

**City of Portage Common Council Meeting
Council Chambers of City Municipal Building
115 West Pleasant Street, Portage, WI
Regular Meeting – 7:00 p.m.
June 12, 2014
Agenda**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Minutes of Previous Meeting
6. Consent Agenda
 - A. Reports of Sub-Committees, Boards, and Commissions
 1. Business Improvement District Board of Directors, May 15, 2014
 2. Ad Hoc Canal Committee, May 19, 2014
 3. Joint Review Board, May 19, 2014
 4. Police and Fire Commission, May 21, 2014
 5. Board of Zoning Appeals, June 2, 2014
 - B. License Applications
 1. Operator
 2. Taxi Cab Operator
7. Committee Reports
 - A. Plan Commission, May 19, 2014
 - B. Municipal Services and Utilities Committee, May 22, 2014; May 28, 2014 and June 5, 2014
 1. Consider recommendation on Compliance Maintenance Annual Report.
 - C. Legislative and Regulatory Committee, June 2, 2014
 1. Consideration of report on appeal from Gary J. Alberts of dangerous animal determination.
 2. Consideration of recommendation on Class “A” Fermented Malt Beverage License application from Pal and Simran LLC, 403 DeWitt Street, Sharam Singh, agent (Market Basket).

3. Consideration of recommendation on Class "A" Fermented Malt Beverage License application from Kwik Trip, Inc. 1925 New Pinery Road, Patricia A. Kottka, agent (Kwik Trip 764)
 4. Consideration of recommendation on Class B Combination License application from NY Sushi Bar, Inc., 123 East Cook Street, Wen Jian Lui, agent (Portage Asian Cuisine)
 5. Consideration of recommendation on alcohol license application renewals (Class B Combination Licenses, Class B Fermented Malt Beverage Licenses, Class C Wine Licenses, Class A Combination Licenses, Class A Fermented Malt Beverage Licenses)
 6. Consideration of recommendation on Operator License application for Mackenzie L. Barney
 7. Consideration of recommendation of Operator License application for Sonja R. Peplinski
 8. Consideration of recommendation for Taxi Cab License for Richard Running, Running Inc.
- D. Human Resources Committee, June 3, 2014
1. Consideration of recommendation on appointment of Municipal Services Crewperson
- E. Finance/Administration Committee, June 9, 2014
1. Consideration of recommendation for approval of claims
 2. Consideration of recommendation for approval of banking services
 3. Consideration of award of contract for Welcome Center
8. Old Business
- A. Ordinance No. 14-013 relative to Solid Waste
9. New Business
- A. Resolutions
1. Resolution No. 14-028 relative to Approving an Amendment to the Project Plan of Tax Incremental District No. 6, City of Portage, Wisconsin
 2. Resolution No. 14-029 relative to Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District No. 7, City of Portage, Wisconsin
 3. Resolution No. 14-030 relative to Approving the Project Plan and Establishing the Boundaries for and the Creation of Tax Incremental District No. 8, City of Portage, Wisconsin
 4. Resolution No. 14-031 relative to Airport Statement of Project Intentions for Next Six Years
 5. Resolution No. 14-032 relative to Final Amended Resolution Authorizing Public Improvement and Levying Special

Assessments Against Benefitted Property in Portage,
Wisconsin (2013 Sidewalk Construction and Replacement
Project)

- B. Mayor's Comments
 - 1. Columbia County Facility Plans – Discussion and Possible Action
 - 2. Community Conversation
 - C. City Administrator's Report
 - 1. DOT Project Fund Correspondence
10. Adjournment

Common Council Public Hearing
City of Portage

Council Chambers
City Municipal Building

May 22, 2014
6:50 p.m.

Consider the discontinuance of that portion of Old Highway 33 lying North of State Highway 33 and that portion of Bronson Avenue lying North of State Highway 33 in the City of Portage, Columbia County, Wisconsin

Mayor Tierney called the Public Hearing to order at 6:50 p.m.

Present: Ald. Dodd, Charles, Hamburg, Havlovic, Klapper, Lynn, Maass, Monfort, Oszman

Also Present: Mayor Tierney, Deputy Clerk Ness, City Administrator Murphy, City Attorney Spankowski, Police Chief Manthey

Media Present: Jen McCoy from Portage Daily Register, Bill Welsh from Cable TV

Clerk Ness read the Notice of Public Hearing and stated that the notice has been published according to law, and an Affidavit of Delivery and an Affidavit of Mailing is on file.

Mayor Tierney asked if anyone present wished to speak for or against the discontinuance.

Claudette Finke, Wisconsin Society Daughters of the American Revolution State Regent, stated concern with land belonging to them being lost with this process.

Mayor Tierney asked for the second time if anyone present wished to speak for or against the discontinuance.

Mayor Tierney asked for the third time if anyone present wished to speak for or against the discontinuance.

No one else present wished to speak for or against the discontinuance; so Mayor Tierney declared the Public Hearing closed at 6:53 p.m.

Rebecca C. Ness
Deputy Clerk

Common Council Public Hearing
City of Portage

Council Chambers
City Municipal Building

May 22, 2014
6:55 p.m.

Regarding proposed application for Community Development Block Grant – Public Facilities Program (CDBG-PF) funds.

Mayor Tierney called the Public Hearing to order at 6:55 p.m.

Present: Ald. Dodd, Charles, Hamburg, Havlovic, Klapper, Lynn, Maass, Monfort, Oszman

Also Present: Mayor Tierney, Deputy Clerk Ness, City Administrator Murphy, City Engineer Redelings, City Attorney Spankowski, Police Chief Manthey

Media Present: Jen McCoy from Portage Daily Register, Bill Welsh from Cable TV

Mayor Tierney read the Notice of Public Hearing and stated that the notice has been published according to law.

The following items were discussed: Eligible CDBG activities & funding; Presentation of identified community development needs; Identification of any community development needs by public; Presentation of activities proposed for CDBG application, including potential; residential displacement; Citizen input regarding proposed and other CDBG activities

Administrator Murphy explained the elevator needs to be replaced to bring it into compliance for ADA. This is public facility improvements. 50% will be funded with a local match. The funds will be awarded in September, project started January 2015 and completed by April 2015. After that date the municipal building will be in compliance for elections.

Mayor Tierney asked three times if anyone wished to speak.

No one present wished to speak for or against the application; so Mayor Tierney declared the Public Hearing closed at 7:00 p.m.

Rebecca C. Ness
Deputy Clerk

Common Council Proceedings
City of Portage

Regular Meeting
Council Chambers
City Municipal Building

May 22, 2014
7:00 p.m.

1. Call to Order

Mayor Tierney called the meeting to order at 7:00 p.m.

2. Roll Call

Present: Ald. Dodd, Charles, Hamburg, Havlovic, Klapper, Lynn, Maass, Monfort, Oszman

Also Present: Mayor Tierney, Deputy Clerk Ness, City Administrator Murphy, City Engineer Redelings, City Attorney Spankowski, Police Chief Manthey, Historic Preservation Commission Members, Portage Police Officers, Columbia County Sheriff Officers, Eichstadt family, Mr. Bartelt, Jim Grothman from Grothman & Associates, members of WI Society Daughters of the American Revolution

Media Present: Jen McCoy from Daily Register and Bill Welsh from CATV, Channel 15 reporter

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda

Resolution No. 14-027 relative to Final Resolution Relative to Discontinuance a Portion of Old Highway 33 and a Portion of Bronson in the City of Portage, Columbia County, Wisconsin will be moved to follow the Police Department Life-Saving Awards Presentation.

5. Minutes of Previous Meeting

Motion by Klapper, second by Oszman to approve the minutes of the May 8, 2014 Common Council meeting. Motion carried unanimously on call of roll.

6. Historic Preservation Commission's Annual Preservation Award Presentation

Klapper introduced Erin Foley, member of the Commission. Erin presented the award to members of St. John's Episcopal Church.

7. Police Department Life-Saving Awards Presentation

Chief Manthey presented awards to Officer Teresa Johnson, Officer AJ Brauner and Columbia County Officer Terri Pulvermacher for saving the life of Brandon Eichstadt.

8. Resolutions

Resolution No. 14-027 relative to Final Resolution Relative to Discontinuance a Portion of Old Highway 33 and a Portion of Bronson in the City of Portage, Columbia County, Wisconsin was read. Motion by Maass, second by Charles to adopt Resolution No. 14-027 relative to Final Resolution Relative to Discontinuance a Portion of Old Highway 33 and a Portion of Bronson in the City of Portage, Columbia County, Wisconsin.

Administrator Murphy reviewed the reason for the discontinuance. A letter from the Wisconsin Society Daughters of the American Revolution (DAR) was received today. Their concern is losing land.

Mayor Tierney recognized Dave Bartelt, the petitioner for the discontinuance. Mr. Bartelt, 1701 East State Highway 33, explained his reasons for requesting the discontinuance. People think it's a public right of way and use his property to park their vehicles and fish on the river. By having the road discontinued, he could stop people from using his property. Mr. Bartelt has been working the past four years to get this issue resolved. Mr. Bartelt will maintain the road as he has in the past.

Administrator Murphy invited Jim Grothman from Grothman and Associates to explain map. Jim explained the land in question was determined to belong to Mr. Bartelt and was accomplished many years ago with a quiet title action when HWY 33 was moved and the river was redirected. Mr. Grothman explained the DAR would not have any changes to their current property. Questions arose regarding a piece of land owned by DAR which doesn't have road access currently but is accessible directly from the highway and the waterway. DAR stated concern it was landlocked; Attorney Spankowski stated not all parcels of land are accessible by a driveway.

Motion carried unanimously on call of roll.

9. Consent Agenda

Reports of Sub-Committees, Boards, and Commissions

Cable TV Commission, April 30, 2014

AdHoc Canal Committee, May 5, 2014

Library Board, May 13, 2014

Park and Recreation Board, May 13, 2014

Motion by Dodd, second by Maass to approve the consent agenda. Motion carried unanimously on call of roll.

License Applications

Operator application for Leavon S. Anderson.

Taxi Cab Operator application for Amanda M. Mire.

Motion by Dodd, second by Oszman to approve the license applications as presented. Motion carried unanimously on call of roll.

10. Committee Reports

Human Resources Committee, May 6, 2014

Finance/Administration Committee, May 8, 2014 and May 12, 2014

Motion by Dodd, second by Charles to award contract for recycling carts to Cascade Engineering in the amount of \$161,600. Mayor Tierney requested Dodd take the chair so he could address the council. Tierney noted he is in favor of the recycling carts. The way the contract is proposed is \$5600 over budget. Cascade Engineering was contacted to see what the cost would be to instead have 65 gal. carts the standard and 95 gal. by request. This would bring the cost closer to budget. Mayor Tierney suggested if a second cart was needed, the public could purchase it from Columbia County. Mayor Tierney returned to the chair. Discussion ensued regarding the smaller carts. Dodd stated currently he used a 45 gal. and rarely fills it. Chief Manthey agreed a 65 gal. would be big enough. Havlovic asked why the 95 gal. was chosen as the standard. Maass stated she was previously on the Municipal Services committee and when the decision was made the idea was to go bigger to encourage recycling and 95 gal. was the max size just like the garbage carts. She supports changing to the 65 gal. Charles stated the 65 gal. would not be big enough for his family. Suggestion to have 95 gal. available by request.

Dodd amended his motion to change the contract to 3100 65 gal. carts and 100 95 gal. carts, Charles second. The change would result in cost savings of over \$20,000. The bid cost per unit would be honored by Cascade. Motion carried unanimously on call of roll.

Motion by Dodd, second by Ozman to award contract for two heavy duty v-box salt spreaders to Monroe Trucking for \$37,870. Motion carried unanimously on call of roll.

Motion by Dodd, second by Lynn to award contract to Truck Country for the dump truck in the amount of \$59,085 and the bid from Monroe Truck Equipment for the snow plow in the amount of \$20,445. Motion carried unanimously on call of roll.

Motion by Dodd, second by Charles to approve the contract amendment with McMahon Associates for the WWTP digester project as presented. Motion carried unanimously on call of roll.

Motion by Dodd, second by Lynn to approve submission of completed application for CDBG-PF funds for the elevator. Motion carried unanimously on call of roll.

Motion by Dodd, second by Oszman to approve Investment Advisory Agreement with Ehlers as presented. Motion carried unanimously on call of roll.

Motion by Dodd, second by Oszman to approve Title VI Handbook for Transit. Motion carried unanimously on call of roll.

Motion by Dodd, second by Oszman to approve Library Loan Repayment Agreement. Maass questioned if the first payment was made. Administrator Murphy stated the interest payment has been made and when the loan was originally made as a construction loan the library had an option to pay in full or pay in installments, which was chosen. Lynn questioned the collateral of the money market account stating there is no way to collateralize a money market account. Murphy stated this is not a traditional bank loan, it is at low interest between two entities of the city. Motion carried unanimously on call of roll.

Motion by Dodd, second by Lynn to approve proposed surplus assets. Water Dept.: INGERSOLL RAND T30 GAS POWERED AIR COMPRESSOR; #72 1992 CHEVROLET 3500 CUBE VAN, VIN 1GTK932K2N3500803; Police dept.: Asset ID. 100-10-00465, #3 1997 DODGE STRATUS, VIN 1B3EJ46X7WN266997; Asset ID. 100-10-02534, #6 2011 CHEVY IMPALA, VIN 2G1WD5EM6B1224395; Asset ID. 100-10-02297 HP PRINTER; Fire dept.: Asset ID. 100-15-02171, DELL COMPUTER CPU; Asset ID. 100-15-01633 LAPTOP THINK PAD; Asset ID. 100-15-00842 LAPTOP - SQUAD 2; Asset ID. 100-15-02210 DELL COMPUTER. Motion carried unanimously on call of roll.

Legislative and Regulatory Committee, May 6, 2014

Motion by Maass, second by Charles to approve Class B Combination Alcohol and Fermented Malt Beverage License application for Dewitt's End LLC, 1101 DeWitt Street (Dewitt's End). Administrator Murphy stated a letter of concern had been received from Trina Cromwell, 115 E. Burns Street, neighbor of the property at 1101 DeWitt Street. Trina states she has concerns with the bar in the middle of the residential area, close to the school, park and new splash pad. She had problems with the previous owner with excessive noise, the deteriorating fence, and garbage not picked up. Ronald Spangler, agent for Dewitt's End, stated he had no idea of the problems Trina had with the previous owner until he appeared at Legislative & Regulatory for his license approval. He stated he had met with Trina and explained he was in the process of replacing and fixing the fence, had made changes in the cooking units in the bar so the back door would not have to be open for fresh air emitting loud music and his goal was to make the establishment a friendly neighborhood establishment. Maass stated the point system is in place for liquor establishments and suggested if there is a problem with the establishment, neighbors call the police so it can be documented. Lynn asked Mr. Spangler if he was aware of the noise ordinance and he replied he was. Monfort stated the bar has been there for many years and when the homeowner purchased or rented the property they knew of the noise that accompanies a bar. Ms. Cromwell stated the city had an opportunity to not have a bar at that address. She understands living by a bar and doesn't believe all problems can be solved but alternate options can be looked at. Dodd stated the option to have it as something other than a bar should have been addressed when the property was up for sale. Oszman stated homeowners as well as business owners need to be a good neighbor and work together.

Motion carried unanimously on call of roll.

Motion by Maass, second by Klapper to approve change of agent for Kwik Trip No. 653, 1223 East Wisconsin Street to Michael J. McConville. Motion carried unanimously on call of roll.

11. Old Business

None

12. New Business

Ordinances

Ordinance No. 14-013 relative to Solid Waste received its first reading.

Mayor's Comments

Memorial Day is Monday, May 26, 2014 and there will be two ceremonies in town. The first at 9am at Fort Winnebago and the second at 11am at Blue Star Park. If it is a day of vacation, please realize why. Please continue to check flags, if tattered and removed, dispose of properly. Poppies will be sold this weekend.

Reminder to council members, when a meeting is adjourned conversation regarding agenda items is done. When e-mails are sent out don't start a conversation as this could be in violation of the Open Meeting Law.

City Administrator's Report

The Wastewater Treatment Plan digester project was put off for two specific reasons 1) the superintendent is out for a period of time due to health problems and 2) key components were delayed in arrival until August or so. The project is slated to be done later this year.

There were some taxi service complaints and the taxi service was met with. The problems were with delays in pick up. Currently the service area is corporate limits and out of service area is provided along with the shuttle to Madison. Proposal is going to be made to change out of limits trips to only as needed and cancel the shuttle to Madison. Plans are being made to hold a public hearing to propose changes to service.

In 2010 grant funds were used to replace taxis. These funds are no longer available and the taxis need to be replaced. The city will be selling some of the taxi vehicles and those funds will be used for the local share for new vehicles.

13. Adjournment

Motion by Oszman, second by Dodd to adjourn. Motion carried unanimously on call of roll at 9:05 p.m.

Rebecca C. Ness
Deputy Clerk

City of Portage
Business Improvement District Board of Directors
Thursday, May 15, 2014, 7:30 a.m.
City Municipal Building, 115 West Pleasant St.
Conference Room One
Minutes

Present: President- Peggy Joyce, Treasurer Shane Schmidt, Secretary Dennis Rupers, Maribeth Dorn, Ian Dumbleton, Myrna Hooper, Sheila Link & Chris Shadel.

Excused: Ian Dumbleton

Unexcused: Vice President John Krueger

Also present: BID Contractor Scott Davis, Director of Business Development Steve Sobiek & Fred Galley

1. Roll Call

The meeting was called to order at 7:33am by President Joyce.

2. Discussion and request for approval of BID Meeting minutes for April 9, 2014.

President Joyce presented the minutes from April 9, 2014 and asked for a motion to approve the minutes as presented. Motion by Schmidt, second by Shadel to approve minutes for March 25, 2014 meeting. Motion carried unanimously.

3. Discussion moved to agenda item 4c. Grants Committee Report

President Joyce moved discussion to the Grants Committee report due to Director Dorn's need for an early exit from the meeting. Director Dorn presented the need for the \$1166.67 Discover WI payment for 2014 be moved from the Designated Fund Balance and be added to the Voucher list for May as well as add the \$1300 Taste of Portage grant request and \$162 Portage Farmer Market expense reimbursement request from Portage Chamber of Commerce be added to the Voucher list for May. Motion by Rupers, second by Shadel to approve the \$1950 grant request from DPI for Canal Days advertising. Motion carried unanimously.

Discussion moved to agenda item 4e. Streetscape Committee Report

President Joyce discussed her committee report that she met with Portage Pride representatives in regards to the cleaning up of Commerce Plaza for Earth Day. A good turnout was experienced and the cleanup was accomplished. President Joyce continued her report stating that she is working with the city in regards to tree locations throughout the BID and plans for replacing where necessary. President Joyce added that she went to Links Greenhouse and ordered all of the flowers, baskets and planters with the appropriated funds. President Joyce introduced Fred Galley and he presented the many banners that will be aligning the downtown streets in the near future. Examples are included in the minutes as Addendum 1. BID will reimburse Fred Galley the \$966.95 that he fronted for the banners.

4. Discussion moved to agenda item 3a. with possible action on Contractor Committee report.

Director Shadel introduced the contractor, Scott Davis and asked that he present his report to the board. Motion by Rupers, second by Schmidt to approve the April 2014 Contractor's Report. Motion carried unanimously. Report is attached as Addendum 2.

Director Shadel continued the Contractor Committee report stating that he has heard many compliments regarding the Contractors efforts downtown. Director Shadel brought up the fact that

garbage needs to be picked up and hauled away by downtown merchants who are not “grandfathered” in with garbage pickup by the city. Garbage cans are also not available for the merchants. Director Schmidt added that he and the Buildings and Grounds Committee will meet with Doug Klapper as to how this problem can be rectified. Garbage pickup should be made available to the BID taxpayers.

Director Shadel continued his report and moved the discussion to the EBT machine to handle food program customers as well as debit and credit card possibilities and possible ATM machine being placed closer to the Commerce Plaza. Director Shadel stated that he will be working out the logistics of these items and present to the Board when all of the information is compiled and a plan is ready to be presented. The Budget and Financials will be affected by the Tokens that would be used by the customers and the City will need to cut checks to the vendors 1 week after the tokens have been turned into and recorded by the Contractor/Farmers Market Manager.

Director Shadel completed his report stating that he will be working on the purchasing the necessary clothing, banners and small equipment related to the Farmers Market that has already been budgeted in the amount of \$350 for 2014.

Director Dorn was excused at 8:25am.

5. Discussion moved to agenda item 4a and the remaining Committee reports.

President Joyce directed the Board back to the order on the Agenda to item #4. Discussion ensued on the BID Committee reports where action was not needed.

Discussion on BID Committee Reports

Executive Committee

President Joyce stated that there was no report this month.

Buildings & Grounds Committee

Director Schmidt provided an update to the Board that the Bobcat 3650 UTV was purchased and is being used. BID decals have been ordered to be placed on the UTV and Contractor Davis notified the police of the UTV and that it will be regularly used within the BID.

Director Schmidt continued stating that Summers landscaping was contracted to install gravel in the entrance/driveway of the storage building as well as remove the stumps and debris within the contract foundation area. A verbal quote of \$700 was provided by Summers.

Schmidt informed the Board that the Building & Grounds Committee met with the city to discuss coordination of sidewalk/Commerce Plaza parking area sweeping with the city street sweep schedule. Contractor Davis will sweep the sidewalks and the Commerce Plaza parking area with the UTV on the 1st Thursday evening of every month as the streets are swept by Public Works early Friday mornings each week.

Director Shadel asked that he be invited to every meeting that the Contractor is asked to be in attendance. Directors Schmidt and Rupers agreed with this request and apologized for not thinking to include the Contractor Committee Chair, Director Shadel.

Director Shadel also asked that the Buildings & Grounds Committee consider the need and purchase of the Bucket attachment for the UTV. Director Schmidt agreed and said that he will look into this attachment.

Marketing Committee

President Joyce stated that there was no report this month but she stated to the Board that she has a concern for Vice President Krueger’s lack of attendance. Director’s Shadel & Schmidt stated that they will talk with John when they see him in Portage regarding his intentions and commitment to the BID Board. Director Rupers reminded President Joyce and the Board that it is the responsibility

of the Vice President to coordinate the 2015 Budget process that needs to be completed by the August 2014 BID Board Meeting. President Joyce asked the Board to consider the possible replacement of the Marketing Committee Chairperson if VP Krueger decides to resign from the board. The BID Board has many marketing issues upcoming including the Marketing of the BID Board itself to the BID taxpayers, the use of the UTV, the creation of the Info Pamphlet to the BID Taxpayers and working with Portage Pride and getting consultation on their marketing efforts. Director Rupers asked Director of Business Development Steve Sobiek if he was aware of other successful BID programs through the state and he suggested that we contact the Hartford and Green Bay BID Executives and arrange possible outreach opportunities.

Ad-Hoc Committee for Location Study for County Services

President Joyce stated that there was no report this month.

6. Discussion and update on involvement with Downtown Portage, Inc. (DPI)

Director Link presented her report regarding Downtown Portage, Inc. (DPI). Director Link wanted to inform the Board that DPI continues to have their "Paint the Town" program and Paint Grants are available through the generosity of the Dorns and Portage Do It Best. Also, Link wanted to make aware and publicly thank Richard Lynn his provision of a lift at no charge provided to a downtown business when used for the painting of the exterior surface of a building located downtown. Director Link provided an update to the Board as to how the plans are coming along for Portage Canal Days on 05/30/14 through 06/01/14. Canal Days will have a family friendly atmosphere this year along with a family run carnival. Entertainment will include Travis Agnew and Roadtrip. Local talent will be performing on Sunday afternoon. Shuttle service will be provided to and from the re-enactments, Historical Levee walks and Old Fashioned carnival games will be included.

7. Discussion and possible action on treasurer's report.

Director Schmidt stated that he would like to ensure that all of the Contractor related receipts be coordinated and approved by the Contractor Committee Chair, Shadel and then provided to Treasurer Schmidt at one time on the Friday preceding the monthly meeting. This will help to alleviate confusion and last minutes receipts being added to an already completed Voucher List.

Claims to pay

Treasurer Schmidt presented the Claims to Pay Voucher list for May, 2014. Schmidt presented the Claims to pay for May in the amount of \$34,172.72. Motion by Rupers, second by Shadel to approve the presented Claims To Pay list in the amount of \$34,172.72. Motion carried unanimously.

Financials – April 2014

Treasurer Schmidt presented the April 2014 Financials to the Board. Schmidt stated that the BID April Financials were accurate and balanced. Motion by Shadel, second by Link to approve April 2014 Financials. Motion carried unanimously.

8. Adjournment

Motion by Joyce, second by Rupers to adjourn the meeting at 9:11. Motion carried unanimously.

Respectfully Submitted by Dennis Rupers, BID Secretary.

**2014
City of Portage
Business Improvement District**

May Schedule of Vouchers

#	Date	Charge Acct	Invoice #	Amount	Vendor	Description	Account #	Description
1				\$2,500.00	BKO, LLC - Scott Davis	March 2014 Services	241	Custodial Services
2	4/29/2014		12419	\$1,300.00	Portage Area Chamber of Commerce	Taste of Portage Sponsorship	710	Community Events
3	4/30/2014		24724	\$23,624.20	Bobcat of Madison, Inc	Bobcat 3650 UTC w/ Sweeper	840	Equipment
4	4/28/2014		118698-013-0414	\$6.23	Alliant Energy	BID Building Electrical	221	Electrical & Gas
5	4/29/2014		12417	\$1,166.67	Portage Area Chamber of Commerce	Discover Wisconsin Program 13-14	296	Marketing
6	4/11/2014		12348	\$162.00	Portage Area Chamber of Commerce	Farmers market apps, 75 Envelopes, Labels 556 Copies, Postage	297	Farmers Market
7	4/4/2014	86503	127953/128847	\$360.67	Portage Lumber Do It Best	15 QTY-36X15 Safety Cones	860	Small Equipment
8	5/14/2014			\$750.00	Summers Landscaping Inc.	Load 5/8 Gravel driveway/tree removal BID Building	821	Buildings/Grounds
9	5/15/2014		1768	\$966.95	Galley Studio	Qty 38 Pole Banners/Flying Pig Co.	296	Marketing
10	5/7/2014			\$1,950.00	Downtown Portage Inc.	Canal Days Adv(Please Ref: Canal Days 2014 on the check)	296	Marketing
11	5/5/2014	2599988	2181813	\$386.00	Capital Newspapers	"104 Things to do In Portage" Advertising	296	Marketing
12				\$1,000.00	Scott Davis	Pre Paid Card Reload #055	55	Pre Paid Expense account

Total: \$34,172.72

Pre Paid Expense Account #055

Card Balance: \$353.54

1	4/8/2014			(\$500.00)	Reload Cash			
2	4/21/2014		A94175	\$426.69	Portage Lumber	EZ UP Tent, 8'x6' Folding Table, Blk Folding Chairs(2)	297	Farmers Market
3	4/26/2014			\$2.95	Walgreens Balance	Monthly Fee	590	Bank Fees
4	4/24/2014		801619685	\$42.06	Portage Lumber	6'X3MM Bike Locks, Bit Screw #2	860	Small Equipment
5	4/26/2014			\$14.54	Walmart	Bungee Cords	860	Small Equipment
6	4/28/2014			\$168.62	Portage Lumber	38X58 Trash Liner, 24" cable ties, 7" cable ties	860	Small Equipment
7								
8								
9								
10								

Total: \$154.86
Balance On Card: \$198.68

Approved for payment during City of Portage Business Improvement District Committee meeting dated

5/15/2014



Shane Schmidt, Treasurer
BID Board of Directors

5/15/2014

Date

2014 Monthly BID Maintenance Contractor Report

05/01/14-05/31/14

To: BID Board

From: Scott Davis

Farmers Market:

- First Farmers Market: Four vendors due to cold and rain .
- Second Farmers Market: Six vendors due to cold and rain.
- Third Farmers Market: Ten vendors warm and sunny.
- Four Farmers Market: Twelve vendors warm and sunny.
- Fifth Farmers Market: Ten vendors warm sunny.
- School kids were allowed to come down and learn all about how Farmers Markets work and purchase items from the vendors.
- More people are starting to come out to the Market now that the weather is getting nice.
- Downtown business owners are complaining about not being able parking in the Commerce Plaza parking lot.

BID Equipment:

- Bobcat is working well.
- Ordered water tank just waiting for it to come in.

BID Building:

- Started cleaning up around BID building

Miscellaneous :

- Planted flowers in all the planters in the BID district on Sunday .
- Went to Links to help load the hanging baskets on Wednesday.
- Put baskets up Thursday morning.
- Four hangers need repair working with the city to fix them.
- May need more hangers.
- One basket was knotted off by a delivery truck. May need to move a couple of brackets.
- A couple of barrels were messed them but the flowers seem to be ok.

**City of Portage
Business Improvement District**

**Executive Committee
Monday, June 2, 2014, 5:00 p.m.
Corner Pocket Sports Bar & Grill**

Executive Committee Members: President- Peggy Joyce, Vice President-John Krueger,
Treasurer-Shane Schmidt, Secretary-Dennis Rupers

Other Attendees: BID Contractor; Scott Davis.

1. Roll Call – Meeting started at 05:07pm.
2. Review of work with the BID Contractor -
 - Peggy opened up the meeting by stating that she was very disappointed with the flowers in the barrels. She expected them to be much showier. Peggy said that she will contact Rob at Links to ensure that we received what she requested and what BID will be paying for.
 - Scott brought up that the brackets for holding the flower baskets are different sizes and need to be changed so that they are positioned better in relationship to signage and banners. Scott said that he will make new brackets and hand where necessary so that they are in the best position in relation to signage & banners.
 - Scott will provide and discuss with Chairman Shadel the clothing estimates and place the order.
 - Discussion moved to the Farmers Market and the parking issues arising from the Bid Taxpayers. Scott blocks off the Westside parking only for the Farmer's Market merchants and opens up the parking lot at 11:00am on a 1st come, first served basis.
 - Scott stated that there are no other issues that he is aware of. However, there are only 6-7 spots available as Scott assigns 4 spots for handicapped & elderly. Downtown merchants are complaining that the available parking for employees and customers are not nearly enough. No remedies were discussed at this time to aid in the BID taxpayer concerns. Also, Scott state that he believes that he is not needed to be down at Commerce Plaza all day. BID should reconsider the times that he should be at the Farmers Market.
3. Discussion of BID Board Vice President and lack of attendance
 - Peggy moved to discussion of the lack of attendance of the Vice President. Peggy stated that she needs an effective Vice President. John Krueger stated that he had been in regular contact with her via e-mail. John said that he did not attend the May meeting as it was on a Thursday. John reiterated to Peggy that he is only available in Portage on Monday, Wednesday and Fridays only. It is impossible for him to be in Portage for a meeting on Tuesday and Thursdays. Peggy moved to discussion on the 2015 budget planning process. John agreed that he will coordinate the 2015 Budget planning process. Treasurer Shane Schmidt will not be available to meet this week but Secretary Dennis Rupers and John will get together to start the planning process on Wednesday, 06/04/14, at 5:00pm.
4. Review of Committee Structure & Effectiveness

- The Executive Committee discussed the current Committee Structure & their effectiveness. All agreed that they are happy with the changes to the bylaws and the committee structure. Peggy added that it is her plan to have the Executive Committee meet each month before the BID Board meeting. Treasurer Schmidt reiterated that a monthly report is needed by each committee for the BID Board to review before the meeting. Secretary Rupers stated that he has a concern with the atmosphere within the meeting of the Board meetings. It is important that we allow people to finish their comments without interruption and that members should not be made to feel badly or challenged when relaying their thoughts and comments.
 - Discussion moved to the idea of separating and forming another committee that now would include the Farmers Market. Peggy suggested bringing this up to the Board for consideration and possible bylaw change.
 - Lastly, Peggy discussed the issue of the Contractor dealing with multiple committees. It was agreed that the Contractor Committee Chair should be made aware of the Contractor's involvement with other Committees. The Executive Committee respects the role of the Contractor Committee Chairperson and their responsibility in ensuring that the Contractor fulfills the requirements of the contract on a satisfactory basis. However the Chairperson should recognize that other Committees require the input and involvement in order to meet the requirements of the BID responsibilities.
5. Discussion of Alderman Klapper's request to have the alderperson for downtown be appointed to the Executive Committee and that a member of the BID Board be appointed to the Historic Preservation Committee.
- After Executive Committee discussion, it was agreed that the Alderman for the Downtown not be added to the BID Board Executive Committee as the Alderman is not currently a member of the BID Board. The Alderman is certainly welcome to consider be included on the BID Board if desired and with BID Bylaw change approval, or he can attend the monthly meetings and be included as an attending guest.
 - Peggy also added that she will ask the board for consideration to have a member be added to the Historic Preservation Committee. If no one is interested or available, Peggy will suggest that the Historic Preservation Committee report their minutes to the BID Board on a regular basis. Lastly, Peggy will present to the BID Board that she would like to have the Historic Preservation Committee present their current Tax Credit program to the BID Board for about 15 minutes at an upcoming BID Board Meeting.
6. Discussion of Tax Credit availability for downtown historic buildings.
- Peggy suggested that the BID Board direct BID property owners to the Historic Preservation Committee or to Downtown Portage, Inc. regarding the available Tax Credits for property owners of the downtown historic buildings.
7. Discussion of 2015 BID Budget
- Treasurer Shane Schmidt will not be available to meet this week but Secretary Dennis Rupers and John will get together to start the planning process on Wednesday, 06/04/14, at 5:00pm.
8. Adjournment

**City of Portage
Ad Hoc Canal Committee Meeting
Monday, May 19th, 2014, 3:30 p.m.
Municipal Building, Conference Room One**

Members present: Fred Galley, Chairperson; Chris Arnold, Ron Dorn, Marianne Hanson, Doug Klapper, Bob Redelings and Jesse Spankowski (citizen member).

Members excused: Mayor William Tierney ex-officio and Destine Udelhoven

Others present: Jill Fehrman, Darren Fortney, Chris Blum, Ryan VanCamp , Tom Sear, Scott Inman, Jeff Melville, Shawn Murphy, Karen Richardson, Craig Sauer and Bill Welsh

1. Roll Call

2. Discussion and possible action on minutes from 5/5/14 meeting.

Motion by Hanson, second by Dorn to approve the minutes. Motion passed unanimously on call of the roll.

3. Sediment and water sampling update (Scott Inman, DNR)

Mr. Inman stated that the DNR received approval and funding to proceed with a feasibility study for the Canal clean up. A Statement of Work (SOW) is currently being developed which will follow a superfund process. Alternatives will be developed and a detailed cost estimate prepared for the selected alternative.

Mr. Inman also mentioned that there was a meeting with the Secretary of the DNR and a decision was made to not include the canal clean up in the State's 2015 - 2016 biennial budget.

4. SEH introduction (Jill Fehrman)

Ms. Fehrman introduced herself as the Project Manager for SEH, provided a brief history of her work experience and also introduced the SEH project team.

5. Discussion and possible action on engineering scope of services

Ms. Richardson presented the draft agreement dated May 9, 2014. In the Special Provisions, if the project is locally let, no cooperative agreement is required. It was also mentioned that the 2004 Environmental Document was too old to revise and a new document

would need to be developed. Requirements for segments 3 & 4 need to be defined. Segment 1 was considered an adverse effect.

For the Hazardous Materials/Contamination Assessments, a letter report will be prepared from the records search.

For the section 4(f) Evaluation, Ms. Richardson is investigating if it can be programmatic, which is generally not used w/ an adverse effect. She is also going to inquire at the DNR as to the applicability of the language under the Recreational and Boating Facilities Program Permits.

In response to Arnold's inquiry of needing a Chapter 30 Permit, Mr. Melville indicated it would be required.

On page 8., under H(6)2., replace the word remove with remediate.

On page 9., under H(10), after some discussion, it was suggested that SEH propose language for this item.

On page 12., under J(2), Title Searches will be on a per parcel basis. The City has identified 17 parcels on the south side of the canal. It should be noted that there are also 42 parcels on the north side of the canal, but it's not believed they will be impacted at this time.

6. Set Next Meeting Date

No action taken

7. Adjournment

Motion by Dorn, second by Redelings to adjourn. Motion passed 5 to 0 on call of the roll.

