

Common Council Proceedings  
City of Portage

Regular Meeting  
Council Chambers  
City Municipal Building

March 27, 2014  
7:00 p.m.

**1. Call to Order**

Mayor Tierney called the meeting to order at 7:00 p.m.

**2. Roll Call**

Present: Ald. Dodd, Garetson, Hamre, Havlovic, Klapper, Miller, Oszman

Excused: Ald. Ebnetter, Maass

Also Present: Mayor Tierney, City Clerk Moe, City Administrator Murphy,  
Manager of Parks and Recreation Kremer, Assistant Police Chief O'Neill

Media Present: Craig Sauer from Portage Daily Register, Bill Welsh from  
Cable TV

Mayor Tierney welcomed Boy Scout Troop 70.

**3. Pledge of Allegiance**

Boy Scout Troop 70 led the Pledge of Allegiance.

**4. Approval of Agenda**

No changes.

**5. Minutes of Previous Meeting**

Motion by Klapper, second by Oszman to approve the minutes of the  
March 13, 2014 Public Hearing and Common Council meeting. Motion  
carried unanimously on call of roll.

**6. Consent Agenda**

Reports of Sub-Committees, Boards, and Commissions

Park and Recreation Board meeting of March 11, 2014

Historic Preservation Commission meeting of March 18, 2014

Motion by Dodd, second by Oszman to accept the reports. Motion  
carried unanimously on call of roll.

License Applications

Operator applications for Michael D. Briggs, Marcus Taylor, Sheri L.  
Terpstra, and Cejay Rosas.

Motion by Miller, second by Oszman to approve the license applications as presented. Motion carried unanimously on call of roll.

**7. Committee Reports**

Finance/Administration Committee meeting of March 10, 2014

Motion by Dodd, second by Garetson to approve Amendment No. 3 for the Haertel Street Reconstruction Design Services Agreement with Jewell Associates in the amount of \$44,040.00. Motion carried unanimously on call of roll.

Motion by Dodd, second by Garetson to award the contract for the lawn mower replacement to Riesterer & Schnell Inc. in the amount of \$39,445.70. Motion carried unanimously on call of roll.

Motion by Dodd, second by Oszman to approve the proposal from Ehlers for professional services to establish Tax Incremental District No. 8 in the Hamilton Street area; amend the boundary for Tax Incremental District No. 7 and to reestablish the base for Tax Incremental District No. 6 pending approval of legislation in front of the state legislature. Motion carried unanimously on call of roll.

Human Resources Committee meeting of March 10, 2014

Motion by Dodd, second by Oszman to approve a one-time bonus of \$4,500.00 for City Administrator Murphy. Motion carried unanimously on call of roll.

Plan Commission meeting of March 17, 2014

**8. Old Business**

Ordinances

Ordinance No. 14-009 relative to Zoning Lot 1, CSM 2254-14-45 Located at 641 Latton Lane received its third reading. Motion by Oszman, second by Dodd to pass Ordinance No. 14-009 relative to Zoning Lot 1, CSM 2254-14-45 Located at 641 Latton Lane. Motion carried unanimously on call of roll.

**9. New Business**

Resolutions

Resolution No. 14-013 relative to Fee Schedule was read and adopted unanimously on motion by Dodd, second by Oszman and call of roll.

Resolution No. 14-014 relative to Proposing to Discontinue that Portion of Old Highway 33 Lying North of State Highway 33 and that Portion of Bronson Avenue Lying North of State Highway 33 in the City of Portage, Columbia County, Wisconsin, Pursuant to Wis. Stat. § 66.1003 was read. Motion by Oszman, second by Dodd to Adopt Resolution No. 14-014 relative to Proposing to Discontinue that Portion of Old Highway 33 Lying

North of State Highway 33 and that Portion of Bronson Avenue Lying North of State Highway 33 in the City of Portage, Columbia County, Wisconsin, Pursuant to Wis. Stat. § 66.1003. Ald. Klapper stated that he was opposed to the discontinuance because of the historic significance of the area, and access to the Fox River. Motion failed 4 to 3 on call of roll with Garetson, Hamre, Havlovic and Klapper voting no.

Resolution No. 14-015 relative to Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703 of the Wisconsin Statutes (2014 Municipal Alley Improvement Project) was read and adopted unanimously on motion by Dodd, second by Miller and call of roll.

Resolution No. 14-016 relative to Policy for Communication and Computer Systems Security and Usage was read and adopted unanimously on motion by Dodd, second by Oszman and call of roll.

Resolution No. 14-017 relative to Employment Agreement with City Administrator was read. Motion by Oszman, second by Dodd to adopt Resolution No. 14-017 relative to Employment Agreement with City Administrator. Section 6.2 will be changed as follows to match the change in Section 6.1: the phrase "within one year of commencement of employment" is deleted and replaced with "not later than December 31, 2014". Motion carried unanimously on call of roll.

Consideration of recommendation from Municipal Services and Utilities Committee for East Albert Street Reconstruction Project

Motion by Garetson, second by Oszman to find the funding for the project, which was withdrawn as the Finance/Administration Committee has reallocated capital funding for the project. Motion by Miller, second by Hamre to approve Option Two for the East Albert Street Reconstruction Project. Motion carried unanimously on call of roll.

Consideration of recommendation on Class B Combination Alcohol and Fermented Malt Beverage License application for Michael D. Kubinieć, 316 DeWitt Street (Renee's Bar)

Motion by Oszman, second by Hamre to approve a Class B Combination Alcohol and Fermented Malt Beverage License application for Michael D. Kubinieć, 316 DeWitt Street (Renee's Bar). Motion carried unanimously on call of roll.

Resignations

Motion by Dodd, second by Garetson to accept the resignations of Fred Reckling and Brian Zirbes from Park and Recreation Board. Motion carried unanimously on call of roll.

### Mayor's Comments

The newsletter has been well received by the community.

The orientation session for council has been rescheduled to Wednesday, April 23rd at 5:30 p.m.

### City Administrator's Report

A reminder that the polling place for the election has changed to the Library.

Clerk Moe explained the myvote.wi.gov website. A voter can find out what's on their ballot, where to vote, request and track the status of an absentee ballot, update voter registration.

Mayor Tierney recognized 35 years of service for Fire Chief Simonson.

The council took a recess at 7:45 p.m. to answer questions from the Boy Troop, prior to going into closed session.

### Closed Session

Motion by Dodd, second by Oszman to go into closed session pursuant to Wisconsin State Statutes 19.85(1)(e) for consideration of the potential sale of city-owned property, tax parcel 5000. Motion carried unanimously on call of roll at 7:59 p.m. Motion carried unanimously on call of roll.

### Reconvene to open session for remainder of the meeting

Motion by Oszman, second by Dodd to reconvene to open session for the remainder of the meeting. Motion carried unanimously on call of roll at 8:30 p.m.

## **10. Adjournment**

Motion by Oszman, second by Miller to adjourn. Motion carried unanimously on call of roll at 8:31 p.m.

Marie A. Moe, WCPC, MMC  
City Clerk