

**City of Portage Common Council Meeting
Council Chambers of City Municipal Building
115 West Pleasant Street, Portage, WI
Regular Meeting – 7:00 p.m.
September 8, 2016
Agenda**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Minutes of Previous Meeting
6. Department Report – Finance Director
7. Consent Agenda
 - A. Reports of Sub-Committees, Boards, and Commissions
 1. Police and Fire Commission, August 16, 2016
 2. Finance/Administration Committee, August 22, 2016 and August 29, 2019
 3. Emergency Planning Committee, August 24, 2016
 4. Historic Preservation Commission, August 25, 2016
 5. Business Improvement District Board of Directors, August 31, 2016
 6. Municipal Services and Utilities Committee, September 1, 2016
 - B. License Applications
 1. Operator
8. Unfinished Business
9. New Business
 - A. Resolutions
 1. Resolution No. 16-038 relative to Exemption From County Library Tax - 2017
 2. Resolution No. 16-039 Preliminary Right of Way Discontinuance for Skater's Way from Haertel Street east to terminus.
 3. Resolution No. 16-040 Preliminary Right of Way Discontinuance for Unimproved Adams's Street from East Albert Street north to Skater's Way.

4. Resolution No. 16-041 Preliminary Right of Way Discontinuance for Unimproved Rights of Ways including: Erie Street (Townsend to Coit), Huron Street (Townsend to Coit) and 2 unimproved alleys (Townsend to Coit).
5. Resolution No. 16-042 Preliminary Right of Way Discontinuance for Public Alley No 81 (Clark Street to DeWitt St).
6. Resolution No. 16-043 Preliminary Right of Way Discontinuance for unimproved alley from Thompson Street to E. Mullett Street.

B. Consideration of recommendation for claims

C. Proclamation

1. Kids Day America

D. Mayor's Comments

1. Current Events

E. City Administrator Report

1. Website Redesign Update

10. Convene to Closed Session per Chap. 19.85(1)(e) Wis. Stats. deliberating the possible sale or lease of public property (Parcel No. 5000).

11. Adjournment

The meeting location is handicap accessible. If you need reasonable accommodations due to a disability, please contact the City Clerk at 608-742-2176 no later than 48 hours prior to the meeting

Common Council Proceedings
City of Portage

Regular Meeting
Council Chambers
City Municipal Building

August 25, 2016
7:00 p.m.

1. Call to Order

Mayor Dodd called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Ald. Charles, Hahn, Hamburg, Havlovic, Klapper, Kutzke, Maass, Monfort, Nachreiner

Also Present: Mayor Dodd, City Clerk Moe, City Administrator Murphy, City Attorney Spankowski, Fire Chief Simonson, Police Chief Manthey

Media Present: Craig Sauer from Portage Daily Register, Bill Welsh from Cable TV

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Agenda

No changes.

5. Minutes of Previous Meeting

Motion by Klapper, second by Charles to approve minutes of the August 11, 2016 Common Council meeting. Motion carried unanimously on call of roll.

6. Department Report – Police

Police Chief Manthey introduced new officers Brandon Koziol and Katelyn Kalmerton. Activities in the department include: 30 drunk/drugged driver arrests from July 1st to today; large scale active shooter training was held on August 9th; annual breakfast for crossing guards was today; schools will be starting next week; ALICE (Alert, Lockdown, Inform, Counter, Evacuate) training was conducted at St. John's; DARE carwash fundraiser raised over \$600; chaplain program continues to be well received; the volunteers have been assisting at the various community events; K-9 program has proven to be effective; Chief assisted in a debriefing in Rio; K-9 golf fundraiser raised over \$4,700; Officer Pomeroy is participating in the QPR (Question, Persuade, Refer) program for suicide prevention; community continues to support the department with thank you cards and treats; Electric One donated gift certificates to all department staff; the

“We Back the Badge” signs are selling well with proceeds being split between the City and County K-9 units; Chief thanked the County Board for approving funding for the Medication Assisted Treatment Program coordinator position.

7. Consent Agenda

A. Reports of Sub-Committees, Boards, and Commissions

Legislative and Regulatory Committee meetings of August 1, 2016 and August 16, 2016

Park and Recreation Board meeting of August 2, 2016

Historic Preservation Commission meeting of August 3, 2016

Finance/Administration Committee meeting of August 8, 2016

Library Board meeting of August 9, 2016

Business Improvement District Board of Directors meeting of August 10, 2016

Emergency Planning Committee meeting of August 12, 2016

Plan Commission meeting of August 15, 2016

Tourism Promotion Committee meeting of August 16, 2016

Airport Commission meeting of August 17, 2016

Motion by Charles, second by Maass to accept the reports on the consent agenda. Ald. Maass commented on the Airport Commission minutes, that there is undeveloped, dedicated parkland between the two runways; which needs to be part of the airport property. The Commission will be inquiring of the Park Board whether they want payment for the land or to have other land elsewhere in the city dedicated as parkland. Motion carried unanimously on call of roll.

B. License Applications

Operator license applications for Lucas M. Brolin, Amy M. Brown, Taylor A. Cole, Cyndi L. Dieter, Adrienne A. Eberl, Gina R. Parpart and Jacqueline A. Worden.

Taxi operator license applications for Deirdre Boyd and Dawn M. Wiegand.

Motion by Maass, second by Hahn to approve the license applications as presented. Motion carried unanimously on call of roll.

8. Unfinished Business

None.

9. New Business

A. Consideration on Recommendation for Revisions to Fee Schedule

Motion by Nachreiner, second by Maass to approve the revisions to the fee schedule as presented. Motion carried unanimously on call of roll.

B. Consideration on Recommendation & Report from Legislative & Regulatory Committee on Klingbiel Appeal of Vicious Dog Declaration

Motion by Maass, second by Hahn to uphold the vicious dog declaration for Tanya Klingbiel's dog, Oddyssey Rose. Ald. Maass explained the dog met the criteria outlined in the ordinance; and that following consultation with legal staff and ADA, it's irrelevant if the dog is a service dog.

Ald. Charles agreed that the ordinance had been applied correctly; but felt there were extenuating circumstances, recent surgery the dog had and the environment the dog was in. He contacted the Humane Society and found out the dog passed their behavior test. Ald. Charles continued that the dog most likely would not be released to Ms. Klingbiel if the declaration was overturned; and if the declaration was upheld, the dog most likely would not be able to be put out for adoption.

Motion carried unanimously on call of roll.

C. Resignations

Motion by Maass, second by Charles to accept the resignation of Myrna Hooper from the Business Improvement District Board of Directors. Motion carried unanimously on call of roll.

D. Appointments

Motion by Klapper, second by Nachreiner to approve the appointment of Sherry Douglas to the Business Improvement District Board of Directors. Motion carried unanimously on call of roll.

Motion by Hahn, second by Hamburg to approve the Fire Chief's request to replace his appointment on the Emergency Planning Committee of Mike Hudgens with Craig Ratz. Motion carried unanimously on call of roll.

Motion by Klapper, second by Charles to appoint Dan Huebner to the Airport Commission. Motion carried unanimously on call of roll.

Motion by Hahn, second by Klapper to appoint Columbia County Fair Board members Paul Becker and Russ Shaw to the Steering Committee for Veterans Memorial Field. Motion carried unanimously

on call of roll.

Motion by Havlovic, second by Charles to approve the appointment of Dawn Schneller as the hotel representative to the Tourism Promotion Committee. Motion carried unanimously on call of roll.

E. Proclamation

The Ovarian Cancer Awareness Month Proclamation was read.

F. Mayor's Comments

As a result of meetings held August 10th and 17th, the City now has a vision and a mission statement. Vision Statement – Create opportunities to make Portage a progressive and diverse community. Mission Statement – The City of Portage is dedicated to building on our past and providing its citizens with a good quality of life in a safe and caring environment. The vision statement will be placed on the revamped website and on the back of business cards.

G. City Administrator Report

City Administrator Murphy discussed property values. The City's 2016 equalized value shows an approximate 2% increase with the manufacturing portion showing a slight decrease. Following seven (7) years of declining property values, the past two (2) years have shown values increasing. TID values have suffered as well do to the declining values.

Personal property values have remained relatively stable in the past seven (7) years, just under 50 million in valuation. It is expected that the State Legislature will attempt, again this session, to eliminate personal property, which represents a sizeable portion of the tax base. If that happens, the other property classes will need to absorb the loss in the tax base.

10. Adjournment

Motion by Charles, second by Hamburg to adjourn. Motion carried unanimously on call of roll at 8:03 p.m.

Marie A. Moe, WCPC, MMC
City Clerk

Date Approved: _____

**City of Portage
Police and Fire Commission Meeting
Tuesday, August 16, 2016, 7:00 p.m.
City of Portage Municipal Building, 115 West Pleasant Street
Conference Room Two
Minutes**

Members Present: Thomas Drury, President, Pat Hartley, Kay E. Miller, Jeynell Boeck, Charles Miller

1. Roll Call

President Drury called the meeting to order at 7:05 pm. Motion to convene by Boeck, seconded by C. Miller, and motion passed unanimously on call of roll.

2. Approval of minutes of previous meetings

A motion was made by K. Miller and seconded by C. Miller to approve minutes from the May 31, 2016 meeting. The motion passed unanimously on call of roll. A motion was made by Boeck and seconded by K. Miller to approve minutes from the June 1, 2016 meeting. The motion passed unanimously on call of roll.

3. Police Report

Chief Manthey reviewed the quarterly police report from July 1, 2016 to August 16, 2016. He highlighted some of recent training, especially the training for the two new officers Kate Kalmerton and Brandon Koziol. The chief also discussed the benefits of utilizing the two Community Service Officers. The chief mentioned he was looking for attendees for the 2017 Citizen Police Academy. The Volunteers in Police Service really extend what the department is able to accomplish on special events. These members come through the Citizen Police Academy. The K-9 fundraising golf outing was quite successful raising over \$4,700. The K-9 unit has turned into a great asset for the department. Lt. Rich Hoege, Officer Klaude Thompson, Detectives Bob Bagnall and Jason Stenberg cleared 24 cases of theft and burglary and were given a letter of recognition by Detective Lieutenant Dan Garrigan. It was some fine police work. The Back the Badge signs being offered by Cory Otto and Greg Steinhaus are going up around town supporting our police department. Half of the proceeds go to the Columbia County Sheriff's department K-9 units and half to the City of Portage Police Department K-9 unit. There were 1,810 calls for service during this time period. There were a total of 22 drunk/drugged drivers.

4. Fire Report

Chief Simonson reviewed the quarterly report from May 1, 2016 to July 31, 2016. The Chief discussed the recent department training activities including a recent railroad fire fighting refreshed on locomotives. A long-term medical absence will be a challenge. Chief Simonson talked about Inspector Ratz being involved in substituting during the absence. Chief Simonson has been doing some of the Fire Inspections due to the substitution. The chief also mentioned personnel staffing. Some are leaving and some are starting, but and we still have 29 members on the department. There are two individuals that are going through the process of joining the department. The department responded to 90 emergencies during the reporting period with 44 in the city and 46 in the townships. The largest demand for service remains response to vehicle accidents.

5. Police and Fire Commission Administrative Manual review

The Police and Fire Commission Administrative Manual review continued. The commissioners reviewed and approved the City Attorney's recommendations and approved sending the manual on for final modifications to be incorporated and distributed. Commissioner C. Miller will assist in the process.

6 Police and Fire Commission meeting

The next regularly scheduled meeting was approved for November 15, 2016 at 7:00 pm.

7. Adjournment

A motion to adjourn was made by k. Miller, seconded by C. Miller to adjourn the meeting at 8:40 pm. The motion carried unanimously on call of roll.

Submitted by Pat Hartley

Date Approved: _____

**City of Portage
Finance/Administration Committee Meeting
Monday, August 22nd, 2016 5:30 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Members: Dennis Nachreiner, Chairperson; Mark Hahn, Mary Hamburg, Martin Havlovic, Doug Klapper

Absent: Mary Hamburg

Also Present: Finance Director Mohr, Fire Chief Simonson, Police Chief Manthey, Parks & Recreation Manager Kremer, Craig Sauer Daily Register, Bill Welsh Cable TV (6:15 p.m.)

1. Roll call

Chairperson Nachreiner called the meeting to order at 5:30 p.m.

2. Approval of minutes from August 8, 2016.

Motion by Hahn, second by Klapper to approve minutes from August 8, 2016. Motion carried unanimously on call of roll.

3. Discussion on 2016 budget and review of Police Services, Fire Services and Park & Recreation budgets.

Mohr began the budget discussions by stating the information covered at this time covers operational type accounts it does not include wage or insurance type accounts. The information for wage, benefit, and insurance accounts will be available from the State and Vendors in September. The represented personnel changes were negotiated last year and the Department Heads have the option to put forth merit increases for the non-represented employees.

Mohr reviewed the Fire Department actual six month 2016 activity indicating the overall the department is at 46% of budget. The proposed 2017 budget is looking to remain relatively flat for operational type expenses. Simonson continued indicating under Suppression account 860, Small Equipment, is proposed to increase \$1,400 to purchase additional protective gear. While under Prevention/Inspection account 340, Operating Supplies, is looking to decrease \$1,900 as the Paid on Premise (POP) that

was included in the 2016 budget did not materialize. The Fire Department will be looking into a potential intern position which would fall under the wage area.

Nachreiner inquired as to the staffing levels for the paid on call. Simonson indicated that they could hire up to 40 paid on call they are currently at 31 and the optimum level is 35. It was also pointed out that the amount contributed by the City to cover paid on call, under Suppression account 218, is staying flat at \$97K. This was increased in 2016 by \$3K and it adjusted every 2 – 4 years. Simonson noted he will be attending a class in February of 2017 on recruiting and sustaining employees. He also noted that the radios used throughout the city will become obsolete in 2019 so we will be looking for grants to assist in the approximate cost of \$99K. The current radios were replaced in 2009 utilizing a grant from the Federal Government that covered approximately 90% of the cost.

Mohr presented the Police Department first six months of 2016 indicating it is at 47% of budget overall. The 2017 Police Budget overall is looking to increase \$14K or .54% overall in various accounts. Manthey reviewed the various departments noting small increases in the Software Support and Contractual Services for the Administration budget totaling \$3.5K. Under Patrol an increase in the number of squad conversion from one in 2016 to two in 2017 resulted in the labor portion, account 240, to increase \$2.6K. Mohr noted the equipment portion for the conversion is included with the vehicle costs in the Vehicle & Equipment Replacement Fund. Training is increasing \$2.4K to allow for an additional person to attend the Command Staff 10 week course in Madison. Operating Supplies increased \$2K to cover the increasing costs of ammunition. Gas prices continue to remain low so budgets were tapered down (\$1.5K) as a reflection. The County raised the price for overnight stays at the jail from \$25 to \$45 as a result 790 Miscellaneous Expense was increased \$1.1K. Mohr pointed out that an analysis was done to compare the amount collected from the warrants to the cost of the stay. There is approximately 55% overage in amount collected. This does not include the cost for the CSO, or Police Officers, or Municipal Court Clerk. The City may look to turn the citations over to the State Debt Collections prior to utilizing the Warrant option as this gap closes. Account 840 Equipment increase \$3.7K to cover ERT Equipment for Lieutenant Hoege. The overall Patrol budget is proposed to increase \$9.4K.

Nachreiner questioned if the City ever considered purchasing a vehicle for each Patrol Officer. Manthey responded not in the past as it would be cost prohibitive and the communities that he is aware that does this allow the Officers to use the vehicle for personal use also. Nachreiner referred to having Police vehicles around in neighborhoods deters crime.

Mohr highlighted the Park and Recreation 2016 six month actuals coming in at 49% of budget. The 2017 operational expenses are proposed to increase \$10.3K or 1.6%. Kremer indicated the Recreation Program Fees are likely to decrease \$10K due to the Adult Softball Leagues relocating out of the City as the Vet's Memorial Field transitions. He further pointed out the majority of the budget changes are in the Park Maintenance area. Under account 219 Professional Services an increase of \$2.2K is proposed to cover the work from Renewal for upkeep in the various planting areas throughout the City, and increase in the large tree removals/pruning/and health inspections. The Water & Sewer charges are expected to increase \$2.2K due to the Splash Pad usage. Grounds Maintenance is proposed to increase \$1.7K to cover water treatment for Pauquette Pond. The Tree Program, 810, account is left flat at this time but may be revisited after further analysis of the Tree Inventory that was done in 2016. Building and Grounds, 821, is proposed to increase \$4K to cover the roof for Shelter #2 at Collipp Worden; Pauquette Park Sign; and Building #8 furnace.

