

Common Council Proceedings
City of Portage

Regular Meeting
Council Chambers
City Municipal Building

May 8, 2014
7:00 p.m.

1. Call to Order

Mayor Tierney called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Ald. Dodd, Hamburg, Havlovic, Klapper, Lynn, Maass, Monfort, Oszman

Excused: Ald. Charles

Also Present: Mayor Tierney, City Clerk Moe, City Administrator Murphy, City Attorney Spankowski, Fire Chief Simonson, Police Chief Manthey

Media Present: Craig Sauer from Portage Daily Register

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda

Ald. Klapper request time to inform the council about events planned for Historic Preservation Month. Time will be given during the Mayor's Comments.

5. Minutes of Previous Meeting

Motion by Klapper, second by Oszman to approve the minutes of the April 24, 2014 Common Council meeting. Motion carried unanimously on call of roll.

6. Consent Agenda

Reports of Sub-Committees, Boards, and Commissions

Community Development Authority meeting of April 29, 2014

Committee of the Whole meeting of April 30, 2014

Motion by Dodd, second by Maass to accept the reports on the consent agenda. Motion carried unanimously on call of roll.

License Applications

Operator applications for Mary E. Gawronski, Catherine E. Osborn, and Sonja R. Peplinski.

Taxi Cab Operator application for Bridgette L. Locke.

Motion by Dodd, second by Oszman to approve the license applications as presented. Motion carried unanimously on call of roll.

7. Committee Reports

Plan Commission meeting of April 21, 2014

Municipal Services and Utilities Committee meeting of May 1, 2014

Human Resources meeting of May 6, 2014

Motion by Oszman, second by Dodd to approve the revised position description for Water Service Person. Motion carried unanimously on call of roll.

Motion by Oszman, second by Lynn to approve the appointment of Matt Asch to the Water Service Person position, effective May 12, 2014 at a wage rate of \$22.07 per hour. Motion carried unanimously on call of roll.

Motion by Oszman, second by Lynn to approve a 1.5% merit increase for the Engineering Technician pursuant to the memo from City Administrator Murphy, dated May 1, 2014. Motion carried unanimously on call of roll.

Finance/Administration Committee meeting of May 8, 2014

Motion by Dodd, second to Lynn to approve claims in the amount of \$729,436.79. Motion carried unanimously on call of roll.

8. Old Business

None.

9. New Business

Resolutions

Resolution No. 14-026 relative to Adopting a Citizen Participation Plan was read and adopted unanimously on motion by Dodd, second by Maass and call of roll.

Appointments

Motion by Oszman, second by Klapper to approve the appointment of Rick Dodd as the city member to Joint Review Board. Motion carried unanimously on call of roll.

Mayor's Comments

Canal Days will be held May 30th – June 1st with Downtown Portage Inc. championing the event.

Staff was commended for the emergency drill held last Saturday. Participants included the city's fire and police, fulltime and weekend National Guard staff, EMS, hospital, county, fire departments from Pardeeville, Poynette and Lodi, Salvation Army. Fire Chief Simonson felt it was a very good drill with lessons learned. Police Chief Manthey was pleased with all the organizations working together. City Administrator Murphy stated that the drill provided increasing awareness of services available.

Ald Klapper informed the council of events planned for Historic Preservation Month happening in May. The Historic Preservation Commission has produced a brochure, which had been distributed in the city outlining the events.

City Administrator's Report

Listening sessions have been taking place with Dimension IV for the Veteran's Memorial Field Master Plan and Facility Needs Study. A conceptual plan will be presented May 18th, with the plan being finalized in June.

10. Adjournment

Motion by Oszman, second by Dodd to adjourn. Motion carried unanimously on call of roll at 7:25 p.m.

Marie A. Moe, WCPC, MMC
City Clerk