

**City of Portage
Municipal Services and Utilities Committee Meeting
Thursday June 9, 2016, 6:00 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room Two
Minutes**

Members Present: Doug Klapper, Chairperson; Mike Charles, Dennis Nachreiner, Jeffrey F. Monfort, and William Kutzke

Others Present: Aaron Jahncke, Public Works Director; Bill Welsh, CATV;

Excused: N/A

1. Roll Call

The meeting was called to order at 6:00 p.m.

2. Approval of meeting minutes from meeting on Thursday, June 2, 2016.

Motion by Monfort second by Charles to approve the minutes from June 2, 2016 with an amendment to item #5 of the motion to read “....second by Kutzke to go forward with.....” Roll Call 4-0 with Nachreiner abstaining. Passed.

3. Election of a Vice Chairperson

Motion by Charles to elect himself second by Monfort. Roll call 5-0. Passed

4. Discussion and possible recommendation regarding bids received for 2016 Alley Improvements.

Motion by Monfort second by Kutzke to favorably endorse the resolution to award the project to DL Gasser in the amount of \$138,556.30 and forward it to Council for the June 23, 2016 meeting.

Public Works Director Jahncke reviewed the memo from the packet. Jahncke also noted that a transfer from the road budget to the alley budget of \$10,000 will be needed to construct the project as presented.

A motion by Kutzke and second by Charles to amend the previous motion to make it conditional to Finance Committee approval of the transfer of the \$10,000 from the road budget to the alley budget, prior to council approval. Call of Roll on the amendment passed 5-0.

Call of roll on the original motion with amendment. Passed 5-0

5. Adjournment

**Motion by Nachreiner second by Charles to adjourn the meeting at 6:13 p.m.
Roll Call 5-0. Passed.**

Prepared by Aaron Jahncke, Director of Public Works

Date Approved: 07/07/2016