

City of Portage
Police and Fire Commission Meeting
Tuesday, May 17, 2016, 7:00 p.m.
City of Portage Municipal Building, 115 West Pleasant Street
Conference Room Two
Agenda

Members: Thomas Drury, President; Jeynell Boeck, Pat Hartley, Charles Miller,
Kay E. Miller

1. Roll Call
2. Approval of minutes from March 29, 2016 meeting
3. Fire Report
4. Police Report
5. Update on the hiring process for patrol officer.
6. Continue review and update of PFC administrative manual.
7. Adjournment

Thomas Drury, President

City of Portage
Police and Fire Commission Meeting
Tuesday, March 29, 2016, 6:00 p.m.
City of Portage Municipal Building, 115 West Pleasant Street
Conference Room Two
Minutes

Members Present: Thomas Drury, President, Pat Hartley, Kay E. Miller, Charles Miller

Excused: Jeynell Boeck

1. Roll Call

President Drury called the meeting to order at 6:04 pm. Motion to convene by K. Miller, seconded by C. Miller, and motion passed unanimously on call of roll.

2. Move to closed session

A motion was made by C. Miller and seconded by K. Miller at 6:05 pm to go in to closed session pursuant to Wisconsin Statutes 19.85(1)(c) to conduct interviews for Patrol Lieutenant. The motion passed unanimously on call of roll.

3. Reconvene to open session

A motion was made by C. Miller and seconded by K. Miller at 9:40 pm to reconvene in open session. The motion passed unanimously on call of roll. Chief Manthey and his senior staff joined the meeting at this time.

4. Eligibility List

Following the interviews of this evening, the police and fire commission provided the following non-ranked eligibility list for Chief Manthey;

Robert Bagnall
Brian Fehd
Richard Hoege
Todd Horn

5. Discussion and possible action on Sergeant position

Chief Manthey reviewed the recent notice of Sergeant Adam Malchow's retirement. Chief Manthey provided the procedure followed and his recommendation to promote police officer Michael Schutz to replace Sergeant Malchow. A motion was made by Hartley and seconded by C. Miller to approve the recommendation of the promotion of officer Schutz to the position of sergeant. The motion passed unanimously on a call of roll.

7. Adjournment

A motion to adjourn was made by C. Miller and seconded by K. Miller to adjourn the meeting at 9:55 pm. The motion carried unanimously on call of roll.

Submitted by Pat Hartley

Dated Approved: _____