The meeting concluded at 6:05 p.m.

Respectfully submitted,

Robert G. Redelings, P.E.
City Engineer

Joint Review Board
City of Portage
Tax Incremental District No. 6
Project Plan Amendment
Tax Incremental District No. 7
Project Plan/Boundary Amendment
Tax Incremental District No. 8
Creation
May 19, 2014 6:00 PM
Portage City Hall
Conference Room #2
115 West Pleasant St. Portage, WI 53901
Meeting Minutes

Present: John Alt (MATC-Madison College), Adam Field (Columbia County), Rick Dodd (City of Portage), Fred Reckling, (Portage Community School District)

Also Present: Jim Mann, Ehlers; Shawn Murphy, Administrator; Craig Sauer, PDR: Steve Sobiek, Dir. Of Bus Development; Jean Mohr, Finance Director, Jim Grothman, Dave Gunderson and Bill Walsh.

1. **Call to order:** Meeting was called to order by Shawn Murphy at 6:00 pm
2. **Consideration and appointment and/or reaffirmation of the Joint Review Board's public member.** Motion by Dodd, 2nd by Alt to appoint Steve Sobiek as the citizen member. Motion carried unanimously on a roll call vote.
3. **Election and/or reaffirmation of Chairperson.** Motion by Reckling, 2nd by Alt to appoint Dodd as Chairperson. Motion carried unanimously on a roll call vote.
4. **Discuss Responsibilities of the Joint Review Board.** Jim Mann for Ehlers presented to the board members a summary of their responsibilities and a summary of the Tax Incremental District (TID) state law requirements.
5. **Discuss & Review Project Plans:** Jim Mann presented the preliminary project plans for TID No. 6, 7 & 8.

TID No. 6 was initially created in 2008 with a base value of \$13,785,500 and now has a decrement value of \$10,660,900 due to decline in property values and a change in the valuation method by the Dept of Revenue. State Law provides a one-time "reset" of the base value if one of 3 criteria is observed. TID No 6 qualifies for the re-set of the base value with the

expectation that all project costs will be paid within 90% of the TID's remaining life.

TID No. 7 amendments include the addition of territories to the existing boundaries and amend the project plan to undertake additional projects. Specifically City owned surplus properties along Morgan Street were added for future sale & development as well as properties east of Ontario St and Thompson St to redevelop a former utility line corridor and mostly vacant shopping mall.

TID No. 8 is a newly proposed TID at the east end of E. Slifer St. This TID include a limited number of parcels (4) in which public street, storm and pedestrian improvements along Hamilton Street are proposed as a result of the development of a CBRF at the corner of Hamilton and Slifer Sts. This is a focused TID which is expected to fulfill project cost obligations in approximately 11 years from its creation.

6. Set Next Meeting date: The next meeting will be set for 4:30 pm at City Hall on June 24, 2014.
7. Adjourn: Motion by Reckling, 2nd by Field to adjourn, meeting adjourned at 6:29 PM

Minutes prepared by Shawn Murphy

City of Portage
Police and Fire Commission Meeting
Wednesday, May 21, 2014, 7:00 p.m.
City of Portage Municipal Building, 115 West Pleasant Street
Conference Room Two
Minutes

Present: Thomas Drury, President; Jeynell Boeck, Pat Hartley, Charles Miller,
Kay E. Miller

Also Present: Fire Chief Simonson, Police Chief Manthey, Det. Bagnall

1. Roll Call

President Drury called the meeting to order at 7:02 pm.

2. Approval of minutes for previous meeting

Motion by K. Miller, second by Boeck to approve the minutes from the February 19, 2014 meeting. Motion carried unanimously on call of roll.

3. Recognition of Lt. Penny Kiefer and Det. Bob Bagnall for Asset Builder Award

Chief Manthey introduced Det. Bagnall, and Lt. Kiefer and Bagnall were congratulated on receiving the Asset Building Award by Drury.

4. Police Department Report

Chief Manthey presented a memo (attached) highlighting several successful events: the Spring Drug Collection, the Click-it or Ticket Campaign, the Bike Rodeo, participation of Volunteers in Police Services in the emergency management exercise, and the presentation of the life-saving award to Officers Johnson and Braun at the City Council meeting on May 22.

Chief Manthey presented the Police Department quarterly report, April 1, 2014 through May 20, 2014. (See attached report.) There were 1.893 calls in this time frame, with 57 agency assists.

5. Fire Department Report

Chief Simonson presented the Fire Department quarterly report, February 2, 104 through April 30, 2014. (See attached report.)

There were 3 hazmat training sessions prior to the large training exercise on May 3, 2014, which included 250 National Guard members, 7 representatives from the Portage Police Department, 40 firefighters, 62 employees of Divine Savior Healthcare, and one Blackhawk helicopter.

The exercise included rope rescues at the grandstands, wide area searches, a danger chemical release, carrying out of casualties, and a full decontamination. There will be one more meeting about the exercise to discuss the things that were learned, including working on communication.

The new engine has been ordered from Rosenbauer.

The executive committee interviewed three new candidates and did pre-acceptance for another applicant.

Chief Simonson discussed the museum fire, which was an excellent stop with little fire, smoke or water damage.

Three firefighters will be sent to North Dakota for oil tanker spill/fire training.

6. Adjournment

The next meeting will be August 20, 2014.

Motion by K. Miller, second by Boeck to adjourn the meeting at 8:35 pm.
Motion carried unanimously on call of roll.

Respectfully submitted by Chuck Miller

PFC meetings
5/21/2014

**PORTAGE POLICE DEPARTMENT
MEMO**

TO: City Administrator Shawn Murphy
FROM: Chief Ken Manthey
DATE: 5-20-14
RE: **QUARTERLY NEWSLETTER ITEMS (SPRING 2014)**

Spring Drug Collection:

On Saturday, April 26th, we had our annual spring drug collection at Walgreen's. Lt. Penny Kiefer was assisted by CSO Jerilyn Jerome and members of her Triad group as well as DSH EMS members. 120 pounds of prescription drugs were collected. We later learned that WI as a whole collected **25 tons** from a record **200** collection sites. Wisconsin finished #3 in the country with only California and Texas surpassing us. We will be doing another collection in the fall but please remember that we had a drop box in our lobby that you can come in anytime during business hours and drop off your outdated prescription drugs.

Click-it or Ticket Campaign:

Our department participated in the annual Click-it or Ticket Campaign during the time frame including the Memorial Day weekend to encourage all motorists to buckle up. Studies have shown that thousands of lives are saved every year across the country by motorists simply buckling up every time they get in their vehicle.

Bike Rodeo:

We had our annual bike rodeo on Saturday, May 10th, and Lt. Kiefer was assisted by CSO Kevin Todryk and members of the Kiwanis Club as well as DSH EMS members. They gave out bike helmets and children were allowed to test themselves on an obstacle course which included realistic signage. Officer AJ Brauner oversaw the course. Two new bikes were raffled off and citizens were allowed to purchase recovered bikes for a very reasonable price.

VIPS (Volunteers In Police Services)

After having another successful Citizen Police Academy in March of 2014, we had more citizens who wanted to become volunteers for our police department. The timing was perfect as we needed lots of assistance for our large scale emergency management exercise held at the fairgrounds on Saturday, May 3rd. We had 18 volunteers assist us with blocking off traffic (both foot and vehicle) around the fairgrounds. On May 15th, one VIPS member assisted us with scenario training at Human Services. On May 17th, two VIPS assisted us with the Best Fest Run-Walk and two VIPS assisted us with the Memorial Day Parade on May 26th. Our department and the City of Portage are so fortunate to have these dedicated volunteers to assist us with the various functions.

Life Saving Awards:

On Sunday, 3/30/14, Officers Teresa Johnson and AJ Brauner were dispatched to the 400 block of West Edgewater Street for a possible heart attack victim. They were assisted by Deputy Sheriff Terri Pulvermacher who arrived on scene as Teresa was hooking up the AED pads. They shocked the 37 year old man with a defibrillator and also performed CPR. He was shocked several more times by Divine Savior EMS (*Jon Yaskal, Lynn Thornton, Barb Krohn and Cody Doucette*) and who also performed other life-saving measures. He was later med-flighted to Madison. The man recovered completely and now has a defibrillator implant. He said that he has no heart damage, that he is feeling great and that he's back to work. He and his family are very appreciative of the officers' and EMS' quick response and their life-saving measures. On May 22nd, at the city council meeting, the officers were presented with letters of commendation and life-saving ribbons to wear on their uniforms. This is just another great example of Police and EMS working closely together coupled with having the equipment (AED) that was purchased by the generosity of members and businesses of our community.



Police Chief Ken Manthey

PFC Meeting
5/21/2014

**PORTAGE POLICE DEPARTMENT
POLICE & FIRE COMMISSION 2nd QUARTER REPORT (PARTIAL)
(Activities from 04-01-14 – 5-20-14)**

1. TRAINING

- Chief Manthey will attend the Attorney General's Summit on Safety on June 18th and 19th (strong focus on the continuing heroin epidemic)
- Sgt. Adam Malchow attended training on dealing with Alzheimer's patients on April 29th
- Officer Jeff Stumpf attended domestic abuse training on April 16th
- Sgt. Brian Fehd attended a Certified Public Management Class on Leadership Development on April 8th
- Det. Lt. Mark Hahn attended Homicide Conference from April 1st through April 4th

2) COMMUNITY RELATIONS

A) Schools/Child related events

- Bike rodeo was held on Saturday, May 10th, at the fairgrounds; Lt. Kiefer, Officer Brauner and CSO Todryk were assisted by members of Kiwanis Club and Divine Savior EMS
- Chief Manthey and Officer Pomeroy attended the Talent Show event at Rusch School held on May 9th
- Lt. Penny Kiefer assisted VFW with kids' day event on 4-26-14
- School Liaison Officer Bob Bagnall & Sgt. Brian Fehd assisted the school authorities/Riteway with a bus evacuation drill on 4-23-14
- Chief Manthey observed Officer Pomeroy teaching a DARE class at Rusch School; he's doing an excellent job
- Two officers received minor injuries while restraining an out of control male at the Wayne Bartels Middle School who was throwing chairs at staff on 4-14-14; the teenage boy has withdrawn from the school
- Lt. Penny Kiefer gave a presentation given to Learning Tree on April 9th to approximately 30 children

B) Businesses

- Burglary to the Market Basket on 5-11-14; suspect broke a window and stole money from the business
- Couch on fire on 2nd floor at the Historic on 5-02-14; the occupant of the apartment had a warrant for his arrest/taken into custody
- Smell of THC coming from a room at Super 8 on 4-30-14; contact made with renters; two of them were given city ordinance citations for possessing a small amount of THC
- Industrial accident at AMPI on 4-16-14; employee got his hand caught in the roller of a lift bucket; OSHA notified
- Expensive ring stolen from Forever Yours Jewelry; reported to us on 4-16-14

- Assisted Portage Fire Department with a fire at the Portage Museum on 4-13-14
- C) **Neighborhoods:**
- Officer Dennis Pomeroy assisted COSO with a domestic incident that occurred in the county on 5-20-14; the victim lives in Portage
 - Continued calls to 500 block of East Cook for a 70 year old man with mental health issues; constantly swearing & pounding on walls bothering other tenants; three calls in one night on 5-19/5-20
 - Vehicle stolen from the 500 block of East Wisconsin on 5-14-16; it was recovered in Germantown on 5-15-14; three juveniles who were runaways from a detention facility were taken into custody
 - 18 year old Portage man arrested on 5-11-14 for having sexual contact with a developmentally disabled woman on the east side of Portage
 - Report taken on 5-03-14 of a 14 year old girl sexually assaulted by a 41 year old man on the east side of Portage; delayed report; under investigation
 - Portage man arrested for Domestic D.C. & Recklessly Endangering Safety in the 500 block of West Cook Street after he was waving a loaded pistol near his wife/children on 4-13-14
- D) **Community Service Officers Job Duties/Responsibilities**
- Kevin assisted with bike rodeo on 5-10-14
 - Both Jerilyn & Kevin helped with the large scale training exercise held at the fairgrounds on 5-03-14
 - Both Jerilyn & Kevin helped with Sr. Citizen training on 4-30-14
 - Following up on junk complaints
 - Assists with funeral escorts & fills in for crossing guards
 - Entering of information into the computer on a daily basis
- E) **Senior Citizens**
- Annual spring training was held on April 30th ; 90 senior citizens in attendance
 - Spring drug collection was held at Walgreen's on April 26th
- F) **Chaplains' Program**
- Chaplain Mark Goldworthy assisted us with death notifications on 2-28-14 reference fatal industrial accident at Wieser Concrete; he also did the funeral service on 3-08-14
- G) **VIPS (Volunteers In Police Services)**
- VIPS Bill and Joan Maxwell will assist us with the Memorial Day Parade on 5-26-14
 - VIPS Bill Maxwell and Steve Aldridge assisted us with the St. Mary's Best Fest Walk-Run on 5-17-14
 - VIP Joan Maxwell assisted us with the training exercise at Human Services on 5-15-14; she was a role player
 - 18 VIPS assisted us with the large scale exercise on May 3rd

- Training was held on April 29th in preparation for our large scale exercise
 - Training was held on April 8th; we had a record number (20) of VIPS attend
- H) Citizen Police Academy
- We are now taking names for the 2015 Class
- 3) ADMINISTRATION
- (A) Intergovernmental/Interagency
- Total of 57 Agency Assists
 - Officers Mike Schutz & Sarah Rueth assisted COSO with taking a domestic abuse suspect into custody on 5-18-14 at Walgreen's; also wanted by Sauk County for Child Support Commitments
 - Officer Ben Neumann assisted Oshkosh PD with a sexual assault and enticement case on 5-17-14 that occurred in Oshkosh
 - Officers Bob Bagnall and Dan Pionke assisted COSO with training exercise at Columbia County Human Services on 5-15-14; we received a nice thank-you from them for our assistance
 - Officer Bob Bagnall assisted Human Services on 5-14-14 with taking an elderly lady to a shelter home after she was being neglected by family members
 - COSO Deputy Terry Ott assisted us with a three car accident on New Pinery at Haertel on 5-13-14
 - We had a good meeting with liquor licenses holders on May 8th Ass't Chief O'Neill & Fire Chief Simonson attended a tabletop exercise in Madison on 5-06-14 for flooding concerns with the Interstate and re-routing for road closures
 - Officer Johnson assisted COSO on 5-04-14 in Blackhawk Park with a domestic arrest
 - The large scale training exercise held at both the fairgrounds and Divine Savior went very well on 5-03-14
 - Officer Pionke assisted State Patrol with a vehicle rollover accident on 4-20-14 on I-39 at Highway 33
 - Sgt. Walters assisted COSO with a drug overdose victim at DSH on 4-19-14
 - Sgt. Pixler participated in courthouse security training exercise on 4-18-14
 - Officers Rueth and Schutz assisted a WI Dells Officer at DSH on 4-14-14 with a combative subject
 - Officer Pionke assisted COSO with a rollover accident on Highway CX near Carroll Road on 4-14-14
 - Sgt. Pixler assisted COSO with a death notification on 4-12-14
 - Officer Stenberg assisted Adams County Detective with information and photos for a search warrant on 4-11-14
 - Officer Pionke assisted COSO on 4-10-14 with running a CVSA (Computer Voice Stress Analyzer) on a cold case homicide

- Officers Stenberg & Bagnall assisted COSO on 4-08-14 with a drug arrest in the city; she had been selling heroin
- Officers arrested a Portage man on a Dane County Warrant and a Probation/Parole apprehension request on 4-06-14
- Officer Bartaczewicz located a hit and run vehicle/driver wanted by DeForest PD on 4-05-14

(B) Attitude & Morale

- Officer Teresa Johnson & AJ Brauner & Deputy Terri Pulvermacher will receive letters of commendation on 5-22-14 for saving a 38 year old man's life after his heart stopped on 3-30-14
- We received a very nice thank-you from a social worker at Human Services thanking Mark Hahn, Bob Bagnall and Jason Stenberg for their excellent work investigating crimes against children
- We had nine volunteers from the PD and two from COSO that helped with the American Cancer Society/Relay for Life Mexican Dinner fundraiser on 5-05-14; great turn-out; generous people
- We were saddened by the loss Don Picha on April 28th; he was our faithful substitute adult crossing guard and he served our community in so many different ways
- Secretary Jen Mecum's five year anniversary with PPD was on April 27th
- Lt. Penny Kiefer and Officer Bob Bagnall received Asset Builder Award plaques on April 27th at the annual awards ceremony; Penny was recognized for her work in the community and Bob was recognized for his work in the schools
- Officer Mike Schutz's one year anniversary was on April 8th as a full time officer with our department

(C) Statistics/Criminal/Other Investigations:

- 1,893 total number of calls for this time frame

(D) Seasonal Issues

- With the warm, humid weather arriving, we're responding to calls reference dog left unattended in hot vehicles
- We assisted with the Best Fest Run-Walk on 5-17-14 and also did extra patrol for the weekend events
- WI River was monitored on a regular basis in April because of threat of severe flooding; crested at 17.84 on 4-14-14 and then steadily went down

Respectfully submitted,



Kenneth R. Manthey
Chief of Police 5-20-14

PFC Meeting
5/21/2014

PORTAGE FIRE DEPARTMENT
Quarterly Report: February 1, 2014 to April 30, 2014

Training:

February 11, 2014 – Alliant Energy: Alliant Energy brought their models to do Natural gas safety and Electrical safety presentations.

February 18, 2014 – Ice Rescue: All personnel went through the proper sequence of methods for an ice rescue. They then went to Silver Lake where they were able to don the cold water rescue suits and practice going in the water and putting the rescue sling around someone and then giving the signal to pull them both of them out of the water.

February 25, 2014 – Rapid Intervention Training: All personnel went to the old nursing home on Pleasant Street where they went over the procedure for calling May Day. They then went over the four person RIT team positions and their responsibility. Once done they broke up into groups of 4 and practiced the different positions of the team.

March 11, 2014 – Search and Rescue: All personnel went through search procedures using right or left handed search patterns. We also went over procedures for search involving known areas where person was last seen.

March 18, 2014 – Wildland fire simulator: All personnel went through procedures of how to attack wildland fires and the equipment they have in Poynette to assist us. The DNR then presented four different fire scenarios and members were given different assignments to do for each scenario.

March 25, 2014 – Ropes: All personnel practiced tying the basic knots used in rope rescues and then practiced setting up the rescue lines for both ascending and descending off buildings or hillsides.

April 8, 2014 – Art of Reading Smoke: All personnel watched videos on the Art of reading Smoke to help determine location of fire and conditions of the fire before ever attacking.

April 14, 2014 – Hazmat: Personnel went through the procedures for looking up chemicals and finding the proper boots and suits used for chemicals in preparation for the City wide drill.

April 21, 2014 – Hazmat: Personnel again went through the proper procedures for setting up decon for personnel coming out of the Hot Zone. We went over the scenario for the City wide drill. We also went over procedures for wide area searches.

April 22, 2014 – Hazmat: Personnel went over the new Hydrogen Cyanide meters learning how to bump test them before each use. They also went over the reports that each member must fill out during the event. We then watched a close call video on a basement fire that happened in Colorado

Community Relations:

School/Event

- February 14, 2014: Assistant Chief O'Neill and I attended the Correctional Disturbance Plan update meeting at Columbia Correctional Facility.
- February 19, 2014: I attended the Safety meeting for the school at the Administration building.
- February 20, 2014: Went over the disaster plans for Divine Savior Hospital and Tivoli with Sharon Foley from Divine Savior.
- February 21, 2014: Assistant Chief O'Neill, Bob Redelings, and I listened in on a conference call from the National Weather Service for the first flood predictions of 2014.
- February 26, 2014: Members of the truck committee met with the truck manufacturer to go over final specs for the new Engine.
- March 4, 2014: We had the City disaster drill meeting.
- March 5 and 6, 2014: I attended the Fire Chief's Spring Conference in the Dells.
- March 7, 2014: Went to Necedah to attend the planning committee meeting for a dam failure exercise.
- March 10, 2014: Assistant Chief O'Neill and I attended another Mass Fatality plan development meeting at the Law Enforcement Center.
- March 27, 2014: Training was conducted for all department heads and supervisor's on filling out accident/injury forms. They also covered how to do investigations and come up with corrective actions.
- April 9, 2014: Assistant Chief O'Neill and I attended a pipeline emergency class in Madison.
- April 11, 2014: We had 30 kids ranging from kindergarten to third grade come in for a tour of the station.
- April 22, 2014: We had another planning meeting and a news conference on the upcoming disaster drill in the City.
- April 23, 2014: I attended council meeting to do a short presentation for new council members.
- April 30, 2014: Insp. Craig did a presentation at the Triad meeting on smoke detectors and carbon monoxide detectors.
- April 30, 2014: Final disaster drill preparation meeting.

Fire Safety/Extinguisher Training:

- On March 24, 26, and 28, 2014 Extinguisher training was done for all employees at Penda Corporation.
- April 9, 2014: Extinguisher training was conducted for employees at Weiser Concrete.
- On April 24, 2014 several members visited the Rome Fire Department to look at the training facility they had built for their members.

New Equipment:

- We purchased 4 new helmets to try and if we are satisfied with them we will try to replace all helmets that we currently have that are 10 years old or older.
- The department purchased new top lights for Engine 6. The amp draw had become an issue with the age of the truck and with all of the equipment requiring power that is now on the truck.
- We purchased 4 new sets of turnout gear for personnel.
- • The new engine has been ordered from Rosenbauer.
- Members of the Safety Committee are researching a new style of devices to wear over their boots to prevent slipping during the winter.

Fire Suppression/Rescue:

- (28) Vehicle Accidents
- (4) Vehicle Fires
- (18) Dispatched and cancelled enroute
- (4) Good Intent
- (0) Wildland Fires
- (0) Outside Rubbish/Trash
- (2) Building Fires
- (0) Cooking Fire
- (1) Fire Other
- (3) Natural Gas Leak
- (0) Flammable Liquids Spill
- (0) Severe Weather
- (0) Lightning Strike
- (6) Smoke/Odor removal
- (9) Medical Assist
- (23) Smoke detector or Co Alarm or activation/Sprinkler Activation
- (6) Electrical Problem
- (0) Chimney Fire
- (0) Water Rescue
- (0) Removal of victims from Elevator
- (0) Hazardous condition
- (2) Overpressure/Steam leak

Administration:

Personnel

- Attitudes are good; we now have 29 members on the department.
- The executive committee interviewed three new candidates and did a pre-acceptance for another applicant on April 24, 2014.

Statistics:

Inspections: 340 inspections were completed during this time period.

Emergency Responses: The department responded to 84 emergency responses during this time period (1,120.75 man-hours). 48 (57%) responses were in the city and 36 (43%) were in the townships. Of those 25 (30%) were vehicle accidents.

Training: 553.50 man-hours were spent on department training.

Miscellaneous Activities: 57.75 man-hours were spent on miscellaneous activities.

**City of Portage
Board of Zoning Appeals
Monday, June 2, 2014, 5:25 p.m.
Municipal Building, Conference Room One
Minutes**

Members Present: Dave Carlson; Adam Field; Traci Bartels; Jeff Wetzel

Members Absent: Fred Reckling; Michael Paul; Ryan Jahn, alternate

Also Present: Kevin Blau, Blau Family Chiropractic; Howard Latton, adjoining property owner

1. **Call to Order** – the public hearing was called to order at 5:25 p.m. by Chairman Carlson.
2. **Roll Call** – was taken with above members present.
3. **Approval of minutes from previous meeting** – motion by Field to approve, 2nd by Carlson, motion carried 4-0.
4. **Public hearing and determination**

The application by Kevin Blau for parcel 2512.04 located at 641 Latton Lane , City of Portage, Columbia County, Wisconsin for variances to Section 90-33 (5) for exceeding the 10 feet from right-of-way for a minimum paved surface setback. The setbacks would only be 2 ft. from Airport Road right-of-way and 5.5 feet from Latton Lane right-of- way. The property is zoned B-1 Neighborhood Business District.

Said variance provides pavement encroachments of 8 feet and 4.5' into the setback areas of Airport Road and Latton Lane respectively.

Kevin Blau, of Blau Chiropractic, was present to present his variance request. The variance would allow him to expand the existing parking surface for his business, adding an additional 4 stalls. The current lot allows for 7 parking stalls. The variance along Latton Lane would be consistent with other properties along that street. Because of the lot configuration Dr. Blau is limited in his customer parking options.

Carlson raised a concern about potential obstruction of a stop sign, particularly by larger and higher vehicles. It is not anticipated that this will be a problem and the vision triangle at the intersection will not be obstructed.

Howard Latton, who attended the meeting as an adjoining property owner, stated he had no objection to the variance request as presented.

Upon completion of the public hearing, the committee entered deliberation on the request. It was suggested that to ensure the safety of pedestrians on the sidewalk along Airport Road and prevent patrons from driving over the grass between the sidewalk and the parking surface some type of "buffer" might be put up such as low shrubbery or bushes, or another device to accomplish this goal. Dr. Blau agreed with this.

Motion made by Field to approve the variance application with the additional requirement that a buffer, such as low shrubbery or a bumper, be placed along the Airport Rd. side of the parking surface, 2nd by Wetzel. Motion carried 4-0.

**City of Portage
Board of Zoning Appeals
Monday, June 2, 2014, 5:25 p.m.
Municipal Building, Conference Room One
Minutes**

5. Adjournment – meeting adjourned at 5:52pm.

Respectfully submitted,

Adam R. Field

OPERATOR LICENSE APPLICATIONS - BY LAST NAME

ABLE, SETH J.	GLEDENNING, TARA L.	MONINSKI, KENNETH B.	VOISS, VICTORIA A.
ALBRIGHT, KURT C.	GORMAN, THOMAS P.	MOOTZ, JULIANNE D.	WALDRON, THOMAS J.
ANAGOSTOPOULOS, JENNIFER A.	GORSUCH, JOHN V.	MURPHY, PAMELA S.	WILCOX, CHAD J.
ANDERSON, APRIL L.	GORSUCH, RONALD M.	NELSON, LISA M.	WOODARD, RONALD E.
ANDERSON, LEAVON S.	GRAY, JAKOP R.	O'BRION, H. PAUL	WROTEN, BRETT D.
ANGELL, JUSTIN J.	GREEN, ARTHUR J.	OKAN, JESSICA K.	
ASCH, JESSICA R.	GREEN, DAVID C.	OLSON, LORI J.	
ASCH, MATTHEW L.	GREEN, JOHN L.	OSBORN, CATHERINE E.	
ATKINSON, KIM M.	GREEN, TIMOTHY A.	OTTO, MARK R.	
BARON, CAROL M.	HAMRE, CAROLYN M.	PAPE, DIANE K.	
BARTON, CHERYL A.	HARDT, THERESA M.	PELLMANN, SHAWN M.	
BEHNKE, JAMES D.	HARVESTINE, LYDIA	PETZKE, JAMES K.	
BELLMORE, KELLY E.	HAWLEY, HEATHER J.	PINION, THOMAS	
BENNETT, DANIEL H.	HEBL, JORDAN T.	PIONKE, TRICIA M.	
BENNETT, JOHN D.	HEISKANEN, LINDA L.	POULSON, KRYSTLE M.	
BENSON, DENNIS F.	HENKE, SUSAN	RAIMER, BRANDON T.	
BIGFORD, NANCY A.	HORNAT, SR., WILLIAM P.	RAIMER, BRIAN L.	
BLUM, THOMAS E.	HOWLEY, SANDRA	REICHHOFF, DIANA	
BOEHM, WILLIAM C.	HUSOM, HEIDI K.	RIEMER, KERRI A.	
BOELTER, STEVEN J.	HUSOM, HILARY L.	RINGELSTETTER, SARAH J.	
BOOTH, NATHAN C.	JACKSON, JAY S.	ROBSON, MATTHEW J.	
BRAUN, JERRY J.	JENSEN, SHAWN A.	ROGERS, BARBARA E	
BRIGGS, MICHAEL D.	JOHNSON, JENIFER A.	RUSCH, MARY L.	
BROWN, THOMAS W.	JONES, VICKIE L.	RUSSELL, MARGARET A.	
BRUNSLIK, TRACY L.	JOYCE, KIMBERLY A.	SCHELVAN, DANIEL D.	
CHOUINARD, KIMBERLY S.	KASTNER, W.RED	SCHMIDT, CHRISTINE C.	
CLARK, MICHAEL R.	KITCHEN, KATHERINE M.	SCHMIDT, RACHEL D.	
COFFMAN, JEREMY R.	KLAWITTER, DEANNA L.	SCHMIDTKE, TRISIA D.	
COLEMAN, CHRISTINA L.	KLEIMAN, KRISTA KAY	SCHROEDER, MARK A.	
CURTIS, RODNEY R.	KOCH, LYNETTE M.	SCHULTZ, BECKY E.	
DALEY, CHRISTINE A.	KOCH, SCOTT T.	SEEP, MARIANNE L.	
DALEY, ERIN E.	KOTTKA, PATRICIA A.	SHAFFER, ERICA J.	
DALEY, LAURA J.	KRAL, DONNA M.	SIGMUND, MICAH E.	
DENMAN, KALYNN M.	KREITZMAN, JAMIE	SIMONSON, WENDY A.	
DOUGLAS, ELIZABETH A.	KRINTZ, NICOLE R.	SLETTEN, MICHAEL W.	
DOUGLAS, SHERRYL E.	KUBINIEC, RENEE K.	SMITH, ERIC P.	
DREW, VANESSA A.	KUSE, THEODORE J.	STANLEY, KELLEY A.	
DUGAN, THOMAS J.	LANE, ALYSSA M.	STEELE, MARLENE J.	
DUVALL, DAVID L.	LANE, ROBERT J.	STEINGRAEBER, DEBRA L.	
DUVALL, MATTHEW D.	LARKINS, MICHAEL J.	STEKELBERG, LAURA A.	
EASTMAN, PAMELA A.	LAUTH, JEANNE C.	STENSRUD, CHADWICK D.	
ERICKSON, ERIC J.	LEDER, ABIGAIL A.	STENSRUD, RUSSELL A.	
EULBERG, DAVID W.	LINDQUIST, CARRIE M.	STUFIN, JANET E.	
FAHEY, BROOKE A.	LONSKI, LISA L.	SWEENEY, JOANNE P.	
FAUL, ZACHARY H.	LYTHJOHAN, TIFFANY C.	SWEENEY, JOSEPH F.	
FELTON, NICOLE S.	MADANI, MANOUCHER	SWEENEY, JULIE E.	
FENNEWALD, CURTIS J.	MADSEN, ERIC S.	TERPSTRA, SHERI L.	
FRIEDECK, TIM T.	MAEL, MICHAEL G.	THIEDE, PERI L.	
GAUDEN, TRACI S.	MALONE, CHERYL L.	THOME, CANDICE L.	
GAWRONSKI, MARY E.	MALONE, EVAN S.G.	ULFERTS, GORDON L.	
GEORGE-BURTON, MARILYN	MANTHEY, SHEENA	VAN HOUTEN, PATRICIA A.	
GIFFORD, KATLYNN A.	MCFAUL, DENCY O.	VICK, SHAUNA M.	
GILCHRIST, DAVID W.	MOHR, AMANDA L.	VITALE, TERESA H.	

TAXI CAB LICENSE APPLICATIONS

ALBRIGHT, TAMMY S
ATKINSON, ESTHER M
BAGNALL, ROBERT J
BARKER, PATRICK A.
BROUETTE, JOSEPH A
COFFMAN, JOHN R.
CURTIS, JESSICA L.
FERGUSON, RICHARD N
FINZEL, ROBERT J
GREENE, SHELLY J.
GUTHRIE, WILLIAM A
KENAS, CINDY M.
KENAS, PAUL A
LOCHNER, AARON M
MARTINEZ, LONNIE R.
MARTINEZ, JONATHAN J.
MOORE, KARI S.
MYHRE, LORI A
POSTER, MARY K
RADER, DAVID L
REVLING, SELENA J.W.
RITTER, SHELVEY J.
ROGGE, LAUREN C
SCHNELLER, THOMAS R
SCHULTZ, DANIEL L
SIMONSON, LARRY
SWANSON, RONALD L
SYLVESTER, ROCCO J
TAYLOR, DEVON M
WOODARD, DANIEL L.
YONKIE, JAMES A

**City of Portage
Plan Commission Meeting
Monday, May 19, 2014
Public Hearing and Regular Meeting – 6:30 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room Two**

Members present: Mayor Bill Tierney, Chairperson; Robert Redelings, City Engineer, Jan Bauman, Vickie Greenwold, Mike Oszman and Peter Tofson

Members excused: Brian Zirbes

Others present: Jim Mann, Dave Gunderson, Jim Grothman, Administrator Murphy, Director Sobiek, Tom Wood, Chris Slater, Joe Goldberger, Attorney Kammer, Linda Wendt, Ron Wendt, Lynn Lauth, Rick Taylor, Finance Director Mohr, Bill Welsh and Craig Sauer

1. **Roll call**
2. **Public Hearing Regarding the Proposed Amendment of the Project Plan for Tax Increment District No. 6; the Proposed Amendment of Boundaries and Project Plan for Tax Increment District No. 7; and the Proposed Project Plan, boundaries and creation of Tax Increment District No. 8.**

Mayor Tierney read the Notice of Public Hearing and Mr. Mann (Ehlers) provided an explanation of the proposed Project Plan Amendments to TID 6 and 7 and the proposed Creation of TID 8.

Mayor Tierney requested for the first time if there was anyone present who wished to speak in favor or opposition to the TID proposals.

Mayor Tierney requested for the second time if there was anyone present who wished to speak in favor or opposition to the TID proposals.

Mayor Tierney requested for the third and final time if there was anyone present who wished to speak in favor or opposition to the TID proposals. Hearing no comments, the Mayor declared the public hearing closed at 6:47 p.m.

3. **Approval of minutes from previous meeting.**

Motion by Oszman, second by Bauman to approve the minutes. Motion passed 5 to 0 with Tofson abstaining

4. **Discussion and Possible Action of Resolution Approving a Project Plan Amendment for Tax Increment District No. 6, City of Portage, Columbia County, WI.**

Mr. Mann explained that during the economic downturn and razing of structures, TID 6 (downtown) has lost 23% of it's value. A new state law permits non-performing TID's to reset their base value. This will allow TID 6 to capture the benefit of future increases in property values and the corresponding increases in property taxes.

Motion by Oszman, second by Greenwold to adopt Resolution 14-01(attached). Motion passed 6 to 0 on call of the roll.

5. Discussion and Possible Action of Resolution Designating Proposed Amended Boundaries and Approving a Project Plan Amendment for Tax Increment District No. 7, City of Portage, Columbia County, WI.

Mr. Mann explained that TID 7 was being proposed to include additional properties for blight elimination and repurposing City owned land for potential development.

Motion by Oszman, second by Bauman to adopt Resolution 14-02 (attached). Motion passed 6 to 0 on call of the roll.

6. Discussion and Possible Action of Resolution Designating Proposed Boundaries and Approving a Project Plan for Tax Increment District No. 8, City of Portage, Columbia County, WI.

Mr. Mann explained that TID 8 was being proposed to capture the increased taxes from the CBRF that is currently under construction at the northeast corner of Hamilton Street and East Slifer Street. The CBRF has an estimated value of \$2.6 million and the increase in taxes would fund needed improvements on Hamilton Street.

Motion by Oszman, second by Redelings to adopt Resolution 14-03 (attached). Motion passed 6 to 0 on call of the roll.

7. Discussion and possible action on certified Survey Map (CSM) being all of lot 11 and part of lot 12, Rolling Hills Country Estates for Gunderson Construction Company.

Redelings explained that Mr. Gunderson was in the process of selling lot 11 of Rolling Hills Country Estates, but historically, farm machinery was allowed to cross over lots 11 and 12 to access fields east of Moorland Circle. The proposed outlot would be divided off lot 12 and sold to the farmer so he would no longer need to traverse over lots 11 and 12.

Mr. Grothman explained the land division on the CSM and said this is the first step in the development of estate lots.

