

CITY OF PORTAGE

115 West Pleasant Street • Portage, WI 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



"Where the North Begins"

NOTICE OF PUBLIC HEARING

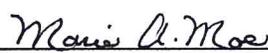
PLEASE TAKE NOTICE that the Common Council of the City of Portage will conduct a public hearing to consider rezoning Lots 2, 3, 4, 5, 6 of Block 22; Webb & Bronson's Plat of the Town of Fort Winnebago (tax parcel 31.B); Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 of Block 47 Webb & Bronson's Plat of the Town of Fort Winnebago, together with vacated Huron Street (tax parcel 57); Lots 4, 5, 6, 7, 8, 9 of Block 54, Webb & Bronson's Plat of the Town of Fort Winnebago (tax parcel 78); Lots 10, 11, 12 of Block 54, Webb & Bronson's Plat of the Town of Fort Winnebago, together with Vacated Huron Street (tax parcel 78.A), City of Portage, Columbia County, Wisconsin.

The property described above is presently zoned B-4 General Business District and is hereby requested to be rezoned to R-2 Single Family Residential District. The public hearing will be held on the 14th day of April, 2016 at 6:50 p.m. in the Common Council Chambers at the City Municipal Building, Portage, Wisconsin.

All interested persons may appear in person or by their attorney or by agent for the purpose of offering proof either for or against the rezoning request.

DATED this 15th day of March, 2016.

CITY OF PORTAGE


Marie A. Moe, WCPC, MMC, City Clerk

CITY OF PORTAGE

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Telephone: (608) 742-2176 • Fax: (608) 742-8623



"Where the North Begins"

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Common Council of the City of Portage will conduct a public hearing to consider the discontinuance of that portion of Townsend Street lying east of Superior Street and west of Wauona Trail, and that portion of Averbeck Street lying east of US Highway 51 (New Pinery Road) and west of Adams Street, and those portions of Bennett Drive located north of Collins Street in the City of Portage, Columbia County, Wisconsin.

The public hearing will be held on the 14th day of April, 2016 at 6:55 p.m. in the Common Council Chambers at the City Municipal Building, Portage, Wisconsin.

All interested persons may appear in person or by their attorney or by agent for the purpose of offering proof either for or against the discontinuance requests.

DATED this 29th day of February, 2016.

CITY OF PORTAGE



Marie A. Moe, WCPC, MMC, City Clerk

**City of Portage Common Council Meeting
Council Chambers of City Municipal Building
115 West Pleasant Street, Portage, WI
Public Hearings – 6:50 p.m. and 6:55 p.m.
Regular Meeting – 7:00 p.m.
April 14, 2016
Agenda**

Public Hearing – 6:50 p.m.

Consider rezoning Lots 2, 3, 4, 5, 6 of Block 22; Webb & Bronson's Plat of the Town of Fort Winnebago (tax parcel 31.B); Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 of Block 47 Webb & Bronson's Plat of the Town of Fort Winnebago, together with vacated Huron Street (tax parcel 57); Lots 4, 5, 6, 7, 8, 9 of Block 54, Webb & Bronson's Plat of the Town of Fort Winnebago (tax parcel 78); Lots 10, 11, 12 of Block 54, Webb & Bronson's Plat of the Town of Fort Winnebago, together with Vacated Huron Street (tax parcel 78.A), City of Portage, Columbia County, Wisconsin

Public Hearing – 6:55 p.m.

Consider the discontinuance of that portion of Townsend Street lying east of Superior Street and west of Wauona Trail, and that portion of Averbek Street lying east of US Highway 51 (New Pinery Road) and west of Adams Street, and those portions of Bennett Drive located north of Collins Street in the City of Portage, Columbia County, Wisconsin

Regular Meeting – 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Minutes of Previous Meeting
6. Consent Agenda
 - A. Reports of Sub-Committees, Boards, and Commissions
 1. Plan Commission, March 21, 2016
 2. Library Board, March 29, 2016
 3. Police and Fire Commission, March 29, 2016
 4. Legislative and Regulatory Committee, April 4, 2016

- B. License Applications
 - 1. Operator
 - 2. Taxi Cab Operator
- 7. Unfinished Business
 - A. Ordinances
 - 1. Ordinance No. 15-007 relative to Miscellaneous Offenses (Regulation of Smoking, E-Cigarettes) Tabled 05/14/15 until such time the State Legislature takes action on the proposed legislation
 - 2. Ordinance No. 16-003 relative to Floodplain Zoning
 - 3. Ordinance No. 16-004 relative to Administration
- 8. New Business
 - A. Ordinances
 - 1. Ordinance No. 16-005 relative to Miscellaneous Offenses
 - 2. Ordinance No. 16-006 relative to Adopting an Amendment to the Official Zoning Map for the City of Portage, Columbia County, Wisconsin
 - B. Resolutions
 - 1. Resolution No. 16-019 relative to the Discontinuance that Portion of Townsend Street Lying East of Superior Street and West of Wauona Trail, and that Portion of Averbeck Street Lying East of US Highway 51 (New Pinery Road) and West of Adams Street, and those Portions of Bennett Drive Located North of Collins Street in the City of Portage, Columbia County, Wisconsin, Pursuant to Wis. Stats. §66.1003
 - 2. Resolution No. 16-020 relative to Encroachment Agreement for 1325 Adams Street with Winport Holdings, LLC
 - C. Consideration of recommendation for using General and Utility Fund Balance to pay for the short term debt projects
 - D. Consideration of recommendation on operator license application for Ryan M Dorn
 - E. Consideration of recommendation on Class B Combination License application for Tall Pauls LLC, Paul Salzwedel, agent, 214 West Wisconsin Street
 - F. Consideration of recommendation on Class A Combination License application for Wal-Mart Stores East, LP, Todd O. Tollefson, agenda, 2950 New Pinery Road
 - G. Consideration of recommendation for claims

- H. Reconsideration of operator license for Michael A. Greiner
 - I. Department Report – Clerk/Administration
 - J. Closed Session
The Common Council will convene into closed session pursuant to Wisconsin State Statutes 19.85(1)(b) for the reconsideration of an Operator License for Kara F. Sassano
9. Adjournment

Common Council Proceedings
City of Portage

Regular Meeting
Council Chambers
City Municipal Building

March 24, 2016
7:00 p.m.

1. Call to Order

Mayor Tierney called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Ald. Dodd, Hamburg, Havlovic, Klapper, Kutzke, Lynn, Maass, Monfort

Excused: Ald. Charles

Also Present: Mayor Tierney, City Clerk Moe, City Administrator Murphy, City Attorney Spankowski, Director of Public Works/Utilities Manager Jahncke, Manager of Parks and Recreation Kremer

Media Present: Craig Sauer from Portage Daily Register, Bill Welsh from Cable TV

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Agenda

No changes.

5. Minutes of Previous Meeting

Motion by Klapper, second by Maass to approve minutes of the March 17, 2016 Common Council meeting. Motion carried unanimously on call of roll.

6. Consent Agenda

Reports of Sub-Committees, Boards, and Commissions

Park and Recreation Board meeting of March 8, 2016

Business Improvement District Board of Directors meeting of March 9, 2016

Finance/Administration Committee meeting of March 15, 2016

Airport Commission meeting of March 16, 2016

Motion by Dodd, second by Maass to accept the reports on the consent agenda. Motion carried unanimously on call of roll.

License Applications

Operator license applications for Corey J. Bowman, Heidi A. Brost, Lisa M. Holmes, Gwenyth A. Tracy, Dawn K Welter.

Motion by Maass, second by Havlovic to approve the license applications as presented. Motion carried unanimously on call of roll.

7. Unfinished Business

Ordinances

Ordinance No. 15-007 relative to Miscellaneous Offenses (Regulation of Smoking, E-Cigarettes) Tabled 05/14/15 until such time the State Legislature takes action on the proposed legislation. No action taken.

8. New Business

Ordinances

Ordinance No. 16-004 relative to Administration received its first reading.

Resolutions

Jim Mann from Ehlers was present to explain the upcoming borrowing and the resolutions related to the borrowing.

Resolution No. 16-010 relative to Initial Resolution Authorizing General Obligation Bonds in an Amount not to Exceed \$40,000 for Construction of Police Facilities was read and adopted unanimously on motion by Dodd, second by Hamburg and call of roll.

Resolution No. 16-011 relative to Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$720,000 for Street Improvement Projects was read and adopted unanimously on motion by Dodd, second by Lynn and call of roll.

Resolution No. 16-012 relative to Initial Resolution Authorizing General Obligation Bonds in an Amount not to Exceed \$455,000 for Sewerage Projects was read and adopted unanimously on motion by Dodd, second by Lynn and call of roll.

Resolution No. 16-013 relative to Initial Resolution Authorizing General Obligation Bonds in an Amount not to Exceed \$545,000 for Parks and Public Grounds Projects was read and adopted unanimously on motion by Dodd, second Havlovic and call of roll.

Resolution No. 16-014 relative to Initial Resolution Authorizing General Obligation Bonds in an Amount not to Exceed \$80,000 for Community Development Projects in Tax Incremental District Nos. 6 and 7 was read and adopted unanimously on motion by Maass, second by Hamburg and call of roll.

Resolution No. 16-015 relative to Initial Resolution Authorizing General Obligation Bonds in an Amount not to Exceed \$40,000 for Airport Projects was read and adopted unanimously on motion by Hamburg, second by Maass and call of roll.

Resolution No. 16-016 relative to Directing Publication of Notice to Electors Relating to Bond Issues was read and adopted unanimously on motion by Hamburg, second Dodd and call of roll.

Resolution No. 16-017 relative to Providing for the Sale of \$1,880,000 General Obligation Corporate Purpose Bonds, Series 2016A was read and adopted unanimously on motion by Dodd, second Klapper and call of roll.

Resolution No. 16-018 relative to Providing for the Sale of Approximately \$2,265,000 Water System Revenue Bonds, Series 2016B was read and adopted unanimously on motion by Dodd, second Maass and call of roll.

Consideration of recommendation on operator license application for Kara F. Sassano

Motion by Maass, second by Hamburg to deny an operator license for Kara F. Sassano based on the totality of circumstances as stated on application by Chief Manthey including being denied by the WI Dells police chief for a bartender's license, listed a N381 Oak Street on WI Dells application, driver's license lists a N381 Center St. WI Dells, has an open deferred prosecution for possession of drug paraphernalia with Portage PD, has an active harassment/protection order filed against her N381 Center St. which is active until 5/26/19, was found guilty of tampering with an ignition/immobilization device on 10/29/12 (this was from a 2009 OMVWI conviction and 2008 conviction), continues to drive without a driver's license-3 times in past 3 years, still owes Sauk County \$542.00 due 1/19/16. Motion carried unanimously with call of roll.

Consideration of recommendation on operator license application for Michael A. Greiner

Motion by Maass, second by Hamburg to deny an operator license for Michael A. Greiner based on lengthy criminal record as stated on application by Chief Manthey including convicted of felony bail jumping on 2/18/16 and placed on two years' probation (tampering with/failure to install ignition interlock device dismissed), has an open case of robbery by force 2014, convicted of OMVWI on 4/1/13 and ordered to have ignition interlock device installed 2012, convicted of burglary 2004, took vehicle without owner's consent 2004. Motion carried unanimously with call of roll.

Consideration of recommendation on Memorandum of Understanding with Fairway Independent Mortgage Corporation and the Portage Boys Hoops Club for Collipp-Worden Park basketball court facilities

Motion by Maass, second by Lynn to approve the Memorandum of Understanding with Fairway Independent Mortgage Corporation and the Portage Boys Hoops Club for Collipp-Worden Park basketball court facilities. Motion carried unanimously on call of roll.

Mayor's Comments

The third annual clean-up is scheduled for April 22, 2016, 9:00 a.m. to noon along the canal.

Copies of the newsletter and park brochure are available at the City Municipal Building.

Ald. Maass inquired if there are specific timeframes in which to send notice to residents for public hearings. The answer is yes. There is no requirement to send notice in regard to the floodplain zoning ordinance hearing; but the city chose to send letters to affected residents as a courtesy. Notices are published, placed on the city website and posted on the bulletin board in the Municipal Building.

City Administrator Report

Assessment notices have gone out. Residential property increased an average of 4.8%. Commercial property increased an average of 5.6%. Overall average increase is 5.4%.

The Spring election and Presidential Preference is April 5, 2016. Poll hours are 7:00 a.m. – 8:00 p.m. Absentee voting is taking place through April 1, 2016. Photo ID is required.

9. Adjournment

Motion by Dodd, second by Hamburg to adjourn. Motion carried unanimously on call of roll at 7:58 p.m.

Marie A. Moe, WCPC, MMC
City Clerk

Date Approved: _____

City of Portage
Monday, March 21, 2016
Plan Commission
6:30 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room 2

Members present: Mayor Bill Tierney, Chairperson; Aaron Jahncke, City Engineer; Jan Bauman, Carolyn Hamre, Peter Tofson, and Brian Zirbes.

Excused: Mike Charles

Others present: Administrator Murphy, Director Sobiek, Bill Welsh, Jonathan Stefanek, Donald Davis, James Grothman, Tom Howald, Richard Lynn, Rob Merkel, Richard Smith

1. Roll call.

2. Approval of minutes from previous meeting

Motion by Zirbes, second by Tofson to approve the minute from the February 15 Plan Commission meeting. Motion passed 6 to 0, on call of the roll of the Plan Commission. Tierney, Bauman, Hamre, Jahncke, Tofson, Zirbes

3. Discussion and possible action on City Water Department Building

Director Jahncke indicated he would be abstaining on the vote and any direct discussion, on the advice of the City Attorney, since a conflict of interest presents itself in that he has developed the Water Department plans and should not be voting on said plans.

Richard Smith, General Engineering, outlined the proposed Water Department building. The 125 ft by 65 ft building will be an addition to the existing pump station building at Village Road and Northridge Drive.

An alternative bid for the project will be utilized.

The building addition will contain two additional staff offices, a breakroom, spare parts room, storage areas, and restrooms and locker rooms for men and women.

Parking will be a one way flow. Angle parking will be best.

Director Sobiek indicated a full site plan was submitted with the landscaping plan as submitted meeting Code requirements. The use also meets zoning requirements.

Director Jahncke indicated no stormwater plan is required, as it is waived because the property is located at the well head.

In response to Mr. Tofson's question, Mr. Smith indicated the proposed building does sit over a water storage tank.

Tofson asked whether there would be a ventilation system on the roof. Mr. Smith responded that the building would utilize a vac exhaust system directly hooked up to vehicles that will be tested monthly. In addition, a large fan will ventilate the building, a good air exchange system will be installed, and there will be in floor heating

Motion by Tofson, second by Zirbes, to approve plans for the City Water . Department Building, as presented. Motion passed 5-0 on a call of the roll, with Tierney, Bauman, Hamre, Tofson, and Zirbes voting yes. Jahncke abstained.

4. Discussion and Possible Action on Alta/ACSM for Parcel #3138 for ALDI

Tom Howard and Rob Merkel from ALDI presented the new ACSM carving out an interior lot from Parcel #3138 as the site for a proposed ALDI food store.

Director Sobiek reported that this Alta/ACSM creates a new interior commercial parcel at 2935 New Pinery Road, formerly the K Mart Plaza property, to accommodate development of the proposed ALDI food store there. The newly configured parcel fronts New Pinery Road and is 85,052 sq ft (1.9525 acres). It borders the ingress/egress access point from New Pinery Road to the north and the Frontage Road to the south.

Zoning is B3-Interchange Business and the new parcel satisfies zoning bulk regulations. Current owner is Lynn Holdings LLC.

Tofson asked the number of deliveries the proposed store would see. Mr. Howold indicated the store would see about 10 delivery trucks a week, including milk delivery, the typical ALDI delivery truck is 53 ft.

Tofson asked if there was sufficient area in the new ACSM for truck delivery to a new ALDI store. Mr. Howald indicated there would be, given the new 1.9 acre parcel's configuration, coupled with the multiple ingress/egress points to the parcel.

Mr. Lynn indicated there was sufficient area on the 15 acre former K Mart plaza site for trucks to access and maneuver for delivery to a new ALDI store. He cited the additional ingress and egress off of Gunderson Drive, as well.

Motion by Tofson, second by Zirbes, to approve the Alta/ACSM for the new 85,052 sq ft interior parcel as submitted and presented by ALDI. Motion passed 6-0 on a call of the roll, with Tierney, Jahncke, Bauman, Hamre, Tofson and Zirbes voting Yes.

5. Discussion and possible action on ALDI Store Site Plan.

Tom Howald and Rob Merkel of ALDI outlined the site plan for a proposed 19,636 sq ft ALDI food store on the approved ACSM as part of the former K Mart plaza parcel. The new store will be the new larger standard for ALDI food stores serving the market.

Director Sobiek reported on the Staff review of the proposed ALDI store site plan as submitted. ALDI has submitted plans, including a site plan, to build the grocery store on a new 85,052 SF parcel (1.95 acres), part of the former K Mart Plaza property at 2935 New Pinery Road. Green space ratio of the proposed development is 25.22 percent.

The store will have 5 aisles with an organic foods section. The exterior will feature lower masonry construction with a very aesthetically appealing aluminum composite facade entranceway/overhang, as well as energy efficient features, including LED lighting. The site plan also includes an asphalt parking lot with 85 parking stalls, including 4 handicapped stalls, and is code compliant.

The plans were submitted with a completed Developer's Checklist and included a site plan, demolition plan, grading and erosion control plan, paving and utility plan, landscaping plan and exterior lighting plan with photometrics. Exterior building/elevation drawings and floor plans were also submitted.

Landscaping plan submitted meets Code requirements as follows:

- 170 points for foundation plantings (164 points required). Because the store design requires pavement to the foundation, foundation plantings at the drip line are not practically possible. Instead landscaping is shown planted around the general perimeter of the building, in relative close proximity.
- 203 points for street frontage plantings (199 points required).
- 361 points for paved/parking lot areas (355 required)
- Landscaping plantings includes a nice selection of Japanese white birch, flowering crab trees, Black Hills Spruce, burning bush, hydrangea, viburnum, potentilla, etc around the general perimeter of the parcel, as well as two landscaped islands in the parking lot.

The energy-efficient lighting and photometric plan submitted shows:

- Eight canopy mounted Cree luminaire lights of 81.5 watts each at the main store entrance way canopy area.

- Five wall mounted Cree LED sconce type light fixtures of 43 watts each at the store entrance way canopy area.
- Three wall mounted Cree security LED luminaire lights of 132 watts each on the north, east and south-east aides of the building.
- Two sets of four 18' aluminum with bronze finish poles mounted with fixture heads. The fixtures will be Cree LED diffusing reflector lighting, 264 watts for each set, that are dark sky compliant.
- Five 18' aluminum with bronze finish poles with Cree LED diffusing reflector lighting, dark sky compliant, 198 watts each, that will be installed along and near the western and southern boundaries of the new parcel.

