

**City of Portage
Historic Preservation Commission
Wednesday, May 6, 2015, 6:00 p.m.
Municipal Building, 115 West Pleasant Street
Conference Room One
Agenda**

Members: Doug Klapper, Chairperson; Todd Bennett, Marlena Cavanaugh, Kristin Droste, Ian Dumbleton, Erin Foley, Gayle Mack, Stephanie Miller-Lamb

1. Roll Call
2. Election of Vice Chairperson.
3. Approval of previous meeting minutes
4. Discussion and possible action on claims
5. Presentation from County and their architect on building projects
6. Discussion and possible action on Heritage Signage
7. Discussion and possible action on Historic Preservation Month (May) Activities
8. Presentation from Commissioner Mack on her attendance at the Spring WAHPC Conference
9. Adjournment

**City of Portage
Historic Preservation Commission
Wednesday, April 1, 2015, 6:00 p.m.
Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Members Present: Doug Klapper, Chairperson; Ian Dumbleton, Erin Foley, Gayle Mack, Stephanie Miller-Lamb
Members excused: Marlena Cavanaugh, Kristin Droste
Members absent: Todd Bennett
Guests Present: Bill Welsh (Cable TV)

1. Roll call

Klapper called the meeting to order at 6:00 pm. This is the first HPC meeting to be held at the new time agreed upon at the March HPC meeting.

2. Approval of previous meeting minutes

Miller-Lamb noted a typo in item 7, where two words were repeated. Dumbleton moved that the minutes for the March 17, 2015, be approved with that correction. Miller-Lamb seconded the motion, which passed unanimously by voice vote.

3. Discussion and possible action on claims

No claims were presented. To date, only \$40 has come out of HPC accounts for 2015.

4. Discussion and possible action on National Historic Preservation Month (May) Activities

Droste will e-mail information about the tour preparations. Cavanaugh is also working on the activities, but is out of town. Miller-Lamb is preparing her photo treasure hunt. Jim Gorman was asked to speak about his restoration work at the Museum at the Portage's grand reopening on May 23rd, but he is not available until later this summer. Other weekends for HPC events were discussed. Judy Eulberg is not available May 16; she will be asked to do her Society Hill tours on May 9 and May 23. Anna Mae Axness will be asked to provide a cemetery tour on those dates.

Joe DeRose will attend the May 6 HPC meeting to discuss the RFP for work on the \$20,000 grant received from the state for the updated architectural survey. The estimates received last year were based on spending the full \$25,000 for which the HPC applied.

5. Discussion and possible action on Heritage Signage

The Heritage signs in Portage have faded, and the HPC is asked to purchase replacements. The total estimated cost \$986.34. This breaks down into 16 Heritage logo signs for \$460.80, 19 site-specific signs costing \$525.54. The Commission discussed the possibility of dividing the cost with other Portage groups, possibly the Tourism Committee and the City itself. More information on the condition and placement of the signs is needed before the HPC can consider this.

6. Discussion and possible action on WAoHPC Spring Conference

The Wisconsin Association of Historic Preservation Commissions is having its 2015 meeting on April 25 in La Crosse. HPC members are invited to attend.

7. Adjournment

Chair Klapper adjourned the meeting at 6:47 pm.

Respectfully submitted,
Erin Foley
Secretary