

**City of Portage
Legislative & Regulatory Committee Meeting
Monday, June 6, 2016, 7:00 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Members Present: Rita A. Maass, Chairperson; Mike Charles, Mary E. Hamburg, Martin Havlovic, Jeffrey F. Monfort

Also present: City Clerk Moe, Administrator Murphy (arrived 7:20), Deputy Clerk Ness; Jeremy Rusch, Jim Rusch, Mary Rusch-Portage Theatre; Jim Bauer, Brian R. Tollison, Jeff Bender-J&J Fireball Lanes, LLC

Media Present: Craig Sauer from Daily Register

1. Roll call

The meeting was called to order by Chairperson Maass at 7:00 p.m.

2. Approval of minutes from previous meeting

Motion by Charles, second by Hamburg to approve minutes from May 2, 2016 meeting. Motion carried unanimously on call of roll.

3. Discussion and possible recommendation on change of agent for Kwik Trip, Inc., Kwik Trip 653, 1223 East Wisconsin Street, Class "A" Fermented Malt Beverage and "Class A" Cider License – Sara L. Warren

Motion by Hamburg, second by Charles to recommend to council change of agent for Kwik Trip, Inc., Kwik Trip 653, 1223 East Wisconsin Street, Class "A" Fermented Malt Beverage and "Class A" Cider License – Sara L. Warren. Motion carried unanimously on call of roll.

4. Discussion and possible recommendation for Taxi Cab License renewal for Richard Running (Running Inc. dba Portage Cab)

Motion by Havlovic, second by Charles to recommend to council Taxi Cab License renewal for Richard Running (Running Inc. dba Portage Cab). Motion carried unanimously on call of roll.

5. Discussion and possible recommendation on alcohol license application renewals ("Class A" Combination Licenses, Class "A" Fermented Malt Beverage Licenses, "Class A" Cider Licenses, "Class B" Combination Licenses, Class "B" Fermented Malt Beverage Licenses, "Class C" Wine Licenses)

Clerk Moe stated that this was the first year that the supplemental form was required, and it was met with concern from license holders. The applicants stated it took too much time to complete and information was hard to get together. The supplemental form was beneficial in updating, and in some cases correcting information on licenses. The form will be evaluated for possible revisions for next year.

Noted the changes from last year applications.
 4 R Future, Inc. Portage Theatre Lounge
 Premise description change – entire first floor
 Portage Elks
 Member change – President & VP switched spots
 New Agent
 VFW Post 1707
 Member change
 New Agent
 Jon Krueger The Friendly Tavern
 Citation
 Pohlkamp, Bradley John Pohlk's Pub
 Extension for taxes filed
 Kwik Trip Inc. Kwik Trip 683
 Cider approved 9/15
 Kwik Trip 653
 Cider approved 9/15
 Agent Sara Warren – May 2016
 Knights of Columbus Lodge 1637
 Gary Anderson – VP

Discussion ensued regarding the premise change for 4 R Future, Inc. The current premise description is the lounge with the alcohol stored in the locked office above the lounge. The new premise description would add all auditoriums and the large lobby area with records being kept in main office above the large lobby. Jeremy Rusch stated security measures would be taken including only serving alcohol in clear plastic cups, wristbands will be given to adults after their ID is checked, and alcohol will not be allowed in G or PG movies.

Clerk Moe relayed the license holder meeting was held in May and attendance was down from last year.

Correction from the list Paula's Place LLC not Paula Amend.

Clerk Moe stated three applications were not in with enough time to be on file for Council action this week. Ballroom, Stover Enterprises and Cathay Garden can be approved at this meeting and then will go to Council June 23.

Applications for Class "B" Combination Licenses have been made at the Office of the City clerk by the following:

- 4 R Future Inc., 322 West Wisconsin Street, Jeremy Rusch, Agent (Portage Theatres)
- Bellmore & Associates LLC, 301 DeWitt Street, Mark A. Bellmore, Agent (The Corner Pocket Sports Bar & Grill)
- Portage Elks Lodge No. 675 Benevolent and Protective Order of Elks of the United States of America, Inc., 201 West Conant Street, Gary Alberts, Agent
(Portage Elks Lodge #675)
- Brothers-EJ LLC, 220 West Cook Street, Errol Lynn Kleist, Agent (Brothers)
- Cactus Club Bar & Grill LLC, 102 East Cook Street, Dean Jeffery Audiss,
Agent (Cactus Club)