Nachreiner expressed his disapproval in the order in which the projects at Vets Memorial Park have taken place. By taking down its softball diamonds without having the new diamonds ready to go in order to have the soccer fields completed. The plan was to have the softball teams utilize the School's fields in the interim. However tobacco and alcohol products are not allowed on School property and the softball teams decided to play elsewhere. This has resulted in an estimated \$10K reduction in revenue to the City and an un-quantified effect on local businesses.

Nachreiner requested Kremer to look into the costs of to recycle the water for the SplashPad. Kremer pointed out that this was looked into during construction but was deemed cost prohibitive at that time but will quote it out again.

Klapper inquired into the plans for taking care of the growth by the Levee. Kremer indicated he would review with Director Jahncke.

4. Adjournment

Motion by Havlovic, second by Hahn to adjourn the meeting at 6:48 p.m. Motion carried unanimously on call of roll.

Jean Mohr, Finance Director

Date Approved: _____

DRAFT

**City of Portage
Finance/Administration Committee Meeting
Monday, August 29th, 2016 5:30 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Members: Dennis Nachreiner, Chairperson; Mark Hahn, Mary Hamburg, Martin Havlovic, Doug Klapper

Excused: Mary Hamburg

Also Present: Administrator Murphy, Finance Director Mohr, Clerk Moe, Craig Sauer Daily Register, Bill Welsh Cable TV

1. Roll call

Chairperson Nachreiner called the meeting to order at 5:30 p.m.

2. Approval of minutes from August 22, 2016.

Motion by Klapper, second by Hahn to approve minutes from August 22, 2016. Motion carried unanimously on call of roll.

3. Discussion on 2017 budget and review of Revenue & Administrative Services.

Mohr reviewed the Administrative Services actual six month 2016 activity indicating the overall the department is at 52% of budget noting that the Legal Services are coming in lower than budget and the timing of the assessor payments and agency grant payments bring the six month activity in slightly higher. The proposed 2017 budget for operational type expenses has a slight increase of \$1.3K or 0.13%.

Moe continued indicating revenues from liquor licenses are proposed to come in slightly under by \$2K. Mohr noted interest income is proposed to increase \$2K due to some grouping of bank accounts and a small increase in interest rates. Under Legal Services it was pointed out that the City Attorney's rate was remaining the same. Nachreiner questioned the need for the City Attorney to attend every Council Meeting. Murphy will investigate.

Moe reviewed the General Administration budget indicating the Other Professional Services account 219 is reduced \$1.8K due to the website project dropping off. Postage is anticipated to be lower by \$2.4K due to fewer elections in 2017. The County is

looking to upgrade the election equipment for all the Towns, Villages, and Cities and are looking to provide 1 machine for each area in the County's budget. The City of Portage, (being the largest Municipality in the County), uses 3 machines during elections and is including 2 DS200 ballot scanner and vote tabulator and 1 ExpressVote voting system to replace the current Automark machine for a total increase of \$13.2K. Moe commented that the current election machines are on their last leg. The County is looking to get the new machines out for testing and training in 2017 and is in the process of deciding when to switch over.

Murphy reviewed the City Administrator budget highlighting the increase in account 219 Other Professional Services in the amount of \$15K to fund a Compensation/ Classification Study. He noted the HR Committee authorized the study for non-represented personnel providing a comparison with comparable communities and peers. The need for this was emphasized with the Public Works area decertifying the Teamster Union as the end of this year. Proposals are due by September 9th, 2016 and are scheduled to be reviewed with the HR Committee on September 13th, 2016. At that time we will have a more refined number.

Mohr covered the changes in the Financial Administration department noting the reduction of \$30.5K in account 214 for the Assessor contract. The 2 year physical inspections have been completed and the City is now on a Full Value Maintenance Agreement. The City will continue to compare the Assessed Value with the Equalized Value to determine if/when physical inspections may be needed. Account 219 Other Professional Services was increased \$2.2K to allow for the Ehlers Annual Disclosure service.

Murphy indicated under the Municipal Building Maintenance the HVAC Maintenance has been increased \$2K as the aging system is requiring more work. Nachreiner requested Murphy to obtain a quote on replacing the system to see if it can be included in the 2017 budget. The Operating Supplies account was reduced \$4K to account for the reduction in service due to purchasing and maintaining the rugs in house.

Murphy covered the Safety Program noting that the \$1,250 is for CCR (Cardio, Circulatory, Respiratory) training City wide. He is looking into the other safety training expenses that are included in the individual departments and may recommend moving the costs into the Safety Budget.

The Public Health Serv and Community Development budgets will be covered in a future meeting the amounts reflect last year requests.

Mohr noted under the Transfer to Other Funds there is an increase of \$5k to the Taxi Fund. The City's portion of one vehicle is estimated at \$7K and \$40K for the City's share of the operating program. Hahn questioned the need for having 24 hour service. Murphy noted the City is monitoring the service more closely and it does show usage for after bar hours and shift changes with the various businesses. We will continue to closely monitor the Taxi program to minimize the City's share. Mohr noted that \$47K is a lot of money but it's less than 5% of the program's cost for a beneficial service in the City.

The Committee discussed the Contingency amount. Murphy noted this amount will be reviewed as we firm up the budget. Mohr noted in the budget policies we are to seek to budget contingency equal to ½ of 1% for emergency/unanticipated expenses. The amount is currently under that level.

Murphy noted that the State has suspended payment for the ICU again for 2017.

4. Adjournment

Motion by Klapper, second by Hahn to adjourn the meeting at 6:53 p.m. Motion carried unanimously on call of roll.

Jean Mohr, Finance Director

Date Approved: _____

PORTAGE EMERGENCY PLANNING COMMITTEE MINUTES

August 24, 2016

MEMBERS PRESENT: Fire Chief Simonson, Police Chief Manthey, Director of Public Works Jahncke, City Attorney Spankowski, Director of EMS/EP Erdmann, Mayor Dodd, City Administrator Murphy.

MEMBERS NOT PRESENT: Railroad Train Master Bauer, Fire Captain Hudgens, School Admin. Poches, and County Emergency Mgmt. Dir. Beghin

OTHERS PRESENT: Fire Inspector Craig Ratz

1. APPROVAL OF MINUTES FROM LAST MEETING

A motion was made by Police Chief Manthey and seconded by Mayor Dodd to approve the minutes from the April 29, 2016 meeting. Motion passed with City Administrator Murphy abstaining.

2. OLD BUSINESS

Hazmat Course Updates: Pat Beghin will be sending information to the Fire Chief for Hazmat Technician courses that are available.

Active Shooter Joint Exercise: On August 9, 2016 numerous area emergency response agencies conducted an Active Shooter Joint Exercise at the Portage High School to test the response of these agencies and to see how the agencies worked together. The exercise went very well overall. Areas of improvement were noted in the After-Action Report/Improvement Plan prepared by Portage Police Lt. Rich Hoege. It was also noted that after each of the past trainings there have been improvements made each time.

3. ADJOURNMENT

A motion was made by Police Chief Manthey and seconded by Director of Public Works Jahncke to adjourn the meeting. Motion passed.

The next meeting is scheduled for Wednesday, October 26, 2016 at 10:00 a.m. in Conference Room #1.

Respectfully submitted,

Chris Essex
Recording Secretary

/ce

Date Approved: _____

**City of Portage
Historic Preservation Commission
Special Meeting
Thursday, August 25, 2016, 6:00 p.m.
Municipal Building, 115 West Pleasant Street
Council Chambers
Minutes**

Members Present: Doug Klapper, Chairperson; Kristin Droste, Erin Foley, Jessica Lamb, Stephanie Miller-Lamb

Guests Present: Joe DeRose; Tim Heggeland; Bill Welsh (Cable TV); members of the council and City employees

1. Roll call

Klapper called the meeting to order at 6:04 pm.

2. Presentation of 2016 Report on Update to 1993 Intensive Historic Survey

Joe DeRose, of the Historic Preservation-Public History Division at the Wisconsin Historical Society, spoke about the work of his division administering National Register of Historic Places programs. The National Park Service is in charge of the program.

DeRose spoke of the eligibility requirements for properties to be added to the National Register, including a minimum age of 50 years; a connection with significant local people, events or architectural styles; and an exterior that is architecturally intact. Heggeland's project was to update "An Intensive Historical Architectural and Historical Survey of the City of Portage, Columbia County, Wisconsin" by Joyce McKay, published in 1993. In order to keep the survey from quickly going out of date, the survey included buildings constructed up to 40 years ago.

Tim Heggeland spoke of the buildings he identified, 146 structures built between 1940 and 1980 that could be eligible for addition to the National Register. This relatively small number of buildings reflects a time when Portage's population grew by only 800, a slower pace than had been the case in the previous decades. Heggeland identified 9 individual buildings he believes should be in the National Register, including several residences, the Columbia County Courthouse, and the former Divine Savior Nursing Home. He also identified one residential area with 24 homes as a possible historic district. A slide show of the buildings illustrated his talk.

The survey information will be available at the Wisconsin Historical Society. The photographs of the buildings will be online through their website.

3. Adjournment

Klapper adjourned the meeting at 6:53 pm.

Date Approved: _____

City of Portage
Business Improvement District Board of Directors
Wednesday, August 31, 2016, 7:30 a.m.
City Municipal Building, 115 W Pleasant St
Conference Room One
Minutes

Present: President - Shane Schmidt, Treasurer - Dennis Rupers, Fred Galley, John Krueger, Sheila Link & Klay Vehring.

Excused: Vice President - Ian Dumbleton, Secretary - Mila Stahl & Director Sherry Douglas

Also present: Marianne Hanson, Executive Director of Portage Chamber of Commerce (PACC)

- 1. President Schmidt called the meeting to order at 7:33 am.**
- 2. Discussion and request for approval of 2017 BID Board Budget**

Motion by Treasurer Rupers, second by Krueger to approve the 2017 BID Board Budget as balanced with \$91,950 income; \$89,500 for BID Fees, \$2250 for Farmers Market Fees and \$200 for interest income, and an expense total of \$91,950; \$4070 for Executive Committee, \$42,550 for Buildings and Grounds Committee, \$500 for Farmer’s Market Committee, \$17,330 for Grants Committee, \$23,000 for Marketing Committee and \$4500 for Streetscape Committee. Motion passed. Budget Worksheets included as BIDAddendum1.pdf.

Motion by Treasurer Rupers, second by Vehring to approve the revision of Designated Funds balance to \$80,250; \$42,000 planned for Buildings and Grounds Committee for Concrete Planters and \$38,250 planned for Streetscape Committee for Murals, Sculpturs, Canoes and Paint program. Motion passed. Designated Funds list included as BIDAddendum2.pdf.

- 3. Adjournment**

Motion by Schmidt, second by Rupers to adjourn the meeting at 8:46 am. Motion passed.

Respectfully Submitted by Dennis Rupers, BID Treasurer.

Date Approved: _____

2017 BID Budget

Income

Acct #	Description	2014	2015	2016	6/30/2016	2017	2017	2017
		Actual	Actual	Budget	YTD	Initial Budget	Requested Budget	Approved Budget
44130	Farmers Market	\$2,252.00	\$2,100.00	\$2,250.00	\$1,274.00	\$2,250.00	\$2,250.00	\$2,250.00
46850	Economic Development	\$89,500.00	\$89,500.00	\$89,500.00	\$89,500.04	\$89,500.00	\$89,500.00	\$89,500.00
48110	Interest Income	\$197.35	\$200.00	\$200.00	\$229.86	\$200.00	\$200.00	\$200.00
48500	Donations	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
48900	Miscellaneous Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total:		\$91,949.35	\$101,800.00	\$101,950.00	\$91,003.90	\$91,950.00	\$91,950.00	\$91,950.00

Expenses

Acct #	Description	2014	2015	2016	6/30/2016	2017	2017	2017
		Actual	Actual	Budget	YTD	Initial Budget	Requested Budget	Approved Budget
211	Software Support	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
219	Other Professional Services	\$0.00	\$0.00	\$12,000.00	\$1,385.00	\$2,850.00	\$4,197.00	\$3,000.00
220	Telephone	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
221	Electricity & Gas	\$105.61	\$143.94	\$150.00	\$244.94	\$300.00	\$0.00	\$0.00
241	Custodial Services	\$30,000.00	\$27,500.00	\$31,500.00	\$15,000.00	\$36,000.00	\$36,000.00	\$36,000.00
242	Snow & Ice Control	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
290	Training	\$0.00	\$875.73	\$1,000.00	\$9.80	\$25.00	\$25.00	\$25.00
291	Postage	\$0.00	\$0.00	\$100.00	\$9.80	\$100.00	\$100.00	\$100.00
292	Printing/Publishing	\$0.00	\$0.00	\$0.00	\$93.90	\$0.00	\$0.00	\$0.00
294	Other Contractual Services	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	\$10,800.00	\$300.00
295	Miscellaneous Business	\$0.00	\$71.28	\$0.00	\$971.73	\$1,000.00	\$1,000.00	\$1,000.00
296	Marketing	\$18,096.98	\$6,385.00	\$18,000.00	\$15,092.76	\$19,000.00	\$27,980.00	\$20,000.00
297	Farmers Market	\$1,829.86	\$171.69	\$2,000.00	\$184.60	\$250.00	\$250.00	\$250.00
310	Office Supplies	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$50.00	\$50.00
320	Publications/Subscriptions	\$385.40	\$385.40	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00
342	Gasoline/Oil	\$140.61	\$374.76	\$1,500.00	\$82.45	\$400.00	\$1,300.00	\$1,300.00
351	Repair/Maint Supplies - Bld & Grnds	\$103.03	\$0.00	\$1,000.00	\$523.59	\$1,000.00	\$750.00	\$750.00
352	Repair/Maint Supplies - Equipment	\$6,352.99	\$1,022.12	\$1,000.00	\$324.98	\$1,000.00	\$1,200.00	\$1,200.00
390	Miscellaneous Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	Liability Insurance	\$1,009.00	\$714.00	\$670.00	\$47.00	\$720.00	\$720.00	\$720.00
512	Property Insurance	\$3,081.00	\$1,481.00	\$1,575.00	\$295.00	\$1,875.00	\$1,875.00	\$1,875.00
550	Administrative Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
590	Bank Fees	\$34.50	\$35.40	\$55.00	\$36.95	\$75.00	\$0.00	\$0.00
710	Community Events	\$2,350.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
715	Grants	\$550.00	\$14,278.00	\$7,500.00	\$23,500.00	\$22,000.00	\$22,000.00	\$17,330.00
790	Miscellaneous Expense	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
821	Buildings & Grounds	\$5,134.84	\$10,220.09	\$4,500.00	\$3,218.13	\$3,355.00	\$9,000.00	\$4,500.00
840	Equipment	\$23,624.20	\$0.00	\$4,000.00	\$756.00	\$0.00	\$1,200.00	\$0.00
860	Small Equipment	\$6,312.25	\$5,022.88	\$9,950.00	\$743.86	\$1,650.00	\$5,950.00	\$3,050.00
Total:		\$99,310.27	\$68,681.29	\$101,950.00	\$62,820.49	\$91,950.00	\$124,897.00	\$91,950.00

2017 BID Budget Worksheet

Executive Committee

Acct #	Description	2014 Actual	2015 Actual	2016 Budget	6/30/2016 YTD	2017 Initial Budget	2017 Requested Budget	2017 Approved Budget
211	Software Support							
219	Other Professional Services							
220	Telephone							
221	Electricity & Gas							
241	Custodial Services							
242	Snow & Ice Control							
290	Training		\$875.73	\$1,000.00	\$9.80	\$25.00	\$25.00	\$25.00
291	Postage			\$100.00	\$93.90	\$100.00	\$100.00	\$100.00
292	Printing/Publishing							
294	Other Contractual Services				\$300.00	\$300.00	\$300.00	\$300.00
295	Miscellaneous Business		\$71.28		\$971.73	\$1,000.00	\$1,000.00	\$1,000.00
296	Marketing							
297	Farmers Market							
310	Office Supplies			\$50.00		\$50.00	\$50.00	\$50.00
320	Publications/Subscriptions							
342	Gasoline/Oil							
351	Repair/Maint Supplies - Bld & Grnds							
352	Repair/Maint Supplies - Equipment							
390	Miscellaneous Supplies							
510	Liability Insurance	\$1,009.00	\$714.00	\$670.00	\$47.00	\$720.00	\$720.00	\$720.00
512	Property Insurance	\$3,081.00	\$1,481.00	\$1,575.00	\$295.00	\$1,875.00	\$1,875.00	\$1,875.00
550	Administrative Services	\$0.00						
590	Bank Fees							
710	Community Events							
715	Grants							
790	Miscellaneous Expense							
821	Buildings & Grounds							
840	Equipment							
860	Small Equipment							
Total:		\$4,090.00	\$3,142.01	\$3,395.00	\$1,717.43	\$4,070.00	\$4,070.00	\$4,070.00

