

**City of Portage**  
**Police and Fire Commission Meeting**  
**Wednesday, August 14, 2013, 7:00 p.m.**  
**City of Portage Municipal Building, 115 West Pleasant Street**  
**Conference Room One**  
**Minutes**

Members: Thomas Drury, President; Pat Hartley, Charles Miller, Kay E. Miller

Absent: Jeynell Boeck

Others Present: Police Chief Ken Manthey, Assistant Police Chief Kevin O'Neill

1. Roll Call  
Meeting called to order at 7:00 pm by Tom Drury.
2. Motion to approve minutes from previous meeting  
Motion by K. Miller, second by Hartley to approve minutes from July 1, 2013 meeting. Motion carried unanimously on call of roll.
3. Police Report  
Police Chief Ken Manthey presented the Police Report from July 1, 2013 through August 14, 2013. The full report has been attached to these minutes.

There was a bank robbery on July 17, 2013; the suspect was apprehended on July 18, 2013. There was great cooperation between all agencies, which led to the arrest.

There were two small children that fell out of 2<sup>nd</sup> story windows.

There have been several sexual assaults recently.

4. Motion by Hartley, second by C. Miller at 7:22 pm to go into closed session pursuant to Wisconsin State Statutes 19.85(1)(c) to conduct interviews for part-time Police Officer. Motion carried on unanimously on call of roll.
5. Adjournment  
Next meeting will be November 13, 2013.  
Motion by Hartley, second by C. Miller to adjourn. Motion carried on unanimously on call of roll at 8:46 pm.

Chuck Miller, Secretary

**PORTAGE POLICE DEPARTMENT  
POLICE & FIRE COMMISSION (PARTIAL) 3<sup>rd</sup> QUARTER REPORT  
(Activities from 7-01-13 – 8-14-13)**

- 1) **TRAINING**
  - **Ass't Chief O'Neill attended training on FMLA updates**
- 2) **COMMUNITY RELATIONS**
  - A) **Schools/Child related events**
    - **Chief Manthey & Officer Bob Bagnall will be attending the "New Teacher Luncheon" held at the Portage High School on 8-21-13**
  - B) **Businesses**
    - **An expensive riding mower was stolen from Arbor Green in the 400 block of East Albert Street on 8-03-13; a suspect was developed and he was caught on 8-05-13 with the mower as he tried to sell it in Dane County; he was taken into custody; he is a suspect in similar thefts**
    - **Two people from DeForest were charged with theft on 7-23-13 after they did multiple gas drive-off's at our Kwik Trip stores and others in our area; they were also stealing license plates**
    - **Bank robbery at the downtown US Bank on 7-17-13; female suspect demanded and received cash; implied that she was carrying a weapon; suspect was apprehended on 7-18-13**
    - **Daley's Liquor store was broken into on 7-15-13; a suspect was developed and taken into custody.**
    - **Snack booth was broken into at Silver Lake Beach on 7-15-13**
    - **Wal\*Mart customer service employee prevented a senior citizen from being scammed from several thousand dollars on 7-09-13**
    - **Unknown female has been doing numerous gas drive-off's at various Kwik Trip stations; on 7-05-13; she got \$92.44 in gas**
    - **Extremely intoxicated subject at Ridge Motor Inn on 7-05-13; tested .515 on a PBT; he was transported to Tellurian for de-tox**
    - **Four Portage men taken into custody on 7-01-13 after they entered the Hitching Post after-hours and consumed alcohol/food & tripped an alarm**
  - C) **Neighborhoods:**
    - **Large flat screen TV was stolen from an apartment in the 1200 block of Dunn Street on 8-11-13**
    - **22 year old Portage man taken into custody on 8-08-13 for having sexual intercourse with a 16 year old girl on the east side of Portage in his home**
    - **Three year old girl accidentally fell from second floor window at the Red Fox Run Apartments on 7-31-13; she survived the fall**
    - **House was entered on School Road on 7-25-13; electronic device, swords & alcohol taken; search warrant was obtained and stolen property recovered; suspect charged with burglary & theft**

