

Common Council Proceedings
City of Portage

Regular Meeting
Council Chambers
City Municipal Building

November 29, 2012
7:00 p.m.

1. Call to Order

Mayor Jahn called the meeting to order at 7:05 p.m.

2. Roll Call

Present: Ald. Dodd, Ebnetter, Garetson, Hamre, Havlovic, Klapper,
Maass, Miller, Oszman

Also Present: Mayor Jahn, City Clerk Moe, Interim City Administrator
Murphy, City Attorney Spankowski, Director of Public Works/Utilities
Manager Redelings, Fire Chief Simonson, Manager of Parks, Recreation
and Forestry Raimer, Police Chief Manthey, Interim City Treasurer Mohr

Media Present: Craig Sauer from Portage Daily Register, Bill Welsh from
Cable TV

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda

Consideration of bank agreement for tax collection will be taken up under
the Finance/Administration Committee minutes.

5. Minutes of Previous Meeting

Motion by Klapper, second by Oszman, to approve the minutes of the
November 8, 2012 Common Council meeting. Motion carried on call of
roll.

6. Consent Agenda

Reports of Sub-Committees, Boards, and Commissions

Emergency Planning Committee meeting of October 26, 2012

Park and Recreation Board meeting of November 13, 2012

Portage Public Library meeting of November 13, 2012

Business Improvement District Board of Directors meeting of November
14, 2012

Police and Fire Commission meeting of November 14, 2012

Tourism Promotion Committee meeting of November 15, 2012

License Applications

Operator License applications for period ending June 30, 2013 for the Christina L. Borden, Michael J Donahue, Angela B. Novander, Diana L. Reichhoff.

Motion by Oszman, second by Maass to approve the consent agenda. Ald. Maass was concerned that Todd Kreckman participated and also voted in the Park and Recreation Board meeting when he was not yet an approved member of the committee. The minutes were withdrawn and will be reviewed and corrected at the next meeting of the Park and Recreation Board.

Motion carried unanimously on call of roll.

7. Committee Reports

Finance/Administration Committee meetings of November 5, 2012, November 12, 2012 and November 19, 2012

Funding for the Business Improvement District was discussed. Ald. Hamre wanted to see \$4250.00 restored in the 2013 budget. Motion by Hamre, second by Havlovic to move \$4250.00 from the economic development line, 100-02-54100-721, to the Business Improvement District line, 100-02-54100-727. Ald. Miller and Maass wanted the funding to come from the city administrator wage line because the proposed economic development position would be dealing with economic development, not the Administrator. Motion by Maass, second by Hamre to amend the motion and take the money from the city administrator wage line instead of the economic development line. There was discussion that the City Administrator would still be involved in economic development. The amendment was withdrawn. The original motion failed 8 to 1 with Dodd, Ebnetter, Garetson, Havlovic, Klapper, Maass, Miller and Oszman voting no.

Funding for Main Street was discussed. Motion by Havlovic, second by Hamre to provide additional funding for Main Street in the amount of a \$5000.00 match if Main Street raises \$5000.00 through fundraising. The money would come from the economic development line item. There was discussion as to what constitutes fundraising and that a policy should be set up by either the Finance or Legislative Committee. Motion failed 7 to 2 with Dodd, Ebnetter, Garetson, Klapper, Maass, Miller and Oszman voting no.

Motion by Dodd, second by Maass to approve the Company Agreement for Bank Collection of Taxes with Bank of Wisconsin Dells. Motion carried unanimously on call of roll.

Legislative and Regulatory Committee meeting of November 15, 2012

Motion by Oszman, second by Miller to deny an Operator License for Teri L. Jodison based on two drug and/or alcohol convictions in the past five years. Motion carried unanimously on call of roll.

Human Resources Committee meeting of November 20, 2012

The candidate for Public Works Superintendent has withdrawn his application.

Municipal Service Committee meeting of November 20, 2012

Motion by Garetson, second by Klapper to approve an agreement with MGD Welding in an amount not to exceed \$15,000.00 for repairs on the footbridge at Riverwood Apartments. Motion carried unanimously on call of roll.

8. New Business

Resolutions

Resolution No. 12-052 relative to Authorizing Public Improvement and Levying Special Assessments Against Benefited Property in Portage, Wisconsin (2012 Watermain and Sanitary Sewer Construction Project) was read and adopted unanimously on motion by Oszman, second by Maass and call of roll.

Resolution No. 12-053 relative to Authorizing Public Improvement and Levying Special Assessments Against Benefited Property in Portage, Wisconsin (Village Road Sidewalk Construction Project) was read and adopted unanimously on motion by Oszman, second by Klapper and call of roll.

Resolution No. 12-054 relative to Agreement with International Association of Fire Fighters Union Local No. 2775 was read and adopted unanimously on motion by Oszman, second by Miller and call of roll.

Resolution No. 12-055 relative to 2012 Budget Amendments was read and adopted unanimously on motion by Dodd, second by Hamre and call of roll.

Resolution No. 12-056 relative to Adjustment for Previous Year's Unused Levy in Accordance with Sec. 66.0602(3)(f)2, Wis. Stats. was read and adopted unanimously on motion by Dodd, second by Klapper and call of roll.

Resolution No. 12-057 relative to Adopting 2013 Budget and Tax Levy was read and adopted unanimously on motion by Dodd, second by Miller and call of roll.

Resolution No. 12-058 relative to Authorization to Release Funds to Library Board for Portage Public Library Expansion Project was read and adopted unanimously on motion by Oszman, second by Klapper and call of roll.

A letter of resignation from the Park and Recreation Board has been received from Russell Shaw.

Appointment to Park and Recreation Board – Todd Kreckman
Motion by Maass, second by Oszman to approve the resignation of Russell Shaw and the appointment of Todd Kreckman to the Park and Recreation Board. Motion carried unanimously on call of roll.

Motion by Oszman, second by Klapper to approve the Report Regarding the Care and Maintenance of Soldiers' Graves for Oak Grove Cemetery. Motion carried unanimously on call of roll.

9. Adjournment

Motion by Oszman, second by Miller to adjourn. Motion carried on call of roll at 8:48 p.m.

Marie A. Moe, WCPC, MMC
City Clerk