIME: 13:42:04
 ID: AP450000.WOW

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 141572 TO 141808

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

WMCADUES	WISCONSIN MUNICIPAL CLERKS								
	1402								
		01 140226 DISTRICT MARIE	1000251400290	02/06/14	00000000	141807	02/07/14	25.00	25.00
									25.00
									VENDOR TOTAL: 25.00
WPPA	WISCONSIN PROFESSIONAL POLICE								
	140207								
		01 FEB 2014	1000021000917	02/06/14	00000000	141808	02/07/14	652.00	652.00
									652.00
									VENDOR TOTAL: 652.00
									TOTAL --- ALL INVOICES: 120,741.96

"PAGE 1 OF 2"

PORTAGE UTILITIES

Payment Approval Report Finance Committee Only
Input Date(s): 01/31/2014 - 01/31/2014Page: 1
Feb 07, 2014 10:09am

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
24 HOUR HOME COMFORT SERVICES							
	Total 24 HOUR HOME COMFORT SERVICES				11.95	.00	
ALLIANT ENERGY/WP&L							
	Total ALLIANT ENERGY/WP&L				2,435.21	.00	
ARAMARK UNIFORM SERVICES							
	Total ARAMARK UNIFORM SERVICES				243.75	.00	
BADGER GRAPHIC SYSTEMS							
	Total BADGER GRAPHIC SYSTEMS				2,064.11	.00	
CARGILL INC-SALT DIVISION							
	Total CARGILL INC-SALT DIVISION				5,422.24	.00	
CHARTER COMMUNICATIONS							
	Total CHARTER COMMUNICATIONS				59.99	.00	
CITY TREASURER-PAYROLL							
	Total CITY TREASURER-PAYROLL				28,714.89	.00	
COMMUNICATIONS SERVICE WIS							
	Total COMMUNICATIONS SERVICE WIS				50.47	.00	
CT LABORATORIES, LLC							
	Total CT LABORATORIES, LLC				1,060.00	.00	
FIRST SUPPLY							
	Total FIRST SUPPLY				409.90	.00	
FRONTIER							
	Total FRONTIER				278.58	.00	
HAWKINS INC							
	Total HAWKINS INC				564.82	.00	
INFINITY PRINTING SUPPLIES							
	Total INFINITY PRINTING SUPPLIES				174.88	.00	
MARTELLE WATER TREATMENT							
	Total MARTELLE WATER TREATMENT				2,163.80	.00	
MIDWEST METER INC							
	Total MIDWEST METER INC				657.45	.00	
NORTH WOODS SUPERIOR							
	Total NORTH WOODS SUPERIOR				105.97	.00	
P W U							
	Total P W U				956.95	.00	
POINTON HEATING & A/C INC							
	Total POINTON HEATING & A/C INC				1,352.10	.00	
SEWER UTILITY							
	Total SEWER UTILITY				159,126.78	.00	
USA BLUE BOOK							

"PAGE 2 OF 2"

PORTAGE UTILITIES

Payment Approval Report Finance Committee Only

Page: 2

Input Date(s): 01/31/2014 - 01/31/2014

Feb 07, 2014 10:09am

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
	Total USA BLUE BOOK				81.29	.00	
	W R W A						
	Total W R W A				285.00	.00	
	WI STATE LABORATORY OF HYGIENE						
	Total WI STATE LABORATORY OF HYGIENE				20.00	.00	

Total Paid:

Total Unpaid: 206,239.93Grand Total: 206,239.93

Portage Water Utility

Dated: _____

2013 YEAR END CLAIMS PAID BUT NOT APPROVED

"PAGE 1 OF 1"

PORTAGE UTILITIES

Check Register - Year End Check Run
 GL Posting Period(s): 12/13 - 12/13
 Check Issue Date(s): 01/31/2014 - 01/31/2014

Page: 1
 Feb 05, 2014 11:35am

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
12/13	01/31/2014	14422	2362	ALLIANT ENERGY/WP&L	228592U010714	1	1-622221		2,822.01
12/13	01/31/2014	14423	325	CENTURY LINK	1286762746	1	1-921220		.82
12/13	01/31/2014	14424	1963	STAPLES CREDIT PLAN	562	1	1-641340		47.47
					651	1	1-641340		52.97
Total 14424									100.44
12/13	01/31/2014	14425	2351	WISCONSIN EMERGENCY MANAGEI	180030	1	1-926202		485.00
					180038	1	1-926202		405.00
Total 14425									890.00
Totals:									3,913.27

MEMORANDUM

To: Members of Finance & Administration Committee
From: Shawn Murphy, City Administrator 
Re: Summary of Bids Received for Engine 3 Replacement
Date: February 6, 2014

On November 22, 2013 two sealed bids for the replacement of fire engine #3 were opened and read aloud as follows:

<u>Bidding Firm</u>	<u>Apparatus</u>	<u>Cost</u>
Pierce Manufacturing, Inc.	Pierce Impel Pumper	\$515,523 (\$507,405 total cost if 50% paid 90 days prior to final inspection)
Jefferson Fire & Safety, Inc.	Rosenbauer Pumper	\$464,789

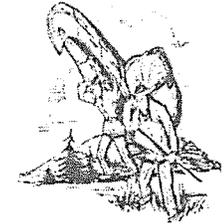
Budget: \$503,000 (Vehicle Replacement Fund)

The Fire Department carefully reviewed the proposed submittals and recommends award to Jefferson Fire & Safety, Inc. for the Rosenbauer Pumper. Expected delivery from date of order is 325 days. Pursuant to the terms of the Intergovernmental Agreement with the Towns, the 2014 scheduled replacement of Engine 3 was funded 100% by the towns. The next scheduled replacement (2044) will be funded 51% City; 49% towns.

Cc: Fire Chief Simonson

CITY OF PORTAGE

115 West Pleasant Street
Portage, Wisconsin 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



'Where the North Begins'

Memorandum

To: Finance Committee
From: Bob Redelings, City Engineer *B. R.*
Date: 1/28/2014
Re: Proposals for Well #8 Renovation
cc: Mayor Bill Tierney, City Administrator Shawn Murphy and Municipal Services Chairman Jeff Garetson

Three companies submitted proposals for pulling, inspecting and rehabilitating Well #8. Well #8 is located at 135 Northridge Drive and is 269' deep. The well is equipped with a 2,000 gpm vertical turbine pump, which was installed in 1996. The Wisconsin DNR recommends pulling the pumps every 10 years for inspection and making needed repairs. Well #8 pumps have never been pulled for inspection.