- Vehicle stolen from 200 block of East Carroll on 7-26-13; it was recovered later that day in the underground parking ramp
  - Intoxicated female found near Cook & Cass on 7-18-13; attempted to turn her over to a relative; refused & then taken to DSH for De-Tox; she attempted to kick the officer; she was taken into custody for Disorderly Conduct, Resisting Arrest and Probation hold
  - Complaint of suspicious activity in the bathrooms at the beach on 7-17-13; two juveniles are being referred to the juvenile authorities for having sexual contact
  - Complaint of underage drinking near boat landing at the beach on 7-16-13; two teenagers cited for underage drinking (one taken into custody on a probation hold) and a third cited for furnishing
  - 32 year old Portage man was taken into custody on 7-15-13 for having sex with a teenage girl on the west side of Portage in his home; multiple counts
  - Pistol was stolen from a vehicle parked in the 100 block of East Carroll Street on 7-14-13; reported to us on 7-16-13
  - Fire at Ram Hotel/Historic on 7-14-13; a Portage woman was charged with negligent handling of burning materials (fell asleep while smoking) and she also was taken into custody on a warrant; Officer Brauner poured water on the fire to put it out & waited for PFD to check it out
  - Three vehicle accident on 7-12-13 on MacFarlane @ Emmett with injuries and air-bag deployment; one driver was cited for inattentive driving, no insurance and suspended registration
  - Portage man arrested on 7-10-13 for strangulation, false imprisonment, battery and numerous counts of bailjumping after he assaulted his girlfriend in the 400 block of West Conant Street
  - Car-bicyclist accident with injuries on 7-10-13 at DeWitt & Marion Street; driver of the vehicle was cited for Failure to Yield
  - Officer Pomeroy was able to put out a truck fire with his fire extinguisher in the 1600 block of New Pinery Road on 7-06-13; PFD responded to make sure it was out; vehicle was towed
  - Fight at Gunderson apartments (224 E. Howard) on 7-03-13 resulted in one subject with a broken hand and another with a broken nose; both subjects are being charged criminally
  - Man arrested on East side of Portage for a warrant from COSO on 7-03-13; when patted down, he had felony controlled substance in his possession; also charged with felony bailjumping
- D) **Community Service Officers Job Duties/Responsibilities**
- Assisted with the Silver Lake Triathlon on 8-17-13
  - Assisted with Kiwanis "Ride to Read" fundraiser on 8-10-13
  - Assisted with Triad fundraiser outside of Wal\*Mart on 8-03-13
  - Assisted patrol with traffic control on New Pinery Road because of cement buckling due to high heat/humidity

- Checking to make sure swimming pools have either fencing or appropriate covers on them
  - Checking and tagging homes with tall grass violations
  - Following up on numerous junk complaints
  - Assist with animal nuisance complaints
  - Fill on for crossing guards when sub not available
  - Assisted with funeral escorts
  - Entering of information into the computer on a daily basis
- E) Senior Citizens
- Annual pork sandwich fundraiser held at Wal\*Mart on 8-03-13
  - Annual picnic was held at Pauquette Park on 6-10-13
- F) Chaplains' Program
- Chaplain Mark Goldsworthy visited Ass't Chief O'Neill when he was in the hospital on June 19<sup>th</sup>
- G) VIPS (Volunteers In Police Services)
- A general meeting held on 7-09-13; reviewed recent activities and had a pot-luck supper
- H) Citizen Police Academy
- New class (#4) graduated on Tuesday, March 12<sup>th</sup>, we had 13 new graduates; they were very complimentary of the training; we're taking names for the 2014 class
- 3) ADMINISTRATION
- (A) Intergovernmental/Interagency
- Total of 61 Agency Assists
  - Four Madison PD Officers assisted us with a de-tox patient who became combative once he arrived at Tellurian on 8-09-13; he tested .40 on a PBT
  - Ass't Chief O'Neill sat on promotional panel for a new Sgt. for the Baraboo Police Department on 8-08-13
  - Assisted COSO with accident on I-39 at Hogan Road where a vehicle drove off the bridge on 8-07-13; the driver was injured
  - Assisted COSO with a "strong-armed robbery" complaint which occurred at Paradise City west of Portage on 8-05-13; suspect vehicle was located in the city; a suspect was taken into custody; another passenger was taken into custody on a warrant and the driver of the vehicle was arrested for OMVWI
  - COSO investigated a complaint on 8-02-13 where a woman was harassing one of our staff & his family; they had a restraining order against her; she violated it and was taken into custody
  - Assisted MASO by taking a domestic abuse suspect into custody in Portage on 7-27-13
  - COSO assisted us on 7-26-13 with executing a search warrant and recovering stolen property taken in a house burglary in Portage
  - Assisted COSO on 7-25-13 with arresting three armed burglars who had just burglarized a home in Caledonia Township
  - Assisted Fall River PD on 7-22-13 with a combative intoxicated subject who needed medical treatment once they entered the city

