

Common Council Proceedings
City of Portage

Regular Meeting
Council Chambers
City Municipal Building

September 26, 2013
7:00 p.m.

1. Call to Order

Mayor Tierney called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Ald. Dodd, Ebnetter, Garetson, Hamre, Havlovic, Klapper,
Maass, Miller, Oszman

Also Present: Mayor Tierney, City Administrator Murphy, Deputy Clerk
Ness, City Attorney Spankowski, Police Chief Manthey, Fire Chief
Simonson, members of Portage Police Department, Greg Tessmann

Media Present: Craig Sauer from Portage Daily Register, Bill Welsh from
Cable TV

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda

Mayor noted the last item of Mayors comments was being moved after
City Administrator's comments. Klapper noted he had some questions
regarding Business Improvement District Board of Directors minutes so
this item will be made moved to Committee Reports after Legislative and
Regulatory.

5. Life-Saving Award Presentation

Police Chief Manthey presented Life-Saving Awards to Ben Neumann,
Mike Schutz and Eric Walters for saving the life of resident Greg
Tessmann in August.

6. Minutes of Previous Meeting

Motion by Klapper, second by Oszman, to approve the minutes of the
September 12, 2013 Common Council meeting. Motion carried
unanimously on call of roll.

7. Consent Agenda

Reports of Sub-Committees, Boards, and Commissions

AdHoc Canal Committee, September 4, 2013

Library Board, September 10, 2013

Park and Recreation Board, September 10, 2013
Committee of the Whole, September 11, 2013
Historic Preservation Commission, September 17, 2013

Motion by Dodd, second by Oszman to approve the consent agenda.
Motion carried unanimously on call of roll.

License Applications

Operator license applications for period ending June 30, 2014 for Nicole S. Felton, Curtis J. Fennewald, Deanna L. Klawitter.

Taxi Cab Operator license applications for period ending June 30, 2014 for Jonathan J. Martinez and Sue Maher.

Motion by Oszman, second by Miller to approve the license applications as presented. Motion carried unanimously on call of roll.

8. Committee Reports

Finance/Administration Committee, September 9, 2013, September 16, 2013

Motion by Dodd, second by Oszman to approve Section 5311 Federal Transit Act Grant Application. Motion carried unanimously on call of roll.

Motion by Dodd, second by Maass to award of Contract No. 13-012, 2013 Street Chip Sealing to D. L. Gasser/Fahrner in the amount of \$34,448.20. Motion carried unanimously on call of roll.

Motion by Dodd, second by Maass to deny insurance claim from Phillip Mattke, 723 West Edgewater Street. Motion carried unanimously on call of roll.

Motion by Dodd, second by Maass to deny insurance claim from Crystal Gawel, 223 ½ West Marion Street. Motion carried unanimously on call of roll.

Motion by Dodd, second by Garetson to approve Amendment No. 2 to Engineering Services Contract with Jewell Associates Engineers, Inc. for East Haertel Street Project in the amount of \$14,300. Motion carried 7-2 with Hamre and Maass voting no.

Legislative and Regulatory Committee, September 29, 2013

Business Improvement District Board of Directors, September 17, 2013

Klapper questioned the parking structure. Mayor stated a committee to look at parking structures has been formed with council representation.

Klapper questioned the disbandment of Main Street; mayor stated the group was no longer meeting state guidelines for the Main Street concept. Downtown Portage Inc. has been formed and will make a presentation to the council when they have officers in place and are organized. Klapper questioned the community center; Mayor stated the proposed site was found to not have enough parking spaces. The board of directors is still in the planning stages. Klapper questioned the funding for BID and the contractor coming up for new contract. Murphy stated the contractor will be put out for bid and the city is assisting to compile duties. Dodd stated the council needs to see from BID financials.

9. Old Business

Mayor's Veto of Ordinance No. 13-012 relative to Four-Way Stop on Cass Street

Correspondence from Mayor Tierney for veto was read. Motion by Miller, second by Oszman to reconsider Ordinance No. 13-012 relative to Four-Way Stop. Motion failed 5-4 with Dodd, Ebnetter, Hamre, Maass voting no.

10. New Business

Ordinances

Ordinance No. 13-015 relative to Weed Commissioner and Overgrown Lawn and Grasses. Motion by Oszman, second by Garetson to read Ordinance No. 13-015 by title only. Motion carried 5-4 with Dodd, Havlovic, Klapper, Maass voting no. Ordinance No. 13-015 received its first and second readings by title only.

Resolutions

Resolution No. 13-022 Relative to Fee Schedule was read. Motion by Maass, second by Oszman to approve Resolution No. 13-022. There was discussion regarding the fee increase for keeping chickens. The motion and second were withdrawn. Motion by Maass, second by Klapper to adopt Resolution No. 13-022 without the fee increase to keeping of chickens. Motion carried unanimously on call of roll.

Consideration of request from Portage Fire Department for street closure on October 12, 2013 during the Annual Open House for Fire Prevention Week

Motion by Oszman, second by Garetson to approve request from Portage Fire Department for street closure on October 12, 2013 during the Annual Open House for Fire Prevention Week. Motion carried unanimously on call of roll.

Mayor's Comments

Residents were reminded to comply with signage in regards to the dumping of brush.

The Skate Park has received a matching grant from Tony Hawk Foundation in the amount of \$5000; this grant usually isn't given until the skate park is complete.

Bob LaDow has requested a meeting for Committee of the Whole to present a business plan. October 16, 2013 at 7:00 p.m. is the meeting date.

City Administrator's Report

The city received a draft of an Intergovernmental Agreement regarding phosphorous discharge limits in the WI River and 28 other entities. Our Wastewater Treatment facility is in compliance with discharge limits. This draft will go to Municipal Services. Upgrades to our Wastewater Treatment facility will be driven by this.

Mayor's Comments

AED (Automated External Defibrillators) are located in the municipal building as well as city emergency vehicles. Mayor Tierney gave a demonstration on how to use this device and stated its importance as it was the tool used by the police officers who received the life-saving award.

11. Adjournment

Motion by Oszman, second by Dodd to adjourn. Motion carried unanimously on call of roll at 8:23 p.m.

Rebecca C. Ness
Deputy Clerk