

**City of Portage Common Council Meeting
Council Chambers of City Municipal Building
115 West Pleasant Street, Portage, WI
Special Meeting – 7:00 p.m.
March 17, 2016
Amended Agenda**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Presentation by Portage Community Schools on the upcoming school referendum
6. Presentation by Phil O'Rourke on success and growth of his business, Ship-Rec
7. Minutes of Previous Meeting
8. Consent Agenda
 - A. Reports of Sub-Committees, Boards, and Commissions
 1. Business Improvement District Board of Directors, February 10, 2016
 2. Police and Fire Commission, February 16, 2016
 3. Library Board, February 23, 2016
 4. Municipal Services and Utilities Committee, March 3, 2016
 5. Legislative and Regulatory Committee, March 7, 2016
 6. Board of Zoning Appeals, March 7, 2016.
 7. Library Board, March 8, 2016
 8. Common Council Public Hearing, March 10, 2016
 - B. License Applications
 1. Operator
9. Unfinished Business
 - A. Ordinances
 1. Ordinance No. 15-007 relative to Miscellaneous Offenses (Regulation of Smoking, E-Cigarettes) Tabled 05/14/15 until such time the State Legislature takes action on the proposed legislation
 2. Ordinance No. 16-002 relative to Alcoholic Beverages in Parks

3. Ordinance No. 16-003 relative to Floodplain Zoning

10. New Business

A. Resolutions

1. Resolution No. 16-008 relative to Award of Contract 14-20C01, 2016 Street and Utility Project
2. Resolution No. 16-009 relative to Final Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefited Property in Portage, Wisconsin (2016 Street and Utility Improvements)

B. Consideration of recommendation for Inter-governmental Agreement for the Canal Dredging Project between the City of Portage, Columbia County, and Wisconsin DNR

C. Consideration of recommendation on claims

D. Mayor's Comments

1. Dementia Friendly Community Involvement
2. Flag appearances

E. Department Report - Finance

11. Adjournment

(Amended 03/16/16, 3:22 p.m.)

Common Council Proceedings
City of Portage

Regular Meeting
Council Chambers
City Municipal Building

February 25, 2016
7:00 p.m.

1. Call to Order

Mayor Tierney called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Ald. Charles, Dodd, Hamburg, Havlovic, Klapper, Kutzke, Lynn, Maass, Monfort

Also Present: Mayor Tierney, City Clerk Moe, City Administrator Murphy, City Attorney Spankowski, Director of Public Works/Utilities Manager Jahncke, Fire Chief Simonson, Manager of Parks and Recreation Kremer

Media Present: Craig Sauer from Portage Daily Register, Bill Welsh from Cable TV

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Agenda

Upon no objection from the Council, the 2016 MS Awareness Week Proclamation was moved to this place of the meeting.

The 2016 MS Awareness Week Proclamation was read and presented to Tracy Fehd, who addressed the Council about her journey. Ms. Fehd encourages everyone to wear orange on March 10th in support of MS.

5. Minutes of Previous Meeting

Motion by Klapper, second by Charles to approve minutes of the February 11, 2016 Common Council meeting. Motion carried unanimously on call of roll.

6. Consent Agenda

Reports of Sub-Committees, Boards, and Commissions

Historic Preservation Commission meeting of February 3, 2016

Finance/Administration Committee meeting of February 8, 2016

Parks and Recreation Board meeting of February 9, 2016

Emergency Planning Committee meeting of February 12, 2016

Plan Commission meeting of February 15, 2016

Airport Commission meeting of February 17, 2016

The Mayor asked Administrator Murphy to provide a brief summary of the process changes to the Consent Agenda. Murphy indicated that effective this meeting, Council may review minutes and pull them from the Consent Agenda for discussion, but Council is not able to make changes, corrections, etc. to committee minutes. All minutes will be noted as draft until the committee has formally approved them.

Motion by Dodd, second by Lynn to accept the reports on the consent agenda. Motion carried unanimously on call of roll.

License Applications

Operator license applications for Kevin P. Gjavenis, Kristy A. Szczesniak, and Phillis J. Werning.

Motion by Maass, second by Hamburg to approve the license applications as presented. Motion carried unanimously on call of roll.

7. Unfinished Business

Ordinances

Ordinance No. 15-007 relative to Miscellaneous Offenses (Regulation of Smoking, E-Cigarettes) Tabled 05/14/15 until such time the State Legislature takes action on the proposed legislation. No action taken.

8. New Business

Ordinances

Ordinance No. 16-002 relative to Parks and Recreation (Alcoholic Beverages in Parks) received its first reading. Discussion centered on the word "possess". Ald. Maass pointed out that the word "possess" is in the current ordinance, it is not being added, and that the Park Board was advised that the word needed to remain in the ordinance. City Attorney Spankowski stated that leaving the word "possess" in the ordinance makes sense from a law enforcement perspective. For example, if a call was received that a person was smoking, but by the time law enforcement arrived the person was no longer smoking, but still had the cigarette, a citation could be issued. City Attorney Spankowski explained that this ordinance would most likely be complaint driven.

Ordinance No. 16-003 relative to Floodplain Zoning received its first reading.

Resolutions

Resolution No. 16-007 relative to Proposing to Discontinue that Portion of Townsend Street Lying East of Superior Street and West of Wauona Trail, and that Portion of Averbeck Street Lying East of US Highway 51 (New Pinery Road) and West of Adams Street, and Those Portions of Bennett Drive Located North of Collins Street in the City of Portage, Columbia

County, Wisconsin, Pursuant to Wis. Stat. §66.1003 was read and adopted unanimously on motion by Dodd, second by Charles and call of roll.

Consideration of Recommendation for Agreement with Columbia County Fair Board for Use of Veterans Memorial Field Facilities

Motion by Maass, second by Charles to approve the Agreement with Columbia County Fair Board for Use of Veterans Memorial Field Facilities. Motion carried unanimously on call of roll.

Consideration of Recommendation to Reallocate Funds and Award Contract to Replace Wastewater Treatment Plant Roof

Motion by Dodd, second by Lynn to approve the reallocate \$30,000 from the Ray-O-Vac lift station replacement and to award the contract to replace the Wastewater Treatment Plant roof. Motion carried unanimously on call of roll.

Consideration of Recommendation for Developer Agreement with Columbia County including Shared Use Parking Agreement

Murphy provided a summary of the agreement provisions. Ald. Lynn requested that the Shared Parking Agreement be voted on separate from the Developer Agreement; the reason being if there is a conflict of interest with him voting on the development agreement, which he doesn't believe there is as he has a mortgage interest for a property adjacent to the development, Lynn still wants to vote on the parking lot issue. Motion by Lynn, second by Maass to separate the Shared Use Parking Agreement from the Developer Agreement. Ald. Maass stated there isn't a concern with the parking lot now, but parking could be an issue in the future. She also had concern as that parking lot is a designated place to park during snow emergencies; it needs to be cleared of snow in a timely manner. She questioned how the parking would be enforced. Ald. Kutzke questioned the \$136,000 public works improvements that the city would be paying. City Administrator Murphy explained the cost sharing between the County and City reflects which party is benefitting from the public improvements and is pursuant to the City's Water Tariff rules as approved by the PSC. Additionally, the City's share will be included in a water revenue bond to be issued later this year. Mayor Tierney reminded the council that they previously went on record that the City would do whatever it could to work with the County; and that questions should have been raised prior to this evening. City Administrator Murphy explained that the improvements were proposed by staff as the infrastructure was outdated and undersized. The County will be paying their proportionate share of the benefit. It is to the City's benefit to take advantage of the County's construction project, as the infrastructure project would be more costly if done independently. The improvements will benefit the region, not just the County. Funds were budgeted in the 2016 capital improvement budget. Motion carried unanimously on call of roll.

Motion by Dodd, second by Charles to approve the Developer Agreement with Columbia County. Ald. Lynn asked City Attorney Spankowski whether or not he would have a conflict of interest as he has a mortgage interest for a property adjacent to the development, but no financial interest, in property to be included in the County project. City Attorney Spankowski stated that there may not be a direct connection, but Ald. Lynn should have contacted him sooner as he could not give a formal opinion without knowing the exact circumstances. Ald. Dodd restated his motion to approve the Developer Agreement with Columbia County, removing all references to the shared parking agreement; Ald. Charles, who seconded the motion, agreed to the change. Motion carried unanimously on call of roll.

Motion by Dodd, second by Charles to approve the Shared Use Parking Agreement with Columbia County. Ald. Kutzke pointed out that there was nothing in the agreement regarding snow emergencies. City Administrator Murphy explained that the agreement calls for 60 stalls to be designated for county use from 7:00 a.m. to 6:00 p.m. The lot would be signed, county vehicles would have a sticker, and the County would participate in maintenance and repair costs. The intent is to suspend the designation during a designated snow emergency, which did not get into the final draft of the agreement. The Agreement does not prevent the public from parking in the designated county stalls. Murphy pointed out the agreement was made pursuant to City ordinances and as a result of the Zoning Board of Appeals ruling in which the County received a partial variance on the required number of off-street parking stalls. Without the Agreement, the County would not be in compliance with the City's Zoning Code. Council held a lengthy debate whether or not the parking agreement was necessary. Ald. Maass suggested that more research was needed and there was, in her opinion, a lack of transparency on this issue as only Finance reviewed the Agreement. Mayor Tierney responded by stating that the project has gone through the Board of Zoning Appeals, Plan Commission, and Finance/Administration; so there was ample time for council to get any questions answered. The Parking Agreement is necessary to meet the city zoning ordinances. Mayor Tierney reminded the Council that they supported the committee structure and did not want a committee of the whole structure. The motion received 4 to 4 vote on call of roll with Havlovic, Kutzke, Lynn and Maass voting no, and Monfort abstaining. The Motion carried with Mayor Tierney breaking the tie, voting in favor of the motion.

Mayor's Comments

Mayor Tierney reported that steady progress has been made since 2014 to establish a Portage Area Community Fund, establishing a permanent endowment for the community.

City Administrator Report

The first of three (3) newsletters for the year will be mailed to residents the first part of March.

Primary Election statistics were provided: 23% turnout; 1085 voters out of 4670 registered voters.

Spring Election: in-office absentee voting will be held the last two weeks of March. Ballots for those with requests on file, will be mailed early March as soon as ballots are received. Residents needing to register should contact the City Clerk's office.

Fire Chief Simonson has developed severe weather procedures for City Hall.

9. Adjournment

Motion by Charles, second by Dodd to adjourn. Motion carried unanimously on call of roll at 9:21p.m.

Marie A. Moe, WCPC, MMC
City Clerk

Date Approved: _____

City of Portage
Business Improvement District Board of Directors
Wednesday, February 10, 2016, 7:30 a.m.
City Municipal Building, 115 W Pleasant St
Conference Room One
Minutes

Present: President- Shane Schmidt, Vice President- Ian Dumbleton, Treasurer - Dennis Rupers, Secretary – Mila Stahl, Fred Galley, Myrna Hooper, Sheila Link & Klay Vehring.

Excused: John Krueger

Also present: Scott Davis, BID Contractor, Director of Business Development, Steve Sobiek and Mayor Bill Tierney

1. President Schmidt called the meeting to order at 7:35 am.

2. Discussion and request for approval of BID Meeting minutes for January 13, 2016 and Annual Minutes for January 25, 2016.

President Schmidt presented the minutes from January 13, 2016 and January 25, 2016 and asked for a motion to approve the minutes as presented. Motion by Dumbleton, second by Vehring to approve minutes for January 13, 2016 meeting and Annual Meeting on January 25, 2016. Motion passed.

3. Discussion and possible action on BID Committee Chairman Reports
Discussion moved to Executive Committee report.

President Schmidt reported that the annual meeting was held on January 25, 2016 at The Ball Room and attendance was very good despite the snowy weather. There were questions after the event that was received from the public about the BID organization and those questions have been addressed by President Schmidt and Director Rupers.

President Schmidt reported that the goal of his Executive Committee is to develop templates for a smooth transition for each officer position. These templates will serve as a transition tool for newly elected officers and that the development is still on-going. He asked that his Chairs send their monthly updates the Friday before the BID meetings to have their information submitted to Director Hooper for publication on the BID website.

Director Dumbleton did share that Amalgam, LLC will be doing our website and that all BID information be submitted to Director Hooper and she will filter the information to Amalgam, LLC.

Discussion moved to Building & Grounds Committee report.

Director Vehring reported that a letter was sent to downtown Merchants that we have changed our process for snow removals. Based upon the last snowfall and previous discussions with the City, we will be modifying our procedure in terms of snow removal to prevent build-up of snow piles. We will continue our discussions with the City and we will not be sending our postcards that we announced at the Annual Meeting.

Mayor Tierney asked that the BID Building and Grounds committee start meeting in September or October to have a discussion and determination for 2017 snow removals. He would like all city and county officials be invited to participate in these discussions.

No comments or comments were offered on the BID Contractor's Report from Scott Davis. Motion by Dumbleton, second by Hooper to accept the January 2016 Contractor's Report. Motion passed. Contractors Report is included as Addendum1BIDJanuary.pdf.

Discussion moved to Farmer's Market Committee report.

Director Stahl reported that she has meet with several non-profits to discuss their participations as a "feature non-profit" and several have committed for their monthly table. It was also reported that 2016 applications have been sent out to prior years' vendors and potential vendors have been identified and we are contacting them. There are also several interested parties in being the featured educational series speaker and those sessions will be one hour and the current time is being plan from 1 to 2 pm.

Director Galley discussed his plan for a Downtown Market to be held on Saturdays at Market Square. He is still identifying vendors and final plans and these discussions will continue at our March meeting.

BID Contractor Davis reported that he has more vendors that he has available space and he needs more room for vendors. President Schmidt requested that Director Stahl meet with city officials in March to discuss the current parking / vendor stall situation at Commerce Plaza.

Discussion moved to Grants Committee report.

Nothing to report.

Discussion moved to Marketing Committee report.

Nothing to report. Chamber Director Hanson will discuss the annual marketing plan at our March meeting.

Discussion moved to Streetscape Committee report.

Director Link is working closely with Portage Pride and determining what is needed for the spring season. She is also trying to coordinate plantings so that the growth patterns are the same and provide for year-round aesthetics.

4. Discussion and update on involvement with Downtown Portage, Inc.

Director Vehring reported that the next activity for DPI is Canal Days and plans are currently underway. The next DPI meeting was moved to February 18, 2016 due to the snow storm.

5. Discussion and possible action on treasurer's report.

Claims to pay

Treasurer Rupers presented the Claims to Pay Voucher list for February, 2016. Rupers presented the Claims to pay in the amount of \$4,330.73. Motion by Hooper, second by Dumbleton to approve the presented Claims To Pay list in the amount of \$4,330.73. Motion passed. Claims to pay list included as Addendum2BIDFebruary2016.pdf.

Financials – December 2015

Treasurer Rupers presented the financials and reported that a charge of \$7.73 was not reported in January 2016. Motion by Dumbleton to approve with corrections of the missed charge. Second by Vehring. Motion passed.

6. Adjournment

Motion by Vehring, second by Dumbleton to adjourn the meeting at 8:40 am. Motion passed.

Respectfully Submitted by Mila Stahl, BID Secretary.

DRAFT

Date Approved: _____

2016 Monthly BID Maintenance Contractor Report 01/01/16-01/31/16

To: BID Board

From: Scott Davis

BID District Trash Cans:

- Check all BID district trash cans empty as needed.
- Check all areas around BID district for trash and debris pickup as needed.

Farmers Market:

- Mila, Marianne, and I met to talk about some new ideas for this year's Farmers Market.

BID Equipment:

- The Polar Trac and Bobcat are working well.

Snow Removal:

- Cleaned sidewalks after each snow fall of an inch or more also cleaned up walkways after the city workers finished plowing.

Miscellaneous:

- Marianne and I went over the Farmers Market applications that are on the website and made some changes on the times mailing addresses. If anyone knows of any other changes that need to be made please contact Mila.

2016
City of Portage
Business Improvement District
February Schedule of Vouchers

#	Date	Charge Act	Invoice #	Amount	Vendor	Description	Account #	Description
1	1/31/2016			\$2,500.00	BKO, LLC - Scott Davis	January 2016 Services	241	Custodial Services
2	1/29/2016		2388206	\$500.00	Capital Newspapers	Christmas Advertising - Columbia City Map	296	Marketing
3	1/7/2016		2391110	\$39.00	Capital Newspapers	Portage BID Annual Mfg food & drinks	296	Marketing
4	1/25/2016		5971.73	\$971.73	The Ball Room	Portage BID Annual Mfg food & drinks	295	Miscellaneous Business
5	2/4/2016		1124	\$300.00	Amalgam, LLC	Website Service Agreement - 6-months	294	Other Contractual Services
6	8/19/2015		1007	\$20.00	Lion Tree Group	Website Domain - Annual renewal	296	Marketing
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
				Total:				

Total: \$4,330.73

Pre Paid Expense Account #055

Balance Carried Forward **\$397.82**

1	1/28/2016			\$20.00	Market Basket	Diesel	342	Gasoline/Oil
2	1/26/2016			\$2.95	Walgreen Balance	Monthly Fees	590	Bank Fees
3								
4								
				Total:				

Total: \$22.95

Balance On Card: \$374.87

Approved for payment during City of Portage Business Improvement District Committee meeting dated _____.

