

**City of Portage  
Parks and Recreation Board Meeting  
Tuesday, May 17, 2016, 5:00 p.m.  
Municipal Building, 115 West Pleasant Street  
Conference Room One  
Agenda**

**5:00 PM – Regular Meeting**

Members: Brian Zirbes Chairperson, Larry Messer, Mark Hahn, Mike Charles, Todd Kreckman

1. Roll Call
2. Discussion and possible recommendation on VMF Soccer Fields Bids.
3. Discussion and possible action viewing platform and path purposed to be included within ATC Easement agreement.
4. Adjournment



**Bid Recommendation**

**M e m o r a n d u m**

**PROJECT:** VETERANS MEMORIAL FIELD – PHASE 2 - SOCCER COMPLEX PROJECT  
**FROM:** John Kneer  
**TO:** Mr. Dan Kremer, Manager of Parks and Recreation, City of Portage  
**DATE:** May 09, 2016  
**RE:** Bid Results – Veteran’s Memorial Field – Soccer Complex Project

Mr. Kremer;

The Veteran’s Memorial Field Project was bid on May 5, 2016.

Bids for General Site Construction, Contract A: Base Bid, and four (4) Alternate Bids were received from three (3) contractors. Bids were received from M-Z Construction, Integrity Grading & Excavating, Inc and Duinnick, Inc.. The alternate bids included: A1 – Fencing & Gates (A-1A, A-1B, A-1C Total), A2 – Concrete Team Bench Pads, A3 – Concrete Sidewalk, A4 – Concrete Bleacher Pads and A5 – Irrigation.

**Qualifying Bids, General Site Construction, for Contract “A” – Base Bid are as follows:**

*M-Z Construction:*

<i>Base Bid</i>	\$321,823.00
<i>Alternate “A1”</i>	\$56,875.00
<i>Alternate “A2”</i>	\$2,451.12
<i>Alternate “A3”</i>	\$14,653.56
<i>Alternate “A4”</i>	\$16,980.00
<i>Alternate “A5”</i>	\$26,000.00

*Integrity Grading & Excavating, Inc.:*

<i>Base Bid</i>	\$333,435.53
<i>Alternate “A1”</i>	\$56,875.00
<i>Alternate “A2”</i>	\$3,006.66
<i>Alternate “A3”</i>	\$15,363.48
<i>Alternate “A4”</i>	\$17,546.00
<i>Alternate “A5”</i>	\$25,000.00

*Duinnick, Inc.:*

<i>Base Bid</i>	\$488,310.00
<i>Alternate “A1”</i>	\$60,435.00
<i>Alternate “A2”</i>	\$2,868.00
<i>Alternate “A3”</i>	\$17,178.00
<i>Alternate “A4”</i>	\$16,980.00
<i>Alternate “A5”</i>	\$27,000.00

M-Z Construction is the recommended qualified low bidder for Contract A, Base Bid only.

Please contact us if you have questions concerning the bid results and accompanying recommendations.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. V. Kneer', written in a cursive style.

John Kneer, PLA, ASLA  
Project Manager

# Change Order



3317 Business Park Drive  
Stevens Point, WI 54482

Owner   
Architect   
Contractor

This document has important legal consequences; consultation with an attorney is encouraged with respect to its completion or modification.

**PROJECT:**

Northland Stadium  
Athletic Field Redevelopment  
Ashland, WI

CHANGE ORDER NO.: 001

DATE: May 10, 2016

ARCHITECT'S PROJECT NO.: 15.034

CONTRACT DATE: May 9, 2016

CONTRACT FOR: Contract "A" Site

THE CONTRACT IS CHANGED AS FOLLOWS:

DEDUCT Item #4 Import & Place Fill Material from Contract	\$	(24,640.00)
DEDUCT Item #24 Flag Pole from Contract	\$	(5,200.00)
DEDUCT Item #21 Brick Pavers from Contract	\$	(2,310.00)
ADD 5" Reinforced Concrete Pavement 125 SF at \$6.00	\$	750.00

**TOTAL CHANGE ORDER # 001** \$ **(31,400.00)**

*NOT VALID UNTIL SIGNED BY THE OWNER, ARCHITECT, AND CONTRACTOR.*

The original (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) was	\$321,823.00
Net change by previously authorized change orders	
The (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) will be ( <del>Increased</del> ) ( <del>Decreased</del> )	(31,400.00)
(Unchanged) by this change order in the amount of	
The new (Contract Sum) ( <del>Guaranteed Maximum Price</del> ) including this change order will be	\$290,423.00
The contract time will be ( <del>increased</del> ) ( <del>decreased</del> ) (unchanged).	

