

City of Portage
Municipal Services and Utilities Committee Meeting
(This meeting will constitute a meeting of the Legislative and Regulatory Committee as a quorum of members will be present; but no business of that committee will be taken up.)
Thursday, April 3, 2014 5:30 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room One
Agenda

Members: Jeff Garetson, Chairperson; Carolyn Hamre, Doug Klapper, Frank Miller, Rita Maass

1. Roll Call
2. Approval of meeting minutes from previous meeting.
3. Discussion and possible action on request by Peggy Gustafson for a credit on her sewer bill at 302 E. Winnebago St. for January, 2014.
4. Discussion and possible action on brush collection policy.
5. Review and discussion on proposed US 51 reconstruction.
6. Public Works Directors Report.
7. Adjournment

City of Portage
Municipal Services and Utilities Committee Meeting
(This meeting will constitute a meeting of the Legislative and Regulatory Committee as a quorum of members will be present; but no business of that committee will be taken up.)
Thursday, March 6, 2014 5:30 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room One
Minutes

Members Present: Jeff Garetson, Chairperson; Carolyn Hamre, Doug Klapper, Frank Miller, and Rita Maass

Others Present: Bill Welsh, Cable TV; Craig Sauer; Portage Daily Register; Bob Redelings, Director of Public Works; Tammy O'Leary, Public Works Secretary; Dennis Nachreiner & Steve Dubberstein.

1. Roll Call

The meeting was called to order at 5:30 p.m.

Hamre arrived at 5:32p.m.

2. Approval of meeting minutes from previous meeting.

Motion by Klapper, second by Maass to approve minutes from the February 6, 2014 meeting with the noted revisions: Item 6, Alley Special Assessment Resolution, the sentence reading "Maass suggested petitions from 50% of abutting property owners should only be allowed for alleys of the same or better rating," the word 'better' was changed to 'worse; and Item 7, 2014 Capital Expenditure Plan, the sentence reading "Maass suggested the elderly might want the smaller cart along with any residences that are singularly occupied," Maass is changed to Miller. Roll Call. Passed 5-0.

3. Discussion and possible action on East Albert Street Reconstruction Project.

Director Redelings presented two options for the project. See attached. The project includes Storm Sewer work but no sanitary sewer work. Redelings stated option two would be preferable with the police chief and Public Works.

Mr. Nachreiner addressed the Committee and stated there was not enough pedestrian traffic to warrant a sidewalk in an Industrial Park. Concerned that putting in sidewalk would bring pedestrian traffic that was not accommodated for in the past. Mr. Nachreiner also inquired as to whether the project had already gone to Council. Director Redelings indicated the Council had approved the concept.

Hamre stated the goal of the City is to bring the City together and for Residents on the East side of town to have access to the improvements, such as the Splash Pad, that have already been made by the City. Hamre stated she believed after the improvements were made that the residents would use the sidewalk.

Maass suggested it would be very costly to start the project plans over again by placing the sidewalk on East Haertel St. Redelings stated the project first started as a

resurfacing project but then took a more comprehensive approach to address storm water drainage and pedestrian needs.

Maass was concerned where the funds were coming from for the project. Redelings said that administration is working on short-term borrowing that will be rolled into 2015 project funding.

Klapper stated that the committee already has made changes by not having two sidewalks, with the business owners concerns in mind.

Mr. Nachreiner stated that there are other areas of the City that should be looked at first for sidewalk, including E. Hamilton St. and Meadowlark Lane.

Miller stated the residents on the East side of town need to be able to connect to the City's South side.

Mr. Dubberstein stated if the City was going forward with the project to complete it entirely and to improve the streets appeal.

Director Redelings stated the goal is for the project to be completed before fall and school starting.

Motion by Maass and second by Miller to move forward with Option Two to Council. Motion carried unanimously on a call of the roll.

4. Discussion and possible action on request by Peggy Gustafson for a credit on her sewer bill at 302 E. Winnebago St. for January, 2014.

