

City of Portage
Police and Fire Commission Meeting
Tuesday, November 18, 2014, 7:00 p.m.
City of Portage Municipal Building, 115 West Pleasant Street
Conference Room Two
Minutes

Members Present: Thomas Drury, President; Pat Hartley, Kay E. Miller, Jeynell Boeck, Charles Miller

1. Roll Call

President Drury called the meeting to order at 7:00 pm.

2. Approval of minutes of previous meeting

Motion by J. Boeck, second by C. Miller to approve minutes from the October 27, 2014 meeting. Motion carried unanimously on call of roll.

3. Promotion of police officers

Chief Manthey went through the process and professional panel involved in selecting the new administrative lieutenant. Assisting our department were Chief Coughlin of Middleton, Chief Foulk of Verona, and former Baraboo chief Kluge. The officer selected unanimously was Sergeant Keith Klafke. Motion to approve the selection was made by C. Miller and seconded by K. Miller. Motion carried unanimously on call of roll.

Chief Manthey recognized retiring assistant chief Kevin O'Neal who served with distinction in his time with the Portage Police Department. His assistance during the promotion process was also greatly appreciated by Chief Manthey and the Police and Fire Commission. The commission members wanted him to realize how much we valued his time with the department.

Chief Manthey went through the process and professional panel involved in selecting the new patrol sergeant. Assisting in the selection were Chief Strunz of Sauk Prairie, Chief Hardeman Lake Delton's public safety director, and Captain of the Baraboo PD. In all panels and scenarios officer Ben Neumann was the unanimous choice. Motion to approve the selection was made by K. Miller and seconded by C. Miller. Motion carried unanimously on call of roll.

Chief Manthey then went through the process of and panel involved in selecting a new detective. The personnel involved from other departments were detective supervisors from the Adams, Green Lake and Sun Prairie police departments. The officer selected to fill the vacancy was Bob Bagnall. Motion to approve the selection was made by C. Miller and seconded by K. Miller. Motion carried unanimously on call of roll.

Chief Manthey informed the commission members that officer Jason Stenberg would be returning to patrol from his temporary detective assignment at the end of December and would be replaced by officer Teresa Johnson at that time in the detective division.

4. Police Report

Chief Manthey provided an overview of the third quarter police report and the up to the date summary of the fourth quarter statistics. The chief mentioned he had recently received approval to allow him to begin fund raising for a K-9 unit. Ben Neumann has been designated as the officer to be involved in that role. They will need to raise \$15,000 for that effort.

5. Fire Report

Chief Simonson did an overview of the quarterly fire report. He mentioned, once again, Ray-O-Vac has donated a large number of batteries we can use for home fire alarm battery replacement. The chief mentioned we have seen less calls for service this year than in previous years. Mike Hudgens will be providing additional fire training for the firefighters based on recent training provided involving rail cars they recently attended in Colorado. The chief mentioned he would like to establish a training center, possibly using a trailer if available. Former Captain Woods continues to be involved in Knox Box maintenance.

6. Adjournment

Motion by K. Miller, second by Boeck to adjourn the meeting at 7:45 pm. Motion carried unanimously on call of roll.

Submitted by Pat Hartley