Motion by Redelings, second by Tofson to approve the CSM. Oszman inquired as to whether the outlot would be disclosed to other lot owners. Mr. Gunderson said it would. Mayor Tierney inquired about paving the farm access drive across the outlot. Redelings said it isn't required, but the developer should discuss it with the new owner if neighbors had concerns with dust.

Motion passed 6 to 0 on call of the roll.

8. Discussion and possible action on Site Plan for Rolling Woods Estates.

Redelings indicated that staff had been coordinating with the developer to ensure the Plan Commission's recommendations were being addressed. Administrator Murphy presented a memo (attached) which described in more detail the status of the actions being addressed. He stated there are additional items which will be included in the developer's agreement for the project.

Mr. Wood presented drawings which showed the concerns being addressed for the intersection lighting, walkways, right of way, screening and watermain easement. Redelings suggested that the parking areas also required lighting for safety or a photometric plan showing that they wouldn't be needed.

Oszman said he was glad to see the project moving forward. Tofson inquired as to the landscaping being addressed and Director Sobiek said it was.

Motion by Oszman, second by Redelings to approve the site plan contingent upon providing parking lot lighting or a photometric plan indicating adequate lighting. Motion passed 6 to 0 on call of the roll.

9. Discussion and possible action on CSM for Rolling Woods Estates.

Mr. Wood explained the changes to the CSM including the right of way extension to the north property boundary including additional 5' construction easements and the watermain easement.

Motion by Redelings, second by Greenwold to approve the CSM with the identified changes. Motion passed 6 to 0 on call of the roll.

10. Discussion and possible action on sale of public land aka the north half (33') of vacated Kimberly Street between Wauona Trail and Huron Street.

Attorney Kammer explained that the Wendt's driveway extends onto the City's portion of vacated Kimberly Street. The Wendt's desire the

ability to prevent the public from being able to park in his driveway – potentially causing access issues. The Wendt's would like to purchase the City's half of vacated Kimberly Street.

Redelings indicated the sale of public property would need to be approved by the City Council. Motion by Redelings, second by Oszman to recommend the Council place the subject half of Kimberly Street for sale. Motion passed 6 to 0 on call of the roll.

11. Discussion and possible action on a request by Rick Taylor for a Zoning Amendment to parcel 328.02 on East Mullet Street from B1 to B4.

Mr. Taylor presented a sketch for a building addition for 7 personal storage units. The current B1, Neighborhood Business zoning doesn't permit personal storage units. He explained that he desires to change the zoning to permit construction of the units.

Mayor Tierney indicated that a variance may need to be obtained for the street yard setback.

Bauman inquired as to the main function of the existing building. Mr. Taylor indicated it is used for storage.

Mayor Tierney said he doesn't generally agree with spot zoning, but the proposal seems reasonable for the area.

Motion by Oszman, second by Tofson to recommend the City Council hold a public hearing on the proposed zoning change. Motion passed 6 to 0 on call of the roll.

12. Adjournment.

Motion by Oszman, second by Bauman to adjourn. Motion passed 6 to 0 on call of the roll.

The meeting concluded at 7:45 p.m.

Respectfully Submitted,

Robert G. Redelings, P.E., Public Works Director

RESOLUTION NO. 14-01

**RESOLUTION APPROVING A PROJECT PLAN AMENDMENT
FOR TAX INCREMENTAL DISTRICT NO. 6
CITY OF PORTAGE, WISCONSIN**

WHEREAS, the City of Portage (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and,

WHEREAS, Tax Incremental District No. 6 (the "District") was created by the City on April 10, 2008 as a rehabilitation - conservation district; and,

WHEREAS, the City now desires to amend the Project Plan of the District in accordance with the provisions of Wisconsin Statutes Section 66.1105, (the "Tax Increment Law"); and,

WHEREAS, Wisconsin Act 183 amended the statutes to allow a District that has experienced at least a 10% drop in equalized value for the past two consecutive years to reset the base value of the District; and,

WHEREAS, an amended Project Plan for the District (the "Amendment") has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the amendment of the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).

MEMORANDUM

TO : SAC, NEW YORK

FROM : SAC, NEW YORK

SUBJECT: [Illegible]

[Illegible text block]

[Illegible text block]

[Illegible text block]

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to the chief executive officers of Columbia County, the Portage Community School District, and the Madison Area Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and,

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Plan Commission, on May 19, 2014 held a public hearing concerning the proposed amendment to the Project Plan, providing interested parties a reasonable opportunity to express their views thereon.

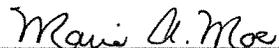
NOW, THEREFORE, BE IT RESOLVED by the Plan Commission of the City of Portage that:

1. The boundaries of Tax Incremental District No. 6 remain unchanged as specified in Exhibit A of this Resolution
2. It approves and adopts the amended Project Plan for the District, attached as Exhibit B, and recommends its approval to the Common Council.
3. Amendment of the Project Plan of the District promotes orderly development in the City.
4. It is expected that the project costs will be recovered within 90% of the remaining life of the District.

Adopted this 19th day of May, 2014.



W.F. Bill Tierney, Mayor
Plan Commission Chair



Marie A. Moe, City Clerk

EXHIBIT A -

**LEGAL BOUNDARY DESCRIPTION OR MAP OF
TAX INCREMENTAL DISTRICT NO. 6
CITY OF PORTAGE**

THIS CAN BE FOUND IN THE PROJECT PLAN

.....

.....

.....

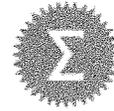
.....

EXHIBIT B -

PROJECT PLAN

THIS WILL BE HANDED OUT SEPARATELY

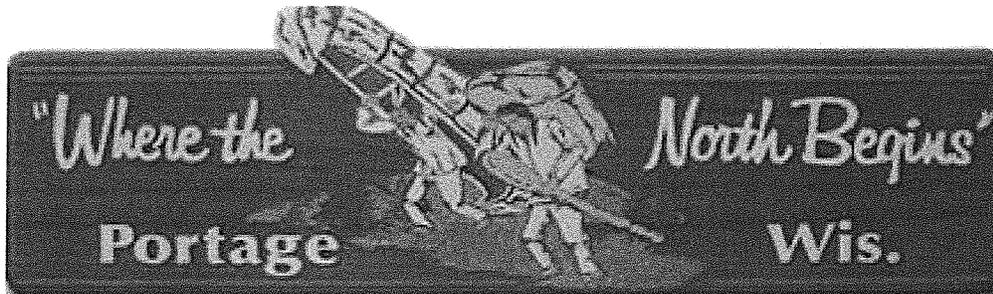




EHLERS
LEADERS IN PUBLIC FINANCE

May 1, 2014

Project Plan for the Project Plan Amendment of Tax Incremental District No. 6



Organizational Joint Review Board Meeting Held:	Scheduled for: May 19, 2014
Public Hearing Held:	Scheduled for: May 19, 2014
Adoption by Plan Commission:	Scheduled for: May 19, 2014
Consideration for Adoption by Common Council:	Scheduled for: June 5, 2014
Approval by the Joint Review Board:	Scheduled for: TBD



Tax Incremental District No. 6 Project Plan Amendment

City of Portage Officials

Common Council

W.F. "Bill" Tierney	Mayor
Mary E. Hamburg	Council Member
Richard Lynn	Council Member
Rick Dodd	Council Member
Doug Klapper	Council Member
Jeffrey F. Monfort	Council Member
Michael G. Oszman	Council Member
Mike Charles	Council Member
Martin Havlovic	Council Member
Rita Maass	Council Member

City Staff

Marie Moe	City Clerk
Jesse Spankowski	City Attorney
Shawn Murphy	City Administrator

Plan Commission

W. F. "Bill" Tierney, Chair	Michael G. Oszman
Robert Redelings	Peter Tofson
Jan Bauman	Brian Zirbes
Vicki Greenwold	

Joint Review Board

City Representative
Columbia County
Madison Area Technical College District
Portage Community School District
Public Member



Table of Contents

EXECUTIVE SUMMARY	4
TYPE AND GENERAL DESCRIPTION OF DISTRICT	7
MAP OF CURRENT DISTRICT BOUNDARY	8
MAP SHOWING EXISTING USES AND CONDITIONS	9
EQUALIZED VALUE TEST.....	9
STATEMENT OF KIND, NUMBER AND LOCATION OF PROPOSED PUBLIC WORKS AND OTHER PROJECTS.....	9
MAP SHOWING PROPOSED IMPROVEMENTS AND USES.....	10
DETAILED LIST OF EXISTING PROJECT COSTS.....	10
ECONOMIC FEASIBILITY STUDY, FINANCING METHODS, AND THE TIME WHEN COSTS OR MONETARY OBLIGATIONS RELATED ARE TO BE INCURRED.....	11
ANNEXED PROPERTY.....	16
PROPOSED ZONING ORDINANCE CHANGES.....	16
PROPOSED CHANGES IN MASTER PLAN, MAP, BUILDING CODES AND CITY OF PORTAGE ORDINANCES	16
RELOCATION.....	16
ORDERLY DEVELOPMENT AND/OR REDEVELOPMENT OF THE CITY OF PORTAGE.....	17
LIST OF ESTIMATED NON-PROJECT COSTS.....	17
OPINION OF ATTORNEY FOR THE CITY OF PORTAGE ADVISING WHETHER THE PLAN IS COMPLETE AND COMPLIES WITH WISCONSIN STATUTES 66.1105	18
CALCULATION OF THE SHARE OF PROJECTED TAX INCREMENTS ESTIMATED TO BE PAID BY THE OWNERS OF PROPERTY IN THE OVERLYING TAXING JURISDICTIONS.....	19

SECTION 1: Executive Summary

Description of District

Type of District, Size and Location

Tax Incremental District (“TID”) No. 6 (The “TID” or “ District” or “District”) is an existing rehabilitation - conservation district, created by a resolution of the City of Portage (“City”) Common Council adopted on April 10, 2008 (the “Creation Resolution”).

Amendments

The District has not had any previous amendments.

Purpose of This Amendment

Wisconsin Act 183 amended the statutes to allow a District that has experienced at least a 10% drop in equalized value for the past two consecutive years to reset the base value of the District. It is expected that the project costs will be recovered within 90% of the remaining life of the District.

Estimated Total Project Expenditures.

The current Project Plan provides for estimated total project cost expenditures of \$4,000,000. To date, there have been very few expenses within TID #6, due to the lack of projects and the decrement that is present. No additional expenditures are contemplated, other than what is included in the existing project plan.

Specific details as to the types, locations and cost estimates are found in Sections 7, 8 and 9 of this plan. The expenditure period of this Existing District terminates on April 10, 2030.

Economic Development

The original project plan contemplated increment generation of approximately \$15M. Not change to the potential increment generation is proposed.

Expected Termination of District

The District has a maximum statutory life of 27years, and must close not later than April 10, 2035, resulting in a final collection of increment in budget year 2035. However, as included in Wisconsin Act 183, the City must make one of the following three findings:

1. That at least 51% of the cost any additional public infrastructure improvements made be paid for by a private developer. The local government may repay the developer for these costs in the form of a cash grant.
2. That there be an expectation that all project costs be paid within 90 percent of the TID’s remaining life.
3. That any remaining project cost expenditures be made no later than the end of the first half of the TIDs remaining statutory maximum life.

For the purposes of this amendment, the City is including the second clause and invoking the expectation that the district will require only 90% of the remaining TID life, or 2033.

Summary of Findings

As required by Wisconsin Statutes Section.66.1105, and as documented in this Project Plan Amendment and the exhibits contained and referenced herein, the following findings are made:

1. **That “but for” amendment of the District’s Project Plan, the remaining development projected to occur as detailed in this Project Plan: 1) would not occur; or 2) would not occur in the manner, at the values, or within the timeframe desired by the City.** In making this determination, the City has considered the following information:
 - Without the ability to reset the base value, the City would be unable to undertake projects due to the decrement needing to be satisfied prior to the increment being eligible to reimburse project costs.
2. **The economic benefits of amending the District, as measured by increased employment, business and personal income, and property value, are sufficient to compensate for the cost of the improvements.** In making this determination, the City has considered the following information:
 - As demonstrated in the Economic Feasibility Section of this Project Plan amendment, the tax increments projected to be collected are more than sufficient to pay for the remaining proposed project costs. On this basis alone, the finding is supported.
3. **The benefits of the proposal outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing jurisdictions.**
 - Given that it is not likely that the District will achieve all of the objectives of its Project Plan or in the same manner without the continued use of tax incremental financing (see finding # 1), and since the District is expected to generate additional economic benefits that are more than sufficient to compensate for the additional cost of the improvements (see Finding #2), the City reasonably concludes that the overall additional benefits of the District outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing jurisdictions. It is further concluded that since the “but for” test is satisfied, there would, in fact, be no foregone tax increments to be paid in the event the Project Plan is not amended.
4. The boundaries of the District are not being amended. At the time of creation, and any subsequent additions of territory, not less than 50%, by area, of the real property within the District, as amended, is in need of rehabilitation - conservation work within the meaning of Wisconsin Statutes Section 66.1337(2m)(b). At the time of adoption of the Creation Resolution for this District, and any subsequent resolutions amending its boundaries, any property standing vacant for seven years immediately preceding adoption of the resolution(s) did not comprise more than 25% of the total area in the District as required by Wisconsin Statutes Section 66.1105(4)(gm)1.
5. Based upon the findings as stated above, and the original findings as stated in the Creation Resolution and in any subsequent resolutions amending the boundaries of the District, the District remains

declared a rehabilitation - conservation district based on the identification and classification of the property included within the District.

6. The project costs will not change as a result of this amendment.
7. There are no additional improvements as a result of this amendment.
8. The amount of retail business will not change as a result of this amendment.
9. The Project Plan for the District, as amended, is feasible, and is in conformity with the Master Plan of the City.
10. The district was originally created with a base value of \$13,785,500, however throughout the economic downturn the value of the district has been reduced to \$10,660,900, an almost 23% drop in equalized value. Said drop has been present for each of the last two consecutive years.

SECTION 2: Type and General Description of District

The District was created under the authority provided by Wisconsin Statutes Section 66.1105 on April 10, 2008 by resolution of the Common Council. The District's valuation date, for purposes of establishing base value, was January 1, 2008.

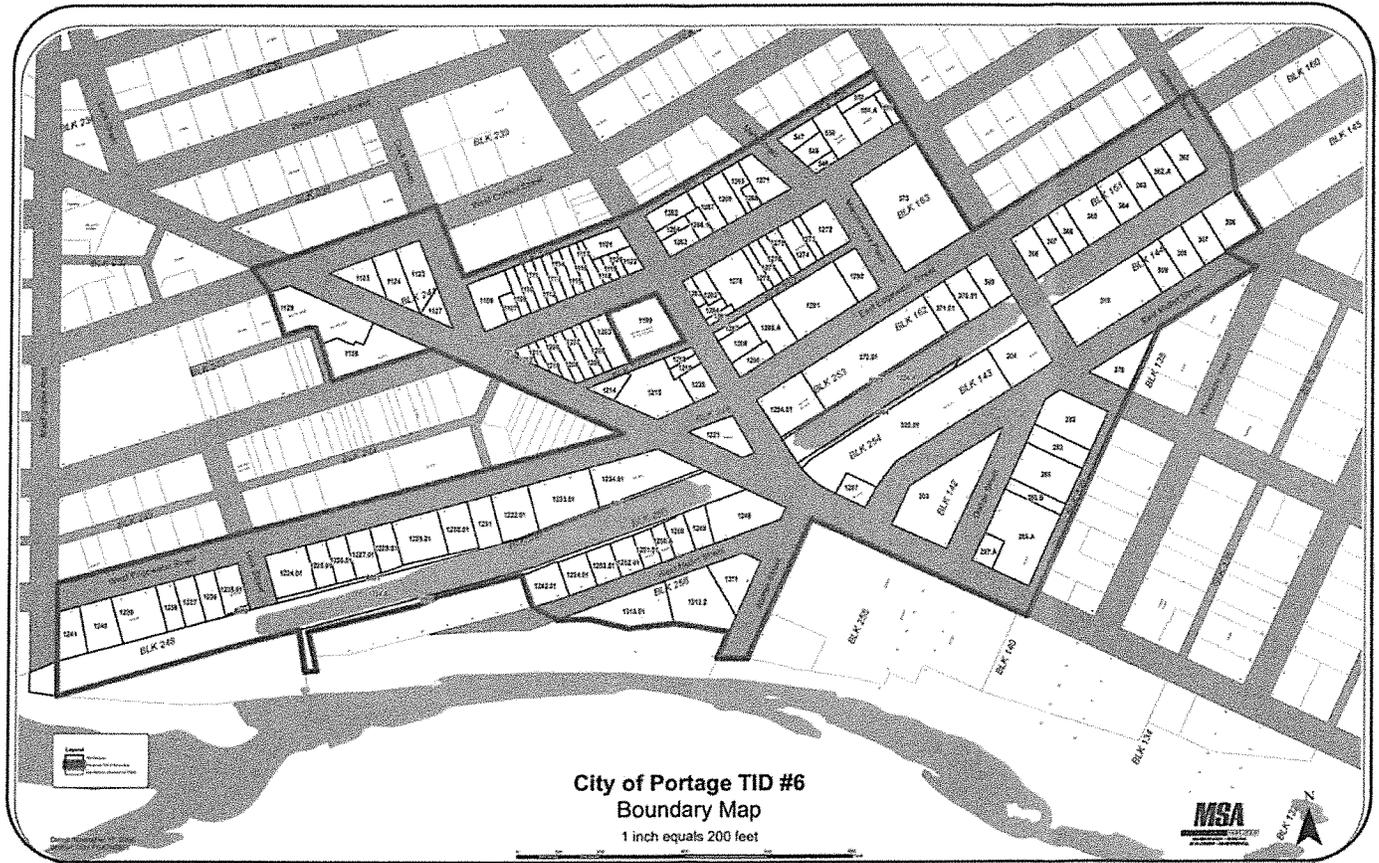
The existing District is a "Rehabilitation - conservation District" created on a finding that at least 50%, by area, of the real property within the District was in need of rehabilitation - conservation work, as defined in Wisconsin Statutes Section 66.1337(2m)(a). At the time of adoption of the Creation Resolution for this District, and any subsequent resolutions amending its boundaries, any property standing vacant for seven years immediately preceding adoption of the resolution(s) did not comprise more than 25% of the total area in the District required by Wisconsin Statutes Section 66.1105(4)(gm)1. Since this amendment does not add any territory to the District, the District remains in compliance with these provisions.

Wisconsin Statutes Section 66.1105(4)(h)2. provides authority for a City to amend the boundaries of an existing Tax Increment District for purposes of adding and/or subtracting territory up to a total of four times during the life of the District. The boundaries of the District have not previously been amended. Since this amendment does not involve the addition or subtraction of territory from the District, it is not counted against the number of available boundary amendments.

This Project Plan Amendment supplements, and does not supersede or replace any component of the original Project Plan, unless specifically stated. All components of the original Project Plan remain in effect.

A map depicting the current boundaries of the District is found in Section 3 of this Plan. Based upon the findings stated above, the original findings stated in the Creation Resolution, and the findings contained in any subsequent resolution adding territory to the District, the District remains a rehabilitation - conservation district based on the identification and classification of the property included within the District.

SECTION 3: Map of Current District Boundary



SECTION 4: Map Showing Existing Uses and Conditions

There will be no change to District boundaries, nor any changes to the existing uses and conditions within the District as a result of this amendment. A copy of this map can be found in the Original Project Plan Document.

SECTION 5: Equalized Value Test

No additional territory will be added to the District. Demonstration of compliance with the equalized value test is not required for this Amendment.

SECTION 6: Statement of Kind, Number and Location of Proposed Public Works and Other Projects

No other additional project costs are involved, and the statement of kind, number and location of proposed public works and other projects as documented in the Original Project Plan Document remains in effect.

With all projects the costs of engineering, design, survey, inspection, materials, construction, restoring property to its original condition, apparatus necessary for the public works, legal and other consultant fees, testing, environmental studies, permits, updating City ordinances and plans, judgments or claims for damages and other expenses are included as project costs.

In the event any of the public works project expenditures are not reimbursable out of the special TIF fund under Wisconsin Statute Section 66.1105, in the written opinion of nationally recognized bond counsel retained by the City for such purpose or a court of record so rules in a final order, then such project or projects shall be deleted herefrom and the remainder of the projects hereunder shall be deemed the entirety of the projects for purposes of this Project Plan (the "Plan").

The City reserves the right to implement only those projects that remain viable as the Plan period proceeds.

Project costs are any expenditures made, estimated to be made, or monetary obligations incurred or estimated to be incurred, by the City and as outlined in this Plan. Project costs will be diminished by any income, special assessments or other revenues, including user fees or charges. To the extent the costs benefit the municipality outside the District, a proportionate share of the cost is not a project cost. Costs

identified in this Plan are preliminary estimates made prior to design considerations and are subject to change after planning is completed. Proration of costs in the Plan are also estimates and subject to change based upon implementation, future assessment policies and user fee adjustments.

SECTION 7: Map Showing Proposed Improvements and Uses

There will be no change to District boundaries, nor any changes to the proposed improvements or uses within the District as a result of this amendment. A copy of this map can be found in the Original Project Plan document.

SECTION 8: Detailed List of Existing Project Costs

City of Portage, Wisconsin							
Tax Increment District # 6							
Estimated Project List							
Project ID	Project Name/Type	Phase I 2015	Phase II 2017	Phase III 2019	Phase IV Year	Phase V Year	Total (Note 1)
1	Cook Street Reconstruction	750,000					750,000
2	Unspecified Development Assistance	1,000,000	500,000	800,000			2,300,000
3	Market Square Parking	200,000					200,000
4	Canal Rehabilitation		750,000				750,000
5							0
Total Projects		1,950,000	1,250,000	800,000	0	0	4,000,000
Notes:							
Note 1	Project costs are estimates and are subject to modification						

SECTION 9: Economic Feasibility Study, Financing Methods, and the Time When Costs or Monetary Obligations Related are to be Incurred

This amendment modifies the specific projects and expenditures that the City anticipates it will undertake within the District during the remainder of the expenditure period.

The information and exhibits contained within this Section demonstrate that the District, as proposed to be amended, will remain economically feasible insofar as:

- The City has available to it the means to secure the necessary financing required to accomplish the remaining projects contained within this Plan. A listing of “Available Financing Methods” follows.
- The City expects to complete the remaining projects in one or more phases, and can adjust the timing of implementation as needed to coincide with the pace of private development. A discussion of the phasing and projected timeline for project completion is discussed under “Plan Implementation” within this Section. A table identifying the financing method for each phase and the time at which that financing is expected to incur is included.
- The development anticipated to occur as a result of the continued implementation of this Plan will generate sufficient tax increments to pay for the cost of the projects. Within this Section are tables identifying: 1) the development expected to occur, 2) an updated projection of tax increments to be collected resulting from that development and other economic growth within the District, and 3) an updated cash flow model demonstrating that the projected tax increment collections and all other revenues available to the District will be sufficient to pay all Project Costs.

Plan Implementation

As stated in the original project plan, projects identified will provide the necessary anticipated governmental services and/or development incentives to the remaining district. The order in which expenditures are made should be adjusted in accordance with development and execution of developer agreements, if any. The City reserves the right to alter the implementation of this Plan to accomplish this objective.

Interest rates projected are based on current market conditions. Municipal interest rates are subject to constantly changing market conditions. In addition, other factors such as the loss of tax-exempt status of municipal bonds or broadening the purpose of future tax-exempt bonds would affect market conditions. Actual interest expense will be determined once the methods of financing have been approved and securities or other obligations are issued.

If financing as outlined in this Plan proves unworkable, the City reserves the right to use alternate financing solutions for the projects as they are implemented.

Implementation and Financing Timeline

City of Portage, Wisconsin						
Tax Increment District # 6						
Estimated Financing Plan						
	G. O. Bond 2015	Municipal Revenue Obligation (MRO) 2015	Municipal Revenue Obligation (MRO) 2017	G. O. Bond 2017	Municipal Revenue Obligation (MRO) 2019	Totals
Projects						
Phase I	950,000					950,000
Phase II		1,000,000				1,000,000
Phase II			500,000			500,000
Phase II				750,000		750,000
Phase III					800,000	800,000
Total Project Funds	950,000	1,000,000	500,000	750,000	800,000	4,000,000
Estimated Finance Related Expenses						
Financial Advisor	15,000	10,000	10,000	13,500	10,000	
Bond Counsel	8,000	10,000	10,000	8,000	10,000	
Rating Agency Fee	8,000			8,000		
Paying Agent	675			675		
Underwriter Discount	12.50	13,750	0.00	0	0.00	0
Debt Service Reserve						
Capitalized Interest	99,000					
Total Financing Required	1,094,425	1,020,000	520,000	790,175	820,000	
Estimated Interest	0.25%	(1,188)	0.00%	0	0.00%	0
Assumed spend down (months)	6	6	6	6	6	
Rounding	6,763	(20,000)	(20,000)	10,763	(20,000)	
Net Issue Size	1,100,000	1,000,000	500,000	800,000	800,000	4,200,000
Notes:						

Development Assumptions

City of Portage, Wisconsin									
Tax Increment District # 6									
Development Assumptions									
Construction Year	Actual	Woolen Mills Residential	Woolen Mills Commercial	Hill Ford Site	Misc.	Annual Total	Construction Year		
		Note 1	Note 2	Note 3					
1	2008					0	2008	1	
2	2009					0	2009	2	
3	2010					0	2010	3	
4	2011					0	2011	4	
5	2012					0	2012	5	
6	2013					0	2013	6	
7	2014					0	2014	7	
8	2015	4,600,000	1,950,000			6,550,000	2015	8	
9	2016			6,525,000		6,525,000	2016	9	
10	2017				500,000	500,000	2017	10	
11	2018					0	2018	11	
12	2019				500,000	500,000	2019	12	
13	2020					0	2020	13	
14	2021				500,000	500,000	2021	14	
15	2022					0	2022	15	
16	2023				500,000	500,000	2023	16	
17	2024					0	2024	17	
18	2025				500,000	500,000	2025	18	
19	2026					0	2026	19	
20	2027				500,000	500,000	2027	20	
21	2028					0	2028	21	
22	2029					0	2029	22	
23	2030					0	2030	23	
24	2031					0	2031	24	
25	2032					0	2032	25	
26	2033					0	2033	26	
Totals	0	4,600,000	1,950,000	6,525,000	3,000,000	16,075,000			

Notes:

- 1 Assumption based on 23 units @ 200,000/unit
- 2 Assumption based on 32,500 sq ft retail @ \$60/sq ft
- 3 Assumption based on 45 units @ 125,000/unit + 15,000 sq ft retail @ \$60/sq. ft. (50% of Dev. Identified Construction Cost)

Increment Revenue Projections

City of Portage, Wisconsin									
Tax Increment District # 6									
Tax Increment Projection Worksheet									
Type of District	Rehabilitation				Base Value	0			
Creation Date	April 10, 2008				Appreciation Factor	1.00%		Apply to Base Value	
Valuation Date	Jan 1,	2008			Base Tax Rate	\$20.00			
Max Life (Years)	27				Rate Adjustment Factor				
Expenditure Periods/Termination	22	4/10/2030							
Revenue Periods/Final Year	26	2035							
Extension Eligibility/Years	Yes	3			Tax Exempt Discount Rate				
Recipient District	Yes				Taxable Discount Rate	1.50%			

Construction Year	Value Added	Valuation Year	Inflation Increment	Total Increment	Revenue Year	Tax Rate	Tax Increment	Tax Exempt NPV Calculation	Taxable NPV Calculation
1	2008	0	2009	(190,300)	2010				
2	2009	0	2010	(1,693,700)	2011				
3	2010	0	2011	(2,046,700)	2012				
4	2011	0	2012	(2,411,900)	2013				
5	2012	0	2013	(3,124,600)	2014	\$24.53			
6	2013	0	2014	(3,124,600)	2015	\$24.53			
7	2014	0	2015	(3,124,600)	2016	\$24.53			
8	2015	6,550,000	2016	3,425,400	2017	\$24.53	84,025	84,025	82,783
9	2016	6,525,000	2017	34,254	2018	\$24.53	244,924	328,949	320,521
10	2017	500,000	2018	99,847	2019	\$24.53	259,638	588,586	568,817
11	2018	0	2019	105,845	2020	\$24.53	262,234	850,821	815,890
12	2019	500,000	2020	106,903	2021	\$24.53	277,122	1,127,942	1,073,131
13	2020	0	2021	112,972	2022	\$24.53	279,893	1,407,835	1,329,105
14	2021	500,000	2022	114,102	2023	\$24.53	294,957	1,702,792	1,594,869
15	2022	0	2023	120,243	2024	\$24.53	297,906	2,000,698	1,859,323
16	2023	500,000	2024	121,446	2025	\$24.53	313,150	2,313,848	2,133,202
17	2024	0	2025	127,660	2026	\$24.53	316,282	2,630,130	2,405,732
18	2025	500,000	2026	128,937	2027	\$24.53	331,710	2,961,839	2,687,331
19	2026	0	2027	135,226	2028	\$24.53	335,027	3,296,866	2,967,543
20	2027	500,000	2028	136,578	2029	\$24.53	350,642	3,647,508	3,256,482
21	2028	0	2029	142,944	2030	\$24.53	354,148	4,001,657	3,543,997
22	2029	0	2030	144,374	2031	\$24.53	357,690	4,359,346	3,830,096
23	2030	0	2031	145,817	2032	\$24.53	361,267	4,720,613	4,114,785
24	2031	0	2032	147,275	2033	\$24.53	364,879	5,085,493	4,398,072
25	2032	0	2033	148,748	2034	\$24.53	368,528	5,454,021	4,679,964
26	2033	0	2034	150,236	2035	\$24.53	372,214	5,826,234	4,960,466
Totals	16,075,000		2,223,408		Future Value of Increment		5,826,234		

Notes:
 Actual results will vary depending on development, inflation of overall tax rates.
 NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).

SECTION 10: Annexed Property

No territory will be added or subtracted from the District as a result of this amendment.

SECTION 11: Proposed Zoning Ordinance Changes

The City does not anticipate the need to change any of its zoning ordinances in conjunction with the implementation of this Project Plan amendment.

SECTION 12: Proposed Changes in Master Plan, Map, Building Codes and City of Portage Ordinances

It is expected that this Plan will be complementary to the City's Master Plan. There are no proposed changes to the Master Plan, map, building codes or other City ordinances for the implementation of this Plan.

SECTION 13: Relocation

It is not anticipated there will be a need to relocate persons or businesses in conjunction with this Plan. In the event relocation or the acquisition of property by eminent domain becomes necessary at some time during the implementation period, the City will follow applicable Wisconsin Statutes chapter 32.

SECTION 14:
**Orderly Development and/or Redevelopment of the City of
Portage**

This Project Plan Amendment will have no impact on the viability of the original District Project Plan as it relates to the orderly development and/or redevelopment of the City.

SECTION 15:
List of Estimated Non-Project Costs

Non-Project Costs are public works projects that only partly benefit the District or are not eligible to be paid with tax increments, or costs not eligible to be paid with tax incremental finance funds.

SECTION 16:
Opinion of Attorney for the City of Portage Advising
Whether the Plan is Complete and Complies with
Wisconsin Statutes 66.1105

May 1, 2014

SAMPLE

Mayor Bill Tierney
City of Portage
115 West Pleasant Street
Portage, Wisconsin 53901

RE: City of Portage, Wisconsin Tax Incremental District No. 6 Amendment

Dear Mayor:

As City Attorney for the City of Portage, I have reviewed the Project Plan and, in my opinion, have determined that it is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).

Sincerely,

Attorney Jesse Spankowski
City of Portage

Exhibit A:
**Calculation of the Share of Projected Tax Increments
 Estimated to be Paid by the Owners of Property in the
 Overlying Taxing Jurisdictions**

Estimated portion of taxes that owners of taxable property in each taxing jurisdiction overlying district would pay by jurisdiction.						
Statement of Taxes Data Year:		2013		Percentage		
County		2,760,487		19.84%		
Technical College		997,936		7.17%		
Municipality		4,952,297		35.60%		
School District		5,200,120		37.38%		
Total		<u>13,910,840</u>				

Revenue Year	County	Municipality	School District	Technical College	Total	Revenue Year
2010	0	0	0	0	0	2010
2011	0	0	0	0	0	2011
2012	0	0	0	0	0	2012
2013	0	0	0	0	0	2013
2014	0	0	0	0	0	2014
2015	0	0	0	0	0	2015
2016	0	0	0	0	0	2016
2017	16,674	29,913	31,410	6,028	84,025	2017
2018	48,603	87,193	91,557	17,570	244,924	2018
2019	51,523	92,432	97,057	18,626	259,638	2019
2020	52,038	93,356	98,028	18,812	262,234	2020
2021	54,992	98,656	103,593	19,880	277,122	2021
2022	55,542	99,643	104,629	20,079	279,893	2022
2023	58,532	105,005	110,260	21,160	294,957	2023
2024	59,117	106,055	111,363	21,371	297,906	2024
2025	62,142	111,482	117,061	22,465	313,150	2025
2026	62,763	112,597	118,232	22,689	316,282	2026
2027	65,825	118,090	123,999	23,796	331,710	2027
2028	66,483	119,270	125,239	24,034	335,027	2028
2029	69,582	124,829	131,076	25,154	350,642	2029
2030	70,278	126,078	132,387	25,406	354,148	2030
2031	70,980	127,339	133,711	25,660	357,690	2031
2032	71,690	128,612	135,048	25,917	361,267	2032
2033	72,407	129,898	136,398	26,176	364,879	2033
2034	73,131	131,197	137,762	26,437	368,528	2034
2035	73,863	132,509	139,140	26,702	372,214	2035
	<u>1,156,166</u>	<u>2,074,155</u>	<u>2,177,950</u>	<u>417,962</u>	<u>5,826,234</u>	

Notes:
 The projection shown above is provided to meet the requirements of Wisconsin Statute 66.1105(4)(i)4.



RESOLUTION NO. 14-02

**RESOLUTION DESIGNATING PROPOSED AMENDED BOUNDARIES
AND APPROVING A PROJECT PLAN AMENDMENT
FOR TAX INCREMENTAL DISTRICT NO. 7,
CITY OF PORTAGE, WISCONSIN**

WHEREAS, the City of Portage (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 7 (the "District") was created by the City on September 23, 2010 as a rehabilitation - conservation district; and

WHEREAS, the City now desires to amend the Project Plan and boundaries of the District in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, such amendment will cause territory to be added to the District, providing incentive and opportunities for additional private development and redevelopment; and

WHEREAS, such amendment will also modify the categories, locations or costs of the Projects to be undertaken, providing incentives and opportunities for additional private development and redevelopment; and

WHEREAS, such amendment will also allow for the District to incur project costs outside of, but within ½ mile of, the boundaries of the District as permitted under Wisconsin Statutes Section 66.1105(2)(f)1.n.; and

WHEREAS, an amended Project Plan for the District (the "Amendment") has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the amendment of the district promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to owners of all property in the proposed District, to the chief executive officers of Columbia County, the Portage Community School District, and the Madison Area Technical College

District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Plan Commission, on May 19, 2014 held a public hearing concerning the proposed amendment to the Project Plan and boundaries of the District, providing interested parties a reasonable opportunity to express their views thereon.

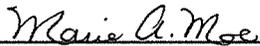
NOW, THEREFORE, BE IT RESOLVED by the Plan Commission of the City of Portage that:

1. It recommends to the Common Council that the boundaries of Tax Incremental District No. 7 be amended as designated in Exhibit A of this Resolution.
2. It approves and adopts the amended Project Plan for the District, attached as Exhibit B, and recommends its approval to the Common Council.
3. Amendment of the Project Plan and Boundaries of the District promotes orderly development in the City.

