

# PORTAGE PUBLIC LIBRARY

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## LIBRARY BOARD MEETING MINUTES

April 10, 2012

Meeting called to order:12:03

Present: Gregory, Hoffmann, Poches, Tamboli, Varvil-Weld, Voigt

Excused: McLeish, Davis

- 1) Motion to approve March 12, 2012 regular meeting minutes. (CP/BH)
- 2) Financial Reports: Motion to approve March, 2012 City/County and Library restricted funds claims for payment as presented. (DVW/CP)
- 3) Director's Report: Shannon Schultz
  - a) Circulation is up 8% from last year; programming is up due to computer training sessions.
  - b) Purchased a portable tv/dvd projector combo for use with adult, children, and possibly fundraising campaign programs.
  - c) A replacement is needed on the board for Karen Kaiser. Addie will contact a community person endorsed by the board.
  - d) Director will bring a sample pamphlet on 2011 usage; a recommendation on staff restructuring, and prices for replacing the tables and chairs in the Bidwell Room to the May Board Meeting.
- 4) Library Fundraising Campaign: Addie Tamboli
  - a) Drs. Curran and Seubert are leading the Major Gifts Division.
  - b) Dustin Mueller is leading a breakfast info session for industrial and manufacturing leaders.
  - c) Consultant has been training team members on how to solicit.
  - d) Current pledge total was reviewed.
- 5) Business
  - a) Election of Officers
    - President - Moved by AT/seconded by DG to nominate Rich Davis. Motion carried.
    - Vice Pres- Moved by EV/seconded by CP to nominate Addie Tamboli. Motion carried.
    - Secretary-Moved by CP/seconded by DG to nominate Ellie MacLeish. Motion carried.
    - Treasurer-Moved by EV/seconded by DVW to nominate Bev Hoffmann. Motion carried.
  - b) Discussion of 2013 budget priorities
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- 6) Meeting adjourned AT 12:45. (BH/DG)

Richard Davis-President  
Addie Tamboli-Vice President  
Beverly Hoffmann-Treasurer  
Eleanor McLeish-Secretary  
Charles Poches-School Superintendent

Dr. David Gregory  
Dr. Douglas Varvil-Weld  
Eleanor Voigt