

Common Council Proceedings
City of Portage

Regular Meeting
Council Chambers
City Municipal Building

May 28, 2015
7:00 p.m.

1. **Call to Order**
Mayor Tierney called the meeting to order at 7:00 p.m.
2. **Roll Call**
Present: Ald. Charles, Dodd, Hamburg, Klapper, Kutzke, Lynn, Montfort

Excused: Ald. Havlovic, Maass

Also Present: Mayor Tierney, City Clerk Moe, City Administrator Murphy,
City Attorney Spankowski

Media Present: Jonathan Stefonek from Portage Daily Register, Bill Welsh
from Cable TV
3. **Pledge of Allegiance**
The Pledge of Allegiance was recited.
4. **Approval of Agenda**
No changes.
5. **Minutes of Previous Meeting**
Motion by Klapper, second by Charles to approve minutes from the May
14, 2015 meeting. Motion carried unanimously on call of roll.
6. **Consideration of request for waiver of noise ordinance for the
American Cancer Society Relay for Life event, June 26 and 27, 2015**
Motion by Hamburg, second by Lynn to approve the request for waiver of
the noise ordinance for American Cancer Society Relay for Life event
June 26, 2015 beginning at 6:00 p.m. to 9:00 a.m. June 27, 2015. Jeff
Grothman, representing the group explained that the sound is turned
down at 10:00 p.m. and there have not been issues. If there is a
complaint, the sound would be turned down more. Last year the event did
not receive a waiver and when the sound was turned off at 10:00 p.m., the
event lost many participants. Motion by Dodd, second by Lynn to amend
to motion to 11:00 a.m. on June 27, 2015. The amendment carried
unanimously on call of roll. The original motion, as amended, carried
unanimously on call of roll.

7. Consent Agenda

Reports of Sub-Committees, Boards, and Commissions

Historic Preservation Commission meeting of May 6, 2015

Park and Recreation Board meeting of May 12, 2015

Police and Fire Commission meeting of May 12, 2015

Library Board meeting of May 18, 2015

Motion by Dodd, second by Charles to accept the reports on the consent agenda. Motion carried unanimously on call of roll.

License Applications

Taxi Cab Operator license application for Becki L. Tomlinson.

Motion by Dodd, second by Hamburg to approve the taxi cab operator license application as presented. Motion carried unanimously on call of roll.

8. Committee Reports

Finance/Administration Committee meeting of May 11, 2015

Motion by Dodd, second by Charles to approve the Lease Agreement with Madison Area Technical College at the Portage Enterprise Center. Ald. Lynn wanted the option for renewal at the end of the term of the lease struck from the agreement. City Administrator Murphy explained that unlike the business tenants, MATC was an original partner in the Enterprise Center fulfilling the educational component of the EDA grant. Motion by Lynn, second by Kutzke to amend the motion to not accept the options under section 2 term, only the first sentence will remain in this section. Motion failed 5 to 2 on call of roll* with Charles, Dodd, Hamburg, Klapper and Monfort voting no. The original motion carried 6 to 1 on call of roll with Lynn voting no.

Motion by Dodd, second by Hamburg to approve a contract with SEH for design of Segment 2 of the Canal project. City Administrator Murphy explained that the federal grant previously received by the city calls for the city to be responsible for 20% of the project costs. If construction costs exceed estimates, the city has the ability to reduce the scope of the project with DOT approval. Construction must be completed by June 2019. The State must complete remediation prior to construction. Funding for the remediation has not yet been set aside by the State. If remediation is not complete by the June 2019 deadline, the deadline can be extended until the state fulfills this requirement. Motion carried unanimously on call of roll.

Motion by Dodd, second by Lynn to approve award the construction staking service to General Engineering Company in the amount of \$6,100. Motion carried unanimously on call of roll.

Motion by Dodd, second by Charles to approve the Library Facility MOU. Motion carried unanimously on call of roll.

Plan Commission meeting of May 18, 2015

9. Old Business

Ordinances

Ordinance No. 15-008 relative to Motor Vehicles & Traffic (Controlled Intersections) received its second reading and passed unanimously on motion by Dodd, second by Charles and call of roll.

Ordinance No. 15-009 relative to Motor Vehicles & Traffic (One-Way Traffic) received its second reading and passed unanimously on motion by Charles, second by Dodd and call of roll.

Strand Associates, Inc. Task Order No. 15-01

Motion by Klapper, second by Monfort to approve Strand Associates, Inc. Task Order No. 15-01 for permitting assistance services for the Portage Wastewater Treatment Plant. Motion carried unanimously on call of roll.

10. New Business

Resolutions

Resolution No. 15-028 relative to Fee Schedule was read. Motion by Dodd, second by Charles to adopt Resolution No. 15-028 relative to Fee Schedule. Motion by Dodd, second by Charles to amend the motion to include a moratorium on accepting septic tank waste from outside system customers until the proper equipment is in place unless ordered by the DNR. The amendment carried unanimously on call of roll. Ald. Kutzke stated his objection to an increase to residential users. He did not object to an increase in overall rates, but how the increase was to be distributed among the users. Ald. Lynn also voiced objection to the increase to residential users. The original motion, as amended, was adopted 5 to 2 on call of roll with Kutzke and Lynn voting no.

Resolution No. 15-029 relative to Procurement Policy was read and adopted unanimously on motion by Dodd, second by Charles and call of roll.

Resolution No. 15-030 relative to Establishing a Policy for Repayment of Special Assessments was read and adopted unanimously on motion by Klapper, second by Monfort and call of roll.

Resignations

Motion by Dodd, second by Charles to approve the resignation of Addie Tamboli from the Library Board. Motion carried unanimously on call of roll.

Mayor's Comments

With school ending, citizens were reminded to look both ways at intersections for pedestrians and bikes.

There will be a combined Committee of the Whole and Airport Commission meeting on June 17th at 7:00 p.m.

City Administrator's Report

Approximately 80 surveys regarding commercial garbage have been received. The deadline to return is June 1st. Implementation is scheduled for July. Staff has met with the County to work out operational issues with the change-over.

Staff continues to have ongoing meetings with the county in regard to their building project. The county has made significant progress with land acquisition. Plan Commission is reviewing plans. The project is scheduled for construction in 2016 and 2017.

11. Adjournment

Motion by Klapper, second by Charles to adjourn. Motion carried unanimously on call of roll at 8:20 p.m.

Marie A. Moe, WCPC, MMC
City Clerk

*Denotes change to minutes approved at June 11, 2015 Council meeting. The change is in red.