

**City of Portage
Police and Fire Commission Meeting
Tuesday, May 12, 2015, 7:00 p.m.
City of Portage Municipal Building, 115 West Pleasant Street
Conference Room Two
Minutes**

Members Present: Thomas Drury, President; Pat Hartley, Kay E. Miller, Jeynell Boeck, Charles Miller

1. Roll Call

President Drury called the meeting to order at 7:00 pm. Motion to convene by C. Miller, seconded by K. Miller, and motion passed unanimously

2. Election of Officers

A motion was presented by K. Miller and seconded by C. Miller to continue the same officers, Tom Drury as president and Pat Hartley as secretary. The motion passed unanimously.

3. Approval of minutes of previous meeting

A motion was made by C. Miller and seconded by C. K. Miller to approve minutes from the April 15, 2015 meeting. The motion passed unanimously.

4. Approval of hiring Dan Garrigan for the Detective Lieutenant

Chief Manthey described the protocol used for the hiring process including, physical, peer review, staff review psychological profile and external chief review using the chiefs from Middleton, Verona, Lake Delton and the former Baraboo chief. Everyone was impressed with Dan's maturity and extensive investigation experience. A motion was made by Boeck and seconded by C. Miller to approve the hiring of Dan Garrigan as the Detective Lieutenant. The motion passed unanimously.

5. Recognition of Detective Lieutenant Mark Hahn's Career

Chief Manthey reviewed Mark's career in law enforcement and his period with the Portage Police Department since his hiring in July of 1991. He was a key figure in the investigation and prosecution of the Oneida Street and Subway murder cases. A motion was made by Hartley and seconded by K. Miller to formally recognize Detective Lieutenant Hahn's Portage Police Department career. The motion passed unanimously.

6. Update on the three new Police Officers

Chief Manthey presented the status update on the three new officers. Officer Derek Anderson has completed his FTO period and has been by himself since last month. Officers Warning and Welborn are finishing their

FTO periods in a commendable fashion and will be by themselves starting this week.

7. Police Report

Chief Manthey reviewed the partial quarterly report from April 1, 2015 to May 12, 2015. In the training section the chief discussed the recent addition of the new K-9 Ares working with Sergeant Neumann. The chief discussed a recent incident that involved the use of ballistic shields in an incident. The existing shields are quite old and heavy. The chief was looking into replacement of lighter shields that would be available in the five squads used. They were estimated at \$2,500 per shield.

8. Fire Report

Chief Simonson reviewed the quarterly fire report from February 25, 2105 to May 12, 2015. He highlighted some of recent training, especially the railcar training in Pueblo, Colorado. They have been doing some search and rescue training in the building at 119 W. Conant Street. The department took delivery of the new engine recently purchased from Rosenbauer. It will be designated engine 3. The existing engine three will be returned to the townships for their disposal. The new engine is still being fitted out and loaded with equipment. This engine will be the first out apparatus for all incidents in the city and townships with the exception of wildland fires.

9. Police and Fire Commission Administrative Manual review

The Police and Fire Commission Administrative Manual review will continue at two upcoming meetings. We proposed once again using the City of West Bends updated manual to benchmark the review of our manual against.

10. Police and Fire Commission meeting

The next regularly scheduled meeting was approved for August 18th at 7:00 pm.

11. Adjournment

A motion to adjourn was made by Hartley, seconded by Boeck to adjourn the meeting at 8:15 pm. The motion carried unanimously.

Submitted by Pat Hartley