Attachment was handed out by Redelings with the information gathered by Water Superintendent Bortz .Maass was concerned at how quickly this issue was brought to committee, pointing out the issue happened because of a new furnace malfunction. Maass questioned if the issue was brought up to contractor that put in the furnace. She stated a full credit should not be considered because there is a possibility that some of the water went down the drain and should only get partial credit on the sewer bill. Hamre stated she could relate to resolutions both ways but would like to see more information. She's inclined to approve half the credit and for the home owner to look at resolution with contractor for the rest. Garetson also stated that per the attachment some of the water could have gone down the drain.

Maass suggested getting additional information from insurance company and contractor before action was taken. Director Redelings stated he would gather additional information.

No action was taken at this time.

5. Discussion and possible action on the DNR Sanitary Survey Report for Portage's Water System dated January 8, 2014.

Attachment handed out at meeting from Director Redelings. Director Redelings stated that Water Superintendent Bortz was able to complete most of the items needing correction before the weather turned severely cold. Redelings stated that he was working on the requirement of updating the Emergency Operation Plan.

Maass stated Deficiencies one, two and three had incorrect year (2013) displayed on the report. Maass was concerned that for future reference these items should be updated by the DNR to display 2014. Director Redelings stated he would get them updated.

No action taken informational only.

6. Public Works Director's report.

Director Redelings stated that Public Works was wrapping up 2013 projects. Director Redelings stated public works has been busy sending out requests for quotes and proposals for 2014 projects. Director Redelings stated that 2014 is anticipated to be a busy year with alley resurfacing, sidewalks, E. Albert Project along with Architectural projects including the Visitor Center and the Restrooms at Good Year Park & Lawton Field.

Maass questioned if there were any plans for sand cleanup in City catch basins from the winter. Director Redelings stated the crews will work on them and that going green is sometimes more expensive. It was stated we do not want all the salt in our Lakes and Rivers.

Garetson said this was not a typical winter and because of this winter more sand was needed.

7. Adjournment

Motion by Klapper, second by Maass to adjourn the meeting at 6:23 pm. Motion carried unanimously on call of roll.

Prepared by Tammy O'Leary, Public Works Secretary

From: Kevin Bortz
Sent: Monday, March 10, 2014 10:11 AM
To: Bob Redelings
Subject: RE: 302 Winnebago "sewer credit" Peggy Gustafson

Bob, I got a call from Tom Gustafson 3-30-14. He informed me that their has been no claim made out for the water bill. Although he also stated if their is no decision on are part made he will at a later date. He informed me that all the water was going to the outside when he was informed by Paul Ebert. Tom arrived at 302 Winnebago to verify the water flowing out of the house. Thanks, Kevin.

From: Kevin Bortz
Sent: Thursday, March 06, 2014 12:00 PM
To: Bob Redelings
Subject: RE: 302 Winnebago "sewer credit" Peggy Gustafson

Bob, I got inside this place. Paul Ebert, owner of 218 Winnebago was taken care of property. Apparently a water line broke on the east side wall next to the refridgerator. Water was running out of front door, along the east side wall, and in through the back room to the outside of house. Paul said that their was 2-3 inches water in the bathroom, kitchen, and livingroom. I saw a sewer drain in the laundry room that some water could have drained into. The place has been gutted out in by the kitchen area for me to identify the cracked water line. Pauls statement sounds like the majority of water went to the outside. Thanks, Kevin.

From: Bob Redelings
Sent: Wednesday, March 05, 2014 2:36 PM
To: Kevin Bortz
Subject: RE: 302 Winnebago "sewer credit" Peggy Gustafson

Thank you.

I'm going to include your email with the handouts for the Municipal Services meeting. Please read thoroughly and make any changes before I make copies. Thanks for looking into this.

Bob

From: Kevin Bortz
Sent: Wednesday, March 05, 2014 2:33 PM
To: Bob Redelings
Subject: 302 Winnebago "sewer credit" Peggy Gustafson

Bob, I got inside this place. Paul Ebert, owner of 218 Winnebago was taken care of property. Apparently a water line broke on east side wall next to the refridgerator. Water was running out of front door, along east side wall, and in through the back room to the outside of house. Paul said that their was 2-3 inches water in the bathroom, kitchen, and livingroom. I saw a drain in the washing machine room. The place has been gutted out in by the kitchen area. Therefore, going by Pauls statement it sounds like majority went to the outside. Thanks, Kevin.

USH 51 PROJECT; E. WISCONSIN ST. & DEWITT ST.