Adopted this 19th day of May, 2014



W.F. Bill Tierney, Mayor
Plan Commission Chair



Marie. A Moe, City Clerk



EXHIBIT A -

**LEGAL BOUNDARY DESCRIPTION OR MAP OF
TAX INCREMENTAL DISTRICT NO. 7
CITY OF PORTAGE**

THIS CAN BE FOUND IN THE PROJECT PLAN



EXHIBIT B -

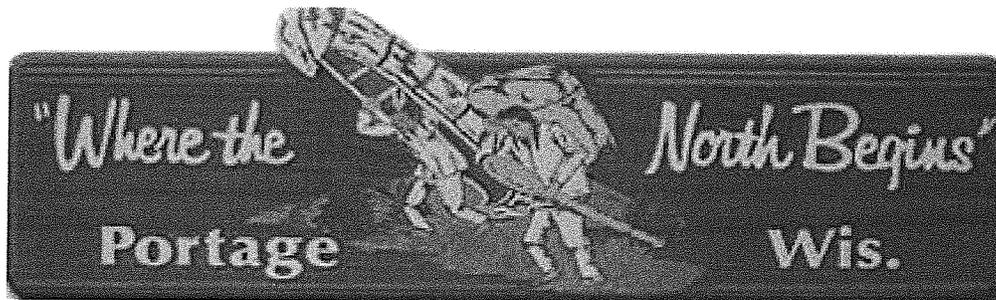
PROJECT PLAN

THIS WILL BE HANDED OUT SEPARATELY



May 1, 2014

Project Plan for the Territory & Project Plan Amendment of Tax Incremental District No. 7



Organizational Joint Review Board Meeting Held:	Scheduled for: May 19, 2014
Public Hearing Held:	Scheduled for: May 19, 2014
Adoption by Plan Commission:	Scheduled for: May 19, 2014
Consideration for Adoption by Common Council:	Scheduled for: June 5, 2014
Approval by the Joint Review Board:	Scheduled for: TBD



Tax Incremental District No. 7 Territory & Project Plan Amendment

City of Portage Officials

Common Council

W.F. "Bill" Tierney	Mayor
Mary E. Hamburg	Council Member
Richard Lynn	Council Member
Rick Dodd	Council Member
Doug Klapper	Council Member
Jeffrey F. Monfort	Council Member
Michael G. Oszman	Council Member
Mike Charles	Council Member
Martin Havlovic	Council Member
Rita Maass	Council Member

City Staff

Marie Moe	City Clerk
Jesse Spankowski	City Attorney
Shawn Murphy	City Administrator

Plan Commission

W. F. "Bill" Tierney, Chair	Michael G. Oszman
Robert Redelings	Peter Tofson
Jan Bauman	Brian Zirbes
Vicki Greenwold	

Joint Review Board

City Representative
Columbia County
Madison Area Technical College District
Portage Community School District
Public Member



Table of Contents

EXECUTIVE SUMMARY.....	4
TYPE AND GENERAL DESCRIPTION OF DISTRICT.....	7
MAP OF ORIGINAL DISTRICT BOUNDARY AND TERRITORY AMENDMENT AREA IDENTIFIED.....	8
MAP SHOWING EXISTING USES AND CONDITIONS WITHIN THE TERRITORY TO BE ADDED.....	9
PRELIMINARY PARCEL LIST AND ANALYSIS WITHIN THE TERRITORY TO BE ADDED.....	10
EQUALIZED VALUE TEST.....	11
STATEMENT OF KIND, NUMBER AND LOCATION OF PROPOSED PUBLIC WORKS AND OTHER PROJECTS.....	12
MAP SHOWING PROPOSED IMPROVEMENTS AND USES WITHIN THE TERRITORY TO BE ADDED.....	16
DETAILED LIST OF ADDITIONAL PROJECT COSTS.....	17
ECONOMIC FEASIBILITY STUDY, FINANCING METHODS, AND THE TIME WHEN COSTS OR MONETARY OBLIGATIONS RELATED ARE TO BE INCURRED.....	19
ANNEXED PROPERTY.....	26
ESTIMATE OF ADDITIONAL PROPERTY TO BE DEVOTED TO RETAIL BUSINESS.....	26
PROPOSED ZONING ORDINANCE CHANGES.....	26
PROPOSED CHANGES IN MASTER PLAN, MAP, BUILDING CODES AND CITY OF PORTAGE ORDINANCES.....	26
RELOCATION.....	27
ORDERLY DEVELOPMENT OF THE CITY OF PORTAGE.....	27
LIST OF ESTIMATED NON-PROJECT COSTS.....	27
OPINION OF ATTORNEY FOR THE CITY OF PORTAGE ADVISING WHETHER THE PLAN IS COMPLETE AND COMPLIES WITH WISCONSIN STATUTES 66.1105.....	28
CALCULATION OF THE SHARE OF PROJECTED TAX INCREMENTS ESTIMATED TO BE PAID BY THE OWNERS OF PROPERTY IN THE OVERLYING TAXING JURISDICTIONS.....	29

SECTION 1: Executive Summary

Description of District

Type of District, Size and Location

Tax Incremental District (“TID”) No. 7 (the “TID” or “District”) is an existing rehabilitation - conservation district, which was created by a resolution of the City of Portage (“City”) Common Council adopted on September 23, 2010 (the “Creation Resolution”).

Amendments

The District has not been previously amended.

Purposes of this Amendment

This amendment will cause territory to be added to the District, providing incentive and opportunities for additional private development and redevelopment.

This amendment will also modify the categories, locations or costs of the Projects to be undertaken, providing incentive and opportunities for additional private development and redevelopment.

This amendment will also allow for the District to incur project costs outside of, but within ½ mile of, the boundaries of the District as permitted under Wisconsin Statutes Section 66.1105(2)(f)1.n.

Estimated Total Project Expenditures

The City anticipates making project expenditures of approximately \$900,000 to undertake projects in the amendment areas as listed in this Project Plan. It is anticipated that the remaining and additional projects will be completed in a single phase. The Expenditure Period of this District terminates on September 23, 2032. The remaining and additional projects to be undertaken pursuant to this Project Plan are expected to be financed with general obligation debt, however, the City may use other alternative financing methods which may provide overall lower costs of financing, preserve debt capacity, mitigate risk to the City, or provide other advantages as determined by the Common Council. A discussion and listing of other possible financing mechanisms, as well as a summary of project financing by phase is located in Section 10 of this plan.

Economic Development

As a result of the amendment of this District, the City projects that additional land and improvements value of approximately \$9 M will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the amended areas. A table detailing assumptions as to the timing of new development and redevelopment, and associated values is located in Section 10 of this plan. In addition, the amendment of the District is expected to result in further economic benefits as detailed in the Summary of Findings hereafter.

Expected Termination of District

TID No. 7 has a maximum statutory life of 27 years, and must close not later than September 23, 2037, resulting in a final collection of increment in budget year 2038. Based on the Economic Feasibility Study located in Section 10 of this Plan, amendment of the District would result in the district closing after revenues collected in 2036.

Summary of Findings

As required by Wisconsin Statutes Section 66.1105, and as documented in this Project Plan Amendment and the exhibits contained and referenced herein, the following findings are made:

1. **That “but for” amendment of this District, the additional development projected to occur within the amendment areas as detailed in this Project Plan: 1) would not occur; or 2) would not occur in the manner at the values, or within the timeframe desired by the City.** In making this determination, the City has considered the following information:

- Some sites proposed for development have remained vacant due to obsolete platting, lot configuration and ownership by multiple parties. Given that the sites have not developed as would have been expected under normal market conditions, it is the judgment of the City that the use of tax incremental financing (“TIF”) will be required to provide the necessary infrastructure inducements to encourage development on the sites consistent with that desired by the City.
- In order to make the amendment areas suitable for development, the City will need to make an investment to pay for the costs of site preparation utility infrastructure and may be required to provide development incentive. Due to the extensive initial investment in public infrastructure that is required in order to allow development to occur, the City has determined that development of the amendment area will not occur solely as a result of private investment. Accordingly, the City finds that absent the use of TIF, development and/or redevelopment of the amendment area is unlikely to occur.

2. **The economic benefits of amending the Tax Incremental District, as measured by increased employment, business and personal income, and property value, are sufficient to compensate for the cost of the improvements.** In making this determination, the City has considered the following information:

- As demonstrated in the Economic Feasibility Section of this Project Plan, the total tax increments projected to be collected are more than sufficient to pay for the actual and proposed Project Costs within the original District and the amended areas. On this basis alone, the finding is supported.

3. **The benefits of the proposal outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing jurisdictions.**

- If approved, the boundary amendment would become effective for valuation purposes as of January 1, 2014. As of this date, the values of all existing development would be frozen and the property taxes collected on this base value would continue to be distributed amongst the various taxing entities as they currently are now. Taxes levied on any additional value established within the amendment area due to new construction, renovation or appreciation of property values occurring after January 1, 2014 would be collected by the TID and used to repay the costs of TIF-eligible projects undertaken within the District.
- Given that additional development is not likely to occur or in the same manner without the use of tax incremental financing (see finding # 1), and since the District will generate additional economic benefits that are more than sufficient to compensate for the additional cost of the improvements (see Finding #2), the City reasonably concludes that the overall additional benefits of the District outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing jurisdictions. It is further concluded that since the “but for” test is satisfied,

there would, in fact, be no foregone tax increments to be paid in the event the District is not amended. As required by Section 66.1105(4)(i)4., a calculation of the share of projected tax increments estimated to be paid by the owners of property in the overlying taxing jurisdictions has been made and can be found in Appendix A of the Project Plan.

4. Not less than 50% by area of the real property within the District, as amended, is in need of rehabilitation - conservation work within the meaning of Wisconsin Statutes Section 66.1337(2m)(b). Furthermore, at the time of adoption of the Creation Resolution for this District, and any subsequent resolutions amending its boundaries, any property standing vacant for seven years immediately preceding adoption of the resolution(s) did not comprise more than 25% of the total area in the District as required by Wisconsin Statutes Section 66.1105(4)(gm)1.
5. Based upon the findings, as stated above, and the original findings as stated in the Creation Resolution, the District remains declared a rehabilitation - conservation District based on the identification and classification of the property included within the District.
6. The Project Costs of the District relate directly to promoting the rehabilitation of the area consistent with the purpose for which the District was created.
7. The improvements to be made within the territory incorporated by this Amendment are likely to enhance significantly the value of substantially all of the other real property in the District.
8. The equalized value of the taxable property within the territory to be added to the District by this amendment, plus the value increment of all other existing tax incremental districts within the City, does not exceed 12% of the total equalized value of taxable property within the City.
9. The City estimates that approximately 25% of the territory within the District, as amended, will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Sections 66.1105(5)(b) and 66.1105(6)(am)1.
10. The Project Plan for the District, as amended, is feasible, and is in conformity with the Master Plan of the City.

SECTION 2: Type and General Description of District

The District was created under the authority provided by Wisconsin Statutes Section 66.1105 on September 23, 2010 by resolution of the Common Council. The District's valuation date, for purposes of establishing base value, was January 1, 2010.

The existing District is a "Rehabilitation - conservation District" created on a finding that at least 50%, by area, of the real property within the District was in need of rehabilitation - conservation work, as defined in Section 66.1337(2m)(a). The District will remain in compliance with this finding after the addition of the Territory identified in this Amendment. In addition, the District will remain in compliance with the "vacant land test," which requires that property standing vacant for seven years immediately preceding adoption of the Creation Resolution for this District will not comprise more than 25% of the area in the District in compliance with Wisconsin Statutes Section 66.1105(4)(gm)1. The Preliminary Parcel list found in Section 5 of this plan provides a calculation demonstrating continued compliance with both the 50% test and the 25% test.

Wisconsin Statutes Section 66.1105(4)(h)2. provides authority for a City to amend the boundaries of an existing Tax Increment District for purposes of adding and/or subtracting territory up to a total of four times during the life of the District. The boundaries of the District have not previously been amended.

This Project Plan Amendment supplements, and does not supersede or replace any component of the original Project Plan, unless specifically stated. All components of the original Project Plan remain in effect.

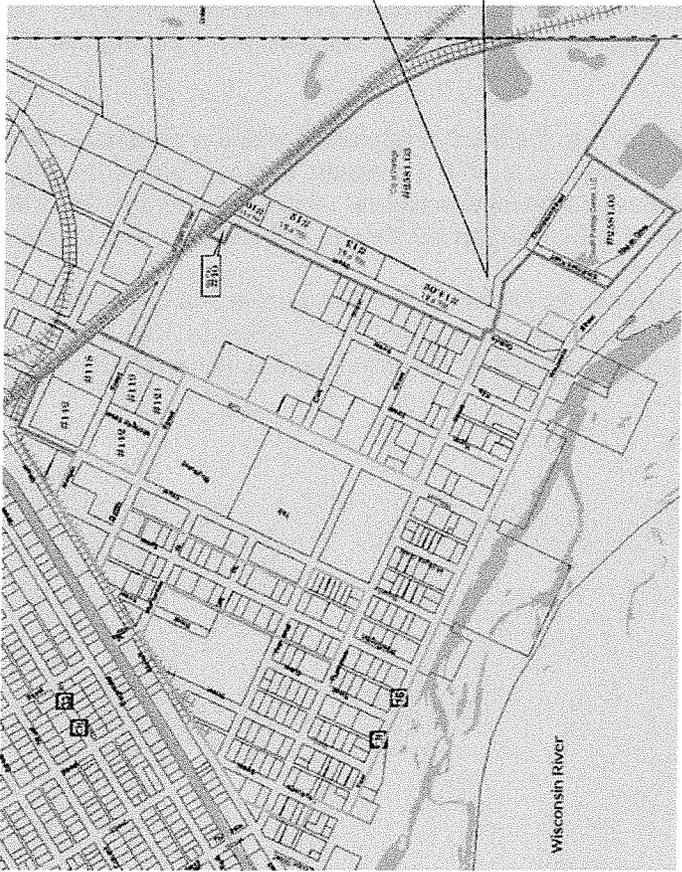
The purpose of the Amendment is to facilitate development within areas adjacent to the existing District. The amendment to the District boundaries and the Project Plan will enable the City to install additional public improvements, and to make additional necessary related expenditures that will create development opportunities consistent with the original purposes for which the District was created.

A map depicting the boundaries of the District is found in Section 3 of this Plan. Based upon the findings as stated above, and the original findings as stated in the Creation Resolution, the District remains a rehabilitation - conservation District based on the identification and classification of the property included within the District.

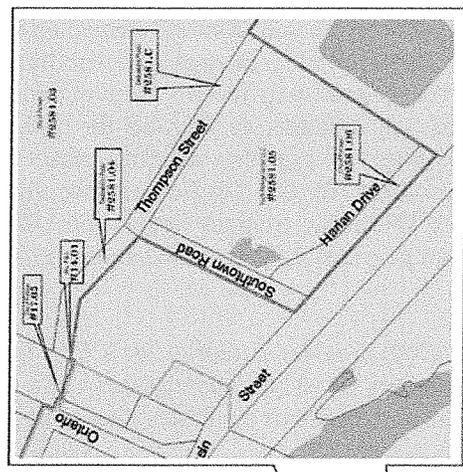
SECTION 3: Map of Original District Boundary and Territory Amendment Area Identified

Created 03/26/2014
Revised 04/24/2014

TID #7
Existing and Proposed District Boundary



Legend:
 - - - Existing TID #7 boundary
 - - - Proposed TID #7 boundary



CITY OF PORTAGE
 155 West Broadway Street
 Portage, Wisconsin 54981
 Telephone: (920) 736-2151 • Fax: (920) 736-6635

K:\CityMap\TID 7\TID7_11.s17

SECTION 4:
Map Showing Existing Uses and Conditions Within The
Territory To Be Added

SECTION 6: Equalized Value Test

The following calculations demonstrate that the City is in compliance with Wisconsin Statutes Section 66.1105(4)(gm)4.c., which requires that the equalized value of the Territory to be added to the District, plus the value increment of the District being amended, plus the value increment of all other existing tax incremental districts, does not exceed 12% of the total equalized value of taxable property within the City.

The equalized value of the Territory to be incorporated by this Amendment, plus the increment value of TID No. 7, plus the value increment of all other existing tax incremental districts within the City, totals \$6.1 M. This value is less than the maximum of \$65.6 M in equalized value that is permitted for the City of Portage. The City is therefore in compliance with the statutory equalized valuation test and may proceed with amendment of this District.

City of Portage, Wisconsin				
Tax Increment District # 7				
Valuation Test Compliance Calculation				
Creation Date	9/23/2010			
	Valuation Data	Dollar	Percent	Valuation Data
	Currently Available	Charge	Change	Est. Creation Date
	2013			
Total EV (TID In)	547,426,300			547,426,300
12% Test	65,691,156			65,691,156
Increment of Existing TIDs				
TID #3	0			0
TID #4	582,800			582,800
TID #5	3,562,300			3,562,300
TID #6	0			0
TID #7	1,216,400			1,216,400
	0			0
Total Existing Increment	5,361,500			5,361,500
Projected Base of New or Amended District	823,400			823,400
Total Value Subject to 12% Test	6,184,900			6,184,900
Compliance	PASS			PASS

SECTION 7: Statement of Kind, Number and Location of Proposed Public Works and Other Projects

The following is a list of public works and other TIF-eligible projects that the City has implemented, or expects to implement, within the original District or within the Territory to be incorporated by this Amendment. Any costs directly or indirectly related to the public works and other projects are considered "Project Costs" and eligible to be paid with tax increment revenues of the District.

Property, Right-of-Way and Easement Acquisition

Acquisition of Rights-of-Way

The City may need to acquire property to allow for installation of streets, driveways, sidewalks, utilities, stormwater management practices and other public infrastructure. Costs incurred by the City to identify, negotiate and acquire rights-of-way are eligible Project Costs.

Acquisition of Easements

The City may need to acquire temporary or permanent easements to allow for installation and maintenance of streets, driveways, sidewalks, utilities, stormwater management practices and other public infrastructure. Costs incurred by the City to identify, negotiate and acquire easement rights are eligible Project Costs.

Relocation Costs

If relocation expenses are incurred in conjunction with the acquisition of property, those expenses are eligible Project Costs. These costs may include, but are not limited to: preparation of a relocation plan; allocations of staff time; legal fees; publication of notices; obtaining appraisals; and payment of relocation benefits as required by Wisconsin Statutes Sections 32.19 and 32.195.

Site Preparation Activities

Environmental Audits and Remediation

There have been no known environmental studies performed within the proposed District. If, however, it becomes necessary to evaluate any land or improvement within the District, any cost incurred by the City related to environmental audits, testing, and remediations are eligible Project Costs.

Demolition

In order to make sites suitable for development, the City may incur costs related to demolition and removal of structures or other land improvements, to include abandonment of wells or other existing utility services.

Site Grading

Land within the District may require grading to make it suitable for development and/or redevelopment, to provide access, and to control stormwater runoff. The City may need to remove and dispose of excess material, or bring in fill material to provide for proper site elevations. Expenses incurred by the City for site grading are eligible Project Costs.

Utilities

Sanitary Sewer System Improvements

There are inadequate sanitary sewer facilities serving areas of the District. To allow to occur, the City may construct, alter, rebuild or expand sanitary sewer infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: collection mains; manholes and cleanouts; service laterals; force mains; interceptor sewers; pumping stations; lift stations; wastewater treatment facilities; and all related appurtenances. To the extent sanitary sewer projects undertaken within the District provide direct benefit to land outside of the District, the City will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. The improvements to the wastewater treatment facilities, although not within the ½ mile radius, are an eligible project cost under Section 66.1105(2)(f)1 k.

Water System Improvements

There are inadequate water distribution facilities serving areas of the District. To allow development to occur, the City may construct, alter, rebuild or expand water system infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: distribution mains; manholes and valves; hydrants; service laterals; pumping stations; wells; water treatment facilities; storage tanks and reservoirs; and all related appurtenances. To the extent water system projects undertaken within the District provide direct benefit to land outside of the District, the City will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. That portion of the costs of water system projects undertaken outside the District which are necessitated by the implementation of the Project Plan are eligible Project Costs.

Stormwater Management System Improvements

Development within the District will cause stormwater runoff and pollution. To manage this stormwater runoff, the City may construct, alter, rebuild or expand stormwater management infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: stormwater collection mains; inlets, manholes and valves; service laterals; ditches; culvert pipes; box culverts; bridges; stabilization of stream and river banks; and infiltration, filtration and detention Best Management Practices (BMP's). To the extent stormwater management system projects undertaken within the District provide direct benefit to land outside of the District, the City will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. That portion of the costs of stormwater management system projects undertaken outside the District which are necessitated by the implementation of the Project Plan are eligible Project Costs.

Electric Service

In order to create sites suitable for development, the City may incur costs to provide, relocate or upgrade electric services. Relocation may require abandonment and removal of existing poles or towers, installation of new poles or towers, or burying of overhead electric lines. Costs incurred by the City to undertake this work are eligible Project Costs.

Gas Service

In order to create sites suitable for development, the City may incur costs to provide, relocate or upgrade gas mains and services. Costs incurred by the City to undertake this work are eligible Project Costs.

Communications Infrastructure

In order to create sites suitable for development, the City may incur costs to provide, relocate or upgrade

infrastructure required for voice and data communications, including, but not limited to: telephone lines, cable lines and fiber optic cable. Costs incurred by the City to undertake this work are eligible Project Costs.

Streets and Streetscape

Street Improvements

There are inadequate street improvements serving areas of the District. To allow development to occur, the City may need to construct streets, highways, alleys, access drives and parking areas. Eligible Project Costs include, but are not limited to: excavation; removal or placement of fill; construction of road base; asphalt or concrete paving or repaving; installation of curb and gutter; installation of sidewalks and bicycle lanes; installation of culverts, box culverts and bridges; rail crossings and signals; utility relocation, to include burying overhead utility lines; street lighting; installation of traffic control signage and traffic signals; pavement marking; right-of-way restoration; installation of retaining walls; and installation of fences, berms, and landscaping.

Streetscaping and Landscaping

In order to attract development consistent with the objectives of this Plan, the City may install amenities to enhance development sites, rights-of-way and other public spaces. These amenities include, but are not limited to: landscaping; lighting of streets, sidewalks, parking areas and public areas; installation of planters, benches, clocks, tree rings, trash receptacles and similar items; and installation of brick or other decorative walks, terraces and street crossings. These and any other similar amenities installed by the City are eligible Project Costs.

Miscellaneous

Cash Grants (Development Incentives)

The City may enter into agreements with property owners, lessees, or developers of land located within the District for the purpose of sharing costs to encourage the desired kind of improvements and assure tax base is generated sufficient to recover Project Costs. No cash grants will be provided until the City executes a developer agreement with the recipient of the cash grant. Any payments of cash grants made by the City are eligible Project Costs.

Projects Outside the Tax Increment District

Pursuant to Wisconsin Statutes Section 66.1105(2)(f)1.n, the City may undertake projects within territory located within one-half mile of the boundary of the District provided that: 1) the project area is located within the City's corporate boundaries and 2) the projects are approved by the Joint Review Board. The cost of projects completed outside the District pursuant to this section are eligible project costs, and may include any project cost that would otherwise be eligible if undertaken within the District. The City intends to make the following project cost expenditures outside the District: [

Professional Service and Organizational Costs

The costs of professional services rendered, and other costs incurred, in relation to the creation, administration and termination of the District, and the undertaking of the projects contained within this Plan, are eligible Project Costs. Professional services include, but are not limited to: architectural; environmental; planning; engineering; legal, audit; financial; and the costs of informing the public with respect to the creation of the District and the implementation of the Plan.

Administrative Costs

The City may charge to the District as eligible Project Costs reasonable allocations of administrative costs, including, but not limited to, employee salaries. Costs allocated will bear a direct connection to the

time spent by City employees in connection with the implementation of the Plan.

Financing Costs

Interest expense, debt issuance expenses, redemption premiums, and any other fees and costs incurred in conjunction with obtaining financing for projects undertaken under this Plan are eligible Project Costs.

With all projects the costs of engineering, design, survey, inspection, materials, construction, restoring property to its original condition, site preparation, legal and other consultant fees, testing, environmental studies, permits, updating City ordinances and plans, judgments or claims for damages, and other expenses are included as Project Costs.

In the event any of the public works project expenditures are not reimbursable out of the special tax increment finance fund under Wisconsin Statutes Section 66.1105, in the written opinion of counsel retained by the City for such purpose or a court of record so rules in a final order, then such project or projects shall be deleted herefrom and the remainder of the projects hereunder shall be deemed the entirety of the projects for purposes of this Project Plan Amendment.

The City reserves the right to implement only those projects that remain viable as the Plan period proceeds.

Project Costs are any expenditure made, estimated to be made, or monetary obligations incurred or estimated to be incurred, by the City and as outlined in this Plan or the original Project Plan. To the extent the costs benefit the City outside the District, a proportionate share of the cost is not a Project Cost. Costs identified in this Plan are preliminary estimates made prior to design considerations and are subject to change after planning is completed. Prorations of costs in the Plan are also estimates and subject to change based upon implementation, future assessment policies and user fee adjustments. Project Costs will be diminished by any income, special assessments or other revenues, including user fees or charges, other than tax increments, received or reasonably expected to be received by the City in connection with the implementation of this Plan.

SECTION 8:
Map Showing Proposed Improvements and Uses Within
The Territory To Be Added

SECTION 9: Detailed List of Additional Project Costs

This Section contains information relative to the specific projects and expenditures that the City anticipates it will undertake or make within the Territory to be incorporated into the District by this Amendment. In addition, included for reference purposes, is a listing of the project cost estimates for the original District, and the current status of their implementation.

All costs are based on 2014 prices and are preliminary estimates. The City reserves the right to increase these costs to reflect inflationary increases and other uncontrollable circumstances between 2014 and the time of construction. The City also reserves the right to increase certain Project Costs to the extent others are reduced or not implemented without amending the Plan. The tax increment allocation is preliminary and is subject to adjustment based upon the implementation of the Plan.

All costs are based on 2014 prices and are preliminary estimates. The City reserves the right to increase these costs to reflect inflationary increases and other uncontrollable circumstances between 2014 and the time of construction. However, for increases in excess of 20% over the cost of inflation of total Project Costs, the City would pursue an amendment to the Plan in accordance with the amendment procedures specified in Wisconsin Statutes Section 66.1105(4)(h), which include review by the Joint Review Board. The City also reserves the right to increase certain Project Costs to the extent others are reduced or not implemented, without amending the Plan. The tax increment allocation is preliminary and is subject to adjustment based upon the implementation of the Plan.

This Plan is not meant to be a budget, nor an appropriation of funds for specific projects, but a framework within which to manage projects. All costs included in the Plan are estimates based on best information available. The City retains the right to delete projects or change the scope and/or timing of projects implemented as they are individually authorized by the Common Council, without further amending this Plan.

Proposed TIF Project Cost Estimates

City of Portage, Wisconsin				
Tax Increment District # 7				
Estimated Project List				
Project ID	Project Name/Type	Phase I 2014/2015	Phase II Existing Plan	Total (Note 1)
1	Utility Extension	200,000		200,000
2	Site Preparation Assistance	200,000		200,000
3	Development Incentives	500,000		500,000
				0
	Original Project Plan Projects			0
	E. Wisconsin Improvements		1,000,000	1,000,000
	Townsend-Brady St. Storm Sewer		200,000	200,000
	Superior St./Fairground Improvements		840,000	840,000
	E. Wisconsin Turning Lane to Ontario		25,000	25,000
	E. Wisconsin/Wauona Trail Signalization		150,000	150,000
	E. Wisconsin/Brooks St. Intersection Improvements		50,000	50,000
	Townsend St. Wauona Trail Intersection Improvements		50,000	50,000
	Contribution to CDA (Revolving Loan Fund/Dev Incentives)		250,000	250,000
	Less Project Costs to date		(500,000)	(500,000)
				0
	Total Projects	900,000	2,065,000	2,965,000
Notes:				
Note 1	Project costs are estimates and are subject to modification			
				Version 1

SECTION 10: Economic Feasibility Study, Financing Methods, and the Time When Costs or Monetary Obligations Related are to be Incurred

The information and exhibits contained within this Section demonstrate that the District, as proposed to be amended by the addition of territory, will remain economically feasible insofar as:

- The City has available to it the means to secure the necessary financing required to accomplish the remaining projects contained within this Plan. A listing of “Available Financing Methods” follows.
- The City expects to complete the remaining projects in one or multiple phases, and can adjust the timing of implementation as needed to coincide with the pace of private development. A discussion of the phasing and projected timeline for project completion is discussed under “Plan Implementation” within this Section. A table identifying the financing method for each phase and the time at which that financing is expected to be incurred is included.
- The development anticipated to occur as a result of the continued implementation of this Plan will generate sufficient tax increments to pay for the cost of the projects. Within this Section are tables identifying: 1) the development expected to occur, 2) an updated projection of tax increments to be collected resulting from that development and other economic growth within the District, and 3) an updated cash flow model demonstrating that the projected tax increment collections and all other revenues available to the District will be sufficient to pay all Project Costs.

Available Financing Methods

The following is a list of the types of obligations the City may choose to utilize.

General Obligation (G.O.) Bonds or Notes

The City may issue G.O. Bonds or Notes to finance the cost of projects included within this Plan. The Wisconsin State Constitution limits the principal amount of G.O. debt that the community may have outstanding at any point in time to an amount not greater than five percent of its total equalized value (TID IN). As of the date of this plan, the City has a G.O. debt limit of \$27,371,315, of which \$14,106,315 is currently unused and could be made available to finance Project Costs.

Bonds Issued to Developers (“Pay as You Go” Financing)

The City may issue a bond or other obligation to one or more developers who provide financing for projects included in this Plan. Repayment of the amounts due to the developer under the bonds or other obligations are limited to an agreed percentage of the available annual tax increments collected that result from the improvements made by the developer. To the extent the tax increments collected are insufficient to make annual payments, or to repay the entire obligation over the life of the District, the City’s obligation is limited to not more than the agreed percentage of the actual increments collected. Bonds or other obligations issued to developers in this fashion are not general obligations of the City and, therefore, do not count against the City’s statutory borrowing capacity.

Tax Increment Revenue Bonds

The City has the authority to issue revenue bonds secured by the tax increments to be collected. These bonds may be issued directly by the City, or as a form of lease revenue bond by its Community Development Authority (CDA) or by a Redevelopment Authority (RDA). Tax Increment Revenue Bonds and Lease Revenue Bonds are not general obligations of the City and therefore do not count against the City's statutory borrowing capacity. To the extent tax increments collected are insufficient to meet the annual debt service requirements of the revenue bonds, the City may be subject to either a permissive or mandatory requirement to appropriate on an annual basis a sum equal to the actual or projected shortfall.

Utility Revenue Bonds

The City can issue revenue bonds to be repaid from revenues of its various utility systems, including revenues paid by the City that represent service of the system to the City. There is neither a statutory nor constitutional limitation on the amount of revenue bonds that can be issued, however, water rates are controlled by the Wisconsin Public Service Commission and the City must demonstrate to bond purchasers its ability to repay revenue debt with the assigned rates. To the extent the City utilizes utility revenues other than tax increments to repay a portion of the bonds, the City must reduce the total eligible Project Costs in an equal amount.

Special Assessment "B" Bonds

The City has the ability to levy special assessments against benefited properties to pay part of the costs for street, curb, gutter, sewer, water, storm sewers and other infrastructure. In the event the City determines that special assessments are appropriate, the City can issue Special Assessment B bonds pledging revenues from special assessment installments to the extent assessment payments are outstanding. These bonds are not counted against the City's statutory borrowing capacity. If special assessments are levied, the City must reduce the total eligible Project Costs under this Plan in an amount equal to the total collected.

Plan Implementation

Projects identified will provide the necessary anticipated governmental services and/or development incentives to the additional territory. It is anticipated these expenditures will be made during 2014. However, public debt and expenditures should be made at the pace private development occurs to assure increment is sufficient to cover expenses. The order in which expenditures are made should be adjusted in accordance with development and execution of developer agreements. The City reserves the right to alter the implementation of this Plan to accomplish this objective. In any event, all additional Project Costs are to be incurred within the period specified in Wisconsin Statutes Section 66.1105(6)(am).

It is anticipated developer agreements between the City and property owners will be in place prior to major public expenditures. These agreements can provide for development guarantees or a payment in lieu of development. To further assure contract enforcement these agreements might include levying of special assessments against benefited properties.

The order in which expenditures are made should be adjusted in accordance with development and execution of developer agreements. The City reserves the right to alter the implementation of this Plan to accomplish this objective.

Interest rates projected are based on current market conditions. Municipal interest rates are subject to constantly changing market conditions. In addition, other factors such as the loss of tax-exempt status of municipal bonds or broadening the purpose of future tax-exempt bonds would affect market conditions. Actual interest expense will be determined once the methods of financing have been approved and securities or other obligations are issued.

If financing as outlined in this Plan proves unworkable, the City reserves the right to use alternate financing solutions for the projects as they are implemented.

Development Assumptions

City of Portage, Wisconsin							
Tax Increment District # 7							
Development Assumptions							
Construction Year		Actual	Existing TID	Amended Area A	Amended Area B	Annual Total	Construction Year
1	2010	1,865,100				1,865,100	2010 1
2	2011	1,166,600				1,166,600	2011 2
3	2012	1,216,400				1,216,400	2012 3
4	2013					0	2013 4
5	2014		500,000			500,000	2014 5
6	2015			3,000,000		3,000,000	2015 6
7	2016		500,000			500,000	2016 7
8	2017			2,000,000	2,000,000	4,000,000	2017 8
9	2018		500,000			500,000	2018 9
10	2019			500,000		500,000	2019 10
11	2020		500,000			500,000	2020 11
12	2021			500,000		500,000	2021 12
13	2022		500,000			500,000	2022 13
14	2023			500,000		500,000	2023 14
15	2024					0	2024 15
16	2025			500,000		500,000	2025 16
17	2026					0	2026 17
18	2027					0	2027 18
19	2028					0	2028 19
20	2029					0	2029 20
21	2030					0	2030 21
22	2031					0	2031 22
23	2032					0	2032 23
24	2033					0	2033 24
25	2034					0	2034 25
26	2035					0	2035 26
27	2036					0	2036 27
Totals		4,248,100	2,500,000	7,000,000	2,000,000	15,748,100	
Notes:							
Version 1							

Increment Revenue Projections

City of Portage, Wisconsin										
Tax Increment District # 7										
Tax Increment Projection Worksheet										
Type of District	Rehabilitation			Base Value	823,400					
Creation Date	September 23, 2010			Appreciation Factor	1.00%		<input type="checkbox"/>	Apply to Base Value		
Valuation Date	Jan 1, 2010			Base Tax Rate	\$20.00					
Max Life (Years)	27			Rate Adjustment Factor						
Expenditure Periods/Termination	22 9/23/2032									
Revenue Periods/Final Year	27 2038									
Extension Eligibility/Years	Yes 3			Tax Exempt Discount Rate	5.00%					
Recipient District	Yes			Taxable Discount Rate	6.50%					

Construction Year	Value Added	Valuation Year	Inflation Increment	Total Increment	Revenue Year	Tax Rate	Tax Increment	Tax Exempt NPV Calculation	Taxable NPV Calculation
1	2010			1,865,100	2012	\$24.53	45,751	43,572	42,958
2	2011			1,166,600	2013	\$26.07	30,418	71,162	69,777
3	2012			1,216,400	2014	\$25.41	30,910	97,864	95,366
4	2013	0	12,164	1,228,564	2015	\$25.41	31,219	123,548	119,633
5	2014	500,000	12,286	1,740,850	2016	\$25.41	44,237	158,209	151,921
6	2015	3,000,000	17,408	4,758,258	2017	\$25.41	120,914	248,437	234,788
7	2016	500,000	47,583	5,305,841	2018	\$25.41	134,829	344,257	321,551
8	2017	4,000,000	53,058	9,358,899	2019	\$25.41	237,822	505,224	465,250
9	2018	500,000	93,589	9,952,488	2020	\$25.41	252,906	668,250	608,737
10	2019	500,000	99,525	10,552,013	2021	\$25.41	268,141	832,865	751,583
11	2020	500,000	105,520	11,157,533	2022	\$25.41	283,528	998,638	893,407
12	2021	500,000	111,575	11,769,108	2023	\$25.41	299,069	1,165,171	1,033,875
13	2022	500,000	117,691	12,386,800	2024	\$25.41	314,765	1,332,098	1,172,691
14	2023	500,000	123,868	13,010,668	2025	\$25.41	330,619	1,499,082	1,309,601
15	2024	0	130,107	13,140,774	2026	\$25.41	333,925	1,659,706	1,439,440
16	2025	500,000	131,408	13,772,182	2027	\$25.41	349,970	1,820,031	1,567,212
17	2026	0	137,722	13,909,904	2028	\$25.41	353,469	1,974,249	1,688,386
18	2027	0	139,099	14,049,003	2029	\$25.41	357,004	2,122,591	1,803,301
19	2028	0	140,490	14,189,493	2030	\$25.41	360,574	2,265,282	1,912,283
20	2029	0	141,895	14,331,388	2031	\$25.41	364,180	2,402,538	2,015,636
21	2030	0	143,314	14,474,702	2032	\$25.41	367,822	2,534,565	2,113,652
22	2031	0	144,747	14,619,449	2033	\$25.41	371,500	2,661,562	2,206,605
23	2032	0	146,194	14,765,643	2034	\$25.41	375,215	2,783,721	2,294,759
24	2033	0	147,656	14,913,300	2035	\$25.41	378,967	2,901,227	2,378,360
25	2034	0	149,133	15,062,433	2036	\$25.41	382,757	3,014,256	2,457,643
26	2035	0	150,624	15,213,057	2037	\$25.41	386,584	3,122,979	2,532,832
27	2036	0	152,131	15,365,187	2038	\$25.41	390,450	3,227,560	2,604,138
Totals	11,500,000		2,648,787		Future Value of Increment		7,197,544		

Notes:
 Actual results will vary depending on development, inflation of overall tax rates.
 NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance cost).