The extent of repairs won't be known until the pumps are actually pulled and the well is televised. The proposals received are based on the scope of anticipated work and are summarized as follows;

Name	Location	Base Price	Optional (Item 11) Price*
CTW Corporation	Baraboo, WI	\$32,983	38,689
Municipal Well & Pump	Waupun, WI	\$33,581	38,921
Layne Christianson Co.	Pewaukee, WI	\$42,945	45,893

*Option item 11 entails replacement of the 4-stage pump bowl assembly in lieu of rebuilding the pump.

All three companies are reputable and qualified to perform the work. There is \$50,000 budgeted in 2014 for the project. I recommend the Well #8 rehabilitation be awarded to CTW Corporation.

(Proposals attached).

PROPOSAL FORM
MUNICIPAL WELL #8 INSPECTION & REHABILITATION

CTW CORPORATION
21500 W GOOD HOPE RD
LANNON WI 53046-9720

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
1	Mobilize to site, remove well pump, evaluate condition of components, disinfect well, reset serviced pump, flush well, collect and process two (2) bacteriological samples, a minimum of 8 hours apart, and demobilize from job site.			Lump Sum	<u>\$ 4876</u>
2	Brush and bail the well, pressure wash 130 feet of 12" column and well screen. Brush well with WD-3100 and chlorine. Televis well with dual view, color camera and provide DVD copy of well log video.			Lump Sum	<u>\$ 2838</u>
3	Furnish and install 12" x 9' 9-5/8" SCH 40, Threaded Both Ends Column Pipe.	6	each	<u>\$ 523</u>	<u>\$ 3138</u>
4	Furnish and install 12" x 4' 9-5/8" SCH 40, Threaded Both Ends Column Pipe.	1	each	<u>\$ 351</u>	<u>\$ 351</u>
5	Furnish and install 12" x 10' SCH 40 Tailpipe.	1	each	<u>\$ 523</u>	<u>\$ 523</u>
6	Furnish and install 12" Stainless Steel Cone Strainer	1	each	<u>\$ 425</u>	<u>\$ 425</u>
7	Furnish and install rubber line shaft bearing inserts.	13	each	<u>\$ 50</u>	<u>\$ 650</u>
8	Furnish and install 1-11/16" x 1-15/16" x 7" 304 Stainless Steel shaft sleeves.	13	each	<u>\$ 60</u>	<u>\$ 780</u>
9	Rebuild stuffing box (labor, bushing, packing included).			Lump Sum	<u>\$ 300</u>
10	Furnish and install dual airlines	130	feet	<u>\$ 1</u>	<u>\$ 130</u>
11	Re-build 14TLC 14-inch, 4-stage bowl assembly (includes labor, new bowl bushings, new wear rings, and machining).			Lump Sum	<u>\$ 1600</u>
12	Remove old (7) 12-inch combination couplings from 12-inch column pipe. Furnish and install (7) new 12-inch combination couplings; replace rubber bearings ; clean, check, and straighten shafting; install sleeves onto shafting. <i>USE ITEMS 7+8 ABOVE</i>			Lump Sum	<u>\$ 5340</u>
13	Furnish and install 1-11/16" x 10' 416 Stainless Steel shafting.	12	each	<u>\$ 223</u>	<u>\$ 2676</u>

CTW CORPORATION
 21500 W GOOD HOPE RD
 LANNON WI 53046-9720

PROPOSAL FORM
 MUNICIPAL WELL #8 INSPECTION & REHABILITATION

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
14	Furnish and install 1-11/16" x 5' 416 Stainless Steel shafting.	2	each	\$ 198	\$ 396
15	Furnish and install 1-11/16" x 416 Stainless Steel shaft Couplings.	15	each	\$ 48	\$ 720
16	Furnish and install new submersible transducer w/ local display.			Lump Sum	\$ 1600
17	Repair / service U.S. motors 200 HP motor.			Lump Sum	\$ 2100
18	Remove two existing 12 inch gate valves, provide and install two (2) new 12" flanged gate valves with non rising stems			Lump Sum	\$ 4540
Total (Items 1 - 18)					\$ 32,983

OPTIONAL ITEM (NO. 11)

11 A	Furnish and install New American-Marsh 14HC 4-stage pump bowl assembly with stainless steel bolting (standard), bronze wear rings, and Stainless Steel collets (2,000 GPM @ 288 feet TDH @ 1800 RPM). Minimum 82% efficiency. <i>81.2 E</i>			Lump Sum	\$ 7306
11 B	Furnish and install new Gould 14RHMC 4-stage pump bowl assembly with stainless steel bolting, bronze wear rings, and stainless steel collets 2000 GPM @ 288 feet TDH@1800 GPM. Minimum 82 % efficiency.			Lump Sum	\$ 9175
Total (Items 11)					\$

*Alt AM MARSH 12 WL-5
 82% E, 55 HP*

Name of Bidder: CTW CORPORATION

Address: 21500 WEST GOOD HOPE RD

City/State/Zip: LANNON, WI. 53046

BARABOO office

Phone: 356-8825 Fax: 356-8842

E-Mail: ctwboo@centurytel.net

Signature: *[Handwritten Signature]*

Date: 1-24-14

**PROPOSAL FORM
MUNICIPAL WELL #8 INSPECTION & REHABILITATION**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
1	Mobilize to site, remove well pump, evaluate condition of components, disinfect well, reset serviced pump, flush well, collect and process two (2) bacteriological samples, a minimum of 8 hours apart, and demobilize from job site.			Lump Sum	<u>\$ 4,890</u>
2	Brush and bail the well, pressure wash 130 feet of 12" column and well screen. Brush well with WD-3100 and chlorine. Televis well with dual view, color camera and provide DVD copy of well log video.			Lump Sum	<u>\$ 2,830</u>
3	Furnish and install 12" x 9' 9-5/8" SCH 40, Threaded Both Ends Column Pipe.	6	each	<u>\$ 533</u>	<u>\$ 3,198</u>
4	Furnish and install 12" x 4' 9-5/8" SCH 40, Threaded Both Ends Column Pipe.	1	each	<u>\$ 290</u>	<u>\$ 290</u>
5	Furnish and install 12" x 10' SCH 40 Tailpipe.	1	each	<u>\$ 470</u>	<u>\$ 470</u>
6	Furnish and install 12" Stainless Steel Cone Strainer	1	each	<u>\$ 430</u>	<u>\$ 430</u>
7	Furnish and install rubber line shaft bearing inserts.	13	each	<u>\$ 18</u>	<u>\$ 234</u>
8	Furnish and install 1-11/16" x 1-15/16" x 7" 304 Stainless Steel shaft sleeves.	13	each	<u>\$ 32</u>	<u>\$ 416</u>
9	Rebuild stuffing box (labor, bushing, packing included).			Lump Sum	<u>\$ 250</u>
10	Furnish and install dual airlines	130	feet	<u>\$ 2.⁰⁰</u>	<u>\$ 260</u>
11	Re-build 14TLC 14-inch, 4-stage bowl assembly (includes labor, new bowl bushings, new wear rings, and machining).			Lump Sum	<u>\$ 1,830</u>
12	Remove old (7) 12-inch combination couplings from 12-inch column pipe. Furnish and install (7) new 12-inch combination couplings; replace rubber bearings; clean, check, and straighten shafting; install sleeves onto shafting.			Lump Sum	<u>\$ 4,760</u>
13	Furnish and install 1-11/16" x 10' 416 Stainless Steel shafting.	12	each	<u>\$ 274</u>	<u>\$ 3,288</u>