Dennis Rupers, Treasurer
BID Board of Directors

Date _____

Approved Future Expenditures

#	Minutes Date	Amount	Account #	Description	Vendor	Description
1	12/2/2015	\$2,000.00	715	Grants	Portage Chamber of Commerce	Taste of Portage - 2016
2						
4						
4						
5						
6						
7						
8						
		Total:		\$2,000.00		

Designated Fund Balance - \$59,913

#	Minutes Date	Amount	Description
1	9/11/2013	\$23,708.00	Streetscape
2	9/11/2013	\$36,205.00	Buildings & Grounds
3			
4			
		Total:	\$59,913.00

Coop Funds with the City of Portage

#	Minutes Date	Amount	Description
1			
2			
3			
4			
		Total:	\$0.00

**City of Portage
Police and Fire Commission Meeting
Tuesday, February 16, 2016, 7:00 p.m.
City of Portage Municipal Building, 115 West Pleasant Street
Conference Room Two
Minutes**

Members Present: Thomas Drury, President, Kay E. Miller, Jeynell Boeck,
Charles Miller

Members Excused: Pat Hartley

Also Present: Police Chief Ken Manthey, Fire Chief Clayton Simonson, Special
Guest Speaker Officer Peter Bartaczewicz

1. Roll Call

President Drury called the meeting to order at 7:04 pm. Motion to convene by Kay Miller, seconded by Boeck, and motion passed unanimously on call of roll.

2. Approval of minutes of previous meeting

A motion was made by J. Boeck and seconded by K. Miller to approve minutes from the November 17, 2015 meeting. The motion passed unanimously on call of roll.

3. Special Presentation on Crisis Management

Officer Pete Bartaczewicz has 23 years' experience in policing and recently had training in Crisis Management at the Madison Police Department. He has been with the Portage PD since 1996. Ken Manthey stated that in 2015 there were 1200 crisis calls in to Columbia County.

Pete's presentation centered around 7 of his actual scenarios and how officers need to handle these varied situations. He said that officer safety is paramount in all of these cases.

1. Dealing with a person with autism.
2. Dealing with a homeless person that was off his medication and kicked out of housing.
3. Dealing with an individual just released from prison.
4. Dealing with homeless person dropped off at front door of P.D. Issued vouchers to help with food, shelter, clothing, and gas. Pete drove him to a Wausau drop shelter on his own time with his own vehicle to a 90 day drop shelter.
5. Dealing with a 3rd or 4th grade student swinging a 2X4 at people
6. Dealing with homeless person going from jail to jail. Person has mental illness, medical issues including diabetes. Pete helped him get setup in an apartment. Needed to have a payee to handle his financial affairs.
7. Dealing with families that go through tragic events.

Pete stated that it is great for officers to have training in Crisis Management Crisis Intervention Training (CIT). It is important that the officer be able to identify different mental illnesses, health, and crisis issues and to be familiar with how to use all the tools available to help these people. He recommends having a Mental Health Officer. He stated jail and shipping to hospitals is not the answer for mental illness. He also recommends having a payee handle the financial affairs of these individuals to make sure the funds are used for the individual and not misused by unscrupulous people.

4. Fire Report

Chief Clayton Simonson 11/14/2015 – 1/31/2016

1. Went through training which included Rope Rescue, Auto Extraction, Hazmat, had a structure fire at Cascade Mountain, Pumping & Driving, Gear Inspection, Toured LaVita Building & Elevator operations.
2. Fire Suppression/Rescue
Had 33 vehicle accidents.
3. Administration
Personnel: Now have 31 members on dept.
Jason Dvorak, Nicholas Bredemann, Michaela Overland, Matt Gavinzski, and Alex Wetley are in their Firefighter 1 class that is being held at Portage F.D. station on Mondays.
Garrett Lauth, Kurtis Fries, and Adam Trepanier have entered a Firefighter Entry level class that they are attending in lake Delton on Thursdays.
Statistics: 56 Inspections, 87 Emergency Responses with 45 in the city and 42 in townships. 392.75 man-hours training.

5. Police Report

Chief Ken Manthey 1/01/2016-02/16/2016

Ken went through all training and community relations items, including the homicide outside the Ridge Motel on 02/15/2016.

Ken Manthey stated Penny Kiefer's last day on the job will be February 27th, 2016.

Tom Drury stated the PFC thanks Penny for 38 years of excellent service on the P.D.

6. Discussion on Police Patrol Lieutenant Recruitment

Ken Manthey discussed the process of hiring a Police Patrol Lt. Preference will be given to applicants that have experience in community based policing and to those that have shown high levels of involvement in the community.

Tom Drury went over the requirements for the position.

Ken stated there will be 3 levels of interviews

1. PFC Interviews
2. Peer Panel Interviews
3. Command staff interviews

This position will be open to both those applicants inside and outside of the Portage Police Department. The position will be advertised for 3 weeks.

Ken stated the position will be posted 02/19/2016 through 03/14/2016. The resumes must be postmarked by 03/14/2016. Interviews are to start possibly on 03/29/2016.

7. Patrol Officer Recruitment

Officer #22 Charles Welbourn has a job offer for the Hudson P.D. He has a twin brother who is also an officer there and his family is there. We will proceed with this hiring process once more is known.

8. Adjournment

A motion to adjourn was made by Boeck, seconded by K. Miller to adjourn the meeting at 8:59 pm. The motion carried unanimously on call of roll.

Submitted by Chuck Miller

Date Approved: _____

Portage Public Library
253 W. Edgewater Street, Portage WI 53901
Phone: (608) 742-4959
E-Mail: info@portagelibrary.us
Web Site: www.portagelibrary.us

LIBRARY BOARD MEETING MINUTES
February 23, 2016

Meeting called to order 12:05 pm

Present: Gregory, Vehring, Voigt, Simonson, Blohm, Schoenborn, Schultz

Excused: McLeish, Stevenson, Stenberg

1. Motion to approve January 12, 2016 regular meeting minutes (KV/MS)
2. Financial Reports:
 - a. Motion to approve August 2015 Municipal funds claims and Library Restricted funds claims for payment as presented. (BB/NS)
3. Director's Report: Shannon Schultz
 - a. Technology stats are not available due to system change; working out glitches in reporting
 - b. Return of Library Materials bill should be passed next month
 - c. The City is accepting RFPs for the Children's Department emergency exit and the cooling unit
 - d. Sprinkler system repair quote came in at \$650
 - e. Director Schultz announced that she is a finalist for a new position but is not certain if she will take the position if offered
 - f. Administrator Shawn Murphy has been asked to attend the March meeting to discuss property options
4. Motion to approve the 2015 Annual Report to the Department of Public Instruction (BB/DG)
5. Meeting Adjourned at 12:40 p.m. (NS/BB)

Eleanor Voigt – President
Dr. Brenda Blohm – Vice-President
Chad Stevenson - Treasurer
Eleanor McLeish – Secretary
Dr. David Gregory
Nikki Schoenborn-Hoffmann
Melissa Simonson
Heather Stenberg
Klay Vehring

Date Approved: _____

**City of Portage
Municipal Services and Utilities Committee Meeting
Thursday March 3, 2016, 5:30 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room Two
Minutes**

Members Present: Jeffrey F. Monfort; Rick Dodd acting Chairperson, Mary E. Hamburg (arrived at 5:31 p.m.); and William A. Kutzke.

Others Present: Aaron Jahncke, Public Works Director; Tammy O'Leary; Public Works Secretary; Bill Welsh, CATV; Bob Thalacker; Melissa and Bruce Fallahi; Gary Mercer; Don Fictum; Jane and Jerry Kabele; Ray Gloeckler; Mayor Bill Tierney and Craig Sauer; PDR.

Excused: Doug Klapper; Chairperson

1. Roll Call

The meeting was called to order at 5:30 p.m.

2. Approval of meeting minutes from meeting on Thursday February 4, 2016.

Motion by Monfort second by Kutzke to approve the minutes from February 4, 2016.

Roll Call 3-0. Passed.

3. Discussion and action on the bid results for the 2016 Street and Utility Improvements 14-20C01 River St.

Alderperson Hamburg arrived at 5:31 p.m.

Public Works Director Jahncke gave an overview of the project along with bid prices and a review of Resolution No. 16-xxx 2016 Street and Utility Project, River St. Jahncke read comments from the Police Chief's observation of the Sanborn Park area and the car and pedestrian conflicts from the previous weekend and the need for sidewalk from a public safety standpoint. Jahncke also read the comments from Donna Hill at 302 Riverview Ct. stating that the area was never intended to have sidewalk from Summit to Cemetery.

Acting Chairperson Alderman Dodd stated that the committee would look at voting separately for each item, asking for comments after the motion. Dodd recused himself from the vote on alternate #2 stating he had relatives that lived on that section of River St. and felt like he could not be impartial.

Motion by Hamburg, second by Monfort to accept and forward the base bid of \$1,104,494.00 to common council.

Floor opened for comments: Mr Mercer stated that he'd like to see sidewalk from Franklin to River on Sanborn since there is school bus stop by the park and kids walk down the middle of Sanborn before and after school.

Roll Call 4-0. Passed

Motion by Hamburg, second by Monfort to accept and forward Alternate #1 of \$31,471.00 to common council.

Floor opened for comments: Mr. Fictum inquired about a large Silver Maple at 124 River St explaining the hazards of leaving the tree where is. Jahncke explained that the tree will be removed if the project goes forward, when sidewalk and curb work is done the root ball will be damaged.

Roll Call 2 with Kutzke abstain and then reversing his vote to a yes. Motion Passed 3 to 1 with Dodd voting no.

Motion by Hamburg, second by Monfort to accept and forward Alternate #2 of \$113,326.00 to common council.

Aldersperson Dodd recused himself from the discussion and the vote on Alternate #2.

Aldersperson Kutzke stated he would rather borrow the money for a future project. Jahncke stated that this section of sidewalk the City would have to pick up around \$88,000 of the \$113,000 cost due to the sidewalk policy not assessing properties that do not have an address on River St. Jahncke also stated that the retaining wall in this section would cost \$42,900 and that price was included in the \$113,326.00 alternate

Floor opened for comments: Resident complaints of semi traffic on roadway, issues with dog walkers and clean up and sidewalk placement. Mr. Gloeckler stated that he was not in favor of sidewalk on River from Summit to Cemetery because of the potential tree removals but if the sidewalk was closer to the street saving trees and if the snow wouldn't be plowed onto the sidewalk he would not be as opposed. Mr. Thalacker stated he was not in favor of the sidewalk. Mr. Mercer stated he was a part of the PATHs initiative here in the City and this was a corridor that was planned to have sidewalk and if we were to do it the time was now with the construction project.

Public Works Director Jahncke explained in areas the sidewalks will abut the curb line and then come back out to allow for snow storage in the right of way. Jahncke explained that during plowing public works can push most of the snow toward the river instead of on sidewalks for residents to shovel.

Roll Call 2 to 1 with Kutzke voting no.

4. Discussion and action on the Final Resolution regarding the special assessments for the 2016 Street and Utility Improvements 14-20C01 River St.

Public Works Director Jahncke explained the special assessment process along with the payment process and upcoming dates of March 3rd for the project award and March 10th for public hearing, final hearing and proceeding to common council.

Motion by Hamburg second by Monfort to move the Final Resolution to common council for approval.

Roll Call 4-0. Passed

5. Discussion and action on the inter-governmental agreement for the Canal Dredging Project between the City of Portage, Columbia County, and Wisconsin DNR.

Public Works Director Jahncke discussed the project and the proposed City services to be performed in the lieu of payment.

Motion by Hamburg second by Monfort to move the inter-governmental agreement for Canal Dredging Project to common council

Roll Call 4-0. Passed

6. Water building update.

Public Works Director Jahncke gave an update on the project, stating the cost is down from the original \$1.4 million to \$1.2 million. Jahncke stating the bidding process should begin in March and final information will come back to the committee in May to review.

7. Discussion about the alley in the 700 block of Carroll. Aaron Jahncke will be presenting his findings at the meeting for discussion on the alley.

Public Works Director Jahncke gave an update on the previous steps taken of the property of 702 W. Carroll St. The alley was resurfaced in 2014, designed in the field at the time of resurfacing. Some regrind was added for a parking area per the residents but further review is needed once the snow clears. Jahncke will be bringing this item back to committee with construction options along with costs.

8. Public Works Director's Report:

- **Garbage and Recycling follow up.** Jahncke stated that at this time the newsletter is coming out with information and planning to do an insert with mail information going out in 2016. Jahncke suggested that in the future possibly switching out smaller recycling carts for larger recycling carts. Dodd would like to

see the option for both the larger carts and the smaller carts for people who do not need the extra space.

- **USH 51 (City of Portage, Wisconsin & Dewitt Streets) Progress Meeting #4.**
At this time the roundabout is not the main alternative for the street intersection. Two options are being explored at this time is signalized intersection and also the option of re-aligning Warren and Mullet St with a pedestrian crosswalk. The intersection of Wauona and Wisconsin currently does not meet the warrants and the City would have to pick up the cost for a signal if they would like on there and there is an option to put HAWK signal there. The HAWK signal would also be at the City cost. He also stated that the committee considers future budgeting for streetscaping if any streetscaping elements would like to be brought through this corridor. .

8. Adjournment

**Motion by Hamburg second by Monfort to adjourn the meeting at 7:12 p.m.
Roll Call 4-0 Passed.**

Prepared by Tammy O'Leary, Public Works Secretary.

**City of Portage
Legislative & Regulatory Committee Meeting
Monday, March 7, 2016, 7:00 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Members Present: Rita A. Maass, Chairperson; Mike Charles, Mary E. Hamburg, Martin Havlovic, Jeffrey F. Monfort

Also present: City Clerk Moe, Administrator Murphy, Deputy Clerk Ness

Media Present: Craig Sauer from Daily Register and Bill Welsh from Cable TV

1. Roll call

The meeting was called to order by Chairperson Maass at 7:00 p.m.

2. Approval of minutes from previous meeting

Motion by Charles, second by Hamburg to approve minutes from January 13, 2016 meeting. Motion carried unanimously with call of roll.

3. Discussion and possible recommendation on operator license application for Kara F. Sassano

Committee reviewed the application denied by Police Chief Manthey. Motion by Hamburg, second by Charles to recommend to council denial of operator license application for Kara F. Sassano based on totality of circumstances as stated on application by Chief Manthey including being denied by the WI Dells police chief for a bartender's license, listed a N381 Oak Street on WI Dells application, drivers license lists a N381 Center St. WI Dells, has an open deferred prosecution for possession of drug paraphernalia with Portage PD, has an active harassment/protection order filed against her N381 Center St. which is active until 5/26/19, was found guilty of tampering with an ignition/immobilization device on 10/29/12 (this was from a 2009 OMVWI conviction and 2008 conviction), continues to drive without a driver's license-3 times in past 3 years, still owes Sauk County \$542.00 due 1/19/16. Motion carried unanimously with call of roll.

4. Discussion and possible recommendation on operator license application for Michael A. Greiner

Committee reviewed the application denied by Police Chief Manthey. Motion by Charles, second by Hamburg to recommend to council denial of operator license application for Michael A. Greiner based on lengthy criminal record as stated on application by Chief Manthey including convicted of felony bail jumping on 2/18/16 and placed on two years' probation (tampering with/failure to install ignition interlock device dismissed), has an open case of robbery by force 2014, convicted of OMVWI on 4/1/13 and ordered to have ignition

interlock device installed 2012, convicted of burglary 2004, took vehicle without owner's consent 2004. Motion carried unanimously with call of roll.

5. Discussion and possible recommendation on modification of the ordinance relative to regulation of firearms, weapons and explosives

Administrator Murphy reviewed Act 149 signed into law by the governor last month which allows a person to carry a concealed knife. Act 149 does allow units of government to prohibit the possession of knives in buildings owned, occupied or controlled by that unit of government. Staff would like direction if the committee would like to proceed with the drafted ordinance to prohibit the possession of knives in city municipal buildings, facilities or locations similar to the concealed carry ordinance. Discussion ensued regarding the presented ordinance. The ordinance will be presented next month to the committee.

6. Discussion and possible recommendation on modification of the ordinance relative to Boards, Committees, Commissions

Administrator Murphy stated nothing changed in the ordinance since it was presented in January. The Director of Public Works will be replaced with a citizen who is a small business person and the Zoning Administrator will be the Director of Business Development and Planning along with the City Administrator having the authority to act on behalf of a department manager during vacancies or extended leaves of absence. Motion by Charles second by Hamburg to recommend to Council modifications of the ordinance relative to Boards, Committees, Commissions as presented. Motion carried unanimously on call of roll.

7. Adjournment

Motion by Charles, second by Hamburg to adjourn. Motion carried unanimously on call of roll at 7:16 p.m.