The photometric plan submitted shows a good diffusion of light for the parking lot and entranceway/building areas, as well as for security along the perimeters of the parcel, including the back and sides of the store building.

A panel (s) of the existing ground sign will be used with a new change of copy. Additional Aldi's wall signage (two 9'6" by 7' 11") will be from the front and south-facing side.

A 0-4' high by 76' long retaining wall with landscaping to the north will be erected along the eastern side of the building to screen the delivery area. A proposed stone tracking pad is also shown off the south-east corner of the building.

Site preparation/demolition will include removing the existing pavement, portions of the existing storm sewers, catch basin, two existing lights poles, curb and gutter from the interior of the lot, and relocating two existing light poles several feet.

Utilities will come to the site from the west under New Pinery Road.

The Fire Department reviewed the store and site plans and had no issues with them.

Green space being removed from the site will create more impervious surface, requiring a fee in lieu of plan fee. Alternately, a plan to show stormwater is being handled by the retention pond behind the former Kmart building could be provided. Also, stormwater plans submitted do not show a storm water inlet that currently exists near the northwest corner of the new CSM parcel. Consequently, storm water and storm water flow plans need to be provided to account for either a new flow and plan, including whether the retaining pond on the parcel to the east (formerly K Mart plaza) can accommodate the new stormwater calculations. If the retaining pond on the adjoining parcel is utilized for stormwater, a stormwater detention facility maintenance agreement would need to be put in place between the parties, including the City.

Tofson inquired whether a traffic study, or TIA, would be appropriate or required as part of the development approval. Administrator Murphy indicated DSH conducted a TIA on its recent La Vita Wellness Center development that indicated future development of the former K Mart site would not have any major impact on traffic.

Zirbes inquired if sidewalks would be required as part of this development. Mayor Tierney indicated that City Code requires sidewalks for any new development.

Tofson indicated that Pizza Ranch was not required by the City to install sidewalks for that development because there was no place for the sidewalks to lead to. Now, however, there is a destination for the sidewalks.

Mr. Howald indicated ALDI had no problem installing future sidewalks along New Pinery Road as part of the Portage store development. He further indicated ALDI was open to what is in the best interests of Portage

Director Sobiek indicated there would be room in the ROW for sidewalks.

Director Jahncke indicated the sidewalks would need to be flush with the property line and the grade would have to meet the ROW grade unless retaining walls were utilized.

Mayor Tierney indicated he would like to see the sidewalk installed sooner rather than later.

Mayor Tierney inquired what the address of the former K Mart building and whether the ALDI store would have a new address. Director Sobiek stated the address for the K Mart building is New Pinery Rd, and that the ALDI store would have a new address assigned to it.

Mayor Tierney asked if ALDI ever builds on to existing stores and if there was room for the Portage store to be expanded in the future.

Mr. Howald responded that ALDI has expanded existing stores, but that he did not anticipate the Portage store being expanded since it is being built to meet current and future market needs. He indicated the new Portage store would be constructed in a 6 month period and be open in late 2016.

Motion by Tofson, second by Bauman, to approve the ALDI store site plan as presented, contingent on sidewalks being installed in the future and a City approved of a stormwater plan or fee in lieu of stormwater plan. Motion carried 6-0 on a call of the roll with Tierney, Jahncke, Bauman, Hamre, Tofson and Zirbes voting Yes.

6. Discussion and possible action on Compass Counseling parking lot plan, 1506 New Pinery Road.

Donald Davis, Davis Construction, outlined the parking lot project for Compass Counseling. He indicated current stormwater flow brings the water into the building so the new plan brings stormwater water to the east

Director Sobiek reported the Staff review of this parking lot project, indicating Compass Counseling has purchased the former LaBelle Dentistry Building at 1506 New Pinery Road and is proposing a new parking reconstruction of the approximate 165' by 66' lot. This will include removing the existing asphalt, removing the existing concrete area in front of the building, removing the green space area in front, pouring new concrete retaining walls with a 6' walkway and railing on the west side of the building, and replacing parking area with an 8" base finish grade and pave it with a 2.5 " compacted asphalt mat.

Drainage is shown flowing to the east. Ingress/egress and flow of the parking lot remain basically the same with 22 parking stalls (including two handicapped stalls), including an additional four parking stalls to be located in the former green space area.

With the removal of the current small green space, more impervious surface is created, necessitating a storm water fee in lieu of plan fee.

Tofson questioned the feasibility of the last parking stall on the lower right side of the plan. Mr. Davis indicated this stall may very well be removed.

Zirbes indicated the parking lot encroaches into the street ROW. Director Sobiek and Director Jahncke indicated the parcel owner would have to enter into an encroachment agreement with the City.

Motion by Tofson, second by Hamre, to approve the Compass Counseling parking lot plan as submitted and presented, contingent on the parcel owner entering into a street ROW encroachment agreement with the City. Motion carried 6-0 on a call of the roll, with Tierney, Jahncke, Hamre, Tofson, Bauman and Zirbes voting Yes.

7. Discussion and possible action on Portage Highlands CSM, Parcel #3550.02

Jim Grothman outlined the CSM for Investors Community Bank. The bank is seeking to subdivide this larger condo lot fronting Pleasant Street, 3 acres (40,617 sf) part of the Portage Highlands Condo development, at Park and Pleasant Streets, into three smaller single family lots. The three lots will measure 11,307 sf (Lot 1), 15,690 sf (Lot 2) and 13,620 sf (Lot 3) respectively.

The parcel's R4-Small Scale Multi-family zoning requires a 15,000 sf minimum lot size, making Lots 1 and 3 non-compliant with this zoning ordinance.

A zoning map amendment to change the zoning to R2-Single Family would allow for an 8,000 sf minimum lot size and allow the proposed new parcels to blend in with the adjoining R2 single family neighborhood.

Given the fact that there is no condo market as previously existed, along with the dissolution of the condo developer, development of these new parcels as single family development would be the property's best possible use.

A 20' wide water main/easement running through Lot 2 has been identified and better delineated to facilitate more developable area there.

Administrator Murphy indicated the parcel is in a TID and the original developer, now bankrupt, was responsible for creating development increment on the parcel. This contractual development responsibility is now transferred to Investors Community Bank, as the new owner of the parcel.

Motion by Tofson, second by Zirbes to approve the Portage Highlands CSM for Investors Community Bank as submitted and presented, contingent upon the parcel being rezoned to R2-Single Family. Motion passed 6-0 on a call of the roll with Tierney, Jahncke, Hamre, Tofson, Zirbes and Bauman voting Yes.

8. Discussion and possible action on Alley Vacation between Thompson Street and East Mullet Street.

Director Sobiek reported that Columbia County has requested a vacation of the 25 ft alley ROW in the back of Parcel #278 (adjacent to abutting properties), between Thompson Street and East Mullet Street, to facilitate development of the 11 stall parking lot (M1) approved for this parcel as part of the Gateway development project.

The vacation, once approved would result in 12.5 ft of alley ROW attaching to abutting properties. The land surveyor indicates the eastern boundary in Parcel No. 278 is incorrect since the Alley ROW was never vacated

The Plan Commission is being asked to recommend that the Council take action on the proposed alley vacation request. This alley vacation will allow for a new Plat of Survey or CSM to record this alley vacation.

Motion by Tierney, second by Jahncke, to recommend that the City Council take action to vacate the alley between Thompson Street and

East Mullet Street as presented. Motion passed 6-0 on a call of the roll, with Tierney, Jahncke, Hamre, Tofson, Zirbes and Bauman voting Yes.

9. Comprehensive Plan Action Item Discussion.

Mayor Tierney led Commissioners on a review of the 51 Point Action Plan in the City's Comprehensive Plan, asking them to enumerate their top ten preferences.

Mayor Tierney indicated his top five preferences as 49, 50, 44, 41, and 19.

Director Jahncke indicated his preferences were for amending the subdivision ordinance, developing safe routes to school, a pedestrian master plan, adding sidewalks, bike plan adoption and implementation, capital improvement planning, developing a 5 year capital improvement plan, enforcing sanitary sewer standards, delineating environmental corridors and setbacks, and extending Hamilton Street (including road and a looped water system). He also included a preference for 20 and 22.

He proposed a Plan Commission working meeting to update the City stormwater ordinance and make recommendations to the Council,

Hamre indicated her preferences for 2 (allowing for small homes), 6, 7, 19, 27, 29, 40, 51. She stated the City should not burden developers with cost of stormwater management. Instead, the City should develop green approaches to stormwater management as the an example for residents and businesses. In addition she would like to see another road access to the high school, a plan to reduce traffic stress at the school area, business/retail recruitment that leverages our access to recreational opportunities. She sited REI and Bass Pro Shop, as examples.

Tofson indicated his preferences were 7, 14, 24, 26, 29, 40, 45, 49, and 51. In addition he would like the City to address and solve traffic stress at the school, eliminate the fee in lieu of stormwater to encourage and incorporate more green space into stormwater planning, and develop 'street quieting' designs, including speed bumps, and neighborhood traffic plans.

Zirbes indicated his preferences were 3, 3,14, 24, 25, 40, 49, and 50.

Bauman stated her preferences were 19, 6, 7, 21, 28, 42, and 50.

Administrator Murphy indicated his preferences would include mapping corridors, boundary agreements, and creating a sustainable funding structure for infrastructure.

Director Sobiek stated his preferences were 44, 45, 46, 47, 48, and 49 relative to boosting economic development and trail development. He also included 51 and 29 to attract businesses and others to the city.

Mayor Tierney directed Staff to compile a summary total of the Commissioner's preferences. Director Jahncke asked Commissioners to email their preferences to him for ease of compilation.

Hamre suggested streaming City meetings online would be a positive step in allowing citizen access to City meetings and information. Administrator Murphy indicated this meeting on-line streaming project was included in this year's City budget.

10. Adjournment

Motion by Zirbes, second by Tofson, to adjourn. Motion passed 6 to 0 on call of the roll. Tierney, Jahncke, Hamre, Tofson, Zirbes, and Bauman voted Yes.

The Plan Commission meeting concluded at 8:32 p.m.

Respectfully submitted

Steven Sobiek,
Director, Business Development and Planning

Date Approved: _____

Portage Public Library
253 W. Edgewater Street, Portage WI 53901
Phone: 608-742-4959
E-mail: info@portagelibrary.us
Web Site: www.portagelibrary.us

LIBRARY BOARD MEETING Minutes
March 29, 2016

Meeting called to order 12:08pm

Present: Voigt, Blohm, Stephenson, McLeish, Gregory, Simonson, Stenberg, Vehring

Excused: Schoenborn-Hoffmann

Visitor: John Stefonek - Portage Daily Register

- 1) Motion to approve the March 29, 2016 meeting agenda. (DG/KV)
- 2) Business:
 - a) Motion to recommend to award the bid for the Library AC replacement to Pointon Heating and AC. (KV/HS)
 - b) Motion to approve adjacent county reimbursement requests pursuant to Wisconsin State Statute 43.12(2). (KV/DG)
- 3) Closed Session:
 - a) Motion to convene into closed session pursuant to Wisconsin State Statute 19.85 (1)(c) to discuss employment and compensation of the Library Director. 12:15pm (CS/BB)
 - b) Motion to reconvene to open session for the remainder of the meeting. 12:58 (BB/CS)
- 4) There was no further business taken up.
- 5) Next Library Board meeting is Tuesday, April 12, 2016 at noon.
- 6) Meeting adjourned 12:59pm. (CS/DG)

Eleanor Voigt - President
Dr. Brenda Blohm - Vice-President
Chad Stephenson - Treasurer
Eleanor McLeish - Secretary
Dr. David Gregory
Nikki Schoenborn-Hoffmann
Melissa Simonson
Heather Stenberg
Klay Vering

Date Approved: _____

City of Portage
Police and Fire Commission Meeting
Tuesday, March 29, 2016, 6:00 p.m.
City of Portage Municipal Building, 115 West Pleasant Street
Conference Room Two
Minutes

Members Present: Thomas Drury, President, Pat Hartley, Kay E. Miller, Charles Miller

Excused: Jeynell Boeck

1. Roll Call

President Drury called the meeting to order at 6:04 pm. Motion to convene by K. Miller, seconded by C. Miller, and motion passed unanimously on call of roll.

2. Move to closed session

A motion was made by C. Miller and seconded by K. Miller at 6:05 pm to go in to closed session pursuant to Wisconsin Statutes 19.85(1)(c) to conduct interviews for Patrol Lieutenant. The motion passed unanimously on call of roll.

3. Reconvene to open session

A motion was made by C. Miller and seconded by K. Miller at 9:40 pm to reconvene in open session. The motion passed unanimously on call of roll. Chief Manthey and his senior staff joined the meeting at this time.

4. Eligibility List

Following the interviews of this evening, the police and fire commission provided the following non-ranked eligibility list for Chief Manthey;

Robert Bagnall
Brian Fehd
Richard Hoege
Todd Horn

5. Discussion and possible action on Sergeant position

Chief Manthey reviewed the recent notice of Sergeant Adam Malchow's retirement. Chief Manthey provided the procedure followed and his recommendation to promote police officer Michael Schutz to replace Sergeant Malchow. A motion was made by Hartley and seconded by C. Miller to approve the recommendation of the promotion of officer Schutz to the position of sergeant. The motion passed unanimously on a call of roll.

7. Adjournment

A motion to adjourn was made by C. Miller and seconded by K. Miller to adjourn the meeting at 9:55 pm. The motion carried unanimously on call of roll.

Submitted by Pat Hartley

Dated Approved: _____

**City of Portage
Legislative & Regulatory Committee Meeting
Monday, April 4, 2016, 7:00 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Members Present: Rita A. Maass, Chairperson; Mike Charles, Mary E. Hamburg (arrived at 7:02pm), Martin Havlovic, Jeffrey F. Monfort

Also present: City Clerk Moe, Administrator Murphy, Deputy Clerk Ness, James D. Daley, Todd Tollefson-Wal Mart, Paul Salzwedel-Tall Pauls, Steve Palecek – Wal Mart (arrived at 7:11pm)

Media Present: Craig Sauer from Daily Register and Bill Welsh from Cable TV

1. Roll call

The meeting was called to order by Chairperson Maass at 7:00 p.m.

2. Approval of minutes from previous meeting

Motion by Charles, second by Havlovic to approve minutes from March 7, 2016 meeting. Motion carried unanimously with call of roll.

Mary Hamburg arrived 7:02pm

3. Discussion and possible recommendation on operator license application for Ryan M. Dorn

Committee reviewed the application denied by Police Chief Manthey. Motion by Charles, second by Havlovic to recommend to council denial of operator license application for Ryan M. Dorn based on open felony drug case filed 1/29/16, felony drug conviction 3/5/15, felony drug conviction 7/11/05 and OMVWI arrest on 8/8/14 conviction 3/5/15. Motion carried unanimously with call of roll.

4. Discussion and possible recommendation on Class B Combination License application for Tall Pauls LLC, Paul Salzwedel, agent, 214 West Wisconsin Street

Committee reviewed the application and Clerk Moe gave an overview: this establishment is owned by Paul Salzwedel and was previously rented out and licensed as Liquid, before that Paul Salzwedel held a license and ran it as Tall Pauls; food is not going to be served upon opening but Paul is aware the state will need to do inspection before that can start; the application has been approved by all departments Maass stated the question 7 on the supplemental application is confusing as it asks where the alcohol beverages are to be served, Paul answered behind the bar and Maass questioned if it shouldn't be the entire area including tables, etc. Discussion ensued that the question could be interpreted different ways and Clerk Moe stated it will be updated by Paul. Motion by Hamburg, second by Monfort to recommend to

council approval of Class B Combination License for Tall Pauls LLC, Paul Salzwedel, agent, 214 West Wisconsin Street. Motion carried unanimously with call of roll.

5. Discussion and possible recommendation on Class A Combination License application for Wal-Mart Stores East, LP, Todd O. Tollefson, agent, 2950 New Pinery Road

Clerk Moe reminded the committee the quota was removed and stated the application had been approved by all departments. Motion made by Hamburg to recommend denial of Class A Combination License application for Wal-Mart Stores East, LP based on Guidelines for Use in Granting & Denial of Class A Liquor Licenses #5-proximity to other licensed establishments, #8-impact on surrounding neighbors and other businesses involving increased traffic, noise, litter, influx of additional persons into the neighborhood, and the impact on maintenance, development, or improvement of adjacent and nearby properties, #9-the economic impact on the neighborhood and city from the new establishment, second by Monfort. Charles stated #8- the impact on surrounding neighbors and other businesses probably wouldn't be that great because the business is already established, Hamburg stated #8 was not in effect but the biggest negative would be economic growth for new businesses. Motion withdrawn, second withdrawn. Motion by Hamburg, second by Monfort to recommend denial of Class A Combination License application for Wal-Mart Stores East, LP, based on #9 –economic impact on neighbor businesses based on map of alcohol licenses and #15-this will not be a new business to occupy a formerly vacant building, new construction or replace existing business. Maass questioned how the alcohol be controlled if the premise description is including the entire building, 188,803 sq. ft. Steve Palecek stated Wal-Mart can do many different options such as gates, add on to the store, locks just being a few options. Question where the alcohol will be stored before sale; Steve stated the store has already been built with a locked room in the food storage area. Sale area will have safeguard gates for non-sale times. Monfort stated granting the license would have a negative impact on small business in the city. Havlovic wanted verified where the alcohol would be displayed; Steve stated only in one area, by non-alcoholic beverages near the dairy department on permanent shelves with security gates. Maass questioned what the hours of sale would be and what training employees would have; Steve stated city and county laws would be followed for hours of sale and training of employees is continuous, this includes computer and hands on. The registers are set up to require driver license number be input, cashiers must be over 18 to sell, self-serve checkouts must be verified by a cashier and bottles of liquor have a security top that has to be removed. Maass inquired as to whether one point of sale machine can be imposed and Steve stated they would do that if required but Murphy stated if imposed on one than it would have to be imposed on all establishments. Motion by Hamburg, to amend motion to exclude #9-economic impact on neighbor businesses based on map of alcohol licenses, second by Monfort. Motion passed 4 to 1 on call of roll with Havlovic voting no. Motion to recommend denial of Class A Combination License application for Wal-Mart

Stores East, LP, based on #15-this will not be a new business to occupy a formerly vacant building, new construction or replace existing business passed 4-1 on call of roll with Havlovic voting no.