**PROPOSAL FORM
MUNICIPAL WELL #8 INSPECTION & REHABILITATION**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
14	Furnish and install 1-11/16" x 5' 416 Stainless Steel shafting.	2	each	\$ 140	\$ 280
15	Furnish and install 1-11/16" x 416 Stainless Steel shaft Couplings.	15	each	\$ 29	\$ 435
16	Furnish and install new submersible transducer w/ local display.			Lump Sum	\$ 1,520
17	Repair / service U.S. motors 200 HP motor.			Lump Sum	\$ 2,920
18	Remove two existing 12 inch gate valves, provide and install two (2) new 12" flanged gate valves with non rising stems			Lump Sum	\$ 5,280
Total (Items 1 - 18)					\$ 33,581

OPTIONAL ITEM (NO. 11)

11 A	Furnish and install New American-Marsh 14HC 4-stage pump bowl assembly with stainless steel bolting (standard), bronze wear rings, and Stainless Steel collets (2,000 GPM @ 288 feet TDH @ 1800 RPM). Minimum 82% efficiency.			Lump Sum	\$ 7,170
11 B	Furnish and install new Gould 14RHMC 4-stage pump bowl assembly with stainless steel bolting, bronze wear rings, and stainless steel collets 2000 GPM @ 288 feet TDH@1800 GPM. Minimum 82 % efficiency.			Lump Sum	\$ 9,850
Total (Items 11)					\$ 17,020

Name of Bidder: MUNICIPAL WELL & PUMP

Address: 1212 STORBECK DRIVE

City/State/Zip: WAUPUN, WI 53963

Phone: 920-324-3400 Fax: 920-324-3431

E-Mail: mvane@municipalwellandpump.com

Signature: Martin Van Ellis Date: 1/23/2014

* PLEASE SEE ATTACHED PUMP CURVES & ALTERNATE PUMP SELECTION

**PROPOSAL FORM
MUNICIPAL WELL #8 INSPECTION & REHABILITATION**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
1	Mobilize to site, remove well pump, evaluate condition of components, disinfect well, reset serviced pump, flush well, collect and process two (2) bacteriological samples, a minimum of 8 hours apart, and demobilize from job site.			Lump Sum	<u>\$10,500.00</u>
2	Brush and bail the well, pressure wash 130 feet of 12" column and well screen. Brush well with WD-3100 and chlorine. Televis well with dual view, color camera and provide DVD copy of well log video.			Lump Sum	<u>\$1,900.00</u>
3	Furnish and install 12" x 9' 9-5/8" SCH 40, Threaded Both Ends Column Pipe.	6	each	<u>\$560.00</u>	<u>\$3,360.00</u>
4	Furnish and install 12" x 4' 9-5/8" SCH 40, Threaded Both Ends Column Pipe.	1	each	<u>\$400.00</u>	<u>\$400.00</u>
5	Furnish and install 12" x 10' SCH 40 Tailpipe.	1	each	<u>\$560.00</u>	<u>\$560.00</u>
6	Furnish and install 12" Stainless Steel Cone Strainer	1	each	<u>\$365.00</u>	<u>\$365.00</u>
7	Furnish and install rubber line shaft bearing inserts.	13	each	<u>\$30.00</u>	<u>\$390.00</u>
8	Furnish and install 1-11/16" x 1-15/16" x 7" 304 Stainless Steel shaft sleeves.	13	each	<u>\$40.00</u>	<u>\$520.00</u>
9	Rebuild stuffing box (labor, bushing, packing included).			Lump Sum	<u>\$300.00</u>
10	Furnish and install dual airlines	130	feet	<u>\$1.00</u>	<u>\$130.00</u>
11	Re-build 14TLC 14-inch, 4-stage bowl assembly (includes labor, new bowl bushings, new wear rings, and machining).			Lump Sum	<u>\$2,800.00</u>
12	Remove old (7) 12-inch combination couplings from 12-inch column pipe. Furnish and install (7) new 12-inch combination couplings; replace rubber bearings; clean, check, and straighten shafting; install sleeves onto shafting. (ADD \$5,145 IF 7 NEW COMBINATION COLUMN COUPLINGS ARE REQUIRED)			Lump Sum	<u>\$2,300.00</u>
13	Furnish and install 1-11/16" x 10' 416 Stainless Steel shafting.	12	each	<u>\$330.00</u>	<u>\$3,960.00</u>

**PROPOSAL FORM
MUNICIPAL WELL #8 INSPECTION & REHABILITATION**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
14	Furnish and install 1-11/16" x 5' 416 Stainless Steel shafting.	2	each	\$ 245.00	\$ 490.00
15	Furnish and install 1-11/16" x 416 Stainless Steel shaft Couplings.	15	each	\$ 35.00	\$ 525.00
16	Furnish and install new submersible transducer w/ local display.			Lump Sum	\$ 1850.00
17	Repair / service U.S. motors 200 HP motor.			Lump Sum	\$ 2,500.00
18	Remove two existing 12 inch gate valves, provide and install two (2) new 12" flanged gate valves with non rising stems			Lump Sum	\$ 4,950.00
Total (Items 1 - 18)					\$ 37,800.00

OPTIONAL ITEM (NO. 11)

11 A	Furnish and install New American-Marsh 14HC 4-stage pump bowl assembly with stainless steel bolting (standard, bronze wear rings, and Stainless Steel collets (2,000 GPM @ 288 feet TDH @ 1800 RPM). Minimum 82% efficiency.			Lump Sum	\$ 5,748.00
11 B	Furnish and install new Gould 14RHMC 4-stage pump bowl assembly with stainless steel bolting, bronze wear rings, and stainless steel collets 2000 GPM @ 288 feet TDH@1800 GPM. Minimum 82 % efficiency.			Lump Sum	\$ 7,724.00
Total (Items 11)					\$ 13,472.00

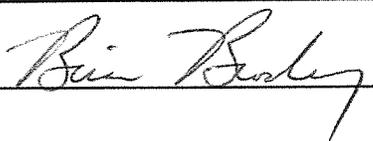
Name of Bidder: Layne Christensen Company

Address: W229 N5005 DuPlainville Road

City/State/Zip: Pewaukee, WI 53072

Phone: 262-246-4646 Fax: 262-246-4784

E-Mail: brian.brodersen@layne.com

Signature: 