Rebecca C. Ness
Deputy Clerk

Date Approved: _____

**City of Portage
Board of Zoning Appeals
Monday, March 7, 2016
Municipal Building, Conference Room Two
Minutes**

Members Present: Traci Bartels; Adam Field; Mike Mulhern; Mike Paul; Jeff Wetzel

Members Absent: Dave Carlson (excused); Ryan Jahn, alternate

Also Present: Don & Candace Roeker, Portage Mini Warehouse, LLC

1. **Public hearing** – convened at 5:25pm.
2. **Call to order** – following public hearings, the determination meeting was called to order at 5:31pm by Chairman Paul.
3. **Roll call** – roll was taken with the above members present.
4. **Approval of minutes from previous meetings** – motion by Mulhern to approve, 2nd by Paul. Motion carried.
5. **The application for Donald Roeker, Portage Mini Warehouse LLC, 740 E. Albert Street, Portage, Wisconsin for a variance to Chapter 90, Article II, Section 90-36 (5) for exceeding the minimum street side setback on East Albert of 20 feet. The property is zoned B-4 General Business District.**

Said variance will allow a ground sign within 3 feet of the right of way on East Albert, a variance of 17 feet.

Mr. Roeker, the applicant, presented the variance request to the committee. Variance would allow placement of sign in front of his business on E. Albert St. At least 5 other nearby business have signs placed in a substantially similar manner to the variance requested. There is a city culvert, and a depressed bio-filter along the front of the property, then blacktop in front of the mini-warehouse building, limiting sign location alternatives within the existing ordinance. Field argued that a site hardship had been proven and that the variance should be approved on the basis of fairness, as many other businesses along the same street had been granted similar variances. Mulhern argued a hardship and not been proven and sign could be placed further back on the property.

Motion by Field to approve the variance request, 2nd by Wetzel. Motion carried, not unanimous. Variance granted.

6. **Adjournment** – motion to adjourn by Field, 2nd by Wetzel. Motion carried. Meeting adjourned at 5:43pm.

Respectfully submitted,

Adam R. Field
Secretary

Date Approved: _____

Portage Public Library

253 W. Edgewater Street, Portage WI 53901

Phone: (608) 742-4959

E-Mail: info@portagelibrary.us

Web Site: www.portagelibrary.us

LIBRARY BOARD MEETING Minutes

Tuesday, March 8, 2016

Meeting called to order 12:05 pm

Present: Voigt, Gregory, Blohm, Schoenborn-Hoffmann, Simonson, Stenberg

Excused: Stevenson, McLeish, Vehring

Visitors: Mayor Tierney, City Administrator Murphy

- 1) Motion to approve the February 23, 2016 regular meeting minutes. (BB/HS)
- 3) Financial Reports:
 - a) Motion to approve February 2016 Municipal funds claims and Library Restricted funds claims for payment as presented. (HS/MS)
- 4) Director's Report: Shannon Schultz
 - a) Shannon has accepted the position of library consultant at DPI. She will follow up with a procedure for the hiring process. A liaison will be used.
 - b) A complaint was received by the City regarding inadequate library parking. Unclear as to what the exact concern is: handicap parking or short term parking.
 - c) Minor error in the fines collected; actually \$0.80 less than what is reflected on the written report. Study rooms are heavily used.
 - d) Sprinkler system repair is complete.
 - e) Bids for the AC unit have been received by the City; clarification must be made on some issues with one of the bids before making a selection.
- 5) Business:
 - a) No finalized 2016 financial summary to report at this time. It will be available at the April regular meeting.
 - b) Options regarding the acquisition of adjacent properties were discussed.
- 6) Meeting adjourned 12:51 pm. (BB/HS)

Eleanor Voigt – President

Dr. Brenda Blohm – vice-President

Chad Stevenson - Treasurer

Eleanor McLeish – Secretary

Dr. David Gregory

Nikki Schoenborn-Hoffmann

Melissa Simonson

Heather Stenberg

Klay Vehring

Date Approved: _____

Common Council Proceedings
City of Portage

Public Hearing
Council Chambers
City Municipal Building

March 10, 2016
6:30 p.m.

Declaring intent to exercise special assessment powers relative to the construction of municipal street and utility improvements as follows: Sanitary Sewer Laterals for the following street: River Street from West Wisconsin Street to Summit Street; Sanitary Sewer Laterals for the following addresses: 1004 West Wisconsin Street, 516 Sanborn Street, 946 West Wisconsin Street, 811 West Franklin Street, 821 West Franklin Street, 921 West Franklin Street, 510 Sunset Street, 824 River Street; Sidewalk Replacement and/or Construction for the following streets: River Street from West Wisconsin Street to Summit Street, Sanborn Street between West Franklin Street and River Street, River Street between Summit Street and Cemetery Street, West Wisconsin Street between Cemetery Street and James Street; Sidewalk Replacement for 216 Pauquette Street

Mayor Tierney called the Public Hearing to order at 6:50 p.m.

Present: Ald. Dodd, Hamburg, Kutzke, Maass, Monfort

Excused: Ald. Charles, Havlovic, Klapper, Lynn

Also Present: Mayor Tierney, City Clerk Moe, City Administrator Murphy, City Attorney Spankowski, Director of Public Works/Utilities Manager Jahncke, Police Chief Manthey

Media Present: Craig Sauer from Portage Daily Register

Clerk Moe read the Notice of Public Hearing, stated that the notice has been published according to law, and an Affidavit of Mailing is on file.

Mayor Tierney asked three (3) times if anyone present wished to speak in favor of the special assessments.

Mayor Tierney asked if anyone present wished to speak against the special assessments.

James Field, 824 River Street spoke in opposition. Mr. Field was concerned with the city placing sidewalk from Summit Street to County O, stating that it was a waste of taxpayer dollars. It was Mr. Field's opinion that the area is a rural setting and people will still walk on the river side of the street, not the side with the sidewalks.

Mayor Tierney asked for the second time if anyone present wished to speak against the special assessments.

Joseph W. Rott Sr., 158 River Street spoke in opposition. Mr. Rott opposed the \$1300 charge for the sewer lateral. It was his opinion that the lateral is on city property, so he shouldn't have to pay.

Melissa Young, 506 Herman Street, commented that she was neutral and her property was not getting sidewalk; but questioned if the assessments will be the same price as what the bid came in as. Director of Public Works Jahncke confirmed there is no markup to the cost.

Jonathon Hill, 307 River Street, was not present but signed an appearance sheet indicating he was still deciding his position on the assessment.

Donna Hill, 302 Riverview Court, was not present but signed an appearance sheet indicating she was opposed to the assessment.

Those in attendance signing appearance sheets opposing the assessment, but not wanting to speak were: Adam Field, 824 River Street; Renato Faylona, 131 River Street; Maria Faylona, 131 River Street; Neal West, 303 Bluffview Court; Nancy West, 303 Bluffview Court.

Mayor Tierney asked for the third time if anyone present wished to speak against the special assessments.

Renato Faylona, 131 River Street inquired as to the number of bids received and if the lowest bid was chosen. Director of Public Works Jahncke explained that six (6) bids were received and the lowest most responsible bidder for the entire project is being selected.

No one else present wished to speak for or against the special assessments, so Mayor Tierney declared the Public Hearing closed at 6:47 p.m.

Marie A. Moe, WCPC, MMC
City Clerk

Approved: _____

City of Portage

Operator (Bartender)

JENNIFER E. BOGENBERGER

ASHLEY A. BUSSELL

LISA M. COOK

DEANNA P. DAVENPORT

CHERI L. GESSNER

DIANA R. GILDEN

MIKE A. KROGMAN

TANYA M. KRUEGER

Heidi R. Lloyd

KRISTINE J. MAZZUCCA

EMILY A. PETERSON

LORIANN J. PRICE

RHEA J. SCHERI

JESSICA D. STEVENS

CODY T. ZACH

Summary of Proposed Changes

This ordinance consolidates separate alcohol regulations for specifically named parks under one section and expanded the number of parks regulated (added Goodyear and Riverside) and added restrictions on tobacco consumption.

ORDINANCE NO. 16-002

ORDINANCE RELATIVE TO PARKS AND RECREATION

Chapter 54, Article II Park Regulations

The following Section is hereby repealed and recreated to read as follows:

Sec. 54-47. Possession and consumption of alcoholic beverages and tobacco products at municipally owned parks.

- (a) No person shall possess, smoke or use tobacco products at any of the following park locations:

Bruce A Smith Little League Complex

Goodyear Park

- (b) No person shall possess or consume alcohol beverages at any of the following park locations:

Bruce A. Smith Little League Complex

Goodyear Park

- (c) No person shall possess or consume alcohol beverages or possess, smoke or use tobacco products at any of the following park locations without successful application and issuance of special event permit:

Riverside Park

Silver Lake Beach

- (d) "Silver Lake Beach" shall be defined as the entire park and buildings located within perimeter fence and the sand area located adjacent. This area shall include the playground, bathrooms, shelter and concession stand and the area adjacent thereto.

The following Section is hereby repealed in its entirety:

Section 54-170. Possession or consumption of alcoholic beverages, glass containers and tobacco products at Silver Lake Beach.

All other sections shall be renumbered and remain as previously adopted. This Ordinance shall take effect upon passage and publication thereof.

Passed this _____th day of _____, 2016.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

First reading:
Second reading:
Published:

ORDINANCE NO. 16-003

ORDINANCE RELATIVE TO FLOODPLAIN ZONING

The Common Council for the City of Portage does hereby Ordain as follows:

The following Section is hereby repealed:

Section 90-275 (1) & (2)

The following Section is hereby recreated to read as follows:

Section 90-275 (1) & (2)

Section 90-275 General Provisions

- (1) Areas to be regulated. The ordinance regulates all areas that would be covered by the regional flood or base flood as shown on the Flood Insurance Rate Map (FIRM) or other maps approved by DNR. Base flood elevations are derived from the flood profiles in the Flood Insurance Study (FIS) and are shown as AE, A1-30, and AH Zones on the FIRM. Other regulatory zones are displayed as A and AO zones. Regional Flood Elevations (RFE) may be derived from other studies. If more than one map or revision is referenced, the most restrictive information shall apply.
- (2) Official maps and revisions. The boundaries of all floodplain districts are designated as A, AE, AH, AO or A1-30 on the maps based on the Flood Insurance Study (FIS) listed below. Any change to the base flood elevations (BFE) or any changes to the boundaries of the floodplain or floodway in the FIS or on the Flood Insurance Rate Map (FIRM) must be reviewed and approved by the DNR and FEMA through the Letter of Map Change process (see s. 90-431 *Amendments*) before it is effective. No changes to RFE's on non-FEMA maps shall be effective until approved by the DNR. These maps and revisions are on file in the office of the **Portage Zoning Administrator, 115 W. Pleasant St., Portage, Wisconsin**. If more than one map or revision is referenced, the most restrictive information shall apply.
 - (a) *OFFICIAL MAPS* : Based on the FIS:
 1. Flood Insurance Rate Map (FIRM), panel number 55021C0234F, 55021C0242G, 55021C0253F, 55021C0254F, 55021C0258F, 55021C0261G, 55021C0262F, 55021C0263G, 55021C0264G, 55021C0266F, 55021C0268F dated **5/16/2016**; with corresponding profiles that are based on the Flood Insurance Study (FIS) dated 5/16/2016, volume numbers 55021CV001C, 55021CV002C;
 - (b) *OFFICIAL MAPS*: Based on other studies. Any maps referenced in this section must be approved by the DNR and be more restrictive than those based on the FIS at the site of the proposed development.

The following Section is hereby repealed:

Section 90-333 (1) (b)

The following Section is hereby recreated to read as follows:

Section 90-333 (1) (b)

Applicants shall provide the following data to determine the effects of the proposal according to section 90-302 and 90-412(2)(c)

1. A cross-section elevation view of the proposal, perpendicular to the watercourse, showing if the proposed development will obstruct flow; or
2. An analysis calculating the effects of this proposal on regional flood height.

The following Section is hereby repealed:

Section 90-391 (2)(h)2.a.

The following Section is hereby recreated to read as follows:

Section 90-391 (2)(h)2.a.

2. Nonresidential Structures

- a. Shall meet the requirements of subsection 90-391(2)(h)1.a-f.

The following Section is hereby repealed:

Section 90-416 (3) - (8)

The following Section is hereby recreated to read as follows:

Section 90-416 (3)

(3) Floodproofing measures shall be designed, as appropriate, to:

- (a) Withstand flood pressures, depths, velocities, uplift and impact forces and other regional flood factors;
- (b) Protect structures to the flood protection elevation;
- (c) Anchor structures to foundations to resist flotation and lateral movement;
- (d) Minimize or eliminate infiltration of flood waters; and
- (e) Minimize or eliminate discharges into flood waters.

This Ordinance shall take effect upon passage and publication thereof.
Passed this _____ day of _____, 2016.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, City Clerk

First reading:
Second reading:
Published:

Ordinance requested by:
Plan Commission

CITY OF PORTAGE

115 West Pleasant Street
Portage, Wisconsin 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



'Where the North Begins'

MEMORANDUM

To: Municipal Services & Utilities Committee
From: Aaron J. Jahncke, P.E., Director of Public Works/City Engineer
Subject: 2016 Street and Utility Improvements River St.
Date: February 24, 2016

Background:

The City opened six bids for the 2016 Street and Utility Improvements on February 4, 2016. The bid prices came in lower than expected. The lowest bidder was A-1 Excavating, Inc. from Bloomer, WI

Analysis:

The City structured the bids to include a base bid and two alternates. Alternate #1 includes the sidewalk on the south side of River St. from W. Wisconsin to Summit. Alternate #2 includes the retaining wall and sidewalk located on the north and east sides of River St. from Summit to Cemetery.

Base bid amount: \$1,104,494.00

Alternate #1: \$31,471.00; Base bid + alt. #1: \$1,135,965.00

Alternate #2: \$113,326.00; Base bid + alt #2: \$1,217,820.00

Base Bid + alt #1 + alt #2: \$1,249,291.00

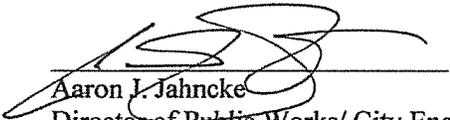
The attached sidewalk policy states that any areas where sidewalk is inconsistent shall be completed during a street reconstruction project and states during any reconstruction project sidewalk should be at a minimum placed on one side of the street. Please review the attached maps that show the approximate distance from the structure to the back of walk. The south side of River from Wisconsin to Summit has areas where sidewalk was installed in front of some of the homes and not in the front of others.

Fiscal Note:

The original budgeted amount for the entire project was \$1,470,000.00 and is to be structured in the current borrowing. Staff has revised the borrowing numbers to reflect the actual costs of the River St. project from the bid tabs.

Recommendation:

It is the recommendation of the Engineering Department that the Municipal Services and Utilities Committee favorably endorse and the City Council approve resolution for the award of the project to A-1 Excavating in the amount of \$1,249,291.00. The project will consist of the base bid, alternate #1 and alternate #2 to reflect the current sidewalk policy.


Aaron J. Jahncke

Director of Public Works/ City Engineer

RESOLUTION NO. 16-008

RESOLUTION RELATIVE TO AWARD OF CONTRACT 14-20C01, 2016 STREET AND UTILITY PROJECT

WHEREAS, the City of Portage recently advertised for bids for Contract 14-20CO1, 2016 Street and Utility Project; and

WHEREAS, A-1 Excavating entered the low bid in the amount of \$1,249,291.00;

NOW THEREFORE IT IS HEREBY RESOLVED by the Common Council that the City of Portage accepts the low bid from A-1 Excavating in the amount of \$1,249,291.00, including Alternates #1 and #2; and that the Mayor and City Clerk are authorized to execute the contract.

DATED this 10th day of March, 2016.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Resolution requested by:
Municipal Services and Utilities Committee

RESOLUTION NO. 16-009

FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY IN PORTAGE, WISCONSIN (2016 Street and Utility Improvements)

WHEREAS, the Common Council of the City of Portage held a public hearing in the Common Council Chambers at the City Municipal Building, 115 West Pleasant Street, Portage, Columbia County, Wisconsin at 6:30 p.m. on March 10, 2016, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the City Engineer on the proposed public improvements consisting of the installation of sanitary sewer laterals on River Street from West Wisconsin Street to Summit Street; and for sidewalk construction or replacement on River St. from West Wisconsin Street to Cemetery Street and on West Wisconsin Street from Cemetery Street to James Street.

NOW, THEREFORE, BE IT HEREBY RESOLVED, the Common Council of the City of Portage determines as follows:

1. The report of the City Engineer, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the plans and specifications and assessments set forth therein, is adopted and approved.
2. The City of Portage has advertised for bids and shall supervise construction and supervise construction of the improvements in accordance with the report hereby adopted.
3. Payment for the improvements shall be made by assessing the entire cost to the property benefited as indicated in the report.
4. Benefits shown on the report are true and correct and are hereby confirmed.
5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.
6. The special assessments against any parcel for construction costs totaling \$300.00 or less shall be paid in full within 60 days of being invoiced.

Construction costs greater than \$300 but less than \$1500, the property owner shall be invoiced the full amount and have the option of paying the balance in full or placing the amount on the property tax bills with the principal balance being collected in three (3) annual installments plus interest. The City shall charge interest annually on the unpaid balance for

a rate that equivalent to the average true interest rate on the most recent General Obligation debt issuance plus 1%. Balances may be paid in full at any time with interest prorated.

