

**City of Portage
Park and Recreation Board Meeting
Tuesday, January 13, 2015 - 6:30 p.m.
Municipal Building Room #1
Minutes**

Members present: Brian Zirbes, Chairperson, Larry Messer, Mike Charles, Todd Kreckman and Rita Maass .

Also Present: Manager, Dan Kremer, Leslie Hawkinson and Craig Sauer.

1. Roll Call

The meeting called to order at 6:30 pm by Chairperson Zirbes.

2. Approval of minutes of December 9th, 2014 meeting

Motion was made by Charles and seconded by Messer to approve the minutes, as submitted, from the December 9th, 2014 meeting. The motion carried 5-0.

3. Discussion and possible action Silver Lake Beach Retaining Wall design parameters.

Kremer presented the preliminary design of the proposed sea bearing retaining wall to be replacing the current wall at the Silver Lake Beach. Cost projections were provided and explained and noted that DNR permits and any changes to the proposal were not included. Kremer also noted that the estimates did not exceed the budgeted amount for the project and that additions to the preliminary design were most likely well within the budget. After a discussion lead by Zirbes on possibly exploring other retaining wall designs and ways to modify the submitted proposal, a motion was made by Kreckman to accept the proposal as suggested by designers with the following changes: an addition of stamping of the concrete on each side of the wall to match Market Square and a cap or a railing on top of the wall, if necessary; Second by Maass. The motion carried 4-1 on call of roll with Zirbes voting no.

4. Discussion and possible recommendation for 2015 Columbia County Fair Board facility.

Discussion followed by no action until more information is available.

5. Discussion on 2014 water and electricity usage.

Kremer presented monthly tallies of electrical and water usage of all areas the Park and Recreation is responsible for overseeing throughout the City. He pointed out high usage areas and noted that all fees were within the 2014 budget.

6. Old Business Update(s)

Manager Kremer discussed these updates:

Mobil food pantry agreement

The agreement was passed and will begin meeting at building 8 every second Monday of each month

Bathroom construction schedule

The bathrooms at Goodyear and Lawton Field will begin as soon as late February, depending on how fast the frost comes out of the ground.

2015 Final Budget and Capital Projects

The final budget passed and we are moving forward with pulverizing the Pine Meadow tennis court, construction of a new beach wall, developing a Skateboard Park design, construction of bathrooms at Lawton and Goodyear Park, placing ADA woodchips in the playground areas, refurbishing the Levee walkway and improving the varsity field at Veterans Memorial Fields.

7. Manager Kremer's Report

Kremer reported enrollment for the winter/spring swimming lesson program has reached 107 and announced both Rio and Westfield Schools have recently agreed to be a part of the summer swimming lesson program; Youth Basketball that is being partnered with the Portage Varsity Basketball players has reached 30 participants with more enrollments expected; The Pauquette Pond is open for Ice Skaters with supervised times scheduled Friday through Sunday. Lighting is available for skating until 10 pm every day with a skate at your own risk policy; soliciting ads from local business for the Spring/Summer brochure has begun with some recent responses; work on summer programming is underway.

8. Adjournment

Zirbes asked all in favor to adjourn say Aye. Motion Passed. Meeting adjourned at 7:40 pm.

Respectfully submitted

Leslie Hawkinson

Park & Recreation Department