

City of Portage
Community Development Authority Annual Meeting
Tuesday, April 28, 2015 – 5:30pm
City Municipal Building, 115 W. Pleasant Street
Conference Room Two

Members present: Ernie Curley, Michael Decker, James Grothman, William Kutzke, and Charles Poches. Member excused: Kyle Dumbleton. Member absent: Martin Havlovic.

Also present: Director Steve Sobiek and Craig Sauer (PDR).

Approval of Minutes from October 30, 2014. Motion by Grothman, second by Poches to approve the minutes from the October 30, 2014 meeting as presented. Motion passed 5-0 on a call of the roll.

Election of Officers (Chair, Vice Chair and Secretary)

MOTION by Grothman, second by Poches, to nominate Mr. Kutzke as Chair. Motion passed 5-0 on a call of the roll.

MOTION by Grothman, second by Decker to nominate Mr. Poches as Vice Chair. Motion passed 5-0 on a call of the roll.

MOTION by Kutzke, second by Grothman, to nominate Mr. Sobiek as Secretary. Motion passed 5-0 on a call of the roll.

Update/Discussion on roles of proposed Economic Development Commission and the Community Development Authority. Mr. Sobiek summarized his memo recommending creation of a City Economic Development Committee. The Commission discussed the role of the Authority and possible creation of a new Economic Development Committee.

It was the consensus of members present to authorize City staff to draft a purpose statement for the Authority, and the creation of a City flow chart of economic development responsibility for presentation at the next meeting

Discussion on addressing downtown distressed properties., north side vacancies, the former K Mart parcel, and completing Hamilton Street project.

Update on current economic development grants and funding available. Director Sobiek presented a sample of State, federal and private economic development grants available. He indicated that Portage was selected as one of 50 award recipients of a \$50,000 grant for

community revitalization. Entering into the next phase of grant competition, the city could receive additional grant funding.

Adjournment - Motion by Decker, second by Curley to adjourn the meeting. Motion passed 5-0 on a call of the roll. Meeting adjourned at 6:31pm.

Minutes prepared by Steve Sobiek, Business Development and Planning Director