

City of Portage
Police and Fire Commission Meeting
Wednesday, November 13, 2013, 7:00 p.m.
City of Portage Municipal Building, 115 West Pleasant Street
Conference Room Two
Minutes

Present: Thomas Drury, President; Jeynell Boeck, Charles Miller, Kay E. Miller

Absent: Pat Hartley

Also Present: Chief Ken Manthey, Chief Clayton Simonson

1. Roll Call

The meeting was called to order by President Tom Drury at 7:00pm.

2. Approval of minutes from previous meeting

Motion by Boeck, second by K.Miller to approve minutes from the meeting on October 16, 2013. Motion carried unanimously on call of roll.

3. Assembly Bill 446

President Drury discussed Assembly Bill 446, which would allow police, EMTS, and firefighters to administer Narcan in heroin and other narcotic overdoses. It can be given by IV or nasal and is not subject to civil or criminal liability when administering. Chief Manthey is reviewing the bill, as it is new.

4. Fire Department Report

Chief Simonson gave the Fire Department Report from August 1, 2013 through October 31, 2013. (See report attached.)

He reported on the training opportunities, including rural water movement, hazmat, rope systems, pumping and driving, search and rescue, and rapid intervention.

There have been several community relations events, including a meeting between the Emergency Planning Committee, County Emergency Management, and the National Guard to plan an exercise for Spring 2014. The annual open house was held on October 12.

Several fire safety and fire extinguisher trainings were held.

New equipment procured in this time period includes (6) gas meters, gloves, hoods, web belts, beacon lights for Engine 6, a vent saw, and new

tires for Tower 1, Squad 2, and Tender 4. Chief Simons explained how Mutual Aid Box Alarm System (MABAS) works.

The department is interviewing 6 new candidates; one member is in entry level class and one at Firefighter 2 class. There were 483 inspections, 92 emergency responses,

5. Police Department Report

Chief Manthey gave the Police Department Report from October 1, 2013 to November 13, 2013. (See report attached.)

School Liaison Officer Bagnall gave presentations to the freshman classes at PHS on November 4. Officer Pomeroy will be the new D.A.R.E officer after completing a 10-week program.

Pastor Inglett assisted in death notifications and investigations.

Names are currently being taken for the 2014 Citizens Academy Class.

Issues relating to the season were a part of the report, including increased car-deer accidents and subjects contemplating suicide.

The ad for the part-time police officer is on the City webpage. Chief Manthey reported that he has had one interested candidate. Drury added that there is still one person on the eligibility list and the person is interested.

6. Adjournment

Next meeting is February 19, 2013.

Motion by K. Miller, second by Boeck to adjourn the meeting at 8:42 pm. Motion carried unanimously on call of roll.

Submitted by Chuck Miller

PORTAGE FIRE DEPARTMENT
August 1, 2013 to October 31, 2013

TRAINING:

August 13, 2013 - Rural Water Movement: We set up 2 drop tanks and a jet siphon to have our tenders fill into and then they would proceed to a pre-determined hydrant location to re-fill their vehicle and then return to drop another load of water. We ran a deck gun and the deluge gun off the top of the truck to flow the water out of the tanks.

August 27, 2013 – Hazmat: Members went through the meters and how to calibrate them along with bump testing. Different chemicals were given to personnel so they could look up information on them.

September 10, 2013 – Ropes: All personnel practiced tying the various knots we use in rescues and then broke out the rope system that we have pre-rigged for rescue. The personnel had to use anchor points and then set up the system for lowering and hauling.

September 17, 2013 – Ropes: All personnel went to Cardinal Glass and participated in removing a victim in a Stokes Basket using our rope mechanical system.

September 24, 2013 – Pumping and Driving: All personnel took trucks that they were qualifying on to drive out to refresh them before taking the tests for the vehicles.

October 8, 2013 – Search and Rescue: The department was invited to join Alliant Energy in a house burn on November 9, 2013. Before the house is to be burned the department has been given permission to train inside. We had personnel doing room searches inside to try and locate a victim. Each team used the right hand search pattern and a tool.

October 22, 2013– Rapid Intervention Training: All personnel went through the same house that we are going to burn and practiced changing out either a mask or an air pack for a downed firefighter. The teams were 4 members each.