6. Discussion and possible recommendation on modification of the ordinance relative to regulation of firearms, weapons and explosives (concealed knife)

Administrator Murphy reviewed Act 149 signed into law by the governor in February which allows a person to carry a concealed knife of any kind (switchblades, butterfly knives, balisongs, etc.). The law prohibits municipalities from enacting any ordinances or regulations that are more restrictive on the sale, possession or use of knives or firearms than what is provided in state law. The ordinance was updated to match state definition and locations were updated to government owned facilities. Signs at the municipal buildings, facilities or location will have the current signs updated. Maass stated employees need to be alerted that no knives are allowed. Motion to recommend approval of the ordinance relative to regulation of firearms, weapons and explosives (concealed knife) to council by Hamburg, second by Charles. Motion passed 4-1 on call of roll with Monfort abstaining.

7. Discussion and possible recommendation on modification of Fire Prevention and Protection Ordinance

Murphy stated the revision is in response to Wis 2013 Act 270 which created a state Uniform Commercial Building Code (UCBC) and invalidated all municipal ordinances and regulations that differed (either more or less restrictive) from the UCBC. The proposed revisions remove all sections of the Fire Code that are in conflict with the UCBC and are therefore not enforceable. Murphy stated staff will be bringing back to committee the complete ordinance. Maass questioned if this would impact insurance and Murphy stated that will be checked into.

8. Adjournment

Motion by Charles, second by Hamburg to adjourn. Motion carried unanimously on call of roll at 8:05 p.m.

Rebecca C. Ness
Deputy Clerk

Date Approved: _____

Operator's Regular f6 UfhbXYfL

DENISE J. BLAU

LISA A. CLEMMONS

THERESA R. GIBSON

SHAWNY L. GRANDE

ROBYN E. HOLMES

JASMINE A. MARTIN

LISA A. PERSACK

KEVIN W. RANDALL

Taxi Cab Operator

RANDALL R. BROWN

ORDINANCE NO. 16-003

ORDINANCE RELATIVE TO FLOODPLAIN ZONING

The Common Council for the City of Portage does hereby Ordain as follows:

The following Section is hereby repealed:

Section 90-275 (1) & (2)

The following Section is hereby recreated to read as follows:

Section 90-275 (1) & (2)

Section 90-275 General Provisions

- (1) Areas to be regulated. The ordinance regulates all areas that would be covered by the regional flood or base flood as shown on the Flood Insurance Rate Map (FIRM) or other maps approved by DNR. Base flood elevations are derived from the flood profiles in the Flood Insurance Study (FIS) and are shown as AE, A1-30, and AH Zones on the FIRM. Other regulatory zones are displayed as A and AO zones. Regional Flood Elevations (RFE) may be derived from other studies. If more than one map or revision is referenced, the most restrictive information shall apply.

- (2) Official maps and revisions. The boundaries of all floodplain districts are designated as A, AE, AH, AO or A1-30 on the maps based on the Flood Insurance Study (FIS) listed below. Any change to the base flood elevations (BFE) or any changes to the boundaries of the floodplain or floodway in the FIS or on the Flood Insurance Rate Map (FIRM) must be reviewed and approved by the DNR and FEMA through the Letter of Map Change process (see s. 90-431 *Amendments*) before it is effective. No changes to RFE's on non-FEMA maps shall be effective until approved by the DNR. These maps and revisions are on file in the office of the **Portage Zoning Administrator, 115 W. Pleasant St., Portage, Wisconsin**. If more than one map or revision is referenced, the most restrictive information shall apply.
 - (a) *OFFICIAL MAPS* : Based on the FIS:
 - 1. Flood Insurance Rate Map (FIRM), panel number 55021C0234F, 55021C0242G, 55021C0253F, 55021C0254F, 55021C0258F, 55021C0261G, 55021C0262F, 55021C0263G, 55021C0264G, 55021C0266F, 55021C0268F dated **5/16/2016**; with corresponding profiles that are based on the Flood Insurance Study (FIS) dated 5/16/2016, volume numbers 55021CV001C, 55021CV002C;

 - (b) *OFFICIAL MAPS*: Based on other studies. Any maps referenced in this section must be approved by the DNR and be more restrictive than those based on the FIS at the site of the proposed development.

The following Section is hereby repealed:

Section 90-333 (1) (b)

The following Section is hereby recreated to read as follows:

Section 90-333 (1) (b)

Applicants shall provide the following data to determine the effects of the proposal according to section 90-302 and 90-412(2)(c)

1. A cross-section elevation view of the proposal, perpendicular to the watercourse, showing if the proposed development will obstruct flow; or
2. An analysis calculating the effects of this proposal on regional flood height.

The following Section is hereby repealed:

Section 90-391 (2)(h)2.a.

The following Section is hereby recreated to read as follows:

Section 90-391 (2)(h)2.a.

2. Nonresidential Structures

- a. Shall meet the requirements of subsection 90-391(2)(h)1.a-f.

The following Section is hereby repealed:

Section 90-416 (3) - (8)

The following Section is hereby recreated to read as follows:

Section 90-416 (3)

- (3) Floodproofing measures shall be designed, as appropriate, to:
 - (a) Withstand flood pressures, depths, velocities, uplift and impact forces and other regional flood factors;
 - (b) Protect structures to the flood protection elevation;
 - (c) Anchor structures to foundations to resist flotation and lateral movement;
 - (d) Minimize or eliminate infiltration of flood waters; and
 - (e) Minimize or eliminate discharges into flood waters.

This Ordinance shall take effect upon passage and publication thereof.

Passed this _____ day of _____, 2016.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, City Clerk

First reading:

Second reading:

Published:

Ordinance requested by:
Plan Commission

CITY OF PORTAGE

115 West Pleasant Street
Portage, Wisconsin 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



'Where the North Begins'

MEMORANDUM

To: Planning Commission
From: Aaron J. Jahncke, P.E., Director of Public Works/City Engineer
Subject: Floodplain ordinance amendment
Date: February 9, 2016

Background:

On December 11, 2015 the City of Portage received a letter stating that the City received a Letter of Final Determination (LFD), dated November 16, 2015. The LFD is from the Federal Emergency Management Agency (FEMA) notifying the City that updated Flood Insurance Rate Maps (FIRMs) and Flood Insurance Study (FIS) for Columbia County must be adopted into the local floodplain ordinance within six months. Flood Storage District Maps have also been issued for Columbia County. The City's ordinance must be amended and approved by DNR and FEMA no later than May 16, 2016 or the City will be suspended from the National Flood Insurance Program (NFIP).

Analysis:

The City last two updates to the floodplain ordinance were in 2013 when the City of Portage updated their entire zoning code and in 2014 when some of the FIRM panels were last updated. The City used the Wisconsin DNR's model ordinance at that time and will only have to change the sections that need updating. The City of Portage must update the following sections to match the DNR's model ordinance and meet DNR and FEMA's requirements of an amended ordinance.

- Section 90-275 (1) & (2): Section 1 had some updated language that needed to be included in the section. Section 2 needed to be updated with the FIRM panels and the new FIS that are dated May 16, 2016.
- Section 90-333 (1)(b): This section needed to include a reference to section 90-412(2)(c) to reflect the DNR's model ordinance. Our ordinance only included a reference to section 90-302 which is general section for hydraulic and hydrologic analysis. This additional section spells out the mapping and modeling requirements for the hydraulic and hydrologic studies for the standards of development.
- Section 90-391(2)(h)2.a.: This section needed to reference subsection 90-391(2)(h)1.a-f. The old ordinance referenced subsection 90-391(2)(h)1.a-b. and e-g. The new referenced section takes the same requirements needed for a non-conforming building that is substantially destroyed by a non-flood disaster for a residential structure and provides them for a non-residential structure. Subsection 90-391(2)(h)1.g never was in the old ordinance nor in the new ordinance.
- Section 90-416 (3)-(8): This section is simply being replaced by section 90-416(3). It looks like there was a formatting error, the language in the old (4)-(8) are now properly referenced in section 90-416(3)(a-e) as in the DNR model ordinance.

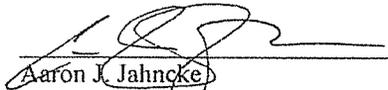
A more detailed document is attached to this memo that shows the changes to the above sections in tracked changes and includes the referenced sections to show how they impact the ordinance.

Fiscal Note:

Not applicable. The ordinance was updated using staff time.

Recommendation:

It is staff's recommendation that Planning Commission favorably endorse and recommend the ordinance amendments to the City Council for approval and adoption.

A handwritten signature in black ink, appearing to read "Aaron J. Jahncke", is written over a horizontal line.

Director of Public Works/ City Engineer

Attachment(s)

Flood plain ordinance changes in tracked changes
Ordinance No. 16-xxx

Summary of Proposed Changes

This ordinance changes the membership of the Plan Commission to include an additional citizen member (4 total) in lieu of the Director of Public Work and note that City staff shall act as a resource to the Plan Commission. Additionally, the ordinance appoints the Director of Business Planning & Development as the Zoning Administrator for the City (formally the Director of Public Works), formally recognizes that the City Administrator (or his/her designee) shall act on the behalf of a Department Head during his/her absence.

ORDINANCE NO. 16-004
ORDINANCE RELATIVE TO ADMINISTRATION

Section I

Chapter 2, Article V - BOARDS, COMMITTEES, COMMISSIONS

Division 6 City Plan Commission

The following sections of this Article shall be amended to read as follows:

Sec. 2-241. – Composition.

The plan commission shall consist of seven members as follows: The mayor, one alderperson, the chair of the park and recreation board and four citizen members of recognized experience and qualifications. City staff shall serve as resources to the plan commission and shall make reports and provide recommendations to the plan commission on items to be considered by the plan commission upon request of the Mayor.

Sec. 2-242. - Appointment.

- (a) *Election/appointment of alderperson members.* At its annual meeting in April of each year, the common council shall, by a two-thirds majority vote of its members, elect one of its number as member of the city plan commission for a period of one year from and after May 1 next ensuing.
- (b) *Appointment and terms of citizen members.* The citizen members shall be appointed by the mayor and confirmed by the common council. Annually during April, one member shall be appointed for a term of three years except that in every third year two members shall be appointed for a term of three years.

All other sections shall remain as previous adopted.

Section II

Chapter 90, Article X – ADMINISTRATION AND PROCEDURES

The following section of this Article shall be amended to read as follows:

Sec. 90-462. – Zoning Administrator.

(1) *Designation.* The Director of Business Development & Planning, or his/her other designee, is hereby designated as the administrative and enforcement officer(s) for the provisions of this chapter and is herein referred to as the Zoning Administrator.

All other sections shall remain as previously adopted.

Section III

Chapter 2, Article X – OFFICERS, EMPLOYEES AND DEPARTMENTS

The following section of this Article shall be amended to read as follows:

Sec. 2-113. - City departments.

(c) *Department management and supervision.* The day-to-day operation of the city departments shall be under the management and supervision of the appointed department managers or his designee. With the exception of the Police, Fire & Library, the City Administrator or his/her designee shall have the authority to act on behalf of a department manager during vacancies or extended leaves of absences of the department manager.

All other sections shall remain as previously adopted.

This Ordinance shall take effect upon passage and publication thereof.

Passed this _____th day of _____, 2016.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

First and second readings:
Published:

Ordinance requested by:
Legislative & Regulatory Committee

Wis. 2015 Act 149 signed into law in February, 2016 made a number of changes to current weapons possession laws, this ordinance modifies the current code to conform with State law. Specifically, Chap. 941.24 Wis Stats was repealed which previously prohibited the possession of several types of knives (switchblades, butterfly knives, balisongs, etc.) These are no longer illegal to carry or conceal. Additionally, Chap. 941.231 was created to only prohibit possession of knives in areas where firearms are prohibited. The law prohibits municipalities from enacting any ordinances or regulations that are more restrictive on the sale, possession or use of knives or firearms than what is provided in state law.

ORDINANCE NO. 16-005

ORDINANCE RELATIVE TO MISCELLANEOUS OFFENSES

Chapter 46, Article II Offenses Against Public Safety and Peace

The following Sections are hereby repealed and recreated to read as follows:

Sec. 46-31. Regulation of Firearms, Weapons & Explosives.

(f) *Firearms and weapons restricted where prohibited.*

(1) Definitions.

- a. *Firearm* means a ~~weapon-device~~ that acts by force of gunpowder.
- b. *Law enforcement* means any person employed by the State of Wisconsin or any political subdivision of this state, for the purpose of detecting and preventing crime and enforcing laws or ordinances and who is authorized to make arrests for violations of the laws or ordinances he or she is employed to enforce.
- c. *Weapon* means any firearm, whether loaded or unloaded; any device designed as a weapon and capable of producing death or bodily harm; any ligature or other instrumentality used on the throat, neck, nose, or mouth of another person to impede, partially or completely, breathing or circulation of blood; any electric weapon, as defined in s. 941.295 (1c) (a); or any other device or instrumentality which, in the manner it is used or intended to be used, is calculated or likely to produce death or bodily harm. Notwithstanding the foregoing, "weapon" shall not include a knife, a handgun, an electronic weapon as defined at Wis. Stat. § 941.295, a knife other than a switchblade under Wis. Stat. § 941.24, or a billy club.
- d. *Special event* means an event as defined at Wis. Stat. § 943.13(h).

(2) In addition to the provisions of Wisconsin Statutes enumerating places where the carrying of a knife, weapon or a firearm is prohibited, including exceptions thereto, it shall be unlawful for any person other than a law

enforcement officer or other city officer or official designated by the Portage Chief of Police to enter the following city municipal buildings, facilities or locations while carrying a knife, weapon or a firearm:

- a. City Hall;
- b. Fire stations;
- c. Portage Public Library;
- d. Museum at the Portage;
- e. Portage park and recreation building;
- f. Public Works garage
- g. Park shelter houses;
- h. Park bathroom structures;
- i. Park storage sheds;
- j. City wells, offices, pump houses, booster stations and all related buildings;
- k. Wastewater treatment plant, lift stations and related buildings;
- l. Portage Enterprise Center common areas;
- m. City special events; and
- nn. Any and all other municipal buildings owned or operated by the city, whether now in existence or later constructed if posted pursuant to the law.

(5) Signs meeting the requirements of Wis. Stat. § 943.13(2)(bm)1 shall be posted in prominent places near public entrances to all licensed premises selling alcohol for on-premise consumption to advise patrons that:

- a. -Firearms are prohibited on such premises except with a valid concealed weapons permit pursuant to Wis. Stat. §175.60(2), in accordance with Wis. Stat. §941.237(2); and
- b. -Those with such a permit cannot be served alcohol if carrying a concealed weapon in accordance with Wis. Stat. § 941.237(3)(cx); or
- c. -All firearms and concealed weapons are prohibited on the premises, in which case, signs shall be posted complying with Wis. Stat. §943.13(2)(bm)1.

All other sections shall remain as previously adopted. This Ordinance shall take effect upon passage and publication thereof.

Passed this _____th day of _____, 2016.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

First and second readings:

Published:

Ordinance requested by:

Legislative and Regulatory Committee

Draft

ORDINANCE NO. 16-006

ORDINANCE RELATIVE TO ADOPTING AN AMENDMENT TO THE OFFICIAL ZONING MAP FOR THE CITY OF PORTAGE, COLUMBIA COUNTY, WISCONSIN

The Common Council for the City of Portage does hereby Ordain as follows:

The official zoning map as set forth in City of Portage Code of Ordinances is hereby amended as follows: Lots 2, 3, 4, 5, 6 of Block 22; Webb & Bronson's Plat of the Town of Fort Winnebago (tax parcel 31.B); Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 of Block 47 Webb & Bronson's Plat of the Town of Fort Winnebago, together with vacated Huron Street (tax parcel 57); Lots 4, 5, 6, 7, 8, 9 of Block 54, Webb & Bronson's Plat of the Town of Fort Winnebago (tax parcel 78); Lots 10, 11, 12 of Block 54, Webb & Bronson's Plat of the Town of Fort Winnebago, together with Vacated Huron Street (tax parcel 78.A), City of Portage, Columbia County, Wisconsin.

The above described parcels are hereby rezoned to R-2 Single-Family Residential District.

This ordinance shall take effect upon passage and publication as required by law.

Passed this _____ day of _____, 2016.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

First reading:

Rules suspended by motion:

2nd reading:

Published:

Ordinance requested by:

Plan Commission

RESOLUTION NO. 16-019

Resolution relative to the discontinuance of that portion of Townsend Street lying east of Superior Street and west of Wauona Trail, and that portion of Averbeck Street lying east of US Highway 51 (New Pinery Road) and west of Adams Street, and those portions of Bennett Drive located north of Collins Street in the City of Portage, Columbia County, Wisconsin, pursuant to Wis. Stat. § 66.1003.

WHEREAS, the Common Council of the City of Portage believes the public interest may be served by discontinuing that portion of Townsend Street lying east of Superior Street and west of Wauona Trail, that portion of Averbeck Street lying east of US Highway 51 (New Pinery Road) and west of Adams Street, and portions of Bennett Drive located north of Collins Street in the City of Portage, Columbia County, Wisconsin.

WHEREAS, the subject parcels were dedicated as and for a public street and right-of-way several years ago; and

WHEREAS, the parcels abutting the subject parcels continue to have direct access onto a public street and is not dependent upon the portions of Townsend Street, Averbeck Street or Bennett Drive to be discontinued for direct access onto a public way, and will not be landlocked as a result of the discontinuance; and

WHEREAS, discontinuance of the subject parcels will terminate all responsibility of the City of Portage for maintenance, repair, and liability with respect to its possible use by the public; and

WHEREAS, pursuant to Wis. Stat. §66.1005(1), the City's easement rights related to utilities located in the subject parcels shall remain in the event of discontinuance of the right-of-way; and

WHEREAS, pursuant to Section 66.1003 of Wisconsin Statutes, the Common Council initiated proceedings on February 25, 2016 at a meeting of the Common Council, to discontinue that portion of Townsend Street lying east of Superior Street and west of Wauona Trail, that portion of Averbeck Street lying east of US Highway 51 (New Pinery Road) and west of Adams Street, and portions of Bennett Drive located north of Collins Street in the City of Portage, Columbia County, Wisconsin; and

WHEREAS, a public hearing on the passage of such resolution was set by the Common Council, which hearing was scheduled for April 14, 2016 at 6:55 p.m. in the Council Chambers, and written notice of such meeting was duly served on the owners of all of the frontage of the lots and lands abutting upon that portion thereof sought to be discontinued as provided by law; and

WHEREAS, the Common Council held the public hearing pursuant to said notice at the time and place therefore affixed and all persons so served and interested were then and there given an opportunity to be heard; and

NOW THEREFORE IT IS HEREBY RESOLVED by the Common Council of the City of Portage that that portion of Townsend Street lying east of Superior Street and west of Wauona Trail, that portion of Averbeck Street lying east of US Highway 51 (New Pinery Road) and west of Adams Street, and portions of Bennett Drive located north of Collins Street in the City of Portage, Columbia County, Wisconsin are hereby vacated and discontinued, and that pursuant to Section §66.1005 of Wisconsin Statutes such discontinuance shall not terminate any other easements acquired or rights of the public in any of the underground structures, improvements or services as enumerated or otherwise existing in the public way, but such easements and rights and all rights of entrance, maintenance, construction and repair shall continue as if such public way had not been discontinued.

