

Code: 1214 Date: _____
Receipt #: _____
License #: _____
Application Fee: \$20

City of Portage

Short-Term Rental Registration Permit Application

License Period: July 1, _____ - June 30, _____.
(Annual/Valid for one year)

Property Owner Contact Information

Full Name: _____
Last *First*

Mailing Address: _____
Street Address *Apartment/Unit #*

City *State* *ZIP Code*

Cell Phone: _____ **Email:** _____

Property Manager Contact Information (if different than owner)

Full Name: _____
Last *First*

Cell Phone: _____ **Email:** _____

Property Information

Short-Term Rental Address: _____
Street Address *Apartment/Unit #*

City *State* *ZIP Code*

Maximum Occupancy for STR _____

Property Management Provider

Airbnb Vrbo Booking.com
 Tripadvisor HomeToGo Evolve
 Vacasa Other(s): _____

State Licensing & Insurance Information

Wisconsin DOR Seller's Permit #: _____
(If you only use an online marketplace that remits the room tax, you do not need a seller's permit. You can enter "N/A" on this line.)
DATCP Tourist Rooming House Permit #: _____
Property Insurance Company: _____
Policy number: _____

For Office Use Only

Permit #: _____

Date: _____