Construction costs greater than \$1500, the property owner shall be invoiced the full amount and have the option of paying the balance in full or placing the amount on the property tax bills with the principal balance being collected in five (5) annual installments plus interest. The City shall charge interest annually on the unpaid balance for a rate that equivalent to the average true interest rate on the most recent General Obligation debt issuance plus 1%. Balances may be paid in full at any time with interest prorated.

- 7. The municipal clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

DATED this 10th day of March, 2016.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Resolution recommended by:
Common Council

**ENGINEER REPORT FOR PROPOSED SPECIAL ASSESSMENTS FOR
SANITARY & SIDEWALK IMPROVEMENTS AGAINST PROPERTIES
LOCATED ON OR ABUTTING RIVER ST, WEST WISCONSIN, AND
SANBORN ST IN PORTAGE, WISCONSIN**

**RIVER ST. FROM W. WISCONSIN ST. TO CEMETERY ST., SANBORN FROM W. FRANKLIN
ST., AND W. WISCONSIN ST STREET RECONSTRUCTION, SANITARY SERVICE LATERAL,
AND SIDEWALK IMPROVEMENTS ADJACENT TO ABUTTING PROPERTIES**

This Engineer's Report is submitted in accordance with the requirements of 66.0703, Stats., and the preliminary resolution of the City Council of Portage, Wisconsin, dated February 11, 2016, to levy special assessments on benefited properties for public improvements described herein, to be the assessment district described as attached to this Report.

Benefits to Abutting Properties: Many reaches of sanitary sewer throughout Portage have been identified through inspection and service experience to be deficient because of overall age, collapses, root intrusions, offsets, sags, and other defects. A program has been initiated to incrementally relay identified sewers. Sanitary service laterals from the sewer main to the property line, which are the responsibility of property owners, will be replaced during this work. The City and property owners will benefit from improved utility service by reducing inflow and infiltration, and the removal of structural defects that impede wastewater flows.

Many areas throughout Portage do not have sidewalk or incomplete sidewalk networks. In 2014 the City Council adopted Resolution 14-037 establishing a sidewalk construction and maintenance program with a goal to install and maintain public sidewalks on at least one side of every street for residentially and commercially zoned properties. The City and property owners will benefit from improved pedestrian safety along the street.

The City assessment policy for sanitary laterals is that 100% of relevant costs of the lateral reconstruction within the right-of-way. The City sidewalk assessment policy 100% of any sidewalk replacement or construction per resolution No. 14-037.

Cost of Project: On February 4, 2016 six bids were received through the competitive bid process for the reconstruction. Those costs were used to provide a final special assessment value.

Notification: Resident notification letters were sent February 17th to affected property owners regarding the scope of the project and estimated costs. An informal public information meeting regarding the project is scheduled for March 10th prior to the City Council meeting.

Assessments: Assessments are based on actual cost per the apparent low bidder. The preliminary resolution was adopted February 11, 2016.

PROJECT: 16-45001; 2016 Sidewalk Replacement
 PRELIMINARY ASSESSMENT ROLL AND QUANTITIES

Created: 10/6/2015
 Revised: 1/20/2016

Tax Parcel	Property Owner	Mailing Address	City	State	Zip	Property Address	Edge-Cutting LF	Non-Assessment 4inch Sidewalk ft²	Non-Assessment 6inch Sidewalk ft²	4inch Sidewalk ft²	4inch Sidewalk Assessment \$5.00/ft²	6inch Sidewalk ft²	6inch Sidewalk Assessment \$6.00/ft²	Total Sidewalk Assessment
2332.A	Benjamin J Neumann	106 River Street	Portage	WI	53901	106 River St.				0	\$0.00	75	\$450.00	\$450.00
2345	Sletten, Samariha L; Sletten, Steven R	126 River Street	Portage	WI	53901	126 River St.				0	\$0.00	0	\$0.00	\$0.00
2348.A	Oxford Capital Ventures LLC	321 E Chauncey	Oxford	WI	53952	130 River St.	5			50	\$250.00	0	\$0.00	\$250.00
2321	Mercer, Gary	139 River Street	Portage	WI	53901	139 River St.				300	\$1500.00	0	\$0.00	\$1,500.00
2325.A	Grimm, David P; Grimm, Melinda J	810 Dunn Street	Portage	WI	53901	Null River St.				0	\$0.00	0	\$0.00	\$0.00
2264	Beirne, Pamela A; Hurd, Norman R	201 River St.	Portage	WI	53901	201 River St.	10			75	\$375.00	0	\$0.00	\$375.00
2034	Richmond, James; Richmond, Sheryl	204 River St.	Portage	WI	53901	204 River St.	5			25	\$125.00	0	\$0.00	\$125.00
2035	Thomas W Derey, Derey, Denise M	208 River St.	Portage	WI	53901	208 River St.	5			0	\$0.00	0	\$0.00	\$0.00
2260.9	Dennis W Vesely Rev Tr dated 3/9/2012	219 River Street	Portage	WI	53901	209 River St.	5			0	\$0.00	0	\$0.00	\$0.00
2261	Zamzow, Lisa Elizabeth; Zamzow, Ronald Wayne	215 River St	Portage	WI	53901	215 River St.	5			0	\$0.00	0	\$0.00	\$0.00
2262.A	Dennis W Vesely Rev Tr dated 3/9/2012	219 River Street	Portage	WI	53901	219 River St.	5			25	\$125.00	0	\$0.00	\$125.00
2263.A	Deal, Eric J	225 River Street	Portage	WI	53901	225 River St.				0	\$0.00	0	\$0.00	\$0.00
2036.A	Gaffney, Dawn M	302 River St	Portage	WI	53901	302 River St.				125	\$625.00	0	\$0.00	\$625.00
2265	Gruber, John M; Gruber, Margaret A	305 River St.	Portage	WI	53901	305 River St.				0	\$0.00	0	\$0.00	\$0.00
2265.A	Hill, Jonathon	307 River St	Portage	WI	53901	307 River St.				112.5	\$562.50	0	\$0.00	\$562.50
2266	Pfaff, Dorothy M	311 River St	Portage	WI	53901	311 River St.				0	\$0.00	0	\$0.00	\$0.00
2267	Kelly A Yaktus, Rasmussen, Gloria B	317 River St.	Portage	WI	53901	317 River St.				75	\$375.00	0	\$0.00	\$375.00
2268.A	Rasmussen, Gloria B; Yaktus, Kelly A	321 River Street	Portage	WI	53901	321 River St.	5			100	\$500.00	0	\$0.00	\$500.00
2269	Little, Kyle D	327 River Street	Portage	WI	53901	327 River St.				0	\$0.00	0	\$0.00	\$0.00
266	Deal, Benjamin L	216 Pauquette St	Portage	WI	53901	216 Pauquette St				300	\$1500.00	0	\$0.00	\$1,500.00
2235	David Richter LLC; VE Properties LLC	865 Brinsmere Drive	Elm Grove	WI	53122	1114 West Wisconsin St			200	300	\$1500.00	0	\$0.00	\$1,500.00
2237.01	Fountain-Hughes Properties LLC	W8024 Morse Road	Poynette	WI	53955	1122 West Wisconsin St				304	\$1520.00	0	\$0.00	\$1,520.00
2236	Burby, Austin P; Burby, Marion J	1124 W Wisconsin Street	Portage	WI	53901	1124 West Wisconsin St				256	\$1280.00	0	\$0.00	\$1,280.00
2241	Egan, Gail M; Kaminski, James S	1130 W Wisconsin	Portage	WI	53901	1130.5 West Wisconsin St	10			100	\$500.00	0	\$0.00	\$500.00
2591	Bender, Shari M; Bender, Shawn R	1200 W Wisconsin	Portage	WI	53901	1200 West Wisconsin St				160	\$800.00	0	\$0.00	\$800.00
2592	Kathleen M Schwantz Living Tr dated 5/15/2001; Lentz, Travis A	W9405 McMahon Road	Portage	WI	53901	1296 West Wisconsin St				176	\$880.00	0	\$0.00	\$880.00
2620	Timothy J and/or Pamela S Weiss Dec of Trust dtd 11/8/2002	1218 W Pleasant Street	Portage	WI	53901	1300 West Wisconsin St				48	\$240.00	0	\$0.00	\$240.00
2621	Delvecchio, Julie A	1304 West Wisconsin Street	Portage	WI	53901	1304 West Wisconsin St	10			32	\$160.00	0	\$0.00	\$160.00
2646	Radewan, Jennifer R; Radewan, Ryan H	N4532 County Road V	Poynette	WI	53955	1306 West Wisconsin St				40	\$200.00	0	\$0.00	\$200.00
2647	McKee, Gene M; McKee, Wendy J	1308 W Wisconsin St	Portage	WI	53901	1308 West Wisconsin St	5			60	\$300.00	20	\$120.00	\$420.00
2649	Rileys Bar LLC	2541 Lennon Street	Portage	WI	53901	1314 West Wisconsin St			176	64	\$320.00	0	\$0.00	\$320.00
2240	Wisconsin Power & Light Real Estate Dept	4902 N Billmore Lane Suite 1000	Madison	WI	53718	NULL West Wisconsin St				200	\$1000.00	0	\$0.00	\$1,000.00
2332	Joseph A Krasovec, Krasovec, Stacey L	946 W Wisconsin St.	Portage	WI	53901	946 West Wisconsin St	10	25		0	\$0.00	0	\$0.00	\$0.00
2036	Randy Trujillo, Trujillo, Tammy	510 Sunset St.	Portage	WI	53901	510 Sunset St.				0	\$0.00	0	\$0.00	\$0.00
Ramps & Aprons on River St. (need to be included yet)														
Total							80	501	200	2,928	20	\$14,757.50		

No side

PROJECT: 16-C0C01 & 16-620S01; 2016 River St. Reconstruction
 PRELIMINARY ASSESSMENT ROLL AND QUANTITIES

Created: 1/19/2016
 Revised: 2/26/2016

River St. - Sanitary Sewer Laterals (Wisconsin St. to Summit St.) & 824 River St.								
Tax Parcel	Property Owner	Mailing Address	City	State	Zip	Property Address	6 Inch San Lat (LF)	Total San. Lat. Assessment \$36/LF
2327	Bowen, Kyle; Hewitt, Stefanie	1004 W Wisconsin Street	Portage	WI	53901	1004 W. Wisconsin St	37	\$1,332.00
2327.A	Demars, Christine A; Demars, Robert G	466 Inverness Terrace Court	Baraboo	WI	53913	River St	37	\$1,332.00
2328	Rude, Melva M	117 River Street	Portage	WI	53901	117 River St	37	\$1,332.00
2329	Campbell, Sharon M	121 River St	Portage	WI	53901	121 River St	37	\$1,332.00
2329.A	Tadman, Terry R	127 River Street	Portage	WI	53901	127 River St	37	\$1,332.00
2325.B	Patchin, Craig A	129 River St	Portage	WI	53901	129 River St	37	\$1,332.00
2324	Faylona, Marta M; Faylona, Renato T	E1892 City View Road	Baraboo	WI	53959	131 River St	37	\$1,332.00
2325.A	Grimm, David P; Grimm, Melinda J	810 Dunn Street	Portage	WI	53901	Between 131 & 139 River St.	37	\$1,332.00
2321	Mercer, Gary	139 River Street	Portage	WI	53901	139 River St	37	\$1,332.00
2264	Beirne, Pamela A; Hurd, Norman R	201 River	Portage	WI	53901	201 River St	37	\$1,332.00
2260.9	Dennis W Vesely Rev Tr dated 3/9/2012	219 River Street	Portage	WI	53901	209 River St	37	\$1,332.00
2261	Zamzow, Lisa Elizabeth; Zamzow, Ronald Wayne	215 River St	Portage	WI	53901	215 River St	37	\$1,332.00
2262.A	Dennis W Vesely Rev Tr dated 3/9/2012	219 River Street	Portage	WI	53901	219 River St	37	\$1,332.00
2263.A	Deal, Eric J	225 River Street	Portage	WI	53901	225 River St	37	\$1,332.00
2265	Gruber, John M; Gruber, Margaret A	305 River St	Portage	WI	53901	305 River St	37	\$1,332.00
2265.A	Hill, Jonathon	307 River St	Portage	WI	53901	307 River St	37	\$1,332.00
2266	Pfaff, Dorothy M	311 River St	Portage	WI	53901	311 River St	37	\$1,332.00
2267	Rasmussen, Gloria B; Yaktus, Kelly A	317 River Street	Portage	WI	53901	317 River St	37	\$1,332.00
2268.A	Rasmussen, Gloria B; Yaktus, Kelly A	321 River Street	Portage	WI	53901	321 River St	37	\$1,332.00
2269	Little, Kyle D	327 River Street	Portage	WI	53901	327 River St	37	\$1,332.00
2270	Gehm, Joanne; Gehm, Robert L	337 River St	Portage	WI	53901	337 River St	37	\$1,332.00
2352	Rott, Joseph W	158 River St	Portage	WI	53901	158 River St	37	\$1,332.00
2332	Krasovec, Joseph A; Krasovec, Stacey L	946 W Wisconsin St	Portage	WI	53901	946 W. Wisconsin St	37	\$1,332.00
2332.A	Neumann, Benjamin J	106 River Street	Portage	WI	53901	106 River St	37	\$1,332.00
2331	Atkinson, Jean E; Atkinson, Royden A	116 River Street	Portage	WI	53901	116 River St	37	\$1,332.00
233.02	Bradica, Melissa R	118 River Street	Portage	WI	53901	118 River St	37	\$1,332.00
2344	Fictum, Donald; Fictum, Nancy	124 River St	Portage	WI	53901	124 River St	37	\$1,332.00
2345	Sletten, Samantha L; Sletten, Steven R	126 River Street	Portage	WI	53901	126 River St	37	\$1,332.00
2348.A	Oxford Capital Ventures LLC	321 E Chauncey	Oxford	WI	53952	130 River St	37	\$1,332.00
2350	Warnke, Monique	6596 Chestnut Circle	Windsor	WI	53598	811 West Franklin St	37	\$1,332.00
2349.02	Detert, Vickie L	140 River Street	Portage	WI	53901	140 River St	37	\$1,332.00
2351	Kammer, Aaron	321 East Chauncey Street	Oxford	WI	53952	821 West Franklin St	37	\$1,332.00
2355	Bauch, Ralph H	W10596 Rowley Rd	Portage	WI	53901	516 Sanborn St.	37	\$1,332.00
2354	Dalton, Becky; Dalton, James	190 River Street	Portage	WI	53901	190 River St	37	\$1,332.00
2033	Little, Lorri L; Little, Russell	921 W Franklin St	Portage	WI	53901	921 West Franklin St	37	\$1,332.00
2034	Richmond, James; Richmond, Sheryl	204 River St	Portage	WI	53901	204 River St	37	\$1,332.00
2035	Derey, Denise M; Derey, Thomas W	208 River	Portage	WI	53901	208 River St	37	\$1,332.00
2036	Trujillo, Randy; Trujillo, Tammy	510 Sunset Street	Portage	WI	53901	510 Sunset St.	37	\$1,332.00
2036.A	Gaffney, Dawn M	302 River St	Portage	WI	53901	302 River St	37	\$1,332.00
2038.C	Helen M Phelps Revocable Trust dated 7/19/2010	304 River Street	Portage	WI	53901	304 River St	37	\$1,332.00
2272	Garrigan, Donald G; Garrigan, Kelly R	306 River St	Portage	WI	53901	306 River St	37	\$1,332.00
2273	Leverich, Julie A; Leverich, Steven W	308 River Street	Portage	WI	53901	308 River St	37	\$1,332.00
2274	Schink, Lynda	320 River Street	Portage	WI	53901	320 River St	37	\$1,332.00
2275	Guzman, Faustina; Guzman Jr, Victor C	545 E. Sifer Street	Portage	WI	53901	324 River St	37	\$1,332.00
2276	Aldridge, Michelle D; Aldridge, Steven J	N6939 Donlin Drive	Pardeeville	WI	53954	330 River St	37	\$1,332.00
2276.A	Kinnamon, James L; Kinnamon, Susan K	336 River	Portage	WI	53901	336 River St	37	\$1,332.00
							Sub-total	\$61,272.00
Tax Parcel	Property Owner	Mailing Address	City	State	Zip	Property Address		
2903	Field, Donna J; Field, James P	824 River St.	Portage	WI	53901	824 River St	\$2,400	\$2,400.00
							Total	\$63,672.00

River St. - Sidewalk on N. Side (Wisconsin St. to Summit St.) AND Sidewalk on W. Side of Sanborn St. (Franklin St. to River St.)