Designated Funds Request

#	Description	Year	Acct #	Amount
1				
2				
3				
4				
5				
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7				
8				
9				
10				

2017 BID Budget Worksheet

Buildings & Grounds Committee

Acct #	Description	2014 Actual	2015 Actual	2016 Budget	6/30/2016 YTD	2017 Initial Budget	2017 Requested Budget	2017 Approved Budget
211	Software Support							
219	Other Professional Services							
220	Telephone							
221	Electricity & Gas	\$105.61	\$143.94	\$150.00	\$244.94	\$300.00		
241	Custodial Services	\$30,000.00	\$27,500.00	\$31,500.00	\$15,000.00	\$36,000.00	36,000.00	36,000.00
242	Snow & Ice Control	\$0.00					500.00	500.00
290	Training							
291	Postage							
292	Printing/Publishing							
294	Other Contractual Services						10,500.00	
295	Miscellaneous Business							
296	Marketing							
297	Farmers Market							
310	Office Supplies							
320	Publications/Subscriptions							
342	Gasoline/Oil	\$140.61	\$374.76	\$1,500.00	\$82.45	\$400.00	1,300.00	1,300.00
351	Repair/Maint Supplies - Bld & Grnds	\$103.03		\$1,000.00	\$523.59	\$1,000.00	750.00	750.00
352	Repair/Maint Supplies - Equipment	\$6,352.99	\$1,022.12	\$1,000.00	\$324.98	\$1,000.00	1,200.00	1,200.00
390	Miscellaneous Supplies	\$0.00						
510	Liability Insurance							
512	Property Insurance							
550	Administrative Services							
590	Bank Fees	\$34.50	\$35.40	\$55.00	\$36.95	\$75.00		
710	Community Events							
715	Grants							
790	Miscellaneous Expense	\$150.00						
821	Buildings & Grounds	\$5,134.84	\$4,286.61	\$4,500.00			4,500.00	
840	Equipment	\$23,624.20		\$4,000.00			1,200.00	
860	Small Equipment	\$1,358.79	\$5,022.88			\$500.00	2,800.00	2,800.00
Total:		\$67,004.57	\$38,385.71	\$43,705.00	\$16,212.91	\$39,275.00	58,750.00	42,550.00

Designated Funds Request

#	Description	Year	Acct #	Amount
1	Concrete Planters (3)	2017	821	\$10,500.00
2	Concrete Planters (3)	2018	821	\$10,500.00
3	Concrete Planters (3)	2019	821	\$10,500.00
4	Concrete Planters (3)	2020	821	\$10,500.00
5				
6				
7				
8				
9				
10				

\$42,000.00

2017 BID Budget Worksheet

Farmers Market Committee

Acct #	Description	2014 Actual	2015 Actual	2016 Budget	6/30/2016 YTD	2017 Initial Budget	2017 Requested Budget	2017 Approved Budget
211	Software Support							
219	Other Professional Services							
220	Telephone							
221	Electricity & Gas							
241	Custodial Services							
242	Snow & Ice Control							
290	Training							
291	Postage							
292	Printing/Publishing							
294	Other Contractual Services							
295	Miscellaneous Business							
296	Marketing							
297	Farmers Market	\$1,829.86	\$171.69	\$2,000.00	\$184.60	\$250.00	\$250.00	\$250.00
310	Office Supplies							
320	Publications/Subscriptions							
342	Gasoline/Oil							
351	Repair/Maint Supplies - Bld & Grnds							
352	Repair/Maint Supplies - Equipment							
390	Miscellaneous Supplies							
510	Liability Insurance							
512	Property Insurance							
550	Administrative Services							
590	Bank Fees							
710	Community Events							
715	Grants							
790	Miscellaneous Expense							
821	Buildings & Grounds							
840	Equipment							
860	Small Equipment	\$141.37		\$150.00		\$150.00	\$150.00	\$250.00
Total:		\$1,971.23	\$171.69	\$2,150.00	\$184.60	\$400.00	\$400.00	\$500.00

Designated Funds Request

#	Description	Year	Acct #	Amount
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

2017 BID Budget Worksheet

Grants Committee

Acct #	Description	2014 Actual	2015 Actual	2016 Budget	6/30/2016 YTD	2017 Initial Budget	2017 Requested Budget	2017 Approved Budget
211	Software Support							
219	Other Professional Services							
220	Telephone							
221	Electricity & Gas							
241	Custodial Services							
242	Snow & Ice Control							
290	Training							
291	Postage							
292	Printing/Publishing							
294	Other Contractual Services							
295	Miscellaneous Business							
296	Marketing							
297	Farmers Market							
310	Office Supplies							
320	Publications/Subscriptions							
342	Gasoline/Oil							
351	Repair/Maint Supplies - Bld & Grnds							
352	Repair/Maint Supplies - Equipment							
390	Miscellaneous Supplies							
510	Liability Insurance							
512	Property Insurance							
550	Administrative Services							
590	Bank Fees							
710	Community Events	\$2,350.00		\$5,000.00				
715	Grants	\$550.00	\$14,278.00	\$7,500.00	\$23,500.00	\$22,000.00	\$22,000.00	\$17,330.00
790	Miscellaneous Expense							
821	Buildings & Grounds							
840	Equipment							
860	Small Equipment							
Total:		\$2,900.00	\$14,278.00	\$12,500.00	\$23,500.00	\$22,000.00	\$22,000.00	\$17,330.00

Designated Funds Request

#	Description	Year	Acct #	Amount
1				
2				
3				
4				
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7				
8				
9				
10				

2017 BID Budget Worksheet

Marketing Committee

Acct #	Description	2014 Actual	2015 Actual	2016 Budget	6/30/2016 YTD	2017 Initial Budget	2017 Requested Budget	2017 Approved Budget
211	Software Support							
219	Other Professional Services	\$18,000.00		\$12,000.00		\$2,850.00	\$4,197.00	\$3,000.00
220	Telephone							
221	Electricity & Gas							
241	Custodial Services							
242	Snow & Ice Control							
290	Training							
291	Postage							
292	Printing/Publishing							
294	Other Contractural Services							
295	Miscellaneous Business							
296	Marketing	\$18,096.98	\$6,385.00	\$18,000.00	\$15,092.76	\$19,000.00	\$27,980.00	\$20,000.00
297	Farmers Market							
310	Office Supplies							
320	Publications/Subscriptions							
342	Gasoline/Oil							
351	Repair/Maint Supplies - Bld & Grnds							
352	Repair/Maint Supplies - Equipment							
390	Miscellaneous Supplies							
510	Liability Insurance							
512	Property Insurance							
550	Administrative Services							
590	Bank Fees							
710	Community Events							
715	Grants							
790	Miscellaneous Expense							
821	Buildings & Grounds							
840	Equipment							
860	Small Equipment							
Total:		\$36,096.98	\$6,385.00	\$30,000.00	\$15,092.76	\$21,850.00	\$32,177.00	\$23,000.00

Designated Funds Request

#	Description	Year	Acct #	Amount
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

2017 BID Budget Worksheet

Streetscape Committee

Acct #	Description	2014 Actual	2015 Actual	2016 Budget	6/30/2016 YTD	2017 Initial Budget	2017 Requested Budget	2017 Approved Budget
211	Software Support							
219	Other Professional Services							
220	Telephone							
221	Electricity & Gas							
241	Custodial Services							
242	Snow & Ice Control							
290	Training							
291	Postage							
292	Printing/Publishing							
294	Other Contractual Services							
295	Miscellaneous Business							
296	Marketing							
297	Farmers Market							
310	Office Supplies							
320	Publications/Subscriptions	\$385.40	\$385.40	\$400.00				
342	Gasoline/Oil							
351	Repair/Maint Supplies - Bld & Grnds							
352	Repair/Maint Supplies - Equipment							
390	Miscellaneous Supplies							
510	Liability Insurance							
512	Property Insurance							
550	Administrative Services							
590	Bank Fees							
710	Community Events							
715	Grants							
790	Miscellaneous Expense	\$50.00						
821	Buildings & Grounds		\$5,933.48		\$3,218.13	\$3,355.00	\$4,500.00	\$4,500.00
840	Equipment				\$756.00			
860	Small Equipment	\$4,812.09		\$9,800.00	\$743.86	\$1,000.00	\$3,000.00	
Total:		\$5,247.49	\$6,318.88	\$10,200.00	\$4,717.99	\$4,355.00	\$7,500.00	\$4,500.00

Designated Funds Request

#	Description	Year	Acct #	Amount
1	Painted Canoes	2017	840	\$2,250.00
2	Paint Program	2017	715	\$3,000.00
3	Sculptures	2017	840	\$3,000.00
4	Murals - Portage Cleaners & Napa Auto Parts	2017	715	\$10,000.00
5	Murals - Head to Toe Salon & Cottonwood	2018	715	\$10,000.00
6	Murals - The Barber Shop & Crawford Oil	2019	715	\$10,000.00
7				
8				
9				
10				

\$38,250.00

Designated Funds Request

#	Committee	Description	Year	Acct #	Amount
1	Streetscape	Painted Canoes	2017	840	\$2,250.00
2	Streetscape	Paint Program	2017	715	\$3,000.00
3	Streetscape	Sculptures	2017	840	\$3,000.00
4	Streetscape	Murals - Head to Toe Salon & Cottonwood	2017	715	\$10,000.00
5	Streetscape	Murals - The Barber Shop & Crawford Oil	2018	715	\$10,000.00
6	Streetscape	Murals - Portage Cleaners & Napa Auto Parts	2019	715	\$10,000.00
				Sub-total:	\$38,250.00
7	Buildings & Grounds	Concrete Planters (3)	2017	840	\$10,500.00
8	Buildings & Grounds	Concrete Planters (3)	2018	840	\$10,500.00
9	Buildings & Grounds	Concrete Planters (3)	2019	840	\$10,500.00
10	Buildings & Grounds	Concrete Planters (3)	2020	840	\$10,500.00
11				Sub-total:	\$42,000.00
12					
13					
14					
15					
				Total Designated Funds:	\$80,250.00

**City of Portage
Municipal Services and Utilities Committee Meeting
Thursday, September 1, 2016, 5:30 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room One
Minutes**

Members Present: Doug Klapper, Chairperson; Mike Charles, Dennis Nachreiner, Jeffrey F. Monfort, and William Kutzke

Others Present: Aaron Jahncke, Public Works Director; Bill Welsh, CATV, Shawn Murphy, City Administrator, Craig Sauer, PDR members of the public.

Excused: N/A

1. Roll Call

The meeting was called to order at 5:30 p.m.

2. Approval of meeting minutes from meeting on Thursday, July 7th, 2016.

Motion by Charles second by Nachreiner to approve the minutes from July 7, 2016. Motion carried unanimously by roll call vote.

3. Discussion and action on the stop sign petition on East Albert and Hamilton St and Dorothy and East Albert.

Jahncke summarized memo in packet dated 8/25/16 which described the traffic observation and data collection undertaken by the City which indicated the 85th percentile speed was under 30 mph. Traffic history, visibility at the intersections, pedestrian & vehicular conflicts as well as traffic volume were studied. Based on results of the traffic data collected, Jahncke indicated that stop signs are not warranted at the requested locations. Jahncke further indicated that stop signs are not effective means of speed control but are used to prevent crashes and accidents at intersections experiencing problems with the aforementioned conditions. Enforcement, education and traffic calming installations are more effective at speed control.

Nachreiner expressed his concern that the data collected was tainted by the presence of a police squad, however he agreed with Jahncke's conclusions in that stop signs are not warranted and will not decrease traffic speed. Charles inquired if narrowing of traffic lanes would have an impact on average speed. Jahncke responded that the marking of a bike lane on the newly resurfaced section has that effect. Nachreiner indicated the long term objective is to resurface E. Albert to Hwy 33 along with extension of bike lane. Monfort inquired about the installation of a digital speed limit readout sign that shows each vehicle's speed. Jahncke indicated

those signed are available for approximately \$4500 each and the sign budget is \$5000.

Several residents in attendance expressed their observations that average speed was well in excess of 25mph however the average speed determined by the City was skewed by area residents pulling in & out of their driveway. Residents also felt the traffic data collecting sign itself decreased the average speed of traffic while it was located on site. Residents expressed support for installation of flashing warning signs and/or speed readout signs.

Motion by Monfort, 2nd by Charles to install 2 LED flashing warning speed limit sign (eastbound & westbound) in locations as selected by Jahncke. Motion carried unanimously by roll call vote.

4. Discussion and possible action regarding the parking stall between the two entrances of the parking structure on W. Conant.

Jahncke summarized the visibility complaint received from Elizabeth Stevens regarding the parking space on E. Conant Street between the entrances to the parking ramp and her request to eliminate the parking stall at this location. Jahncke's observations and analysis were summarized in a memo included in the meeting packet dated 8/25/16. Kutzke & Monfort felt the elimination of the stall would not adversely affect the availability of parking downtown.

Motion by Nachreiner, 2nd by Monfort to eliminate the parking stall between the entrances to the parking ramp on E. Conant Street. Klapper suggested seeking input from BID & inquired if an ordinance was needed. Murphy indicated that the stall can be eliminated however; enforcement of no parking required the adoption of an ordinance.

Nachreiner amended his motion to send the recommendation to remove the parking stall to Legislative & Regulatory and seek input from BID regarding the elimination of the stall, 2nd by Monfort. Amendment carried unanimously on a call of the roll.

The Amended motion also carried unanimously on a call of the roll.

5. Discussion and possible action on the 2017 Operating Budget.

Jahncke summarized the proposed changes in the 2017 operating budget as shown in the meeting packet. Some discussion occurred relative to the process of administering the cross-connection program. However, no changes to Jahncke's proposals.

6. Discussion about lining mains and laterals.

Jahncke presented a Power Point and pipe sections to inform the Committee of cured in place (CIP) pipe lining technology that has been used to improve the condition of and seal sanitary mains. This technology has been applied to sanitary laterals for repairs and improvements. Jahncke presented the application with the inquiry as to the support of the Committee to begin incorporating this on process on mains and laterals in the City. The CIP process would be used in lieu of excavating and replacing pipes. The cost savings for this process would be realized on projects in which streets would not be excavated/reconstructed. Jahncke intended the discussion to explore this as a policy and whether residents should participate in the cost for this process. The CIP process costs approximately \$65/lf for laterals and \$25/lf for sanitary main lining.

Nachreiner was not supportive of CIP for portions of sanitary laterals, but felt it should be only installed over the entire length. Kutzke was supportive of lining laterals to the property line at no cost to the resident.

The Committee was generally supportive of the process will further evaluate and revisit the policy at a future meeting.

Klapper requested discussing Item 9 next.

9. Discussion and possible action regarding the Wheel Tax.

Jahncke presented a memo and spreadsheet prepared by Murphy & Jahncke with recommended funding options reflecting the results of a \$10, \$15 & \$20 annual wheel tax. Finance & Administration Committee initially reviewed the Wheel Tax, which is an alternate, additional revenue source for transportation related costs available to municipalities by requesting the DOT to add the annual fee to vehicle registrations for City residents. Finance was supportive of implementing the fee in the 2017 budget and requested MS&U Committee to recommend specific items or programs in the budget to fund with the Wheel Tax revenue.

The memo included specific line items in the present budget that could be removed and funded via the Wheel Tax revenue, freeing up levy revenue to fund other underfunded items or items not funded. All 3 options included increasing annual seal coating program, which is currently funded through debt. The \$15 & \$20/yr options are projected to raise an additional \$150,000 & \$200,000/yr respectively and are recommended to fund an additional Crewperson in Municipal Services, which the 2015 Staffing Report identified as 2.5 positions under recommended levels.

Monfort expressed support for the \$20/yr option and funding the recommended items. Nachreiner & Charles also expressed support for the \$20/yr fee as long as the revenue is allocated for transportation items and fund tangible, visible improvements or additions. Kutzke indicated hesitation in supporting the wheel tax indicating the \$20/yr additional fee was a hardship for residents and felt staffing evaluation was insufficiently evaluated.

Motion by Charles, 2nd by Klapper to adopt \$20/yr wheel tax per the funding recommendations as presented. Motion carried 4-1 with Kutzke voting no.

7. Discussion about excavations in the right of way and the length of time an excavation is left unpaved.

Jahncke indicated that Nachreiner requested this item for discussion based on a recent observation of the street opening on Slifer St. Jahncke reviewed Sect. 66-87 of the Municipal Code. Nachreiner observed the ordinance does not include a deadline for the completion of paving in street excavations. The Committee agreed and requested staff to research other communities and develop some recommendations to insure timely completion of street openings.

