

**City of Portage
Ad Hoc Canal Committee Meeting
Monday, April 13, 2015, 4:30 p.m.
Municipal Building, Conference Room One
Minutes**

Members present: Fred Galley, Chairperson; Jerry Foellmi, Marianne Hanson, Doug Klapper, Bob Redelings & Jesse Spankowski (citizen member)

Members excused: Chris Arnold, Ron Dorn & Mayor Tierney, ex-officio

Others present: Administrator Murphy, Karen Richardson, Bill Welsh & Craig Sauer

1. Roll Call

2. Discussion and possible action on minutes from 3/9/15 meeting.

Motion by Klapper, second by Hanson to approve the minutes. Motion passed 6 to 0 on call of the roll

3. Welcome new committee member Jerry Foellmi.

Galley introduced Mr. Foellmi and indicated he had been involved with canal studies as far back as the '80's

4. Discussion and possible action on Living communities biological assessment by Luke Treutel

Galley indicated Mr. Treutel initially contacted Klapper and has since been in contact w/ the DNR on his endeavor. Redelings mentioned that the DNR has welcomed his involvement. Motion by Klapper, second by Foellmi to endorse Mr. Treutel's effort in performing a biological assessment of the canal. Foellmi suggested it would be beneficial to see results on a segment basis. Motion passed 6 to 0 on call of the roll

5. Discussion and possible recommendation on Design Contract with SEH.

Redelings explained that this contract is for the preliminary engineering needed to advance the project to the design phase. Ms. Richardson confirmed that some effort was removed from the initial draft of the proposal because it was premature to enter into design elements at this time. She suggested this contract represents about 60% of the engineering effort and

the actual design would entail about 40% for plans, specifications and estimates (PS&E)

Motion by Hanson, second by Klapper to recommend approval of the SEH Agreement. It was mentioned that the City had \$100,000 budgeted for this effort in 2015 and the project would extend into and possibly beyond 2016. Motion passed 6 to 0 on call of the roll

6. Discussion on the updated timeline

Galley presented the project schedule (attached) with an update of where we're at. It was noted that the schedule reflected about 16 months for the preliminary engineering where the recommended contract spread the effort over 24 months.

7. Set Next Meeting Date

Because the contract approval process will take up to 2 months, the next meeting will be at 4:30 p.m. on June 8, 2015.

8. Adjournment

Motion by Klapper, second by Hanson to adjourn. Motion passed 6 to 0 on call of the roll

The meeting concluded at 4:55 p.m.

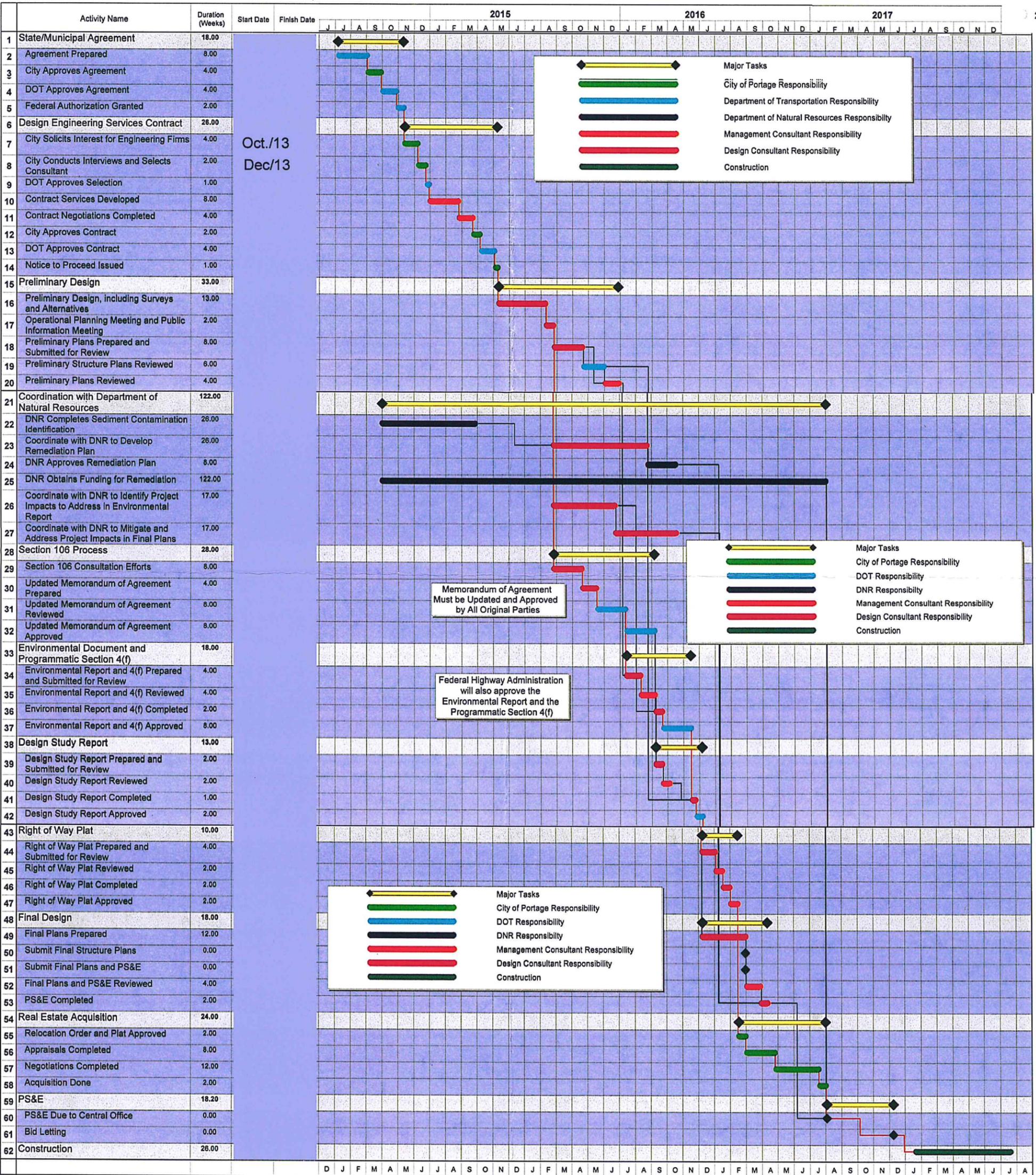
Respectfully submitted,

Robert G. Redelings, City Engineer

Delivery Schedule for Construction
 Portage Canal (Adams Street to CP Railway)
 City of Portage
 Columbia County

Draft 4/13/15

2016



Memorandum of Agreement Must be Updated and Approved by All Original Parties

Federal Highway Administration will also approve the Environmental Report and the Programmatic Section 4(f)