Version 1

Cash Flow

Year	Tax Increments	Interest Earnings/ (Cost)	Capitalized Interest	Total Revenues	2012B			State Trust Fund Loan			Municipal Revenue Obligation (MRO)			G.O. Bond			Admin.	Total Expenditures	Annual	Cumulative	Principal Outstanding	Year
					Dated Date: 4/1	Principal	Est. Rate	Dated Date: 08/07/12	Principal	Est. Rate	Dated Date: 09/15/15	Principal	Est. Rate	Dated Date: 09/15/15	Principal	Est. Rate						
2010				0																510,000	2010	
2011	45,751			45,751																0	510,000	2011
2012	30,418			30,418	20,000	2.00%	12,885													0	510,000	2012
2013	30,910			30,910	25,000	2.00%	10,593													0	510,000	2013
2014	31,219			31,219	25,000	2.00%	10,593													0	510,000	2014
2015	44,237			44,237	35,000	2.00%	9,493													0	510,000	2015
2016	120,914		235,000	355,914	50,000	2.00%	8,643	0	5.00%	24,342	24,342	5.00%	58,750						0	510,000	2016	
2017	134,829			134,829	55,000	2.00%	7,593	14,000	5.00%	23,680	23,680	5.00%	117,500						0	510,000	2017	
2018	237,822			237,822	50,000	2.00%	6,543	15,000	5.00%	22,655	22,655	5.00%	117,500						0	510,000	2018	
2019	252,906			252,906	60,000	2.00%	5,443	15,000	5.00%	21,595	21,595	5.00%	117,500						0	510,000	2019	
2020	268,141			268,141	0	2.00%	4,843	15,000	5.00%	20,549	20,549	5.00%	117,500						0	510,000	2020	
2021	283,528			283,528	0	2.00%	4,843	15,000	5.00%	19,518	19,518	5.00%	117,500						0	510,000	2021	
2022	299,069			299,069	25,000	2.10%	4,580	20,000	5.00%	18,500	18,500	5.00%	117,500						0	510,000	2022	
2023	314,765			314,765	25,000	2.25%	4,036	20,000	5.00%	17,247	17,247	5.00%	117,500						0	510,000	2023	
2024	330,619			330,619	25,000	2.45%	3,449	20,000	5.00%	16,011	16,011	5.00%	108,375						0	510,000	2024	
2025	333,925			333,925	25,000	2.55%	2,824	20,000	5.00%	14,791	14,791	5.00%	104,625						0	510,000	2025	
2026	349,970			349,970	30,000	2.65%	2,108	20,000	5.00%	13,589	13,589	5.00%	100,875						0	510,000	2026	
2027	353,469			353,469	30,000	2.85%	1,283	20,000	5.00%	12,403	12,403	5.00%	97,125						0	510,000	2027	
2028	357,004			357,004	30,000	2.85%	428	20,000	5.00%	11,233	11,233	5.00%	92,750						0	510,000	2028	
2029	364,180			364,180	20,000	5.00%	10,079	20,000	5.00%	10,079	10,079	5.00%	87,750						0	510,000	2029	
2030	367,822			367,822	30,000	5.00%	8,941	20,000	5.00%	8,941	8,941	5.00%	81,500						0	510,000	2030	
2031	371,500			371,500	30,000	5.00%	7,818	30,000	5.00%	7,818	7,818	5.00%	74,000						0	510,000	2031	
2032	375,215			375,215	30,000	5.00%	6,211	30,000	5.00%	6,211	6,211	5.00%	65,250						0	510,000	2032	
2033	378,967			378,967	30,000	5.00%	4,626	30,000	5.00%	4,626	4,626	5.00%	55,250						0	510,000	2033	
2034	382,757			382,757	30,000	5.00%	3,063	30,000	5.00%	3,063	3,063	5.00%	45,250						0	510,000	2034	
2035	386,584			386,584	30,000	5.00%	1,521	30,000	5.00%	1,521	1,521	5.00%	35,250						0	510,000	2035	
2036	390,450			390,450									22,750							0	510,000	2036
2037													7,825						0	510,000	2037	
2038																			0	510,000	2038	
Total	7,197,544		235,000	7,432,544	510,000		99,674	404,000		302,382	515,000		1,846,250	2,350,000		385,000	6,412,305			Total		

Notes: Protected TID Closure
Version 1

SECTION 11: Annexed Property

There are no lands within the Territory proposed to be included within the District by Amendment that were annexed by the City on or after January 1, 2004.

SECTION 12: Estimate of Additional Property to be Devoted to Retail Business

The City estimates that approximately 20% of the territory within the District, as amended, will be devoted to retail business at the end of the District's maximum expenditure period. This finding is made to fulfill the reporting requirement as contained in Wisconsin Statutes Sections 66.1105(5)(b) and 66.1105(6)(am)1.

SECTION 13: Proposed Zoning Ordinance Changes

The City anticipates that a portion of the Territory to be incorporated into the District by Amendment will be rezoned prior to development.

SECTION 14: Proposed Changes in Master Plan, Map, Building Codes and City of Portage Ordinances

It is expected that this Plan will be complementary to the City's Master Plan. There are no proposed changes to the Master Plan, map, building codes or other City ordinances for the implementation of this Plan.

SECTION 15: Relocation

It is not anticipated there will be a need to relocate persons or businesses in conjunction with this Plan. In the event relocation or the acquisition of property by eminent domain becomes necessary at some time during the implementation period, the City will follow applicable Wisconsin Statutes Section Chapter 32.

SECTION 16: Orderly Development of the City of Portage

This amendment contributes to the orderly development of the City by providing the opportunity for continued growth in tax base, job opportunities and general economic activity. The entire TID #7 development area would infill existing incorporated and underutilized areas of the City.

SECTION 17: List of Estimated Non-Project Costs

Non-Project Costs are public works projects that only partly benefit the District or are not eligible to be paid with tax increments, or costs not eligible to be paid with TIF funds.

Examples would include:

A public improvement made within the District that also benefits property outside the District. That portion of the total Project Costs allocable to properties outside of the District would be a non-project cost.

A public improvement made outside the District that only partially benefits property within the District. That portion of the total Project Costs allocable to properties outside of the District would be a non-project cost.

Projects undertaken within the District as part of the implementation of this Project Plan, the costs of which are paid fully or in part by impact fees, grants, special assessments, or revenues other than tax increments.

The City does not expect to incur any non-project costs in the implementation of this Project Plan.

SECTION 18:
Opinion of Attorney for the City of Portage Advising
Whether the Plan is Complete and Complies with
Wisconsin Statutes 66.1105

May 1, 2014

SAMPLE

Mayor Bill Tierney
City of Portage
115 West Pleasant Street
Portage, Wisconsin 53901

RE: City of Portage, Wisconsin Tax Incremental District No. 7 Amendment

Dear Mayor:

As City Attorney for the City of Portage, I have reviewed the Project Plan and, in my opinion, have determined that it is complete and complies with Section 66.1105 of the Wisconsin Statutes. This opinion is provided pursuant to Wisconsin Statutes Section 66.1105(4)(f).

Sincerely,

Attorney Jesse Spankowski
City of Portage

Exhibit A:
**Calculation of the Share of Projected Tax Increments
 Estimated to be Paid by the Owners of Property in the
 Overlying Taxing Jurisdictions**

Estimated portion of taxes that owners of taxable property in each taxing jurisdiction overlying district would pay by jurisdiction.						
Statement of Taxes Data Year:		2013				
				Percentage		
County	2,760,487			19.84%		
Technical College	997,936			7.17%		
Municipality	4,952,297			35.60%		
School District	5,200,120			37.38%		
Total	13,910,840					

Revenue Year	County	Municipality	School District	Technical College	Total	Revenue Year
2012	9,079	16,287	17,102	3,282	45,751	2012
2013	6,036	10,829	11,371	2,182	30,418	2013
2014	6,134	11,004	11,555	2,217	30,910	2014
2015	6,195	11,114	11,670	2,240	31,219	2015
2016	8,779	15,749	16,537	3,173	44,237	2016
2017	23,994	43,046	45,200	8,674	120,914	2017
2018	26,756	47,999	50,401	9,672	134,829	2018
2019	47,194	84,665	88,902	17,061	237,822	2019
2020	50,187	90,035	94,541	18,143	252,906	2020
2021	53,210	95,459	100,236	19,236	268,141	2021
2022	56,264	100,937	105,988	20,340	283,528	2022
2023	59,348	106,469	111,797	21,455	299,069	2023
2024	62,462	112,057	117,665	22,581	314,765	2024
2025	65,608	117,701	123,591	23,718	330,619	2025
2026	66,265	118,878	124,827	23,955	333,925	2026
2027	69,448	124,590	130,825	25,106	349,970	2027
2028	70,143	125,836	132,133	25,357	353,469	2028
2029	70,844	127,094	133,454	25,611	357,004	2029
2030	71,553	128,365	134,789	25,867	360,574	2030
2031	72,268	129,649	136,137	26,126	364,180	2031
2032	72,991	130,946	137,498	26,387	367,822	2032
2033	73,721	132,255	138,873	26,651	371,500	2033
2034	74,458	133,578	140,262	26,917	375,215	2034
2035	75,203	134,913	141,665	27,186	378,967	2035
2036	75,955	136,262	143,081	27,458	382,757	2036
2037	76,714	137,625	144,512	27,733	386,584	2037
2038	77,481	139,001	145,957	28,010	390,450	2038
	<u>1,428,291</u>	<u>2,562,345</u>	<u>2,690,570</u>	<u>516,337</u>	<u>7,197,544</u>	

Notes:
 The projection shown above is provided to meet the requirements of Wisconsin Statute 66.1105(4)(i)4.



RESOLUTION NO. 14-03

**RESOLUTION DESIGNATING PROPOSED BOUNDARIES
AND APPROVING A PROJECT PLAN
FOR TAX INCREMENTAL DISTRICT NO. 8,
CITY OF PORTAGE, WISCONSIN**

WHEREAS, the City of Portage (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 8 (the "District") is proposed to be created by the City as a mixed-use district in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, a Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to the chief executive officers of Columbia County, the Portage Community School District, and the Madison Area Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Plan Commission, on May 19, 2014 held a public hearing concerning the project plan and boundaries and proposed creation of the District, providing interested parties a reasonable opportunity to express their views thereon.

NOW, THEREFORE, BE IT RESOLVED by the Plan Commission of the City of Portage that:

1. It recommends to the Common Council that Tax Incremental District No. 8 be created with boundaries as designated in Exhibit A of this Resolution.
2. It approves and adopts the Project Plan for the District, attached as Exhibit B, and recommends its approval to the Common Council.
3. Creation of the District promotes orderly development in the City.

Adopted this 19th day of May, 2014.



W.F. Bill Tierney, Mayor
Plan Commission Chair



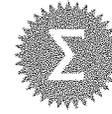
Marie A. Moe, City Clerk

**LEGAL BOUNDARY DESCRIPTION OR MAP OF
TAX INCREMENTAL DISTRICT NO. 8
CITY OF PORTAGE**

THIS CAN BE FOUND IN THE PROJECT PLAN

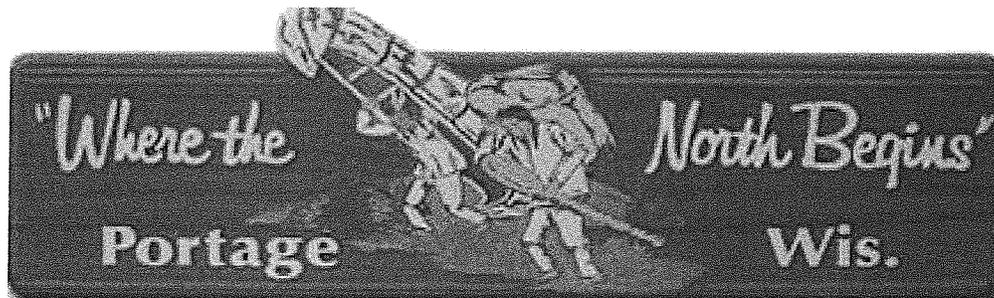
PROJECT PLAN

THIS WILL BE HANDED OUT SEPARATELY



May 1, 2014

Project Plan for the Creation of Tax Incremental District No. 8



Organizational Joint Review Board Meeting Held:	Scheduled for: May 19, 2014
Public Hearing Held:	Scheduled for: May 19, 2014
Adoption by Plan Commission:	Scheduled for: May 19, 2014
Consideration for Adoption by Common Council:	Scheduled for: June 5, 2014
Approval by the Joint Review Board:	Scheduled for: TBD



Tax Incremental District No. 8 Creation Project Plan

City of Portage Officials

Common Council

W.F. "Bill" Tierney

Mary E. Hamburg

Richard Lynn

Rick Dodd

Doug Klapper

Jeffrey F. Monfort

Michael G. Oszman

Mike Charles

Martin Havlovic

Rita Maass

Mayor

Council Member

City Staff

Marie Moe

Jesse Spankowski

Shawn Murphy

City Clerk

City Attorney

City Administrator

Plan Commission

W. F. "Bill" Tierney, Chair

Robert Redelings

Jan Bauman

Vicki Greenwold

Michael G. Oszman

Peter Tofson

Brian Zirbes

Joint Review Board

City Representative

Columbia County

Madison Area Technical College District

Portage Community School District

Public Member



Table of Contents

EXECUTIVE SUMMARY	4
TYPE AND GENERAL DESCRIPTION OF DISTRICT	7
MAP OF PROPOSED DISTRICT BOUNDARY	8
MAP SHOWING EXISTING USES AND CONDITIONS	9
PRELIMINARY PARCEL LIST AND ANALYSIS	10
EQUALIZED VALUE TEST	11
STATEMENT OF KIND, NUMBER AND LOCATION OF PROPOSED PUBLIC WORKS AND OTHER PROJECTS	12
MAP SHOWING PROPOSED IMPROVEMENTS AND USES	16
DETAILED LIST OF PROJECT COSTS	17
ECONOMIC FEASIBILITY STUDY, FINANCING METHODS, AND THE TIME WHEN COSTS OR MONETARY OBLIGATIONS RELATED ARE TO BE INCURRED	19
ANNEXED PROPERTY	26
ESTIMATE OF PROPERTY TO BE DEVOTED TO RETAIL BUSINESS	26
PROPOSED ZONING ORDINANCE CHANGES	26
PROPOSED CHANGES IN MASTER PLAN, MAP, BUILDING CODES AND CITY OF PORTAGE ORDINANCES	26
RELOCATION	27
ORDERLY DEVELOPMENT OF THE CITY OF PORTAGE	27
LIST OF ESTIMATED NON-PROJECT COSTS	27
OPINION OF ATTORNEY FOR THE CITY OF PORTAGE ADVISING WHETHER THE PLAN IS COMPLETE AND COMPLIES WITH WISCONSIN STATUTES 66.1105	28
CALCULATION OF THE SHARE OF PROJECTED TAX INCREMENTS ESTIMATED TO BE PAID BY THE OWNERS OF PROPERTY IN THE OVERLYING TAXING JURISDICTIONS	29

SECTION 1: Executive Summary

Description of District

Type of District, Size and Location

Tax Incremental District (“TID”) No. 8 (the “TID” or “District”) is proposed to be created by the City of Portage (“City”) as a mixed-use district. A map of the proposed District boundaries is located in Section 3 of this plan.

Estimated Total Project Expenditures

The City anticipates making total project expenditures of approximately \$700,000 to undertake the projects listed in this Project Plan. The City anticipates completing the projects in phases. The Expenditure Period of this District is 15 years from the date of adoption of the authorizing Resolution of the Common Council (the “Creation Resolution”). The projects to be undertaken pursuant to this Project Plan are expected to be financed with general obligation debt issued by the City, however, the City may use other alternative financing methods which may provide overall lower costs of financing, preserve debt capacity, mitigate risk to the City, or provide other advantages as determined by the Common Council. A discussion and listing of other possible financing mechanisms, as well as a summary of total project financing, is located in Section 10 of this plan.

Economic Development

As a result of the creation of this District, the City projects that additional land and improvements value of approximately \$4.1 M will be created as a result of new development, redevelopment, and appreciation in the value of existing properties. This additional value will be a result of the improvements made and projects undertaken within the District. A table detailing assumptions as to the timing of new development and redevelopment and associated values is located in Section 10 of this Plan. In addition, creation of the District is expected to result in other economic benefits as detailed in the Summary of Findings hereafter.

Expected Termination of District

Based on the Economic Feasibility Study located in Section 10 of this plan, this District would be expected to generate sufficient tax increments to recover all project costs by the year 2024; 10 years earlier than the 20 maximum life of this District.

Summary of Findings

As required by Wisconsin Statutes Section 66.1105 , and as documented in this Project Plan and the exhibits contained and referenced herein, the following findings are made:

1. **That “but for” the creation of this District, the development projected to occur as detailed in this Project Plan: 1) would not occur; or 2) would not occur in the manner, at the values, or within the timeframe desired by the City.** In making this determination, the City has considered the following information:

- The City has conducted an independent review of the intended developer's sources and uses proforma for the initial proposed development project. This review has concluded that a public investment of approximately \$700,000 is required to enable the development to occur in the manner desired by the City, while providing the developer a fair and reasonable return on their investment.
 - Some of the sites proposed for development have remained vacant for due to lack of adequate infrastructure in the area. Given that the sites have not developed as would have been expected under normal market conditions, it is the judgment of the City that the use of Tax Incremental Financing ("TIF") will be required to provide the necessary infrastructure and inducements to encourage development on the sites consistent with that desired by the City.
 - In order to make the areas included within the District suitable for development, the City will need to make a substantial investment to pay for the costs of: site preparation, installation of utilities; installation of streets and related streetscape items; and development incentive payments. Due to the initial investment in public infrastructure that is required in order to allow development to occur, the City has determined that development of the area will not occur solely as a result of private investment. Accordingly, the City finds that absent the use of TIF, development of the area is unlikely to occur.
2. **The economic benefits of the Tax Incremental District, as measured by increased employment, business and personal income, and property value, are sufficient to compensate for the cost of the improvements.** In making this determination, the City has considered the following information:
- As demonstrated in the Economic Feasibility Section of this Project Plan, the tax increments projected to be collected are more than sufficient to pay for the proposed project costs. On this basis alone, the finding is supported.
3. **The benefits of the proposal outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing jurisdictions.**
- If approved, the District's creation would become effective for valuation purposes as of January 1, 2014. As of this date, the values of all existing development would be frozen and the property taxes collected on this base value would continue to be distributed amongst the various taxing entities as they currently are now. Taxes levied on any additional value established within the District due to new construction, renovation or appreciation of property values occurring after January 1, 2014 would be collected by the TID and used to repay the costs of TIF-eligible projects undertaken within the District.
 - Since the development expected to occur is unlikely to take place or in the same manner without the use of TIF (see Finding #1) and since the District will generate economic benefits that are more than sufficient to compensate for the cost of the improvements (see Finding #2), the City reasonably concludes that the overall benefits of the District outweigh the anticipated tax increments to be paid by the owners of property in the overlying taxing jurisdictions. It is further concluded that since the "but for" test is satisfied, there would, in fact, be no foregone tax increments to be paid in the event the District is not created. As required by Section 66.1105(4)(i)4., a calculation of the share of projected tax increments estimated to be paid by the owners of property in the overlying taxing jurisdictions has been made and can be found in Appendix A of this plan.

4. Not less than 50% by area of the real property within the District is suitable for a combination of, commercial and residential uses, defined as “mixed-use development” within the meaning of Wisconsin Statutes Section 66.1105(2)(cm).
5. Based upon the findings, as stated above, the District is declared to be a mixed-use District based on the identification and classification of the property included within the District.
6. The project costs relate directly to promoting mixed-use development in the District consistent with the purpose for which the District is created.
7. The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
8. The equalized value of taxable property of the District, plus the value increment of all existing tax incremental districts within the City, does not exceed 12% of the total equalized value of taxable property within the City.
9. The City estimates that approximately 50% of the territory within the District will be devoted to retail business at the end of the District’s maximum expenditure period, pursuant to Wisconsin Statutes Sections 66.1105(5)(b) and 66.1105(6)(am)1.
10. The Project Plan for the District in the City is feasible, and is in conformity with the master plan of the City.

SECTION 2: Type and General Description of District

The District is being created by the City under the authority provided by Wisconsin Statutes Section 66.1105. The District is created as a "Mixed Use District" based upon a finding that at least 50%, by area, of the real property within the District is suitable for a combination of commercial and residential uses as defined within the meaning of Wisconsin Statutes Section 66.1105(2)(cm) (See Section 5 of this plan for a breakdown of District parcels by class and calculation of compliance with the 50% test).

A map depicting the boundaries of the District is found in Section 3 of this Plan. A map depicting the proposed uses of the District is found in Section 8 of this plan. The City intends that TIF will be used to assure that a combination of private commercial and residential development occurs within the District consistent with the City's development objectives. This will be accomplished by installing public improvements and making necessary related expenditures to induce and promote development within the District. The goal is to increase the tax base and to provide for and preserve employment opportunities within the City. The project costs included in the Plan relate directly to promoting mixed-use development in the District consistent with the purpose for which the District is created.

Based upon the findings, as stated within this Plan, the District is declared to be a mixed-use District based on the identification and classification of the property included within the district.

SECTION 4:
Map Showing Existing Uses and Conditions

SECTION 5: Preliminary Parcel List and Analysis

City of Portage, WI Tax Increment District #8 Base Property Information										Subject Property													
Map Ref #	Parcel Number	Street Address	Owner	Assessed Value	Acres	Part of Tract	TID	Land	Imp	FP	Total	Equalized Value Ratio	Land	Imp	FP	Total	Industrial (Non-Subst)	Commercial/ Business	Existing Residential	Heavy Residential	Exempt for Use	Exempt for	
No. 8	1171-2861-1	2625 Hamilton Street	Gothman, James R & Karen	112	N	N	N	4,900	0	0	4,900	100.00%	4,900	0	0	4,900	0.00%	1.12	0.00%	0.00%	0.00%	0.00%	1.12
No. 8	1171-2861-01	625 E Sifer Street	Gothman Investment Corp	2.25	N	N	N	64,300	418,700	0	483,000	100.00%	418,700	0	0	418,700	0.00%	1.25	0.00%	0.00%	0.00%	0.00%	1.25
No. 8	1171-2861-02		Gothman, James R & Karen	2.42	N	N	N	56,600	0	0	56,600	100.00%	56,600	0	0	56,600	0.00%	2.47	0.00%	0.00%	0.00%	0.00%	2.47
No. 8	1171-2861-03		Gothman Investment Corp	13.26	N	N	N	9,600	0	0	9,600	100.00%	9,600	0	0	9,600	0.00%	1.10	0.00%	0.00%	0.00%	0.00%	1.10
				Total	18.65			115,400	418,700	0	534,100		115,400	418,700	0	534,100	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	100.00%
																	Estimated Base Value		534,100		Version 1		

SECTION 6: Equalized Value Test

The following calculations demonstrate that the City is in compliance with Wisconsin Statutes Section.66.1105(4)(gm)4.c., which requires that the equalized value of the taxable property in the proposed District, plus the value increment of all existing tax incremental districts, does not exceed 12% of the total equalized value of taxable property within the City.

The equalized value of the increment of existing tax incremental districts within the City, plus the base value of the proposed District, totals \$5.9 M. This value is less than the maximum of \$66 M in equalized value that is permitted for the City of Portage. The City is therefore in compliance with the statutory equalized valuation test and may proceed with creation of this District.

City of Portage, Wisconsin				
Tax Increment District # 8				
Valuation Test Compliance Calculation				
Creation Date	6/5/2014			
	Valuation Data	Dollar	Percent	Valuation Data
	Currently Available	Charge	Change	Est. Creation Date
	2013			
Total EV (TID In)	547,426,300			547,426,300
12% Test	65,691,156			65,691,156
Increment of Existing TIDs				
TID #3	0			0
TID #4	582,800			582,800
TID #5	3,562,300			3,562,300
TID #6	0			0
TID #7	1,216,400			1,216,400
	0			0
Total Existing Increment	5,361,500			5,361,500
Projected Base of New or Amended District	554,100			554,100
Total Value Subject to 12% Test	5,915,600			5,915,600
Compliance	PASS			PASS

Preliminary

SECTION 7: Statement of Kind, Number and Location of Proposed Public Works and Other Projects

The following is a list of public works and other TIF-eligible projects that the City expects to implement in conjunction with this District. Any costs necessary or convenient to the creation of the District or directly or indirectly related to the public works and other projects are considered "Project Costs" and eligible to be paid with tax increment revenues of the District.

Property, Right-of-Way and Easement Acquisition

Acquisition of Rights-of-Way

The City may need to acquire property to allow for installation of streets, driveways, sidewalks, utilities, stormwater management practices and other public infrastructure. Costs incurred by the City to identify, negotiate and acquire rights-of-way are eligible Project Costs.

Acquisition of Easements

The City may need to acquire temporary or permanent easements to allow for installation and maintenance of streets, driveways, sidewalks, utilities, stormwater management practices and other public infrastructure. Costs incurred by the City to identify, negotiate and acquire easement rights are eligible Project Costs.

Relocation Costs

If relocation expenses are incurred in conjunction with the acquisition of property, those expenses are eligible Project Costs. These costs may include, but are not limited to: preparation of a relocation plan; allocations of staff time; legal fees; publication of notices; obtaining appraisals; and payment of relocation benefits as required by Wisconsin Statutes Sections 32.19 and 32.195.

Site Preparation Activities

Environmental Audits and Remediation

There have been no known environmental studies performed within the proposed District. If, however, it becomes necessary to evaluate any land or improvement within the District, any cost incurred by the City related to environmental audits, testing, and remediations are eligible Project Costs.

Demolition

In order to make sites suitable for development and/or redevelopment, the City may incur costs related to demolition and removal of structures or other land improvements, to include abandonment of wells or other existing utility services.

Site Grading

Land within the District may require grading to make it suitable for development and/or redevelopment, to provide access, and to control stormwater runoff. The City may need to remove and dispose of excess material, or bring in fill material to provide for proper site elevations. Expenses incurred by the City for site grading are eligible Project Costs.

Utilities

Sanitary Sewer System Improvements

There are inadequate sanitary sewer facilities serving areas of the District. To allow development to occur, the City may need to construct, alter, rebuild or expand sanitary sewer infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: collection mains; manholes and cleanouts; service laterals; force mains; interceptor sewers; pumping stations; lift stations; wastewater treatment facilities; and all related appurtenances. To the extent sanitary sewer projects undertaken within the District provide direct benefit to land outside of the District, the City will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs.

Water System Improvements

There are inadequate water distribution facilities serving areas of the District. To allow development to occur, the City may need to construct, alter, rebuild or expand water system infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: distribution mains; manholes and valves; hydrants; service laterals; pumping stations; wells; water treatment facilities; storage tanks and reservoirs; and all related appurtenances. To the extent water system projects undertaken within the District provide direct benefit to land outside of the District, the City will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs.

Stormwater Management System Improvements

Development within the District will cause stormwater runoff and pollution. To manage this stormwater runoff, the City may need to construct, alter, rebuild or expand stormwater management infrastructure within the District. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding or expansion of: stormwater collection mains; inlets, manholes and valves; service laterals; ditches; culvert pipes; box culverts; bridges; stabilization of stream and river banks; and infiltration, filtration and detention Best Management Practices (BMP's). To the extent stormwater management system projects undertaken within the District provide direct benefit to land outside of the District, the City will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the District, and necessitated by the implementation of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the City construct, alter, rebuild or expand stormwater management infrastructure located outside of the District. That portion of the costs of stormwater management system projects undertaken outside the District which are necessitated by the implementation of the Project Plan are eligible Project Costs.

Electric Service

In order to create sites suitable for development, the City may incur costs to provide, relocate or upgrade electric services. Relocation may require abandonment and removal of existing poles or towers, installation of new poles or towers, or burying of overhead electric lines. Costs incurred by the City to undertake this work are eligible Project Costs.

Gas Service

In order to create sites suitable for development, the City may incur costs to provide, relocate or upgrade gas mains and services. Costs incurred by the City to undertake this work are eligible Project Costs.

Communications Infrastructure

In order to create sites suitable for development, the City may incur costs to provide, relocate or upgrade infrastructure required for voice and data communications, including, but not limited to: telephone lines, cable lines and fiber optic cable. Costs incurred by the City to undertake this work are eligible Project Costs.

Streets and Streetscape

Street Improvements

There are inadequate street improvements serving areas of the District. To allow development to occur, the City may need to construct and/or reconstruct streets, highways, alleys, access drives and parking areas. Eligible Project Costs include, but are not limited to: excavation; removal or placement of fill; construction of road base; asphalt or concrete paving or repaving; installation of curb and gutter; installation of sidewalks and bicycle lanes; installation of culverts, box culverts and bridges; rail crossings and signals; utility relocation, to include burying overhead utility lines; street lighting; installation of traffic control signage and traffic signals; pavement marking; right-of-way restoration; installation of retaining walls; and installation of fences, berms, and landscaping.

Streetscaping and Landscaping

In order to attract development consistent with the objectives of this Plan, the City may install amenities to enhance development sites, rights-of-way and other public spaces. These amenities include, but are not limited to: landscaping; lighting of streets, sidewalks, parking areas and public areas; installation of planters, benches, clocks, tree rings, trash receptacles and similar items; and installation of brick or other decorative walks, terraces and street crossings. These and any other similar amenities installed by the City are eligible Project Costs.

Miscellaneous

Cash Grants (Development Incentives)

The City may enter into agreements with property owners, lessees, or developers of land located within the District for the purpose of sharing costs to encourage the desired kind of improvements and assure tax base is generated sufficient to recover project costs. No cash grants will be provided until the City executes a developer agreement with the recipient of the cash grant. Any payments of cash grants made by the City are eligible Project Costs.

Projects Outside the Tax Increment District

Pursuant to Wisconsin Statutes Section 66.1105(2)(f)1.n, the City may undertake projects within territory located within one-half mile of the boundary of the District provided that: 1) the project area is located within the City's corporate boundaries and 2) the projects are approved by the Joint Review Board. The cost of projects completed outside the District pursuant to this section are eligible project costs, and may include any project cost that would otherwise be eligible if undertaken within the District. The City intends to make improvements to Hamilton Street both north and south of the District.

Professional Service and Organizational Costs

The costs of professional services rendered, and other costs incurred, in relation to the creation, administration and termination of the District, and the undertaking of the projects contained within this Plan, are eligible Project Costs. Professional services include, but are not limited to: architectural; environmental; planning; engineering; legal, audit; financial; and the costs of informing the public with respect to the creation of the District and the implementation of the Plan.

Administrative Costs

The City may charge to the District as eligible Project Costs reasonable allocations of administrative costs, including, but not limited to, employee salaries. Costs allocated will bear a direct connection to the time spent by City employees in connection with the implementation of the Plan.

Financing Costs

Interest expense, debt issuance expenses, redemption premiums, and any other fees and costs incurred in conjunction with obtaining financing for projects undertaken under this Plan are eligible Project Costs.

With all projects the costs of engineering, design, survey, inspection, materials, construction, restoring property to its original condition, apparatus necessary for public works, legal and other consultant fees, testing, environmental studies, permits, updating City ordinances and plans, judgments or claims for damages and other expenses are included as Project Costs.

In the event any of the public works project expenditures are not reimbursable out of the special TIF fund under Wisconsin Statutes Section 66.1105, in the written opinion of counsel retained by the City for such purpose or a court of record so rules in a final order, then such project or projects shall be deleted herefrom and the remainder of the projects hereunder shall be deemed the entirety of the projects for purposes of this Project Plan.

The City reserves the right to implement only those projects that remain viable as the Plan period proceeds.

Project Costs are any expenditure made, estimated to be made, or monetary obligations incurred or estimated to be incurred, by the City and as outlined in this Plan. Project Costs will be diminished by any income, special assessments or other revenues, including user fees or charges. To the extent the costs benefit the municipality outside the District, a proportionate share of the cost is not a Project Cost. Costs identified in this Plan are preliminary estimates made prior to design considerations and are subject to change after planning is completed. Prorations of costs in the Plan are also estimates and subject to change based upon implementation, future assessment policies and user fee adjustments.

SECTION 8:
Map Showing Proposed Improvements and Uses

SECTION 9: Detailed List of Project Costs

All costs are based on 2014 prices and are preliminary estimates. The City reserves the right to increase these costs to reflect inflationary increases and other uncontrollable circumstances between 2014 and the time of construction. The City also reserves the right to increase certain project costs to the extent others are reduced or not implemented without amending the Plan. The tax increment allocation is preliminary and is subject to adjustment based upon the implementation of the Plan.

This Plan is not meant to be a budget nor an appropriation of funds for specific projects, but a framework within which to manage projects. All costs included in the Plan are estimates based on best information available. The City retains the right to delete projects or change the scope and/or timing of projects implemented as they are individually authorized by the Common Council, without amending the Plan.

Proposed TIF Project Cost Estimates

City of Portage, Wisconsin				
Tax Increment District # 8				
Estimated Project List				
Project ID	Project Name/Type	Phase I 2014	Phase II 2015	Total (Note 1)
1	Hamilton Street Improvements	450,000		450,000
2	Development Incentives		250,000	250,000
3				0
4				0
5				0
6				0
7				0
8				0
9				0
10				0
11				0
12				0
13				0
14				0
15				0
Total Projects		<u>450,000</u>	<u>250,000</u>	<u>700,000</u>
Notes:				
Note 1	Project costs are estimates and are subject to modification			
				Version 1

SECTION 10: Economic Feasibility Study, Financing Methods, and the Time When Costs or Monetary Obligations Related are to be Incurred

The information and exhibits contained within this Section demonstrate that the proposed District is economically feasible insofar as:

- The City has available to it the means to secure the necessary financing required to accomplish the projects contained within this Plan. A listing of “Available Financing Methods” follows.
- The City expects to complete the projects in one or multiple phases, and can adjust the timing of implementation as needed to coincide with the pace of private development. A discussion of the phasing and projected timeline for project completion is discussed under “Plan Implementation” within this Section. A table identifying the financing method for each phase and the time at which that financing is expected to be incurred is included.
- The development anticipated to occur as a result of the implementation of this Plan will generate sufficient tax increments to pay for the cost of the projects. Within this Section are tables identifying: 1) the development expected to occur, 2) a projection of tax increments to be collected resulting from that development and other economic growth within the District, and 3) a cash flow model demonstrating that the projected tax increment collections and all other revenues available to the District will be sufficient to pay all Project Costs.

Available Financing Methods

The following is a list of the types of obligations the City may choose to utilize.

General Obligation (G.O.) Bonds or Notes

The City may issue G.O. Bonds or Notes to finance the cost of projects included within this Plan. The Wisconsin State Constitution limits the principal amount of G.O. debt that the community may have outstanding at any point in time to an amount not greater than five percent of its total equalized value (TID IN). As of the date of this plan, the City has a G.O. debt limit of \$27,371,315, of which \$14,106,315 is currently unused and could be made available to finance Project Costs.

