

Portage Public Library
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LIBRARY BOARD MEETING Minutes
May 18, 2015

Meeting called to order 6:33 pm

Present: Voigt, McLeish, Blohm, Gregory, Schoenborn-Hoffmann, Vehring

Excused: Stevenson, Davis

- 1) Motion to approve April 20, 2015 regular meeting minutes. (NS-H/BB)
- 2) Financial Reports:
 - a) Motion to approve April 2015 Municipal funds claims and Library Restricted funds claims for payment as presented. (DG/BB)
- 3) Director's Report: Shannon Schultz
 - a) Landscaping irrigation is partially installed.
 - b) A grant for \$700 has been presented to the Library Foundation to hire a consultant to draw up landscaping plans.
 - c) Staff reviews have started.
- 4) Business:
 - a) Election of Officers:
 - Motion to approve Eleanor McLeish, Secretary. (KV/NS-H)
 - Motion to approve Brenda Blohm, vice-President. (NS-H/DG)
 - Motion to approve Eleanor Voigt, President. (BB/NS-H)
 - Motion to approve Chad Stevenson, Treasurer. (DG/KV)
 - b) Motion to change the Library Board meeting day and time to the second Tuesday of the month at noon. (BB/NS-H)
 - c) Staffing adjustments were discussed.
 - d) Friends of the Library MOU was discussed.
 - e) Friends of the Library Bylaws were discussed.
- 5) Meeting adjourned 7:44 pm. (NS-H/DG)

Eleanor Voigt – President
Dr. Brenda Blohm – vice-President
Chad Stevenson - Treasurer
Eleanor McLeish – Secretary
Richard Davis
Dr. David Gregory
Nikki Schoenborn-Hoffmann
Klay Vehring