2020 Reconstruction

(Ontario St to Pleasant St)

I. East Wisconsin St.

- Exist typical section; Ontario-Huron has no sidewalk.
- Alt. 1; No Bike accommodations-just an fyi, not an option with Federal Funding.
- Alt. 2 thru 4; provides sidewalk on levee side. However trans 75 provides for not requiring sidewalk when there's an "absence of need"
-suggest this be recommended from Ontario to Brady/Pauquette.
- Alt. 4 (TWLTL) is least disruptive from a R.O.W. standpoint. However, this is still being studied because projected traffics volumes may not be feasible on just 3 lanes.
- Alt. 2; is the next least disruptive and provides for an integral bike lane with a 4' concrete gutter.
Also, a 3' terrace is provided for a friendlier driveway access.
- Alt 3; is the most disruptive w/dedicated 4', striped bike lanes. Impact on levee is being explored. If not permissible to extend toward levee, then many more signs are impacted and w/additional ROW required, at least 2 buildings will encroach. With this project being a 50yr. improvement; what is the vision for the corridor?
Lastly, and for a future discussion; Access
Less access ⇒better, safer traffic flow.

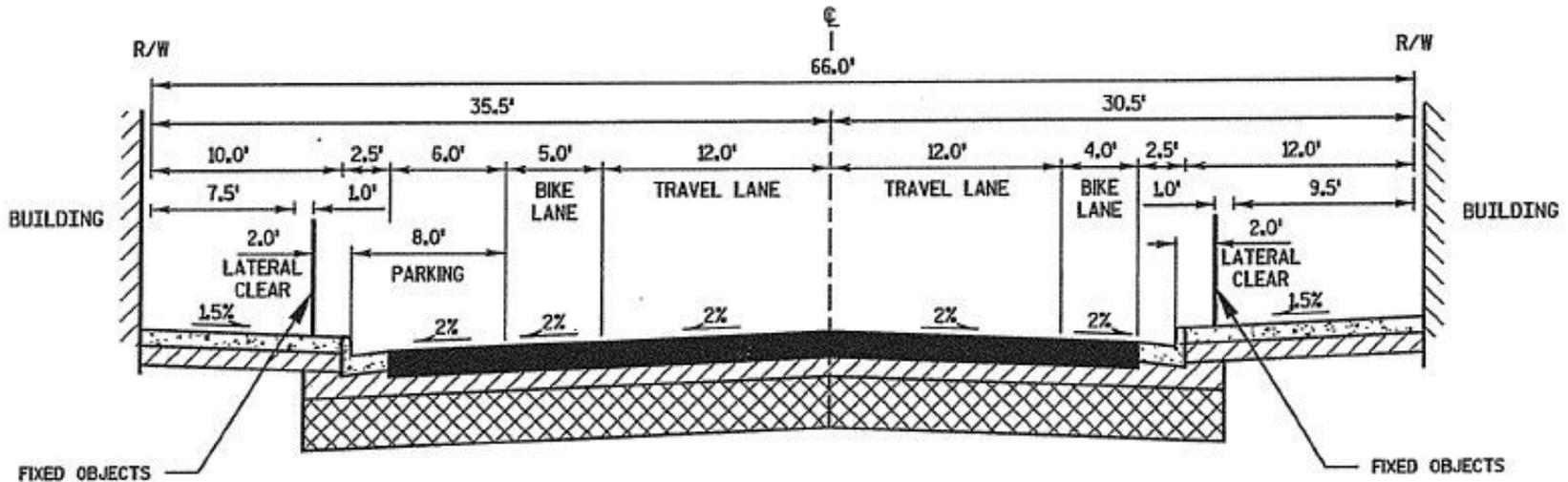
- Streets-
- Alleys-
- Driveways-
- And truck movements; Townsend?
Brook?
Others?

II. Dewitt St.

- Alt. 1; Parking on West Side providing 2-4' bike lanes and maintaining the wide sidewalks. This necessitates losing parking on the east side- approximately 17 stalls. The DOT is sensitive to this & intends to explore off-street parking options.
- Alt. 2; Permits parking on both sides but by incorporating the bike lanes, the sidewalks become unacceptably narrow. (5' wide) for proposed street scaping.