Cleary Krech Post 1707 of Veterans of Foreign Wars of the United States, 215 West Collins Street, Gordon Blackburn, Agent (Cleary Krech VFW Post 1707)
Cottonwood Bar & Grill Inc, 312 DeWitt Street, Randal Leigh Heinzl, Agent (Cottonwood Bar & Grill Inc.)
Douglas' Big Dog Saloon LLC, 218 West Cook Street, Bradley John Douglas, Agent (Douglas' Big Dog Saloon)
House of Booze LLC, 220 West Wisconsin Street, Kevin M. Malone, Agent (Blarney Stone)
Jack's Tap LLC, 1207 Dunn Street, Tara L. Glendenning, Agent (Jack's Tap)
Knights of Columbus, 918 Silver Lake Drive, Darrell Parker, Agent (Knights of Columbus)
Krueger, Jon, 223 Oneida Street, (The Friendly Tavern)
La Tolteca AAC LLC, 2653 New Pinery Rd, Alonzo Aranda Canchola, Agent (La Tolteca Mexican Restaurant)
New Pinery Enterprises LLC, 1402 West Wisconsin Street, Lyman O. Kaiser, Agent (Sarbacker's Bar)
Noll, William N., 412 East Wisconsin Street, (Tamarack Pizza)
NY Sushi Bar, Inc., 123 East Cook Street, Wen Jian Liu, Agent (Portage Asian Cuisine)
Pohlkamp, Bradley, 316 DeWitt St., (Pohlk's Pub)
B & B Hitching Post LLC, 2503 West Wisconsin Street, Michael S. Bergman, Agent (B & B Hitching Post)
Riley's Bar LLC, 1314 West Wisconsin Street, Lisa Thompson, Agent (Riley's Bar LLC)
Shutova, LLC, 2900 New Pinery Road, Beadin Mehmedi, Agent (Dino's Restaurant & Bar)
Stover Enterprises Inc., 2711 Hwy CX, Dana Lee Stover, Agent (Suzy's Steak & Seafood House)
Tall Pauls LLC, 214 West Wisconsin Street, Paul David Salzwedel, Agent (Tall Pauls)
The Ball Room LLC, 112 East Cook Street, Mike Ganz, Agent (The Ball Room)
Bender, Jeff, 817 East Wisconsin Street, (J&J Fireball Lanes LLC)
TRT Corporation, 125 Wauona Trail, Patricia A. Madani, Agent (Trail's Lounge Restaurant)
Vinayaka, Inc., 2701 South CX, Dawn Schneller, Agent (Best Western Resort Hotel & Conference Center)

Applications for Class "B" Beer Licenses have been made at the Office of the City Clerk by the following:

Amend, Paula M., 100 East Cook Street, Paula M. Amend, Agent, (Paula's Place)
Cathay Garden LLC owned by Jing Hua Hao, 238 West Cook Street, Jing Hua Hao, Agent (Cathay Garden)
Pizza Hut of Southern Wisconsin, Inc., 401 East Wisconsin Street, Jon W. Kreklow, Agent (Pizza Hut)

Applications for Class "C" Wine Licenses have been made at the Office of the City Clerk by the following:

Cathay Garden LLC owned by Jing Hua Hao, 238 West Cook Street, Jing Hua Hao, Agent (Cathay Garden)
Pizza Hut of Southern Wisconsin, Inc., 401 East Wisconsin Street, Jon W. Kreklow, Agent (Pizza Hut)

Applications for Class "A" Combination Licenses have been made at the Office of the City Clerk by the following:

Crawford Oil Co. Inc., 2211 West Wisconsin Street, Steven D. Madsen, Agent (Jim's BP)
Daley, James D., 1623 New Pinery Road, (Daley's Beverage Mart)
Mathieus, Kevin Edward, 211 East Wisconsin Street (Discount Liquor)
Pierce's Supermarket Inc., 2915 New Pinery Road, Angela K Pierce, Agent (Pierce's Marketplace)
Wilz Drug, Inc., 140 East Cook Street, Larry R Wilz, Agent (Wilz Drug & Home Health)
Express Laundry, LLC, 2725 New Pinery Road, John D. Bennett, Agent (Mobil Travel Plaza)

Applications for Class "A" Beer and Class "A" Liquor (Cider Only) Licenses have been made at the Office of the City Clerk by the following:

Kwik Trip, Inc., 1223 East Wisconsin Street, Sarah Lynn Warren, Agent

(Kwik Trip #653)

Kwik Trip, Inc., 2970 New Pinery Road, Nona May Hartman, Agent, (Kwik Trip #683)

Applications for Class “A” Beer Licenses have been made at the Office of the City Clerk by the following:

Crawford Oil Co. Inc., 1901 East Highway 33, Steven D. Madsen, Agent (Fort BP)

Pal and Simran LLC, 403 DeWitt Street, Sharam Singh, Agent, (Market Basket)

Motion by Charles, second by Monfort to recommend to council alcohol license application renewals (“Class A” Combination Licenses, Class “A” Fermented Malt Beverage Licenses, “Class A” Cider Licenses, “Class B” Combination Licenses, Class “B” Fermented Malt Beverage Licenses, “Class C” Wine Licenses) as presented. Motion carried unanimously on call of roll.

6. Discussion and possible recommendation on “Class B” combination license applications

A. LaTolteca AAC LLC, 2653 New Pinery Road, Alonso Aranda, agent

Motion by Hamburg, second by Havlovic to recommend to council “Class B” combination license application LaTolteca AAC LLC, 2653 New Pinery Road, Alonso Aranda, Agent. Motion carried unanimously on call of roll.

B. Jeff Bender, 817 East Wisconsin Street

Motion by Charles, second by Havlovic to recommend to council “Class B” combination license application Jeff Bender, 817 East Wisconsin Street. Motion carried unanimously on call of roll.

7. Discussion and possible revision to alcohol ordinances/guidelines-requirements for premises description

Administrator Murphy presented examples from 4 municipalities of Class A liquor sales enclosure requirements. If the committee wishes to draft guidelines regarding enclosures, otherwise called liquor boxes, definitions will need to be established regarding what square footage will be the deciding factor, percentage of sales/alcohol sales is required, if what is sold in the store will be a deciding factor, etc. The committee will review the information presented and put this topic on the next agenda.

The next scheduled meeting is July 4, which is a holiday. Clerk Moe and Chair Maass will review any agenda items to determine if a meeting in July is required.

8. Adjournment

Motion by Charles, second by Hamburg to adjourn. Motion carried unanimously on call of roll at 8:26 p.m.

Rebecca C. Ness
Deputy Clerk

Date Approved: 06/27/2016