IT IS HEREBY FURTHER RESOLVED that the City Clerk is hereby ordered to record a certified copy of this Resolution with the Register of Deeds office for Columbia County, Wisconsin setting forth the discontinuation of said streets.

DATED this 14th day of April, 2016.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Resolution requested by:
Plan Commission

RESOLUTION NO. 16-020

**RESOLUTION RELATIVE TO ENCROACHMENT AGREEMENT FOR 1325
ADAMS STREET WITH WINPORT HOLDINGS, LLC**

WHEREAS, Winport Holdings, LLC owns a parcel of real property commonly known as 1325 Adams Street, Portage, Columbia County, Wisconsin; and

WHEREAS, certain portions of the building encroach into Adams Street and East Albert Street; and

WHEREAS, Winport has requested the City's consent to the encroachments; and

WHEREAS, attached to this Resolution is an Encroachment Agreement setting forth the terms and conditions of the City consent to the encroachment.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Portage that the Mayor and City Clerk be and they are hereby authorized to execute the attached Encroachment Agreement with Winport Holdings, LLC.

DATED this 14th day of April, 2016.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Resolution requested by:
Plan Commission

ENCROACHMENT AGREEMENT
(1325 Adams Street)

THIS ENCROACHMENT AGREEMENT (“Agreement”) is made this ____ day of April, 2016, by and between WINPORT HOLDINGS, LLC, a Wisconsin limited liability company (“Winport”) and THE CITY OF PORTAGE, WISCONSIN, a Wisconsin municipal corporation (“City”).

WHEREAS, Winport owns a parcel of real property commonly known as 1325 Adams Street, Portage, Columbia County, Wisconsin, as legally described on Exhibit A attached hereto (“1325”); and

WHEREAS, certain portions of the building located upon 1325 (the “Building”) encroach into Adams Street and East Albert Street, as described and depicted as encroachments “C” and “H”, respectively, as depicted on the survey attached as Exhibit B hereto (“Encroachments”); and

WHEREAS, Winport has requested the City’s consent to the Encroachments and the City is willing to grant such consent upon the terms and conditions of this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Recitals Incorporated. All of the recitals hereinabove are incorporated into this Agreement.
2. Encroachment Authorization. The City hereby grants to Winport the permanent right to encroach into the right of way of Adams Street and East Albert Street for the use, operation, maintenance, repair and restoration of the Building for the benefit of 1325 and the owners of the 1325 and their successors and assigns, in the areas where the Encroachments exist on the date hereof, as depicted upon Exhibit B (the “Encroachment Areas”), subject to the following:
 - a. The City reserves the right to terminate this Agreement in the event that the City reconstructs either Adams Street or East Albert Street, if the City reasonably determines that the encroachments are an obstacle to the reconstruction plans. The

City shall provide Winport with not less than 180 days prior written notice of the City's intention to terminate this Agreement due to reconstruction of the roadways.

- b. This Agreement shall terminate if the existing Building is demolished with the intent to construct a new building on the parcel. This sub-paragraph shall not apply to maintenance, repair or reconstruction of the Building under Paragraph 3.

3. Maintenance of Encroachments. Winport shall keep and maintain the improvements encroaching into the public right of way in good condition, subject to reasonable wear and tear, and shall be responsible for all costs of maintenance, repair and reconstruction of such improvements. Winport may repair or reconstruct the encroaching portion(s) of the Building upon a casualty. The City grants Winport a temporary easement over the portions of the rights of way of Adams Street and East Albert Street for Winport's maintenance, repair and reconstruction of the Building; provided that: (i) Winport shall in no event block and portion of the paved area of either of Adams Street or East Albert Street without City's prior written consent; (ii) Winport shall repair any damage to the right of way of Adams Street or East Albert Street caused by Winport's maintenance, repair and reconstruction of the Building, and (iii) in each instance, the temporary easement shall be for a period as may be reasonably necessary to complete such maintenance, repair and reconstruction of the Building.

4. Indemnity. Winport shall indemnify, pay and save harmless City from all liability, damage, reasonable expense, cost of action, suits, reasonable legal fees, claims and/or judgment arising from injury to person or property in the Encroachment Areas, due to negligence or willful acts or omission of Winport, its employees or invitees.

5. Insurance. Winport shall maintain property and casualty insurance and commercial general liability insurance with policy minimums, upon terms and conditions that are commercially reasonable for the Building. Winport's liability policy shall name the City as an additional insured for claims that may occur within the Encroachment Areas, and Winport shall provide the City with evidence of the above insurance.

6. Not a Public Dedication. Nothing herein contained shall be deemed to be a gift or declaration of all or any portion of the Encroachment Areas hereby created to the general public.

7. Entire Agreement. This Agreement constitutes the entire agreement between the parties pertaining to the subject matter contained in it and supersedes all prior and contemporaneous agreements, representations, and understandings of the parties, whether written or oral. No modification or amendment of this Agreement shall be binding unless executed in writing by all the parties.

8. Waiver. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

9. Counterpart Signatures. This Agreement may be signed in counterpart, and the compilation of all executed pages will constitute a single, fully executed, original.

10. Notices. Notices or other communication hereunder shall be in writing and shall be sent certified mail, return receipt requested, or by other national overnight courier company, or personal delivery. Notice shall be deemed given upon receipt or refusal to accept delivery. Each party may change from time to time their respective address for notice hereunder by like notice to the other party. The notice addresses are as follows:

WINPORT:
WINPORT HOLDINGS, LLC
Attn: President
1320 Adams Street
Portage, WI 53901

CITY:
CITY OF PORTAGE
Attn: City Clerk
115 W. Pleasant Street
Portage, Wisconsin 53901

11. Successors And Assigns. This Agreement shall be binding on Winport and the City and their successors and assigns.

12. Recording; Effective Date. This Agreement shall be recorded against the title to the subject Property and shall run with the land. This Agreement shall be effective as of the date it is recorded in the Columbia County Register of Deeds Office, at Winport's cost.

13. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin.

[Signature page(s) to follow]

EXHIBIT A

Legal description of 1325

Lots One (1), Two (2), Three (3), Four (4), Five (5), Six (6) and Seven (7), Block Seven (7), McNeal, DeWitt and Homes Addition to the City of Portage, Columbia County, Wisconsin.

ALSO

Part of vacated Adams Street described as follows: Starting at an iron pipe marking the Southwest corner of Block Seven (7), McNeal, DeWitt and Holmes Addition to the City of Portage, Columbia County, Wisconsin, thence North 33°19' West along the Northeasterly line of Adams Street a distance of 54 feet to the point of beginning of the tract to be described; thence South 88°45' West, a distance of 11 feet to a point; thence North 16°00' West a distance of 31.7 feet to a point on the Northeasterly line of Adams Street; thence South 33°09' East along the Northeasterly line of Adams Street a distance of 36.1 feet to the point of beginning.

ALSO

Lots One (1) through Twenty (20), Block Eight (8), McNeal, DeWitt and Holmes Addition to the City of Portage, Columbia County, Wisconsin.

ALSO

All of vacated McNeal Street lying between Block Seven (7) and Eight (8) in McNeal, DeWitt and Holmes Addition to the City of Portage, Columbia County, Wisconsin.

ALSO

The South Half of vacated Second Street lying North of Lots One (1) through Ten (10), Block Nine (9), McNeal, DeWitt and Holmes Addition to the City of Portage, Columbia County, Wisconsin.

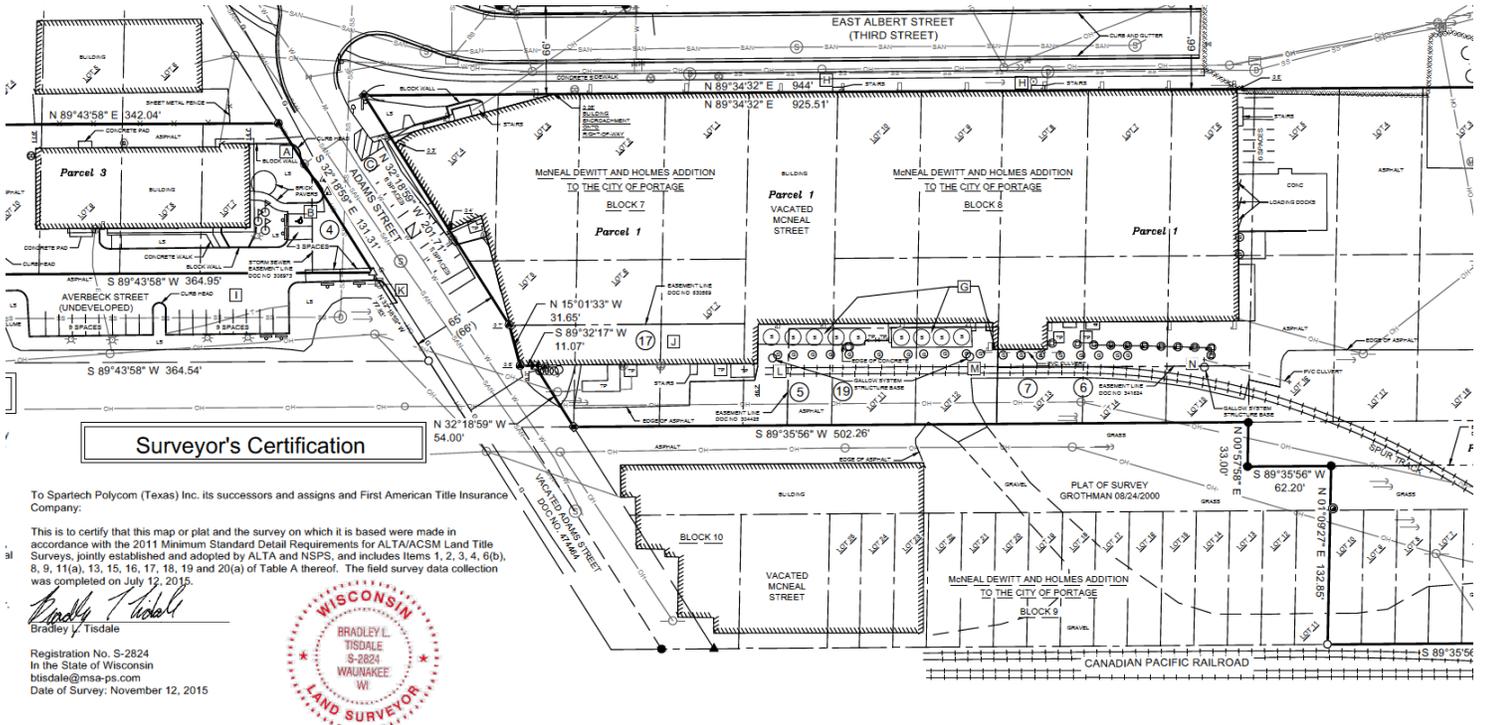
AND ALSO

The North Half of vacated Second Street lying South of Lots Eleven (11) through Twenty (20), Block Eight (8) and Lots Five (5), Six (6) and Seven (7), Block Seven (7), McNeal, DeWitt and Holmes Addition to the City of Portage, Columbia County, Wisconsin, (and that portion of vacated McNeal Street lying between said Parcels) EXCEPT portions thereof conveyed by Deed recorded in Volume 73 of Records, Page 522, as Document No. 341624 and ALSO EXCEPT portions thereof conveyed by Deed recorded in Volume 119 of Records, Page 554, as Document No. 360289.

Property Address: 1325 Adams Street
Tax Parcel No. 11271-2021

EXHIBIT B

Survey



Surveyor's Certification

To Spartech Polycorn (Texas) Inc. its successors and assigns and First American Title Insurance Company:

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2011 Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes Items 1, 2, 3, 4, 6(b), 8, 9, 11(a), 13, 15, 16, 17, 18, 19 and 20(a) of Table A. Thereof. The field survey data collection was completed on July 12, 2015.

Bradley Tisdale
Bradley Tisdale



Registration No. S-2824
In the State of Wisconsin
btisdale@mns-ps.com
Date of Survey: November 12, 2015

Statement of Encroachments

- A** Curb and landscaping encroaches onto Adams Street 2.8 feet.
- B** Curb and landscaping encroaches onto Adams Street 1.6 feet.
- C** Roof overhang, parking stalls, concrete walk and landscaping encroach onto Adams Street.
- D** Asphalt parking lot encroaches onto adjacent property 5.7 feet.
- E** Asphalt parking lot encroaches onto adjacent property 3.7 feet.
- F** Light pole encroaches onto adjacent property 0.5 feet.
- G** Silo building and related structures encroach into easement area described in Vol. 283, Pg. 235 as Document No. 304425.
- H** Stairway encroaches onto East Albert Street (Third Street).
- I** Asphalt parking lot, curb and landscaping encroach onto undeveloped Averbeck Street.
- J** Building encroaches into easement area described in Document No. 630569.
- K** Curb and landscaping encroaches onto Adams Street 3.5 feet.
- L** Gallow System structure encroaches 0.24 feet horizontally and 1.5 feet vertically into easement area described in unrecorded Track agreement dated December 11, 1987.
- M** Gallow System structure encroaches 0.15 feet horizontally and 1.4 feet vertically into easement area described in unrecorded Track agreement dated December 11, 1987.
- N** Gallow System structure encroaches 1.4 feet vertically into easement area described in unrecorded Track agreement dated December 11, 1987.

CITY OF PORTAGE

115 West Pleasant Street
Portage, Wisconsin 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



"Where the North Begins"

MEMORANDUM

TO: Common Council
From: Shawn Murphy, City Administrator
Re: 2016 Short Term Capital Purchases
Date: 4/8/2016

The 2016 Capital Projects budget contains several infrastructure, building and equipment purchases in which the issuance of long term debt (more than 10 year repayment) is proposed to fund the budget, along with remaining borrowed funds, offsetting special assessment revenue, and some limited use of other fund balances. Finance & Administration Committee (Finance) is desirous of structuring the term of debt issuance with the life of the asset purchased. The 2016 Capital Projects budget includes several items that have expected life of less than 10 years or are by statute required to be funded with funds or debt with less than a 10 year repayment.

On March 15, 2016, Finance recommended funding the following items with undesignated fund balances (surplus) from the General Fund (and some from Utilities):

1. Municipal Bldg Elevator Replacement: \$94,900 total cost; CDBG-PF grant funded \$47,250 with \$47,650 General Fund balance.
2. Industrial Park Sign: \$6,500 (TID 4 Obligation)
3. Computer Server Upgrades/Replacements: \$29,000 (\$19,000 GF + \$10,000 Utilities)

Subsequent to March Finance Meeting, 2 additional projects were identified to be added to short term funding

4. Museum Ramp Replacement: \$40,000.
5. Additional Library exit onto Alley: \$4,000

Total Fund Balance Required

City Share Elevator	\$ 47,650
Ind Park Sign	\$ 6,500
Computer Servers	\$ 29,000 (\$19,000 Gen Fnd + \$10,000 Utilities)
Museum Ramp	\$ 40,000
Library Exit	\$ 4,000
Total	<u>\$127,150</u>

2014 produced a \$130,000 surplus to General Fund Balance, 2015 is projected to produce a \$200,000 surplus. \$5000 each would be contributed from water and sewer funds.

Applicant Name: Ryan M. Dorn _____
First Middle Initial Last Maiden

NOTE: If you need assistance in answering the questions below, please contact the Local Police Dept., the County Sheriff's department or the authority who made the arrest, issued the citation or the summons.

1. Have you ever been convicted for a violation of any federal laws, state laws, of Wisconsin, or any other state, as well as any county or municipal violations? Yes No
 If YES, complete all information in the box below.

Date of Conviction	Location of Charge (City, County)	Type: Felony, Misdemeanor, Ordinance, Other	Penalty Imposed
1-30-2004	Portage, Columbia	shop lifting / retail theft misdemeanor (?)	ticket (fine)
5-12 ^(a) -2004	Portage, Columbia	Manufacturing w/ intent to deliver schedule II	6 mo. jail / 5 years probation
8-12-2005	Portage, Columbia	probation violation	probation hold
8-7-2008	Portage, Columbia	probation violation	Warning
3-5-2014 3-5-2004	Columbia	OWI (1st) possession THC (2nd)	12 days jail 12 month Ign. Interlock
6-11-1999	Sauk	possession THC (1st)	Fine

2. Are there charges of any kind pending against you (either as an adult or juvenile)? Yes No
 If YES, complete all information in the box below.

Offense Date	Location of Case (City, County)	Court Date	Violation	Description of Charges	Status
1-26-16	Portage, WI	4-14-16	Delivery of schedule III non-narcotic		pending

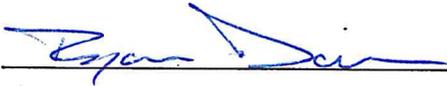
READ CAREFULLY BEFORE SIGNING

The undersigned affirms that he/she is the person named in the foregoing application, that the applicant has read and made a complete answer to each question, and the answers in each instance are true and correct.

The undersigned further understands that an incomplete, inaccurate or false answer constitutes sufficient reason for rejection, denial or revocation of the license.

The undersigned further understands that a full background investigation may be conducted by the Portage Police Department prior to consideration of this application.

The undersigned further understands that any license contrary to Chapter 125 of Wisconsin Statutes shall be void and under penalty of State law, the applicant may be prosecuted for submitting false statements in connection with this application.

Applicant Signature  Date 3-14-16

DEPARTMENT RECOMMENDATIONS

Department	Approved/Denied	Signature	Date
City Clerk	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	<u>Maria A. Moe</u>	<u>03-14-16</u>
City Treasurer	<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Police Chief	<input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied	<u>Ken Mantley</u>	<u>3-15-16</u>

If denied, explain reason

2016 CF 000032 - OPEN FELONY DRUG CASE - FILED 1-29-16

2014 CF 000351 - FELONY DRUG CONVICTION - CONVICTED 3-05-15

2004 CF 000183 - FELONY DRUG CONVICTION (HEROIN) CONVICTED 7-11-05

2014 TR004981 - DMVWI ARREST ON 8-08-14 CONVICTED 3-05-15

(SEE ATTACHED CCAP RECORDS)

UNDER STATE LAW 11.335, YOU CAN REFUSE TO LICENSE SOMEONE WHO HAS

PENDING CRIMINAL CHARGES OR CONVICTED OF A FELONY IF THE CIRCUMSTANCES

SUBSTANTIALLY RELATE TO THE PARTICULAR JOB OR LICENSING ACTIVITY.