8. Discussion about trees and lawn restoration on River St.

Jahncke included email correspondence he authored in response to inquiries from Kutzke regarding the condition and timely completion of landscaping activities for the River St. project. No further action taken.

10. Public Works Director's Report

Recycling Carts-Jahncke summarized a proposal by Mayor Dodd to give residents the option to purchase excess recycling carts the City has to supplement the single cart issued to all residents last year; the City would assume the additional \$2.36/month cost from Columbia County to collect and process the additional cart, per the contract. The Committee was supportive of the option and directed staff to implement the program as soon as possible.

Jahncke briefly summarized the status of remaining 2016 projects. The vault underneath the sidewalk at the House of Clocks is scheduled for late summer, the water building addition is on schedule for enclosure by October and several RFP will be issued later this month. Kutzke requested the Committee revisit the issue of relocating the material dump site currently located on Morgan St.

11. Adjournment

There being no further business, motion by Charles, 2nd by Nachreiner to adjourn. Meeting adjourned at 7:45 pm.

Prepared by Shawn Murphy, City Administrator.

Date Approved: _____

Operator's Regular (Bartender)

Cayla J. Cloke

RESOLUTION NO. 16-038

RESOLUTION RELATIVE TO EXEMPTION FROM COUNTY LIBRARY TAX – 2017

WHEREAS, the Columbia County Board levies a county library tax; and

WHEREAS, Section 43.64(2)(b) of the Wisconsin Statutes provides such units of government which levy a tax for public library service and appropriate and expend for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county library tax rate in the prior year multiplied by the equalized valuation of property in the city or village for the current year, may apply for exemption from this tax; and

WHEREAS, the City of Portage does levy a library tax in excess of the amount calculated in accordance with 43.64(2)(b).

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Portage that the City of Portage be exempted from the payment of any county library tax as provided in Section 43.64(2)(b) inasmuch as it will expend for its own library fund for 2017 an amount in excess of that calculated in accordance with 43.64(2)(b). Exemption from the payment of said county library tax shall not preclude the City of Portage participation in county library service in all other respects; and

BE IT FURTHER RESOLVED, that confirmed copies of the Resolution be forwarded by the City Clerk to the Portage Public Library and to the Columbia County Clerk no later than September 30, 2016.

DATED this 8th day of September, 2016.

Rick Dodd, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Resolution requested by:
City Clerk

**CITY OF PORTAGE
RESOLUTION NO. 16-039**

**A Resolution Proposing to Discontinue a Portion of Skaters
Way in the City of Portage, Columbia County, Wisconsin,
pursuant to Wis. Stat. § 66.1003.**

WHEREAS, the Common Council of the City of Portage believes the public interest may be served by discontinuing that portion of Skaters Way lying East of East Haertel Street (as relocated) in the City of Portage, Columbia County, Wisconsin. A map is attached as Exhibit A, which shows the location of that portion of Skaters Way; and

WHEREAS, the subject parcel was dedicated as and for a public street and right-of-way several years ago; and

WHEREAS, the adjacent landowner that uses the subject parcel for access has requested that the street be discontinued; and

WHEREAS, the parcels abutting the subject parcel will continue to have direct access onto a public street due to the concurrent discontinuance of Adams Street, and is not dependent upon the portion of Skaters Way to be discontinued for direct access onto a public way, and will not be landlocked as a result of the discontinuance; and

WHEREAS, discontinuance of the subject parcel will terminate all responsibility of the City of Portage for maintenance, repair, and liability with respect to its possible use by the public; and

WHEREAS, the City Plan Commission on June 20, 2016 moved and recommended that the subject parcel be discontinued; and

WHEREAS, pursuant to Wis. Stat. §66.1005(1), the City's easement rights related to utilities located in the subject parcel shall remain in the event of discontinuance of the right-of-way; and

WHEREAS, pursuant to Wis. Stat. §840.11, a lis pendens containing a map and description of the subject parcel was filed in the Columbia County Register of Deeds Office on September 2, 2016 at 3:28:58 p.m. as Document No. 884428; and

WHEREAS, the Common Council believes the public interest may require vacating and discontinuing the subject parcel as it serves no public purpose and is not a through street and thoroughfare, and where said discontinuance will have no harmful effect upon the citizens and general public of the City of Portage nor to the abutting and adjacent property owner;

NOW, THEREFORE, the Common Council of the City of Portage does hereby resolve as follows:

1. That on October 27, 2016 the Common Council of the City of Portage shall meet to consider and conduct a public hearing on the passage of a resolution declaring the public interest requires that a notice of public hearing the proposed discontinuance of the subject parcel.

2. That the Clerk of the City of Portage be authorized and directed to personally serve the notice of said public hearing upon all of the owners of the land abutting those portions of Skaters Way to be discontinued, and any other parties required to be served under Wis. Stat. §66.1003.

3. That the Clerk is further authorized and directed to publish a Class 3 notice of said public hearing, pursuant to Wis. Stat. §66.1003(4)(b) and (8)(b).

DATED this 8th day of September, 2016.

Rick Dodd, Mayor

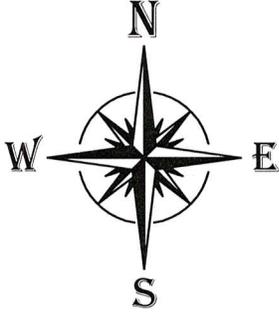
Attest:

Marie A. Moe, WCPC, MMC, City Clerk

VACATION EXHIBIT

GENERAL LOCATION

BEING A PART OF GOVERNMENT LOT 7 AND THE SE1/4 THE NE1/4, SECTION 6 T. 12 N, R. 9 E, CITY OF PORTAGE, COLUMBIA COUNTY, WISCONSIN.



SCALE: 1" = 60'

C1	
DELTA	= 17°03'08"
ARC	= 101.78
RAD	= 342.00
BEARING	= N77°59'42"W
DIST	= 101.41

C2	
DELTA	= 09°24'25"
ARC	= 56.15
RAD	= 342.00
BEARING	= N81°49'04"W
DIST	= 56.09

C3	
DELTA	= 07°38'43"
ARC	= 45.64
RAD	= 342.00
BEARING	= N73°17'30"W
DIST	= 45.60

NE COR SEC 6

GOV'T LOT 7

PARCEL NO. 2430.021

CONTAINING
6,999 SQ.FT
0.16 ACRES

GAROLD D & JOYCE M KASTEN
LIVING TRUST DATED 12/5/2007

SKATER'S WAY

TIMOTHY J. GAFFNEY

S. LINE GOV'T LOT 7
PARCEL 2430.01

CONTAINING
5,406 SQ.FT
0.12 ACRES

HAERTEL STREET

PROPERTY SURVEYS
DATED APRIL 1955
AS FILE NO. 455-45
558-54
1265-147

ARAMARK UNIFORM SERVICES INC.

LOT 1
C.S.M. 2583
(896-415)

SE1/4-NE1/4

STREET

WILLIAM W. & IRMA J. BROCKLEY
JOINT REV. TRUST DATED 5/22/15

BADGER WASH RIO LLC

OUTLOT 87
ASSESSOR'S SUBDIVISION

NEW PINERY ROAD

GERALD D. & LISA M. SPEARS

LEGEND

- ⊙ POWER POLE
- OHE- OVERHEAD UTILITY LINE
- ⊖ GUY WIRE
- ⊞ TELEPHONE PEDESTAL
- ⊞ ELECTRIC METER

E1/4 COR SEC 6

SEAL:



OWNER/CLIENT: CITY OF PORTAGE
ATTN: SHAWN MURPHY
115 W. PLEASANT STREET
PORTAGE, WI 53901

As prepared by:

GA GROTHMAN & ASSOCIATES S.C.
LAND SURVEYORS

625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI. 53901
PHONE: PORTAGE: (608) 742-7788 SAUK: (608) 644-8877
FAX: (608) 742-0434 E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

G & A FILE NO. 516-261

DRAFTED BY: A. L. HOEL
CHECKED BY: TLG
PROJ. 516-261
DWG. 516-261



SHEET 1 OF 2

**CITY OF PORTAGE
RESOLUTION NO. 16-040**

**A Resolution Proposing to Discontinue Portions of Adams
Street in the City of Portage, Columbia County, Wisconsin,
pursuant to Wis. Stat. § 66.1003.**

WHEREAS, the Common Council of the City of Portage believes the public interest may be served by discontinuing that portion of Adams Street lying North of East Albert Street and that portion of Adams Street lying North of East Haertel Street (as relocated) in the City of Portage, Columbia County, Wisconsin. Maps are attached as Exhibits A-1 and A-2, showing the location of those portions of Adams Street; and

WHEREAS, the subject parcel was dedicated as and for a public street and right-of-way several years ago; and

WHEREAS, the subject parcel has not been improved, maintained, or repaired by the City of Portage at any time since dedication nor is the same identifiable on-site as a public street; and

WHEREAS, the parcels abutting the subject parcel continue to have direct access onto a public street and is not dependent upon the portions of Adams Street to be discontinued for direct access onto a public way, and will not be landlocked as a result of the discontinuance; and

WHEREAS, discontinuance of the subject parcel will terminate all responsibility of the City of Portage for maintenance, repair, and liability with respect to its possible use by the public; and

WHEREAS, the City Plan Commission on June 20, 2016 moved and recommended that the subject parcel be discontinued; and

WHEREAS, pursuant to Wis. Stat. §66.1005(1), the City's easement rights related to utilities located in the subject parcel shall remain in the event of discontinuance of the right-of-way; and

WHEREAS, pursuant to Wis. Stat. §840.11, a lis pendens containing a map and description of the subject parcel was filed in the Columbia County Register of Deeds Office on September 2, 2016 at 3:29 p.m. as Document No. 884430; and

WHEREAS, the Common Council believes the public interest may require vacating and discontinuing the subject parcel as it serves no public purpose and is not currently used as part of the through street and thoroughfare, and where said discontinuance will have no harmful effect upon the citizens and general public of the City of Portage nor to the abutting and adjacent property owner;

NOW, THEREFORE, the Common Council of the City of Portage does hereby resolve as follows:

1. That on October 27, 2016 the Common Council of the City of Portage shall meet to consider and conduct a public hearing on the passage of a resolution declaring the public interest requires that a notice of public hearing the proposed discontinuance of the subject parcel.

2. That the Clerk of the City of Portage be authorized and directed to personally serve the notice of said public hearing upon all of the owners of the land abutting those portions of Adams Street to be discontinued, and any other parties required to be served under Wis. Stat. §66.1003.

3. That the Clerk is further authorized and directed to publish a Class 3 notice of said public hearing, pursuant to Wis. Stat. §66.1003(4)(b) and (8)(b).

DATED this 8th day of September, 2016.

Rick Dodd, Mayor

Attest:

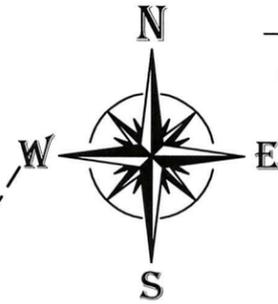
Marie A. Moe, WCPC, MMC, City Clerk

VACATION EXHIBIT

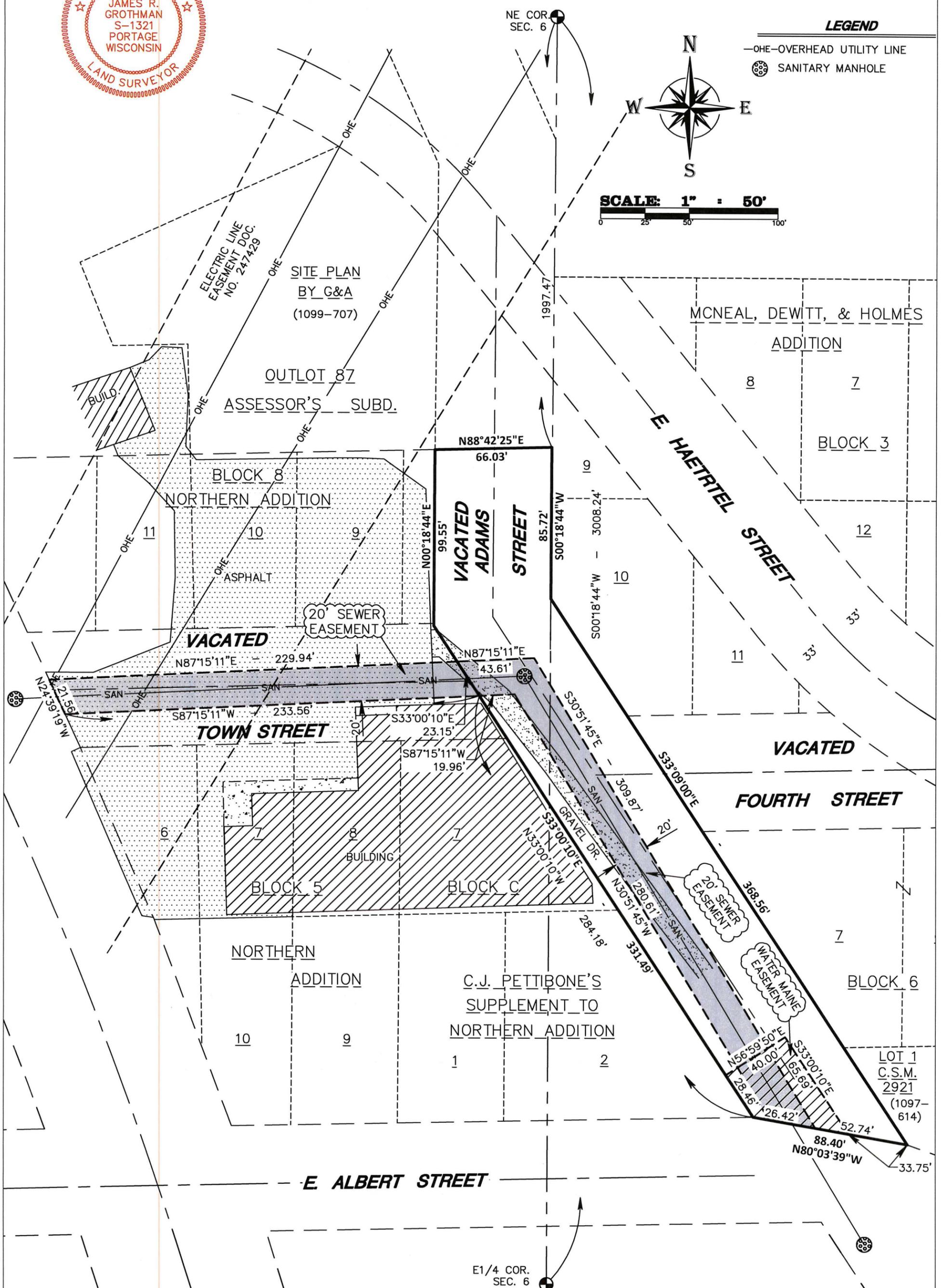


LEGEND

- OHE—OVERHEAD UTILITY LINE
- ⊙ SANITARY MANHOLE



SCALE: 1" = 50'