Date: 1-24-14

ORDINANCE NO. 14-003

ORDINANCE RELATIVE TO FLOODPLAIN ZONING

The Common Council for the City of Portage does hereby Ordain as follows:

The following Section is hereby repealed:

Section 90-275(2)

The following Section is hereby recreated to read as follows:

Section 90-275(2)

(2) *Official maps and revisions.* The boundaries of all floodplain districts are designated as A-Zones on the maps based on the FIS listed below. Any change to the base flood elevations (BFE) or any changes to the boundaries of the floodplain or floodway in the FIS or on the FIRM must be reviewed and approved by the DNR and the Federal Emergency Management Agency (FEMA) through the letter of map change (LOMC) process (see [section 90-431](#) Amendments) before it is effective. No changes to RFE's on non-FEMA maps shall be effective until approved by the DNR. These maps and revisions are on file in the office of the Portage Zoning Administrator, 115 West Pleasant Street, Portage, Wisconsin. If more than one map or revision is referenced, the most restrictive information shall apply.

(a) *Official maps:* Based on the Columbia County, Wisconsin and Incorporated Areas FIS Number 55021CV000B dated April 2, 2014.

1. FIRM panel numbers 55021C0234E, 55021C0253E, 55021C0254E, 55021C0258E, 55021C0262E, 55021C0266E and 55021C0268E, dated April 2, 2008

FIRM Effective Date: 04/02/2008

2. FIRM panel numbers

55021C0242F, 55021C0261F, 55021C0263F, 55021C0264F, dated April 2, 2014, with corresponding profiles that are based on the FIS, dated April 2, 2014, volume number 55021CV000B

(b) *Official analysis.* Based on other studies. Any maps referenced in this section must be approved by the DNR and be more restrictive than those based on the FIS at the site of the proposed development.

This Ordinance shall take effect upon passage and publication thereof.

Passed this _____ day of _____, 2014.

W.F. Bill Tierney, Mayor

Attest:

Marie A. Moe, City Clerk

Ordinance requested by:
Plan Commission

ORDINANCE NO. 14-004

ORDINANCE RELATIVE TO PARKS AND RECREATION

The Common Council for the City of Portage does hereby Ordain as follows:

The following Sections are hereby repealed and recreated to read as follows:

Chapter 54, Article III. RESERVATION OF PARK SPACE

Sec. 54-91. Policy on reservation.

The city-owned park and park facilities and shelter areas are primarily for the nonexclusive use of the residents and visitors of the city. However, under proper circumstances, exclusive use of the same or parts thereof may be permitted. This section is intended to regulate exclusive use of municipally owned parks, park facilities, park shelters or parts thereof in the city to the end that the general welfare of the city is protected. The Parks and Recreation Board may establish criteria for use in determining use and eligibility in granting fee waivers.

Sec. 54-92. Reservation and use of park space.

A person or group, firm organization, partnership or corporation may reserve the use of a park facility or a park shelter by written application filed with the Manager of Parks and Recreation for a permit for exclusive use of the same. Applications shall be filed with the Manager of Parks and Recreation at least 45 days prior to the date on which the proposed event will occur. The Manager of Parks and Recreation shall issue permits for exclusive use of a portion of a park or park shelter. Permits for the exclusive use of city parks may be issued only upon obtaining a Special Event Permit per Section 66-321. Park facilities are reserved on a first-requested, first-reserved basis.

Sec. 54-93. Reservation fee.

All applicants for reservation of exclusive use of a park *or park facility* for which a permit is required shall pay a per day fee set forth in the official fee schedule on file in the city clerk's office *with the exception of those who receive approval per Section 54-93(a) for exemption from payment of fee.*

- (a) *The following agencies may be eligible for exemption from park rental fees:*
1. *Units of local, county state and federal government if the use of the facility is for an event sponsored by that unit of government.*
 2. *Volunteer, tax-exempt organizations whose charter mission is to promote and assist with the development of Portage Parks and Recreation lands and facilities.*
 3. *Individuals, students or organizations whose use of Portage Parks and Recreation lands and facilities is necessary for the study, development, planning or evaluation of their use and enjoyment.*
 4. Other Individuals, students or organizations upon review and approval by the Parks & Recreation Board.
- (b) Applicants eligible for fee exemption per Section 54-93(a) may request a fee waiver in writing to the Manager of Parks and Recreation who shall determine if the request meets the criteria per Section 54-93(c). The Manager of Parks and Recreation shall notify the applicant within five (5) days of the request if the fee exemption is approved or denied, stating reason(s) for such denial. The applicant may file a request with the City Clerk to appeal the Manager of Parks and Recreation no more than five (5) days after the denial is received. The Parks and Recreation Board shall

render a final decision on the appeal of fee exemption no later than twenty (20) days after the request for an appeal is filed.

- (c) The Parks & Recreation Board may establish criteria for use in determining Fee Exemption Requests.

Sec. 54-94. Reasons for denial.

Applicants may be denied for any of the following reasons:

- (1) If it is for a use which would involve a violation of federal or state law or any provision of this Code.
- (2) If the granting of the permit would conflict with another permit already granted or for which application is already pending.
- (3) If the application does not contain the information required by [section 54-92](#)
- (4) The application is made less than the required days in advance of the scheduled exclusive use.
- (5) If it is for a use of the park or park facility at a date and time when, in addition to the proposed use, anticipated nonexclusive use by others of the park or park facility is expected and would be seriously adversely affected.
- (6) If the law enforcement requirements of the exclusive use will require so large a number of persons as to prevent adequate law enforcement to the park, park facility or shelter area involved or of the rest of the city.
- (7) The exclusive use will reasonably create a substantial risk of injury to persons or damage to property.
- (8) The exclusive use is so poorly organized that participants are likely to engage in aggressive or destructive activity.
- (9) Other criteria as adopted by the Parks and Recreation Board.

Sec. 54-95. Indemnification.

Prior to granting any permit for exclusive use of the park, the city may require the permittee to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, running to the city and such other third parties as may be injured or damaged, in an amount depending upon the likelihood of injury or damage as a direct and proximate result of the exclusive use sufficient to indemnify the city and such third parties as may be injured or damaged thereby, caused by the permittee, its agents or participants.

Sec. 54-96. Permit not required for city activity.

A permit is not required for exclusive use of the park or a park facility sponsored by the city.

Sec. 54-97. Permit revocation.

The Mayor, Manager of Parks and Recreation and/or Chief of Police may revoke a permit if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, other catastrophe or likelihood of a breach of the peace or by a major change in the conditions forming the basis of the issuance of the permit.

This Ordinance shall take effect upon passage and publication thereof.

