

Portage Public Library
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LIBRARY BOARD MEETING Minutes
May 13, 2014

Meeting called to order 12:10

Present: Davis, Tamboli, Voigt, McLeish, Schoenborn, Vehring

Excused: Blohm, Gregory, Stevenson

- 1) Motion to approve April 8, 2014 regular meeting minutes. (EV/KV)
- 2) Financial Reports:
 - a) Motion to approve April 2014 Municipal funds claims and Library Restricted funds claims for payment as presented. (AT/EV)
- 3) Director's Report: Shannon Schultz
 - a) Our Integrated Library System software was upgraded April 15.
 - b) Frontier Communications will provide a fiber upgrade this summer at no cost to the Library. The bandwidth will be doubled.
 - c) Audit was completed on April 25.
 - d) As part of this summer's Library programs, all children under the age of 18 may receive free lunches at the Library from 11:30-1:00 pm Monday through Thursday from June 16 – August 15.
 - e) The Portage Library Foundation's 2nd Annual Golf Outing is scheduled for May 29.
 - f) The installation of the self-service stations, signage, keyless entry and the changes to the book drop will all be completed soon.
- 4) The Strategic Planning Subcommittee focus group toured the Library and individually ranked Library services.
- 5) Rich Davis is leaving the Board after 15 years of service as Board member and President. Our thanks to Rich for his dedication and proficient leadership.
- 6) Business:
 - a) Motion to recommend the County Board reappoint Chad Stevenson to the Library Board. (AT/EV)
 - b) Motion to approve the following slate of officers: Addie Tamboli – President, Ellie Voigt – vice-President, Chad Stevenson – Treasurer, Ellie McLeish – Secretary. (EV/KV)
 - c) Motion to approve the Library Loan Agreement with the City of Portage as presented. (AT/KV)
 - d) Motion to approve the Library Board members sponsor one hole at the Foundation's 2nd Annual Golf Outing. (RD/EV)
 - e) 2015 budget priorities were discussed.
- 7) Meeting adjourned 12:49. (AT/RD)

Richard Davis – President
Eleanor Voigt – Treasurer
Dr. Brenda Blohm
Nikki Schoenborn
Klay Vehring

Addie Tamboli – Vice President
Eleanor McLeish – Secretary
Dr. David Gregory
Chad Stevenson