VACATION EXHIBIT
FOR
THE CITY OF PORTAGE
CITY OF PORTAGE
COLUMBIA COUNTY, WISCONSIN

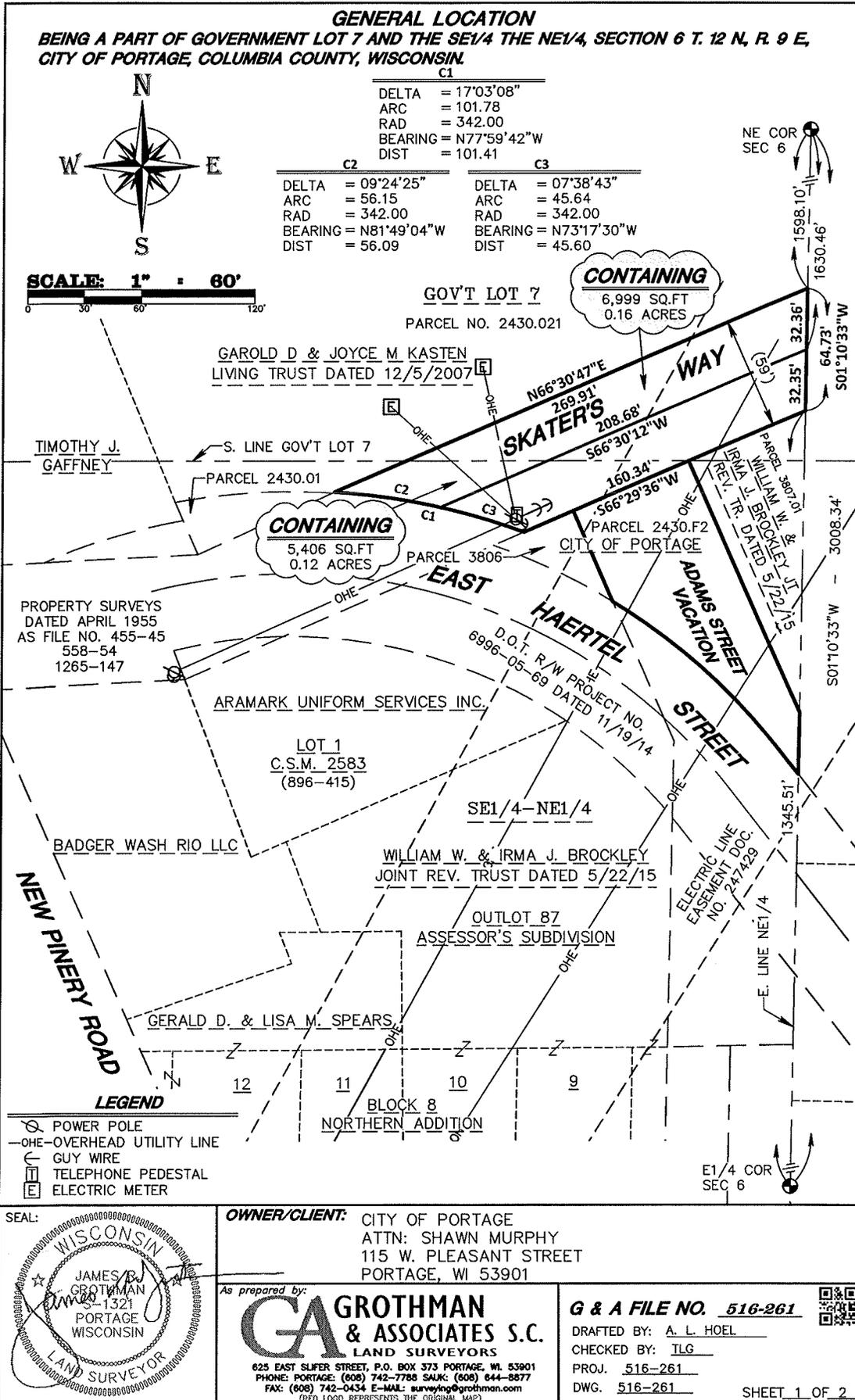
NO.	DATE	REVISION	BY	CHKD

THIS INSTRUMENT DRAFTED BY BANDERSON SHEET 1 OF 1

GA GROTHMAN & ASSOCIATES S.C.
LAND SURVEYORS
625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI. 53901
PHONE: PORTAGE: (808) 742-7788 SAUK: (808) 644-8877
FAX: (808) 742-0434 E-MAIL: surveying@grothman.com
(RED LOGO REPRESENTS THE ORIGINAL MAP)

FILE NO. 716-591
PROJECT NO. 59-4-828
DRAWING NO. 716-591

VACATION EXHIBIT A-2



SEAL:

OWNER/CLIENT: CITY OF PORTAGE
 ATTN: SHAWN MURPHY
 115 W. PLEASANT STREET
 PORTAGE, WI 53901

G & A FILE NO. 516-261

DRAFTED BY: A. L. HOEL
 CHECKED BY: ILG
 PROJ. 516-261
 DWG. 516-261

As prepared by:

GROTHMAN & ASSOCIATES S.C.
 LAND SURVEYORS
 625 EAST SLIFER STREET, P.O. BOX 373 PORTAGE, WI 53901
 PHONE: PORTAGE: (608) 742-7788 SAUK: (608) 644-8877
 FAX: (608) 742-0434 E-MAIL: surveying@grothman.com
 (RED LOGO REPRESENTS THE ORIGINAL MAP)

QR CODE

SHEET 1 OF 2

**CITY OF PORTAGE
RESOLUTION NO. 16-041**

A Resolution Proposing to Discontinue That Portion of Huron Street between Townsend Street and Coit Street, that Portion of Erie Street Between Townsend Street and Coit Street, and the Public Alleys Located in Block 54, Block 47 and Block 22 of Webb and Bronson's Plat of the Town of Fort Winnebago, now the City of Portage, Columbia County, Wisconsin, pursuant to Wis. Stat. § 66.1003.

WHEREAS, the Common Council of the City of Portage believes the public interest may be served by discontinuing that portion of Huron Street lying between Townsend Street and Coit Street, that portion of Erie Street lying between Townsend Street and Coit Street, and the public alleys located in Block 54, Block 47 and Block 22 of Webb and Bronson's Plat of the Town of Fort Winnebago, now the City of Portage, Columbia County, Wisconsin; and

WHEREAS, the subject parcels were dedicated as and for public street, or public alleys, and right-of-way several years ago; and

WHEREAS, the subject parcels have not been improved, maintained, or repaired by the City of Portage at any time since dedication nor is the same identifiable on-site as public streets or alleys; and

WHEREAS, the parcels abutting the subject parcels continue to have direct access onto a public street and is not dependent upon the portions of Huron Street, Erie Street or the public alleys to be discontinued for direct access onto a public way, and will not be landlocked as a result of the discontinuance; and

WHEREAS, discontinuance of the subject parcels will terminate all responsibility of the City of Portage for maintenance, repair, and liability with respect to its possible use by the public; and

WHEREAS, pursuant to Wis. Stat. §66.1005(1), the City's easement rights related to utilities located in the subject parcels shall remain in the event of discontinuance of the right-of-way; and

WHEREAS, the City Plan Commission on May 16, 2016 moved and recommended that the subject parcels be discontinued; and

WHEREAS, pursuant to Wis. Stat. §840.11, a lis pendens containing a map and description of the subject parcels was filed in the Columbia County Register of Deeds Office on September 7, 2016 at 3:13:09 p.m. as Document No. 884538; and

WHEREAS, the Common Council believes the public interest may require vacating and discontinuing the subject parcels as they serve no public purpose and where said discontinuance

will have no harmful effect upon the citizens and general public of the City of Portage nor to the abutting and adjacent property owners;

NOW, THEREFORE, the Common Council of the City of Portage does hereby resolve as follows:

1. That on October 27, 2016 the Common Council of the City of Portage shall meet to consider and conduct a public hearing on the passage of a resolution declaring the public interest requires the proposed discontinuance of the subject parcels.

2. That the Clerk of the City of Portage be authorized and directed to personally serve the notice of said public hearing upon all of the owners of the land abutting those portions of Huron Street, Erie Street or the public alleys to be discontinued, and any other parties required to be served under Wis. Stat. §66.1003.

3. That the Clerk is further authorized and directed to publish a Class 3 notice of said public hearing, pursuant to Wis. Stat. §66.1003(4)(b) and (8)(b).

DATED this 8th day of September, 2016.

Rick Dodd, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Resolution requested by:
Plan Commission

CERTIFIED SURVEY MAP# _____

LEGAL DESCRIPTION

CERTIFIED SURVEY MAP FOR THE CITY OF PORTAGE, BEING PART OF ERIE STREET, LOTS 2-6 AND ALLEY OF BLOCK 22, LOTS 1-12 AND ALLEY OF BLOCK 47, LOTS 4-12 AND ALLEY OF BLOCK 54, AND VACATED HURON STREET, OF THE WEBB AND BRONSON'S PLAT OF THE TOWN OF FORT WINNEBAGO, LOCATED IN THE NE 1/4 OF THE NE 1/4 OF SECTION 8, AND THE NW 1/4 OF THE NW 1/4, AND THE SW 1/4 OF THE NW 1/4 OF SECTION 9, TOWNSHIP 12 NORTH, RANGE 9 EAST, CITY OF PORTAGE, COLUMBIA COUNTY, WISCONSIN.

BASE FOR BEARING

IS THE NORTHERLY RIGHT OF WAY OF TOWNSEND STREET ASSUMED TO BEAR S 65°15'04" E

SURVEY NOTES

ERIE STREET, BETWEEN TOWNSEND STREET AND COIT STREET, AND ALLEYS IN BLOCK 54, 47, AND 22 OF WEBB AND BRONSON'S PLAT OF THE TOWN OF FORT WINNEBAGO TO BE VACATED FROM THIS SURVEY.

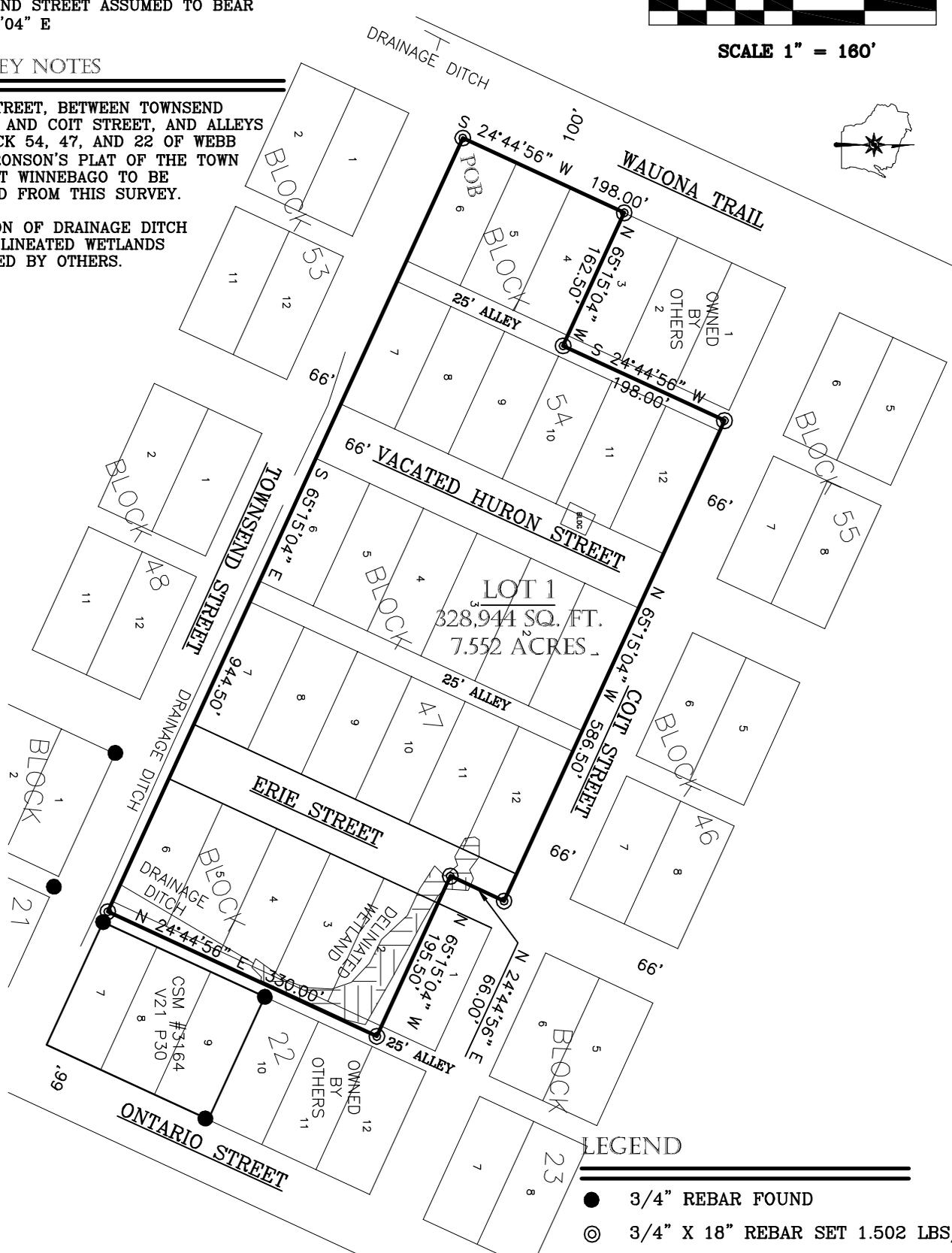
LOCATION OF DRAINAGE DITCH AND DELINEATED WETLANDS PROVIDED BY OTHERS.

SPACE RESERVED FOR RECORDING INFORMATION

0' 160' 320'



SCALE 1" = 160'



LEGEND

- 3/4" REBAR FOUND
- ⊙ 3/4" X 18" REBAR SET 1.502 LBS/FT

RETTLER LAND SURVEY DIVISION
 corporation PROFESSIONAL LAND SURVEYOR

3317 Business Park Drive, Stevens Point, WI 54482
 Telephone: 715 - 341 - 2633, Fax: 715 - 341 - 0431
 email: info @ rettler.com, website: www.rettler.com

AARON PARKS #2861
 715-341-2633

THIS INSTRUMENT WAS DRAFTED BY AARON PARKS AND DRAWN BY AARON PARKS

JOB # 15.034

SHEET 1 OF 3 SHEETS

**CITY OF PORTAGE
RESOLUTION NO. 16-042**

**A Resolution Proposing to Discontinue a Public Alley in the
City of Portage, Columbia County, Wisconsin, pursuant to
Wis. Stat. § 66.1003.**

WHEREAS, the Common Council of the City of Portage believes the public interest may be served by discontinuing the public alley being part of Block 239 of J.J. Guppey's Plat of the Town of Portage City, City of Portage, Columbia County, Wisconsin. A map is attached as Exhibit A, showing the location of that public alley; and

WHEREAS, the subject parcel was dedicated as and for a public alley and right-of-way several years ago; and

WHEREAS, the adjacent property owners have requested that the subject parcel be vacated; and

WHEREAS, the parcels abutting the subject parcel continue to have direct access onto a public street and is not dependent upon the public alley to be discontinued for direct access onto a public way, and will not be landlocked as a result of the discontinuance; and

WHEREAS, discontinuance of the subject parcel will terminate all responsibility of the City of Portage for maintenance, repair, and liability with respect to its possible use by the public; and

WHEREAS, the City Plan Commission on May 16, 2016 moved and recommended that the subject parcel be discontinued; and

WHEREAS, pursuant to Wis. Stat. §66.1005(1), the City's easement rights related to utilities located in the subject parcel shall remain in the event of discontinuance of the right-of-way; and

WHEREAS, pursuant to Wis. Stat. §840.11, a lis pendens containing a map and description of the subject parcel was filed in the Columbia County Register of Deeds Office on September 7, 2016 at 3:14:58 p.m. as Document No. 884539; and

WHEREAS, the Common Council believes the public interest may require vacating and discontinuing the subject parcel as it serves no public purpose, and where said discontinuance will have no harmful effect upon the citizens and general public of the City of Portage nor to the abutting and adjacent property owners;

NOW, THEREFORE, the Common Council of the City of Portage does hereby resolve as follows:

1. That on October 27, 2016 the Common Council of the City of Portage shall meet to consider and conduct a public hearing on the passage of a resolution declaring the public interest requires that a notice of public hearing the proposed discontinuance of the subject parcel.

2. That the Clerk of the City of Portage be authorized and directed to personally serve the notice of said public hearing upon all of the owners of the land abutting those portions of the public alley to be discontinued, and any other parties required to be served under Wis. Stat. §66.1003.

3. That the Clerk is further authorized and directed to publish a Class 3 notice of said public hearing, pursuant to Wis. Stat. §66.1003(4)(b) and (8)(b).

DATED this 8th day of September, 2016.