(DRUGS + ALCOHOL ARE SUBSTANTIALLY RELATED)

CHIEF Ken Mantley
3-15-16

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning April 20 16 ;
ending June 30th 20 16

TO THE GOVERNING BODY of the: Town of } Portage
 Village of }
 City of }

County of Columbia Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION
hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Tall Pauls LLC

Applicant's WI Seller's Permit No.:		FEIN Number:	
456102925999-02		46-5403664	
LICENSE REQUESTED			
TYPE	FEE		
<input type="checkbox"/> Class A beer	\$		
<input checked="" type="checkbox"/> Class B beer	\$ 24.99		
<input type="checkbox"/> Class C wine	\$		
<input type="checkbox"/> Class A liquor	\$		
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A		
<input checked="" type="checkbox"/> Class B liquor	\$ 125.01		
<input type="checkbox"/> Reserve Class B liquor	\$		
<input type="checkbox"/> Class B (wine only) winery	\$		
Publication fee	\$ 25.00		
TOTAL FEE	\$ 175.00		

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Paul Salzwedel</u>	<u>W2102 Hwy 44</u>	<u>Portage WI 53946</u>
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	<u>Paul Salzwedel</u>	<u>SAME AS ABOVE</u>	
Directors/Managers			

3. Trade Name Tall Pauls Business Phone Number 608 617 9316
4. Address of Premises 214 W. WS Street Post Office & Zip Code Portage 53901

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Tall Pauls R.I.P.O. Silver Spur Yes No
7. Does any other alcohol beverage licensee or wholesale permittee have any interest in or control of this business? Kingston Yes No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 4/16/14 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Tall Pauls R.I.P.O. Silver Spur Kingston Yes No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 214 W. WS St. 1st Floor and basement entire Portage

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? Jake State Liquid LLC
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 18th day of March, 20 16

Mauiel Mae
(Clerk/Notary Public)

My commission expires term of office

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

[Signature]
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>03-18-16</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

**City of Portage Alcohol and Fermented Malt Beverage
Class B and C Application Supplemental Form**

1. Applicant Information:

Applicant Name: Tau Pauls LLC (Paul Salzwedel)
Trade name of business: Tau Pauls
Business address: 214 W. W.I. St. Portage 53901
Business Telephone Number: 608 617 9316
Business email: paulsalzwedel@gmail.com

This application is a:

- New application
- Renewal application

This application is for a:

- Class "B" (fermented malt beverage)
- Class "B" (intoxicating liquor)
- Class "C" (wine)

2. Business Plan

Describe the business; provide copy of business plan (business plan is for office use only).

Tavern that might serve
limited food in future,

Describe your management experience.

I have been in the bar/rest ~~business~~
business since 1986, running all different
types of property,

Hours of Operation.

WED - SUNDAY 3-close ^{2:00 weekdays}
2:30 weekends

Number and type of employees expected to work at establishment.

10, bartenders, security, bar backs

Seating Capacity:

~~Fire~~ Fire Number is 299
not sure of seating number
Anticipated opening date: April, when license is approved

3. Explain your security plan, including presence and type of security surveillance, including recording and store of surveillance video.

The plan would be to have 1 to 2
security / door people on Fri/Saturdays, plus
a security camera system

4. Do you have a policy to train employees in the sale of alcohol? Yes No

If yes, how often is the policy review by the management and employees?

Ongoing, but formally ~~every 6 months~~ every 6 months

5. Explain your process for age verification of customers.

Bartenders and security will be trained to ID anyone that appears to be under 35

6. Attach a detailed site plan depicting the licensed premises, parking, garbage storage area, entrances/exits, liquor storage areas, coolers, external lighting, signage, etc.

years of age

7. Premises Description

Describe area where alcohol beverages are to be stored and indicate on site plan:

coolers behind bar, ~~walkin~~ walkin + store room + downstairs walkin

on main level

Describe area where alcohol records are to be stored and indicate on site plan:

IW OFFICE number 3 on site plan

on site plan

Describe area where alcohol beverages are to be served and indicate on site plan:

behind the bar number 2 on site plan

on site plan

Describe area where alcohol beverages are to be sold and indicate on site plan:

Behind the bar SAME as above

If served in an outside area, include a complete description/location of that area and indicate on site plan:

No outside service

8. Is there currently a license at this location (new applicants only)?

Yes No

If yes, what, if any, changes are being proposed?

9. Will food be served on the premises? Yes No

If so, provide explanation of food preparation and serving areas, hours of operation, types of food to be served on-site, pick-up and/or delivery, etc.

Limited future food service, on site only

Food Area is number 4 on site plan

Types of food Deep Fried App's, Frozen Pizzas, hours same as open bar hours

10. Is there any other business conducted on the premises? Yes No

If yes, please explain:

11. Describe goods and services to be sold at this location, along with the estimated % of sales devoted to alcohol, food, other products and services.

Percent gross receipts from intoxicating liquor and/or fermented malt beverages 95%

Percent gross receipts from food 5%

Percent gross receipts from other (list below) _____

12. Who may we contact between 8:00am and 4:30pm regarding this license?

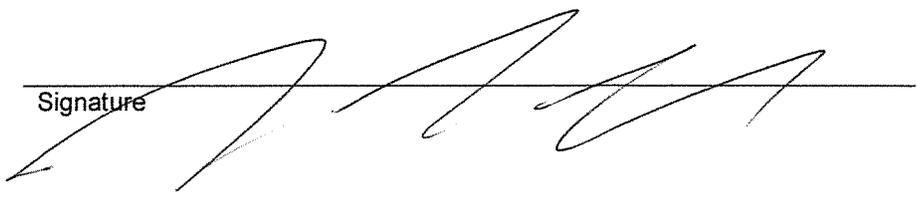
Contact person Paul Salzweber

Email address PaulSalzweber@gmail.com

Telephone number 608 617 9316

13. The following must be included with the application:

- Federal Identification Number
- Wisconsin Seller's Permit Registration Certificate
- Wisconsin Department of Health Services License, Permit, or Registration Certificate (if applicable)
- Articles of Incorporation (Corporation/LLC only)
- Deed, Lease or Offer to Purchase Agreement
- Form for surrender of previous license (if applicable)
- Responsible Beverage Service Training Course Certificate

Signature 

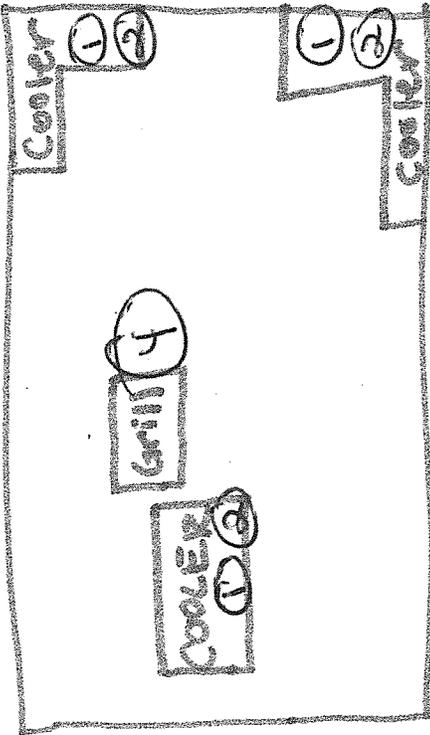
Date 3/17/16

7th Floor

Side
door

Front
Door

Liquor & BEER STORAGE



OFFICE

(3)

WALK IN

COOLER

(1)

RESTROOMS

Back
exit

Dumpster

Emergency
exit

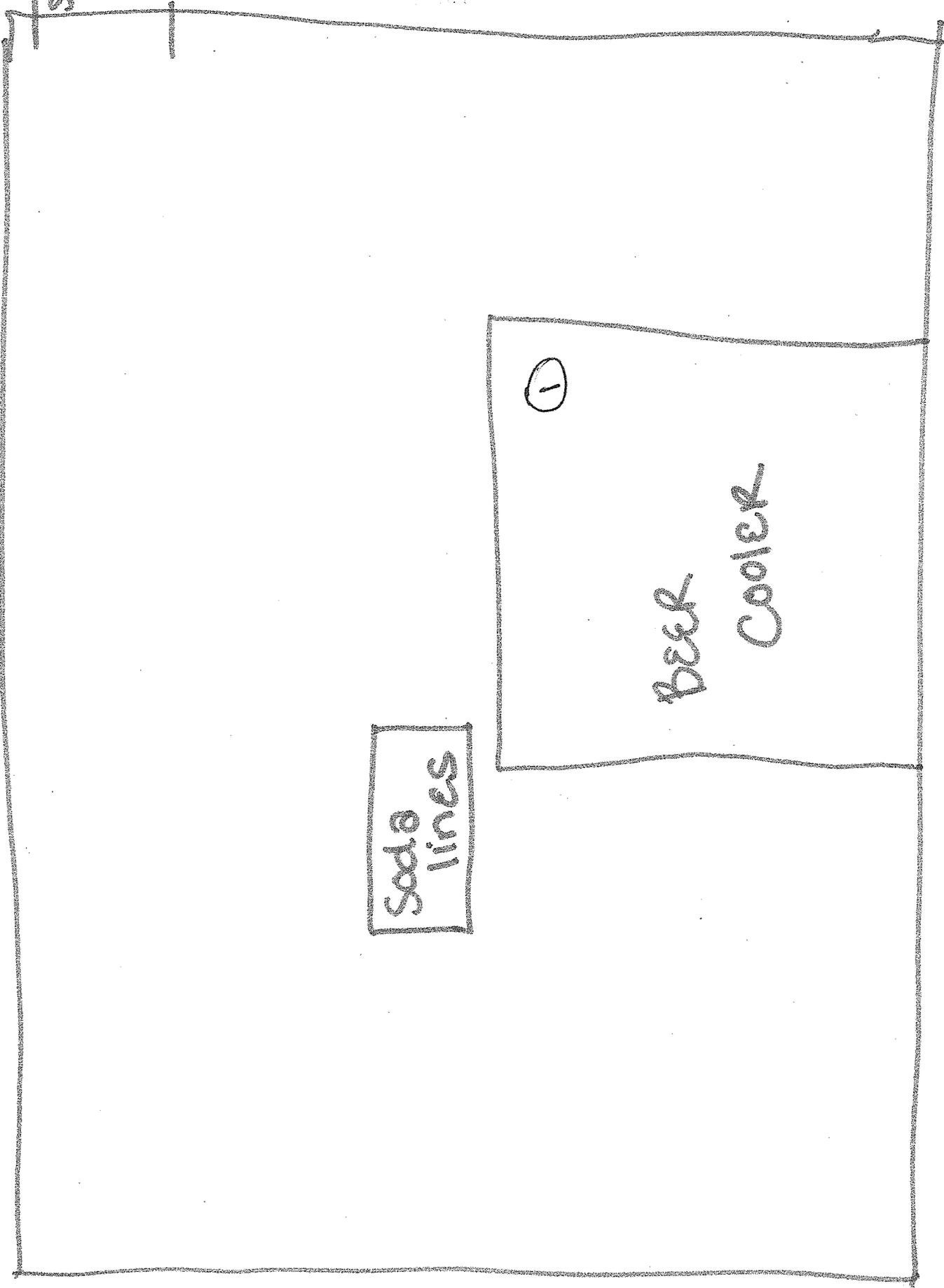
Basement

stairs

soda
lines

①

beer
cooler



City of Portage
Tall Pauls Portage
214 West Wisconsin Street

To the city of Portage,

The following will contain some brief information to help better explain the type of business I would like to establish downtown. I have owned the property since 2008, for three years I operated a successful tavern that serviced a variety of patrons. Since 2011 I have been leasing the property, but I don't feel that the property has reached its full potential. For this reason I would like an opportunity to reopen the property under my leadership to make it a safe, comfortable, and profitable establishment to compliment the Portage downtown area.

I have been a tavern/restaurant owner and operator since 1987, I have run a variety of food and beverage establishments from Ripon to Portage; I am currently the president of the Green Lake Area Tavern League. I feel that my experience and leadership in combination with my knowledge of the food and beverage industry is exactly what is needed to make Tall Pauls in Portage a success.

Plans for the building:

Hours of operation Wed-Sun (3pm-2am)

Food service – based on clientele (food to be added later on limited bases)

Music – possible DJ or live music on weekends

Staff – looking to employ approximately 10 staff members from the community (bartenders, bar backs, security)

Security – implementing a camera system in addition to weekend security on the property (1 or 2 security personal based on need)

My goal and hopes for the business is to provide a safe and comfortable environment for people to meet and socialize in the downtown Portage neighborhood.

Sincerely,

Paul Salzwedel

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 20 16
ending 06/30 20 16 ;

TO THE GOVERNING BODY of the: Town of }
 Village of } PORTAGE
 City of }

County of COLUMBIA Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): WAL-MART STORES EAST, LP

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address
President/Member	<u>SEE LIST ATTACHED</u>	
Vice President/Member		
Secretary/Member		
Treasurer/Member		
Agent	<u>TODD O. TOLLEFSON, 520 WEST ONEIDA STREET, PORTAGE, WI 54901</u>	
Directors/Managers	<u>SEE LIST ATTACHED</u>	

Post Office & Zip Code
<u>C. GLEN FEWKES JR</u> <u>Benton County</u> <u>Commission Number 12399028</u> <u>Notary Public - Arkansas</u> <u>My Commission Expires May 28, 2024</u>

3. Trade Name WALMART #1799 Business Phone Number (608) 742-1432
4. Address of Premises 2950 NEW PINERY ROAD Post Office & Zip Code PORTAGE, WI 53901

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state DELAWARE and date 11/09/01 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 1 ROOM, 1 STORY BUILDING APPROXIMATELY 188,803 SQ. FT.

10. Legal description (omit if street address is given above): N/A
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued?

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME State of Arkansas
this 9 day of March, 20 16
Celia Jankov
(Clerk/Notary Public)
My commission expires 5/28/24

Andrea Lazenby
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
Amy Thrasher
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>3-17-16</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

C160317-14 \$116.68

WAL-MART STORES EAST, LP

Original Alcohol Beverage License Application

Response to Item 2:

<u>Title</u>	<u>Name</u>	<u>Home Address</u>
President and CEO	Michael Scott Moore	65 Tudor Lane Rogers, AR 72758
Senior Vice President and Chief Compliance Officer	Cynthia Petersen Moehring	2908 Red Fox Ridge Bentonville, AR 72712
Treasurer	Steven Robert Zielske	4904 South 44th Place Rogers, AR 72758
Assistant Secretary	Amy Yvonne Thrasher	30 Watson Drive Bella Vista, AR 72714
Assistant Secretary	Andrea Marie Lazenby	808 Irelan Street Lowell, AR 72745

The above officers/directors own less than 1% of the stock of Wal-Mart Stores, Inc., a public corporation.

The above officers/directors are those designated with authority for all licensing matters and serve in the capacity as listed above for Wal-Mart Stores, Inc., Wal-Mart Stores East, Inc., Wal-Mart Stores East, LP, Wal-Mart Louisiana, LLC and Wal-Mart Stores Texas, LLC.

Response to Item 8(b):

WSE Management, LLC and WSE Investment LLC own the limited and general partnership interests in Wal-Mart Stores East, LP.

WSE Management, LLC	General Partner	1%
WSE Investment LLC	Limited Partner	99%

Response to Item 8(c):

A list is attached of other locations in Wisconsin where Wal-Mart Stores East LP holds an alcohol beverage license.

WAL-MART STORES EAST, LP
ATTACHMENT TO ALCOHOL BEVEAGE LICENSE APPLICATION

Store #	Store Address	City	Zip	License Type	County
802	300 6TH AVE WEST	MONROE	53566	Beer/Wine/Liquor	Green County
847	601 E LEFFLER ST	DODGEVILLE	53533	Beer/Wine/Liquor	Iowa County
882	38020 US HIGHWAY 18	PRAIRIE DU CHIEN	53821	Beer/Wine/Liquor	Crawford County
910	201 S EDWARDS BLVD	LAKE GENEVA	53147	Beer/Wine/Liquor	Walworth County
958	1800 PROGRESSIVE PKWY	PLATTEVILLE	53818	Beer/Wine/Liquor	Grant County
965	222 W MCCOY BLVD	TOMAH	54660	Beer/Wine/Liquor	Monroe County
971	1133 N MAIN ST	VIROQUA	54665	Beer/Wine/Liquor	Vernon County
979	1600 W Wisconsin St	Sparta	54656	Beer/Cider	Monroe County
1007	2401 US HWY 14 E	RICHLAND CENTER	53581	Beer/Wine/Liquor	Richland County
1012	120 FRANCES LN	BEAVER DAM	53916	Beer/Cider	Dodge County
1138	7202 WATTS RD	MADISON	53719	Beer/Wine/Liquor	Dane County
1167	3500 BRUMBACK BLVD	KENOSHA	53144	Beer/Wine/Liquor	Kenosha County
1176	1800 US HIGHWAY 51	STOUGHTON	53589	Beer/Cider	Dane County
1202	4331 8TH ST S	WISCONSIN RAPIDS	54494	Beer/Wine/Liquor	Wood County
1267	1905 MCCOY ROAD	SUN PRAIRIE	53590	Beer/Wine/Liquor	
1274	1362 W MAIN ST	WHITEWATER	53190	Beer/Wine/Liquor	Walworth County
1276	3711 S TAYLOR DR	SHEBOYGAN	53081	Beer/Wine/Liquor	Sheboygan County
1277	611 STATE HIGHWAY 54	BLACK RIVER FALLS	54615	Beer/Wine/Liquor	Jackson County
1305	3800 DEERFIELD DR	JANESVILLE	53546	Beer/Wine/Liquor	Rock County
1316	1536 EGG HARBOR RD	STURGEON BAY	54235	Beer/Wine/Liquor	Door County
1366	3500 E MAIN ST	MERRILL	54452	Beer/Wine/Liquor	Lincoln County
1394	10600 W LAYTON AVE	GREENFIELD	53228	Beer/Wine/Liquor	Milwaukee County
1396	920 HWY 12	BARABOO	53913	Beer/Wine/Liquor	Sauk County
1430	351 S WASHBURN ST	OSHKOSH	54904	Beer/Wine/Liquor	Winnebago County
1447	3705 TOWER AVE	SUPERIOR	54880	Beer/Cider	Douglas County
1449	4115 CALUMET AVE	MANITOWOC	54220	Beer/Cider	Manitowoc County
1453	2440 W MASON ST	GREEN BAY	54303	Beer/Wine/Liquor	Brown County
1471	1717 N SHAWANO ST	NEW LONDON	54961	Beer/Wine/Liquor	Waupaca County
1515	W190N9855 APPLETON AVE	GERMANTOWN	53022	Beer/Wine/Liquor	Washington County
1551	6701 S 27TH ST	FRANKLIN	53132	Beer/Wine/Liquor	Milwaukee County
1571	250 E WOLF RUN	MUKWONAGO	53149	Beer/Wine/Liquor	Waukesha County