COMMUNITY RELATIONS:

School/Event

August 17: the department participated in the Silver Lake Triathlon with our Boat.

August 21: Chief Simonson went to the High School to meet and greet the new teachers.

August 28: The department participated in an exercise at CCI for a mock fire in their printing shop.

September 14: The department participated with Kids Day America at Culver's.

September 27: Tower 1 was in the Homecoming parade.

October 3: Members from the Portage Emergency Planning Committee met with Pat Behgin from the County Emergency Management and Jeremy Duffy from the National Guard to start planning an exercise in the Spring of next year.

October 5: The department participated in a Safety Day at Kmart.

October 12: The department's 25th Annual Open House was held in conjunction with Portage Police Department. Other agencies that participated were: Columbia County Emergency Management, Divine Savior Healthcare, and DNR Smokey the Bear.

Adult door prizes included: fire extinguishers, an escape ladder, a combination smoke/CO detector, smoke detector, and a Carbon Monoxide detector. The kid's door prizes included a stainless water bottle, a backpack, and a remote control fire truck. The Portage Firefighters Association members sold brats and hotdogs and soda. We conducted a demonstration of bringing down a person from a second story window using a ladder carry.

October 14: The German Exchange students visited the Fire Station, Police Department, and City Hall.

October 16: The Chief attended a safety meeting at the School Administration building.

October 17: Kathy Johnson from Columbia County Emergency Management and myself evaluated a table top exercise at the hospital for a patient surge during a structure collapse.

October 28: Chief Simonson participated in a fundraiser for The United Way at Culver's.

Fire Safety/Extinguisher Training:

A reminder to all City of Portage and Township residents; that we have smoke detector batteries available at the fire station. We have 9 volt as well as AA batteries that were donated by Rayovac of Portage to replace batteries in smoke detectors and carbon monoxide detectors for residents who cannot change them on their own. (This does not include apartment buildings).

Extinguisher training was done for Saint Gobain employees on September 24, 25, and 28th.

Extinguisher training was done for the Columbia County sheriff's department on October 2, 2013.

School Visits and Station Tours were conducted from October 7th through October 18th for Portage School District students.

New Equipment:

The department purchased 6 new 4-gas meters to replace the ones we had that were no longer serviceable.

The yearly supply of firefighter gloves, extrication gloves, hoods, and web belts for everyone's wildland gear were purchased.

Two new beacon rotating lights for the rear of Engine 6; these are now LED.

A vent saw was purchased to replace the oldest one that was 19 years old.

New tires for the front of Tower 1, Squad 2, and all 6 tires for Tender 4 were purchased.

FIRE SUPPRESSION/RESCUE:

- (32) Vehicle Accidents
- (2) Vehicle Fires
- (18) Dispatched and cancelled enroute
- (0) Good Intent
- (3) Wildland Fires
- (2) Outside Rubbish/Trash
- (1) Building Fires
- (1) Cooking Fire
- (0) Fire Other
- (3) Natural Gas Leak
- (1) Flammable Liquids Spill
- (0) Severe Weather
- (1) Lightning Strike
- (8) Smoke/Odor removal
- (2) Medical Assist
- (14) Smoke detector or Co Alarm or activation/Sprinkler Activation
- (3) Electrical Problem
- (0) Chimney Fire
- (0) Water Rescue
- (0) Removal of victims from Elevator
- (1) Hazardous condition

ADMINISTRATION:

Personnel

Attitudes are good; we now have 30 members on the department. We will be interviewing 6 new candidates in November.

We have one member in Entry level class and one in Firefighter 2 class

STATISTICS:

Inspections: 483 inspections were completed during this time period.

Emergency Responses: The department responded to 92 emergency responses during this time period (972.75 man-hours). 47 (51%) responses were in the city and 45 (49%) were in the townships. Of those 32 (35%) were vehicle accidents.

Training: 456.25 man-hours were spent on training.

Miscellaneous Activities: 316.50 man-hours were spent on miscellaneous activities including 153.5 for fire visits/station tours, and 103.5 during the annual Open House.