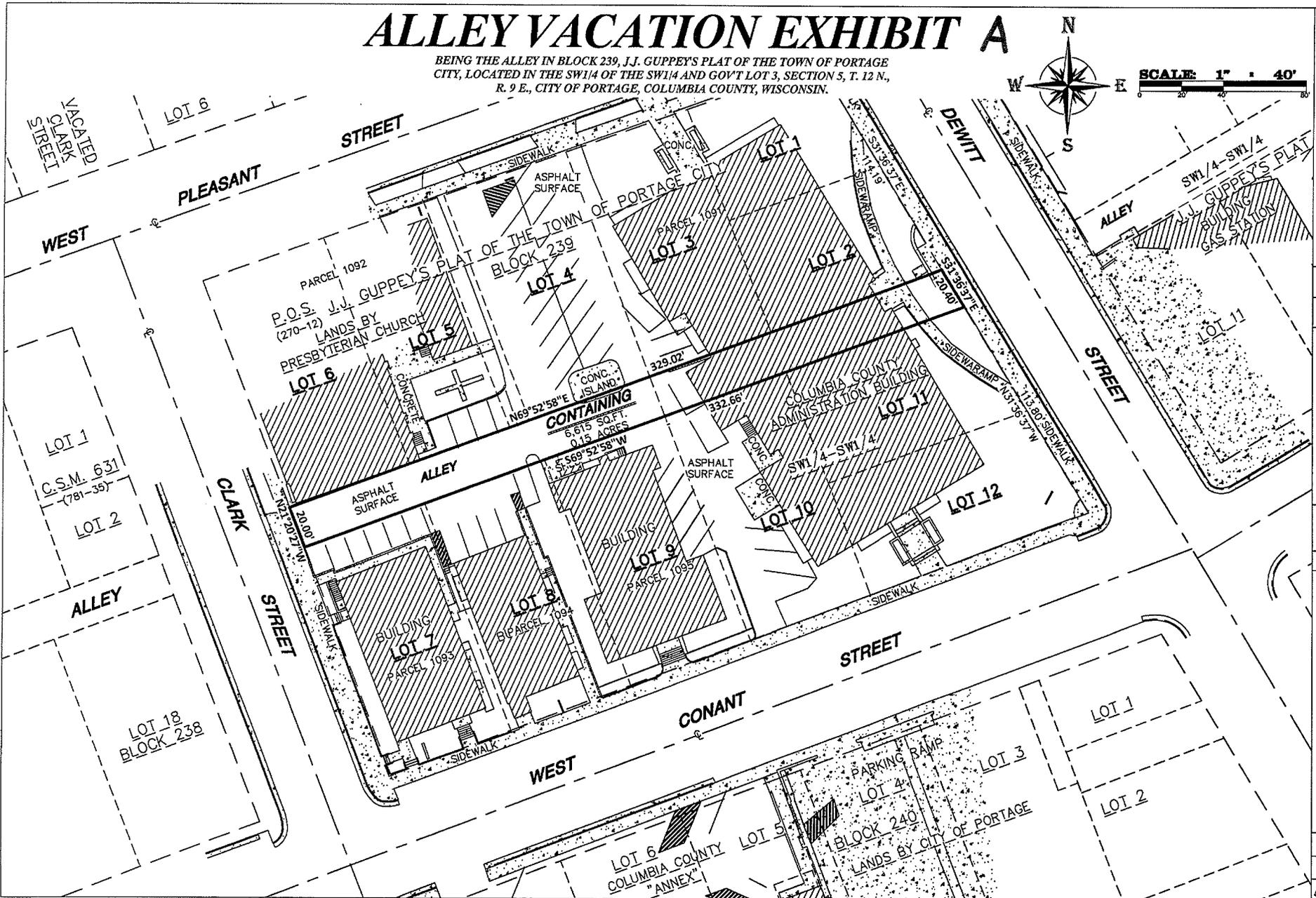
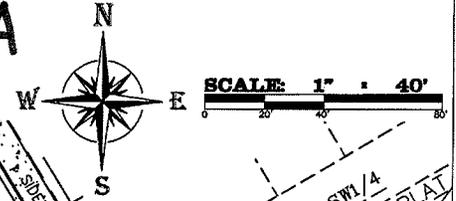
Rick Dodd, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

ALLEY VACATION EXHIBIT A

BEING THE ALLEY IN BLOCK 239, J.J. GUPPEY'S PLAT OF THE TOWN OF PORTAGE CITY, LOCATED IN THE SW1/4 OF THE SW1/4 AND GOVT LOT 3, SECTION 5, T. 12 N., R. 9 E., CITY OF PORTAGE, COLUMBIA COUNTY, WISCONSIN.



G GROTHMAN
& ASSOCIATES S.C.
LAND SURVEYORS
205 EAST SHIPLEY STREET, P.O. BOX 373 PORTAGE, WI 53001
PHONE: (608) 725-7888 FAX: (608) 725-7888
FAC: (608) 725-7888 (608) 644-8877
www.grothman.com (E-MAIL: info@grothman.com)

NO.	DATE	REVISION	BY	CHKD
THIS INSTRUMENT DRAFTED BY A.L. HOEL				
SHEET 7 OF 7				

ALLEY VACATION EXHIBIT
FOR
COLUMBIA COUNTY
CITY OF PORTAGE
COLUMBIA COUNTY, WISCONSIN

FILE NO.
515-897
PROJECT NO.
410-188
DRAWING NO.
515-897 Vacation

**CITY OF PORTAGE
RESOLUTION NO. 16-043**

**A Resolution Proposing to Discontinue a Public Alley in the
City of Portage, Columbia County, Wisconsin, pursuant to
Wis. Stat. § 66.1003.**

WHEREAS, the Common Council of the City of Portage believes the public interest may be served by discontinuing the public alley being part of Block 138 of Webb and Bronson's Plat of the Town of Fort Winnebago, now City of Portage, Columbia County, Wisconsin. A map is attached as Exhibit A, showing the location of that public alley; and

WHEREAS, the subject parcel was dedicated as and for a public alley and right-of-way several years ago; and

WHEREAS, the subject parcel has not been improved, maintained, or repaired by the City of Portage at any time since dedication nor is the same identifiable on-site as a public alley; and

WHEREAS, the parcels abutting the subject parcel continue to have direct access onto a public street and is not dependent upon the public alley to be discontinued for direct access onto a public way, and will not be landlocked as a result of the discontinuance; and

WHEREAS, discontinuance of the subject parcel will terminate all responsibility of the City of Portage for maintenance, repair, and liability with respect to its possible use by the public; and

WHEREAS, the City Plan Commission on March 21, 2016 moved and recommended that the subject parcel be discontinued; and

WHEREAS, pursuant to Wis. Stat. §66.1005(1), the City's easement rights related to utilities located in the subject parcel shall remain in the event of discontinuance of the right-of-way; and

WHEREAS, pursuant to Wis. Stat. §840.11, a lis pendens containing a map and description of the subject parcel was filed in the Columbia County Register of Deeds Office on September 2, 2016 at 3:28:59 p.m. as Document No. 884429; and

WHEREAS, the Common Council believes the public interest may require vacating and discontinuing the subject parcel as it serves no public purpose and is not currently used as a public alley, and where said discontinuance will have no harmful effect upon the citizens and general public of the City of Portage nor to the abutting and adjacent property owners;

NOW, THEREFORE, the Common Council of the City of Portage does hereby resolve as follows:

1. That on October 27, 2016 the Common Council of the City of Portage shall meet to consider and conduct a public hearing on the passage of a resolution declaring the public interest requires that a notice of public hearing the proposed discontinuance of the subject parcel.

2. That the Clerk of the City of Portage be authorized and directed to personally serve the notice of said public hearing upon all of the owners of the land abutting those portions of the public alley to be discontinued, and any other parties required to be served under Wis. Stat. §66.1003.

3. That the Clerk is further authorized and directed to publish a Class 3 notice of said public hearing, pursuant to Wis. Stat. §66.1003(4)(b) and (8)(b).

DATED this 8th day of September, 2016.

Rick Dodd, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Exhibit A

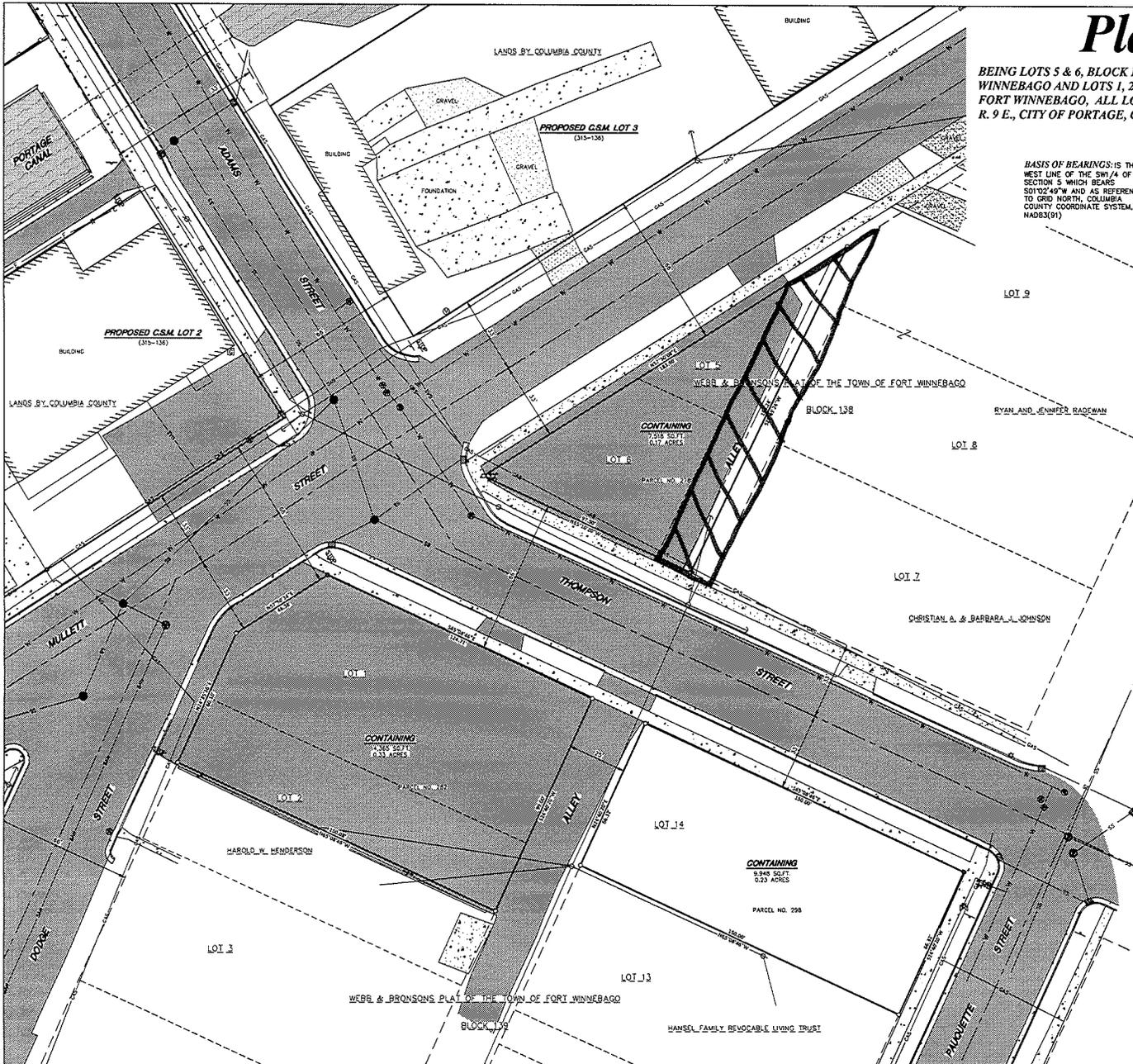
Plat of Survey

BEING LOTS 5 & 6, BLOCK 138, WEB & BRONSONS PLAT OF THE TOWN OF FORT WINNEBAGO AND LOTS 1, 2 & 14, BLOCK 139, WEB & BRONSONS PLAT OF THE TOWN OF FORT WINNEBAGO, ALL LOCATED IN THE GRIDNON CLAIM NO. 21, SECTION 8, T. 12 N., R. 9 E., CITY OF PORTAGE, COLUMBIA COUNTY, WISCONSIN. CONTAINING: 31,831 SQ. FT. - 0.73 ACRES

BASIS OF BEARINGS IS THE WEST LINE OF THE SW/4 OF SECTION 5 WHICH BEARS S07°02'49"W AND IS REFERENCED TO GRID NORTH, COLUMBIA COUNTY COORDINATE SYSTEM, NAD83(91)



- LEGEND**
- 3/4" x 24" IRON ROD SET (WT. = 1.5 LBS. / LF.)
 - 1" IRON PIPE FND.
 - LIGHT POST
 - ⊥ POWER POLE
 - ⊥ GUY WIRE
 - ⊥ SIGN
 - ⊥ STOP SIGN
 - ⊥ GAS VALVE
 - ⊥ GAS METER
 - ⊥ ELECTRIC BOX
 - ⊥ FIRE HYDRANT
 - ⊥ WATER BOX OR VALVE
 - ⊥ CATCH BASIN
 - ⊥ STORM SEWER MANHOLE
 - ⊥ SANITARY SEWER MANHOLE
 - ⊥ MANHOLE ORIGIN UNKNOWN
 - SANITARY SEWER LINE
 - STORM SEWER LINE
 - WATER LINE
 - OVERHEAD UTILITY LINE
 - GAS LINE
 - UNDERGROUND ELECTRIC LINE
 - CHAINLINK FENCE
 - WOOD FENCE
 - ▨ INDICATES NO PARKING
 - ▨ CONCRETE SURFACE
 - ▨ GRAVEL SURFACE
 - ▨ ASPHALT SURFACE



I CERTIFY THAT THIS SURVEY IS IN COMPLIANCE WITH WISCONSIN ADMINISTRATIVE CODE AT7 AND I DO FURTHER CERTIFY THAT THE SURVEYING AND MAPPING OF THESE LANDS ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

JAMES R. GROTHMAN
PROFESSIONAL LAND SURVEYOR, NO. 1321
DATED:



▨ = Area to be vacated

OWNER/CLIENT
COLUMBIA COUNTY
400 DEWITT STREET
PORTAGE, WI 53901

SURVEYOR
JAMES R. GROTHMAN
P.O. BOX 373
625 E. SUPER STREET
PORTAGE, WI 53901
PHONE: PORTAGE (608) 742-7788
PHONE: SAUK RAPEL (608) 844-8877
FAX: (608) 742-9434
e-mail: surveying@grothman.com

GROTHMAN & ASSOCIATES S.C.
LAND SURVEYORS
625 EAST SUPER STREET, P.O. BOX 373, PORTAGE, WI 53901
PHONE: PORTAGE (608) 742-7788 SAUK (608) 844-8877
FAX: (608) 742-9434 E-MAIL: surveying@grothman.com
WWW.GROTHMAN.COM

NO.	DATE	REVISION	SHEET	1 OF 1

PLAT OF SURVEY
FOR
COLUMBIA COUNTY
CITY OF PORTAGE
COLUMBIA COUNTY, WISCONSIN

FILE NO.
315-138
PROJECT NO.
410-122
DRAWING NO.
315-138 POS

Claims - Finance Meeting 9/8/16

Vendor Summary Report

27,558.91	Alliant
2,340.00	Aquachem; Sewer Chemicals
12,717.00	Bruce Co; Fountain Pauquette Park 16-30C09
28,449.10	Columbia County Solid Waste
2,842.04	Electric One; \$1,645 Airport Lighting Runway; \$1,177.04 Various maint City
111,666.90	Dept of Empl Trust
9,412.50	Dreamland Skateparks #3 Final 16-30C04
6,254.17	General Engineering (1)
10,951.81	Grindline Skateparks 16-30C04
207,241.39	Harmony Const Mgt; Water Bldg 16-610W03
3,217.41	Hawkins Sewer chemicals
90,793.50	JF Ahern; Screw Pump 16620S04 \$55893.5; Contact Gates 16-620S07 \$34,900
6,845.00	LMS Const Lateral Repair 132 W Cook
2,545.00	Long Life Roofing; Sewer 16620S12
22,630.90	MZ Construction; Soccer Field 16-30C05
32,299.34	Portage Water Utility
2,234.04	Strand Associates; Server Upgrd \$1149.94; IT Support \$1084.1
3,255.93	Trecek Auto; Accident - Insurance Ck \$2,819.73
3,382.69	Tyler Technologies; Muni Court Incode Annual Maint
47,396.68	WRS

(1) General Engineering		
\$	3,009.20	Sewer Auger Rehab 16-620S04
\$	170.00	Occupancy Inspections
\$	893.47	Permits Comm (5)
\$	2,181.50	Permits Resid (28)
\$	6,254.17	

634,034.31 Subtotal

673,037.50 673,037.50 Total
94%

Paid Invoice Listing 8/12/16-9/2/16 Checks & Wires

2,250.00	Amalgam - Website Design & Development 50% down
1,929.79	Col Cty Treas - Municipal Court
3,000.00	Scott Davis - BID
6,687.56	Delta Dental
14,401.00	Great West Retirement Svc
5,961.76	Timothu Heggland - Historic Survey Study
81,259.90	Comm Bank of Ptg Tax W/H Fed (903/905)
15,700.13	Comm Bank of Ptg Tax W/H State (907)
56,193.50	Running: May & June Taxi
4,831.94	St of WI - Municipal Court
67,040.08	V&H Plow Truck

259,255.66 Subtotal

278,487.97 278,487.97 Total
93%

Water Claims not paid input date 9/1/16-9/30/16

8,219.75	Alliant
3,163.69	Cargill Salt Division
31,572.45	City Treasurer - Muni Owned Tax; AP
12,800.59	City Treasurer - Payroll
2,735.90	Martelle Water Treatment

58,492.38 Subtotal

62,897.89 62,897.89 Total
93%

\$ 1,014,423.36 Total Claims

363,403.61 Total Capital Related Claims

651,019.75 Total Other Claims

DATE: 09/02/2016
TIME: 15:24:23
ID: AP442000.WOW

CITY OF PORTAGE
VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 09/08/2016