- Assisted MASO with a high speed chase on I-39 heading towards Portage on 7-20-13; vehicle came into Portage and ran a red light; stopped at DSH; driver cited for absolute sobriety and taken into custody for MASO for felony eluding a police officer
- Assisted PFD with traffic control for a major house fire in the 100 block of East Franklin Street on 7-17-13
- We were assisted with our bank robbery on 7-17-13 by numerous COSO staff (Supervisors, Detectives, Deputies & a K-9 unit), Sauk County K-9 unit and WI State Patrol
- Assisted Sauk County SO with locating a vehicle they reported stolen from their county; it was located in Portage on 7-09-13
- Officer responded to DSH ER on 7-07-13 for a young child with blunt force trauma to the stomach; it was learned that this occurred out in the county; case turned over to COSO deputy
- Officer Bob Bagnall assisted Sauk County First Responders with a Critical Incident Stress Debriefing on 7-03-13 reference a man who was killed on the go-cart track in Lake Delton
- Officers assisted Baraboo PD on 7-02-13 by taking a suspect into custody on theft charges; located at a business on the north side of Portage & transported him to the Columbia-Sauk line

**(B) Attitude & Morale**

- Sgt. Walters and Officers Neumann & Schutz performed CPR and used the defibrillator on a 51 year old man who had stopped breathing on 8-10-13; he was revived and med-flighted to Madison
- Sgt. Brian Fehd received a certificate of appreciation on 7-22-13 from the WI Bureau of Transportation Safety for his work on "Click-It or Ticket" and other traffic safety campaigns
- Officer Ben Neumann returned to work on 7-19-13 after taking FMLA time with his wife and newborn child

**(C) Statistics/Criminal/Other Investigations:**

- 1,581 total number of calls for this time frame

**(D) Seasonal Issues**

- Extra patrol around fairgrounds for the Columbia County Fair which ran July 24<sup>th</sup> through the 28<sup>th</sup>; fairly quiet
- Several incidents of cement buckling on New Pinery Road because of extreme heat/humidity
- Standard calls of fireworks violations the week of July 4<sup>th</sup>
- Standard calls of dogs being left in vehicles during extreme heat; one owner was cited for cruelty to animals after it was discovered that the windows were completely closed on his vehicle
- Many calls of suicidal subjects and extremely intoxicated subjects

Respectfully submitted,



Kenneth R. Manthey  
Chief of Police 8-14-13

**PORTAGE FIRE DEPARTMENT**  
**QUARTERLY REPORT: May 1, 2013 to July 31, 2013**

**TRAINING:**

May 14, 2013 Power Tools: Personnel went over all power tools we have and the difference between some of them for starting procedures. They then took turns starting each tool as some have a compression assist button to help them with the compression; a couple of tools have when they are started.

May 21, 2013 – Emergency Traffic Control and Scene Management: Personnel went through the proper set up of an accident scene on the roadway. We had a video on the proper scene management. Several accident scenes were gone over to see some of the things other departments did with their scenes and if they should have done it different.

May 28, 2013 – Pumping and Driving: Personnel went on various pieces of apparatus to improve their skills or start a new driving sheet to get qualified on another piece of apparatus.

