

Portage Public Library  
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LIBRARY BOARD MEETING Minutes  
January 12, 2016

Meeting called to order 12:01pm

Present: Voigt, McLeish, Gregory, Schoenborn-Hoffmann, Simonson, Stenberg, Vehring

Excused: Blohm, Stephenson

Visitor: Judy Eulberg, Columbia County Library System Board Member

- 1) Motion to approve December 8, 2015 regular meeting minutes. (KV/MS)
- 2) Financial Reports:
  - a) Motion to approve December 2015 Municipal funds claims and Library restricted funds claims for payment as presented. (KV/NS-H)
- 3) Director's Report: Shannon Schultz
  - a) Lynn Harthorne accepted the position of Adult Services Librarian and will start on January 18.
  - b) Jeanne Caswell has resigned to care for elderly family.
- 4) Business:
  - a) Motion to approve change in Computer Use Policy as presented. (DG/KV)
  - b) Motion to approve change to the hourly rate for PM position as presented. Change to go into effect when training is finalized. (EM/HS)
- 5) Next meeting date is Tuesday, February 23, 2016 at noon.
- 6) Meeting adjourned 12:43pm. (DG/MS)

Eleanor Voigt - President  
Dr. Brenda Blohm - Vice-President  
Chad Stephenson - Treasurer  
Eleanor McLeish - Secretary  
Dr. David Gregory  
Nikki Schoenborn-Hoffmann  
Melissa Simonson  
Heather Stenberg  
Klay Vering