VENDOR #	NAME	AMOUNT DUE
1STAYD	1STAYD CORPORATION	134.09
5ALARM	5 ALARM	94.18
ADAMCOL	ADAMS-COLUMBIA ELECTRIC COOP	31.79
ALERETOX	ALERE TOXICOLOGY SERVICES INC	230.75
ALEXENT	ALEXANDER ENTERPRISES	505.00
ALLIENE	ALLIANT ENERGY	27,558.91
AMAZON	AMAZON	840.24
AMERFAS	AMERICAN FASTENER	76.12
AQUACHE	AQUACHEM OF AMERICA INC.	2,340.00
ARAMUNI	AUS LA CROSSE MC LOCKBOX	533.68
AUTOZON	AUTOZONE	25.00
BAKEENT	BAKER & TAYLOR	106.16
BELCO	BELCO VEHICLE SOLUTIONS	49.50
BJAPPL	BJ'S APPLIANCE	40.00
BLYSTOW	BLYSTONE TOWING & RADIATOR, IN	107.00
BRUCCO	THE BRUCE COMPANY	12,717.00
BRUCMUN	BRUCE MUNICIPAL EQUIPMENT, INC	69.26
CAPNEWS	CAPITAL NEWSPAPERS	993.76
CARDMEM	CARDMEMBER SERVICE	3,479.54
CAREWCO	CAREW CONCRETE & SUPPLY CO INC	565.00
CCHEALT	COLUMBIA COUNTY HEALTH &	45.00
CCSOLID	COLUMBIA CO. SOLID WASTE	28,449.10
CENTLINK	CENTURY LINK	46.88
CENTSPR	CENTURY SPRINGS BOTTLING CO	221.40
CHARCOM	CHARTER COMMUNICATIONS	750.38
CINTAS	CINTAS CORPORATION #446	270.02
CITYMAD	CITY OF MADISON	255.00
COMMSER	COMMUNICATIONS SERVICE	161.30
COMPLETE	COMPLETE OFFICE OF WISCONSIN	843.34
CONNSAF	CONNEY SAFETY PRODUCTS	174.07
COUNMAT	COUNTY MATERIALS CORPORATION	399.20
COUNPLU	COUNTRY PLUMBER, INC	250.00
CRAWOIL	CRAWFORD OIL CO., INC.	101.34
DEANHEAL	DEAN CLINIC	97.00
DEPTEMP	DEPT. OF EMPLOYEE TRUST FUNDS	100,906.70
DIAMVOG	DIAMOND VOGEL PAINT CENTER	499.20
DIVISAV	DIVINE SAVIOR HEALTHCARE	66.00
DREAMLAN	DREAMLAND SKATEPARKS LLC	9,412.50
EDGEGRE	EDGEWATER GREENHOUSE	80.70
ELECONE	ELECTRIC ONE	2,482.04
FASTCO	FASTENAL COMPANY	159.46
FEARSAT	FEARING'S AUDIO-VIDEO-SECURITY	1,472.69
FIRERESC	FIRE RESCUE SUPPLY LLC	211.00
GALLS	GALLS, AN ARAMARK COMPANY	122.35

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CITY OF PORTAGE
VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 09/08/2016

VENDOR #	NAME	AMOUNT DUE
GENENG	GENERAL ENGINEERING COMPANY	6,254.17
GRAINGER	GRAINGER	71.69
GRINSKAT	GRINDLINE SKATEPARKS, INC.	10,951.81
H&MCON	H & M CONTRACTING LLC	90.00
HARMCON	HARMONY CONSTRUCTION MGMT.	207,241.39
HAWKWAT	HAWKINS INC.	3,217.41
HOLIWHO	HOLIDAY WHOLESALE	724.21
IDEXLAB	IDEXX LABORATORIES	142.89
INGRBOO	INGRAM LIBRARY SERVICES	909.71
ISLAND	I&S LANDSCAPING SUPPLIES	170.00
JEFFFIR	JEFFERSON FIRE & SAFETY, INC.	369.20
JFAHREN	J.F. AHERN COMPANY	90,793.50
JOHNDEE	JOHN DEERE FINANCIAL	158.57
JOHNDP	JOHN D. PREUER & ASSOCIATES	182.73
KIMBMID	KIMBALL MIDWEST	161.10
KYOCERA	KYOCERA MITA, INC.	90.36
LAKELAND	LAKELAND CHEMICAL SPECIALITIES	900.00
LANGENT	LANGE ENTERPRISES, INC	1,675.27
LARRTRO	LARRY'S TROPHIES & AWARDS	355.00
LMSCON	LMS CONSTRUCTION INC	6,845.00
LONGLIFE	LONG LIFE ROOFING CO.	2,545.00
LWALLEN	L.W. ALLEN, LLC	249.72
MAPLEBLU	MAPLE BLUFF POLICE DEPARTMENT	376.70
MIDTAPE	MIDWEST TAPE	342.12
MINNMUT	THE MINNESOTA LIFE INSURANCE	2,237.28
MZCON	MZ CONSTRUCTION, INC.	22,630.90
NAPAAUT	NAPA AUTO PARTS	765.55
NEWPIG	NEW PIG CORPORATION	143.44
NORTCEN	NORTH CENTRAL LABORATORIES	595.68
PENGRAN	PENGUIN RANDOM HOUSE LLC	56.25
PIONRAN	PIONEER MANUFACTURING COMPANY	560.00
PITNBOW	PITNEY BOWES GLOBAL FINANCIAL	132.33
POMPTIR	POMP'S TIRE SERVICE INC	1,308.86
PORTDIE	PORTAGE DIESEL , INC.	45.39
PORTLUM	PORTAGE LUMBER	835.03
PORTWAT	PORTAGE WATER UTILITY	32,299.34
PREMWAT	PREMIUM WATERS, INC.	18.00
PREUIMP	PREUSS IMPLEMENT, INC	287.00
PRIMMED	POSITIVE CONCEPTS INC.	157.04
PSYCCET	THE PSYCHOLOGY CENTER	425.00
RHYMBUS	RHYME BUSINESS PRODUCTS	235.28
RIESSCHN	RIESTERER & SCHNELL INC.	293.71
SADLJO	JOSEPH SADLON	74.52
SCHUMI	MICHAEL SCHUTZ	165.90

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CITY OF PORTAGE
VENDOR SUMMARY REPORT

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INVOICES DUE ON/BEFORE 09/08/2016

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
SCHUSMA	SCHULTZ SMALL ENGINE		111.87
SCW	SOUTHERN COMPUTER WAREHOUSE		578.29
SHERIND	SHERWIN INDUSTRIES		43.16
SOBISTE	STEVE SOBIEK		192.78
SPEEDEE	SPEE-DEE DELIVERY SERVICE		11.99
STRAASS	STRAND ASSOCIATES INC	2,234.04	
SUPECHE	SUPERIOR CHEMICAL INC		858.90
SYSTTECH	SYSTEMS TECHNOLOGIES		125.00
TACTSOL	TACTICAL SOLUTIONS		264.00
TRECEK	TRECEK AUTOMOTIVE OF	3,255.93	
TRUCKCO	TRUCK COUNTRY		31.91
TWORIV	TWO RIVERS SIGNS & DESIGN	2,019.00	
TYLERWKS	TYLER TECHNOLOGIES INC	3,382.69	
ULTRACOM	ULTRACOM WIRELESS		106.76
UNIQMAN	UNIQUE MANAGEMENT SERVICES INC		35.80
USCELL	U. S. CELLULAR	2,033.06	
V&H	V&H, INC. TRUCKS		985.54
VANCONS	VAN'S CONSTRUCTION INC.		408.00
WALSACE	WALSH'S ACE HARDWARE	1,464.23	
WELWILL	WILLIAM P. WELSH		606.67
WIESCON	WIESER CONCRETE		33.30
WILKIL	WIL-KIL PEST CONTROL		40.00
WRS	WISCONSIN RETIREMENT SYSTEM	47,396.68	
		TOTAL ALL VENDORS:	662,277.30
		Dept of Employee Trust Funds	10,760.20
		Grand Total	673,037.50

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CITY OF PORTAGE
 PAID INVOICE LISTING

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
CIRCUS T	CIRCUS TICOLINY								
	160603	REFUND		08/12/16		150854	08/12/16	313.41	313.41
		01 SP EVENTS	1000021000935		00000000				470.00
		02 SP EVPT PW	1004444195020		00000000				-31.59
		03 P&R	1004444195030		00000000				-125.00
								VENDOR TOTAL:	313.41
CREACUTS	CREATIVE CUTS LAWN CARE &								
	1607			08/03/16		150909	08/26/16	237.00	237.00
		01 MOWING/CLEAN UP	1001052140294		00000000				237.00
								VENDOR TOTAL:	237.00
CTHOLSCO	COLTON HOLSAPLE								
	160901	REIMB		09/01/16		150985	09/02/16	124.00	124.00
		01 CITATION REIMB DISMISSED	1004545110000		00000000				124.00
								VENDOR TOTAL:	124.00
CTHORKRO	ROBERT HORKAN								
	RESTIT GRAY			08/17/16		150910	08/26/16	200.00	200.00
		01 RESTITUTION LEE A GRAY	1004545110000		00000000				200.00
								VENDOR TOTAL:	200.00
DAVISCO	SCOTT DAVIS DBA								
	1609	AUGUST 16		09/02/16		150986	09/02/16	3,000.00	3,000.00
		01 AUGUST 16	2450056720241		00000000				3,000.00
								VENDOR TOTAL:	3,000.00
DELTDEN	DELTA DENTAL PLAN OF WISCONSN								
	940960	1609		08/21/16		150911	08/26/16	6,687.56	6,687.56
		01 1609	1000021000913		00000000				2,317.99
		02 1609	1000021000929		00000000				2,687.24
		03 1609	2110021000913		00000000				8.00
		04 1609	2110021000929		00000000				0.36
		05 1609	2250021000913		00000000				12.37
		06 1609	2250021000929		00000000				0.16
		07 1609	2300021000913		00000000				180.00
		08 1609	2300021000929		00000000				217.08
		09 1609	2750021000913		00000000				53.62
		10 1609	2750021000929		00000000				34.16
		11 1609	6100021000913		00000000				193.60

CITY OF PORTAGE
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FROM 08/12/2016 TO 09/02/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	940960	1609		08/21/16		150911	08/26/16	6,687.56	6,687.56
		12 1609	6100021000929		00000000				321.32
		13 1609	6200021000913		00000000				212.40
		14 1609	6200021000929		00000000				282.07
		15 1609	1000021000913		00000000				40.00
		16 1609	1000021000929		00000000				1.80
		17 1609	2750021000913		00000000				40.00
		18 1609	2750021000929		00000000				85.39
								VENDOR TOTAL:	6,687.56
DEPREV		DEPARTMENT OF REVENUE							
	1607	SDC FEES		08/17/16		150912	08/26/16	175.00	175.00
		01 1607 SDC FEES	1004545110000		00000000				175.00
								VENDOR TOTAL:	175.00
EBERAA		AARON EBERLE							
	CDL	REIMB		09/02/16		150987	09/02/16	30.51	30.51
		01 CDL REIMB	1002053311390		00000000				30.51
								VENDOR TOTAL:	30.51
EQUIVES		EQUI-VEST							
	16.08.19	PAYROLL		08/17/16		150903	08/19/16	40.00	40.00
		01 08/19/16 PAYROLL	1000021000923		00000000				40.00
	160902	PAYROLL		09/02/16		150988	09/02/16	40.00	40.00
		01 160902 PAYROLL	1000021000923		00000000				40.00
								VENDOR TOTAL:	80.00
FTWINNSU		FT. WINNEBAGO SURGEONS QUARTER							
	160829	REDEVOUS		08/29/16		150989	09/02/16	3,750.00	1,250.00
		01 RENDEZ-VOUS AT THE PORTAGE	2400056000710		00000000				1,250.00
	2016	GRANT		08/29/16		150989	09/02/16	3,750.00	2,500.00
		01 FT WINNEBAGO SURGEONS QUARTER	2400056000730		00000000				2,500.00
								VENDOR TOTAL:	3,750.00
GWRS		GREAT WEST RETIREMENT SERVICES							
	160819	PAYROLL		08/19/16		910179	08/19/16	7,088.00	7,088.00
		01 160819 PAYROLL	1000021000923		00000000				3,728.00
		02 160819 PAYROLL	1000021000923		00000000				1,160.00
		03 160819 PAYROLL	2110021000923		00000000				5.00

CITY OF PORTAGE
 PAID INVOICE LISTING

FROM 08/12/2016 TO 09/02/2016

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	160819	PAYROLL		08/19/16		910179	08/19/16	7,088.00	7,088.00
	04	160819 PAYROLL	2300021000923		00000000				600.00
	05	160819 PAYROLL	6100021000923		00000000				1,062.00
	06	160819 PAYROLL	6100021000923		00000000				66.00
	07	160819 PAYROLL	6200021000923		00000000				458.00
	08	160819 PAYROLL	6200021000923		00000000				9.00
	160902	PAYROLL		09/02/16		913460	09/02/16	7,313.00	7,313.00
	01	160902 PAYROLL	1000021000923		00000000				3,828.00
	02	160902 PAYROLL	1000021000923		00000000				1,185.00
	03	160902 PAYROLL	2110021000923		00000000				5.00
	04	160902 PAYROLL	2300021000923		00000000				700.00
	05	160902 PAYROLL	6100021000923		00000000				1,062.00
	06	160902 PAYROLL	6100021000923		00000000				66.00
	07	160902 PAYROLL	6200021000923		00000000				458.00
	08	160902 PAYROLL	6200021000923		00000000				9.00
							VENDOR TOTAL:		14,401.00
HAWKLE		LESLIE HAWKINSON							
	1608	CAFE REIMB		08/17/16		150913	08/26/16	163.20	163.20
	01	CAFE REIM	1000021000929		00000000				163.20
							VENDOR TOTAL:		163.20
HEGGTIM		TIMOTHY F. HEGGLAND							
	160807 #3	FINAL		08/07/16		150914	08/26/16	5,961.76	5,961.76
	01	INTENSIVE SURVEY REPORT FINAL	1000256000732		00000000				5,961.76
							VENDOR TOTAL:		5,961.76
IAFFU		INT'L ASSOC. OF FIRE FIGHTERS							
	160902	PAYROLL		09/02/16		150990	09/02/16	200.00	200.00
	01	160902 PAYROLL	1000021000917		00000000				200.00
							VENDOR TOTAL:		200.00
JOHNBOB		BOBBIE JOHNSON							
	1608	SEC DEPT RETURN		08/22/16		150915	08/26/16	50.00	50.00
	01	160820 SEC DEPOSIT RETURN	1004848210000		00000000				50.00
							VENDOR TOTAL:		50.00
JOURSENT		JOURNAL SENTINAL							
	0004638354	TOURISM		07/31/16		150855	08/12/16	800.00	800.00
	01	FT HISTORICAL JS ADVERTORIAL	2400056000296		00000000				800.00
							VENDOR TOTAL:		800.00

CITY OF PORTAGE
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
LANDTITL	LAND TITLE								
		TITLE BELL HO#9		08/22/16		150916	08/26/16	35.00	35.00
		01 TITLE BELL HO#9	2200056000752		00000000				35.00
								VENDOR TOTAL:	35.00
LINKGRE	LINK'S GREENHOUSE								
		160621 HANGING BASK		06/21/16		150917	08/26/16	100.00	100.00
		01 HANGING BASKET PLUGS AND FERT	2450056720351		00000000				100.00
								VENDOR TOTAL:	100.00
LINKSH	SHEILA LINK								
		160809 IRON ARTWORK		08/09/16		150918	08/26/16	426.92	426.92
		01 IRON ARTWORK-SCULPTURES	2450056720860		00000000				426.92
								VENDOR TOTAL:	426.92
LUEDTHO	THOMAS J LUEDEMAN								
		1608 TROUSER		08/18/16		150919	08/26/16	121.24	121.24
		01 TROUSER REIMB	1002053311390		00000000				121.24
								VENDOR TOTAL:	121.24
MARQCOU	MARQUETTE COUNTY								
		1607 ENDEAV CTY		08/17/16		150920	08/26/16	50.00	50.00
		01 1607 ENDEAV CTY	1004545115000		00000000				50.00
								VENDOR TOTAL:	50.00
MOHRJE	JEAN MOHR								
		GFAO REIMB MEAL/TRAN		09/02/16		150991	09/02/16	70.90	70.90
		01 MOHR GFAO TRAINING REIMB	1000251500290		00000000				70.90
								VENDOR TOTAL:	70.90
RENEUN	RENEWAL UNLIMITED INC								
		16 FRESH START PROG		08/26/16		150921	08/26/16	1,200.00	1,200.00
		01 16 FRESH START PROGRAM	1003055400219		00000000				1,200.00
								VENDOR TOTAL:	1,200.00
RFBALLMI	MICAH BALL								
		1608 FLAG FTBLL CNCL		08/15/16		150922	08/26/16	40.00	40.00
		01 1608 FLAG FTBLL CNCL	1004646751000		00000000				40.00
								VENDOR TOTAL:	40.00