2020 DeWitt Street Reconstruction

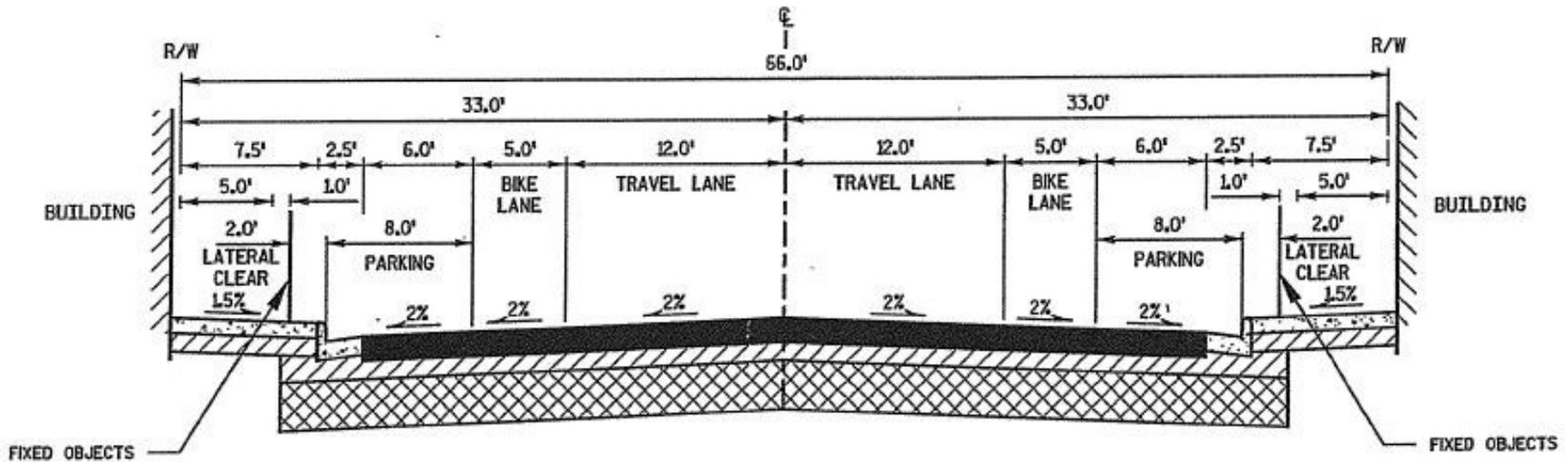
Alternate Typical Sections 1 & 2



PROPOSED TYPICAL SECTION

ALT 1

(NO EXPANSION)
WISCONSIN AVE - PLEASANT ST



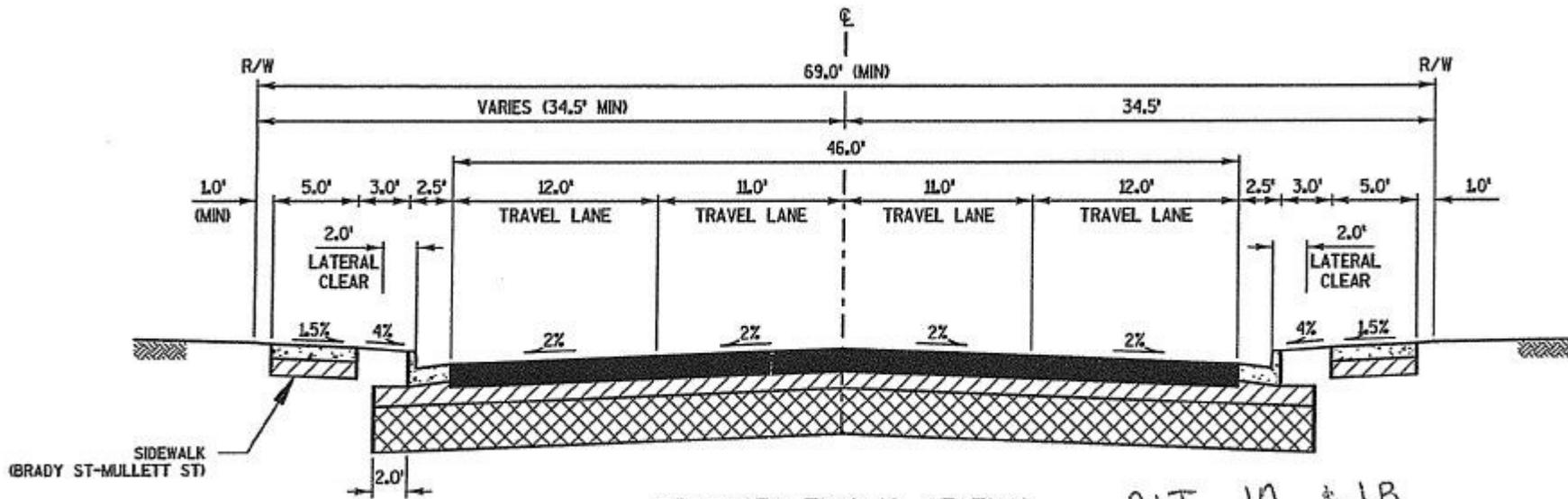
PROPOSED TYPICAL SECTION

ALT 2

(EXPANSION TO ACCOMMODATE BIKES)
WISCONSIN AVE - PLEASANT ST

2020 Wisconsin Street Reconstruction

