

City of Portage
Human Resources Committee Meeting
Monday, March 10, 2014, 7:30 p.m.
Municipal Building, Conference Room One
Minutes

Present: Bill Tierney, Chairperson, Jeff Garetson, Rick Dodd and Rita Maass.
Absent/Excused: Mike Oszman & Frank Miller.
Also Present: City Administrator Shawn Murphy

1. Roll call

The meeting was called to order by Mayor Tierney at 7:40 pm.

2. Approval of minutes from previous meeting.

Motion by Garetson, second by Dodd to approve minutes from the February 4, 2014 meeting. Motion carried unanimously on call of roll.

3. Motion to convene to Closed Session per Chap. 19.85(1)(c) to discuss and provide possible recommendation on contract terms for City Administrator.

Motion by Dodd, second by Maass to convene to Closed Session per Chap. 19.85(1)(c) to discuss and provide possible recommendation on contract terms for City Administrator. Motion carried unanimously on call of roll at 7:42 pm.

4. Reconvene to Open session for possible recommendation on item(s) discussed in closed session.

Motion by Dodd, second by Maass to reconvene to open session for possible recommendation on item(s) discussed in closed session. Motion carried unanimously on call of roll at 8:48 pm.

Motion by Dodd, second by Maass to recommend a one-time bonus of \$4500 for City Administrator. Tierney stated he will vote no as he supported a % increase to base salary in lieu of bonus. Motion carried 3-1 with Tierney voting no.

Motion by Dodd, second by Tierney to recommend amending Section 6.1 of the employment agreement with City Administrator to require residency by 12/31/2014. Motion carried unanimously on call of the roll.

Motion by Dodd, second by Maass to recommend amending Section 6.2 of the employment agreement with City Administrator to reimburse moving expenses not to exceed \$2,000 if residency attained by 12/31/2014. Motion carried unanimously on call of the roll.

5. Adjournment

Motion by Dodd, second by Garetson to adjourn the meeting at 8:54 pm. Motion carried unanimously on call of roll.

Respectfully submitted,
Shawn M. Murphy, City Administrator