

PORTAGE EMERGENCY PLANNING COMMITTEE MEETING

Minutes for Friday, October 30, 2015

MEMBERS PRESENT: Fire Chief Simonson, Police Chief Manthey, Police Dept. Admin. Lt. Klafke, School Admin. Representative Larry Messer, City Attorney Spankowski, City Administrator Murphy, County Emergency Mgmt. Kathy Johnson, and EMS representative Matt Graf

MEMBERS ABSENT: Mayor Tierney, Railroad Train Master Bauer, Fire Captain Hudgens, and Director of Public Works Redelings.

Meeting was called to order at 10:04 a.m.

1. **APPROVAL OF MINUTES FROM LAST MEETING**

A motion was made by Police Chief Manthey and seconded by City Attorney Spankowski to approve the minutes from the September 18, 2015 meeting. Motion passed.

2. **OLD BUSINESS:**

Hazmat Course Updates: No new courses. Chief Simonson is looking for some classes to possibly be held on weekends.

Mass Fatality Planning: Nothing to report at this time.

Functional Exercise (railroad): Chief Manthey thought it went well. Good representation from different disciplines. City Administrator Murphy heard through various people that it went well also. EMS found a couple of things to implement into their own future training. Kathy Johnson thought that the participation was great and it opened eyes to the highway department and their involvement. Chief Simonson to look at the MABAS cards and change a few items.

3. **NEW BUSINESS:**

Courthouse Training: Training for the courthouse employees will be taking place on November 6th from 8:00 to noon. Focus will be on improvement for recusing victims while keeping the rescue teams safe; law enforcement, fire, and EMS. VIPS will be involved and two are going to play victims. There will be 4 firefighters and 5 police officers participating as well as possibly others from State Patrol and DNR. There was some discussion about future training in the school for Active Shooter.

Use of Drones: The County has one drone and 6 supervisors are trained to use it. The display has very good digital footage. It was noted that Wisconsin Dells Police also has a drone. Committee discussed several situations where drones would be very beneficial.

MRAP: Chief Simonson and Chief Manthey described the vehicle and some of its capabilities. Several deputies are being trained for its operation. There is a driver and spotter at all times due to the limited view of the driver. It should be coming to the fire department soon for some additional training.

4. **OTHER BUSINESS:**

Chief Manthey wanted to say “Kudos” to EMS for yet another overdose save. This was the 5th save in a month.

Kathy Johnson had another training announcement to see if there was an interest in an 8 hour emergency manage course, if so they would look to sponsor the class. Course is titled “Continuity of Operations”. Larry Messer advised that he would like to see the “ALICE” training come back to the high school. Kathy will look into that as well.

5. **ADJOURNMENT**

A motion was made by Chief Manthey and seconded by City Administrator Murphy to adjourn the meeting at 10:32 a.m. Motion passed.

The next meeting is scheduled for Friday, January 29, 2016 at 10:00 a.m. in Conference Room #1.

Respectfully submitted,

Administrative Lt. Keith Klafke

KK/ce