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FROM 08/12/2016 TO 09/02/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
RFHIGGNI	NIKKI HIGGINS								
	160808	SWIM REFUND		08/08/16		150856	08/12/16	124.00	124.00
		01 SWIM LESSON REFUND	2114646751000		00000000				124.00
									VENDOR TOTAL: 124.00
RFJOHNSA	SARAH JOHNSON								
	1608	FLAG FTBLL CNCL		08/15/16		150930	08/26/16	40.00	40.00
		01 FLAG FOOTBALL CANCEL	1004646751000		00000000				40.00
									VENDOR TOTAL: 40.00
RFKIMBJO	JODI KIMBALL								
	1608	FLAG FTBLL CNCL		08/15/16		150931	08/26/16	40.00	40.00
		01 FLAG FOOTBALL CANCEL	1004646751000		00000000				40.00
									VENDOR TOTAL: 40.00
RFMOHRCA	CASSANDRA MOHR								
	1608	FLAG FTBLL CNCL		08/15/16		150932	08/26/16	80.00	80.00
		01 FLAG FOOTBALL CANCEL-2	1004646751000		00000000				80.00
									VENDOR TOTAL: 80.00
RFNACHRA	RACHEL NACHREINER								
	1608	FLAG FTBLL CNCL		08/15/16		150933	08/26/16	40.00	40.00
		01 FLAG FOOTBALL CANCEL	1004646751000		00000000				40.00
									VENDOR TOTAL: 40.00
RFOVEMI	MISHA OVERLAND								
	1608	FLAG FTBLL CNCL		08/15/16		150934	08/26/16	40.00	40.00
		01 FLAG FOOTBALL CANCEL	1004646751000		00000000				40.00
									VENDOR TOTAL: 40.00
RFOVERMI	MISHA OVERLAND								
	1608	FLAG FTBLL CNCL		08/15/16		150935	08/26/16	10.00	10.00
		01 FLAG FOOTBALL CANCEL	1004646751000		00000000				10.00
									VENDOR TOTAL: 10.00
RFPETENI	NICOLE PETERSON								
	1608	FLAG FTBLL CNCL		08/15/16		150936	08/26/16	40.00	40.00
		01 FLAG FOOTBALL CANCEL	1004646751000		00000000				40.00
									VENDOR TOTAL: 40.00

CITY OF PORTAGE
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
RFPOGOJI	JILL POGORELEC								
	1608	FLAG FTBLL CNCL		08/15/16		150937	08/26/16	40.00	40.00
		01 FLAG FOOTBALL CANCEL	1004646751000		00000000				40.00
									VENDOR TOTAL: 40.00
RFROAJI	JIM ROACH								
	1608	FLAG FTBLL CNCL		08/15/16		150938	08/26/16	40.00	40.00
		01 FLAG FOOTBALL CANCEL	1004646751000		00000000				40.00
									VENDOR TOTAL: 40.00
RFROBEAN	ANN ROBERTS								
	1608	FLAG FTBLL CNCL		08/15/16		150939	08/26/16	40.00	40.00
		01 FLAG FOOTBALL CANCEL	1004646751000		00000000				40.00
									VENDOR TOTAL: 40.00
RFSCHWKA	KATHLEEN SCHWANTZ								
	160809	REFUND		08/09/16		150857	08/12/16	23.00	23.00
		01 SWIM LESSON REFUND	2114646751000		00000000				23.00
									VENDOR TOTAL: 23.00
RFSIMORI	RIKKI SIMONSON								
	1608	FLAG FTBLL CNCL		08/15/16		150940	08/26/16	40.00	40.00
		01 FLAG FOOTBALL CANCEL	1004646751000		00000000				40.00
									VENDOR TOTAL: 40.00
RFSPANJE	JESSE SPANKOWSKI								
	160830	TREE REPLACE		08/30/16		150993	09/02/16	36.93	36.93
		01 622 PROSPECT AVE TREE REPLACE	1003055400810		00000000				36.93
									VENDOR TOTAL: 36.93
RFSTOLAM	AMY STOLPA								
	1608	FLAG FTBLL CNCL		08/15/16		150941	08/26/16	40.00	40.00
		01 FLAG FOOTBALL CANCEL	1004646751000		00000000				40.00
									VENDOR TOTAL: 40.00
RFWELLJU	JULIAN WELLS								
	1608	FLAG FTBLL CNCL		08/15/16		150942	08/26/16	40.00	40.00
		01 FLAG FOOTBALL CANCEL	1004646751000		00000000				40.00
									VENDOR TOTAL: 40.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
RFWHITTH	THAD WHITING								
	1608	FLAG FTBLL CNCL 01 FLAG FOOTBALL CANCEL	1004646751000	08/15/16	00000000	150943	08/26/16	40.00	40.00 40.00
									VENDOR TOTAL: 40.00
RUETSA	SARAH RUETH								
	1609	WATCH REPLACE 01 RUETH WATCH REPLACEMENT	1001052120340	09/01/16	00000000	150994	09/02/16	24.25	24.25 24.25
									VENDOR TOTAL: 24.25
RUNNING	RUNNING INC.								
	15182	01 SHARED RIDE TAXI SERVICE JLY16	2600053520725	08/03/16	00000000	150858	08/12/16	56,193.50	56,193.50 56,193.50
									VENDOR TOTAL: 56,193.50
SCHMSH	SHANE SCHMIDT								
	1608	POLAR TRAC DEVL 01 POLAR TRACT DELIVERY FOR SEAS	2450056720790	08/03/16	00000000	150944	08/26/16	150.00	150.00 150.00
									VENDOR TOTAL: 150.00
STAPLES	STAPLES CREDIT PLAN								
	603551782009434908	01 SUPPLIES	1001052110310	08/05/16	00000000	150945	08/26/16	111.98	111.98 111.98
	6035517820099165-08	01 INK	1001552210310	08/12/16	00000000	150946	08/26/16	67.59	67.59 67.59
	6035517820235041 08	01 SUPPLIES	2300055110310	08/09/16	00000000	150995	09/02/16	181.02	181.02 181.02
									VENDOR TOTAL: 360.59
STWICOUR	STATE OF WISCONSIN COURT FINES								
	1607	ENDEAV STATE 01 1607 ENDEAV STATE	1004545115000	08/17/16	00000000	150947	08/26/16	4,831.94	132.00 132.00
	1607	PORTAGE STATE 01 1607 PORTAGE STATE	1004545110000	08/17/16	00000000	150947	08/26/16	4,831.94	4,699.94 4,699.94
									VENDOR TOTAL: 4,831.94
SUPECHE	SUPERIOR CHEMICAL INC								
	130554			07/11/16		150859	08/12/16	191.08	191.08

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CITY OF PORTAGE
 PAID INVOICE LISTING

FROM 08/12/2016 TO 09/02/2016

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	1608	WILSON SCHULTZ		08/17/16		150949	08/26/16	125.89	125.89
		01 RESTITUTION JORDAN WILSON	1004545110000		00000000				23.20
		02 RESTITUTION MARKUS SCHULTZ	1004545110000		00000000				102.69
									VENDOR TOTAL:
									125.89
WALMART		WALMART COMMUNITY							
	6032202000077280-08			08/16/16		150950	08/26/16	120.25	28.73
		01 SUPPLIES	1001552220341		00000000				6.61
		02 SUPPLIES	1001552220341		00000000				6.36
		03 SUPPLIES	1001552230390		00000000				15.76
	6032202000826611-08			08/16/16		150950	08/26/16	120.25	91.52
		01 TARGETS	1001052120340		00000000				11.88
		02 SUPPLIES	1000151110790		00000000				65.78
		03 ELECTION COFFEE	1000251400310		00000000				13.86
									VENDOR TOTAL:
									120.25
WI DETRA		WI DEPT. OF TRANSPORTATION							
	160902	SUSPEND		09/02/16		150998	09/02/16	15.00	15.00
		01 SUSPEND REFUSE	1004545110000		00000000				15.00
									VENDOR TOTAL:
									15.00
WIBIKEFE		WISCONSIN BIKE FED							
	AD20160703			08/09/16		150951	08/26/16	500.00	500.00
		01 MAG ADVERTISE-JULY	2400056000296		00000000				500.00
									VENDOR TOTAL:
									500.00
WILSBR		BRADLEY D. WILSON							
		RETIRE SICK BALANCE		08/30/16		150999	09/02/16	615.15	615.15
		01 RETIRE SICK BALANCE	1002053311130		00000000				615.15
									VENDOR TOTAL:
									615.15
WIRE		COMMUNITY BANK OF PORTAGE							
	16.08.19	PAYROLL		08/17/16		983749	08/19/16	41,087.97	41,087.97
		01 08/19/16 PAYROLL	1000021000903		00000000				18,500.18
		02 08/19/16 PAYROLL	1000021000905		00000000				13,562.20
		03 08/19/16 PAYROLL	2110021000903		00000000				599.52
		04 08/19/16 PAYROLL	2110021000905		00000000				241.96
		05 08/19/16 PAYROLL	2250021000903		00000000				42.34

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	16.08.19	PAYROLL		08/17/16		983749	08/19/16	41,087.97	41,087.97
	06	08/19/16 PAYROLL	2250021000905		00000000				22.77
	07	08/19/16 PAYROLL	2300021000903		00000000				1,656.38
	08	08/19/16 PAYROLL	2300021000905		00000000				480.37
	09	08/19/16 PAYROLL	2750021000903		00000000				177.42
	10	08/19/16 PAYROLL	2750021000905		00000000				93.17
	11	08/19/16 PAYROLL	6100021000903		00000000				1,604.34
	12	08/19/16 PAYROLL	6100021000905		00000000				1,222.03
	13	08/19/16 PAYROLL	6200021000903		00000000				1,782.06
	14	08/19/16 PAYROLL	6200021000905		00000000				1,103.23
	160902	PAYROLL		09/02/16		942103	09/02/16	40,171.93	40,171.93
	01	160902 PAYROLL	1000021000903		00000000				17,843.84
	02	160902 PAYROLL	1000021000905		00000000				13,518.16
	03	160902 PAYROLL	2110021000903		00000000				346.84
	04	160902 PAYROLL	2110021000905		00000000				91.44
	05	160902 PAYROLL	2250021000903		00000000				42.34
	06	160902 PAYROLL	2250021000905		00000000				22.77
	07	160902 PAYROLL	2300021000903		00000000				1,630.64
	08	160902 PAYROLL	2300021000905		00000000				459.59
	09	160902 PAYROLL	2750021000903		00000000				177.42
	10	160902 PAYROLL	2750021000905		00000000				93.17
	11	160902 PAYROLL	6100021000903		00000000				1,759.98
	12	160902 PAYROLL	6100021000905		00000000				1,276.47
	13	160902 PAYROLL	6200021000903		00000000				1,813.78
	14	160902 PAYROLL	6200021000905		00000000				1,095.49
								VENDOR TOTAL:	81,259.90
WIRESAT		COMMUNITY BANK OF PORTAGE							
	160722	PAYROLL		07/22/16		909152	08/12/16	7,925.56	7,925.56
	01	160722 PAYROLL	1000021000907		00000000				6,178.98
	02	160722 PAYROLL	2110021000907		00000000				32.99
	03	160722 PAYROLL	2250021000907		00000000				12.79
	04	160722 PAYROLL	2300021000907		00000000				421.76
	05	160722 PAYROLL	2750021000907		00000000				51.92
	06	160722 PAYROLL	6100021000907		00000000				638.44
	07	160722 PAYROLL	6200021000907		00000000				588.68
	160805	PAYROLL		08/04/16		955392	08/26/16	7,774.57	7,774.57
	01	160805 PAYROLL	1000021000907		00000000				6,016.25
	02	160805 PAYROLL	2110021000907		00000000				46.35
	03	160805 PAYROLL	2250021000907		00000000				12.79
	04	160805 PAYROLL	2300021000907		00000000				442.46
	05	160805 PAYROLL	2750021000907		00000000				51.92
	06	160805 PAYROLL	6100021000907		00000000				627.36

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CITY OF PORTAGE
 PAID INVOICE LISTING

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	160805	PAYROLL		08/04/16		955392	08/26/16	7,774.57	7,774.57
	07	160805 PAYROLL	6200021000907		00000000				577.44
								VENDOR TOTAL:	15,700.13
WISCOPY	123835	WISCONSIN COPY &		07/14/16		150862	08/12/16	132.26	132.26
	01	INK	1003055200310		00000000				132.26
								VENDOR TOTAL:	132.26
WPPA	160902	WISCONSIN PROFESSIONAL POLICE		09/02/16		151000	09/02/16	747.00	747.00
	01	160902 PAYROLL	1000021000917		00000000				747.00
								VENDOR TOTAL:	747.00
WWOA	OP MEETING	08/30/16		08/17/16		150906	08/19/16	60.00	60.00
	01	REGISTRATION HORNISCHER	6205553610290		00000000				30.00
	02	REGISTRATION WILSON	6205553610290		00000000				30.00
								VENDOR TOTAL:	60.00
								TOTAL --- ALL INVOICES:	278,487.97

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
24 HOUR HOME COMFORT SERVICES							
	Total 24 HOUR HOME COMFORT SERVICES				59.85	.00	
ALLIANT ENERGY/WP&L							
	Total ALLIANT ENERGY/WP&L				8,219.75	.00	
ARAMARK UNIFORM SERVICES							
	Total ARAMARK UNIFORM SERVICES				177.61	.00	
ASCH, MATT							
	Total ASCH, MATT				74.00	.00	
CARGILL INC-SALT DIVISION							
	Total CARGILL INC-SALT DIVISION				3,163.69	.00	
CENTURY LINK							
	Total CENTURY LINK				.68	.00	
CHARTER COMMUNICATIONS							
	Total CHARTER COMMUNICATIONS				133.37	.00	
CITY OF PORTAGE - TREASURER							
	Total CITY OF PORTAGE - TREASURER				31,572.45	.00	
CITY TREASURER-PAYROLL							
	Total CITY TREASURER-PAYROLL				12,800.59	.00	
CT LABORATORIES, LLC							
	Total CT LABORATORIES, LLC				800.00	.00	
FRONTIER							
	Total FRONTIER				303.68	.00	
H & M CONTRACTING							
	Total H & M CONTRACTING				375.00	.00	
HACH COMPANY							
	Total HACH COMPANY				575.67	.00	
MADISON TRUCK EQUIPMENT INC							
	Total MADISON TRUCK EQUIPMENT INC				173.10	.00	
MARTELLE WATER TREATMENT							
	Total MARTELLE WATER TREATMENT				2,735.90	.00	
NAPA AUTO PARTS							
	Total NAPA AUTO PARTS				7.99	.00	
P W U							
	Total P W U				1,441.76	.00	
WEAVER AUTO PARTS							
	Total WEAVER AUTO PARTS				12.80	.00	
ZIMMERMAN PLUMBING INC							
	Total ZIMMERMAN PLUMBING INC				270.00	.00	

Total Paid: -
 Total Unpaid: 62,897.89
 Grand Total: 62,897.89

CITY OF PORTAGE

115 West Pleasant Street • Portage, WI 53901
Telephone: (608) 742-2176 • Fax: (608) 742-8623



"Where the North Begins"

Kids Day America Proclamation

WHEREAS, the health and well-being of Wisconsin's children are the responsibility of each of us; and

WHEREAS, the safety of our children is a significant concern for parents, community leaders, and health care givers; and

WHEREAS, environmental welfare is of universal concern and deserves the utmost attention; and

WHEREAS, it starts in childhood, proper health, safety, and environmental habits can be maintained for a lifetime, producing a valued member of society and enhancing our community; and

WHEREAS, chiropractors across our nation have dedicated September 17, 2016, to the health and welfare of children everywhere; and

WHEREAS, Blau Family Chiropractic of Portage will hold a special event on September 17, 2016 which will include free spinal exams, information on disease prevention and health promotion, balloons and food as well as information on child safety, drug and environmental awareness;

NOW THEREFORE, I, Rick Dodd, Mayor of Portage, Wisconsin, do hereby issue this Special Tribute in recognition of KIDS DAY AMERICA.

Given under my hand this ____ day of
_____, 2016, at Portage Wisconsin

Mayor