REQUEST FOR PROPOSALS:

PROFESSIONAL ENGINEERING SERVICES for EAST HAERTEL STREET RECONSTRUCTION

The City of Portage is requesting proposals from consulting engineering firms to provide design services for the East Haertel Street Reconstruction Project. The project is being funded by a WisDOT STP Urban Project Grant (Project I.D. 6996-05-69/70). Proposers must be listed on WisDOT's roster of eligible consultants.

PROJECT DESCRIPTION

The project entails the design of East Haertel Street from a rural section roadway to an urban section street with sidewalk and bicycle lanes. A detailed project description is provided in the grant application (Attachment 1) and the Project Agreement (Attachment 2). The project schedule is provided in Attachment 3.

PROPOSALS

Eight (8) copies of the proposal, including statement of qualifications, are to be provided. The proposals shall be limited to 30 pages single sided and shall include, as a minimum, the following information:

1. Introductory cover letter.

2. Information including references related to your firm's recent (past 5 years) experience in urban street design and construction related services.

3. Information describing the roles and qualifications of each key team member assigned to the project.

DESIGN RELATED FEES

For the services required by WisDOT and included in the Attached Project Description, provide a not to exceed cost with associated man-hours for each major task, through bidding services.

CONSULTANT SELECTION SCHEDULE

- Engineering Proposal submittal — May 7, 2012
- Engineering Interviews — May 15-17, 2012
- Engineering Contract Award — May 24, 2012

Firms are invited to respond to this request by submitting their proposals to the City Engineer, 115 W. Pleasant St., Portage, WI 53901, by 4 pm on Monday, May 7, 2012. Questions pertaining to this request may be directed to the City Engineer at (608) 742-2176, Ext. 325 or via email bob.redelings@ci.portage.wi.us