Passed this _____ day of _____, 2014.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

1st and 2nd Readings:

3rd Reading:

Published:

Ordinance requested by:

Legislative and Regulatory Committee

ORDINANCE NO. 14-005

ORDINANCE RELATIVE TO RESIDENCY FOR SERVICE ON BOARDS OR COMMISSIONS

The Common Council for the City of Portage does hereby Ordain as follows:

The following Section is hereby repealed:

Section 2-142

The following Section is hereby recreated to read as follows:

Section 2-142

Sec. 2-142. Residency required for service on boards or commissions.

No person not a resident of and not residing in the city shall be appointed in a voting capacity to any city board or commission, except as follows:

- (1) The library board, pursuant to state law, may have as members up to two persons who reside in towns adjacent to the city.
- (2) In recognition of the fact that city park and recreation programs affect citizens outside the city, the two citizen members of the Park and Recreation Board shall not be subject to the residency requirement.
- (3) Except as provided in sub. (10), any board or committee member who moves from the city shall be immediately removed from such board or committee.
- (4) The representative of Portage Schools for the cable TV commission shall not be subject to the residency requirement.
- (5) One of the citizen members of the board of airport commissioners shall not be subject to the residency requirement in recognition of the fact that the Portage Airport provides services to citizens outside the city. However, that nonresident member shall be a business person and have an economic tie to the airport.
- (6) When any person is appointed to act as a city official in an interim capacity and such position requires service on any board, such person shall not be subject to the residency requirement.
- (7) Two members of the historic preservation commission shall not be subject to the residency requirement.

(8) One member of the tourism promotion committee, who represents the Wisconsin hotel and motel industry by being an owner or manager of a hotel or motel located in the City of Portage, shall not be subject to the residency requirement.

(9) Any member of an ad hoc or advisory committee may reside outside of the city's corporate limits, but no committee may be comprised of a majority of members who reside outside the corporate limits.

(10) In addition to the specific exceptions enumerated in Sections (1) through (9), and in recognition of the fact that citizens residing outside the city may have substantial economic ties to the city, any board, commission, or committee may have members residing outside the city's corporate limits, if any of the following apply, unless otherwise restricted pursuant to state law:

(a) The citizen owns real property in the city as defined in Wis. Stats. Ch. 70.

(b) The citizen's place of employment is within the city.

(c) The citizen has an ownership interest in a business located in the city.

In no case may any committee, board, or commission be comprised of a majority of members who reside outside the corporate limits.

This Ordinance shall take effect upon passage and publication thereof.

Passed this _____ day of _____, 2014.

W.F. Bill Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Ordinance requested by:
The Mayor

ORDINANCE NO. 14-006

ORDINANCE RELATIVE TO POSSESSION OF CONTROLLED SUBSTANCES

The Common Council for the City of Portage does hereby Ordain as follows:

The following Section is hereby repealed:

Section 46-39

The following Section is hereby recreated to read as follows:

Section 46-39

It shall be unlawful for any person to possess a controlled substance, or drug paraphernalia, contrary to the Uniform Controlled Substances Act, Wis. Stats. ch. 961.

This Ordinance shall take effect upon passage and publication thereof.

Passed this _____ day of _____, 2014.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Ordinance requested by:
Police Department

ORDINANCE NO. 14-007

ORDINANCE RELATIVE TO LOITERING

The Common Council for the City of Portage does hereby Ordain as follows:

The following Section is hereby repealed:

Section 46-36 Obstructing streets and sidewalks prohibited.

The following Section is hereby recreated to read as follows:

Section 46-36 Loitering and obstructing streets and sidewalks prohibited.

Section 46-36. Loitering and obstructing streets and sidewalks prohibited.

(a) *Loitering.* No person shall loiter or prowl in a place at a time or in a manner not usual for law abiding individuals under circumstances that warrant alarm for the safety of persons or property in the vicinity. Among the circumstances which may be considered in determining whether such alarm is warranted is the fact that the person takes flight upon appearance of a police or peace officer, refuses to identify himself or manifestly endeavors to conceal himself or any object. Unless flight by the person or other circumstances make it impractical, a police or peace officer shall, prior to any arrest for an offense under this section, afford the person an opportunity to dispel any alarm which would otherwise be warranted by requesting the person to identify himself and explain his presence and conduct. No person shall be convicted of an offense under this subsection if the police or peace officer did not comply with the preceding sentence, or if it appears at trial that the explanation given by the person was true, and if believed by the peace officer at the time, would have dispelled the alarm.

(b) *Loitering in public places.* No person shall loiter, lounge or loaf in or about any depot, theater, dance hall, restaurant, store, public sidewalk, public parking lot or other place of assembly or public use after being requested to move by the owner or person in charge or any police officer. Upon being requested to move, a person shall immediately comply with such request by leaving the premises or area at the time of the request.

(c) *Obstructing streets.* No person shall stand, sit, loaf or loiter or engage in any sport or exercise on any public street, bridge or public ground within the city in such manner as to prevent or obstruct the free passage of pedestrian or vehicular traffic thereon or to prevent or hinder free ingress or egress to or from any place of business or amusement, church, public hall or meeting place.

(d) *Blocking sidewalk prohibited.* No person shall block any sidewalk by obstructing the same so that it is impossible for a pedestrian to travel along the sidewalk without leaving the sidewalk and walking on adjacent property or on the street. Block means to interfere with unobstructed travel by any means, including, but not limited to, standing on the part of the walk that is fit for travel, or placing any object or vehicle whatsoever on such walk.

(e) *Free speech.* This section shall not be interpreted as prohibiting any person from stopping on any sidewalk to talk or to make a speech, provided that such person shall not stand in such a location that it is impossible for any pedestrian to travel along the sidewalk without leaving the sidewalk and walking on adjacent property or on the street. If two or more persons are engaged in talking while stopped on a sidewalk, they shall not stand in such locations as to completely prevent any pedestrian from passing them on the sidewalk.

Passed this _____ day of _____, 2014.

W.F. "Bill Tierney", Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Ordinance requested by:
Police Department

MEMORANDUM

To: Common Council

From: Shawn Murphy, City Administrator 

Re: Report on Legislative & Regulatory Committee Recommendation on Paske Dangerous Dog Determination

Date: February 6, 2013

On December 5, 2013 Off. Pomeroy responded to a complaint about a dog bite at 508 Hamilton St. Charles & Cecile Paske, owner. The complainant Dan Koronka, an insurance adjuster who alleged that he was bitten during an investigation of an insurance claim at the Paske residence submitted photographs of the areas on his arms and legs which he indicated sustained multiple bites. As a result of his interviews of the victim and owners Pomeroy issued a dangerous animal declaration per Sect. 6-102 on Paske's dog, a terrier mix. Pomeroy summarized his investigation in Complaint No. 13-10301 (attached). On 12/13/13 the Paske's filed a written objection to the Dangerous Dog declaration which was considered by the Legislative and Regulatory Committee on January 16, 2014.