June 11, 2013 – EVOC: All personnel went through an Emergency Vehicle Operators Course that we set up at the high school. They had to back trucks down narrowing clearances as well as back around and between obstacles.

June 25, 2013 – Hazmat: All personnel went through meters and the different chemicals we use them on. Members were given unidentified chemicals and had to use meters and manuals to find out what they were.

July 9, 2013 – Water Rescue: All personnel went over the Boat and Hovercraft starting and driving procedures. They then took both units to the Wisconsin River and took turns driving each one. Only certain members are qualified to operate the Hovercraft.

July 16, 2013 – Ladders: All personnel went through the different types of ladders the department has along with the proper carrying technique and how to deploy a ladder for a rescue versus breaking the windows.

**COMMUNITY RELATIONS:**

School/Event

- On May 16, 2013, I attended a meeting with CCI at Pizza Ranch.
- On May 29, 2013. The Police Chief and I participated in a fund raiser at Pizza Ranch for United Way.
- On May 31, 2013, some of the City employees had training on Safety in City hall. This involved Chief Simonson and Inspector Ratz for the fire portion. Ken Manthey and Kevin O'Neill did the police portion. Fire extinguisher and evacuation for a fire were covered as well as fires in their homes, along with tornado sheltering. Active shooter was covered by the Police department.
- On June 1, 2013, our department participated in the Canal day's parade.
- On June 6, 2013 we took a tender out to cool down any runners in the Torch Run.
- On June 7, 2013, Kevin O'Neill and myself participated in disaster training in Madison along with other emergency personnel from the Hospital and Healthcare for an ice storm.
- On June 13, 2013, I went to Saint Gobain to go over their tornado policy and shelter areas.
- On June 21, 22, 23, I attended the Wisconsin State Chief's convention in the Dells.

- On June 29, 2013, the department participated in the Fourth of July Parade.
- The Portage Firefighters Association had our food stand open for the County Fair to serve brats, hotdogs, burgers, and chicken. We also sent trucks down for the demo derby, motocross races, and tractor pulls to stand by for fire protection

**Fire Safety/Extinguisher Training:**

- A reminder to all City of Portage and Township residents; that we have smoke detector batteries available at the fire station. We have 9 volt batteries available and we also replace batteries in smoke detectors and carbon monoxide detectors for residents who cannot change them on their own. (This does not include apartment buildings).
- In July extinguisher training was done for employees at Encapsys.
- On July 8, 2013 we took Tower 1 to Weyauwega for repairs.

**New Equipment:**

- The department purchased 4 new four gas meters to replace the ones we had that were no longer serviceable.

**FIRE SUPPRESSION/RESCUE:**

- (17) Vehicle Accidents
- (4) Vehicle Fires
- (16) Dispatched and cancelled enroute
- (1) Good Intent
- (3) Wildland Fires
- (0) Outside Rubbish/Trash
- (3) Building Fires
- (1) Cooking Fire
- (1) Fire Other
- (2) Natural Gas Leak
- (2) Flammable Liquids Spill
- (1) Severe Weather
- (4) Smoke/Odor removal
- (4) Medical Assist
- (13) Smoke detector or Co Alarm or activation/Sprinkler Activation
- (8) Electrical Problem
- (0) Chimney Fire
- (2) Water Rescue
- (2) Removal of victims from Elevator
- (1) Hazardous condition

## ADMINISTRATION:

### Personnel

- Attitudes are good; we now have 30 members on the department. We just interviewed and put on a new member by the name of Grant Wotring. He will start his schooling in Entry Level on September 4, 2013.

## STATISTICS:

Inspections: 282 inspections were completed during this time period.

Emergency Responses: The department responded to 86 emergency responses during this time period (1,018.75 man-hours). 48 (56%) responses were in the city and 38 (44%) were in the townships. Of those 17 (20%) were vehicle accidents.

Miscellaneous Activities: 419.25 man-hours were spent on miscellaneous activities which includes 224.75 man-hours spent at the County Fair – food stand and fire protection stand by for the events that took place.

CS: ce