Bonds Issued to Developers ("Pay as You Go" Financing)

The City may issue a bond or other obligation to one or more developers who provide financing for projects included in this Plan. Repayment of the amounts due to the developer under the bonds or other obligations are limited to an agreed percentage of the available annual tax increments collected that result from the improvements made by the developer. To the extent the tax increments collected are insufficient to make annual payments, or to repay the entire obligation over the life of the District, the City's obligation is limited to not more than the agreed percentage of the actual increments collected. Bonds or other obligations issued to developers in this fashion are not general obligations of the City and, therefore, do not count against the City's statutory borrowing capacity.

Tax Increment Revenue Bonds

The City has the authority to issue revenue bonds secured by the tax increments to be collected. These bonds may be issued directly by the City, or as a form of lease revenue bond by a Community Development Authority (CDA) or by a Redevelopment Authority (RDA). Tax Increment Revenue Bonds and Lease Revenue Bonds are not general obligations of the City and therefore do not count against the City's statutory borrowing capacity. To the extent tax increments collected are insufficient to meet the annual debt service requirements of the revenue bonds, the City may be subject to either a permissive or mandatory requirement to appropriate on an annual basis a sum equal to the actual or projected shortfall.

Utility Revenue Bonds

The City can issue revenue bonds to be repaid from revenues of the its various systems, including revenues paid by the City that represent service of the system to the City. There is neither a statutory nor constitutional limitation on the amount of revenue bonds that can be issued, however, water rates are controlled by the Wisconsin Public Service Commission and the City must demonstrate to bond purchasers its ability to repay revenue debt with the assigned rates. To the extent the City utilizes utility revenues other than tax increments to repay a portion of the bonds, the City must reduce the total eligible Project Costs in an equal amount.

Special Assessment "B" Bonds

The City has the ability to levy special assessments against benefited properties to pay part of the costs for street, curb, gutter, sewer, water, storm sewers and other infrastructure. In the event the City determines that special assessments are appropriate, the City can issue Special Assessment B bonds pledging revenues from special assessment installments to the extent assessment payments are outstanding. These bonds are not counted against the City's statutory borrowing capacity. If special assessments are levied, the City must reduce the total eligible Project Costs under this Plan in an amount equal to the total collected.

Plan Implementation

Projects identified will provide the necessary anticipated governmental services to the area. A reasonable and orderly sequence is outlined on the following page. However, public debt and expenditures should be made at the pace private development occurs to assure increment is sufficient to cover expenses.

It is anticipated developer agreements between the City and property owners will be in place prior to major public expenditures. These agreements can provide for development guarantees or a payment in lieu of development. To further assure contract enforcement, these agreements might include levying of special assessments against benefited properties.

The order in which public improvements are made should be adjusted in accordance with development and execution of developer agreements. The City reserves the right to alter the implementation of this Plan to accomplish this objective.

Interest rates projected are based on current market conditions. Municipal interest rates are subject to constantly changing market conditions. In addition, other factors such as the loss of tax-exempt status of municipal bonds or broadening the purpose of future tax-exempt bonds would affect market conditions. Actual interest expense will be determined once the methods of financing have been approved and securities or other obligations are issued.

If financing as outlined in this Plan proves unworkable, the City reserves the right to use alternate financing solutions for the projects as they are implemented.

Development Assumptions

City of Portage, Wisconsin							
Tax Increment District # 8							
Development Assumptions							
Construction Year		Actual	CBRF	Misc.	Annual Total	Construction Year	
1	2014		2,600,000		2,600,000	2014	1
2	2015			1,500,000	1,500,000	2015	2
3	2016				0	2016	3
4	2017				0	2017	4
5	2018				0	2018	5
6	2019				0	2019	6
7	2020				0	2020	7
8	2021				0	2021	8
9	2022				0	2022	9
10	2023				0	2023	10
11	2024				0	2024	11
12	2025				0	2025	12
13	2026				0	2026	13
14	2027				0	2027	14
15	2028				0	2028	15
16	2029				0	2029	16
17	2030				0	2030	17
18	2031				0	2031	18
19	2032				0	2032	19
20	2033				0	2033	20
Totals		0	2,600,000	1,500,000	4,100,000		
Notes:							

Version 1

Increment Revenue Projections

City of Portage, Wisconsin										
Tax Increment District # 8										
Tax Increment Projection Worksheet										
Type of District	Mixed Use		Base Value	554,100						
Creation Date	June 5, 2014		Appreciation Factor	1.00%		Apply to Base Value				
Valuation Date	Jan 1,	2014	Base Tax Rate	\$20.00						
Max Life (Years)	20		Rate Adjustment Factor							
Expenditure Periods/Termination	15	6/5/2029	Tax Exempt Discount Rate	5.00%						
Revenue Periods/Final Year	20	2035	Taxable Discount Rate	6.50%						
Extension Eligibility/Years	Yes	3								
Recipient District	No									
Construction Year	Value Added	Valuation Year	Inflation Increment	Total Increment	Revenue Year	Tax Rate	Tax Increment	Tax Exempt NPV Calculation	Taxable NPV Calculation	
1	2014	2,600,000	2015	0	2,600,000	2016	\$25.41	66,069	62,923	62,037
2	2015	1,500,000	2016	26,000	4,126,000	2017	\$25.41	104,847	158,023	154,477
3	2016	0	2017	41,260	4,167,260	2018	\$25.41	105,896	249,500	242,142
4	2017	0	2018	41,673	4,208,933	2019	\$25.41	106,955	337,491	325,281
5	2018	0	2019	42,089	4,251,022	2020	\$25.41	108,024	422,131	404,125
6	2019	0	2020	42,510	4,293,532	2021	\$25.41	109,104	503,547	478,898
7	2020	0	2021	42,935	4,336,467	2022	\$25.41	110,195	581,860	549,810
8	2021	0	2022	43,365	4,379,832	2023	\$25.41	111,297	657,191	617,059
9	2022	0	2023	43,798	4,423,630	2024	\$25.41	112,410	729,652	680,836
10	2023	0	2024	44,236	4,467,867	2025	\$25.41	113,535	799,352	741,318
11	2024	0	2025	44,679	4,512,545	2026	\$25.41	114,670	866,397	798,678
12	2025	0	2026	45,125	4,557,671	2027	\$25.41	115,817	930,888	853,075
13	2026	0	2027	45,577	4,603,248	2028	\$25.41	116,975	992,922	904,662
14	2027	0	2028	46,032	4,649,280	2029	\$25.41	118,144	1,052,593	953,586
15	2028	0	2029	46,493	4,695,773	2030	\$25.41	119,326	1,109,991	999,983
16	2029	0	2030	46,958	4,742,731	2031	\$25.41	120,519	1,165,202	1,043,984
17	2030	0	2031	47,427	4,790,158	2032	\$25.41	121,724	1,218,310	1,085,713
18	2031	0	2032	47,902	4,838,059	2033	\$25.41	122,942	1,269,395	1,125,286
19	2032	0	2033	48,381	4,886,440	2034	\$25.41	124,171	1,318,534	1,162,816
20	2033	0	2034	48,864	4,935,304	2035	\$25.41	125,413	1,365,800	1,198,408
Totals		4,100,000	835,304		Future Value of Increment		2,248,034			
Notes:										
Actual results will vary depending on development, inflation of overall tax rates.										
NPV calculations represent estimated amount of funds that could be borrowed (including project cost, capitalized interest and issuance costs).										
										Version 1

Cash Flow

City of Portage, Wisconsin Tax Increment District # 8 Cash Flow Projection																
Year	Reduced Revenues			Expenditures				Balances								
	Tax Increments	Interest Earnings/ (Cost)	Other Revenue	Total Revenues	G.O. Bond 505,000 Dated Date: Principal	Est. Rate	06/01/14 Interest	Municipal Revenue Obligation (MRO) 265,000 Dated Date: Principal	Est. Rate	Interest	Admin.	Total Expenditures	Annual	Cumulative	Principal Outstanding	Year
2014			37,875	37,875			9,469				15,000	24,469	13,406	13,406	505,000	2014
2015			0	0		3.75%	18,938				5,000	23,938	(23,938)	(10,531)	505,000	2015
2016	66,069			66,069	0	3.75%	18,938				5,000	23,938	42,132	31,601	505,000	2016
2017	104,847			104,847	50,000	3.75%	18,000	25,000			5,000	98,000	6,847	38,448	695,000	2017
2018	105,896			105,896	50,000	3.75%	16,125	25,000			5,000	96,125	9,771	48,219	620,000	2018
2019	106,955			106,955	50,000	3.75%	14,250	25,000			5,000	94,250	12,705	60,923	545,000	2019
2020	108,024			108,024	55,000	3.75%	12,281	25,000			5,000	97,281	10,743	71,666	465,000	2020
2021	109,104			109,104	60,000	3.75%	10,125	25,000			5,000	100,125	8,979	80,646	380,000	2021
2022	110,195			110,195	60,000	3.75%	7,875	25,000			5,000	97,875	12,320	92,966	295,000	2022
2023	111,297			111,297	60,000	3.75%	5,625	25,000			5,000	95,625	15,672	108,639	210,000	2023
2024	112,410			112,410	60,000	3.75%	3,375	30,000			5,000	98,375	14,035	122,674	120,000	2024
2025	113,535			113,535	60,000	3.75%	1,125	30,000			5,000	96,125	17,410	140,083	30,000	2025
2026	114,670			114,670				30,000			5,000	35,000	79,670	219,753	0	2026
2027	115,817			115,817			0				5,000	5,000	110,817	330,570	0	2027
2028	116,975			116,975			0				5,000	5,000	111,975	442,545	0	2028
2029	118,144			118,144			0				5,000	5,000	113,144	555,689	0	2029
2030	119,326			119,326			0				5,000	5,000	114,326	670,015	0	2030
2031	120,519			120,519			0				5,000	5,000	115,519	785,534	0	2031
2032	121,724			121,724			0				5,000	5,000	116,724	902,258	0	2032
2033	122,942			122,942			0				5,000	5,000	117,942	1,020,200	0	2033
2034	124,171			124,171	0		0				5,000	5,000	119,171	1,139,371	0	2034
2035	125,413			125,413			0				5,000	5,000	120,413	1,259,784	0	2035
Total	2,248,034	0	37,875	2,285,909	505,000		136,125	265,000		0	120,000	1,026,125				Total
Notes:	Projected TID Closure															
	Version 1															

SECTION 11: Annexed Property

There are no lands proposed for inclusion within the District that were annexed by the City on or after January 1, 2004.

SECTION 12: Estimate of Property to be Devoted to Retail Business

Pursuant to Wisconsin Statutes Sections 66.1105(5)(b) and 66.1105(6)(am)1, the City estimates that 50% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period.

SECTION 13: Proposed Zoning Ordinance Changes

The City anticipates that a portion of the District may need to be rezoned prior to development.

SECTION 14: Proposed Changes in Master Plan, Map, Building Codes and City of Portage Ordinances

It is expected that this Plan will be complementary to the City's Master Plan. There are no proposed changes to the Master Plan, map, building codes or other City ordinances for the implementation of this Plan.

SECTION 15: Relocation

It is not anticipated there will be a need to relocate persons or businesses in conjunction with this Plan. In the event relocation or the acquisition of property by eminent domain becomes necessary at some time during the implementation period, the City will follow applicable Wisconsin Statutes Section chapter 32.

SECTION 16: Orderly Development of the City of Portage

The District contributes to the orderly development of the City by providing the opportunity for continued growth in tax base, job opportunities and general economic activity. The development that will occur in this district provides infill development within the City.

SECTION 17: List of Estimated Non-Project Costs

Non-Project costs are public works projects that only partly benefit the District or are not eligible to be paid with tax increments, or costs not eligible to be paid with TIF funds.

Examples would include:

A public improvement made within the District that also benefits property outside the District. That portion of the total project costs allocable to properties outside of the District would be a non-project cost.

A public improvement made outside the District that only partially benefits property within the District. That portion of the total project costs allocable to properties outside of the District would be a non-project cost.

Projects undertaken within the District as part of the implementation of this Project Plan, the costs of which are paid fully or in part by impact fees, grants, special assessments, or revenues other than tax increments.

The City does not expect to incur any non-project costs in the implementation of this Project Plan.

SECTION 18:
Opinion of Attorney for the City of Portage Advising
Whether the Plan is Complete and Complies with
Wisconsin Statutes 66.1105

May 1, 2014

SAMPLE

Mayor Bill Tierney
City of Portage
115 West Pleasant Street
Portage, Wisconsin 53901

RE: City of Portage, Wisconsin Tax Incremental District No. 8

Dear Mayor:

As City Attorney for the City of Portage, I have reviewed the Project Plan and, in my opinion, have determined that it is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).

Sincerely,

Attorney Jesse Spankowski
City of Portage

Exhibit A:
**Calculation of the Share of Projected Tax Increments
 Estimated to be Paid by the Owners of Property in the
 Overlying Taxing Jurisdictions**

Estimated portion of taxes that owners of taxable property in each taxing jurisdiction overlying district would pay by jurisdiction.						
Statement of Taxes Data Year:		2013		Percentage		
County	2,760,487			18.51%		
Technical College	997,936			6.69%		
Municipality	4,952,297			33.21%		
School District	6,200,120			41.58%		
Total	14,910,840					

Revenue Year	County	Municipality	School District	Technical College	Total	Revenue Year
2016	12,232	21,943	27,473	4,422	66,069	2016
2017	19,411	34,823	43,597	7,017	104,847	2017
2018	19,605	35,171	44,033	7,087	105,896	2018
2019	19,801	35,523	44,473	7,158	106,955	2019
2020	19,999	35,878	44,918	7,230	108,024	2020
2021	20,199	36,237	45,367	7,302	109,104	2021
2022	20,401	36,599	45,821	7,375	110,195	2022
2023	20,605	36,965	46,279	7,449	111,297	2023
2024	20,811	37,335	46,742	7,523	112,410	2024
2025	21,019	37,708	47,209	7,599	113,535	2025
2026	21,229	38,085	47,681	7,674	114,670	2026
2027	21,441	38,466	48,158	7,751	115,817	2027
2028	21,656	38,850	48,640	7,829	116,975	2028
2029	21,872	39,239	49,126	7,907	118,144	2029
2030	22,091	39,631	49,617	7,986	119,326	2030
2031	22,312	40,028	50,113	8,066	120,519	2031
2032	22,535	40,428	50,615	8,147	121,724	2032
2033	22,761	40,832	51,121	8,228	122,942	2033
2034	22,988	41,241	51,632	8,310	124,171	2034
2035	23,218	41,653	52,148	8,393	125,413	2035
	<u>416,185</u>	<u>746,633</u>	<u>934,761</u>	<u>150,454</u>	<u>2,248,034</u>	

Notes:
 The projection shown above is provided to meet the requirements of Wisconsin Statute 66.1105(4)(i)4.

TO: Plan Commission
From: Shawn Murphy, City Administrator 
Date: May 15, 2014
Re: **Rolling Woods Development Site Plan & CSM**

Subsequent to the April 21, 2014 Plan Commission meeting, City staff has reviewed the revised Site Plans and CSM for the Rolling Woods development proposal.

A. The following recommendations were made for the site plan as revised:

1. Provide for additional screening along the east property line adjacent to Buildings 9 & 11. Fencing, landscaping or other means as you choose with a minimum opacity of 0.1.
2. Provide a lighting plan showing locations of area lighting or sufficient illumination levels at each Building parking area as well as the access road intersections adjacent to Bldgs 3,4 & 5 and Bldgs 8 & 9.
3. Eliminate proposed hydrant south of Bldg 9 and add hydrants west of parking area for Bldg 8 and north of parking area for Bldg 11.
4. Designate 4' wide pedestrian walkways along both sides of paved access road through Development.

B. The following recommendations were made for the site plan as revised:

1. Designate 20' utility easement throughout development on CSM for proposed water main location including the addition of a water main easement along Phase Line between Bldgs 7 & 8 north to property line to intercept existing water main terminating at south end of Parcel No. 2512.27 (NBA Holdings, LLC).
2. Designate 30' public access easement on CSM for extension of Collipp Street between W. Slifer Street and north property line of development with additional 5' construction easements along both sides of the 30' access easement. Specific use and option to construct public improvements within the easement shall be addressed in the Developer Agreement.
3. Revise building setback line as shown on CSM to 25' (not 35') per Section 90-31(5). Please confirm.

These recommendations were discussed with Premier Real Estate who has agreed to incorporate into the final proposed CSM and site plan for Plan Commission approval. The final versions were not available for inclusion in the Plan Commission packets but will be presented and reviewed at the meeting.

Cc: B. Redelings, City Engineer
S. Sobiek, Dir of Bus Dev & Planning
J. Goldberger, North Shore Law
T. Wood, Harris & Associates

City of Portage
Municipal Services and Utilities Committee Meeting
Thursday, May 22, 2014, 6:40 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room One
Minutes

Members Present: Doug Klapper, Chairperson; Rick Dodd, Mary E. Hamburg, Jeffrey F. Monfort

Absent: Michael G. Oszman

Also Present: Richard Lynn, Bob Redelings

1. Roll Call

The meeting was called to order at 6:40 p.m.

2. Discussion and possible action regarding city bus tour

Motion by Dodd, second by Montfort to approve date for city bus tour of May 28, 2014 at 6:00 pm. Motion carried unanimously on call of roll.

3. Adjournment

Motion by Montfort, second by Dodd to adjourn the meeting at 6:50 pm. Motion carried unanimously on call of roll.

Respectfully submitted by Doug Klapper, chairperson

City of Portage
Wednesday, May 28, 2014 6:00 p.m.
City Tour beginning in lobby of Municipal Building, 115 West Pleasant Street
Minutes

Members Present: Doug Klapper, Chairperson; Rick Dodd, Mary E. Hamburg, Jeffrey F. Monfort, Michael G. Oszman

Also present: Bob Redelings, Tammy O'Leary, Erin Salmon

1. Bus Tour of City Facilities

The tour departed at 6:00 pm. A tour of the city was conducted by Public Works Director Redelings. It concluded at 8:25 pm.

Submitted by Tammy O'Leary, Public Works Secretary

**City of Portage
Municipal Services and Utilities Committee Meeting
Thursday, June 5, 2014 5:30 p.m.
Municipal Building, 115 West Pleasant Street, Conference Room One
Minutes**

Members Present: Doug Klapper, Chairperson; Rick Dodd, Mary E. Hamburg, Jeffrey F. Monfort.

Excused: Michael G. Oszman

Others Present: Bill Welsh, Cable TV; Tammy O'Leary, Public Works Secretary; Kim Standke; Street Superintendent; Kory Anderson; GEC and Erin Salmon, Engineering Technician.

1. Roll Call

The meeting was called to order at 5:30 p.m.

2. Approval of meeting minutes from previous meetings on May 1st and May 22nd.

Motion by Dodd, Second by Monfort to approve the minutes from May 1st and May 22nd.

Roll call. Passed 4-0

3. Discussion and possible action on Wastewater Compliance Maintenance Annual Report. (CMAR).

Erin Salmon the City Engineering Technician stated the annual report was put together by Dave, Tony and Bob. This item needs to go to Council for a resolution. Murphy stated this is an annual requirement to complete and file with the DNR and that the Wastewater plant did very well.

Motion by Dodd, second by Monfort to recommend the CMAR report to Council for approval.

Roll Call. Passed 4-0.

4. Discussion and possible action on street light for Clemons Ct.

Salmon stated there were complaints from the residents that there is a need for a street light. (Standke stated that normal spacing is at intersections and at mid-block for light placement). There's approx. 750' between the existing poles. We received an estimate from Alliant Energy to install a new pole on the N. side of the street. The estimate for the pole is \$1,159.00. If the pole is purchased up front, then the monthly fee would be \$12.34/month. If the pole is not paid for up front, then the monthly fee is almost double. (\$25). Murphy stated the fee includes maintenance repair and replacement of pole.

Salmon stated with the pole placement would also illuminate the existing hydrant at this location.

Motion by Monfort, second by Hamburg to recommend this to Finance to look for financing for this project.

Roll call. Passed 4-0.

5. Discussion and possible action on 2014 Construction Projects.

Kory Anderson from GEC gave overview of their upcoming 2014 projects for the City.

East Albert St., from New Pinery Rd. to 350' SW of Haertel St. includes storm sewer and laterals to connect roof drains on Spartech Building, new curb and gutter, and sidewalk on the South side and new pavement. Dodd inquired if this conforms to City ordinance on driveways. Murphy stated these properties are legal non-conforming because we are not replacing them and they already existed.

100 block of E. Conant St. includes new water main and laterals, new sanitary sewer and laterals, new pavement, flag to flag of curb lines.

New Pinery Rd. Water Main includes approx. 600' of new water main, connecting existing services to the new main; restore the asphalt and concrete pavement.

Salmon gave an overview of upcoming Alley and Chamber Parking Lot Resurfacing project. There will be removal and replacement of asphalt in 4 alleys and the removal and replacement of asphalt in the Chamber parking lot. Storm sewer was recently improved in alley 15 and the Chamber Parking Lot. The concrete work for the alley entrances has already been removed and replaced. Klapper wanted to confirm there would not be any conflicts with the Farmer's Market held on Thursdays. Salmon indicated they will coordinate at the pre-construction meeting.

Salmon also gave an overview of the upcoming Chip Sealing Projects on DeWitt St. The limits are from Pleasant to E. Burns St along with all of Mohr Road and Murphy Road.

Salmon gave a summary of the Sidewalk Project. There is removal and replacement of sidewalk along W. Pleasant St., Prospect Avenue and W. Conant St, along with the new sidewalk on Pierce St. All of these projects are scheduled to start on July 7th.

Dodd recommended future bids for projects come in by the end of the month or first week of next month to help with meeting schedules. Dodd also recommended a possible addition of a penalty clause to future contracts to keep projects timely.

6. Update on brush collection program.

Kim Standke the Street Superintendent stated there were 11 properties tagged each month with not following the brush ordinance. The 11 properties were different each month. Standke will be giving a list to the office to send letters to those 22 properties informing the residents that their brush will not be picked up if it is non-conforming with the brush ordinance.

7. Discussion and possible action on collapsed storm sewer on Superior Street.

Salmon stated the storm sewer is deteriorating and has several holes on the sides and bottom of pipe (est. 500 feet of pipe) on Superior St., between Thompson and Townsend. Because of these voids, it is creating sink holes in the park. This is an emergency type situation and the pipe needs to be replaced. Salmon anticipates the replacement to be around \$10,000.

Dodd questioned if funding could come out of the TID fund. Murphy stated that he would look into this.

Motion by Hamburg, second by Monfort to recommend this to the Finance Committee for allocation of funds to replace storm sewer on Superior Street.

Roll Call. Passed 4-0.

8. Discussion and possible action on extended parking at the Market Square Municipal lot.

Klapper suggested vehicles at Market Square change location to the parking lot at Thompson & Mullet St for long term permitted parking. Murphy stated currently the taxi company is utilizing part of this lot but there is additional area. Klapper stated that it would help clear the lot for events or functions and the Thompson & Mullet St parking lot is still centrally located. Standke suggested that it would be helpful that in winter months or snow emergencies that if the long term parking was all together in a designated area.

Motion made by Klapper, second by Dodd to recommend to the Legislative and Regulatory Committee for review and propose changes to the current ordinance.

Roll Call. Passed 4-0.

9. Discussion and possible action on possible alternate date of July 3rd meeting.

Motion by Monfort, second by Hamburg to move the July 3rd Municipal Services and Utilities Committee Meeting to July 1st at 5:30 p.m. in conference room one.

Roll Call. Passed 4-0.

10. Public Works Directors Report.

Salmon reviewed some projects that were completed and currently working on. Salmon stated they reviewed the plans and specs for the 2014 Street and Utility Project and put together the plans and specs of the alley and Chamber parking lot resurfacing project and the sidewalk project.

Work has been done on the assessment roles for E. Albert St., E. Conant St., the alley project and the Sidewalk Project. In addition we have been creating maps for the TID districts and updating the infrastructure system maps with our GIS software (Geographic Information System).

There has been coordination with a crack-filling service to do crack filling, prior to our chip sealing project taking place. Michael's is set up to crush concrete for our projects this year. There will be work in repairing a section of MacFarlane Rd., between Oneida and the tracks next week.

Some recent projects include corrected the erosion issue at the Silver Lake Beach Parking Lot; the Benches and Shade Features were installed at the Splash Pad; several catch basins around the City were replaced where the structure was failing, some due to the harsh winter and the age of the system.

There were safety concerns at the following:

- Howard/Lock: The sidewalk was undermined due to the failing inlet at the corner; the inlet was replaced and new sidewalk/curb was poured.
- Jefferson/Marion: The sidewalk was undermined due to the failing inlet at the corner. The inlet was replaced and new sidewalk/curb was poured. The City Hall storm sewer lateral was exposed and dual clean-outs were installed to allow access to the line if it were to clog or freeze again
- Edgewater and Monroe: There was a collapsed storm sewer pipe that led to a sinkhole in the road. The pipe was replaced and the road was patched.
- Other inlets in town were at Hiawatha/Yellowstone and the middle school. Salmon stated more inlets are scheduled to be replaced, two on W. Conant and two on New Pinery Rd., and currently are waiting on estimates.

11. Adjournment

Motion by Dodd, second by Monfort to adjourn the meeting at 6:34p.m. Motion carried unanimously on call of roll.

Prepared by Tammy O'Leary, Public Works Secretary.

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Influent Flow and Loading

Questions								
1.	Monthly average flows and (C)BOD loadings.							
	InFluent No. 701	Influent Monthly Average Flow, MGD	X	Influent Monthly Average (C)BOD Concentration on mg/l	X	8.34	=	Influent Monthly Average(C) BOD Loading, pounds/day
	January	1.435	X	353	X	8.34	=	4226
	February	1.455	X	279	X	8.34	=	3391
	March	1.477	X	291	X	8.34	=	3588
	April	1.640	X	257	X	8.34	=	3512
	May	1.595	X	289	X	8.34	=	3845
	June	1.642	X	289	X	8.34	=	3955
	July	1.547	X	340	X	8.34	=	4382
	August	1.511	X	324	X	8.34	=	4079
	September	1.473	X	328	X	8.34	=	4025
	October	1.475	X	301	X	8.34	=	3701
	November	1.479	X	312	X	8.34	=	3841
	December	1.475	X	263	X	8.34	=	3233
2.	Maximum month design flow and design (C)BOD loading.							
		Design	X	%	=	% of Design		
	Max Month Design Flow, MGD	2.102	x	90	=	1.8918		
			x	100	=	2.102		
	Design (C)BOD, lbs /day	5000	x	90	=	4500		
			x	100	=	5000		
3.	Number of times the flow and (C)BOD exceeded 90% or 100% of design, points earned, and score:							

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Influent Flow and Loading (Continued)

	Months of Influent Flow	Number of times flow was greater than 90% of design	Number of times flow was greater than 100% of design	Number of times (C)BOD was greater than 90% of design	Number of times (C)BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each exceedance		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

4. Was the influent flow meter calibrated in the last year?

- Yes Enter last calibration date, MM/DD/YYYY 7/10/2013
- No -explain

5. Sewer Use Ordinance

5.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

- Yes
- No

If No, please describe:

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Influent Flow and Loading (Continued)

5.2 Was it necessary to enforce?

- Yes
 No

If Yes, please describe:

6. Septage Receiving

6.1 Did you have requests to receive septage at your facility?

Septic Tanks	Holding Tanks	Grease Traps
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No

6.2 Did you receive septage at your facility? If yes, indicate volume in gallons

Septic Tanks	Holding Tanks	Grease Traps
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
84950 gal	4010090 gal	gal

6.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes

Increase in BOD and suspended solids.

7. Pretreatment

7.1 Did your facility experience operational problems, permit violations, biosolids quality concerns or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

- Yes
 No

If Yes, describe the situation and your community's response:

7.2 Did your facility accept hauled industrial wastes, landfill leachate, etc?

- Yes
 No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the plant from the discharge of hauled industrial wastes.

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Effluent Quality and Plant Performance ((C)BOD)

Questions

1. Monthly average effluent values, exceedances, and points for (C)BOD:

Outfall No.001	Monthly Average C(BOD) Limit (mg/L)	90% of Permit Limit >10 (mg/L)*	Effluent Monthly Average C(BOD) (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	4	1	0	0
February	25	22.5	4	1	0	0
March	25	22.5	3	1	0	0
April	25	22.5	3	1	0	0
May	25	22.5	4	1	0	0
June	25	22.5	5	1	0	0
July	25	22.5	3	1	0	0
August	25	22.5	3	1	0	0
September	25	22.5	2	1	0	0
October	25	22.5	2	1	0	0
November	25	22.5	3	1	0	0
December	25	22.5	4	1	0	0

* Equals limit if limit is <=10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:		7	3
Exceedances		0	0
Points		0	0
Total Number of Points			0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

2. If any violations occurred, what action was taken to regain compliance?

3. Was the effluent flow meter calibrated in the last year?

- Yes - enter last calibration date, MM/DD/YYYY:
- No - explain:

7/10/2013

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Effluent Quality and Plant Performance ((C)BOD) (Continued)

4.	<p>What problems, if any, were experienced over the last year that threatened treatment?</p> <div style="border: 1px solid black; height: 20px; width: 80%; margin: 5px auto;"></div>
5.	<p>Other Monitoring and Limits</p> <p>5.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as metals, pH, residual chlorine, or fecal coliform?</p> <p> <input type="radio"/> Yes <input checked="" type="radio"/> No </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 80%; margin: 5px auto;"></div>
	<p>5.2 At any time in the past year was there an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p> <input checked="" type="radio"/> Yes <input type="radio"/> No </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; padding: 2px; margin: 5px auto; width: 80%;"> Effluent toxicity test was run in April 2013 </div>
	<p>5.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p> <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> NA </p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px; width: 80%; margin: 5px auto;"></div>

Total Points Generated	0
Score (100 - Total Points Generated)	
Section Grade	

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Effluent Quality and Plant Performance (Total Suspended Solids)

Questions							
1.	Monthly average effluent values, exceedances, and points for TSS:						
	Outfall No.001	Monthly Average TSS Limit (mg/L)	90% of Permit Limit >10 (mg/L)*	Effluent Monthly Average TSS (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
	January	30	27	7	1		
	February	30	27	9	1		
	March	30	27	9	1		
	April	30	27	8	1		
	May	30	27	8	1		
	June	30	27	10	1		
	July	30	27	7	1		
	August	30	27	6	1		
	September	30	27	7	1		
	October	30	27	6	1		
	November	30	27	9	1		
	December	30	27	10	1		
	* Equals limit if limit is <=10						
	Months of Discharge/yr						
	Points per each exceedance with months of discharge:						
	Exceedances						
	Points						
	Total Number of Points						0
	<p>NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$</p>						
2.	If any violations occurred, what action was taken to regain compliance?						

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Effluent Quality and Plant Performance (Phosphorus)

Questions					
1.	Monthly average effluent values, exceedances, and points for Phosphorus:				
	Outfall No.001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
	January	1	0.6	1	
	February	1	0.8	1	
	March	1	0.4	1	
	April	1	0.4	1	
	May	1	0.3	1	
	June	1	0.4	1	
	July	1	0.6	1	
	August	1	0.8	1	
	September	1	0.9	1	
	October	1	0.5	1	
	November	1	0.5	1	
	December	1	0.6	1	
	Months of Discharge/yr				
	Points per each exceedance with months of discharge:				
	Exceedances				
	Total Number of Points				
	<p>NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$</p>				
2.	If any violations occurred, what action was taken to regain compliance?				

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Biosolids Quality and Management

	Questions	Points						
1.	<p>Biosolids Use/Disposal:</p> <p>1.1 How did you use or dispose of your biosolids?(Check all that apply)</p> <p> <input checked="" type="checkbox"/> Land Applied Under Your Permit <input type="checkbox"/> Publicly Distributed Exceptional Quality Biosolids <input type="checkbox"/> Hauled to Another Permitted Facility <input type="checkbox"/> Landfilled <input type="checkbox"/> Incinerated <input type="checkbox"/> Other </p> <p>NOTE:If you do not remove biosolids from your system annually, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc, and if biosolids were land applied last year, please also check top box above.</p> <p>1.1.1 If you checked Other, Please describe:</p> <div style="border: 1px solid black; height: 20px; width: 400px; margin-top: 5px;"></div>							
2.	<p>Land Application Site:</p> <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <th colspan="2" style="text-align: left;">Last Year's Approved and Active Land Application Sites</th> </tr> <tr> <td style="width: 50%;">2.1.1 How many acres did you have?</td> <td style="width: 50%;">2.1.2 How many acres did you use?</td> </tr> <tr> <td>1020.20 acres</td> <td>110.5 acres</td> </tr> </table> <p>2.2 If you did not have enough acres for your land application needs, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 400px; margin-top: 5px;"></div>	Last Year's Approved and Active Land Application Sites		2.1.1 How many acres did you have?	2.1.2 How many acres did you use?	1020.20 acres	110.5 acres	
Last Year's Approved and Active Land Application Sites								
2.1.1 How many acres did you have?	2.1.2 How many acres did you use?							
1020.20 acres	110.5 acres							
	<p>2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?</p> <p> <input type="radio"/> Yes(30 points) <input checked="" type="radio"/> No </p>	0						
	<p>2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?</p> <p> <input checked="" type="radio"/> Yes <input type="radio"/> No (10 points) <input type="radio"/> N/A </p>	0						
3.	<p>Biosolids Metals</p> <p>Number of biosolids outfalls in your WPDES permit = 1</p> <p>3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year</p>							
BIOSOLIDS METALS CHARACTERISTICS								

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Biosolids Quality and Management (Continued)

Outfall:003 - SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	mg/kg on a dry weight basis												Times Exceeded			
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling	
arsenic		41	75		8.1													0	0
cadmium		39	85		2.5													0	0
copper		1500	4300		636													0	0
lead		300	840		25.9													0	0
mercury		17	57		.48													0	0
molybdenum	60		75		15												0		0
nickel	336		420		16.1												0		0
selenium	80		100		<.86												0		0
zinc		2800	7500		766													0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel or selenium = 0

Exceedance Points		
●	0	0 Points
○	1-2	10 Points
○	> 2	15 Points

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loadings at each land application site? (check applicable box) 0

- Yes
- No (10 points)
- NA. Did not exceed limits or no HQ limit applies (0 points)
- NA. Did not land apply biosolids until limit was met(0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedance Points		
●	0	0 Points
○	1	10 Points
○	> 1	15 Points

3.1.4 Were biosolids land applied which exceeded the ceiling limit? 0

- Yes(20 points)
- No (0 points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Biosolids Quality and Management (Continued)

--	--	--

4. Pathogen Control(per outfall):

Outfall Number:	008
Biosolids Class:	B
Bacteria Type and Limit	F
Sample Dates:	01/01/2013 12:00:00 AM - 12/31/2013 12:00:00 AM
Density:	15159
Sample Concentrator Amount:	CFU/G TS
Process:	ANAER
Process Description:	We have two digesters, Primary digester 55 foot diameter with a SWD of 25 feet. Holds 444,300 gallons of cothicken sludge from the primary clarifiers. Sludge is heated and mixed. The biosolids from the primary flow by gravity to the secondary digester, 55 foot diameter with a SWD of 24.33 feet. Holds approximately 432,400 gallons of biosolids. The biosolids in both tanks are heated and our mixed with gas mixers. Biosolids are pumped from the secondary to a belt press to form a cake sludge. Cake sludge is hauled to approved farm land.

4.1 If exceeded Class B limit or did not meet the process criteria at the time of land application(40 Points)

4.1.1 Was the limit exceeded or the process criteria not met at any time?

Yes
 No

If yes, what action was taken?

