

**City of Portage  
Municipal Services and Utilities Committee Meeting  
Thursday July 7, 2016, 5:30 p.m.  
Municipal Building, 115 West Pleasant Street, Conference Room One  
Minutes**

**Members Present:** Doug Klapper, Chairperson; Mike Charles, Dennis Nachreiner, Jeffrey F. Monfort, and William Kutzke

**Others Present:** Aaron Jahncke, Public Works Director; Bill Welsh, CATV.

**Excused:** N/A

**1. Roll Call**

The meeting was called to order at 5:30 p.m.

**2. Approval of meeting minutes from meeting on Thursday, June 9, 2016.**

**Motion by Monfort second by Charles to approve the minutes from June 9, Roll Call 5-0 Passed.**

**3. Discussion and action regarding the City's recycling drop off and County fee for providing services to the drop off site.**

Director of Public Works Aaron Jahncke stated the City does not have a formal contract with county and have not had an increase since 1995. The county will do a gradual increase of 1000 in 2017 and another 500 in 2018.

**Motion by Kutzke second by Nachreiner to recommend for approval the County increase of service fees of \$1000 increase in 2017 and an additional \$500 increase in 2018 to be included in 2017 budget. Roll call 5-0. Passed**

**4. Discussion on 2017 Capital Improvement Plan Memo 2 of 3.**

Jahncke stated the next large street project is Conant St (Pierce to Carroll St). Jahncke stated that he was looking for some direction from the committee for the engineering RFP.

Committee discussed multiple options taking in to account, sidewalk connectivity, grades on some of the properties, tree loss, mid-block crossing area and impact on residents. Jahncke will go out for RFP with some of the options that were mentioned and bring the design back in the preliminary design this fall.

## 5. Public Works Director's Report

- a. **USH 51 Project-** Jahncke stated there was a change in the crosswalks from two decreased to one crosswalk with an island for pedestrian safety and traffic flow.
- b. **River St. Update-**Jahncke stated the project is about a month ahead of completion date.
- c. **Water Building Update-** Jahncke stated groundbreaking on July 13 with project to begin July 18<sup>th</sup> and hopeful completion of early December.
- d. **I39/90/94 Planning Project-** Jahncke stated that the project is still a distance in the future but wanted to give some statics.

## 6. Adjournment

**Motion by Charles second by Nachreiner to adjourn the meeting at 6:25p.m.  
Roll Call 5-0. Passed.**

Prepared by Tammy O'Leary, Public Works Secretary

Date Approved: 09/01/2016