

**City of Portage  
Board of Zoning Appeals  
Monday, November 2, 2015  
Municipal Building, Conference Room Two  
Minutes**

Members Present: Dave Carlson; Traci Bartels; Adam Field; Mike Mulhern; Jeff Wetzel

Members Absent: Mike Paul (excused); Ryan Jahn, alternate

Also Present: Steve Sobiek, City of Portage; Wayne Jorgenson and Roger Davis, AMPI; Domingo Mendoza; John Pierce; Randall Schulz; Lonnie Ruff; Julie Bohl; Jeff Bohl; Deanna Miller; Ron Marks

1. **Public hearing** – convened at 5:25pm.
2. **Call to order** – following the public hearing, the determination meeting was called to order at 6:05pm by Chairman Carlson.
3. **Roll call** – roll was taken with the above members present.
4. **Approval of minutes from previous meetings** – minutes amended to note Steve Sobiek, City of Portage Director of Business Development, as present. Motion by Mulhern to approve as amended, 2nd by Carlson. Motion passed, 5-0 by voice vote.
5. **The application for AMPI, 301 E. Brooks Street, Wisconsin for a variance to Chapter 90, Article II, Section 90-37 (5) for exceeding the minimum front or street side setbacks of 25 feet. The property is zoned M-1 Industrial.**

**Said variance will allow for a replacement/addition project with a 0 setback, a variance of 25 feet.**

Wayne Jorgenson, representing AMPI presented the variance request to the committee. Variance would allow replacement of a section of existing building damaged by fire. Reconstruction project would maintain the same footprint as the existing building, with the exception of a small addition of about 8'x20' on the corner of the building to square it off. Building is an existing structure and cannot be reconfigured to be in compliance with setback ordinances without creating a significant hardship.

A number of neighboring property owners also spoke to ask questions about the proposed project and its impact on that particular neighborhood, including how it would affect traffic patterns, road access, and storm water runoff. City staff determined the project would not result in an increase in impervious surface area or increase storm water management challenges in the area. Jorgenson estimated that truck traffic would be reduced after completion of the reconstruction because increased onsite storage would result in less movement of product in and out from offsite storage facilities.

Motion by Mulhern to approve the variance request, 2nd by Wetzel. Passed, 5-0 by voice vote.

6. **Adjournment** – meeting adjourned at 6:10pm, motion by Field, 2nd by Wetzel. Passed 5-0 by voice vote.

Respectfully submitted,  
Adam R. Field  
Secretary