Tax Parcel	Property Owner	Mailing Address	City	State	Zip	Property Address	4inch Sidewalk ft²	4inch Sidewalk Assessment \$4.00/ft²	6inch Sidewalk ft²	6inch Sidewalk Assessment \$4.50/ft²	Total Sidewalk Assessment
2327	*Bowen, Kyle; Hewitt, Stefanie	1004 W Wisconsin Street	Portage	WI	53901	1004 W. Wisconsin St	420	\$0.00	125	\$0.00	\$0.00
2327.A	Demars, Christine A; Demars, Robert G	466 Inverness Terrace Court	Baraboo	WI	53913	109 River St	290	\$1,160.00	60	\$270.00	\$1,430.00
2328	Rude, Melva M	117 River Street	Portage	WI	53901	117 River St	340	\$1,360.00	65	\$292.50	\$1,652.50
2329	Campbell, Sharon M	121 River St	Portage	WI	53901	121 River St	580	\$2,320.00	55	\$247.50	\$2,567.50
2329.A	Tadman, Terry R	127 River Street	Portage	WI	53901	127 River St	570	\$2,280.00	85	\$382.50	\$2,662.50
2325.B	Patchin, Craig A	129 River St	Portage	WI	53901	129 River St	590	\$2,360.00	110	\$495.00	\$2,855.00
2324	Faylona, Marta M; Faylona, Renato T	E1892 City View Road	Baraboo	WI	53959	131 River St	1260	\$5,040.00	60	\$270.00	\$5,310.00
2270	Gehm, Joanne; Gehm, Robert L	337 River St	Portage	WI	53901	337 River St	815	\$3,260.00	0	\$0.00	\$3,260.00
2355	Bauch, Ralph H	W10596 Rowley Rd	Portage	WI	53901	516 Sanborn St.	625	\$2,500.00	0	\$0.00	\$2,500.00
2354.A	Jahn, Connie; Jahn, Hale E	502 Sanborn St.	Portage	WI	53901	502 Sanborn St.	295	\$1,180.00	0	\$0.00	\$1,180.00
							Total	4,865	560		\$23,417.50

* = No assessment (address is not the street under construction)

Alt #1; River St. - Sidewalk on S. Side (Wisconsin St. to Summit St.)

Tax Parcel	Property Owner	Mailing Address	City	State	Zip	Property Address	4inch Sidewalk ft²	4inch Sidewalk Assessment \$4.00/ft²	6inch Sidewalk ft²	6inch Sidewalk Assessment \$4.50/ft²	Total Sidewalk Assessment
2331	Atkinson, Jean E; Atkinson, Royden A	116 River Street	Portage	WI	53901	116 River St	200	\$800.00	50	\$225.00	\$1,025.00
233.01	Atkinson, Jean E; Atkinson, Royden A	116 River Street	Portage	WI	53901	Null	100	\$400.00	0	\$0.00	\$400.00
233.02	Bradica, Melissa R	118 River Street	Portage	WI	53901	118 River St	460	\$1,840.00	85	\$382.50	\$2,222.50
2344	Fictum, Donald; Fictum, Nancy	124 River St	Portage	WI	53901	124 River St	240	\$960.00	75	\$337.50	\$1,297.50
2350	*Warnke, Monique	6596 Chestnut Circle	Windsor	WI	53598	811 West Franklin St	295	\$0.00	0	\$0.00	\$0.00
2349.02	Detert, Vickie L	140 River Street	Portage	WI	53901	140 River St	250	\$1,000.00	65	\$292.50	\$1,292.50
2351	*Kammer, Aaron	321 East Chauncey Street	Oxford	WI	53952	821 West Franklin St	465	\$0.00	110	\$0.00	\$0.00
2352	Rott, Joseph W	158 River St	Portage	WI	53901	158 River St	590	\$2,360.00	0	\$0.00	\$2,360.00
2355	*Bauch, Ralph H	W10596 Rowley Rd	Portage	WI	53901	516 Sanborn St.	500	\$0.00	100	\$0.00	\$0.00
2354	Dalton, Becky; Dalton, James	190 River Street	Portage	WI	53901	190 River St	415	\$1,660.00	110	\$495.00	\$2,155.00
2033	*Little, Lorri L; Little, Russell	921 W Franklin St	Portage	WI	53901	921 West Franklin St	180	\$0.00	0	\$0.00	\$0.00
2034	Richmond, James; Richmond, Sheryl	204 River St.	Portage	WI	53901	204 River St	85	\$340.00	0	\$0.00	\$340.00
2036.A	Gaffney, Dawn M	302 River St	Portage	WI	53901	302 River St	210	\$840.00	0	\$0.00	\$840.00
2038.C	Helen M Phelps Revocable Trust dated 7/19/2010	304 River Street	Portage	WI	53901	304 River St	325	\$1,300.00	55	\$247.50	\$1,547.50
2272	Garrigan, Donald G; Garrigan, Kelly R	306 River St	Portage	WI	53901	306 River St	305	\$1,220.00	135	\$607.50	\$1,827.50
2273	Leverich, Julie A; Leverich, Steven W	308 River Street	Portage	WI	53901	308 River St	410	\$1,640.00	75	\$337.50	\$1,977.50
2274	Schink, Lynnnda	320 River Street	Portage	WI	53901	320 River St	515	\$2,060.00	105	\$472.50	\$2,532.50
2275	Guzman, Faustina; Guzman Jr, Victor C/o Celia Gutierrez	545 E. Slifer St.	Portage	WI	53901	324 River St	310	\$1,240.00	60	\$270.00	\$1,510.00
2276	Aldridge, Michelle D; Aldridge, Steven J	N6939 Donlin Drive	Pardeeville	WI	53954	330 River St	305	\$1,220.00	50	\$225.00	\$1,445.00
2276.A	Kinnamon, James L; Kinnamon, Susan K	336 River	Portage	WI	53901	336 River St	310	\$1,240.00	70	\$315.00	\$1,555.00
2276.B	Wisconsin Power & Light Real Estate Dept	4902 N Biltmore Lane Suite 1000	Madison	WI	53718	Null	690	\$2,760.00	0	\$0.00	\$2,760.00
							Total	6,960	1,095		\$26,062.50

* = No assessment (address is not the street under construction)

Alt #2: River St. - Sidewalk on N. Side (Summit St. to CTH "O")

Tax Parcel	Property Owner	Mailing Address	City	State	Zip	Property Address	4inch Sidewalk ft²	4inch Sidewalk Assessment \$5.00/ft²	6inch Sidewalk ft²	6inch Sidewalk Assessment \$5.50/ft²	Total Sidewalk Assessment
2534	*Gordon, Derek D	409 Summit Street	Portage	WI	53901	409 Summit St	645	\$0.00	0	\$0.00	\$0.00
2534.02	*Robert R & Garnet E Thalacker Jr Rev Tr dated 3/7/2005	304 Bluffview Ct.	Portage	WI	53901	304 Bluffview Ct	745	\$0.00	0	\$0.00	\$0.00
2760	*West, Nancy L; West, Neal B	303 Bluffview Ct	Portage	WI	53901	303 Bluffview Ct	705	\$0.00	0	\$0.00	\$0.00
2771	*Donna J Hill Survivor's Trust	302 Riverview Court	Portage	WI	53901	302 Riverview Ct	705	\$0.00	0	\$0.00	\$0.00
2772	*Gloeckler, Joyce; Gloeckler, Raymond L	PO Box 452	Portage	WI	53901	305 Riverview Ct	810	\$0.00	0	\$0.00	\$0.00
2778	*Schultz, Jill M; Schultz, Scott M	301 Crestview Court	Portage	WI	53901	301 Crestview Ct	715	\$0.00	90	\$0.00	\$0.00
2779	*Seely, Traci L	305 Crestview Court	Portage	WI	53901	305 Crestview Ct	940	\$0.00	0	\$0.00	\$0.00
2781	*Seely, Traci L	305 Crestview Court	Portage	WI	53901	Null	1,100	\$0.00	0	\$0.00	\$0.00
2782	City of Portage	115 W. Pleasant St.	Portage	WI	53901	River St	1,150	\$0.00	0	\$0.00	\$0.00
2891	Burbach, Mindy L; McConnell, Ryan G	803 River Street	Portage	WI	53901	803 River St	1,180	\$5,900.00	115	\$632.50	\$6,532.50
2892	Gavinski, Todd L	809 River Street	Portage	WI	53901	809 River St	425	\$2,125.00	80	\$440.00	\$2,565.00
2893	Hilgendorf, Kathleen A; Hilgendorf, Wm J	815 River	Portage	WI	53901	815 River St	335	\$1,675.00	165	\$907.50	\$2,582.50
2894	Reick, Theresa J; Reick, Thomas J	821 River Street	Portage	WI	53901	821 River St	420	\$2,100.00	80	\$440.00	\$2,540.00
2895	Augustine, Thomas; Augustine, Seana	833 River Street	Portage	WI	53901	833 River St	860	\$4,300.00	140	\$770.00	\$5,070.00
2897	Dodd, Barbara J; Dodd, Vivian	839 River Street	Portage	WI	53901	839 River St	390	\$1,950.00	110	\$605.00	\$2,555.00
2898	Anderson, Betty	845 River Street	Portage	WI	53901	845 River St	545	\$2,725.00	90	\$495.00	\$3,220.00
Total							11,670		870		\$25,065.00

* = No assessment (address is not the street under construction)

CITY OF PORTAGE

115 West Pleasant Street
Portage, Wisconsin 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



'Where the North Begins'

MEMORANDUM

To: Municipal Services & Utilities Committee
From: Aaron J. Jahncke, P.E., Director of Public Works/City Engineer
Subject: Intergovernmental Agreement (IGA) for the Canal Dredging Project
Date: February 24, 2016

Background:

The City of Portage, Columbia County and the Wisconsin Department of Natural Resources have been cooperatively working on the logistics for a canal dredging project for the portion of the canal from Dewitt/Wisconsin to Adams Street. The estimated cost of the project will be approximately \$900,000 and local municipal match (City and County) would have been 35% or \$315,000. The City, County and the DNR worked on providing in kind services to avoid the large municipal match. The project is anticipated to begin in May or June.

Analysis:

The following are descriptions of the direct and indirect costs that the City will incur to complete the dredging project. The costs can be found in the attached Opinion of Probable Costs Spreadsheet.

- The City will provide street sweeping for two days to maintain the site as needed. This will mostly occur during our regular street sweeping routes.
- The access road to get to the sand from the airport site will be completed using city crews, equipment and the City's stockpile of crushed concrete. This portion of the project will approximately take one day to complete. The haul road will be maintained after the project to provide access to our stockpiled materials at the airport site.
- Provide sand source and loading. The actual trucking will be completed by the County as part of the IGA. The City is planning on using a loader and one man to load the trucks and this should take approximately two days. The only possible expense that would require direct funding would be the possibility that we would need to rent an excavator the cost for two days. To rent the excavator and an operator would be \$2,960.00.
- The largest savings for the DNR which the City is receiving credit for is the water effluent treatment. The DNR will be sending about 2,000,000 gallons of water effluent to our WWTP. The majority of the 2,000,000 gallons will be over the course of two weeks. The DNR has taken samples and ran a small scale pilot and tested the effluent for myriad of substances described in the third paragraph of the IGA. The majority of the heavy metals and other contaminants will be captured in the sediment that will be kept on-site. The effluent water will be sent to our waste water treatment plant and treated the cost to treat the water on-site and return it to the canal would cost \$165,000.

Fiscal Note:

The majority of this work will be completed by the City's crews, using City equipment, and the City's stockpile of crushed concrete. The only possible scenario that would cost City any out of pocket money would be the 2 day costs for the backhoe and operator. The \$2,960.00 would be funded out of the canal budget.

Recommendation:

It is the recommendation of the Engineering Department that the Municipal Services and Utilities Committee favorably endorse the Intergovernmental Agreement between the City of Portage, Columbia County and Wisconsin DNR and recommend it to the City Council for discussion.



Aaron J. Jahncke
Director of Public Works/ City Engineer

Attachment(s)

Draft IGA

Opinion of Probable Cost Spreadsheets and cost estimates

**THE STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES**

IN THE MATTER OF:

The agreement by and between the City of Portage, Columbia County, and the Wisconsin Department of Natural Resources to address contamination of sediments in the Portage Canal, herein referred to as (“the SITE”).

Intergovernmental Agreement: City of Portage; Columbia County; and Wisconsin Department of Natural Resources.

RECITAL

WHEREAS, the State of Wisconsin Department of Natural Resources (the DNR), the City of Portage (“the CITY”), and Columbia County (“the COUNTY”) wish to enter into this Agreement, pursuant to Wis. Stat. § 66.0301(1)(a), for the purpose of remediating contaminated sediment in the Portage Canal (the SITE). This remedial action is authorized under Wis. Stat. § 281.83.

WHEREAS, the SITE, an approximate 1 acre portion of the Portage Canal from Dewitt/Wisconsin Street to Adams Street, between the Fox and Wisconsin Rivers, in the City of Portage, Columbia County, Wisconsin at 43° 23’ 21” north latitude; 89° 27’ 26” west longitude, has accumulated sediment over the course of time. The SITE also includes the upland area outside the Canal that is approximately 5 acres from East Edgewater Street to East Mullet Street.

WHEREAS, the DNR and others have performed sampling activities and documented that sediment within the SITE is contaminated with heavy metals, semi-volatile organic compounds, petroleum type substances, and low-level polychlorinated biphenyls (PCBs) originating from various historical industrial activities in the area. The heavy metals include primarily Lead and Mercury, but also Cadmium, Chromium, Copper, Iron, Nickel, Silver, and Zinc to a lesser extent. At least some of the petroleum type substance is believed to be from used motor oil. There is a fish consumption advisory specific to the SITE for PCBs in Common Carp. The SITE is in the Great Lakes Basin and has been identified by the DNR as being on the impaired waters list with the cause of the impairment being contaminated sediment.

WHEREAS, the CITY, COUNTY, and the DNR wish to enter into a cooperative agreement to complete the remediation of the SITE by removing contaminated sediments.

WHEREAS, this Agreement is desirable to outline the roles and responsibilities of the CITY, the COUNTY, and DNR contemplated under this Agreement; and

WHEREAS, in consideration of, and in exchange for, the promises and mutual understandings and covenants contained herein, and intending to be bound legally hereby, the CITY, the

COUNTY, and DNR, by their authorized representatives, agree to the execution of this Agreement.

AGREEMENT

Now, therefore, based upon the above recitals and the terms and conditions set forth below, the CITY, COUNTY, and the DNR agree as follows:

I. PARTIES BOUND

- A. The CITY, COUNTY, and the DNR have entered into this Agreement pursuant to Wis. Stat. § 66.0301, which authorizes the DNR to negotiate and enter into an Agreement with municipalities to facilitate the cleanup of the SITE. This Agreement shall apply to and be binding upon the undersigned Parties.
- B. The undersigned representative of each Party certifies that he or she is fully authorized by the Party whom he or she represents to enter into this Agreement and to execute and legally bind such party to the terms of this Agreement.
- C. This Agreement constitutes an integral part of the partnership among the CITY, COUNTY, and the DNR, which is intended to conduct sediment remediation at the SITE. Nothing in this Agreement shall be construed as an admission of fact or liability by the CITY, COUNTY, or the DNR for any matters other than the contractual obligation between the Parties as further described in this Agreement. The CITY, COUNTY, and the DNR, agree to undertake all actions required by the terms and conditions of this Agreement and consent to and will not contest or legally challenge the validity of this Agreement, or the authority of any other said Party to enter into this Agreement.
- D. The CITY, COUNTY, and the DNR, agree to meet in-person, as needed, to discuss any matters associated with the SITE that are central to the fulfillment of this Agreement.
- E. Nothing in this Agreement adversely affects the Parties' rights to require other parties to take action to restore the environment under applicable laws, including but not limited to Wis. Stat. ch. 292, or to recover its expenditures from responsible parties under Wis. Stat. §§ 292.11(7)(b) or 292.31(8) or 292.33 or 292.81.
- F. The work conducted pursuant to this Agreement is intended to be consistent with the standards and practices for remedial work. The work conducted pursuant to this Agreement and more particularly described in Sections II-III is subject to approval by the DNR. Such work shall employ sound scientific, engineering and construction practices

and shall be consistent with and performed in accordance with applicable Federal and State statutes and administrative rules.

- G. This Agreement is intended to be solely between the parties hereto. No part of this Agreement shall be construed to add, confer, supplement, amend, abridge or repeal existing rights, benefits, or privileges of or to any third party or parties.
- H. If the CITY, COUNTY, and their consultants, contractors, or sub-contractors fail to comply with any of the requirements of this Agreement, the DNR shall have the right to deny reimbursement for any costs incurred by the CITY or COUNTY or to undertake work that is the responsibility of the CITY or COUNTY under Section II of this Agreement.

II. OBLIGATIONS OF THE PARTIES

A. The DNR

1. Agrees to reimburse the COUNTY and or CITY for remedial activities at the site based on the attached opinion of probable cost, an amount not to exceed \$568,073 or 65% of total project cost, whichever is less. In the event that bid costs exceed the opinion of probable cost by 5% (which is included in the not to exceed amount), an amendment to this Agreement will be necessary and follow Section VII. Once bids have been received and contractor(s) selected for dredging, a new post-dredging bid project total will be calculated. Changes to the post-dredging bid project total will follow Section IV.
2. Agrees to contract with a qualified consultant for design of the remedial action including development of a bid package that contains plans and specifications governing the work. Said consultant will also provide an opinion of probable costs and construction oversight at the SITE during the remedial action.
3. Agrees to assist the COUNTY with remedial contractor selection.
4. Agrees to collect sediment samples for treatability as well as after dredging.
5. Agrees to provide the necessary permits for the remedial action.