NOTE: This summary does not reflect changes in the original Contract Sum, Contract Time, or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

**ARCHITECT**  
Rettler Corporation

Address  
3317 Business Park Drive  
Stevens Point, Wisconsin 54482

BY: \_\_\_\_\_

Date: May 10, 2016

**OWNER**  
City of Portage

Address  
115 W. Pleasant St.  
Portage, WI 53901

BY: \_\_\_\_\_

Date:

**CONTRACTOR**  
M - Z Construction

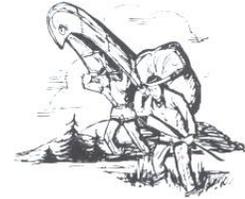
Address  
396 Jones Branch Rd.  
Mineral Point, WI 53565

BY: \_\_\_\_\_

Date:

# CITY OF PORTAGE

115 West Pleasant Street  
Portage, Wisconsin 53901  
Telephone: (608) 742-2176 • Fax: (608) 742-8623



*"Where the North Begins"*

To: Parks and Recreation Board  
From: Dan Kremer, Manager of Parks and Recreation  
Date: May 12, 2016  
Subject: Construction Administration – VMF Soccer Fields

In 2015 when the design contract was awarded for Rettler it included topographical mapping (\$3,100), design (\$8,500), and construction staking (\$2,500) for a total of \$14,100. In addition, Rettler alerted the City to provide an allowance of \$2,400 for geotechnical work. At that time, the City awarded the contract for design services for \$14,100 and budgeted a geotechnical allowance of \$2,400.

After beginning design work, our design engineers discovered what appeared to be wetland and asked the City to conduct a wetland delineation study to allow a grading permit to be granted when construction was to begin. The wetland study was an additional \$2,000 that was approved via change order. Following the study, wetland was confirmed.

Following confirmation of the wetland and further investigation of the high ground water; our design engineers recommended performing 10 sites for soil borings and bids for geotechnical work came in at \$3,850. That was \$1,450 over the allowance the City was planning for and required reallocation that was granted following review by the Parks Board and finance committee. Following those items, the project was initially planned to total \$16,500 now planned to be \$19,950. Funds were reallocated and the project continued.

Near the end of the project the City Engineer asked Rettler to proceed with storm water design and permitting as this component is a requirement for projects of this magnitude. The additional storm water design and permitting was \$2,950. Rettler has also provided a bid to provide construction administration for the soccer field construction for \$5,900. If all is awarded, here is how the budget breaks down -

\$290,423 – MZ Construction with approval and award of change order (construction)  
\$5,900 – Rettler (construction oversight and administration)  
\$2,950 – Storm water design and permitting

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**\$299,273 total anticipated (Budget is \$300,000)**

It is my recommendation to award the construction administration for \$5,900 to Rettler Corporation and pay for the storm water design and permitting of \$2,950 out of the construction budget of \$300,000.

Dan Kremer  
Manager of Parks and Recreation

CC: Shawn Murphy, City Administrator  
Jean Mohr, Finance Director  
Aaron Jahnke, Public Works Director

## Re: Lookout Deck/Platform

Brian Zirbes [zirbes.brian@gmail.com]

Sent: Thursday, May 12, 2016 1:32 PM

To: Dan Kremer



Grabbed these off Google. These are the types of viewing decks I was thinking we could realistically do. Of course ours may be larger in area than some of these.

On Thu, May 12, 2016 at 12:52 PM, Dan Kremer <[Dan.Kremer@portagewi.gov](mailto:Dan.Kremer@portagewi.gov)> wrote:

Brian -

ATC would like us to provide an example of a deck style we may want to build. I'm trying to find an image of something similar online but having difficulty. Are you aware of anything of this type you could point me to or provide a photo of?

thanks

Dan Kremer, CPRP