1635	2000 S WEST AVE	WAUKESHA	53189	Beer/Wine/Liquor	Waukesha County
1643	377 N ROLLING MEADOWS DR	FOND DU LAC	54937	Beer/Wine/Liquor	Fond du Lac County
1650	825 E GREEN BAY AVE	SAUKVILLE	53080	Beer/Wine/Liquor	Ozaukee County
1669	3915 GATEWAY DR	EAU CLAIRE	54701	Beer/Wine/Liquor	Eau Claire County
1678	2863 HERITAGE DR	DELAFIELD	53018	Beer/Wine/Liquor	Waukesha County
1679	3107 MARKET PL	ONALASKA	54650	Beer/Wine/Liquor	La Crosse County
1727	861 COUNTY RD F	BERLIN	54923	Beer/Wine/Liquor	Green Lake County
1776	1901 MARKET WAY	WATERTOWN	53094	Beer/Wine/Liquor	Jefferson County
1819	180 CEDAR FALLS RD	MENOMONIE	54751	Beer/Cider	Dunn County
1828	250 CROSSROADS DR	PLOVER	54467	Beer/Wine/Liquor	Portage County
1908	2292 MAIN ST	GREEN BAY	54311	Beer/Wine/Liquor	Brown County
1931	2121 LINCOLN ST	RHINELANDER	54501	Beer/Wine/Liquor	Oneida County
1982	955 MUTUAL WAY	APPLETON	54913	Beer/Wine/Liquor	Outagamie County
2127	4300 RIB MOUNTAIN DR	WAUSAU	54401	Beer/Wine/Liquor	Marathon County
2271	1244 EAST GREEN BAY	SHAWANO	54166	Beer/Wine/Liquor	Shawano County
2335	4198 NAKOOSA TRL	MADISON	53714	Beer/Wine/Liquor	Dane County
2421	2212 GLACIER DR	SAINT CROIX FALLS	54024	Beer/Wine/Liquor	Polk County
2509	810 S IRISH RD	CHILTON	53014	Beer/Wine/Liquor	Calumet County
2510	8760 NORTHRIDGE WAY	MINOCQUA	54548	Beer/Wine/Liquor	Oneida County
2532	2785 MILWAUKEE RD	BELOIT	53511	Beer/Wine/Liquor	Rock County
2545	2900 ROOSEVELT RD	MARINETTE	54143	Beer/Wine/Liquor	Marinette County
2658	1515 W PARADISE DR	WEST BEND	53095	Beer/Wine/Liquor	Washington County
2668	3049 S OAKES RD	STURTEVANT	53177	Beer/Wine/Liquor	Racine County
2813	2001 N CENTRAL AVE	MARSHFIELD	54449	Beer/Wine/Liquor	Marathon County
2936	10330 W SILVER SPRING RD	MILWAUKEE	53225	Beer/Wine/Liquor	Milwaukee County
2958	3701 E CALUMET ST	APPLETON	54915	Beer/Wine/Liquor	Calumet County
2986	1155 W WINNECONNE AVE	NEENAH	54956	Beer/Wine/Liquor	Winnebago County
3030	3850 N 124TH ST	WAUWATOSA	53222	Beer/Wine/Liquor	Milwaukee County
3031	N88 W15559 MAIN ST	MENOMONEE FALLS	53051	Beer/Wine/Liquor	Waukesha County
3245	15594 STATE HIGHWAY 77	HAYWARD	54843	Beer/Wine/Liquor	Sawyer County
3268	200 E STATE HIGHWAY 64	ANTIGO	54409	Beer/Wine/Liquor	Langlade County
3322	411 PEWAUKEE RD	PEWAUKEE	53072	Beer/Wine/Liquor	Waukesha County
3324	4433 VANGUARD DR	SHEBOYGAN	53083	Beer/Wine/Liquor	Sheboygan County
3488	1901 MILWAUKEE AVE	BURLINGTON	53105	Beer/Wine/Liquor	Racine County
3497	428 WALTON DR	PLYMOUTH	53073	Beer/Cider	Sheboygan County

3499	1520 STATE HWY 26	JEFFERSON	53549	Beer/Wine/Liquor	Jefferson County
3505	130 COMMERCE ST	WISCONSIN DELLS	53965	Beer/Wine/Liquor	Sauk County
3643	1010 N 8TH ST	MEDFORD	54451	Beer/Wine/Liquor	Taylor County
3857	2151 ROYAL AVE	MONONA	53713	Beer/Wine/Liquor	Dane County
4281	800 W 10TH ST S	LADYSMITH	54848	Beer/Wine/Liquor	Rusk County
4677	W159S6530 MOORLAND RD	MUSKEGO	53150	Beer/Wine/Liquor	Waukesha County
5090	1415 LAWRENCE DR	DE PERE	54115	Beer/Wine/Liquor	Brown County
5127	4622 MORMON COULEE RD	LA CROSSE	54601	Beer/Wine/Liquor	La Crosse County
5373	2786 COMMERCIAL BLVD	CHIPPEWA FALLS	54729	Beer/Wine/Liquor	Chippewa County
5438	15333 W NATIONAL AVE	NEW BERLIN	53151	Beer/Wine/Liquor	Waukesha County
5667	222 N CHICAGO AVE	SOUTH MILWAUKEE	53172	Beer/Wine/Liquor	Milwaukee County
5668	5301 S 76TH ST	GREENDALE	53129	Beer/Wine/Liquor	Milwaukee County
5669	4140 W GREENFIELD AVE	WEST MILWAUKEE	53214	Beer/Wine/Liquor	Milwaukee County
5695	5625 WASHINGTON AVE	MOUNT PLEASANT	53406	Beer/Wine/Liquor	Racine County
5698	S14 W22605 CORAL DRIVE	WAUKESHA	53186	Beer/Wine/Liquor	Waukesha County
6394	6300 W. BROWN DEER ROAD	BROWN DEER	53223	Beer/Wine/Liquor	Milwaukee County

**City of Portage Alcohol and Fermented Malt Beverage
Class A Application Supplemental Form**

1. Applicant Information:

Applicant Name: WAL-MART STORES EAST, LP

Trade name of business: WALMART #1799

Business address: 2950 NEW PINERY ROAD, PORTAGE, WI 53901

Business Telephone Number: (608) 742-1432

Business email: Steven.Palecek@walmart.com

This application is a:

- New application
 Renewal application

This application is for a:

- Class "A" (fermented malt beverage)
 "Class A" (intoxicating liquor)
 "Class A" (cider only)

2. Business Plan

Describe the business; provide copy of business plan (business plan is for office use only).

Business Plan attached

Describe your management experience.

The average experience of the management team is 12 years experience.

Hours of Operation.

Store hours of operation is 24 hours. Store would follow County laws of alcohol sales.

Number and type of employees expected to work at establishment.

The store currently employs 279 hourly associates. 177 Full time and 102 Part time
There are 11 salaried managers.

Anticipated opening date: N/A - Already in operation.

3. Explain your security plan, including presence and type of security surveillance, including recording and store of surveillance video.

The store will install security gates and locking caps on all liquor bottles. There will also be security cameras installed on the sales-floor to monitor the area.

4. Do you have a policy to train employees in the sale of alcohol? Yes No

If yes, how often is the policy review by the management and employees?

See attached addendum

5. Explain your process for age verification of customers.

See attached addendum

6. Who will conduct the actual sale of the alcohol? This is the transaction where the patron hands the money to the cashier after reviewing the patron's identification. The purchase of alcohol is defined when the money is exchanged, not when the merchandise is scanned at the register.

Only employees over the age of 18 Only a licensed operator on the premises

Other (please explain)

7. Attach a detailed site plan depicting the licensed premises, parking, garbage storage area, entrances/exits, liquor storage areas, coolers, external lighting, signage, etc.

8. Premises Description

Describe area where alcohol beverages are to be stored and indicate on site plan:

Highlighted on design sheet. Inventory of stock alcohol beverages will be stored in the food storage area in a separate room secured by a locked metal door.

Describe area where alcohol records are to be stored and indicate on site plan:

Alcohol records will be stored at the location in the UPC office in the back of the store.

Describe area where alcohol beverages are to be sold and indicate on site plan:

Alcohol for sale will be placed by the non alcohol beverages near the dairy department.

Security gates will safeguard it in non sale times (6 ft. tall x 22 in. deep x 24ft. long).

Describe the locations in the store where alcohol will be displayed and the type of structure that will be used for the display (for example, temporary/permanent shelving, rolling shelf, pallet, etc.)

Alcohol for sale will be placed by the non alcohol beverages near the dairy department

Security gates will safeguard it in non sale times (6 ft. tall x 22 in. deep x 24ft. long.

Permanent Shelving.

9. Is there currently a license at this location (new applicants only)?

Yes No

If yes, what, if any, changes are being proposed?

10. Is there any other business conducted on the premises? Yes No

If yes, please explain:

Retail sales of food and general consumer goods.

11. Describe goods and services to be sold at this location, along with the estimated % of sales devoted to alcohol, food, other products and services.

Percent gross receipts from intoxicating liquor and/or fermented malt beverages

1.6%

Percent gross receipts from other (list below)

Food 42.1 %

General consumer goods 56.3 %

12. Who may we contact between 8:00am and 4:30pm regarding this license?

Contact person Becky Diller, Paralegal, Quarles & Brady LLP

Email address becky.diller@quarles.com

Telephone number (813) 387-0279

13. The following must be included with the application:

- Federal Identification Number 71-0794412
- Wisconsin Seller's Permit Registration Certificate 456-1020028180-05
- Articles of Incorporation (Corporation/LLC only) Sent
- Deed, Lease or Offer to Purchase Agreement Sent
- Form for surrender of previous license (if applicable) N/A
- Responsible Beverage Service Training Course Certificate Store Manager

Signature

Andrea Larsby

Date

3/14/10

ANDREA LARSBY, ASSISTANT SECRETARY

**ADDENDUM TO
CITY OF PORTAGE ALCOHOL AND FERMENTED MALT BEVERAGE
CLASS A APPLICATION SUPPLEMENTAL FORM**

4. **Do you have a policy to train employees in the sale of alcohol?** Yes No
If yes, how often is the policy reviewed by the management and employees?

Walmart takes compliance with alcohol laws seriously. Alcohol policies and training are implemented at the corporate level. Walmart has a written Sale of Alcohol Beverages Policy that prohibits the sale of alcoholic beverages to minors, to noticeably intoxicated patrons, and during times when alcoholic beverage sales are prohibited. Employees are required to become familiar with these policies and abide by them. Further, every Walmart employee who will handle or sell alcoholic beverages is required to successfully complete Walmart's responsible alcohol sales and service training prior to handling alcohol. This training includes, among other things, information on how to turn down sales of alcoholic beverages. The policies is reviewed by management and employees annually upon the anniversary of their date of hire. Walmart also employs the use of signage (including signage regarding the identification checking policy) to ensure compliance with the laws. See *Summary of Alcohol Policy* attached. We would be glad to discuss these policies and training procedures with you in more detail at any time.

5. **Explain your process for age verification of customers.**

Walmart incorporates the use of programmable cash registers that stop the transaction if alcohol is scanned to require age verification by cashiers. Walmart requires identification from any customer who appears to be under the age of 40 and requires cashiers to enter the customer's date of birth before the transaction can proceed. Alcohol sales cannot be made at self-check registers.

**ADDENDUM TO
CITY OF PORTAGE ALCOHOL AND FERMENTED MALT BEVERAGE
CLASS A APPLICATION SUPPLEMENTAL FORM**

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Wal-Mart Stores, Inc. – Responsible Vendor of Alcohol

Because Wal-Mart takes its responsibilities as a good corporate citizen seriously, Wal-Mart trains its associates and managers on responsible policies and procedures for selling alcohol to the public. The policy focuses on preventing sales to minors, to already intoxicated customers, and during prohibited times and days.

Summary of Alcohol Policy

Our policies prohibit underage sales and are reinforced with technology, training, monitoring, and discipline.

In order to prevent such sales, Wal-Mart has instituted the following procedures:

- Instruct store associates on Wal-Mart's Identification Policy, which outlines the following:
 - Approved forms of ID – all of which are government-issued
 - Pointers for spotting fake IDs and intoxicated customers.
 - "ACE" steps for complying with law:
 - Assess – Assess whether the customer appears under 40
 - Check – Check for ID and birth date
 - Enter – Enter date of birth into register to determine age

Technology:

- Registers perform an integral role in our alcohol sales compliance program by helping to prevent sales to minors and sales during restricted hours.
- Register Prompts in Place to Prevent Sales to Minors:
 - When an alcoholic beverage is scanned:
 - The register stops the transaction and asks if the customer appears to be under 40 years old.
 - The associate must then enter the customers' Date of Birth **before** the transaction can proceed.
 - Cashiers must require ID from any customer who appears to be under the age of 40.
- **Restricted Hours:**
 - Registers are programmed with applicable alcohol sales days and hours by the home office.
 - If an associate attempts to sell alcohol during a prohibited time, the register will stop the transaction.
 - Generally, these prompts are set according to state law.
 - If the locality in which a particular store has more restrictive hours of alcohol sales than the state, hours of sale are set based on the local rule.

- New employee orientation for store managers includes alcohol compliance training.
- When a store obtains an alcohol license, all associates who act, or might act, as cashiers must take an alcohol compliance computer-based training (CBL) program and score 100%.
- Associates are required to score 100% on the alcohol CBL within 15 days of the stores' license issuance or hire date.
- All associates who are coded as cashiers must retake the alcohol CBL yearly upon the anniversary of their date of hire. This ensures that associates are trained annually.
- *Training includes information on how to turn down alcohol sales.*

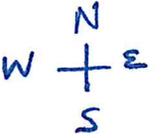
Monitoring:

- Where required by law, customer service managers (CSMs) must complete transactions for employees under 21.

Discipline:

Associates who violate this policy will be terminated and not eligible for rehire.

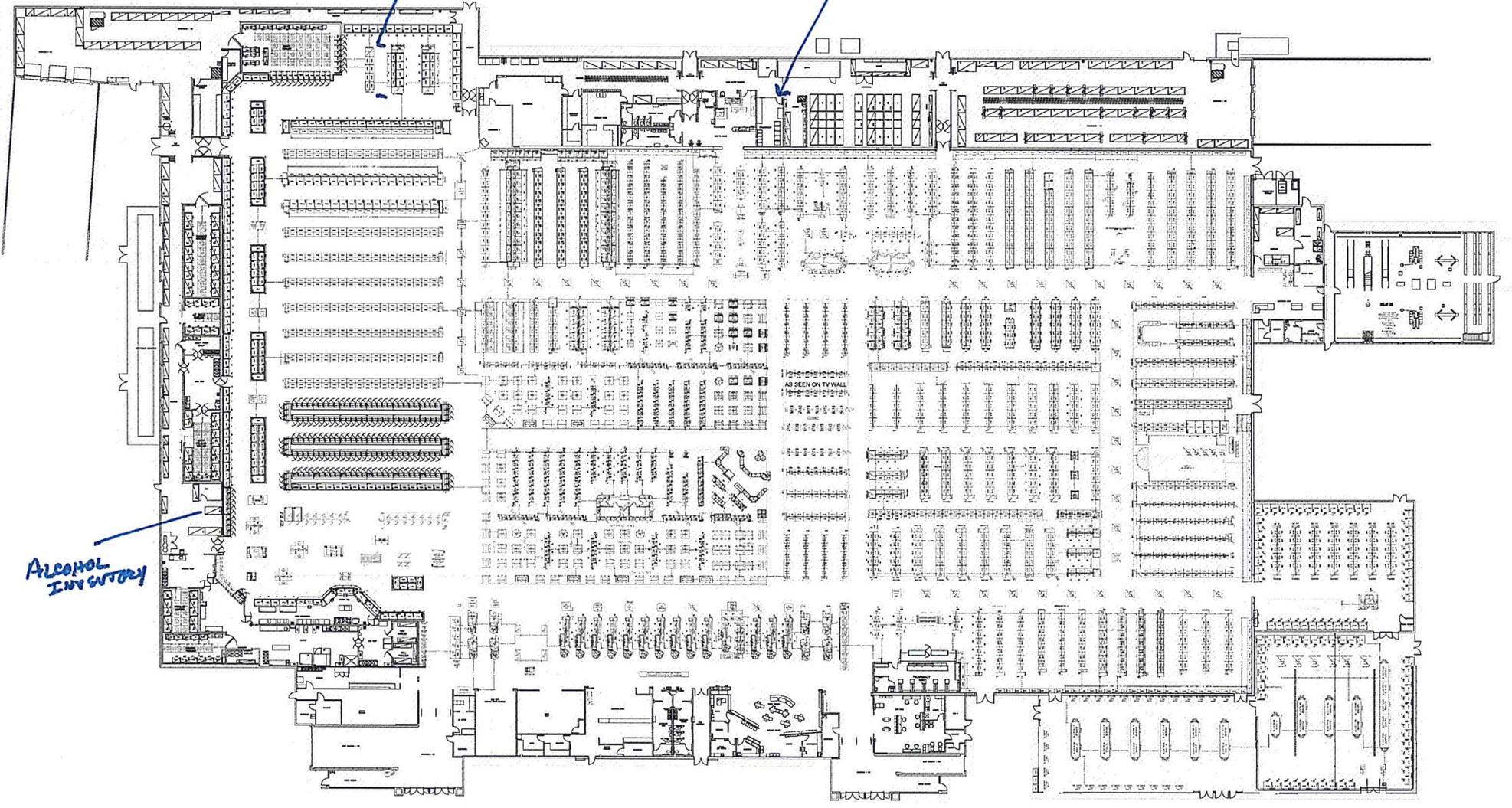
Training:



ALCOHOL
AISLE

RECORDS KEEPING

ALCOHOL
INVENTORY



Claims - Finance Meeting 4/11/16

Vendor Summary Report

10,631.48	5 Alarm (5) Turn out gear; SCBA Testing
14,880.00	Accurate Appraisal March Assessments & Review
13,485.00	Ace Builders Lincoln Pk Roof 16-30C07
31,916.11	Alliant
68,272.00	Baer Insurance WC & Liab Qtrly billing
3,720.00	Bassett Mechanical City Hall Repairs \$3,026; WWTP \$694
20,226.68	Bobcat of Madison PRJ 16-420E02 \$19,875.49; \$351.19 Maint Supp
16,361.46	Col Cty Hwy 1/5/16; \$176.4TN @\$88.86 + \$686.56 Salt
56,980.09	Col Cty Solid Waste (2) Feb & Mar
111,161.20	Dept of Empl Trust
2,211.43	Frontier
27,436.30	General Engineering (1)
3,591.00	J.F. Ahern Co Lib \$650; Sew rep \$2,941 15-620S12RBC
10,000.00	Kapel Carpentry 1st draw Lincoln Pk City Portion LI 16-30C07
6,926.87	Kwik Trip Mar
30,827.70	Michels Corp Crsh 5970 TN @ \$4.41 = \$26,327.70; \$4,500 Mobilization Rvr St 16-20C01
13,000.00	MBEG Audit Fees
11,673.96	Miller & Miller LLC (2) Feb Mar
2,251.34	Minnesota Life Ins
26,715.74	Portage Water Utility
5,250.57	Rivistas LLC Library Subscriptions (132)
2,382.93	Superior Chemical - Cleaning Supplies; Veg Kill
19,941.69	WI DOT; WI St 14-21902 1/3 TID 7; 16-218T601 2/3
2,424.67	Wils; Library Mango Languages
46,694.38	Wisconsin Retirement System

(1) General Engineering		
\$	25,736.50	Permits Col Cty (4)
\$	946.80	Permits Comm (5)
\$	753.00	Permits Resid (4)
\$	27,436.30	

558,962.60 Subtotal

616,984.27 616,984.27 Total
91%

Paid Invoice Listing 149499-149626

3,750.00	Air Portage 1st Q
9,296.91	Badgerland Exteriors - CDBG
2,050.00	Capital Newspapers Tourism Col Co Trael Plan SPCC
3,539.99	Col Cty Treas - Municipal Court
2,500.00	Scott Davis - BID
6,311.39	Delta Dental
5,946.64	Kwik Trip Feb
7,087.52	MSA CDBG Admin
12,923.75	Ptg Chamber; Tourism Mktg Prgm; 1st Q; Disc WI; Walking Tours
60,933.20	Running: Feb Taxi
7,771.71	St of WI - Municipal Court

122,111.11 Subtotal

134,988.88 134,988.88 Total
90%

Manual Checks Issued - Wires

14,706.00	Great West Retirement Svc
78,010.24	Comm Bank of Ptg Tax W/H Fed (903/905)
7,252.86	Comm Bank of Ptg Tax W/H State (907)
976,923.75	DTC P&I on 09;11A;12A;12C Debt (10/1/15)
557,226.77	BTS P&I on 12B & 15A Debt (9/30/15)
78,521.50	USDA P&I Debt Payment (10/1/15)

1,612,672.02

1,712,641.12 Subtotal

1,712,641.12 1,712,641.12 Total
100%

Water Claims not paid input date 4/1/16-4/30/16

2,597.09	Alliant
6,592.85	Cargill
3,997.60	Martelle Water Treatment
5,150.00	Water Tower Clean & Coat

18,337.54 Subtotal

PWU - Sewer Bills

25,479.99 25,479.99 Total
72%

Water Pd Claims 15584 - 15616

10,715.62	Alliant Energy
27,983.71	City Treasurer - Muni Owned Tax; AP
32,053.74	City Treasurer - Payroll

70,753.07 Subtotal

72,251.78 72,251.78 Total
97.9%

\$ 2,562,346.04 Total Claims

\$ (1,612,672.02) Debt Payments

\$ 949,674.02 All Other

DATE: 04/08/2016
TIME: 12:12:07
ID: AP442000.WOW

CITY OF PORTAGE
VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 04/14/2016

VENDOR #	NAME	AMOUNT DUE
5ALARM	5 ALARM	10,631.48
ACCUAPR	ACCURATE APPRAISAL, LLC	14,880.00
ACEBLD	ACE BUILDERS	13,485.00
ADAMCOL	ADAMS-COLUMBIA ELECTRIC COOP	31.79
ALERETOX	ALERE TOXICOLOGY SERVICES INC	58.25
ALLACOLE	ALLAN J. COLEMAN	564.58
ALLIENE	ALLIANT ENERGY	31,916.11
AMAZON	AMAZON	641.60
AQUACHE	AQUACHEM OF AMERICA INC.	585.00
ARAMUNI	AUS LA CROSSE MC LOCKBOX	721.69
BADGSPOR	BADGER SPORTING GOODS	150.44
BAERINS	BAER INSURANCE SERVICES, LLC	68,272.00
BAKEENT	BAKER & TAYLOR	1,326.12
BASSMEC	BASSETT MECHANICAL	3,720.00
BJAPPL	BJ'S APPLIANCE	194.80
BOBCMAD	BOBCAT OF MADISON INC	20,226.68
CAPIBAT	CAPITOL CITY BATTERY, INC.	385.90
CAPNEWS	CAPITAL NEWSPAPERS	670.47
CARDMEM	CARDMEMBER SERVICE	1,752.65
CARTDIR	CARTRIDGES DIRECT	485.92
CCCLERK	COLUMBIA COUNTY CLERK OF COURT	970.70
CCHIGH	COLUMBIA COUNTY HIGHWAY	16,361.46
CCREGIS	COLUMBIA CO. REGISTER OF DEEDS	2.00
CCSHER	COLUMBIA COUNTY SHERIFF'S DEPT	750.00
CCSOLID	COLUMBIA CO. SOLID WASTE	56,980.09
CENTLINK	CENTURY LINK	58.64
CENTSPR	CENTURY SPRINGS BOTTLING CO	243.40
CHAINSAW	CHAINSAW SAFETY SPECIALISTS	950.00
CHARCOM	CHARTER COMMUNICATIONS	790.70
CHARWI	WILLIAM CHARLEBOIS	198.27
CHIELAW	CHIEF/LAW ENFORCENMENT SUPPLY	188.40
CINTAS	CINTAS CORPORATION #446	775.50
CLARMOS	CLARKE MOSQUITO CONTROL	1,789.58
COLUELE	COLUMBIA ELECTRIC MOTORS	350.00
COMMSER	COMMUNICATIONS SERVICE	58.00
COMMSVC	COMMUNITY SERVICE ASSOC. S.C.	533.50
COUNPLU	COUNTRY PLUMBER, INC	320.97
CRAWOIL	CRAWFORD OIL CO., INC.	155.28
DANBRO	DANIEL BROS. TREE SERVICE	555.00
DELLMAR	DELL MARKETING LP	1,800.00
DEPTEMP	DEPT. OF EMPLOYEE TRUST FUNDS	111,161.20
DIVISAV	DIVINE SAVIOR HEALTHCARE	363.00
ELECONE	ELECTRIC ONE	745.53
ENVITEC	ENVIROTECH EQUIPMENT CO	70.73

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CITY OF PORTAGE
VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/14/2016

VENDOR #	NAME	AMOUNT DUE
ERIKAJ	ERIKAJ GO FITNESS LLC	400.00
FASTCO	FASTENAL COMPANY	80.64
FEARSAT	FEARING'S AUDIO-VIDEO-SECURITY	339.25
FIDLTEC	FIDLAR TECHNOLOGIES, INC.	250.00
FIREENG	FIRE ENGINEERING	21.00
FIRERESC	FIRE RESCUE SUPPLY LLC	63.85
FIRESAFE	FIRE & SAFETY EQUIPMENT INC	60.75
FIRSAFUS	FIRE SAFETY USA, INC	248.00
FLAGCENT	FLAG CENTER	1,573.05
FLYME	FLY-ME FLAG	961.00
FRONTON	FRONTIER ONLINE	2,211.43
GALLS	GALLS, AN ARAMARK COMPANY	99.18
GENENG	GENERAL ENGINEERING COMPANY	27,436.30
GRAINGER	GRAINGER	534.64
HARDHEL	HARDER CORP	543.00
HARRIS	HARRIS COMPUTER SYSTEMS	121.35
HOHLFAR	HOHL'S FARM SUPPLY	560.50
IDEXDIS	IDEXX DISTRIBUTION INC	707.24
INGRBOO	INGRAM LIBRARY SERVICES	1,858.76
INTEELE	INTERSTATE ELECTRIC SUPPLY CO.	338.36
JEFFFIR	JEFFERSON FIRE & SAFETY, INC.	1,309.17
JFAHREN	J.F. AHERN COMPANY	3,591.00
KAPELCAR	KAPEL CARPENTRY	10,000.00
KWIKTRI	KWIK TRIP STORES	6,926.87
KYOCERA	KYOCERA MITA, INC.	90.36
LARKUNI	LARK UNIFORM, INC.	182.45
LWALLEN	L.W. ALLEN, LLC	236.23
LYCONINC	LYCON INC.	411.90
MATCFIR	MATC FIRE SERVICE EDUCATIN	400.00
MICHELS	MICHELS CORP	30,827.70
MICRORES	MICROBIAL RESTORATION SERVICES	198.95
MIDAMER	MID-AMERICAN RESEARCH CHEMICAL	431.99
MIDTAPE	MIDWEST TAPE	462.62
MILLASS	MILLER & ASSOCIATES-	1,260.00
MILLBRU	MILLER, BRUSSELL, EBBEN,	13,000.00
MILLMIL	MILLER & MILLER LLC	11,673.96
MINNMUT	THE MINNESOTA LIFE INSURANCE	2,251.34
NAPAAUT	NAPA AUTO PARTS	2,077.39
NORTCEN	NORTH CENTRAL LABORATORIES	774.65
OREIAUT	O'REILLY AUTO PARTS	213.33
OVERDOO	OVERHEAD DOOR CO OF	880.00
PENGRAN	PENGUIN RANDOM HOUSE LLC	86.25
PITNEY	PITNEY BOWES	164.50
PITNEYBO	PITNEY BOWES PURCHASE POWER	7.93

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CITY OF PORTAGE
VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 04/14/2016

VENDOR #	NAME	AMOUNT DUE
POLNAMO	POLNOW AUTOMOTIVE REPAIR	119.30
POMPTIR	POMP'S TIRE SERVICE INC	626.68
PORTDIE	PORTAGE DIESEL , INC.	62.66
PORTLUM	PORTAGE LUMBER	316.15
PORTSCH	PORTAGE COMMUNITY SCHOOL DIST.	30.04
PORTWAT	PORTAGE WATER UTILITY	26,715.74
PROFOR	PROFORMA	45.45
PULSDA	DANIEL PULSFUS	100.00
QUALBOO	QUALITY BOOKS INC.	1,871.02
RECREINC	RECREONICS INC	889.46
RELIFIR	RELIANT FIRE APPARATUS INC	130.57
RENNFIR	RENNERT'S FIRE EQUIPMENT	245.65
RHYMBUS	RHYME BUSINESS PRODUCTS	129.00
RIVITAS	RIVISTAS LLC	5,250.57
SCHUSMA	SCHULTZ SMALL ENGINE	376.99
SCOTTCON	SCOTT CONSTRUCTION INC.	1,597.81
SCW	SOUTHERN COMPUTER WAREHOUSE	146.42
SERWEIMP	SERWE IMPLEMENT MUNICIPAL SALE	62.19
SIRCHIE	SIRCHIE FINGER PRINT	296.58
SOBISTE	STEVE SOBIEK	207.36
STAPLES	STAPLES CREDIT PLAN	174.98
STEEMAC	STEEN MACEK PAPER	241.82
STEINTAL	STEINIG TAL KENNEL LLC	750.00
STENJA	JASON STENBERG	162.09
STRAASS	STRAND ASSOCIATES INC	1,406.19
SUPECHE	SUPERIOR CHEMICAL INC	2,382.93
THOMKL	KLAUDE THOMPSON	57.81
TRECEK	TRECEK AUTOMOTIVE OF	1,206.80
TWORIV	TWO RIVERS SIGNS & DESIGN	80.00
UNIFSHOP	THE UNIFORM SHOPPE	93.45
UNIQMAN	UNIQUE MANAGEMENT SERVICES INC	98.45
USCELL	U. S. CELLULAR	1,666.56
VIKIN	BOB VIKING	300.00
WALSACE	WALSH'S ACE HARDWARE	2,866.44
WARNPET	PETER WARNING	378.86
WEAVAUT	WEAVER AUTO PARTS	268.67
WELWILL	WILLIAM P. WELSH	606.67
WIDEPDMV	WIS DEPT OF TRANSPORTATION	19,941.69
WILS	WILS	2,424.67
WMJA	WISCONSIN MUNICIPAL JUDGES	100.00
WRS	WISCONSIN RETIREMENT SYSTEM	46,694.38
XYLEM	XYLEM WATER SOLUTIONS	1,837.80
ZIEHJAY	JAY M. ZIEHMKE	350.00
ZIMMPLU	ZIMMERMAN PLUMBING INC	935.05

TOTAL ALL VENDORS: 616,984.27

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 149499 TO 149626

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
CTTHAMIC	MICHAEL THALACKER								
	1603 TAX REF REIMB			03/10/16		149507	03/11/16	124.00	124.00
	01 1603 TAX REF REIMB		1004545110000		00000000				124.00
									VENDOR TOTAL:
									124.00
CTWATREB	REBECCA WATTS								
	1603 TAX REF REIMB			03/10/16		149508	03/11/16	82.50	82.50
	01 1603 TAX REF REIMB		1004545110000		00000000				82.50
									VENDOR TOTAL:
									82.50
CTWILSAL	ALISON ANN WILSON								
	1603 TAX REF REIMB			03/10/16		149509	03/11/16	10.00	10.00
	01 1503 TAX REF REIMB		1004545110000		00000000				10.00
									VENDOR TOTAL:
									10.00
DAVISCO	SCOTT DAVIS DBA								
	1604 MARCH 16			04/01/16		149600	04/01/16	2,500.00	2,500.00
	01 1603		2450056720241		00000000				2,500.00
									VENDOR TOTAL:
									2,500.00
DELTDEN	DELTA DENTAL PLAN OF WISCONSN								
	1604			03/24/16		149564	03/25/16	6,311.39	6,311.39
	01 1604		1000021000913		00000000				2,192.59
	02 1604		1000021000929		00000000				2,603.65
	03 1604		2110021000913		00000000				8.00
	04 1604		2110021000929		00000000				0.36
	05 1604		2250021000913		00000000				12.37
	06 1604		2250021000929		00000000				0.16
	07 1604		2300021000913		00000000				230.00
	08 1604		2300021000929		00000000				167.09
	09 1604		2750021000913		00000000				53.62
	10 1604		2750021000929		00000000				34.16
	11 1604		6100021000913		00000000				193.60
	12 1604		6100021000929		00000000				321.34
	13 1604		6200021000913		00000000				212.40
	14 1604		6200021000929		00000000				282.05
									VENDOR TOTAL:
									6,311.39
DEPREV	DEPARTMENT OF REVENUE								
	160321 SDC FEES			03/21/16		149565	03/25/16	770.00	770.00

CITY OF PORTAGE
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FROM CHECK # 149499 TO 149626

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
KWIKTRI	KWIK TRIP STORES								
	BG2239401	NP46885892 01 FUEL	1000251400342	03/07/16	00000000	149513	03/11/16	5,946.64	15.82 15.82
	BG2243581	NP46886409 01 FUEL	1003055400342	03/07/16	00000000	149513	03/11/16	5,946.64	331.39 331.39
	BG2247379	NP46887365 01 FUEL	1001052120342	03/11/16	00000000	149513	03/11/16	5,946.64	1,983.74 1,983.74
	BG2247746	NP46887510 01 FUEL	1002053311342	03/07/16	00000000	149513	03/11/16	5,946.64	3,082.20 3,082.20
	BG2249109	NP46887589 01 FUEL	1001552220342	03/07/16	00000000	149513	03/11/16	5,946.64	269.38 269.38
	BG225004	NP46887591 01 FUEL	6205553610342	03/07/16	00000000	149513	03/11/16	5,946.64	264.11 264.11
							VENDOR TOTAL:		5,946.64
KWIKTRSO	KWIK TRIP SOUTH								
	1603	RESTIT KREY 01 TRAVIS KREY RESTITUTION	1004545110000	03/21/16	00000000	149566	03/25/16	20.00	20.00 20.00
							VENDOR TOTAL:		20.00
MARQCOU	MARQUETTE COUNTY								
	1602	ENDEAVOR 01 1602 ENDEAVOR	1004545115000	03/28/16	00000000	149603	04/01/16	20.00	20.00 20.00
							VENDOR TOTAL:		20.00
MOESONJ	SONJA MOE								
	160317	REFUND 01 REFUND EVENING WATER CLASS	2114646751000	03/17/16	00000000	149552	03/18/16	20.00	20.00 20.00
							VENDOR TOTAL:		20.00
MOHRJE	JEAN MOHR								
	16	WI DSPTS LIC RENEW 01 16 WI DSPTS RENEW	1000251500216	03/10/16	00000000	149515	03/11/16	107.00	107.00 107.00
							VENDOR TOTAL:		107.00
MSAPROF	MSA PROFESSIONAL SERVICES INC.								
	R4			11/13/15		149604	04/01/16	1,259.02	1,259.02

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FROM CHECK # 149499 TO 149626

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	R4	01 MSA ADMIN 15.10.09	2200056000219	11/13/15	00000000	149604	04/01/16	1,259.02	1,259.02
	R5	01 REVOLVING LOAN FUND	2200056000219	01/29/16	00000000	149621	04/08/16	5,828.50	5,828.50
									VENDOR TOTAL:
									7,087.52
OLEATA	TAMMY O'LEARY								
	1603 CAFE REIMB	01 1603 CAFE REIMB	1000021000929	03/10/16	00000000	149516	03/11/16	300.00	300.00
	1604 CAFE REIMB	01 1604 CAFE REIMB	1000021000929	04/08/16	00000000	149622	04/08/16	60.00	60.00
									VENDOR TOTAL:
									360.00
OURWI	OUR WISCONSIN								
	814	01 1/4 PAGE AD IN OUR WISCONSIN	2400056000296	01/20/16	00000000	149553	03/18/16	886.00	886.00
									VENDOR TOTAL:
									886.00
PITNEY	PITNEY BOWES								
	2266344-MR16	01 1603	1000251400530	03/13/16	00000000	149605	04/01/16	132.33	132.33
									VENDOR TOTAL:
									132.33
PIXLDU	DUAINE M. PIXLER								
	160318 CAFE REIMB	01 160318 CAFE REIMB	1000021000929	03/16/16	00000000	149554	03/18/16	167.30	167.30
	1604 CAFE REIMB	01 1604 CAFE REIMB	1000021000929	04/08/16	00000000	149623	04/08/16	259.90	259.90
									VENDOR TOTAL:
									427.20
PORTAUT	PORTAGE AUTOMOTIVE CENTER LLC								
	34043	01 BOBCAT TRACK REPAIR	2450056720352	01/25/16	00000000	149555	03/18/16	169.90	169.90
									VENDOR TOTAL:
									169.90
PORTCHAM	PORTAGE AREA CHAMBER OF								
	13145			12/03/15		149556	03/18/16	12,923.75	1,248.75