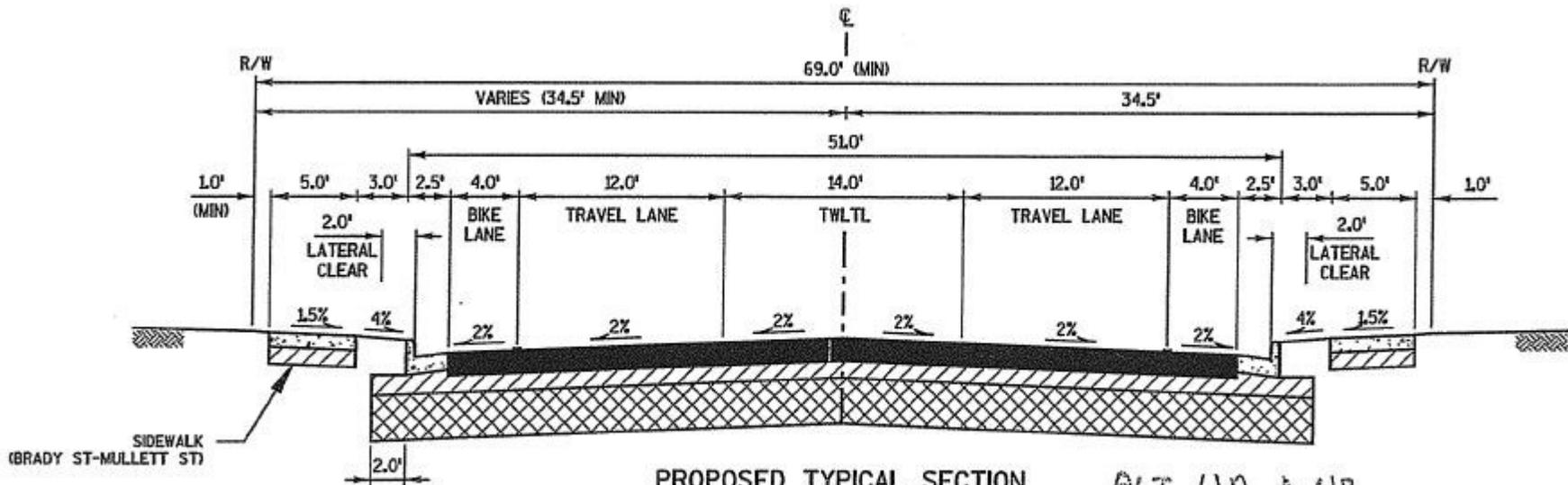
Alternate Typical Sections 1A & 1B and 4A & 4B



PROPOSED TYPICAL SECTION

ALT 1A & 1B

(NO BIKE ACCOMMODATIONS)
ONTARIO ST - MULLETT ST



PROPOSED TYPICAL SECTION

ALT 4A & 4B

(*ROAD DIET*)
ONTARIO ST - MULLETT ST

2020 Wisconsin Street Reconstruction

Alternate Typical Sections 2A & 2B and 3A & 3B