5. Vector Attraction Reduction(per outfall):0

	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Outfall Number:</td> <td>008</td> </tr> </table>	Outfall Number:	008	
Outfall Number:	008			

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Biosolids Quality and Management (Continued)

	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Method Date:</td> <td>02/14/2013 12:00:00 AM</td> </tr> <tr> <td>Option Used To Satisfy Requirement:</td> <td>VSR</td> </tr> <tr> <td>Limit (if applicable):</td> <td>38</td> </tr> <tr> <td>Results (if applicable):</td> <td>45.50</td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Outfall Number:</td> <td>008</td> </tr> <tr> <td>Method Date:</td> <td>02/14/2013 12:00:00 AM</td> </tr> <tr> <td>Option Used To Satisfy Requirement:</td> <td>VSR</td> </tr> <tr> <td>Limit (if applicable):</td> <td>38</td> </tr> <tr> <td>Results (if applicable):</td> <td>68.80</td> </tr> </table>	Method Date:	02/14/2013 12:00:00 AM	Option Used To Satisfy Requirement:	VSR	Limit (if applicable):	38	Results (if applicable):	45.50	Outfall Number:	008	Method Date:	02/14/2013 12:00:00 AM	Option Used To Satisfy Requirement:	VSR	Limit (if applicable):	38	Results (if applicable):	68.80		
Method Date:	02/14/2013 12:00:00 AM																				
Option Used To Satisfy Requirement:	VSR																				
Limit (if applicable):	38																				
Results (if applicable):	45.50																				
Outfall Number:	008																				
Method Date:	02/14/2013 12:00:00 AM																				
Option Used To Satisfy Requirement:	VSR																				
Limit (if applicable):	38																				
Results (if applicable):	68.80																				
	<p>5.1 If the limit or criteria was exceeded at the time of land application, 40 point</p> <p>5.1.1 Was the limit exceeded or the process criteria not met at any time?</p> <p> <input type="radio"/> Yes <input checked="" type="radio"/> No </p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 400px; margin-top: 5px;"></div>	0																			
6.	Biosolids Storage:0																				
	<p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p> <input checked="" type="radio"/> >+ 180 days (0 points) <input type="radio"/> 150 - 179 days (10 points) <input type="radio"/> 120 - 149 days (20 points) <input type="radio"/> 90 - 119 days (30 points) <input type="radio"/> < 90 days (40 points) <input type="radio"/> Not Applicable (0 points) </p>	0																			
	<p>6.2 If you check Not Applicable above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 400px; margin-top: 5px;"></div>																				
7.	Issues:																				
	<p>7.1 Describe any outstanding biosolids issues with treatment, use or overall mgt?</p> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;">none</div>																				

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Staffing and Preventative Maintenance (All Treatment Plants)

	Questions	Points
1.	<p>Was your wastewater treatment plant adequately staffed last year?</p> <p> <input checked="" type="radio"/> Yes <input type="radio"/> No </p> <p>If No, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 60%; margin: 5px 0;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 60%; margin: 5px 0;"></div>	
2.	<p>Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <p> <input checked="" type="radio"/> Yes <input type="radio"/> No. Explain </p> <div style="border: 1px solid black; height: 20px; width: 60%; margin: 5px 0;"></div>	
3.	<p>Did your plant have a <u>documented AND implemented</u> plan for preventative maintenance on major equipment items?</p> <p> <input checked="" type="radio"/> Yes (Continue with questions below) <input type="radio"/> No (40 points and go to question 6) </p> <p>If No, explain:</p> <div style="border: 1px solid black; height: 20px; width: 60%; margin: 5px 0;"></div>	0
4.	<p>Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <p> <input checked="" type="radio"/> Yes <input type="radio"/> No (10 points) </p>	0
5.	<p>Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <p> <input checked="" type="radio"/> Yes <input type="radio"/> (Paper file system) <input type="radio"/> (Computer program) <input checked="" type="radio"/> (Both Paper and Computer) <input type="radio"/> No (10 points) </p>	0
6.	<p>Did your plant have a detailed O&M Manual that was used as a reference when needed?</p>	

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Staffing and Preventative Maintenance (All Treatment Plants) (Continued)

	<input checked="" type="radio"/> Yes <input type="radio"/> No	
7.	Rate the overall maintenance of your wastewater plant.	
	<input checked="" type="radio"/> Excellent <input type="radio"/> Very Good <input type="radio"/> Good <input type="radio"/> Fair <input type="radio"/> Poor	
	Describe your rating: <div style="border: 1px solid black; height: 20px; width: 60%; margin-left: 20px;"></div>	

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Operator Certification and Education

	Questions	Points
1.	<p>Did you have a designated operator-in-charge during the report year?</p> <p> <input checked="" type="radio"/> Yes (0 point) <input type="radio"/> No (20 points) </p> <p>Name: <input style="width: 500px;" type="text" value="DAVID HORNISCHER"/></p> <p>Certification No: <input style="width: 500px;" type="text" value="11458"/></p>	0
2.	<p>In accordance with Chapter NR 114.08 and 114.09, Wisconsin Administrative Code, what grade and subclass(es) were required for the operator-in-charge to operate the wastewater treatment plant and what grade and subclass(es) were held by the operator-in-charge?</p> <p>Required: <input style="width: 500px;" type="text" value="4 - ABEFGIJ; A - PRIMARY SETTLING; B - TRICKLING FILTER/RBC; E - DISINFECTION; F - ANAEROBIC DIGESTION; G - MECHANICAL SLUDGE; I - PHOSPHORUS REMOVAL; J - LABORATORY"/></p> <p>Held: <input style="width: 500px;" type="text" value="4 - ABEFGIJ; 2 - C; 4 - A=PRIMARY SETTLING GRADE 4; B=TRICKLING FILTER/RBC GRADE 4; E=DISINFECTION GRADE 4; F=ANAEROBIC DIGESTION GRADE 4; G=MECHANICAL SLUDGE GRADE 4; I=PHOSPHORUS REMOVAL GRADE 4; J=LABORATORY GRADE 4; 2 - C=ACTIVATED SLUDGE GRADE 2"/></p>	
3.	<p>Was the operator-in-charge certified at the appropriate level to operate this plant?</p> <p> <input checked="" type="radio"/> Yes (0 point) <input type="radio"/> No (20 points) </p>	0
4.	<p>In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation & maintenance of the plant that includes one or more of the following options (check all that apply):</p> <p>4.1 <input checked="" type="checkbox"/> one or more additional certified operators on staff</p> <p>4.2 <input checked="" type="checkbox"/> an arrangement with another certified operator</p> <p>4.3 <input type="checkbox"/> an arrangement with another community with a certified operator</p> <p>4.4 <input checked="" type="checkbox"/> an operator on staff who has an operator-in-training certificate for your plant and is expected be certified within one year</p> <p>4.5 <input type="checkbox"/> a consultant to serve as your certified operator</p> <p>4.6 <input type="checkbox"/> None of the above (20 points)</p> <p>Explain: <input style="width: 500px;" type="text"/></p>	0

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Operator Certification and Education (Continued)

5.	If you had a designated operator-in-charge, was the operator-in-charge earning continuing education credits at the following rates?	
	<p>Grades T, 1, and 2:</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> Averaging 6 or more CEUs per year <input type="radio"/> Averaging less than 6 CEUs per year <p>Grades 3 and 4:</p> <ul style="list-style-type: none"> <input checked="" type="radio"/> Averaging 8 or more CEUs per year <input type="radio"/> Averaging less than 8 CEUs per year <p>Not applicable:</p> <ul style="list-style-type: none"> <input type="radio"/> See Question 1. 	

Total Points Generated	
Score (100 - Total Points Generated)	
Section Grade	

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Financial Management

	Questions	Points						
1.	Person Providing This Financial Information <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Name:</td> <td>Jean E Mohr , City Fianance Director</td> </tr> <tr> <td>Telephone:</td> <td>(608) 742-2176</td> </tr> <tr> <td>E-Mail Address(optional):</td> <td>jean.mohe@portagewi.gov</td> </tr> </table>	Name:	Jean E Mohr , City Fianance Director	Telephone:	(608) 742-2176	E-Mail Address(optional):	jean.mohe@portagewi.gov	
Name:	Jean E Mohr , City Fianance Director							
Telephone:	(608) 742-2176							
E-Mail Address(optional):	jean.mohe@portagewi.gov							
2.	Are User Charge or other Revenues sufficient to cover O&M Expenses for your wastewater treatment plant AND/OR collection system ? <input checked="" type="radio"/> Yes (0 points) <input type="radio"/> No (40 points) If No, please explain: <div style="border: 1px solid black; height: 20px; width: 60%; margin-left: 20px;"></div>	0						
3.	When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2013 <input checked="" type="radio"/> 0-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable (Private Facility)	0						
4.	Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? <input checked="" type="radio"/> Yes <input type="radio"/> No (40 points)	0						
REPLACEMENT FUNDS(PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 5)								
5.	Equipment Replacement Funds 5.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2013 <input checked="" type="radio"/> 1-2 years ago (0 points) <input type="radio"/> 3 or more years ago (20 points) <input type="radio"/> Not Applicable Explain: <div style="border: 1px solid black; height: 20px; width: 60%; margin-left: 20px;"></div>	0						
	5.2 What amount is in your Replacement Fund? <p style="text-align: center;">Equipment Replacement Fund Activity</p>							
	5.2.1 Ending Balance Reported on Last Year's CMAR:	\$1557490						

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Financial Management (Continued)

	<p>5.2.2 Adjustments if necessary (e.g., earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</p> <p>5.2.3 Adjusted January 1st Beginning Balance</p> <p>5.2.4 Additions to Fund (e.g., portion of User Fee, earned interest, etc.)</p> <p>5.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 5.2.5.1 below*)</p> <p>5.2.6 Ending Balance as of December 31st for CMAR Reporting Year</p> <p>(All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.)</p> <p>*5.2.5.1. Indicate adjustments, equipment purchases and/or major repairs from 5.2.5 above</p> <div style="border: 1px solid black; height: 20px; width: 60%; margin-top: 5px;"></div>	<p>+</p> <p>\$0.00</p> <p>\$1,557,490.00</p> <p>+</p> <p>\$234,700.00</p> <p>-</p> <p>\$164,298.00</p> <p>\$1,627,892.00</p>										
	<p>5.3 What amount should be in your replacement fund? \$1,627,892.00</p> <p>(If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP option button.)</p>											
	<p>5.3.1 Is the Dec. 31 Ending Balance in your Replacement Fund above (#5.2.6) equal to or greater than the amount that should be in it(#5.3)?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No Explain:</p> <div style="border: 1px solid black; height: 20px; width: 60%; margin-top: 5px;"></div>											
6.	Future Planning											
	<p>6.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating or new construction of your treatment facility or collection system?</p> <p><input checked="" type="radio"/> Yes (If yes, please provide major project information, if not already listed below)</p> <p><input type="radio"/> No</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 60%;">Project Description</th> <th style="width: 20%;">Estimated Cost</th> <th style="width: 20%;">Approximate Construction Year</th> </tr> </thead> <tbody> <tr> <td>Changing out the gas mixing systems in the primary and secondary digester with a jet mixing system.</td> <td style="text-align: center;">\$900,000.00</td> <td style="text-align: center;">2014</td> </tr> <tr> <td>Considering at adding a generator set up to run off digester gas and new equalization tank for digester.</td> <td style="text-align: center;">\$500,000.00</td> <td style="text-align: center;">2019</td> </tr> </tbody> </table>	Project Description	Estimated Cost	Approximate Construction Year	Changing out the gas mixing systems in the primary and secondary digester with a jet mixing system.	\$900,000.00	2014	Considering at adding a generator set up to run off digester gas and new equalization tank for digester.	\$500,000.00	2019		
Project Description	Estimated Cost	Approximate Construction Year										
Changing out the gas mixing systems in the primary and secondary digester with a jet mixing system.	\$900,000.00	2014										
Considering at adding a generator set up to run off digester gas and new equalization tank for digester.	\$500,000.00	2019										
7.	Financial Management General Comments:											
	<div style="border: 1px solid black; width: 100%; height: 100%;"></div>											

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Sanitary Sewer Collection Systems

	Questions	Points
1.	Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit? <input type="radio"/> Yes <input checked="" type="radio"/> No	
2.	Did you have a <u>documented</u> (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance or CMOM program last calendar year? <input checked="" type="radio"/> Yes (go to question 3) <input type="radio"/> No (30 points) (go to question 4)	0
3.	Check the elements listed below that are included in your Operation and Maintenance (O&M) or CMOM program.:	
	<div style="margin-left: 20px;"> <input checked="" type="checkbox"/> Goals: Describe the specific goals you have for your collection system: <input checked="" type="checkbox"/> Organization: Do you have the following written organizational elements (check only those that you have): <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Ownership and governing body description <input type="checkbox"/> Organizational chart <input checked="" type="checkbox"/> Personnel and position descriptions <input checked="" type="checkbox"/> Internal communication procedures <input type="checkbox"/> Public information and education program <input checked="" type="checkbox"/> Legal Authority: Do you have the legal authority for the following (check only those that apply): <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Sewer use ordinance Last Revised MM/DD/YYYY <input style="width: 100px; height: 20px;" type="text"/> <input checked="" type="checkbox"/> Pretreatment/Industrial control Programs <input checked="" type="checkbox"/> Fat, Oil and Grease control <input checked="" type="checkbox"/> Illicit discharges (commercial, industrial) <input checked="" type="checkbox"/> Private property clear water (sump pumps, roof or foundation drains, etc) <input type="checkbox"/> Private lateral inspections/repairs <input checked="" type="checkbox"/> Service and management agreements <input checked="" type="checkbox"/> Maintenance Activities: details in Question 4 <input checked="" type="checkbox"/> Design and Performance Provisions: How do you ensure that your sewer system is designed and constructed properly? <ul style="list-style-type: none"> <input checked="" type="checkbox"/> State plumbing code <input checked="" type="checkbox"/> DNR NR 110 standards <input checked="" type="checkbox"/> Local municipal code requirements <input checked="" type="checkbox"/> Construction, inspection and testing <input type="checkbox"/> Others: </div>	

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

	<p><input checked="" type="checkbox"/> Overflow Emergency Response Plan: Does your emergency response capability include (check only those that you have):</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Alarm system and routine testing <input checked="" type="checkbox"/> Emergency equipment <input checked="" type="checkbox"/> Emergency procedures <input checked="" type="checkbox"/> Communications/Notifications (DNR, Internal, Public, Media etc) <p><input checked="" type="checkbox"/> Capacity Assurance: How well do you know your sewer system? Do you have the following?</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Current and up-to-date sewer map <input checked="" type="checkbox"/> Sewer system plans and specifications <input checked="" type="checkbox"/> Manhole location map <input checked="" type="checkbox"/> Lift station pump and wet well capacity information <input checked="" type="checkbox"/> Lift station O&M manuals <p>Within your sewer system have you identified the following?</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Areas with flat sewers <input checked="" type="checkbox"/> Areas with surcharging <input type="checkbox"/> Areas with bottlenecks or constrictions <input checked="" type="checkbox"/> Areas with chronic basement backups or SSO's <input checked="" type="checkbox"/> Areas with excess debris, solids or grease accumulation <input checked="" type="checkbox"/> Areas with heavy root growth <input checked="" type="checkbox"/> Areas with excessive infiltration/inflow (I/I) <input checked="" type="checkbox"/> Sewers with severe defects that affect flow capacity <input checked="" type="checkbox"/> Adequacy of capacity for new connections <input checked="" type="checkbox"/> Lift station capacity and/or pumping problems <p><input checked="" type="checkbox"/> Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed.</p> <p><input checked="" type="checkbox"/> Special Studies Last Year (check only if applicable):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Infiltration/Inflow (I/I) Analysis <input type="checkbox"/> Sewer System Evaluation Survey (SSES) <input type="checkbox"/> Sewer Evaluation and Capacity Management Plan (SECAP) <input type="checkbox"/> Lift Station Evaluation Report <input checked="" type="checkbox"/> Others: <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>Emergency lift station operation plan. Detailed Manhole inspection program to gather data for GIS Smart Map</p> </div>	
--	---	--

4.	Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained:	
----	---	--

Cleaning	<input style="width: 50px;" type="text" value="90"/>	% of system/year
Root Removal	<input style="width: 50px;" type="text" value="90"/>	% of system/year
Flow Monitoring	<input style="width: 50px;" type="text" value="0"/>	% of system/year
Smoke Testing	<input style="width: 50px;" type="text" value="0"/>	% of system/year
Sewer Line Televising	<input style="width: 50px;" type="text" value="2"/>	% of system/year

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

Manhole Inspections	90	% of system/year
Lift Station O&M	10	# per L.S./year
Manhole Rehabilitation	2	% of manholes rehabed
Mainline Rehabilitation	2	% of sewer lines rehabed
Private Sewer Inspections	0	% of system/year
Private Sewer I/I Removal	0	% of private services
Please include additional comments about your sanitary sewer collection system below:		
Very old system (>100 years) with many 6 inch clay pipe.		

5. Provide the following collection system and flow information for the past year:

39.51	Total Actual Amount of Precipitation Last Year
36.14	Annual Average Precipitation (for your location)
58	Miles of Sanitary Sewer
11	Number of Lift Stations
2	Number of Lift Station Failure
0	Number of Sewer Pipe Failures
14	Number of Basement Backup Occurrences
52	Number of Complaints
1.394	Average Daily Flow in MGD
1.642	Peak Monthly Flow in MGD(if available)
	Peak Hourly Flow in MGD(if available)

COMPLIANCE MAINTENANCE ANNUAL REPORT

Facility Name: Portage Wastewater Treatment Facility

Last Updated:

Reporting Year: 2013

Sanitary Sewer Collection Systems (Continued)

LIST OF SANITARY SEWER OVERFLOWS (SSO) REPORTED			
	Date	Location	Cause
NONE REPORTED			
<p>** If there were any SSO's that are not listed above, please contact the DNR and stop work on this section until corrected.</p> <p>What actions were taken, or are underway, to reduce or eliminate SSO occurrences in the future?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
PERFORMANCE INDICATORS			
0.18	Lift Station Failures(failures/ps/year)		
0.00	Sewer Pipe Failures(pipe failures/sewer mile/yr)		
0.00	Sanitary Sewer Overflows (number/sewer mile/yr)		
0.24	Basement Backups(number/sewer mile)		
0.90	Complaints (number/sewer mile)		
1.2	Peaking Factor Ratio (Peak Monthly:Annual Daily Average)		
0.0	Peaking Factor Ratio(Peak Hourly:Annual daily Average)		
6.	Was infiltration/inflow(I/I) significant in your community last year?		
<p style="margin-left: 20px;"> <input type="radio"/> Yes <input checked="" type="radio"/> No </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
7.	Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?		
<p style="margin-left: 20px;"> <input type="radio"/> Yes <input checked="" type="radio"/> No </p> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
8.	Explain any infiltration/inflow(I/I) changes this year from previous years?		
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
9.	What is being done to address infiltration/inflow in your collection system?		
<div style="border: 1px solid black; padding: 5px;"> Identifying and eliminating clear water connections, plugging open pick holes and relaying defective sewers. </div>			

**City of Portage
Legislative & Regulatory Committee Meeting
Monday, June 2, 2014, 7:00 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Present: Rita A. Maass, Chairperson; Mike Charles, Martin Havlovic, Jeffrey F. Monfort

Absent: Mary E. Hamburg

Also Present: Administrator Murphy, Attorney Spankowski, City Clerk Moe, Deputy Clerk Ness, Officer Sarah Rueth, Alderperson Richard Lynn, Sherry Schehr from Caboose BBQ, Rich Stewart from Caboose BBQ, Attorney Bart Achterberg representing Market Basket, Sharam Singh from Market Basket, Kirpal Kaur from Market Basket, Mary Traut, Bob Viking, James Daley from Daley's Beverage Mart, Wen Jian Liu from Portage Asian Cuisine, Nikki Shannon from Portage Elks, Susan St. Amour from Kwik Trip 764, Gary Alberts- owner of dog, Matthew Harvey-father of the girl bitten by the dog

Media Present: Bill Welsh from Cable TV and Craig Sauer from Daily Register

1. Roll call

The meeting was called to order at 7:01 p.m. by Chairperson Maass.

2. Approval of minutes from previous meeting

Motion by Havlovic, second by Charles to approve the minutes from the committee meeting of May 7, 2014. Motion carried unanimously on call of roll.

3. Discussion and possible action on appeal from Gary J. Alberts of dangerous animal determination

Gary Alberts referenced his objection letter dated 5/1/14 and verified all members had received it. Alberts admitted his dog bit this girl and last year nipped her brother. Alberts stated if the dog is found to be dangerous it will be dead within 10 days. He explained the ariel map of his property he handed out showing where the dog was tethered, the closest distance from the dog to neighbor's property line, typical entry point when kids come over, location of broken swing set and the location of the children when Gary Alberts left for dinner the night of the incident. Two points Gary Alberts wanted to make regarding the police statement by Matthew Harvey are: 1) the dog goes inside every night and 2) during inclement weather the dog will go to the store with him. Alberts stated the dog did spend the quarantine time at the Portage Vet Clinic and a letter, attached to the ariel map, was written by the vet regarding the dog, stating there was no indication of aggression during this period. Monfort questioned how long Alberts has had the dog- got it at 9 months and now the dog is 7. Havlovic questioned the size or weight of the dog – 52 lbs. Charles questioned if there is a fence – no, but now considering that.

Matthew Harvey stated his daughter needed 17 stitches. Last year the dog did bite the son and he himself has been nipped at before. Harvey feels the dog needs to be confined in some way. Havlovic questioned if the dog was tethered in both instances- yes. His children go into Mr. Alberts' yard to play with the granddaughter.

Officer Reuth explained the difference between vicious and dangerous determination. Clarified she had deemed this dog dangerous and that doesn't have an outcome of death for the dog. Maass questioned if Reuth had seen the dog – yes, when she spoke with Mr. Alberts the dog was tethered and he was petting it, the dog was behaved.

Gary Alberts stated if someone entered a home, the same thing would happen as the dog is protecting his territory, the children should not have been in the yard.

Officer Reuth stated the children play in both yards and feels the children think they can go in the yard.

Monfort stated he feels the dog is dangerous and is concerned about the lifelong fear of dogs by the child bitten.

Charles noted if motion of dangerous dog fails (which he indicated he will be voting no), the dog should be fenced in addition to being tethered.

Motion by Monfort, second by Charles to uphold the determination of dangerous dog and recommend to Council. Motion failed with Charles and Havlovic voting no.

4. Discussion and possible recommendation on Class “A” Fermented Malt Beverage License application from Pal and Simran LLC, 403 DeWitt Street, Sharam Singh, agent (Market Basket)

Clerk Moe reviewed there is one license available and there are two applications on the agenda for consideration. Class “A” Licenses are not regulated by statute, the municipality can determine how many they have and set that by Ordinance. This application was denied by Chief Manthey because Sharam Singh pled no contest to a Class I Felony and no contest to a possession of synthetic cannabinoid, a misdemeanor. He was given a deferred prosecution on the felony charge for a period of 24 months until 3/12/16.

Attorney Achterburg stated Mr. Singh has only has one citation and this occurred over two years ago. The downtown is dependent on the Market Basket and to give him the Class “A” license would benefit the citizens. Currently this establishment sells 5000 packs cigarettes/month – 60,000/year, the employees are checking identification every day and would continue with beer sales. Attorney Achterburg stated Mr. Singh has been financially punished because beer sales are a large percentage of sales for a convenience store.

Mr. Singh presented a petition signed by customers at his store in the last three days supporting the license. Chairperson Maass noted the petition wasn't dated. Mr. Singh stated his income has been impacted by not being able to sell beer and apologized for the mistake he made.

Maass noted the crime took place two years ago but the court hearing wasn't done until this year. Monfort stated he feels Mr. Singh should have the license back as there have been others in the state that have done crimes much worse. Monfort stated 1) Mr. Singh is not a felon and 2) if the judge and DA felt a deferred prosecution was ok then we should grant the license. Charles clarified Mr. Singh was found guilty.

Motion by Havlovic second by Charles to recommend to council approval of Class "A" Fermented Malt Beverage License application from Pal and Simran LLC, 403 DeWitt Street, Sharam Singh, agent (Market Basket). Motion carried unanimously on call of roll.

Bob Viking read a letter in support of granting the license.

Mary Traut works with Circles of Support and the homeless shelter downtown. She stated the Market Basket is a vital piece of the downtown for people who don't have transportation and supports granting the license.

5. Discussion and possible recommendation on Class "A" Fermented Malt Beverage application from Kwik Trip, Inc. 1925 New Pinery Road, Patricia A. Kottka, agent (Kwik Trip 764)

Maass noted Patricia Kottka was unable to attend the meeting so Susan St. Amour, shift manager is in attendance. This premise did have a license in the past but made a business decision when Kwik Trip 683 (north) opened and the license was transferred as there were no available licenses. This is Kwik Trip's third application since transferring the license. Since the committee recommended the remaining available license go to Market Basket, and if the council were to grant that license, the ordinance would need to be changed to grant Kwik Trip a license.

Susan St. Amour stated this is a small store and the beer would be available in two cooler doors. The employees currently card for cigarettes and would be diligent to card for beer. Their goal is to make their customers happy.

Dan Daley, owner of Daley's Beverage Mart, stated it is a privilege to have a license. There were two licenses denied in August because of proximity and hopes the current committee will take into consideration the proximity of other licenses. Gas stations and box stores have other items for sale but a liquor store only has liquor to sell. Dan Daley feels Kwik Trip made a great business decision to transfer their license to the north store and now should live with that decision.

Motion by Charles, second by Maass to recommend to council denial of the Class "A" Fermented Malt Beverage application from Kwik Trip, Inc. 1925 New

Pinery Road, Patricia A. Kottka, agent (Kwik Trip 764) due to proximity to other licensed establishments. Motion carried unanimously on call of roll.

6. Discussion and possible recommendation on Class B Combination License application from NY Sushi Bar, Inc., 123 East Cook Street, Wen Jian Liu, agent (Portage Asian Cuisine)

The premise description includes an outside beer garden with dimensions of 50' x 70'. Richard Lynn stated this was an approximate measurement.

Motion by Havlovic, second by Charles to recommend to council approval of Class B Combination License application from NY Sushi Bar, Inc., 123 East Cook Street, Wen Jian Liu, agent (Portage Asian Cuisine). Discussion ensued regarding the outside beer garden and noted the measurements need to be more accurate. Havlovic amended his motion to include the exact measurement of the outside beer garden to be brought in to the clerk's office and Charles agreed. Motion carried unanimously on call of roll.

7. Discussion and possible recommendation on alcohol license applications (Class B Combination Licenses, Class B Fermented malt Beverage Licenses, Class C Wine Licenses, Class A Combination Licenses, Class A Fermented Beverage Licenses)

Clark Moe reviewed license applications: Good Stuff didn't apply for renewal; Bellmore & Associates LLC, Reid Bellmore no longer part of LLC; BPO Elks Lodge, Change of members – one new member; Sherry Lee Schehr – The Caboose BBQ Company, Change of premise description, Added – fenced in outside seating 45'x32' April 1 – Oct 31; Stover Enterprises Inc. – Suzy's Steak & Seafood House, new member and vice president; Vinayaka Inc. – Best Western Resort Hotel & Conference Center, agent address change; Crawford Oil Co. Inc. – one member address change; Cleary Krech Post 1707 of Veteran of Foreign Wars of the United States, requested change of premises description to include the parking lot but has now removed the parking lot from the description.

Class "B" Combination Licenses:

NY Sushi Bar, Inc. is included as well because of timing with new license year beginning July 1.

205 Vino LLC, 205 DeWitt Street, Tricia Pionke, Agent (205 Vino)
4 R Future Inc., 322 West Wisconsin Street, Jeremy Rusch, Agent (Portage Theatres)
Bellmore & Associates LLC, 301 DeWitt Street, Mark A. Bellmore, Agent (The Corner Pocket Sports Bar & Grill)

Billie's Place LLC, 220 West Cook Street, Lacey Jane Thomas, Agent (Billie's Place)
B.P.O. Elks Lodge #675, 201 West Conant Street, Myron T Shannon Jr, Agent
(Benevolent & Protective Order of Elks #675)

Cactus Club Bar & Grill LLC, 102 East Cook Street, Dean Jeffery Audiss,
Agent (Cactus Club)

Cleary Krech Post 1707 of Veterans of Foreign Wars of the United States, 215 West Collins Street, Jeremy Duffy, Agent (Cleary Krech VFW Post 1707)

Cottonwood Bar & Grill Inc, 312 DeWitt Street, Randal Leigh Heinzl, Agent
(Cottonwood Bar & Grill Inc.)

Dewitt's End LLC, 1101 DeWitt Street, Ronald Spangler, Agent (Dewitt's End)

Douglas' Big Dog Saloon LLC, 218 West Cook Street, Bradley John Douglas, Agent (Douglas' Big Dog Saloon)
House of Booze LLC, 220 West Wisconsin Street, Kevin M. Malone, Agent (Blarney Stone)
Johnny T's Bar & Deli Inc., 1207 Dunn Street, John L. Timm, Agent (Johnny T's Trackside Bar)
Knights of Columbus, 918 Silver Lake Drive, Darrell Parker, Agent (Knights of Columbus)
Krueger, Jon & Lord, Robert, 223 Oneida Street, (The Friendly Tavern)
Kubiniiec, Jr., Michael D., 316 Dewitt Street, Renee K. Kubiniiec, Agent (Renees Bar)
La Tolteca Fuentes, Inc., 2653 New Pinery Rd, Reyes Aranda, Agent (La Tolteca)
New Pinery Enterprises LLC, 1402 West Wisconsin Street, Lyman O. Kaiser, Agent (Sarbacker's Bar)
Noll, William N., 412 East Wisconsin Street, (Tamarack Pizza)
NY Sushi Bar, Inc., 123 East Cook Street, Wen Jian Liu, Agent (Portage Asian Cuisine)
B & B Hitching Post LLC, 2503 West Wisconsin Street, Michael Scot Bergman, Agent (B & B Hitching Post)
Riley's Bar LLC, 1314 West Wisconsin Street, Lisa Thompson, Agent (Riley's Bar LLC)
Schehr, Sherry Lee, 1505 New Pinery Road (The Caboose BBQ Company)
Shutova, LLC, 2900 New Pinery Road, Beadin Mehmedi, Agent (Dino's Restaurant & Bar)
Stover Enterprises Inc., 2711 Hwy CX, Dana Lee Stover, Agent (Suzy's Steak & Seafood House)
The Ball Room LLC, 112 East Cook Street, Mike Ganz, Agent (The Ball Room)
Threadz Fashion LLC, 214 West Wisconsin Street, Jake Stolte, Agent (Liquid)
Tolly's Alleys LLC, 817 East Wisconsin Street, Brian R. Tollison, Agent (Tolly's Alleys)
TRT Corporation, 125 Wauona Trail, Patricia A. Madani, Agent (Trail's Lounge Restaurant)
Vinayaka, Inc., 2701 South CX, Dawn Schneller, Agent (Best Western Resort Hotel & Conference Center)

Class "B" Beer Licenses:

Golden Cup 2 Café, LLC, 2812 New Pinery Road, Arif Topalovski, Agent (Golden Cup 2 Café)
Milz, Norman E., 100 East Cook Street, Norman E Milz, (Norm's Pitstop)
Peng, Huan Qing, 238 West Cook Street, (Cathay Garden)
Pizza Hut of Southern Wisconsin, Inc., 401 East Wisconsin Street, Jon W. Kreklow, Agent (Pizza Hut)
PR Partners LLC, 2905 New Pinery Road, James H. Firari, Agent (Pizza Ranch)

Class "C" Wine Licenses:

Golden Cup 2 Café, LLC, 2812 New Pinery Road, Arif Topalovski, Agent (Golden Cup 2 Café)
Peng, Huan Qing, 238 West Cook Street, (Cathay Garden)
Pizza Hut of Southern Wisconsin, Inc., 401 East Wisconsin Street, Jon W. Kreklow, Agent (Pizza Hut)
PR Partners LLC, 2905 New Pinery Road, James H. Firari, Agent (Pizza Ranch)

Class "A" Combination Licenses:

Crawford Oil Co. Inc., 2211 West Wisconsin Street, Steven Douglas Madsen, Agent (Jim's BP)
Daley, James D., 1623 New Pinery Road, (Daley's Beverage Mart)

Mathieus, Kevin Edward, 211 East Wisconsin Street (Discount Liquor)
Pierce's Supermarket Inc., 2915 New Pinery Road, Angela K Pierce, Agent
(Pierce's Marketplace)
Wilz Drug, Inc., 140 East Cook Street, Larry R Wilz, Agent (Wilz Drug & Home
Health Care)
Express Laundry, LLC, 2725 New Pinery Road, John D. Bennett, Agent
(Mobil Travel Plaza)

Class "A" Beer Licenses:

Crawford Oil Co. Inc., 1901 East Highway 33, Steven Douglas Madsen, Agent (Fort BP)
Kwik Trip, Inc., 1223 East Wisconsin Street, Michael Jude McConville, Agent
(Kwik Trip #653)
Kwik Trip, Inc., 2970 New Pinery Road, Nona May Hartman, Agent, (Kwik Trip #683)

Motion by Havlovic, second by Charles to recommend to council renewal of all
licenses as presented for approval. Motion carried unanimously on call of roll.

**8. Discussion and possible recommendation on Operator License application
for Mackenzie L. Barney**

Maass reviewed Mackenzie L. Barney applied for an operator license last year
but was denied due to 2 OMVWI convictions, she appealed and the license was
granted. She has applied for the new license year; Chief Manthey has denied it
based on the 2 OMVWI offences and a citation for domestic abuse. Motion by
Havlovic, second by Charles to deny operator license application for Mackenzie
L. Barney based on two OMVWI offences and domestic abuse citation. Motion
carried unanimously on call of roll.

**9. Discussion and possible recommendation on Operator License application
for Sonja R. Peplinski**

Application was denied by Chief Manthey due to incomplete information and two
alcohol related convictions in the past five years. Motion by Charles, second by
Havlovic to deny operator license application for Sonja R. Peplinski based on
incomplete information and two alcohol related convictions in the past five years.
Motion carried unanimously on call of roll.

10. Discussion and possible recommendation for Taxi Cab License

Motion by Havlovic, second by Charles to recommend Taxi Cab License for
Richard Running (Running Inc.) as presented. Motion carried unanimously on
call of roll.

11. Adjournment

Motion to adjourn by Charles, second by Monfort. Passed on voice vote at 8:59
pm.

Rebecca Ness
Deputy Clerk

Portage Police Department

117 W Pleasant St., Portage, WI 53901

Press Report

Report Date 04/25/2014	Type of Incident ANIMALS -VICIOUS DOG VIOLATION	Complaint No. 14-03737	Case Status ACTIVE/OPEN
----------------------------------	---	----------------------------------	-----------------------------------

Occurred on **04/25/2014 1904** to **04/25/2014 2006**

Incident Location

Street Address 819 E COOK ST	City PORTAGE	State WI	Zip Code 53901		
Sector SOUTH	Precinct	Geo	Ward	Latitude	Common Name
Neighborhood	Jurisdiction	Longitude	Secondary Location		

Dispatch Information

Received Date / Time 4/25/2014 1904	Call Received Via CITIZEN	Dispatched Date / Time	Call Dispatched As	Arrived Date / Time	Departed Date / Time 4/25/2014 2006
---	-------------------------------------	------------------------	--------------------	---------------------	---

Press Report

ORIGIN OF CALL

On 04/25/2014 at approximately 7:05pm, I, Officer Sarah Rueth, was dispatched to Divine Savior Hospital for a report of a dog bite that occurred at 819 E Cook St.

VICTIM INTERVIEW

Upon arrival, I made contact with Matthew Harvey, who I identified verbally. Harvey stated that his daughter, REDACTED, had been bitten by a dog. Matthew said that they were at his girlfriend's father's house, and that the children were playing in the backyard. Matthew stated that the next-door neighbor, Gary Alberts, has a granddaughter that the children play with and that the children were going back and forth between the two backyards. Matthew said Alberts has a brown medium-sized dog that is tied up in the backyard, and that the dog bit REDACTED. Matthew stated he did not directly see the incident but that his son, REDACTED, and his girlfriend's daughter, REDACTED, witnessed it.