**PORTAGE POLICE DEPARTMENT
POLICE & FIRE COMMISSION 4th QUARTER REPORT (PARTIAL)
(Activities from 10-01-13 – 11-13-13)**

1) TRAINING

- Sgt. Keith Klafke will graduate from his 10 week Staff & Command School on Friday, November 22nd
- Officer Bob Bagnall attended Financial Crimes training from November 13th – 15th
- Det. Lt. Hahn attended Child Death Review Team conference in Stevens Point on November 13th & 14th
- Ass't Chief O'Neill and Fire Chief Simonson attended a tabletop exercise for "winter preparedness" on 11-07-13
- Sgt. Pixler and CSO Todryk attended "Law Enforcement Work Zone Highway Safety" training on 11-07-13
- Officers Jason Stenberg & Ben Neumann attended Field Training Officer school 10-28-13 – 11-01-13
- Officer Mike Schutz attended four day radar training certification from 10-22-13 – 10-25-13
- Det. Lt. Hahn & Secretary Jen Mecum attended Badger TraCS Conference on 10-07-13
- Ass't Chief O'Neill & Police Chaplain Goldsworthy attended a public relations presentation in Green Bay on 10-07-13
- Detective Pionke attended 3 day certification class in Green Bay as a CVSA (Computer Voice Stress Analyzer) operator October 1st -3rd

2) COMMUNITY RELATIONS

A) Schools/Child related events

- Chief Manthey & Mayor Tierney attended the Heroes Program at Rusch School on 11-13-13
- School Liaison Officer Bob Bagnall gave presentations to the freshman classes at the Portage High School on 11-04-13
- Extra security at Portage High School on 10-28-13 for a report of potential problems; everything was quiet
- Officer Dave Clark escorted the bus into Portage bringing the cross country team home after qualifying for state on 10-26-13
- Delayed report of a 20 year old male having sex with a 13 year old female on school property during a football game on 10-18-13; the suspect confessed, was taken into custody and charged with felony sexual assault
- Det. Lt. Hahn & Chief Manthey attended the quarterly safety meeting for the public schools on 10-16-13
- Ass't Chief O'Neill attended a School Safety meeting at the LEC on 10-10-13; this was for a county wide policy

- Det. Lt. Hahn attended a P.T.O. meeting at Wayne Bartels Middle School on 10-08-13 to address concerns parents had
- Student assaulted a teacher at Wayne Bartels Middle School on 10-08-13; he was taken into custody and turned over the Human Services on charges of D.C., Battery & Resisting Arrest

B) Businesses

- Storage shed broken into at Labbeemint on 11-06-13; numerous power tools were stolen
- Bomb threat at McDonald's on 10-28-13; building was searched; nothing located; business re-opened approximately one hour later
- 33 year old woman charged with theft at Wal*Mart after she took \$344 worth of electronic items on 10-22-13 w/o paying for them
- Search warrant executed at WinCorp business located at 2800 New Pinery Road on 10-16-13 reference complaints of scams
- Injury accident at Highway 33 & F near the Fort BP on 10-13-13; one of the drivers was cited for FTY while making left hand turn
- Pedestrian hit in crosswalks as he was walking to the Portage Theaters on 10-11-13; 78 year old Pardeeville man cited for FTY to Pedestrian in Crosswalk & Inattentive Driving (he said he was looking down to turn on the heat in his vehicle)
- Internal theft at Ace Hardware on 10-10-13; 20 year old female employee taken into custody
- \$500 worth of vandalism done to merchandise at Wal*Mart on 10-09-13

C) Neighborhoods:

- Assisted Human Services & Probation & Parole with a home visit in the 600 block of East Conant Street on 11-08-13; one person charged for having a small amount of THC; another was charged for being a felon in possession of a loaded weapon
- Vehicle in the 400 block of West Edgewater was jacked up and all four wheels/tires were stolen on 11-01-13
- 42 year old man charged with felony child abuse for striking a child, endangering safety by threatening to kill his wife with a knife & numerous counts of bailjumping for violating his conditions of bond on 10-28-13 at the Red Fox Run Apartments
- 47 year old man out on bond for cruelty to animals was found to be in violation of his bond by having another animal in his residence on 10-23-13; he was taken to jail for bailjumping
- Escorted a returning war veteran back to his home in the 300 block of West Edgewater on 10-18-13
- 16 year old male referred to Human Services for Delivery of THC, Possession of THC & Paraphernalia on 10-15-13 in the 500 block of East Slifer Street