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	13145	01 2015 MARKETING PROGRAM FEE	2450056720296	12/03/15	00000000	149556	03/18/16	12,923.75	1,248.75 1,248.75
	13578	01 1ST QUARTER	2400056000720	03/11/16	00000000	149556	03/18/16	12,923.75	11,675.00 8,375.00
		02 DISC WI 2ND PAYMENT	2400056000296		00000000				3,000.00
		03 WALKING TOURS	2400056000720		00000000				300.00
							VENDOR TOTAL:		12,923.75
RESERACC	RESERVE ACCOUNT								
	160325	01 POSTAGE METER REFILL	1000016000053	03/24/16	00000000	149567	03/25/16	1,000.00	1,000.00 1,000.00
							VENDOR TOTAL:		1,000.00
RFBRANJO	JOSH BRANDSMA								
	1603 FLAG REFUND			03/28/16		149606	04/01/16	40.00	40.00
	01 FLAG FOOTBALL REFUND	1004646751000			00000000				40.00
	02	** COMMENT **			00000000				0.00
							VENDOR TOTAL:		40.00
RFDENARN	ARNOLD DENBY								
	1603 FLAG REFUND			03/28/16		149607	04/01/16	40.00	40.00
	01 FLAG FOOTBALL REFUND	1004646751000			00000000				40.00
							VENDOR TOTAL:		40.00
RFHENSLU	LUKE HENSLER								
	1603 FLAG REFUND			03/28/16		149608	04/01/16	40.00	40.00
	01 FLAG FOOTBALL REFUND	1004646751000			00000000				40.00
							VENDOR TOTAL:		40.00
RFMARTSA	SARA MARTENS								
	1603 FLAG REFUND			03/28/16		149609	04/01/16	40.00	40.00
	01 1603 FLAG FOOTBALL REFUND	1004646751000			00000000				40.00
							VENDOR TOTAL:		40.00
RFMOTTMA	MAKAYLA MOTT								
	1604 FLAG FTBL REFUN			04/01/16		149624	04/08/16	60.00	60.00
	01 1604 FLAG FOOTBALL CANCEL REFU	1004646751000			00000000				60.00
							VENDOR TOTAL:		60.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
RFSCHBR	BRIAN SCHEIBACH								
	1603	FLAG REFUND		03/28/16		149610	04/01/16	40.00	40.00
	01	1603 FLAG FOOTBALL REFUND	1004646751000		00000000				40.00
									VENDOR TOTAL:
									40.00
RFSCHUSA	SARA SCHULTZ								
	1603	FLAG REFUND		03/30/16		149611	04/01/16	35.00	35.00
	01	1603 FLAG FOOTBALL REFUND	1004646751000		00000000				35.00
									VENDOR TOTAL:
									35.00
RFWOLMA	MARK WOLFE								
	1603	FLAG REFUND		03/28/16		149612	04/01/16	40.00	40.00
	01	1603 FLAG FOOTBALL REFUND	1004646751000		00000000				40.00
									VENDOR TOTAL:
									40.00
RFYOUAN	ANGELA YOUNG								
	1603	FLAG REFUND		03/29/16		149613	04/01/16	35.00	35.00
	01	1603 FLAG FOOTBALL REFUND	1004646751000		00000000				35.00
									VENDOR TOTAL:
									35.00
RUNNING	RUNNING INC.								
	14389			03/18/16		149557	03/18/16	60,933.20	60,933.20
	01	SHARED RIDE TAXI SERVICE	2600053520725		00000000				60,933.20
									VENDOR TOTAL:
									60,933.20
STAPLES	STAPLES CREDIT PLAN								
	6035517820094349163			03/18/16		149558	03/18/16	94.30	94.30
	01	BINDERS	1001052110310		00000000				10.58
	03	SUPPLIES	1001052110310		00000000				83.72
	04	RETURN	1001052110310		00000000				-9.33
	05	SUPPLIES	1001052110310		00000000				9.33
	6035517820099165-4			03/13/16		149568	03/25/16	110.01	110.01
	01	PAPER	1001552210310		00000000				25.82
	02	BINDING	1001552210310		00000000				37.02
	03	SIGN HOLDER	1000251600340		00000000				47.17
									VENDOR TOTAL:
									204.31
STWICOUR	STATE OF WISCONSIN COURT FINES								
	1602	ENDEAVOR		03/28/16		149614	04/01/16	7,771.71	62.00

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM CHECK # 149499 TO 149626

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	1602 ENDEAVOR			03/28/16		149614	04/01/16	7,771.71	62.00
	01	1602 ENDEAVOR	1004545115000		00000000				62.00
	1602 PORTAGE			03/28/16		149614	04/01/16	7,771.71	7,709.71
	01	1602 PORTAGE	1004545110000		00000000				7,709.71
								VENDOR TOTAL:	7,771.71
SUPECHE	SUPERIOR CHEMICAL INC								
	116365			02/08/16		149569	03/25/16	434.78	348.03
	01	CLEANING SUPPLIES	1000251600340		00000000				267.69
	02	CLEANING SUPPLIES	2750056710340		00000000				40.17
	03	CLEANING SUPPLIES	2300055110390		00000000				40.17
	116380			02/08/16		149569	03/25/16	434.78	86.75
	01	DE-ICE SPRAY MELT	6205553610360		00000000				86.75
								VENDOR TOTAL:	434.78
SUPPORT	WISCONSIN SUPPORT COLLECTIONS								
	160318 PAYROLL			03/18/16		149559	03/18/16	246.92	246.92
	01	160318 PAYROLL	1000021000925		00000000				246.92
	160401 PAYROLL			04/01/16		149615	04/01/16	246.92	246.92
	01	160401 PAYROLL	1000021000925		00000000				246.92
								VENDOR TOTAL:	493.84
TRACSUP	TRACTOR SUPPLY CREDIT PLAN								
	60353012028395671603			02/28/16		149517	03/11/16	37.46	37.46
	01	HAIRPIN	1002053311341		00000000				3.48
	02	CLEVIS GRAB	1002053311341		00000000				33.98
								VENDOR TOTAL:	37.46
ULLRMA	MARK ULLRICH								
	1604 SAFE GLASSES			04/06/16		149625	04/08/16	200.00	200.00
	01	16 SAFETY GLASSES	1002053311390		00000000				200.00
								VENDOR TOTAL:	200.00
UNITSEPT	UNITED SEPTIC & DRAIN SERVICES								
	WASTE DISPOSAL REFUN			03/17/16		149560	03/18/16	50.00	50.00
	01	WASTE DISPOSAL REFUND	1004646431000		00000000				50.00
								VENDOR TOTAL:	50.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
USCELL	U. S. CELLULAR								
	0124599024			02/27/16		149518	03/11/16	1,166.97	246.99
	01	EMPLOYEE CELL PHONE	1001052140220		00000000				246.99
	0124714644			02/27/16		149518	03/11/16	1,166.97	919.98
	01	EMPLOYEE CELL PHONE	2750056710220		00000000				61.61
	02	EMPLOYEE CELL PHONE	1001552220220		00000000				106.34
	03	EMPLOYEE CELL PHONE	1001052140220		00000000				540.24
	04	EMPLOYEE CELL PHONE	2551052140220		00000000				21.82
	05	EMPLOYEE CELL PHONE	1000013000025		00000000				47.57
	06	EMPLOYEE CELL PHONE	1002053100220		00000000				50.07
	07	EMPLOYEE CELL PHONE	1003055200220		00000000				84.07
	08	EMPLOYEE CELL PHONE	1000251400220		00000000				8.26
								VENDOR TOTAL:	1,166.97
UWEXT	UW EXTENSION								
	1604	FEHD PUB MNGMT		04/08/16		149626	04/08/16	135.00	135.00
	01	FEHD 160427 TRAINING	1001052120290		00000000				135.00
								VENDOR TOTAL:	135.00
VOGEAL	ALEXIS VOGEL								
	160316	REFUND		03/16/16		149561	03/18/16	20.00	20.00
	01	EVENING WATER EXERCISE REFUND	2114646751000		00000000				20.00
								VENDOR TOTAL:	20.00
WAHI-MIL	WAHI								
	16	ANNUAL GARRIGAN		03/18/16		149562	03/18/16	275.00	275.00
	01	16 WAHI SEMINAR GARRIGAN	1001052130290		00000000				275.00
								VENDOR TOTAL:	275.00
WALMART	WALMART COMMUNITY								
	6032202000077280-4			03/16/16		149570	03/25/16	154.59	53.09
	01	RUB	1001552220390		00000000				3.84
	02	SUPPLIES	1001552230390		00000000				4.37
	03	BATTERIES	1001552220340		00000000				44.88
	6032202000826611-4			03/16/16		149570	03/25/16	154.59	101.50
	01	RESTOCK FIRST AID KIT	1000251400310		00000000				11.72
	02	SD CARD	6205553610310		00000000				9.88
	03	FLASH DRIVE	1001052120340		00000000				84.30
	04	TAX CREDIT	1001052120340		00000000				-4.40
								VENDOR TOTAL:	154.59

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
24 HOUR HOME COMFORT SERVICES							
	Total 24 HOUR HOME COMFORT SERVICES				23.95	.00	
AIRGAS USA LLC							
	Total AIRGAS USA LLC				33.98	.00	
ALLIANT ENERGY/WP&L							
	Total ALLIANT ENERGY/WP&L				2,597.09	.00	
ARAMARK UNIFORM SERVICES							
	Total ARAMARK UNIFORM SERVICES				182.25	.00	
CAPITOL CITY BATTERY							
	Total CAPITOL CITY BATTERY				363.90	.00	
CARGILL INC-SALT DIVISION							
	Total CARGILL INC-SALT DIVISION				6,592.85	.00	
CT LABORATORIES, LLC							
	Total CT LABORATORIES, LLC				180.00	.00	
CTW CORPORATION							
	Total CTW CORPORATION				449.50	.00	
DIGGERS HOTLINE INC							
	Total DIGGERS HOTLINE INC				57.71	.00	
FIRST SUPPLY							
	Total FIRST SUPPLY				238.61	.00	
FLAG CENTER							
	Total FLAG CENTER				59.85	.00	
HACH COMPANY							
	Total HACH COMPANY				768.80	.00	
HD SUPPLY WATERWORKS, LTD							
	Total HD SUPPLY WATERWORKS, LTD				1,360.47	.00	
KWIK TRIP EXTENDED NETWORK							
	Total KWIK TRIP EXTENDED NETWORK				448.22	.00	
MARTELLE WATER TREATMENT							
	Total MARTELLE WATER TREATMENT				3,997.60	.00	
MIDWEST METER INC							
	Total MIDWEST METER INC				683.95	.00	
NAPA AUTO PARTS							
	Total NAPA AUTO PARTS				32.00	.00	
P W U							
	Total P W U				970.52	.00	
PITNEY BOWES INC - RENTAL							
	Total PITNEY BOWES INC - RENTAL				126.99	.00	
POINTON HEATING & A/C INC							

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
	Total POINTON HEATING & A/C INC				172.39	.00	
PORTAGE LUMBER DO-IT							
	Total PORTAGE LUMBER DO-IT				52.90	.00	
PREUSS IMPLEMENT INC							
	Total PREUSS IMPLEMENT INC				72.10	.00	
RHYME SUPPLY							
	Total RHYME SUPPLY				102.94	.00	
THERMA-STOR LLC							
	Total THERMA-STOR LLC				103.00	.00	
TRECEK AUTOMOTIVE							
	Total TRECEK AUTOMOTIVE				81.37	.00	
WALSH'S ACE HARDWARE							
	Total WALSH'S ACE HARDWARE				461.74	.00	
WATER TOWER CLEAN & COAT INC							
	Total WATER TOWER CLEAN & COAT INC				5,150.00	.00	
WEAVER AUTO PARTS							
	Total WEAVER AUTO PARTS				90.31	.00	
WI STATE LABORATORY OF HYGIENE							
	Total WI STATE LABORATORY OF HYGIENE				25.00	.00	

Total Paid: -
 Total Unpaid: 25,479.99
 Grand Total: 25,479.99

Portage Water Utility

Dated: _____

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount	
04/16	04/01/2016	15584		Void Check	.00		1-232000			V
04/16	04/01/2016	15585		Void Check	.00		1-232000			V
04/16	04/01/2016	15586		Void Check	.00		1-232000			V
04/16	04/01/2016	15587		Void Check	.00		1-232000			V
04/16	04/01/2016	15588		Void Check	.00		1-232000			V
04/16	04/01/2016	15589		Void Check	.00		1-232000			V
04/16	04/01/2016	15590		Information Only Check	.00		1-232000			V
04/16	04/01/2016	15591		Information Only Check	.00		1-232000			V
04/16	04/01/2016	15592		Information Only Check	.00		1-232000			V
04/16	04/01/2016	15593		Void Check	.00		1-232000			V
04/16	04/01/2016	15594		Void Check	.00		1-232000			V
04/16	04/01/2016	15595		Void Check	.00		1-232000			V
04/16	04/01/2016	15596		Void Check	.00		1-232000			V
04/16	04/01/2016	15597		Void Check	.00		1-232000			V
04/16	04/01/2016	15598		Void Check	.00		1-232000			V
04/16	04/01/2016	15600		Void Check	.00		1-232000			V
04/16	04/01/2016	15601	127	24 HOUR HOME COMFORT SERVICE	753794	1	1-655350		11.95	
04/16	04/01/2016	15602	2362	ALLIANT ENERGY/WP&L	390633 - 3/16	1	1-622221		408.41	
					495644 - 2/16	1	1-622221		2,376.51	
					051820 - 3/16	1	1-622221		630.25	
					096931 - 3/16	1	1-622221		551.64	
					614975 - 2/16	1	1-622221		4,783.04	
					093885 - 2/16	1	1-622221		1,745.99	
					881412 - 02/16	1	1-622221		205.33	
					562203 - 3/16	1	1-622221		14.45	
Total 15602									10,715.62	
04/16	04/01/2016	15603	194	ASCH, MATT	2016 SHOES	1	1-641340		150.00	
04/16	04/01/2016	15604	325	CENTURY LINK	1368331626	1	1-921220		1.01	
04/16	04/01/2016	15605	319	CHARTER COMMUNICATIONS	INTERNET 4/16	1	1-921300		84.99	
04/16	04/01/2016	15606	327	CITY OF PORTAGE - TREASURER	2016144	1	1-930201		57.50	
					2016144	3	1-930201		25.00	
					2016144	2	1-950000		1,528.00	
					2016144	4	1-921220		47.57	
					2016145	1	1-408200		26,325.64	
Total 15606									27,983.71	
04/16	04/01/2016	15607		Information Only Check	.00		1-232000			V
04/16	04/01/2016	15608		Information Only Check	.00		1-232000			V
04/16	04/01/2016	15609		Information Only Check	.00		1-232000			V
04/16	04/01/2016	15610	329	CITY TREASURER-PAYROLL	3/18/16 PAY	5	1-920000		4,908.48	
					3/18/16 PAY	7	1-920150		323.94	
					3/18/16 PAY	1	1-620110		5,073.19	
					3/18/16 PAY	9	1-902000		184.50	
					3/18/16 PAY	10	1-902111		562.72	
					3/18/16 PAY	11	1-902000		27.67	
					3/18/16 PAY	6	1-920132		10.00	
					3/18/16 PAY	13	1-902151		59.28	
					4/1/16 PAY	1	1-620110		5,070.84	
					4/1/16 PAY	16	1-902111		673.42	
					3/18/16 PAY	4	1-620151		372.39	
					3/18/16 PAY	12	1-902150		51.14	
					4/1/16 PAY	11	1-902131		32.45	
					4/1/16 PAY	17	1-902000		18.45	
					4/1/16 PAY	4	1-620131		9.55	

Applicant Name: Michael A Greiner _____
First Middle Initial Last Maiden

NOTE: If you need assistance in answering the questions below, please contact the Local Police Dept., the County Sheriff's department or the authority who made the arrest, issued the citation or the summons.

1. Have you ever been convicted for a violation of any federal laws, state laws, of Wisconsin, or any other state, as well as any county or municipal violations? Yes No
 If YES, complete all information in the box below.

Date of Conviction	Location of Charge (City, County)	Type: Felony, Misdemeanor, Ordinance, Other	Penalty Imposed
	See attached		
	Paper		

2. Are there charges of any kind pending against you (either as an adult or juvenile)? Yes No
 If YES, complete all information in the box below.

Offense Date	Location of Case (City, County)	Court Date	Violation	Description of Charges	Status
	See Attached Paper				

READ CAREFULLY BEFORE SIGNING

The undersigned affirms that he/she is the person named in the foregoing application, that the applicant has read and made a complete answer to each question, and the answers in each instance are true and correct.

The undersigned further understands that an incomplete, inaccurate or false answer constitutes sufficient reason for rejection, denial or revocation of the license.

The undersigned further understands that a full background investigation may be conducted by the Portage Police Department prior to consideration of this application.

The undersigned further understands that any license contrary to Chapter 125 of Wisconsin Statutes shall be void and under penalty of State law, the applicant may be prosecuted for submitting false statements in connection with this application.

Applicant Signature Michael Greiner Date 1-19-16

DEPARTMENT RECOMMENDATIONS

Department	Approved/Denied	Signature	Date
City Clerk	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	<u>Maria A. Mor</u>	<u>02-17-16</u>
City Treasurer	<input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Police Chief	<input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied	<u>Ken Mantey</u>	<u>2-19-16</u>

If denied, explain reason _____

MICHAEL GREINER HAS A LENGTHY CRIMINAL RECORD: 2014 CF 00178

- 1) CONVICTED OF FELONY BAILJUMPING ON 2-18-16 + PLACED ON TWO YEARS PROBATION (TAMPERING WITH) FAILURE TO INSTALL IGNITION INTERLOCK DEVICE DISMISSED
- 2) HE HAS AN OPEN CASE OF ROBBERY BY FORCE 2014 CF 00131
- 3) CONVICTED OF OMKWI 2ND OFFENSE ON 4-01-13 + ORDERED TO HAVE IGNITION INTERLOCK DEVICE INSTALLED 2012 CT 06211
- 4) CONVICTED FELONY BAILJUMPING 11-29-06 2005 CF 00147
- 5) CONVICTED OF BURGLARY 2004 CF 00440
- 6) TAKE VEHICLE W/O OWNER'S CONSENT 2004 CF 00030

SEE ATTACHED SHEETS

CHIEF Ken Mantey