

City of Portage
Finance/Administration Committee Meeting
Thursday, November 13, 2014, 6:20 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes

Members Present: Rick Dodd, Chairperson; Mike Charles, Doug Klapper, Richard Lynn

Excused: Martin Havlovic

Also Present: Administrator Murphy, Finance Director Mohr, Director Sobiek, Mayor Tierney CATV Bill Welsh, Craig Sauer from Daily Register

1. Roll call

Chairperson Dodd called the meeting to order at 6:20pm.

2. Approval of minutes from November 3, 2014.

Motion by Klapper, second by Charles to approve the minutes from the November 3, 2014 meeting. Motion carried unanimously on call of roll.

3. Discussion and Possible Recommendation on Claims

Motion by Charles, second by Klapper to approve claims in the amount of \$2,026,899.02. Motion carried unanimously on call of roll.

4. Discussion and Possible Recommendation on proposed 2015 budget.

Mohr reviewed the changes from the previous budget presented noting that in order to maximize the allowable Expenditure Restraint Limit, three items were moved from the Capital Budget into the General Fund (\$21,000 Staffing Analysis; \$3,175 (5) Police Vests; and \$7,865 K-9 Equipment for Patrol vehicle) for a total of \$32,040 to be funded from General Fund Surplus. Lynn commented about adding the \$10,000 BID request back into the budget; and questioned the inclusion of the K9 equipment prior to the program being approved. Dodd responded that the committee agreed to accept the previous proposed budget with the BID request out; and including the K9 equipment in the budget with funding for the program which was recommended by council. The K9 program funding is for start-up costs with fundraising for the dog. If sufficient funding is not attained the budgeted money will either fall through to surplus or be reallocated to a different item.

Motion by Charles, second by Klapper to recommend the proposed 2015 budget to Common Council. Motion carried on call of roll, 4-1, with Lynn voting no.

5. Adjournment.

Motion by Charles, second by Klapper to adjourn the meeting at 6:30 pm. Motion carried unanimously on call of roll.

Jean Mohr, Finance Director