At the 1/16/14 Legislative & Regulatory Committee (LRC) meeting the Paske's submitted a written response to the dangerous animal declaration along with note from Col. County Veterinary Service for rabies check and a note from Sauk Prairie Small Animal Hospital vet indicating the dog indicating the dog is not vicious. At the meeting, the owners disputed the statement that the dog actually bit the victim. The victim, Dan Koronka was not present at the meeting. Attnry Spankowski questioned Off Pomeroy on the statement in his complaint, *"Speaking with Cecile she did tell me that the dog was able to get out of the house and told me that the dog did bite Daniel, but was not sure how many times Daniel was bit."* Pomeroy responded that the dog initially barked and had to be restrained in a back room but was later brought out and became friendly toward him when he visited the Paske residence. Cecile Paske disputed the statement in the complaint, indicating she never acknowledged that the dog bit the victim.

Committee members questioned the owners on the dog's disposition and past behavior to which the owner's responded that the dog reacts when some knocks or rings the doorbell but calms down after meeting them and has never bitten anyone. Oszman moved to overturn the dangerous animal declaration, 2nd by Miller; which the Committee unanimously approved.

Portage Police Department

117 W Pleasant St., Portage, WI 53901

Press Report

Report Date 12/05/2013	Type of Incident ANIMAL COMPLAINTS	Complaint No. 13-10301	Case Status ACTIVE/OPEN
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Occurred on **12/05/2013 2025** to **12/05/2013 2134**

Incident Location

Street Address 508 HAMILTON ST	City PORTAGE	State WI	Zip Code 53901		
Sector SOUTH	Precinct	Geo	Ward	Latitude	Common Name
Neighborhood	Jurisdiction PORTAGE	Longitude	Secondary Location		

Dispatch Information

Received Date / Time	Call Received Via CITIZEN	Dispatched Date / Time	Call Dispatched As	Arrived Date / Time	Departed Date / Time
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Press Report

On 12/5/13 at approximately 8:25pm, I, Officer Pomeroy was informed of a animal bite complaint which was received via telephone. I made telephone contact with a male individual who verbally identified himself as Daniel J. Koronka. Daniel told me that he works as an insurance adjuster for American Family Insurance. Daniel told me that when he arrived at 508 Hamilton Street to complete an insurance claim for the resident's vehicle, he was greeted at the front yard by a female whom he identified as Cecile Paske. Daniel told me he spoke to and told Cecile that the adjustment will take some time and asked Cecile for the car keys. Cecile stated she was going to go into the residence and he could ring the back doorbell when the adjustment was completed.

Daniel told me when the claim was completed, he arrived at the back door and rang the doorbell. Daniel stated that it is a habit that after ringing a doorbell or knocking on a door, that he steps back away from the door. Daniel stated that he actually stepped far enough back that he stepped off the stoop of the porch.

Daniel stated that he heard a dog begin to bark. Daniel told me that when the door opened he could hear Cecile telling the dog to stay, several times.

Daniel told me that when the storm door was opened slightly, the dog ran out the door and immediately bit him in the lower right leg. Daniel told me that he was bit three times in the right leg. Daniel stated that after pulling his leg away the dog began to jump up and bit him in the arm five times. Daniel stated that his right sleeve on his shirt was ripped and had six puncture holes. Daniel told me that he struck out with his arm trying to push the dog away. Daniel stated he was able to throw the dog off of him and hold the dog down to te ground. Daniel stated the dog then got away and began running circles around him. Daniel stated this is when Cecile was able to grab the dog and place the dog back inside the house.

Reporting Officer **7 POMEROY, DENNIS**

Approving Officer (I)

(Cover Pages Only)

Portage Police Department

117 W Pleasant St., Portage, WI 53901

Press Report

Report Date
12/05/2013

Type of Incident
ANIMAL COMPLAINTS

Complaint No.
13-10301

Case Status
ACTIVE/OPEN

Daniel told me that when talking to Cecile, Cecile stated that the dog can sometimes be vicious and it needs to be scolded or punished to get the dog to calm down. Daniel told me that looking at his shirt he observed six puncture holes through his shirt on his right arm.

Daniel stated that because he works outside most of his day that he was wearing his long underwear and did not realize his skin was punctured at that time. Daniel told me that when he arrived home and removed his clothing, he observed two puncture wounds on his right arm, as well as two puncture wounds on his right leg. Daniel stated that he has already taken pictures of the puncture wounds. Daniel said that he will be seeking medical treatment for the bite wounds.

Daniel described the dog as a black and brown mix dog which was short and stocky. Daniel stated that being an insurance adjuster he was worried about other people passing this yard and possibly being bit by this dog.

I asked for Daniel to complete a victim statement, as well as have copies of the puncture wounds to his arm and leg emailed to me. Daniel stated he will complete this on 12/6/13.

I was able to make contact with the suspect, Cecile K. Paske, along with her husband, Charles W. Paske, at their residence. Upon knocking at the door I immediately heard a dog begin to bark. When Charles answered the dog I asked if he could place the dog in a back room so we would be able to talk. Charles placed the dog in a different room. While speaking with Charles and Cecile, the dog continued to bark for approximately five minutes and then became quiet.

Speaking with Cecile she did tell me that the dog was able to get out of the house and told me that the dog did bite Daniel, but was not sure how many times Daniel was bit. I asked both Charles and Cecile who the was the dog's owner, and I was told that both of them owned the dog. I asked Cecile if she had said any statements about the dog being vicious and needing to be scolded or punished and Cecile was very adamant in saying "I said no such thing". Cecile told me that the dog is generally a very good dog, but is aggressive when people come close to the house. Cecile did tell me that their dog, whose name is Esmeralda, has changed since the new german shepard puppy arrived at their house during the summer. I asked Cecile what she meant by that and she told me that she just changed, but is not a vicious dog.

I asked Cecile what type of dog Esmeralda is and she told me it was a black and brown terrier mix. I asked if the dog was currently licensed and they were able to produce a 2013 Columbia County dog license. I asked if Esmeralda was current on her vaccinations and I was shown a receipt from the Sauk Prairie small animal hospital, which stated that Esmeralda's rabies vaccinations were valid until the year 2016.

At that time I explained and issued a Portage Police Department order to quarantine

Reporting Officer 7 POMEROY, DENNIS

Approving Officer (1)
(Cover Pages Only)

Portage Police Department

117 W Pleasant St., Portage, WI 53901

Press Report

Report Date 12/05/2013	Type of Incident ANIMAL COMPLAINTS	Complaint No. 13-10301	Case Status ACTIVE/OPEN
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Esmeralda. I explained the rules for quarantining Esmeralda at home and both Charles and Cecile stated they understood. I explained that the dog would have to be seen by a vet three times within the next ten days. Charles told me Esmeralda will be seen by the Columbia County Veterinary Clinic.