B. The CITY and COUNTY

1. Agree to pay at least 35% of eligible project costs, which may include in-kind services, in accordance with Wis. Stat. § 281.83(2).
2. Agree that the DNR Project Manager or a designee shall have the authority, pursuant to this Agreement, to: (1) take samples or direct that samples be taken; (2) direct that work stop whenever s/he determines that activities at the Property may create a

danger to public health or welfare or to the environment; (3) observe, take photographs and video, and make other such reports on the progress of the work as deemed appropriate; (4) review records, files and documents relevant to this Agreement; and (5) make or authorize, in consultation with the CITY and COUNTY, field modifications to the work covered by this Agreement with respect to techniques, procedures or design utilized in carrying out this Agreement.

3. Agree that all contractors, consultants, firms and other persons or entities acting under or for them with respect to matters included herein are performed in compliance with the terms of this Agreement.
4. Agree to provide a copy of this Agreement to the contractor(s) and consultant(s) who perform the work required by this Agreement and shall require the contractors and consultant(s) to provide written notice of this Agreement to any sub-contractor retained to perform any part of the work.

C. The CITY

1. Agrees that costs paid by the CITY will be 35% of the project costs, less the amount of the costs contributed by the COUNTY, which may include in-kind services.
2. Agrees to procure service or construction contracts as needed to address remedial activities at the SITE. This may include access road construction and wastewater treatment plant sludge testing.
3. Agrees to undertake all actions required by the terms and conditions of this Agreement and consents to and will not contest or legally challenge the validity of this Agreement, or the DNR's authority to enter into this Agreement.
4. Agrees that costs incurred by the CITY will include in-kind services: providing a source of sand, providing equipment (loaders) and staff to load said sand into the COUNTY's quad axle trucks, accepting and treating sediment contact water at the local Wastewater Treatment Plant, providing street sweeping services for the project, staff time to collect sand samples, determine sediment contact water acceptability, and attend regular meetings. The CITY will log and report services and expenses contributed to this work for the purpose of documenting eligible costs.

D. The COUNTY

1. Agrees that costs paid by the COUNTY will be 35% of the project costs, less the amount of the costs contributed by the CITY, which may include in-kind services.
2. Agrees to procure service or construction contracts as needed to address remedial activities at the SITE.

3. Agrees it will engage a professional contractor (“Contractor”) in accordance with State and local procurement laws to conduct sediment remediation at the SITE to the extent funding is available and allocated to the SITE, as will be defined in an agreed upon scopes of work.
 4. Agrees that all work to be performed by the COUNTY and its Contractor(s) pursuant to this Agreement shall be done in accordance with applicable local, State and Federal law.
 5. Agrees to provide site security including a site-chain-link fence, erosion controls, sanitary facilities, site office space, dust control, and a dumpster for miscellaneous trash as in-kind services. The COUNTY will log and report services and expenses contributed to this work for the purpose of documenting eligible costs.
- E. The DNR, CITY, and the COUNTY agree that the reimbursement process will operate as follows:
1. By the 1st of each month, the CITY and the COUNTY or the lead consultant for the Site will provide to the DNR Project Manager identified in section III, a request for payment for the previous month’s site-eligible activities.
 2. The request for payment shall be submitted on the form provided by the DNR with sufficient documentation of the specific activities and costs associated with the eligible site work. This applies to any work performed by subcontractors or others on behalf of the COUNTY’S consultants. The submittals shall provide sufficient information to ensure all Federal, State, and local laws, and the terms and conditions of this Agreement have been met.
 3. The DNR Project Manager shall review the submittal within ten (10) working days, and either approve the submittal, deny the submittal, or request additional information.
 4. Approval of the submittals will be e-mailed from the DNR Project Manager to DNR Finance to be processed for payment.
 5. The payment approval process results in the DNR issuing a check to the COUNTY and or the CITY. It is the COUNTY’S and CITY’s responsibility to pay the consultant. It is the consultant’s responsibility to pay its subcontractors. The DNR’S agreement for reimbursement is with the COUNTY and CITY.

III. PUBLIC RECORDS

- A. All information paid for pursuant to this Agreement is part of the public record and will be available for review pursuant to State law.
- B. Submission of documents, correspondence, and project contacts:

1. Documents, including reports, plans, approvals, conditional approvals, disapprovals and correspondence to be submitted pursuant to this Agreement shall be sent to the respective contact at the following address, as the CITY, COUNTY, or the DNR may hereafter change in writing:

Two (2) copies of each of the documents required to be submitted to the DNR shall be sent to the following:

Scott Inman
101 S. Webster Street
Madison, WI 53707
(608) 264-9201
Scott.Inman@wisconsin.gov

Reports should be sent in both paper and electronic formats to the DNR Project Manager.

2. Documents to be submitted to the CITY shall be sent to:

Aaron Jahncke
115 W. Pleasant Street
Portage, WI 53901
(608) 742-2176 ext
Aaron.Jahncke@portagewi.gov

3. Documents to be submitted to the COUNTY shall be sent to:

Kirk Konkel
400 Dewitt Street
Portage, WI 53901
(608) 742-6552
Kirk.Konkel@co.columbia.wi.us

4. All reports, plans, notices and other documents required to be submitted under this Agreement shall be deemed to be submitted on the date on which they are mailed, if mailed, or on the date on which they are received, if delivered by telefax or messenger.
5. Any party may change its designated project contact by notifying the other parties, in writing, at least ten (10) days prior to the change. To the maximum extent possible, communication between the CITY, COUNTY, and the DNR concerning the Site shall be directed through their project contacts. Each project contact shall be responsible for assuring that communications are properly disseminated and processed among the respective parties.

IV. MODIFICATION OF WORK

- A. This section is applicable for modifications to the post-dredging bid project total and does not supersede the not to exceed amount set in Section II for the DNR.
- B. In the event that the CITY, COUNTY or the DNR determines that a minor modification(s) to planned work is necessary during the course of fieldwork (after bids), oral notice may be given by the party making the determination to the other party. The party giving oral notice shall, within five (5) business days after oral notice, confirm in writing the circumstances under which the determination was made that the minor modification(s) were necessary, describing the modified work performed. A minor modification is defined based on monetary value of less than \$10,000 cumulative to the overall project cost irrespective of the number of modifications that are made.
- C. In the event that the CITY, COUNTY, or the DNR determines that a standard modification to planned work is necessary during the course of fieldwork (after bids), notification of such modification(s) shall be provided in writing to the other parties. Any standard modified work determined to be necessary by one party shall be subject to approval via an email from the project manager from the other two parties subject to this Agreement. A standard modification is defined based on monetary value between \$10,000 and \$60,000 cumulative to the overall project cost irrespective of the number of modifications that are made.
- D. In the event that the CITY, COUNTY, or the DNR determines that a significant modification to planned work is necessary, to accomplish the objectives of this Agreement, an amendment to this Agreement is required (even if the project total is less than the not to exceed amount set in Section II for the DNR). A significant modification is greater than \$60,000 for any party and is cumulative to the overall project cost irrespective of the number of modifications that are made.
- E. Any modified or additional work as discussed above in Bullets B through D shall be completed by the COUNTY or CITY in accordance with the standards, specifications and schedules determined by or approved by the DNR pursuant to the terms of this Agreement.

V. ACCESS

Each Party's employees and authorized representatives shall have the authority to access records, operating logs, agreements and other documents relating to the implementation of this Agreement maintained by the other party, including but not limited to the ability to perform the following actions: review the progress of the COUNTY in implementing this Agreement; conduct such tests as the DNR project manager or project coordinator deems necessary; use a camera, sound or video recording, or other documentary type equipment, and verify the data submitted to the DNR by the COUNTY. The Parties shall permit such authorized representatives to inspect and copy all records, files, photographs, documents, and other writings, including all sampling and monitoring data, which pertain to this Agreement. The Parties shall

honor all reasonable requests for such access conditioned only upon presentation of proper credentials by the other Party.

VI. EFFECTIVE DATES

- A. This Agreement shall be signed by the COUNTY and CITY before being signed by the DNR. When the DNR signs this Agreement, the DNR shall enter an effective date immediately below the DNR's signature which shall be the date of mailing by the DNR to the CITY and COUNTY of a copy of the Agreement. This Agreement will be in effect beginning on the effective date as described above and end on December 31, 2016 or when the COUNTY has met the terms as outlined in Section II B and D, whichever comes first.

VII. SUBSEQUENT AMENDMENT

- A. In addition to the procedures set forth in Sections IV of this Agreement, this Agreement may be amended by mutual agreement by the CITY, COUNTY, and the DNR. Any amendment of this Agreement shall be in writing, signed by the authorized representatives of the Parties, and shall have as the effective date that date on which the last party signed such amendment.

VIII. TERMINATION AND SATISFACTION

- A. The provisions of this Agreement shall be deemed satisfied upon receipt by the CITY and COUNTY of written notice from the DNR that the CITY and COUNTY have documented that all of the terms of this Agreement, including any modified or additional work, or amendments, have been completed in accordance with the terms hereof to the satisfaction of the DNR. Upon such documentation by the CITY and COUNTY, said written notice shall not be unreasonably withheld or delayed by the DNR.

The parties, whose signature appears below, or on separate signature pages, hereby agree to the terms of this Agreement. Each person signing this Agreement represents and warrants that he or she has been duly authorized by the DNR or the CITY or the COUNTY, as the case may be, to execute and legally bind the respective parties to the terms of this Agreement.

Intergovernmental Agreement: City of Portage; Columbia County; and Wisconsin Department of Natural Resources.

City of Portage

W.F. Bill Tierney, Mayor

Date

Marie A. Moe, City Clerk

Date

Intergovernmental Agreement: City of Portage; Columbia County; and Wisconsin Department of Natural Resources.

Columbia County

Vern E. Gove, Chairperson
County Board

Date

Susan M. Moll
County Clerk

Date

Intergovernmental Agreement: City of Portage; Columbia County; and Wisconsin Department of Natural Resources.

Wisconsin Department of Natural Resources

Cathy Stepp, Secretary

Date

Effective Date of Agreement

Opinion of Probable Cost as of February 29, 2016 - Detailed

Description	No.	Description	Type	Quantity	Unit Rate	Total	Entity Performing Task	Contracted To	Initial Source of Funds	Final Source of Funds
Design and Planning	1	Pre-Design Sediment Testing	LS	1	\$13,700	\$13,700	Ramboll	DNR	State	State
	2	Design, Bid Package, Progress Reports, and Meetings	LS	1	\$25,700	\$25,700	Ramboll	DNR	State	State
	3	Dewatered Sediment Grading, cut/fill balance	LS	1	\$5,500	\$5,500	General Engineering	County	County	State
	4	Sediment Parking Placement Specifications	LS	1	\$500	\$500	CGC	County	County	State
Construction Management and Oversight	5	Construction Management	LS	1	\$41,356	\$41,356	Findorff	County	County	State
	6	Findorff (Construction Management Fee)	LS	1	\$6,823	\$6,823	County	County	County	County
	7	Construction Oversight	LS	1	\$20,500	\$20,500	Ramboll	DNR	State	State
Site Preparation	8	Dust Control	LS	1	\$200	\$200	Findorff	County	County	County
	9	Silt Fence	LF	300	\$1.25	\$375	Findorff	County	County	County
	10	Site Fencing	LF	120	\$2.00	\$240	Findorff	County	County	County
	11	Street Sweeping	Day	2	\$1,086	\$2,171	City	City	City	City
	12	Site office space	WKS	8	\$25	\$200	Findorff	County	County	County
	13	Sanitary Facilities	EA	2	\$90	\$180	Findorff	County	County	County
Dredge Contractor	14	Dredge Contractor Mob/Demob/Decontamination	LS	1	\$100,000	\$100,000	TBD Dredge Contractor	County	County	State
	15	Processing Pad	LS	1	\$75,000	\$75,000	TBD Dredge Contractor	County	County	State
	16	Dredge Sediment	CY	1,200	\$80	\$96,000	TBD Dredge Contractor	County	County	State
	17	Sediment Dewatering	CY	1,200	\$15	\$18,000	TBD Dredge Contractor	County	County	State
	18	Placing sand cap	SY	2,820	\$30	\$84,600	TBD Dredge Contractor	County	County	State
Water Treatment	19	Water Treatment - by WWTP	GAL	2,000,000	\$0.007	\$14,500	City	City	City	City
	20	Sludge Testing	LS	1	\$1,100	\$1,100	City	City	City	State
Earthwork	21	Mixing Sediment with Amendment	CY	1,200	\$2	\$2,400	Gierke Excavating	County	County	State
	22	Amendment	TON	47	\$500	\$23,419	Gierke Excavating	County	County	State
	23	Placing Amended Sediment	CY	1,200	\$10	\$12,000	Gierke Excavating	County	County	State
	24	Geotextile	SF	10,500	\$0.2	\$2,100	Gierke Excavating	County	County	State
	25	Oversight of Placing Amended Sediment	TRP	6	\$415	\$2,490	CGC	County	County	County
	26	Surveying to Mark area for placement	LS	1	\$1,000	\$1,000	Grothman & Associates	County	County	County
Sand	27	Sand Physical Testing	LS	1	\$500	\$500	CGC	County	County	State
	28	Access Road for Sand	LS	1	\$6,748	\$6,748	City	City	City	City
	29	Providing Sand - City (source and loading)	TON	1,000	\$6.6	\$6,555	City	City	City	City
	30	Trucking Sand - County	TON	1,000	\$3.0	\$3,040	County	County	County	County
Surveying	31	Bathymetric Survey (Pre, Post-Dredge, Post Sand)	EA	3	\$4,500	\$13,500	Grothman & Associates	County	County	State
	32	Wall Surveys (Pre and Post)	EA	2	\$2,450	\$4,900	Grothman & Associates	County	County	State
In-kind Calculations	33	City Time	LS	1	\$4,806	\$4,806	City	City	City	City
	34	County Time	LS	1	\$3,080	\$3,080	County	County	County	County
	35	Disposal - At Landfill	TON	0	\$65	\$0	State	State	State	State
	36	Disposal - In-kind Credit (unit rate Δ)	TON	1,430	\$49	\$70,001	County	County	County	County
	37	Sand from Nearest Quarry	TON	0	\$20.0	\$0	State	State	State	State
	38	Sand from Nearest Quarry - credit	TON	1,000	\$3.7	\$3,657	City	City	City	City
	39	Water Treatment - to WPDES Standards	GAL	0	\$0.090	\$0	County	County	County	State
	40	Water Treatment - In-Kind Credit (unit rate Δ)	GAL	2,000,000	\$0.083	\$165,500	City	City	City	City

Entity Breakdown	
City	\$205,037
CGC	\$3,490
County	\$82,944
Findorff	\$42,551
Gierke Excavating	\$39,919
General Engineering	\$5,500
Grothman & Associates	\$19,400
Ramboll	\$59,900
TBD Dredge Contractor	\$373,600
Contingency	\$41,617

Σ (Lines 1-32)	\$585,297		
Σ (Lines 33-39 - in-kind)	\$247,044	65%	35%
Sub Total	\$832,341	\$541,022	\$291,319
Contingency (5%)	\$41,617	\$27,051	\$14,566
Grand Total	\$873,958	\$568,073	\$305,885

Gov. Unit	Initial		Final	
City	\$205,037	25%	\$203,937	23%
County	\$567,404	68%	\$102,195	12%
State	\$59,900	7%	\$567,826	65%
City + County	\$772,441	93%	\$306,132	35%
Total Check	\$832,341	100%	\$873,958	100%

Claims - Finance Meeting 3/10/16

updated 3/10/16

Vendor Summary Report

10,920.00	Accurate Appraisal
33,912.36	Alliant
2,925.00	Aquachem Sewer chemicals
112,567.40	Dept of Empl Trust
2,215.05	Frontier
2,800.00	General Engineering (1)
9,965.00	Grindline Skateparks 15-30C04
3,850.00	Nummelin Testing Soil Boring VMF 15-30C02
23,122.31	Portage Water Utility
46,593.72	Wisconsin Retirement System

248,870.84 Subtotal

294,815.84 294,815.84 Total
84%

Paid Invoice Listing 149262 - 149320

2,500.00	Scott Davis - BID
6,478.58	Delta Dental
1,970.00	Hamilton Park Place - Refund Guarantee
66,703.50	Running: Jan Taxi
4,738.00	Schindler Elevator Final Payment
3,596.20	State of WI - Muni Court

85,986.28 Subtotal

115,913.84 115,913.84 Total
74%

Manual Checks Issued - Wires

14,304.00	Great West Retirement Svc
77,055.88	Comm Bank of Ptg Tax W/H Fed (903/905)
14,867.97	Comm Bank of Ptg Tax W/H State (907)

