

City of Portage
Municipal Services and Utilities Committee Meeting
Thursday December 3, 2015, 5:30 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room One
Minutes

Members Present: Doug Klapper, Chairperson; Mary E. Hamburg; Jeffrey F. Monfort
William A. Kutzke.

Others Present: Bob Redelings, Public Works Director; Tammy O'Leary; Public Works
Secretary; Bill Welsh, CATV; Craig Sauer; PDR; Richard Smith; GEC; Dave
Hornisher, Wastewater Superintendent; Kevin Bortz; Water Superintendent;
Kim Standke; Public Works Superintendent .

Excused: Rick Dodd

1. Roll Call

The meeting was called to order at 5:31 p.m.

2. Approval of meeting minutes from meeting on Thursday November 5, 2015.

Motion by Hamburg second by Kutzke to approve the minutes from November 5, 2015.

Roll Call 4-0. Passed

3. Discussion and possible action on street lighting for River Street.

Director Redelings referenced the email from Ben Neumann about the lack of street lights in the first part of the 100 block of River Street. Redelings indicated street lights are about 400 feet apart between W. Wisconsin Street and the first curve on River Street. Four hundred feet is considered the maximum spacing for street light. It costs about \$2,000 to \$3,000 to install a pole and roughly \$30 to \$40 a month in energy costs. Continue discussion at next meeting with more exact cost estimates.

No action at this time.

4. Discussion and possible action on the Hwy 51 reconstruction project.

Redelings referenced the public information meeting with DOT on numerous options for intersections and driving lanes. Discussion to narrow down some of the alternatives for the Hwy project. Committee discussed multiple options with consideration given to traffic flow, pedestrians, bike paths and local business. Further discussion at future meetings.

Motion made by Klapper second by Kutzke to not exceed 44 feet of street width for the DeWitt Street segment of the project.

Roll Call 4-0. Passed

5. Discussion and possible action on (south) water tower painting project.

Redelings stated a contractor recently did some additional tests on the tower and concluded the painting project could be pushed out a few years. Redelings stated there is some repair work and touch up painting needed. The cost will be approximately \$15,000.

No action taken.

6. Update on Public Work operations (includes levee brushing program).

Public Works Superintendent Standke stated the City hired the County to mow south of the rip rap areas from Trecek going south. The County had spent around 25 hours mowing along the levee with their boom mower. The City is waiting for the area to freeze so they can do some brush clean up with possibly the assistance of volunteers from Renewal Unlimited. Standke will be contacting the DNR to see if there is anything that can be sprayed on the areas to prevent future brush growth along the waterway. Standke stated the goal is to do a 1/3 of the area yearly to keep up with levee maintenance.

No action taken.

7. Update on Water Works operations.

Richard Smith (GEC Architect) gave an overview of the 3 options of the new Water Maintenance Facility. Redelings stated the staff recommends (option 1) the largest square footage (\$10,250 sq. ft.) for optimizing space for the garage and future growth. Smith stated with this option there was limited snow storage. The smallest square footage - option 2 gives more snow storage with less garage space. The last option (option 3) has 10,250 sq. ft. with a different building layout.

The committee requested cost estimates for all 3 options for further discussion at next month's meeting.

No action taken.

8. Update on Wastewater operations (includes status of Ray-O-Vac lift station project).

Redelings stated that the Ray-O-Vac lift station is currently located on airport property. With the airport looking at making improvements to the property, an option to relocate the lift station from Airport property is being considered. The Bureau of Aeronautics verbally stated they would financially help with removal of the lift station from the runway clear zone.

Waste Water Director Hornisher discussed some of the ongoing issues with the pump station and Columbia Correction Institute with the amount of debris that is making its way in to the system and clogging the pumps. Hornisher stated with the new lift station a vertical screen could be added to help with removing debris.

Redelings stated the 5 year WPDES permit with the DNR has just been received. The City has 2 weeks to review and draft a permit prior to the 30 day public comment period.

Redelings did state that Standke, Bortz and Hornisher have completed their training and received certificates in Public Works Management.

9. Public Works Report

- Update on Removal of E. Cook St. and E. Wisconsin St from National Highway System (NHS)-Redelings stated based on comments provided at the public information meeting there was no benefit to keeping the segments on the system so they were removed.
- Update on Canal Projects (City, DNR) - Redelings state the City and DNR are progressing with the respective projects. The DNR should have their study done within a year. So a budget request will go before the legislative.
- Update on Columbia County Gateway Project- Redelings stated the City and County have been working closely together bring their site approval and Conditional Use permit to Plan Commission on Dec. 21st. The DNR recognizes the cleanup of the canal in that area at the time the building are removed and before the new building erected. The segment of the canal to be cleaned up is between Dewitt and Adams and could occur in spring of 2016.
- Update on STH 33 (Cook St.) study.-Redelings stated the project has been separated to 3 segments (Baraboo, Portage and Rural Segment) this will go on for a couple of years.
- Update on STH16/I39 Project-Redelings stated intersection of STH 127 and STH16 is being analyzed for signalization or a roundabout. The project will entail

street resurfacing of Hwy 16 from Boeck Rd. to the railroad bridge on the east end. Possible construction in 2017.

10. Adjournment

Chairperson Klapper adjourned the meeting at 7:04 p.m.

Prepared by Tammy O'Leary, Public Works Secretary.