At that time I asked if I was able to observe Esmeralda outside of the bedroom. I was told that the dog would have to remain on a leash, as I was a new person in their home. Esmeralda was brought out to me and continued to bark and growl at me, trying to pull towards me.

Due to the fact that Esmeralda did, without provocation, attack, bite and injury a person on private property, I am going to be completing a letter to declare Esmeralda a dangerous animal.

At this time I have no further information.

End of Report
Officer Pomeroy #7
typed 12/6/13; dv

CC: Marie Moe

On 12/06/13, I received, via email, a copy of a written statement from Daniel Konorka of the events of the dog attack. Along with the written statement were three pictures showing the puncture wounds on Daniel's leg and arm. This statement and the pictures are attached to this report.

At approximately 5:00pm, I personally delivered a letter stating that Esmeralda is being declared a Dangerous Dog along with a copy of the City of Portage ordinance, explaining why a dog can be declared as a Dangerous Dog and what needs to be done to comply with the city ordinance. I explained this ordinance to Charles. Charles signed and dated the original and a copy of this letter. A copy of the letter is attached to this report as well as a copy given to Marie Moe.

At approximately 5:45pm, I spoke to Daniel. Daniel told me that he was treated today by Dr. Joanne Lee at the Beaver Dam Community Hospital, his primary care giver. Daniel said that his injuries included puncture wounds, swelling of his right arm, and compression of the tendons in his right arm, causing his fingers to be numb. Daniel said that he received two shots and is currently taking antibiotics for the injuries.

Daniel said that he will arrive at the Portage Police Department early on December 7, 2013 to have photographs taken of the injuries as well as signing a medical release form.

Reporting Officer 7 POMEROY, DENNIS

Approving Officer (I)

(Cover Pages Only)

Portage Police Department

117 W Pleasant St., Portage, WI 53901

Press Report

Report Date 12/05/2013	Type of Incident ANIMAL COMPLAINTS	Complaint No. 13-10301	Case Status ACTIVE/OPEN
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Officer D. Pomeroy #7

Reporting Officer **7 POMEROY, DENNIS**

Approving Officer (1)

(Cover Pages Only)

Dog Bite:

I was at the residence of Cecile Paske of 508 Hamilton Drive, Portage Wisconsin around 2:45 PM in the afternoon on December 5th, 2013 inspecting her 2000 Cadillac Deville. Upon finishing my inspection I approached the back door and rang the bell. Cecile came to the door and opened first the inside door then the outside door. As she was opening the door she started yelling at her dog to "stay! stay!. At that moment a dog came out of the back door and lunged onto my leg biting my lower leg. I believe three times. Then the dog jumped up and started biting my right forearm. I tried to push the dog away but it came back and bit me at least 3-4 more times(once going for my neck). At that time Cecile could not get a hold of the dog and I grabbed the dog and held it for a short time it again came at me and I tried to kick it to keep it away. Cecile then got a hold of the dog and took it in the house. She stated to me the dog was vicious and needed to be scolded or punished. She never apologized. I then asked Cecile if the dog was up to date on it's shots and she thought so but could not prove it. I called my Manager John Rury who is filling in for Larry Mc Mullin and explained what happened. I told him I was bleeding from my arm only but after I got home I took off my long underwear and found 2 scratch/ puncture wounds on my right lower leg as well. I explained to John I did want to get checked out and he stated absolutely and to call Human Resources right away I called Human Resources and Trisha asked me if I was OK. I told her the story of the biting, the bleeding and told her also I thought my leg was OK. She stated Travelers insurance will handle it and gave me a claim number. I then called the doctor's office (UW Health, Beaver Dam) and they stated I should come in tomorrow for 2 shots and also to check for infection setting in. I asked about the dog and she recommended I call the dog owner and the police department. I called Human Resources back and they asked me to wait until tomorrow morning to call. I will call them tomorrow morning. I took photos of the wounds in case Traveler's needs them. I will wait on a call from Human resources .







RESOLUTION NO. 14-005

FINAL AMENDED RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY IN PORTAGE, WISCONSIN (2013 WATERMAIN AND SANITARY SEWER CONSTRUCTION PROJECT)

WHEREAS, the Common Council of the City of Portage held a public hearing in the Common Council Chambers at the City Municipal Building, 115 West Pleasant Street, Portage, Columbia County, Wisconsin at 6:50 p.m. on January 23, 2014, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the City Engineer on the proposed public improvements consisting of installation of sanitary sewer laterals and sidewalks on portions of West Emmett Street, Dunn Street, West Marion Street, and West Franklin Street; and

WHEREAS, this Resolution replaces any prior adopted Final Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefited Property for the 2013 Watermain and Sanitary Sewer Construction Project.

NOW, THEREFORE, BE IT HEREBY RESOLVED, the Common Council of the City of Portage determines as follows:

1. The amended report of the City Engineer, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the plans and specifications and assessments set forth therein, is adopted and approved.
2. The City of Portage has advertised for bids and supervised construction of the improvements in accordance with the report hereby adopted.
3. Payment for the improvements shall be made by assessing the entire cost to the property benefited as indicated in the report.
4. Benefits shown on the report are true and correct and are hereby confirmed.
5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.
6. The special assessments against any parcel may be paid in cash or in three (3) annual installments if the assessment is \$1,000 or less and five (5) annual installments if the assessment is over \$1,000, plus interest, at the rate of 5.75% at the time of assessment per annum on the unpaid balance.

7. The municipal clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

DATED this 13th day of February, 2014.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Resolution recommended by:
Common Council