106,227.85 Subtotal

106,277.85 106,277.85 Total
100%

Water Claims not paid input date 3/1/16-3/31/16

1,924.91	Badger Graphic Systems
6,678.32	Cargill
2,658.04	Martelle Water Treatment
1,213.84	PWU - Sewer Bills
1,367.47	Trecek Automotive (Insurance Claim)

13,842.58 Subtotal

15,988.12 15,988.12 Total
87%

Water Pd Claims 15552 - 15563

37,519.36	City Treasurer - Muni Owned Tax; AP
11,940.12	Alliant Energy
32,989.22	City Treasurer - Payroll
159,794.08	Sewer

242,242.78 Subtotal

242,941.28 242,941.28 Total
99.7%

\$ 775,936.93 **Total Claims**

(1) General Engineering		
\$	1,528.00	Water Fac 15-610W06
\$	616.00	Permits Comm (3)
\$	656.00	Permits Resid (4)
\$	2,800.00	

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CITY OF PORTAGE
VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/10/2016

VENDOR #	NAME	AMOUNT DUE
1STAYD	1STAYD CORPORATION	127.44
5ALARM	5 ALARM	18.76
ACCUAPR	ACCURATE APPRAISAL, LLC	10,920.00
ADAMCOL	ADAMS-COLUMBIA ELECTRIC COOP	33.91
AIRGAS	AIRGAS	166.18
ALERETOX	ALERE TOXICOLOGY SERVICES INC	57.50
ALLIENE	ALLIANT ENERGY	33,912.36
AMAZON	AMAZON	669.81
AMERFAS	AMERICAN FASTENER	53.05
AMERPUB	AMERICAN PUBLIC WORKS ASSOCIAT	50.00
APWA	APWA	199.00
AQUACHE	AQUACHEM OF AMERICA INC.	2,925.00
ARAMUNI	AUS LA CROSSE MC LOCKBOX	429.84
BAKEENT	BAKER & TAYLOR	368.27
BASSMEC	BASSETT MECHANICAL	1,913.18
BEARBRA	BEAR GRAPHICS, INC.	47.63
BELCO	BELCO VEHICLE SOLUTIONS	41.00
BJAPPL	BJ'S APPLIANCE	25.90
BLYSTOW	BLYSTONE TOWING & RADIATOR, IN	154.00
BSNSPO	BSN SPORTS INC.	68.98
CAPIBAT	CAPITOL CITY BATTERY, INC.	203.95
CAPNEWS	CAPITAL NEWSPAPERS	300.24
CARDMEM	CARDMEMBER SERVICE	3,512.49
CCHEALT	COLUMBIA COUNTY HEALTH &	135.00
CCSHER	COLUMBIA COUNTY SHERIFF'S DEPT	400.00
CCSOLID	COLUMBIA CO. SOLID WASTE	107.00
CENTLINK	CENTURY LINK	61.93
CENTSPR	CENTURY SPRINGS BOTTLING CO	251.20
CHARCOM	CHARTER COMMUNICATIONS	771.00
CINTAS	CINTAS CORPORATION #446	468.88
COLIBRI	COLIBRI SYSTEMS NORTH AMERICA	788.22
COMMSER	COMMUNICATIONS SERVICE	42.00
COMPLETE	COMPLETE OFFICE OF WISCONSIN	107.43
COUNPLU	COUNTRY PLUMBER, INC	315.00
CRAWOIL	CRAWFORD OIL CO., INC.	1,310.87
DEANHEAL	DEAN CLINIC	92.00
DEMCO	DEMCO, INC.	90.44
DEPTEMP	DEPT. OF EMPLOYEE TRUST FUNDS	112,567.40
DIESELIN	DIESEL FORWARD	62.43
DIVISAV	DIVINE SAVIOR HEALTHCARE	210.00
DOHETRU	DOHERTY TRUCKING & EXCAVATING	1,320.00
DWMENS	D. W. SPORTS CENTER	194.00
ELECONE	ELECTRIC ONE	1,436.33
FASTCO	FASTENAL COMPANY	9.92

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CITY OF PORTAGE
VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 03/10/2016

VENDOR #	NAME	AMOUNT DUE
FEARSAT	FEARING'S AUDIO-VIDEO-SECURITY	272.75
FIRSAFUS	FIRE SAFETY USA, INC	88.00
FLOWCO	THE FLOWER COMPANY, INC	46.00
FRONTON	FRONTIER ONLINE	2,215.05
GALLS	GALLS, AN ARAMARK COMPANY	121.87
GENENG	GENERAL ENGINEERING COMPANY	2,800.00
GLENSLAW	GLEN'S LAWN CARE, INC.	309.60
GRINSKAT	GRINDLINE SKATEPARKS, INC.	9,965.00
GROTASS	GROTHMAN & ASSOCIATES, S.C.	875.00
HAMMARB	HAMM'S ARBORCARE, INC	200.00
HILLGAL	HILL'S GALLERY & GIFTS	90.00
INGRBOO	INGRAM LIBRARY SERVICES	2,216.94
INTEELE	INTERSTATE ELECTRIC SUPPLY CO.	302.68
INVETRAD	INVENTORY TRADING COMPANY	37.00
JEFFFIR	JEFFERSON FIRE & SAFETY, INC.	155.97
JOHNDP	JOHN D. PREUER & ASSOCIATES	97.82
JOHNMEC	JOHNSON MECHANICAL	2,236.00
KYOCERA	KYOCERA MITA, INC.	90.36
LARKUNI	LARK UNIFORM, INC.	505.40
LARRTRO	LARRY'S TROPHIES & AWARDS	40.00
LIBRSUP	LIBRARY SUPPLY SOLUTIONS	595.00
MALCAD	ADAM MALCHOW	114.74
MDAPLUM	MDA PLUMBING & HEATING INC	172.00
MGDWELD	MGD WELDING	203.00
MIDTAPE	MIDWEST TAPE	39.99
MILLBRAD	MILLER-BRADFORD & RISBERG INC	966.95
MILLBRU	MILLER, BRUSSELL, EBBEN,	1,500.00
MINNMUT	THE MINNESOTA LIFE INSURANCE	2,255.74
MONRTRU	MONROE TRUCK EQUIPMENT, INC.	317.89
MOORMED	MOORE MEDICAL CORP.	46.40
NAPAAUT	NAPA AUTO PARTS	495.39
NATPENCO	NATIONAL PEN CO. LLC	116.90
NORTCEN	NORTH CENTRAL LABORATORIES	649.78
NUMMTES	NUMMELIN TESTING SERVICES	3,850.00
OBRIAGE	THE O'BRION AGENCY, LLC	291.05
OREIAUT	O'REILLY AUTO PARTS	652.43
PARTSMAS	PARTSMAS	216.97
PENGRAN	PENGUIN RANDOM HOUSE LLC	86.25
PITNEYBO	PITNEY BOWES PURCHASE POWER	210.08
PORTCHAM	PORTAGE AREA CHAMBER OF	250.00
PORTLUM	PORTAGE LUMBER	291.86
PORTPRI	PORTAGE PRINTING	334.00
PORTSCH	PORTAGE COMMUNITY SCHOOL DIST.	30.04
PORTWAT	PORTAGE WATER UTILITY	23,122.31

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CITY OF PORTAGE
VENDOR SUMMARY REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 03/10/2016

VENDOR #	NAME	AMOUNT DUE
QUALBOO	QUALITY BOOKS INC.	71.23
RHYMBUS	RHYME BUSINESS PRODUCTS	907.60
RUETSA	SARAH RUETH	103.60
SADLJO	JOSEPH SADLON	68.04
SCOTTCON	SCOTT CONSTRUCTION INC.	608.95
SOBISTE	STEVE SOBIEK	163.08
SOUTCEN	SOUTH CENTRAL LIBRARY	69.16
STAPLES	STAPLES CREDIT PLAN	2,350.35
STENJA	JASON STENBERG	27.99
STRAASS	STRAND ASSOCIATES INC	355.75
SUPECHE	SUPERIOR CHEMICAL INC	277.28
TRECEK	TRECEK AUTOMOTIVE OF	613.02
TRUCKCO	TRUCK COUNTRY	85.12
ULINE	ULINE	149.04
ULTRACOM	ULTRACOM WIRELESS	64.94
UNIFSHOP	THE UNIFORM SHOPPE	389.55
UNIQMAN	UNIQUE MANAGEMENT SERVICES INC	80.55
USCELL	U. S. CELLULAR	517.34
V&H	V&H, INC. TRUCKS	598.51
VACUPUMP	VACUUM, PUMP & COMPRESSOR INC	685.88
WALMART	WALMART COMMUNITY	75.94
WALSACE	WALSH'S ACE HARDWARE	946.89
WCM	WCM	205.00
WEAVAUT	WEAVER AUTO PARTS	259.70
WELWILL	WILLIAM P. WELSH	606.67
WILLENT	WILL ENTERPRISES	283.45
WILLREID	WILLIAM/REID	850.00
WISCRIV	WISCONSIN RIVER TITLE	65.00
WRS	WISCONSIN RETIREMENT SYSTEM	46,593.72
WSFCA	WISCONSIN STATE FIRE CHIEFS'	190.00
ZIMMPLU	ZIMMERMAN PLUMBING INC	138.74
TOTAL ALL VENDORS:		294,815.84

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 149262 TO 149377

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

CCTREAS	COLUMBIA COUNTY TREASURER								
	1601	PORTAGE		02/17/16		149308	02/19/16	1,449.30	1,449.30
	01	1601 PORTAGE	1004545110000		00000000				1,449.30
								VENDOR TOTAL:	1,449.30
COLVISIT	COLUMBIA CTY VISITOR'S BUREAU								
	16	TOUR AWARDS		03/04/16		149368	03/04/16	25.00	25.00
	01	160330 TOURISM BANQ SOBIEK	2750056710330		00000000				25.00
								VENDOR TOTAL:	25.00
DAVISCO	SCOTT DAVIS DBA								
	160108	PREPAID CREDI		01/08/16		149264	02/12/16	500.00	500.00
	01	PREPAID REIMB	2450016000055		00000000				500.00
	1603	FEB16		03/04/16		149369	03/04/16	2,500.00	2,500.00
	01	1602	2450056720241		00000000				2,500.00
								VENDOR TOTAL:	3,000.00
DELTDEN	DELTA DENTAL PLAN OF WISCONSN								
	881936	1603		02/26/16		149323	02/26/16	6,478.58	6,478.58
		01 1603	1000021000913		00000000				2,192.59
		02 1603	1000021000929		00000000				2,603.65
		03 1603	2110021000913		00000000				8.00
		04 1603	2110021000929		00000000				0.36
		05 1603	2250021000913		00000000				12.37
		06 1603	2250021000929		00000000				0.16
		07 1603	2300021000913		00000000				230.00
		08 1603	2300021000929		00000000				167.09
		09 1603	2750021000913		00000000				53.62
		10 1603	2750021000929		00000000				34.16
		11 1603	6100021000913		00000000				193.60
		12 1603	6100021000929		00000000				321.34
		13 1603	6200021000913		00000000				212.40
		14 1603	6200021000929		00000000				282.06
		15 1603	1000021000913		00000000				20.00
		16 1603	1000021000929		00000000				42.70
		17 1603	2750021000913		00000000				40.00
		18 1603	2750021000929		00000000				1.80
		19 1603	6100021000913		00000000				10.00
		20 1603	6100021000929		00000000				21.35
		21 1603	6200021000913		00000000				10.00
		22 1603	6200021000929		00000000				21.33
								VENDOR TOTAL:	6,478.58

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 149262 TO 149377

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
EHLINV	EHLERS INVESTMENT PARTNERS								
	151231			12/31/15		149324	02/26/16	70.27	70.27
		01 COUNTY FIRE VEHICLE FUNDS	4200024000944		00000000				17.05
		02 VARIOUS SEWER	6205553610590		00000000				53.22
								VENDOR TOTAL:	70.27
ELECONE	ELECTRIC ONE								
	58303	DPT CANAL DAYS		06/18/15		149265	02/12/16	211.50	211.50
		01 2015 CANAL DAYS TEMP POWER	1002053311340		00000000				211.50
								VENDOR TOTAL:	211.50
EQUIVES	EQUI-VEST								
	160219	PAYROLL		02/19/16		149309	02/19/16	40.00	40.00
		01 160219 PAYROLL	1000021000923		00000000				40.00
	160304	PAYROLL		03/04/16		149370	03/04/16	40.00	40.00
		01 160304 PAYROLL	1000021000923		00000000				40.00
								VENDOR TOTAL:	80.00
FAHEMA	MARK W. FAHEY								
	160304	DEP CARE		03/04/16		149371	03/04/16	519.00	519.00
		01 160304 DEP CARE	1000021000929		00000000				519.00
								VENDOR TOTAL:	519.00
HALLKE	KEITH HALL								
	1602	SAFETY SHOES		02/09/16		149266	02/12/16	150.00	150.00
		01 1602 SAFETY SHOES	1002053311390		00000000				150.00
								VENDOR TOTAL:	150.00
HAMILPAR	HAMILTON PARK PLACE LLC								
	TID 8	GUARANTEE		02/24/16		149325	02/26/16	1,970.00	1,970.00
		01 TID 8 HAMILTON PARK PLACE	1000023000939		00000000				1,970.00
								VENDOR TOTAL:	1,970.00
HOLLMICH	MICHAEL J. HOLLOWAY								
	1602	CIT REFUND		02/03/16		149267	02/12/16	73.50	73.50
		01 CITATION REIMB	1004545110000		00000000				73.50
								VENDOR TOTAL:	73.50

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 149262 TO 149377

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
IAFFU		INT'L ASSOC. OF FIRE FIGHTERS							
	160304	PAYROLL		03/04/16		149372	03/04/16	200.00	200.00
	01	160304 PAYROLL	1000021000917		00000000				200.00
									VENDOR TOTAL:
									200.00
JOHNTE		TERESA H. JOHNSON							
	1602	CAFE REIMB		02/09/16		149268	02/12/16	60.08	60.08
	01	1602 CAFE REIMB	1000021000929		00000000				60.08
									VENDOR TOTAL:
									60.08
KIEFPE		PENNY KIEFER							
	160731	RENT REIMBURS		02/26/16		149326	02/26/16	75.00	75.00
	01	160731 RENTAL CANCEL	1004848210000		00000000				75.00
									VENDOR TOTAL:
									75.00
LUEDTHO		THOMAS J LUEDEMAN							
	1603	SAFETY SHOES		02/29/16		149373	03/04/16	203.76	150.00
	01	1602 SAFETY SHOES	1002053311390		00000000				150.00
	1603	TROUSERS		02/28/16		149373	03/04/16	203.76	53.76
	01	1602 TROUSERS	1002053311390		00000000				53.76
									VENDOR TOTAL:
									203.76
MARQCOU		MARQUETTE COUNTY							
	1601	ENDEAVOR		02/17/16		149310	02/19/16	10.00	10.00
	01	1601 ENDEAVOR	1004545110000		00000000				10.00
									VENDOR TOTAL:
									10.00
MILLCOR		CORY MILLER							
	1602	SAFETY SHOES		02/09/16		149269	02/12/16	146.63	146.63
	01	16 SAFETY SHOES	1002053311390		00000000				146.63
									VENDOR TOTAL:
									146.63
PETTY		PETTY CASH							
	160226	PD		02/26/16		149327	02/26/16	83.04	83.04
	01	SUPPLY COSTS 15.11.06-16.02.24	1001052110340		00000000				83.04
									VENDOR TOTAL:
									83.04
PIXLDU		DUAINE M. PIXLER							
	1602	CAFE REIM		02/17/16		149311	02/19/16	602.00	602.00

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 149262 TO 149377

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	1602	CAFE REIM		02/17/16		149311	02/19/16	602.00	602.00
	01	CAFE REIMB	1000021000929		00000000				602.00
	160222	MEAL REIMB		02/26/16		149328	02/26/16	9.78	9.78
	01	160222 MEAL REIMB	1001052120290		00000000				9.78
							VENDOR TOTAL:		611.78
PORTCHAM		PORTAGE AREA CHAMBER OF							
	13517	GOV LUNCH		01/22/16		149312	02/19/16	105.00	15.00
	01	GOV LUNCH MANTHEY	1001052110290		00000000				15.00
	13524	GOV LUNCH		01/22/16		149312	02/19/16	105.00	15.00
	01	GOV LUNCH SCHULTZ	2300055110219		00000000				15.00
	13535	GOV LUNCH		01/23/16		149312	02/19/16	105.00	15.00
	01	GOV LUNCH SOBIEK	2750056710290		00000000				15.00
	13558	GOV LUNCH		02/02/16		149312	02/19/16	105.00	45.00
	01	GOV LUNCH MOE	1000251400290		00000000				15.00
	02	GOV LUNCH MURPHY	1000251410290		00000000				15.00
	03	GOV LUNCH MOHR	1000251500290		00000000				15.00
	13567	GOV LUNCH		02/02/16		149312	02/19/16	105.00	15.00
	01	GOV LUNCH KREMER	1003055200290		00000000				15.00
							VENDOR TOTAL:		105.00
PORTWAT		PORTAGE WATER UTILITY							
	11.03418.02	160120		01/31/16		149374	03/04/16	920.62	920.62
	01	HERITAGE HOUSE	1000013000025		00000000				920.62
	1602	WATER AP		02/16/16		149313	02/19/16	18,922.04	18,922.04
	01	WATER/SEWER -	1000025000953		00000000				3,738.42
	02	WATER/SEWER -	8900025000953		00000000				9,067.45
	03	WATER/SEWER -	8900025000953		00000000				6,116.17
							VENDOR TOTAL:		19,842.66
REGFEE		REGISTRATION FEE TRUST							
	E148	REPLACE PLATES		02/04/16		149329	02/26/16	4.00	4.00
	01	PD E148 REPLACEMENT PLATES	1001052120341		00000000				4.00
							VENDOR TOTAL:		4.00

