

**City of Portage
Historic Preservation Commission
Tuesday, August 21, 2012, 6:00 p.m.
Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Members Present: Doug Klapper, Chairperson; Richard Beebe, Erin Foley, Stephanie Miller-Lamb, Destinee Udelhoven

Members Absent: Marlena Cavanaugh

Guests: Craig Sauer (Daily Register), Bill Welsh (Cable TV)

1. Call meeting to order

Klapper called the meeting to order at 6:07 pm

2. Roll call

Klapper noted that Harding is no longer a member of the PHPC, as she is no longer living in the area. A resignation letter has not yet been received.

3. Approval of previous minutes

Udelhoven moved to approve the minutes, with one correction to the email address of Nancy Lesh in item 6. The correct email address is nlesh@live.com. Foley seconded the motion, which passed unanimously by voice vote.

4. Discussion and possible action on claims

There were no claims presented; Udelhoven will have claims for the September meeting

5. Discussion on Dr J Robert Curtis

Group discussed the passing of greatly respected original PHPC member, Dr. J. Robert Curtis. Group shared stories and remembrances of Doc and agreed that it would be fitting to have a memorial of some sort in his honor. Group discussed honoring Doc through something that has to do with education, since that was such a passion of his. We will keep this in mind as a future agenda item. Doc will be greatly missed and the members will miss learning about Portage history from him.

6. Discussion and possible action on HPC Quarterly Award

Miller-Lamb moved that the homes at 813 Dunn and 911 Dunn be award winners for the PHPC Quarterly awards for Spring 2012 and Summer 2012, given that nothing untoward is discovered in the research of the properties. Udelhoven seconded the motion, which passed unanimously by voice vote.

7. Discussion and possible action on adding properties to Municipal Register

- Group has assigned reading for the September session: Chapters 14-15 of the Intensive Historical Architectural and Historical Survey of the City of Portage, Columbia County, Wisconsin, as well as the section in the index noted as Endangered Properties. Klapper will work with the Portage Historic Society regarding

the Museum at the Portage and to see if someone from the Historic Society would work with us on getting homes on the Municipal Register.

- Group agreed that this is a working commission and the commissioners should set an example by working towards putting their own homes or another worthy property on the Municipal Register. Members are to have the first six steps completed to share with the group at the September meeting.
- Group reviewed draft of letter crafted by Miller-Lamb for the Wisconsin Society of the Daughters of the American Revolution regarding the future of the Fort Winnebago Surgeon's Quarters. The group made some revisions to the draft. Klapper moved that due to the property being on the Portage Municipal register, the commission would send the letter written by Miller-Lamb on behalf of the PHPC to the Wisconsin Society of the Daughters of the American Revolution for their September meeting. Foley seconded the motion, which passed unanimously by voice vote. Miller-Lamb will send copies to the DAR as an email attachment and also be US Post.

8. Adjournment

Klapper adjourned the meeting at 7:12 pm

Respectfully submitted,
Stephanie Miller-Lamb
Secretary