Final Amended Assessment Roll

2/6/2014

PROJECT - City of Portage - 2013 Water Main and Sanitary Sewer Project

Parcel No.	Property Owner	Street Number	Property Address	Property Owner Mailing Address	City	State	Zip Code	Assessible Sewer Lateral Length (FT)	Sewer Lateral Cost per Ft.	Total Sewer	Assessible Sidewalk area Sq. Ft.	Sidewalk Area Cost per Sq. Ft.	Total Sidewalk	Total Sidewalk/Sewer Assessment
1410	Anacker, Dale A & Martha Ann	1010	DUNN ST	1010 DUNN ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1401	McFaul, Patricia C	1009	DUNN ST	N325 Lincoln Street	Briggsville	WI	53920	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1408	Schultz, Sarah L	207	W EMMETT ST	207 W EMMETT ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1407	Aldridge, Steven J & Michelle D	211	W EMMETT ST	N6939 DONLIN DR	Pardeeville	WI	53954	25	\$28.27	\$706.75	100	\$3.41	\$341.00	\$1,047.75
1406	Baus, Elizabeth A	215	W EMMETT ST	215 W Emmett Street	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1405	Spears, Tonia	219	W EMMETT ST	219 W EMMETT ST	Portage	WI	53901	25	\$28.27	\$706.75	87.5	\$3.41	\$298.38	\$1,005.13
1404	Reddell, Robert T & Patricia	223	W EMMETT ST	148 S FREMONT ST	Janesville	WI	53545	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1403.A	Osterholt, William L & Donna J	1007	DUNN ST	1007 DUNN ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1403	Horton, Gevonnia, Ruthie	1003	DUNN ST	1003 Dunn St.	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1466	Snyder, Jonathan	304	W EMMETT ST	304 W EMMETT ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1483	Schwandt, Michael M	912	MACFARLANE RD	912 MACFARLANE RD	Portage	WI	53901	0	\$28.27	\$0.00	160	\$3.41	\$545.60	\$545.60
1484	Schmudlach, Gary W. Schmudlach, Ian T	212	W EMMETT ST	N2153 Seventh Avenue	Endeavor	WI	53930	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1485	Anglim, John P	216	W EMMETT ST	216 W Emmett Street	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1486	Strutz, Jeremy F & Coreena K	218	W EMMETT ST	218 W EMMETT ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1487	Burkhardt, Joel G	220	W EMMETT ST	220 West Emmett Street	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1488	Knuth, Amy	915	DUNN ST	915 DUNN ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1489	Zolowski, William S & Kathleen L	911	DUNN ST	911 DUNN ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1496	Robson, Craig & Ann	209	W MARION ST	714 Cass Street	Portage	WI	53901	30	\$28.27	\$848.10	0	\$3.41	\$0.00	\$848.10
1495	Owen, Jessica L	211	W MARION ST	211 West Marion Street	Portage	WI	53901	30	\$28.27	\$848.10	0	\$3.41	\$0.00	\$848.10
1494	Fountain/Hughes Properties LLC	213	W MARION ST	W8024 Morse Road	Poynette	WI	53955	30	\$28.27	\$848.10	0	\$3.41	\$0.00	\$848.10
1493	Nolan, Kevin M & Tracy M	219	W MARION ST	219 W MARION ST	Portage	WI	53901	30	\$28.27	\$848.10	0	\$3.41	\$0.00	\$848.10
1492	Polnow Rentals LLC	223	W MARION ST	311 W CONANT ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1490	Schroeder, Mark A	907	DUNN ST	W3070 County Road P	Cambria	WI	53923	25	\$28.27	\$706.75	75	\$3.41	\$255.75	\$962.50
1491	Martin, Phyllis L	903	DUNN ST	903 Dunn Street	Portage	WI	53901	25	\$28.27	\$706.75	50	\$3.41	\$170.50	\$877.25
1499	Hammer, Arla E; Hammer, Daniel	816	MACFARLANE RD	3829 Gaines Court	Austin	TX	78735	0	\$28.27	\$0.00	160	\$3.41	\$545.60	\$545.60
1500	Pace, James Angela K Molden Pace	214	W MARION ST	214 W MARION ST	Portage	WI	53901	30	\$28.27	\$848.10	65	\$3.41	\$221.65	\$1,069.75
1501	Cox, Nona D	216	W MARION ST	216 W MARION ST	Portage	WI	53901	30	\$28.27	\$848.10	50	\$3.41	\$170.50	\$1,018.60
1502	Schroeder, Ryan & Megan	220	W MARION ST	220 W MARION	Portage	WI	53901	30	\$28.27	\$848.10	50	\$3.41	\$170.50	\$1,018.60
1503	Egan, William	224	W MARION ST	224 W MARION ST	Portage	WI	53901	30	\$28.27	\$848.10	60	\$3.41	\$204.60	\$1,052.70
1505	Terracall, Elizabeth A	813	DUNN ST	813 DUNN ST	Portage	WI	53901	30	\$28.27	\$848.10	30	\$3.41	\$102.30	\$950.40
1504	Gavinski, Randy	811	DUNN ST	811 Dunn	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1511	Peterson, Donald M & Audrey E	207	W FRANKLIN ST	207 W FRANKLIN ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1510	Bennett, John D; Bennett, Mark H. Bennett, Todd W	215	W FRANKLIN ST	PO Box 30	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1509	Shortreed, Michael R & Ellie M	217	W FRANKLIN ST	217 W FRANKLIN ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1508	Bescup, Robert J & Jane A	223	W FRANKLIN ST	223 W FRANKLIN ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1506	Rhody, Terri L	225	W FRANKLIN ST	225 W Franklin Street	Portage	WI	53901	25	\$28.27	\$706.75	150	\$3.41	\$511.50	\$1,218.25
1613	Charles, Lewis M & Pamela J	214	W FRANKLIN ST	214 W FRANKLIN ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1614	Grey, Joanne	216	W FRANKLIN ST	216 W FRANKLIN ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1615	Wolf, Christopher R & Erin E Foley	218	W FRANKLIN ST	218 W FRANKLIN ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1616	Nelson, Michael D & Dawn M	224	W FRANKLIN ST	224 W FRANKLIN ST	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
1617	Tollison, Brian R & Debra J	228	W FRANKLIN ST	228 W FRANKLIN	Portage	WI	53901	25	\$28.27	\$706.75	0	\$3.41	\$0.00	\$706.75
TOTALS								1020		\$28,835.40	1037.5		\$3,537.88	\$32,373.28

RESOLUTION NO. 14-006

RESOLUTION RELATIVE TO AUTHORIZING A TEMPORARY POLLING PLACE FOR VOTING PURPOSES IN THE CITY OF PORTAGE FOR ALL REGULARLY SCHEDULED ELECTIONS FOR THE YEARS 2014 AND 2015

WHEREAS, all reporting units for election purposes in the City of Portage are located at the City Municipal Building, 115 West Pleasant Street, Portage, Wisconsin; and

WHEREAS, the State of Wisconsin Government Accountability Board conducted a Polling Place Onsite Accessibility Compliance Audit on Election Day, April 2, 2013; and

WHEREAS, as a result of the Polling Place Onsite Accessibility Compliance Audit, the State of Wisconsin Government Accountability Board has notified the City that the elevator in the City Municipal Building is not in compliance with accessibility requirements of the Help America Vote Act of 2002; and

WHEREAS, the City is unable to secure funding and complete the project to bring the elevator in compliance for the regularly scheduled 2014 and 2015 elections; and

WHEREAS, the City of Portage is authorized under Section 5.25(3) of the Wisconsin Statutes to temporarily move the polling place.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Portage that the City Clerk is authorized to move the polling place for all reporting units in the City of Portage for all regularly scheduled elections for 2014 and 2015 to the Portage Public Library, 253 West Edgewater Street

DATED this 13th day of February, 2014.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Resolution requested by:
City Clerk