

Common Council Proceedings
City of Portage

Regular Meeting
Council Chambers
City Municipal Building

August 11, 2016
7:00 p.m.

1. Call to Order

Mayor Dodd called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Ald. Charles, Hahn, Havlovic, Hamburg, Klapper, Kutzke, Maass, Monfort, Nachreiner

Also Present: Mayor Dodd, Deputy City Clerk Ness, City Administrator Murphy, City Attorney Spankowski, Police Admin. Lieutenant Klafke, Fire Chief Simonson (arrived 7:10)

Media Present: Craig Sauer from Portage Daily Register, Bill Welsh from Cable TV

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of Agenda

No changes. Noted Chief Simonson will be doing a report in lieu of Library when he arrives.

5. Minutes of Previous Meeting

Motion by Klapper, second by Charles to approve minutes of the July 28, 2016 Common Council meeting. Motion carried unanimously on call of roll.

6. Consent Agenda

License Applications

Operator license applications for Jesse E. Jahn, and Peggy M. Traeder.
Taxi operator license application for Kori K. Howell.

Motion by Maass, second by Charles to approve the license applications as presented. Motion carried unanimously on call of roll.

7. Unfinished Business

Ordinances

Ordinance No. 15-007 relative to Miscellaneous Offenses (Regulation of Smoking, E-Cigarettes)

Motion by Klapper, second by Hamburg to remove Ordinance No.15-007 relative to Miscellaneous Offences (Regulation of Smoking, E-Cigarettes) from the table. Motion carried unanimously on call of roll.

Motion by Charles, second by Hahn to refer Ordinance No. 15-007 relative to Miscellaneous Offences (Regulation of Smoking, E-Cigarettes) to Legislative & Regulatory Committee. Motion carried unanimously on call of roll.

8. New Business

Ordinances

Ordinance No. 16-009 relative to Boards, Committees & Commissions and Historic Preservation received its first reading. Motion by Klapper, second by Hamburg to suspend the rules and have the second reading of the Ordinance, and have it read by title only. Motion passed 7-2 with Maass and Charles voting no.

Ordinance No. 16-009 relative to Boards, Committees & Commissions and Historic Preservation received its second reading by title only. Motion by Maass, second by Charles to pass Ordinance No. 16-006 relative to Boards, Committees & Commissions and Historic Preservation. Maass asked Klapper if there was a specific urgency to have this ordinance passed. Klapper stated for Historic Preservation reducing the number for membership would lower the number required for a quorum. The next meeting is a special meeting with speakers and a guarantee of a quorum would help. Decreasing the number of members is removing unfilled seats.

Motion carried unanimously on call of roll.

9. Department Report - Fire

Chief Simonson reported the on the active shooter exercise held at the Portage High School 8/9/16. The event was very productive and brought together many agencies including fire departments, EMS departments, police departments and Divine Savior Hospital. The Daily Register took over 300 pictures during the evening. Not everything went as planned but that is a positive because actual crisis situations are not planned at all. The next exercise is tentative to be held at a business.

Lt. Klafke wanted to thank Portage Schools and Larry Messer for the use of their buildings. This was the third training for the police department and each one is different. The one common goal of every agency involved is safety.

Consideration of recommendation on Operator License for Megan A. Morshead

Motion by Maass, second by Charles to uphold the denial of operator license for Megan A. Morshead based on incomplete application and two or more convictions within past five years-5/27/14 absolute sobriety law; 6/27/14 underage drinking; 6/27/14 OWI. Motion carried unanimously on call of roll.

Consideration of recommendation on change of premises description for NY Sushi Bar Inc. (Class B Combination Alcohol License)

Motion by Maass, second by Hahn to uphold the recommendation to change premises description for NY Sushi Bar Inc. (Class B Combination Alcohol License) as presented, that being removing the outside beer garden from the premises description. Motion carried unanimously on call of roll.

Consideration of recommendation for claims

Motion by Nachreiner, second by Hamburg to approve the claims for \$1,732,105.25 presented. Motion carried unanimously on call of roll. Nachreiner stated the majority of this month's claims is for construction projects.

Mayor's Comments

The ribbon cutting for Dementia Friendly locations was held this afternoon in front of the Municipal Building. There are more than 550 people trained in the city and upwards of 40 businesses.

The mission statement development meeting was held Wednesday night. This is to develop a vision statement for the city with strengths and a direction. Approximately 25 people attended included employees, citizens, and business owners. The next meeting will be August 17, 5:30-7:30.

City Administrator Report

Administrator Murphy reviewed 2017 budget process. The city will have more flexibility this year as there has been a growth in the tax base. This will give opportunity to address some issues that haven't been addressed in a while. The budget hearing will be November 22 because of the holiday. One item that has been started in Finance is a wheel tax. This is a statutory provision available to municipalities. The Department of Transportation collects the fee per vehicle licensed in the city of Portage and makes an annual payment to the city to be used for transportation expenses.

Nachreiner stated the wheel tax item will also be sent to Municipal Services and then it will be reviewed by eight of nine alderpersons. He then invited Maass to attend the Municipal Services meeting which included the wheel tax on the agenda.

10. Adjournment

Motion by Charles, second by Nachreiner to adjourn. Motion carried unanimously on call of roll at 7:30p.m.

Rebecca C. Ness
City Deputy Clerk

Date Approved: August 25,2016