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 149262 TO 149377

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT		
REGIFEE	REGISTRATION FEE TRUST										
	SEWER DIGESTER TITLE										
	01	TITLE REPLACE SEWER DIGESTER	1000021000935	02/24/16	00000000	149330	02/26/16	20.00	20.00		
									20.00		
									VENDOR TOTAL:		
									20.00		
RUNNING	RUNNING INC.										
	14120										
	01	JANUARY 2016	2600053520725	02/05/16	00000000	149314	02/19/16	66,703.50	66,703.50		
									66,703.50		
									VENDOR TOTAL:		
									66,703.50		
SCHIDLEL	SCHINDLER ELEVATOR CORP										
	7401371502										
	01	ELEVATOR INSTALL	4100051600821	01/31/16	00000000	149375	03/04/16	4,738.00	4,738.00		
									4,738.00		
									VENDOR TOTAL:		
									4,738.00		
SOBORIC	RICKY A SOBOLIK										
	160211	TAX REFUND									
	01	TAX INTERCEPT REFUND	1004545110000	02/11/16	00000000	149270	02/12/16	460.01	460.01		
									460.01		
									VENDOR TOTAL:		
									460.01		
STAPLES	STAPLES CREDIT PLAN										
	6035517820094349161										
	01	SUPPLIES	1001052110310	02/04/16	00000000	149271	02/12/16	594.90	594.90		
	02	SUPPLIES	1001052110310		00000000				288.04		
	03	CHAIR	1001052110823		00000000				12.41		
	04	SUPPLIES	1001052110310		00000000				120.99		
	05	SUPPLIES	1001052110823		00000000				41.90		
	06	SUPPLIES	1001052110823		00000000				25.58		
	07	SUPPLIES	1001052110310		00000000				15.99		
									89.99		
									VENDOR TOTAL:		
									594.90		
STWICOUR	STATE OF WISCONSIN COURT FINES										
	1601	ENDEAVOR									
	01	1601 ENDEAVOR	1004545110000	02/17/16	00000000	149315	02/19/16	3,596.20	63.80		
									63.80		
	1601	PORTAGE									
	01	1601 PORTAGE	1004545110000	02/17/16	00000000	149315	02/19/16	3,596.20	3,532.40		
									3,532.40		
									VENDOR TOTAL:		
									3,596.20		
SUPPORT	WISCONSIN SUPPORT COLLECTIONS										
	160219	PAYROLL									
				02/19/16		149316	02/19/16	246.92	246.92		

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 149262 TO 149377

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	160219	PAYROLL		02/19/16		149316	02/19/16	246.92	246.92
	01	160219 KLAFKE	1000021000925		00000000				246.92
	160304	PAYROLL		03/04/16		149376	03/04/16	246.92	246.92
	01	160304 PAYROLL	1000021000925		00000000				246.92
							VENDOR TOTAL:		493.84
THEBALL		THE BALL ROOM LLC							
	16	ANNUAL MTG		01/25/16		149272	02/12/16	971.73	971.73
	01	BID ANNUAL MTG FOOD & DRINKS	2450056720295		00000000				971.73
							VENDOR TOTAL:		971.73
TOLLARL		ARLENE TOLLISON							
	1602	LIFE REIMB		02/19/16		149317	02/19/16	77.56	77.56
	01	TOLLISON REIMB	2300055110799		00000000				77.56
							VENDOR TOTAL:		77.56
WALTER		ERIC WALTERS							
	1602	CAFE15		02/19/16		149318	02/19/16	120.00	120.00
	01	CAFE REIMB 2015	1000021000929		00000000				120.00
							VENDOR TOTAL:		120.00
WI DETRA		WI DEPT. OF TRANSPORTATION							
	160219	SUSPEND		02/19/16		149319	02/19/16	10.00	10.00
	01	SCHNEIDERWIND	1004545110000		00000000				5.00
	02	SLOWEY	1004545110000		00000000				5.00
							VENDOR TOTAL:		10.00
WPPA		WISCONSIN PROFESSIONAL POLICE							
	160304	PAYROLL		03/04/16		149377	03/04/16	747.00	747.00
	01	160304 PAYROLL	1000021000917		00000000				747.00
							VENDOR TOTAL:		747.00
WPRA		WISCONSIN PARK AND							
	16	SPRING WORKSHOP		02/04/16		149320	02/19/16	85.00	85.00
	01	KREMER	1003055200290		00000000				85.00
							VENDOR TOTAL:		85.00
							TOTAL --- ALL INVOICES:		115,913.84

DATE: 03/04/2016
 TIME: 10:40:24
 ID: AP450000.WOW

CITY OF PORTAGE
 PAID INVOICE LISTING

VENDOR # WIRESTAT COMMUNITY BANK OF PORTAGE
 FROM 02/12/2016 TO 03/04/2016

INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

WIRESTAT	COMMUNITY BANK OF PORTAGE							
160121			02/12/16		975008	02/12/16	7,565.67	7,565.67
	01	160121		1000021000907				5,933.36
	02	160121		2110021000907				23.23
	03	160121		2250021000907				12.19
	04	160121		2300021000907				373.21
	05	160121		2750021000907				51.26
	06	160121		6100021000907				618.95
	07	160121		6200021000907				553.47
160205	PAYROLL		02/05/16		906048	02/26/16	7,302.30	7,302.30
	01	160205		1000021000907				5,543.51
	02	160205		2110021000907				22.33
	03	160205		2250021000907				12.19
	04	160205		2300021000907				447.98
	05	160205		2750021000907				51.26
	06	160205		6100021000907				635.48
	07	160205		6200021000907				589.55
							VENDOR TOTAL:	14,867.97
							TOTAL --- ALL INVOICES:	14,867.97

DATE: 03/04/2016
TIME: 10:40:45
ID: AP450000.WOW

CITY OF PORTAGE
PAID INVOICE LISTING

PAGE: 1

VENDOR # GWRS GREAT WEST RETIREMENT SERVICES
FROM 02/12/2016 TO 03/04/2016

INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
GWRS	GREAT WEST RETIREMENT SERVICES							
160219	PAYROLL		02/19/16		978110	02/19/16	6,826.00	6,826.00
	01	160219 PAYROLL		1000021000923	00000000			3,853.00
	02	160219 PAYROLL		1000021000923	00000000			1,108.00
	03	160219 PAYROLL		2110021000923	00000000			5.00
	04	160219 PAYROLL		2300021000923	00000000			250.00
	05	160219 PAYROLL		6100021000923	00000000			1,102.00
	06	160219 PAYROLL		6100021000923	00000000			44.00
	07	160219 PAYROLL		6200021000923	00000000			458.00
	08	160219 PAYROLL		6200021000923	00000000			6.00
160304	PAYROLL		03/04/16		956249	03/04/16	7,478.00	7,478.00
	01	160304 PAYROLL		1000021000923	00000000			3,853.00
	02	160304 PAYROLL		1000021000923	00000000			1,160.00
	03	160304 PAYROLL		2110021000923	00000000			5.00
	04	160304 PAYROLL		2300021000923	00000000			850.00
	05	160304 PAYROLL		6100021000923	00000000			1,102.00
	06	160304 PAYROLL		6100021000923	00000000			44.00
	07	160304 PAYROLL		6200021000923	00000000			458.00
	08	160304 PAYROLL		6200021000923	00000000			6.00
							VENDOR TOTAL:	14,304.00
							TOTAL --- ALL INVOICES:	14,304.00

DATE: 03/04/2016
 TIME: 10:41:14
 ID: AP450000.WOW

CITY OF PORTAGE
 PAID INVOICE LISTING

VENDOR # WIRE COMMUNITY BANK OF PORTAGE
 FROM 02/12/2016 TO 03/04/2016

INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

WIRE	COMMUNITY BANK OF PORTAGE							
160219	PAYROLL		02/19/16		981713	02/19/16	39,255.86	39,255.86
	01 160219 PAYROLL	1000021000903		00000000				17,064.66
	02 160219 PAYROLL	1000021000905		00000000				12,637.82
	03 160219 PAYROLL	2110021000903		00000000				216.74
	04 160219 PAYROLL	2110021000905		00000000				56.58
	05 160219 PAYROLL	2250021000903		00000000				41.36
	06 160219 PAYROLL	2250021000905		00000000				22.02
	07 160219 PAYROLL	2300021000903		00000000				2,140.88
	08 160219 PAYROLL	2300021000905		00000000				785.65
	09 160219 PAYROLL	2750021000903		00000000				177.42
	10 160219 PAYROLL	2750021000905		00000000				93.17
	11 160219 PAYROLL	6100021000903		00000000				1,714.56
	12 160219 PAYROLL	6100021000905		00000000				1,304.63
	13 160219 PAYROLL	6200021000903		00000000				1,841.04
	14 160219 PAYROLL	6200021000905		00000000				1,159.33
160304	PAYROLL		03/04/16		989337	03/04/16	37,800.02	37,800.02
	01 160304 PAYROLL'	1000021000903		00000000				16,534.30
	02 160304 PAYROLL'	1000021000905		00000000				12,336.71
	03 160304 PAYROLL'	2110021000903		00000000				247.12
	04 160304 PAYROLL'	2110021000905		00000000				72.65
	05 160304 PAYROLL'	2250021000903		00000000				41.36
	06 160304 PAYROLL'	2250021000905		00000000				22.02
	07 160304 PAYROLL'	2300021000903		00000000				2,122.38
	08 160304 PAYROLL'	2300021000905		00000000				662.49
	09 160304 PAYROLL'	2750021000903		00000000				177.42
	10 160304 PAYROLL'	2750021000905		00000000				93.17
	11 160304 PAYROLL'	6100021000903		00000000				1,577.84
	12 160304 PAYROLL'	6100021000905		00000000				1,175.40
	13 160304 PAYROLL'	6200021000903		00000000				1,705.86
	14 160304 PAYROLL'	6200021000905		00000000				1,031.30
							VENDOR TOTAL:	77,055.88
							TOTAL --- ALL INVOICES:	77,055.88

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
24 HOUR HOME COMFORT SERVICES							
	Total 24 HOUR HOME COMFORT SERVICES				23.95	.00	
ARAMARK UNIFORM SERVICES							
	Total ARAMARK UNIFORM SERVICES				145.80	.00	
BADGER GRAPHIC SYSTEMS							
	Total BADGER GRAPHIC SYSTEMS				1,924.91	.00	
CARGILL INC-SALT DIVISION							
	Total CARGILL INC-SALT DIVISION				6,678.32	.00	
CDW GOVERNMENT							
	Total CDW GOVERNMENT				130.02	.00	
CHARTER COMMUNICATIONS							
	Total CHARTER COMMUNICATIONS				84.99	.00	
COLUMBIA COUNTY SOLID WASTE							
	Total COLUMBIA COUNTY SOLID WASTE				18.00	.00	
CRAWFORD OIL CO INC							
	Total CRAWFORD OIL CO INC				171.90	.00	
CT LABORATORIES, LLC							
	Total CT LABORATORIES, LLC				240.00	.00	
FRONTIER							
	Total FRONTIER				52.73	.00	
GEM'S OVERHEAD DOOR							
	Total GEM'S OVERHEAD DOOR				65.00	.00	
MARTELLE WATER TREATMENT							
	Total MARTELLE WATER TREATMENT				2,658.04	.00	
MIDWEST METER INC							
	Total MIDWEST METER INC				607.47	.00	
NORTH WOODS SUPERIOR CHEMICAL							
	Total NORTH WOODS SUPERIOR CHEMICAL				114.41	.00	
P W U							
	Total P W U				1,213.84	.00	
PORTAGE LUMBER DO-IT							
	Total PORTAGE LUMBER DO-IT				8.99	.00	
ROLLING WOODS ESTATES							
	Total ROLLING WOODS ESTATES				300.56	.00	
STAPLES CREDIT PLAN							
	Total STAPLES CREDIT PLAN				156.72	.00	
TRECEK AUTOMOTIVE							
	Total TRECEK AUTOMOTIVE				1,367.47	.00	
WI STATE LABORATORY OF HYGIENE							

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
	Total WI STATE LABORATORY OF HYGIENE				25.00	.00	

Total Paid: -
Total Unpaid: 15,988.12
Grand Total: 15,988.12

Portage Water Utility

Dated: _____

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
02/16	02/26/2016	15552	127	24 HOUR HOME COMFORT SERVICE	749451	1	1-655350		11.95
02/16	02/26/2016	15553	2362	ALLIANT ENERGY/WP&L	614975@1/6-2/4	1	1-622221		4,635.90
					495644@1/5-2/2	1	1-622221		2,387.63
					093885@1/6-2/4	1	1-622221		2,741.32
					051820@1/19-2/18	1	1-622221		674.19
					881412@1/4-2/1	1	1-622221		207.98
Total 15553									10,647.02
02/16	02/26/2016	15554	325	CENTURY LINK	1366010525	1	1-921220		.80
02/16	02/26/2016	15555	327	CITY OF PORTAGE - TREASURER	2016116	3	1-921220		45.82
					2016116	5	1-925510		2,049.00
					2016116	1	1-925511		2,940.00
					2016116	2	1-924512		3,804.90
					2016116	4	1-903340		105.00
					2016120	1	1-408200		26,325.64
					2016116	6	1-925510		2,249.00
Total 15555									37,519.36
02/16	02/26/2016	15556		Information Only Check	.00		1-232000		
02/16	02/26/2016	15557	329	CITY TREASURER-PAYROLL	2/19/16 - PAY	2	1-620112		577.18
					2/19/16 - PAY	4	1-620151		369.94
					2/19/16 - PAY	12	1-902150		51.75
					2/19/16 - PAY	8	1-920150		323.94
					2/19/16 - PAY	13	1-902151		59.99
					2/19/16 - PAY	1	1-620110		4,622.72
					2/19/16 - PAY	11	1-902111		771.82
					2/19/16 - PAY	10	1-902000		12.30
					2/19/16 - PAY	9	1-920151		427.35
					2/19/16 - PAY	7	1-920132		10.00
					2/19/16 - PAY	5	1-920000		5,867.10
					2/19/16 - PAY	3	1-620150		343.20
					2/19/16 - PAY	6	1-920112		7.14
Total 15557									13,444.43
02/16	02/26/2016	15558	714	FRONTIER	2/13/16-3/12/16	1	1-921220		245.75
02/16	02/26/2016	15559	2315	W R W A	3/30 CONF@BS	1	1-930290		100.00
					3/30 CONF@JR	1	1-930290		100.00
					3/31 CONF@KB	1	1-930290		120.00
					3/31 CONF@MA	1	1-930290		120.00
Total 15559									440.00
Totals:									62,309.31

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Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
03/16	03/04/2016	15560	2362	ALLIANT ENERGY/WP&L	096931 - 2/23/16	1	1-622221		717.76
					562203 - 2/16	1	1-622221		19.57
					290633-1/22-2/23/16	1	1-622221		555.77
		Total 15560							1,293.10
03/16	03/04/2016	15561		Information Only Check	.00		1-232000		
03/16	03/04/2016	15562	329	CITY TREASURER-PAYROLL	3/4/16 PAYROLL	1	1-620110		5,077.15
					3/4/16 PAYROLL	13	1-920150		328.12
					3/4/16 PAYROLL	2	1-620112		127.08
					3/4/16 PAYROLL	3	1-620130		3,800.52
					3/4/16 PAYROLL	4	1-620131		9.55
					3/4/16 PAYROLL	5	1-620132		105.60
					3/4/16 PAYROLL	6	1-620150		343.48
					3/4/16 PAYROLL	7	1-620151		370.25
					3/4/16 PAYROLL	8	1-920000		4,895.78
					3/4/16 PAYROLL	10	1-920130		3,023.13
					3/4/16 PAYROLL	12	1-920132		88.00
					3/4/16 PAYROLL	14	1-920151		358.33
					3/4/16 PAYROLL	15	1-902000		98.40
					3/4/16 PAYROLL	16	1-902111		667.27
					3/4/16 PAYROLL	17	1-902000		23.06
					3/4/16 PAYROLL	18	1-902131		8.19
					3/4/16 PAYROLL	19	1-902150		52.06
					3/4/16 PAYROLL	20	1-902151		60.34
					3/4/16 PAYROLL	11	1-902131		32.45
					3/4/16 PAYROLL	9	1-920112		76.03
		Total 15562							19,544.79
03/16	03/04/2016	15563	1975	SEWER UTILITY	2/16 BILLING	1	1-233400		159,794.08
		Totals:							180,631.97

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