

Portage Emergency Planning Committee
Friday, April 24, 2015, 10:00 A.M
City Municipal Building, 115 West Pleasant Street
Conference Room One
Agenda

Members: Mayor Tierney, City Administrator Murphy, Police Chief Manthey , Fire Dept. Capt. Hudgens, Fire Chief Simonson, Chairman, School Administrator Poches, City Attorney Spankowski, Railroad Train Master Eric Bauer, Dir. of Public Works/Utilities Mgr. Redelings, Emergency Services Coordinator, Erdmann; and County Emergency Mgmt. Dir. Beghin

1. Approval of minutes from previous meeting
2. Old business
 - a. Hazmat Course updates
 - b. Update on Mass Fatality planning
 - c. Table Top Exercise
3. New business
 - a. Tornado Shelters
 - b. Wisconsin River Flooding
4. Adjournment

PORTAGE EMERGENCY PLANNING COMMITTEE MEETING

Minutes for Friday, January 30, 2015

MEMBERS PRESENT: Fire Chief Simonson, County Emergency Mgmt. Dep. Beghin, Police Chief Manthey, Police Dept. Admin. Lt. Klafke, Director of Public Works Redelings, School Admin. Poches, Railroad Train Maser Bauer, City Attorney Spankowski, and EMS Coordinator Erdmann.

MEMBERS ABSENT: Mayor Tierney and City Administrator Murphy

Meeting was called to order at 10:00 a.m. Introductions were made for new member Admin. Lt. Keith Klafke.

1. **APPROVAL OF MINUTES FROM LAST MEETING**

A motion was made by School Admin. Poches and seconded by Police Chief Manthey to approve the minutes from the October 31, 2014 meeting. Motion passed unanimously.

2. **OLD BUSINESS:**

Hazmat Course Updates: Pat Beghin gave a list of new courses that have been scheduled:

Introduction to Cameo – Eau Claire – March 18-20
Hazmat Tech (80 hrs.) – Rhinelander – March 13 – April 26
Hazmat Boot Camp – Stevens Point – February 11
Debris Management – Hortonville – February 11-13
Disaster Preparedness for Hospitals and Healthcare – Merrill – February 18-19
Isolation and Quarantine – Onalaska – March 25 & Madison – May 4

Pat also advised members that if a course is taken through WEM that they have a new attendance policy in place. Failure to withdraw from a course in a timely manner will result in a \$25.00 for a one day course and \$50.00 for a 2 or more day course.

Mass Fatality Planning: Still in the planning stages. Next meeting is scheduled for February 3 at 1:00 p.m. The Medical Examiner's office is taking the lead in this training.

3. **NEW BUSINESS:**

Tabletop Planning: Clayton Simonson advised that they have been awarded a Homeland Security grant to conduct a tabletop and practical exercise. The tabletop disaster exercise has been scheduled for May 6th at 1:00 p.m. in the Community Room at the Law Enforcement Center. They have met with a planner/consultant who will be helping them set up the exercise

Wisconsin River Flooding: Chief Simonson advised that the water level is currently at 13'4". There is a possibility of higher levels during the spring thaw. There are still some roads closed in Blackhawk Park.

AMPI Fire Summary: Clayton gave a brief summary of the fire call at AMPI that occurred on December 12, 2014. The fire department was called for cardboard boxes on fire in a warehouse that was 100' x 120'. The warehouse was filled with numerous pallets of empty flattened cardboard boxes. It was extremely difficult getting to the seat of the fire. MABAS (Mutual Aid Box Alarm System) was utilized. Approximately 25 pieces of fire equipment and over 120 firefighters from several fire departments were on scene. An MVU from Illinois, which carries a large ventilation type fan, was also used. Blystones Towing provided a couple of bobcats to

assist in removing the materials and the City's Public Works Department provided a front end loader.

The fire's cause and origin is still under investigation and probably will be for some time. AMPI was able to get back up and running within 2 weeks of the fire.

The Fire Chief thanked all of the fire departments and MABAS Team Leaders that responded as well as the following business who provided food, picnic tables, fuel, etc: Dunkin Donuts, Kwik Trip, Pizza Ranch, McDonalds, Riteway Bus (warming station), Crawford Oil, and the Public Works Department.

Severe Weather Spotter Training: Scheduled for March 17 from 6:00-8:00 p.m. and is open to the general public. Pat asked that if anyone is interested in attending, please call him or Kathy Johnson.

4. **ADJOURNMENT**

A motion was made by Police Chief Manthey and seconded by Public Works Mgr. Redelings to adjourn the meeting at 10:30 a.m.

The next meeting is scheduled for Friday, April 24, 2015 at 10:00 a.m. in Conference Room #1.

Respectfully submitted,

Chris Essex
Recording Secretary

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