

**City of Portage  
Ad Hoc Canal Committee Meeting  
Monday, May 19th, 2014, 3:30 p.m.  
Municipal Building, Conference Room One**

Members present: Fred Galley, Chairperson; Chris Arnold, Ron Dorn, Marianne Hanson, Doug Klapper, Bob Redelings and Jesse Spankowski (citizen member).

Members excused: Mayor William Tierney ex-officio and Destine Udelhoven

Others present: Jill Fehrman, Darren Fortney, Chris Blum, Ryan VanCamp , Tom Sear, Scott Inman, Jeff Melville, Shawn Murphy, Karen Richardson, Craig Sauer and Bill Welsh

**1. Roll Call**

**2. Discussion and possible action on minutes from 5/5/14 meeting.**

Motion by Hanson, second by Dorn to approve the minutes. Motion passed unanimously on call of the roll.

**3. Sediment and water sampling update (Scott Inman, DNR)**

Mr. Inman stated that the DNR received approval and funding to proceed with a feasibility study for the Canal clean up. A Statement of Work (SOW) is currently being developed which will follow a superfund process. Alternatives will be developed and a detailed cost estimate prepared for the selected alternative.

Mr. Inman also mentioned that there was a meeting with the Secretary of the DNR and a decision was made to not include the canal clean up in the State's 2015 - 2016 biennial budget.

**4. SEH introduction ( Jill Fehrman )**

Ms. Fehrman introduced herself as the Project Manager for SEH, provided a brief history of her work experience and also introduced the SEH project team.

**5. Discussion and possible action on engineering scope of services**

Ms. Richardson presented the draft agreement dated May 9, 2014. In the Special Provisions, if the project is locally let, no cooperative agreement is required. It was also mentioned that the 2004 Environmental Document was too old to revise and a new document

would need to be developed. Requirements for segments 3 & 4 need to be defined. Segment 1 was considered an adverse effect.

For the Hazardous Materials/Contamination Assessments, a letter report will be prepared from the records search.

For the section 4(f) Evaluation, Ms. Richardson is investigating if it can be programmatic, which is generally not used w/ an adverse effect. She is also going to inquire at the DNR as to the applicability of the language under the Recreational and Boating Facilities Program Permits.

In response to Arnold's inquiry of needing a Chapter 30 Permit, Mr. Melville indicated it would be required.

On page 8., under H(6)2., replace the word remove with remediate.

On page 9., under H(10), after some discussion, it was suggested that SEH propose language for this item.

On page 12., under J(2), Title Searches will be on a per parcel basis. The City has identified 17 parcels on the south side of the canal. It should be noted that there are also 42 parcels on the north side of the canal, but it's not believed they will be impacted at this time.

## **6. Set Next Meeting Date**

No action taken

## **7. Adjournment**

Motion by Dorn, second by Redelings to adjourn. Motion passed 5 to 0 on call of the roll.

The meeting concluded at 6:05 p.m.

Respectfully submitted,

Robert G. Redelings, P.E.  
City Engineer