- 26 year old Portage man overdosed on heroin on 10-12-13 in the 500 block of West Cook; fortunately he came to. After medical clearance; taken to jail on probation hold & drug charges
 - 25 year old Friendship man arrested for obstructing on 10-11-13 after he called 9-1-1 and gave a false report of a car accident at Highway 16 & Boeck Road; Police/Fire/EMS all responded; he also gave the arresting officers a different name
 - 47 year old Portage man was charged with cruelty to animals on 10-06-13 for abusing his dog in the 200 block of East Howard
 - Break-in to a porch in the 700 block of Cass on 10-05-13; the main part of the residence was not entered
- D) Community Service Officers Job Duties/Responsibilities**
- Assisted with Halloween Trick or Treating on 10-31-13
 - Assisted with Senior Safe Night Out on 10-27-13
 - Assisted with Fall Drug Collection on 10-26-13
 - Assisted with costume contest and downtown trick or treating on 10-26-13
 - Assisted with the annual coat collection from 10-01-13 – 10-20-13
 - Assisted with Open House on 10-12-13
 - Following up on junk complaints & animal nuisance complaints
 - Assists with funeral escorts & fills in for crossing guards
 - Entering of information into the computer on a daily basis
- E) Senior Citizens**
- Sr. Safe Night Out was held on 10-27-13; 80+ people attended
 - Fall drug collection was held at Walgreen's on 10-26-13
- F) Chaplains' Program**
- Chaplain Pastor Dick Inglett assisted Lt. Kiefer with making death notifications on 10-15-13
 - Chaplain Mark Goldsworthy assisted at our Open House by taking photographs
 - Chaplain Pastor Dick Inglett responded to a death investigation call at Silver Lake Apartment on 10-01-13
- G) VIPS (Volunteers In Police Services)**
- Training was conducted on 11-12-13 for locating missing persons
 - Seven VIPS assisted us with trick or treating in the Indian Hills area on 10-31-13
 - Four VIPS assisted with the downtown costume contest and trick or treating on 10-26-13
 - Twelve volunteers were trained on 10-08-13 on traffic control and communications
- H) Citizen Police Academy**
- We're taking names for the 2014 class

3) **ADMINISTRATION**

(A) **Intergovernmental/Interagency**

- Total of 46 Agency Assists
- Chief Manthey & Mayor Tierney attended the Columbia Correctional Institution Community Relations Board meeting on 11-13-13
- Chief Manthey & Ass't Chief O'Neill attended the Veterans' Day Service at the Portage High School on 11-11-13
- Officer Mike Schutz assisted in making a public service announcement video on 11-09-13 to help prevent suicides
- Ass't Chief O'Neill assisted Beaver Dam PD by sitting on an interview panel on 10-29-13 for a promotion of a Lieutenant
- Chief Manthey & Ass't Chief O'Neill attended the courthouse security training held on 10-25-13
- Chief Manthey attended the Columbia County Sheriff's Award ceremony on 10-24-13 held at the Elks club
- We assisted COSO on 10-21-13 in locating a suicidal woman who had walked away from her residence out in the county
- COSO assisted us with injury accidents on 10-11-13 & 10-13-13
- We assisted Rio PD with a combative intoxicated subject at DSH on 9-30-13

(B) **Attitude & Morale**

- Ass't Chief Kevin O'Neill and his wife Diana celebrated their 35 year wedding anniversary on 10-21-13
- Police & Fire Open House was held on Saturday, 10-12-13, lots of young families attended; school teacher & Police Volunteer Steve Aldridge agreed to be our Taser victim

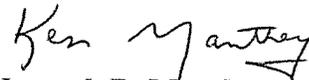
(C) **Statistics/Criminal/Other Investigations:**

- 1,401 total number of calls for this time frame

(D) **Seasonal Issues**

- Car-deer accidents increased in the month of November
- Increase of subjects contemplating suicide; Northwest Connections has been setting up a "safety plans" for most of these individuals

Respectfully submitted,



Kenneth R. Manthey
Chief of Police 11-13-13