I asked REDACTED what had happened with the dog. REDACTED said she walked past it and it bit her. I asked REDACTED where the dog was and she said it was in the backyard. I asked if she was petting it, or if she had held her hand out or anything like that, and REDACTED said no. REDACTED told me she had said "Hi doggy" and then walked away, and then when she walked by the dog again it lunged at her and bit her. I observed that REDACTED had a large wound on her right thigh and took photographs of it. I asked an ER nurse, Heather, how many stitches she thought it would take to close the wound, and Heather said probably 10 to 20, depending on how loosely they sutured it.

I gave Matthew my business card with my name and the case number, and told him I would be speaking with Alberts and that the dog would be quarantined for 10 days as a result of the incident. Matthew stated something had to be done with the dog, because it had also bit or scratched

Reporting Officer **16 RUETH, SARAH**

Approving Officer (I)

(Cover Pages Only)

Portage Police Department

117 W Pleasant St., Portage, WI 53901

Press Report

Report Date 04/25/2014	Type of Incident ANIMALS -VICIOUS DOG VIOLATION	Complaint No. 14-03737	Case Status ACTIVE/OPEN
----------------------------------	---	----------------------------------	-----------------------------------

REDACTED last year. Matthew said REDACTED was not seriously injured, but that he has a scar on his leg. Matthew stated the incident was not reported to police. Matthew stated that he has heard that Alberts is mean to the dog. I asked him to be more specific about what is done to the dog, but Matthew said he has not witnessed any abuse and has only heard this from other people. Matthew did tell me that he has never seen the dog not tied up in three years.

OWNER INTERVIEW

I went to 819 E Cook St and made contact with Alberts. Alberts told me that he was not present when the incident occurred but that he had been notified about it. I observed that the dog, who Alberts identified as Buffy, an American Water Spaniel, was tied up in the backyard. I asked Alberts if the neighbors had permission to be in his backyard, and he said that the children tend to come over and use his playset. I asked Alberts if it was true that Buffy had injured REDACTED last year, and Alberts said yes. Alberts stated that he witnessed that incident, and that REDACTED was playing with Buffy. Alberts said that REDACTED stopped playing with Buffy, and that Buffy nipped at REDACTED to get him to keep playing. Alberts stated that Buffy can get a little worked up when playing, but that Buffy is not aggressive. Alberts said that besides REDACTED being nipped and REDACTED being bitten, there have been no other incidents with Buffy. Alberts asked if REDACTED was okay and expressed his concern that REDACTED might be afraid of dogs after this incident.

I asked Alberts if Buffy was up to date on his rabies vaccination, and Alberts said he believed so but he was not sure where the paperwork was. Alberts stated he just got a letter in the mail from the city saying he needed to pay his licensing fees for this year, and he said he intended to do so immediately. Alberts said Buffy's veterinarian is Dr. Cooper on E Albert St. I explained the quarantine procedure to Alberts. I told him that he should confirm with Dr. Cooper's office in the morning that the rabies vaccination is indeed up-to-date, and if so, Buffy could be quarantined at home for ten days. I explained to Alberts that this meant Buffy could not be loose and had to be monitored for the ten days. I instructed Alberts not to allow anyone to come over and interact with Buffy until the quarantine was completed. I also told Alberts that if he learned that the rabies vaccination was not up-to-date, he would need to quarantine Buffy at the veterinarian's office for the ten days, and that he was responsible for the cost. Alberts stated he understood.

FOLLOW-UP

On 04/26/2014 at approximately 11:50am, I called Matthew and asked him if I could speak with REDACTED and REDACTED about the incident. I explained that I wanted some objective witness statements about the dog's behavior. Matthew stated that REDACTED was at a friend's house and that he was heading to work, but that both children would be home around 5 or 6pm, and that he would call me at that time.

On 04/26/2014 at approximately 11:55am, I called Dr. Cooper's office. Dr. Cooper was not available but I spoke with a receptionist who checked the records for me. She stated that Buffy's rabies

Reporting Officer **16 RUETH, SARAH**

Approving Officer (I)
(Cover Pages Only)

Portage Police Department

117 W Pleasant St., Portage, WI 53901

Press Report

Report Date	Type of Incident	Complaint No.	Case Status
04/25/2014	ANIMALS -VICIOUS DOG VIOLATION	14-03737	ACTIVE/OPEN

vaccination was due April 2013. She also told me that Alberts was in the office right now waiting for Buffy's exam. I asked her to remind Alberts that he was required to quarantine Buffy at the veterinarian's office if the rabies vaccination was not current, and she put me on hold. A short time later, she informed me that Alberts said it was fine and that he would leave Buffy at Dr. Cooper's office.

On 04/26/2014 at approximately 7:30pm, I went to Matthew's residence. Matthew told me it turned out REDACTED did not actually see what happened, but that REDACTED did. I introduced myself to REDACTED and asked her if I could ask her some questions about what happened with REDACTED and the dog. She said yes, so I asked her to tell me what happened. REDACTED stated that REDACTED was standing by the dog, because she wanted to pet it. REDACTED said that REDACTED started to put her hand out, but that she got scared and took a step back. REDACTED said that when REDACTED moved back, the dog jumped out and bit her. Matthew also added that REDACTED told him that the dog latched on and did not let go immediately, and that REDACTED wanted to make sure I knew that. I thanked REDACTED and Matthew for their help.

DANGEROUS ANIMAL DETERMINATION

After completing my investigation, I determined that Buffy met the criteria for a dangerous animal under city ordinance 6-102(a)(1). I sent Alberts a letter with this determination and instructions for complying with the regulations and his right to file a written objection with the city clerk.

End of report
Officer Rueth #16

Reporting Officer **16 RUETH, SARAH**

Approving Officer (I)

(Cover Pages Only)



04/25/2014 19:37



04/25/201



May 1st, 2014

Marie Moe
City Clerk
City of Portage
115 W. Pleasant St
Portage, WI 53901



RE: Case # 14-03737

I am filing the required written objection to my dog, Buffy being determined to be a dangerous animal as defined by Ordinance # 6-102(a)(1).

While the victim and her brother who is her witness both claim the dog bite was unprovoked. There is no other adult witness to reaffirm their claim.

I am not disputing that my dog bit the little girl.

I am disputing the definition of Buffy being classified dangerous by Officer Rueth's determination that the bite was unprovoked. I consider this to be a provoked biting. Not in the strict negative definition of the term as described in the ordinance but as described in the Websters Dictionary "to arouse to a feeling or action or to call forth (as a feeling or action).

Buffy did not break free from his tether and attack them out of my control. He did not run out of the house and attack them on the front lawn or sidewalk of my yard. He was not free to roam and attack them on my neighbors property.

His reaction for whatever reason was caused by their presence in his space not the other way around.

Buffy doesn't bark at people, doesn't growl at people he just loves people. He barks at the feral cats my neighbors next door and across the street feed and let live in their garages. He barks at any bird, raccoon or deer that lands or walks around the property and he barks at other dogs when they are outside at the next door neighbors or are being walked by owners on the street or down the dirt road that parallels the railroad track.

We were not at home. Buffy is tethered more than 70 yards from the Cook Street boulevard. The children were unsupervised as their parent or parents were inside their grandfathers house roughly 60 yards from where the dog is tied up. The closest end of our two property lines is roughly 20 yards from the dog. The most likely spot the children came onto my property was roughly 29 yards from the dog. If they were playing on my broken swing set that is roughly 15 yards from the dog.

When we left to go to eat, the kids were in my neighbors driveway more than 35 yards away from the dog. They had not been in the backyard playing with my granddaughter, she had been over there playing with them.

When we are home and the kids have all been playing together we have told them not to play with Buffy without us back there. He doesn't get aggressive he just wants the attention to continue. Last year when he nipped this little girls brother I was watching from my house and as the little boy turned to run away he got caught on Buffy's wire and tripped a bit and Buffy just reacted to that.

I don't know whether the children were throwing things at my dog (there are a bunch of sticks inside his area) or playing around the dog or just trying to pet him. The fact is they shouldn't have been in my yard back by the dog to begin with. They entered his space and he reacted to something they did. That qualifies as a provocation.

If an intruder slips into a window in my home and is bitten by my dog in his kennel space is my dog to blame for biting the intruder. The premise is the same in my opinion. Without us home and without any supervision from the parent, her boy friend or my neighbor, the kids went into his area. Not the other way around.

For these reasons I believe the determination to be unjustified! As a result if this determination is not over turned, I lose a purebred American Water Spaniel hunting dog and I and my grandchildren lose their pet.

I will be happy to introduce any of you to Buffy, individually or as a group.

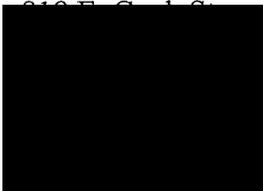
If there is one thing that I am to be blamed for is my error in thinking his shots were up to date and my not having purchased his license for 2014. I had just received the reminder from the city and had not yet had the opportunity to get his verifications and license. That falls on me not Buffy!

Buffy is not mean, vicious or dangerous. Please overturn this determination. His life depends on it.

In advance, thank you for your consideration.



Gary J. Alberts





Google earth

feet 100
meters 30



Submitted by G-Alberts
6/2/2014

Viewed with Google Earth shot of my property (819 E. Cook St)

- (1) Location on my property where dog is tethered.
- (2) Closest distance from dog to neighbors property line * approximately 20 yards.
- (3) Power line between two properties typical entry point when kids come over * approximately 29 yards.
- (4) Location of broken swing set * approximately 15 yards
- (5) Location of children when we left to go to dinner that night @ 1750, * approximately 35 yards

Note: * All measurements were taken from Google Earth site with this page open.

Portage Veterinary Clinic
702 E. Albert St.
Portage, WI 53901-0000
608-742-2208

May 28, 2014

Julie/Gary Alberts, Sr
819 E. Cook St.
Portage, WI 53901

To Whom It May Concern,

Buffy, a 6 year old American Water Spaniel, was recently rabies quarantined at our clinic for 9 days. The dog gave no indication of aggression during the quarantine period.

For dogs that are difficult to handle or require caution at our clinic we normally put warning flags in their record to alert staff members about handling precautions.

Buffy has been seen here periodically since February 2009. There are no cautionary flags on his check in report and no notes in his history of problems while at the clinic.

If you have any questions please contact me at (608)742-2208.

Sincerely,



Dr. Michael Cooper

MEMORANDUM

To: Common Council

From: Shawn Murphy, City Administrator

Re: Report on Legislative & Regulatory Committee Recommendation on Albert Dangerous Dog Determination

Date: June 5, 2014

On April 25, 2014 Off. Rueth responded to a complaint about a dog bite that occurred at 809 E Cook St. Gary Alberts, owner. The complainant Matt Harvey, a resident who was visiting the neighbor next door to Alberts' stated that his daughter (age 8) entered Alberts' backyard to play with Alberts' grandchildren and was bitten by Alberts' dog (Water Spaniel) who was tied up in the back yard. Off. Rueth concluded, pursuant to Sect. 6-102(a)(1) that Alberts dog met the criteria to declare it a dangerous animal. Off. Rueth's police report and bite photos are included in your packet. Mr. Alberts submitted an appeal to the determination of dangerous animal on 5/1/14 (attached) which was considered by the Legislative and Regulatory Committee on 6/2/14.

At the 6/2/14 Legislative & Regulatory Committee (LRC) meeting only 4 of the members were present. Mr. Alberts submitted an aerial photo of the 2 residences and a letter from his veterinarian dated 5/28/14 indicating the dog (Buffy) has previous displayed no aggressive tendencies (attached). At the meeting, Alberts acknowledged that his dog bit Harvey's daughter, however he stated that he did not give permission to Harvey's daughter to enter his yard, indicated that he was not at home when the incident occurred and that the dog was leashed. Off. Rueth indicated in her report that Mr. Alberts stated to her that the children frequently play in both yards. Alberts offered that the daughter entered his property and provoked the bite by attempting to play/pet the dog. Alberts indicated that this situation would be no different than if a person entered his house without permission and the dog bit that person. Off. Rueth clarified that a dangerous animal declaration does not require the dog to be euthanized as Mr. Alberts inferred, but must comply with the conditions as stated in Sect. 6-102(c). The Committee inquired if the yard was fenced; Alberts indicated he was considering it but currently it is not. Alberts acknowledged that the dog license and rabies vaccinations had expired and were now current.

Mr. Harvey spoke on behalf of his daughter and indicated that his daughter and Alberts grandchildren frequently go between the adjoining properties to play. Harvey indicated Alberts' dog had nipped his son last year as well – which was not reported. Harvey felt that due to the severity of the bite wound, the dog should be declared dangerous.

Upon motion to uphold the dangerous dog, the Committee failed to approve with a 2-2 tie vote. Therefore the dangerous dog declaration advances to Council without a formal recommendation, nor a decision. No further statements or exhibits will be considered by Council. Sect. 6-102(b)(7) states Council will approve the decision and report of the Legislative and Regulatory Committee. While the ordinance language could be worded better, in other

Committee recommendations Council has exercised the authority to uphold or overturn a committee's recommendation or send it back for re-consideration. Accordingly, since no decision was rendered by the Committee, the Council has 3 options:

- a. Act to uphold the police officer's determination that dog is dangerous, or
- b. Act to overturn the police officer's determination that dog is dangerous, or
- c. Refer the matter back to the Legislative & Regulatory Committee to conduct further hearing and provide a recommendation.

Cc: R. Maass, Chair-Legislative & Regulatory Committee
M. Moe, City Clerk
J. Spankowski, City Attorney

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning July 1 20 14 ending June 30 20 15

TO THE GOVERNING BODY of the: Town of Village of City of } PORTAGE

County of Columbia Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's Wisconsin Seller's Permit Number: _____	
Federal Employer Identification Number (FEIN): _____	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$ <u>500.00</u>
<input type="checkbox"/> Class B beer	\$ _____
<input type="checkbox"/> Class C wine	\$ _____
<input type="checkbox"/> Class A liquor	\$ _____
<input type="checkbox"/> Class B liquor	\$ _____
<input type="checkbox"/> Reserve Class B liquor	\$ _____
Publication fee	\$ <u>25.20</u>
TOTAL FEE	\$ <u>75.00</u>

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): PAL AND SIMRAW-LLC.

An "Auxiliary Questionnaire," Form AT-163, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>MEMBER SHARAM SINGH</u>	<u>518 WEST SLIFER ST. PORTAGE, WI - 53901</u>	
Vice President/Member	_____	_____	_____
Secretary/Member	_____	_____	_____
Treasurer/Member	_____	_____	_____
Agent	<u>SHARAM SINGH</u>	<u>518 WEST SLIFER STREET, PORTAGE - WI, 53901</u>	
Directors/Managers	_____	_____	_____

3. Trade Name MARKET BASKET Business Phone Number 608-742-5242
 4. Address of Premises 403 DEWITT STREET Post Office & Zip Code PORTAGE - WI - 53901

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state WIS and date sep 20 2009 of registration. Yes No
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) C STORE 5700 SQUIR FEET BUILDING

10. Legal description (omit if street address is given above): C STORE 403 DEWITT STREET PORTAGE - WI - 53901

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
- (b) If yes, under what name was license issued? _____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME
 this 21st day of April, 20 14

Maria A. Mae
 (Clerk/Notary Public)

Sharam Singh
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

My commission expires term of office

 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK			
Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
<u>04-22-14</u>	_____	_____	
Date license granted	Date license issued	License number issued	
_____	_____	_____	

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name) SINGH		(first name) SHARAM		(middle name)	
Home Address (street/route) [REDACTED]		Post Office PORTAGE	City PORTAGE	State WI	Zip Code 53901
Home Phone Number [REDACTED]		Age 47Y	Date of Birth [REDACTED]	Place of Birth INDIA	

The above named individual provides the following information as a person who is (check one):

Applying for an alcohol beverage license as an individual.

A member of a partnership which is making application for an alcohol beverage license.

_____ of _____

(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

MEMBER of PAL and SIMRAW - LLC.

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 8 Years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.) I entered a contest Plea on March 12, 2014 to Possession of Synthetic Cannabinoid (an unclassified misdemeanor) ordered a fine costs \$1550-50
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending. I entered into a deferred prosecution agreement on March 12, 2014 will last 24-month upon (be dismissed) 3 successful Full
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name SUKHMAN INC.	Employer's Address DB/A - Cascad Quick Mart 221 Ridgewood ST. 53965	Employed From 9-27-06	To 5-28-2009
Employer's Name PAL AND SIMRAW LLC	Employer's Address DB/A - 403 DEWITT ST. (53901)	Employed From 9-30-2009	To Present STILL

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 21st day of April, 2014

Marie A. Mac
(Clerk/Notary Public)

Sharam Singh
(Signature of Named Individual)

My commission expires terms of office



Printed on Recycled Paper

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village City of PORTAGE County of Columbia

The undersigned duly authorized officer(s)/members/managers of PAL & SIMRAN LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

MARKET BASKET
(trade name)

located at 403 Dewitt St Portage WI 53901.

appoints SHARAM SINGH
(name of appointed agent)
518 W. SLIFER ST Portage WI 53901
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 8 years.

Place of residence last year 518 W. SLIFER ST Portage WI 53901.

For: PAL & SIMRAN LLC
(name of corporation/organization/limited liability company)

By: Sharam Singh
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, SHARAM SINGH
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Sharam Singh 4-22-2014 Agent's age 47 years
(signature of agent) (date)
518 WEST SLIFER ST. PORTAGE - WI - 53901 Date of birth 4-15-1967
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

CITY OF PORTAGE
ALCOHOL LICENSE
DEPARTMENT APPROVAL

Police Department Recommendations:

Approved Denied

Ken Manthey 5-13-14
Police Chief Date

City Clerk Recommendations:

Approved Denied

City Clerk Date

City Treasurer:

Approved Denied

City Treasurer Date

Fire Department:

Approved Denied

Clayton L. J. 5/28/14
Fire Chief Date

Public Works Department:

Approved Denied

Public Works Director Date

Building Inspector:

Approved Denied

Building Inspector Date

If denied, explain reason:

ON 3-12-14, MR. SHARAM SINGH PLED NO CONTEST TO
DISTRIBUTION OF A "HAZARDOUS SUBSTANCE - ABUSE KNOWN", A
CLASS I FELONY AND NO CONTEST TO A POSSESSION OF SYNTHETIC
CANNABINOID, A MISDEMEANOR. HE WAS GIVEN A DEFERRED PROSECUTION
ON THE FELONY CHARGE FOR A PERIOD OF 24 MONTHS. ONCE HE
SUCCESSFULLY COMPLETES HIS DEFERRED PROSECUTION ON 3-12-16,
I WOULD THEN APPROVE HIS LICENSE (BARRING ANY NEW CHARGES).

SEE ENCLOSED CCAP.

POLICE CHIEF Ken Manthey
5-13-14

search calendar pay fees online reports help view cart (0 items)

State of Wisconsin vs. Sharam Singh
Columbia County Case Number 2013CF000244

[Printable Version \(PDF\)](#)

What is RSS? 

Filing Date	Case Type	Case Status	Court Record Events
05-28-2013	Criminal	Open - Deferred judgt./prosecute	<input type="radio"/> Ascending Date Order <input checked="" type="radio"/> Descending Date Order
Defendant Date of Birth	Address		
██████████	██		
Branch Id	DA Case Number		
2	2013CO001283		

Charge(s)

Count No.	Statute	Description	Severity	Disposition
1	941.316(3)	Distrib. Hazardous Substance-Abuse Known	Felony I	Deferred Prosecution or Sentence
2	961.41(1m)(b)	Possess w/ Intent/Deliver Non-Narcotics	Felony H	Dismissed on Prosecutor's Motion
3	961.41(3g)(em)	Possession of synthetic cannabinoid	Misd. U	Guilty Due to No Contest Plea

[View history and details of Charge\(s\)/Sentence\(s\)](#)

Defendant Owes the Court: \$ 1,570.50

Responsible Official	Prosecuting Agency	Prosecuting Attorney	Defense Attorney
Voigt, W. Andrew	District Attorney	Long, Crystal Nobbe	Reddin, William J.

Defendant

Defendant Name	Date of Birth	Sex	Race ¹
Singh, Sharam	04-15-1967	Male	Caucasian
Address			Address Updated On
518 W Slifer Street, Portage, WI 53901			05-28-2013
JUSTIS ID	Finger Print ID		
Defendant Attorney(s)			
Attorney Name	Entered	Withdrawn	
Achterberg, Bart D.	06-04-2013	07-08-2013	
Reddin, William J.	07-08-2013		

Total Receivables

[Pay Court Fees Online](#)

Court Assessments	Adjustments ³	Paid to the Court	Probation/Other Agency Amount ⁴	Balance Due to Court	Due Date ⁵
\$ 1,570.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,570.50	05-16-2014

¹ The designation listed in the Race field is subjective. It is provided to the court by the agency that filed the case.
² Non-Court activities do not require personal court appearances. For questions regarding which court type activities require court appearances, please contact the Clerk of Circuit Court in the county where the case originated.
³ Includes collection agency fees; bankruptcy discharge of debt; Department of Revenue collection fees; and forgiven debts due to indigence, death, time served, or community service.
⁴ Some amounts assessed by the courts are collected by the Department of Corrections or other agencies. This column is rarely updated by the courts and may be less than the actual amount owed.
⁵ For cases with multiple assessments, the due date represents the assessment with the latest date.
⁶ Your payment may not be processed immediately.

Wisconsin Circuit Court Access (WCCA)

State of Wisconsin vs. Sharam Singh

Columbia County Case Number 2013CF000244

Court Record Events

	Date	Event	Court Official	Court Reporter
1	03-12-2014	Judgment of conviction	Stilson, Katena L	
2	03-12-2014	Deferred agreement	Voigt, W. Andrew	
3	03-12-2014	Report Additional Text: Deferred Prosecution Agreement		
4	03-12-2014	Plea questionnaire, waiver of rights Additional Text: and Notice of Right to Seek Post Conviction Relief filed by defendant.		
5	03-12-2014	Information Additional Text: filed by Atty Long		
6	03-12-2014	Waiver of preliminary hearing	Voigt, W. Andrew	Kurtz, Margie
7	03-12-2014	Plea/sentencing hearing Additional Text: Defendant Sharam Singh in court with attorney William J. Reddin. Crystal Nobbe Long appeared for the State of Wisconsin. Waiver of Right to Prelim filed, Court accepts Waiver, probable cause, bound over, Information filed, waives reading, Rights/Elements, defendant pleads no contest to Ct. 1 and Ct. 3, Court withholds adjudication on Ct. 1, approves Deferred Prosecution Agreement, Judgment to be entered on Ct. 3, Count 2 dismissed, Ct. 3, \$1,355.50 fine/costs, \$200.00 DNA Surcharge, 60 days to pay or payment plan, Court modifies bond for defendant to leave the State of WI	Voigt, W. Andrew	Kurtz, Margie
8	01-14-2014	Notice of hearing Additional Text: Plea/sentencing hearing on March 12, 2014 at 10:00 am.		
9	01-13-2014	Letters/correspondence Additional Text: Atty Govin, on behalf of Atty Reddin, requests motion hearing be taken off and case be set for a plea hearing - fax		

[search](#)
 [calendar](#)
 [pay fees online](#)
 [reports](#)
 [help](#)
 [view cart \(0 items\)](#)

State of Wisconsin vs. Sharam Singh

[Printable Version \(PDF\)](#)

Columbia County Case Number 2013CF000244

Charge(s)/Sentence(s)

Charge Detail

The Defendant was charged with the following offense:

Count No.	Statute Cite	Description	Severity	Offense Date	Plea
1	941.316(3)	Distrib. Hazardous Substance-Abuse Known	Felony I	06-20-2012	

On 03-12-2014 there was a finding of:

Action	Court Official	
Deferred Prosecution or Sentence	Voigt, W. Andrew	
Supervising Agency	Time	Notes
	24 Months	

The Defendant was charged with the following offense:

Count No.	Statute Cite	Description	Severity	Offense Date	Plea
2	961.41(1m)(b)	Possess w/ Intent/Deliver Non-Narcotics	Felony H	06-28-2012	

On 03-12-2014 there was a finding of:

Action	Court Official
Dismissed on Prosecutor's Motion	Voigt, W. Andrew

The Defendant was charged with the following offense:

Count No.	Statute Cite	Description	Severity	Offense Date	Plea
3	961.41(3g)(em)	Possession of synthetic cannabinoid	Misd. U	06-28-2012	No Contest on 03-12-2014

On 03-12-2014 there was a finding of:

Action	Court Official
Guilty Due to No Contest Plea	Voigt, W. Andrew

On 03-12-2014 the following was ordered:

Sentence	Time	Begin Date	Notes
Forfeiture / Fine			Count 2 dismissed
Costs			

[Return to Case 2013CF000244](#)

[Printable Version \(PDF\)](#)

[Technical problems? Contact us.](#)
 [notice to employers](#) |
 [accuracy](#) |
 [public records on the internet](#) |
 [information on other sites](#) |
 [data extraction option](#) |
 [rss](#) |
 [court terms](#)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning June 20 14 ;
ending June 30 20 14

TO THE GOVERNING BODY of the: Town of }
 Village of } Portage
 City of }

County of Columbia Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's Wisconsin Seller's Permit Number: _____	
Federal Employer Identification Number (FEIN): _____	
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>8.33</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input checked="" type="checkbox"/> Class B liquor	\$ <u>41.67</u>
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ <u>25.00</u>
TOTAL FEE	\$ <u>75.00</u>

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ▶ Wen Jian Liu, NY Sushi Bar, Inc

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member Owner Title Wen Jian Liu Name Wen Jian Liu Home Address [REDACTED] Post Office & Zip Code 53901
Vice President/Member _____
Secretary/Member _____
Treasurer/Member _____
Agent ▶ Wen Jian Liu 123 E. Cook St. Portage, WI 53901
Directors/Managers _____

3. Trade Name ▶ Portage Asian Cuisine Business Phone Number 917-715-8860
4. Address of Premises ▶ 123 E. Cook St. Post Office & Zip Code ▶ 53901

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date April 22, 2014 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Basement first floor outside New Sanders 50'x70'

10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? _____
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]. Yes No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME
this 15th day of May, 20 14
Mari A. Mae
(Clerk/Notary Public)

Wen Jian Liu
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
Wen Jian Liu
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
Wen Jian Liu
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

My commission expires term of office

TO BE COMPLETED BY CLERK			
Date received and filed with municipal clerk <u>05-15-14</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Liu		Wen Jian			
Home Address (street/route)	Post Office	City	State	Zip Code	
[REDACTED]		Portage	WI	53901	
Home Phone Number	Age	Date of Birth	Place of Birth		
[REDACTED]	27	[REDACTED]	China		

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.
- _____ of _____
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 6 month
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Broadway Chen Buffet LLC	1145 S. Broadway St, 75482	02/01/2014	04/01/2014
H&J Asian Food Inc.	2333 Nott St East 12309	12/28/12	11/20/13

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 15th day of May, 2014
Manni A. Moe
(Clerk/Notary Public)

Wen Jian Liu
(Signature of Named Individual)

My commission expires term of office



Printed on Recycled Paper

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of Portage County of Columbia
 City

The undersigned duly authorized officer(s)/members/managers of N.Y. Sushi Bar Inc.
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Portage Asian Cuisine
(trade name)

located at 123 E. Cook St. Portage, WI 53901

appoints Wen Jian Liu
(name of appointed agent)

123 E. Cook St. Portage, WI 53901
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 6 months

Place of residence last year 725 56th St. FL 1 Brooklyn, New York 11220

For: N.Y. Sushi Bar, Inc
(name of corporation/organization/limited liability company)

By: Wenjian Liu
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Wen Jian Liu, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Wen Jian Liu 5/15-2014 Agent's age 27
(signature of agent) (date)

[Redacted] St. Portage, WI 53901 Date of birth 10/20/86
(home address of agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 5-19-14 by Ken Mantey Title POLICE CHIEF
(date) (signature of proper local official) (town chair, village president, police chief)

NOTICE OF LICENSE APPLICATION

Applications for Class “B” Combination Licenses have been made at the Office of the City clerk by the following:

205 Vino LLC, 205 DeWitt Street, Tricia Pionke, Agent (205 Vino)
4 R Future Inc., 322 West Wisconsin Street, Jeremy Rusch, Agent (Portage Theatres)
Bellmore & Associates LLC, 301 DeWitt Street, Mark A. Bellmore, Agent (The Corner Pocket Sports Bar & Grill)
Billie’s Place LLC, 220 West Cook Street, Lacey Jane Thomas, Agent (Billie’s Place)
B.P.O. Elks Lodge #675, 201 West Conant Street, Myron T Shannon Jr, Agent (Benevolent & Protective Order of Elks #675)
Cactus Club Bar & Grill LLC, 102 East Cook Street, Dean Jeffery Audiss, Agent (Cactus Club)
Cleary Krech Post 1707 of Veterans of Foreign Wars of the United States, 215 West Collins Street, Jeremy Duffy, Agent (Cleary Krech VFW Post 1707)
Cottonwood Bar & Grill Inc, 312 DeWitt Street, Randal Leigh Heinzl, Agent (Cottonwood Bar & Grill Inc.)
Dewitt’s End LLC, 1101 DeWitt Street, Ronald Spangler, Agent (Dewitt’s End)
Douglas’ Big Dog Saloon LLC, 218 West Cook Street, Bradley John Douglas, Agent (Douglas’ Big Dog Saloon)
House of Booze LLC, 220 West Wisconsin Street, Kevin M. Malone, Agent (Blarney Stone)
Johnny T’s Bar & Deli Inc., 1207 Dunn Street, John L. Timm, Agent (Johnny T’s Trackside Bar)
Knights of Columbus, 918 Silver Lake Drive, Darrell Parker, Agent (Knights of Columbus)
Krueger, Jon & Lord, Robert, 223 Oneida Street, (The Friendly Tavern)
Kubiniec, Jr., Michael D., 316 Dewitt Street, Renee K. Kubiniec, Agent (Renees Bar)
La Tolteca Fuentes, Inc., 2653 New Pinery Rd, Reyes Aranda, Agent (La Tolteca)
New Pinery Enterprises LLC, 1402 West Wisconsin Street, Lyman O. Kaiser, Agent (Sarbacker’s Bar)
Noll, William N., 412 East Wisconsin Street, (Tamarack Pizza)
NY Sushi Bar, Inc., 123 East Cook Street, Wen Jian Liu, Agent (Portage Asian Cuisine)
B & B Hitching Post LLC, 2503 West Wisconsin Street, Michael Scot Bergman, Agent (B & B Hitching Post)
Riley’s Bar LLC, 1314 West Wisconsin Street, Lisa Thompson, Agent (Riley’s Bar LLC)
Schehr, Sherry Lee, 1505 New Pinery Road (The Caboose BBQ Company)
Shutova, LLC, 2900 New Pinery Road, Beadin Mehmedi, Agent (Dino’s Restaurant & Bar)
Stover Enterprises Inc., 2711 Hwy CX, Dana Lee Stover, Agent (Suzy’s Steak & Seafood House)
The Ball Room LLC, 112 East Cook Street, Mike Ganz, Agent (The Ball Room)
Threadz Fashion LLC, 214 West Wisconsin Street, Jake Stolte, Agent (Liquid)
Tolly’s Alleys LLC, 817 East Wisconsin Street, Brian R. Tollison, Agent (Tolly’s Alleys)
TRT Corporation, 125 Wauona Trail, Patricia A. Madani, Agent (Trail’s Lounge Restaurant)
Vinayaka, Inc., 2701 South CX, Dawn Schneller, Agent (Best Western Resort Hotel & Conference Center)

Applications for Class “B” Beer Licenses have been made at the Office of the City Clerk by the following:

Golden Cup 2 Café, LLC, 2812 New Pinery Road, Arif Topalovski, Agent (Golden Cup 2 Café)

Milz, Norman E., 100 East Cook Street, Norman E Milz, (Norm’s Pitstop)

Peng, Huan Qing, 238 West Cook Street, (Cathay Garden)

Pizza Hut of Southern Wisconsin, Inc., 401 East Wisconsin Street, Jon W. Kreklow, Agent (Pizza Hut)

PR Partners LLC, 2905 New Pinery Road, James H. Firari, Agent (Pizza Ranch)

Applications for Class “C” Wine Licenses have been made at the Office of the City Clerk by the following:

Golden Cup 2 Café, LLC, 2812 New Pinery Road, Arif Topalovski, Agent (Golden Cup 2 Café)

Peng, Huan Qing, 238 West Cook Street, (Cathay Garden)

Pizza Hut of Southern Wisconsin, Inc., 401 East Wisconsin Street, Jon W. Kreklow, Agent (Pizza Hut)

PR Partners LLC, 2905 New Pinery Road, James H. Firari, Agent (Pizza Ranch)

Applications for Class “A” Combination Licenses have been made at the Office of the City Clerk by the following:

Crawford Oil Co. Inc., 2211 West Wisconsin Street, Steven Douglas Madsen, Agent (Jim’s BP)

Daley, James D., 1623 New Pinery Road, (Daley’s Beverage Mart)

Mathieus, Kevin Edward, 211 East Wisconsin Street (Discount Liquor)

Pierce’s Supermarket Inc., 2915 New Pinery Road, Angela K Pierce, Agent (Pierce’s Marketplace)

Wilz Drug, Inc., 140 East Cook Street, Larry R Wilz, Agent (Wilz Drug & Home Health Care)

Express Laundry, LLC, 2725 New Pinery Road, John D. Bennett, Agent (Mobil Travel Plaza)

Applications for Class “A” Beer Licenses have been made at the Office of the City Clerk by the following:

Crawford Oil Co. Inc., 1901 East Highway 33, Steven Douglas Madsen, Agent (Fort BP)

Kwik Trip, Inc., 1223 East Wisconsin Street, Michael Jude McConville, Agent (Kwik Trip #653)

Kwik Trip, Inc., 2970 New Pinery Road, Nona May Hartman, Agent, (Kwik Trip #683)

All licenses in the City of Portage, Columbia County, Wisconsin.

All licenses run from July 1, 2014 to June 30, 2015.

Marie A. Moe, WCPC, MMC, City Clerk

Applicant Name: Barney Mackenzie L
Last First Middle Initial Maiden

1. How long have you continuously resided in the State of Wisconsin prior to the date of this application?
7 years

NOTE: If you need assistance in answering the questions below, please contact the Local Police Dept., the County Sheriff's department or the authority who made the arrest, issued the citation or the summons.

2. Have you ever been convicted of a felony (unless pardoned)? Yes No
If YES, list violation, give conviction date and jurisdiction where convicted.

Violation: _____ Conviction Date: _____
Jurisdiction where convicted: _____

3. Have you ever been arrested or convicted of violating any other laws of the United States, State, County, City, Village or Town, relating to the use or abuse (either as an adult or juvenile) of alcohol or controlled substances within the past 5 years? Yes No

If YES, describe the circumstances and give conviction date and jurisdiction where convicted.

Description: DUI Houston City MN April 2010, DUI Columbia City WI March 2010
Conviction Date: _____ Jurisdiction where convicted: _____

4. Are there charges of any kind pending against you (either as an adult or juvenile)? Yes No
If YES, describe the circumstances and give conviction date and jurisdiction where convicted.

Description: _____
Conviction Date: _____ Jurisdiction where convicted: _____

5. Have you completed the Beverage Servers Training Course in the past two years? Yes No

6. Have you held an Operator License in the past two years? Yes No

If yes
Municipality License issued by: _____ Date Issued: _____
Village of Lake Delton June 2013
Portage Nov. 2012
Pardeeville June 2012

New applicants must provide a copy of the Beverage Server Training completion certificate.

7. Have you ever had an Operator License denied or revoked by the City of Portage? Yes No

If YES, explain when and why Nov. 2012 by drinking violations on
Open 5 years.

8. Name of the licensed establishment(s) where you will be working. Cottonwood

READ CAREFULLY BEFORE SIGNING

The undersigned affirms that he/she is the person named in the foregoing application, that the applicant has read and made a complete answer to each question, and the answers in each instance are true and correct.

The undersigned further understands that an incomplete, inaccurate or false answer constitutes sufficient reason for rejection, denial or revocation of the license.

The undersigned further understands that a full background investigation may be conducted by the Portage Police Department prior to consideration of this application.

The undersigned further understands that any license contrary to Chapter 125 of Wisconsin Statutes shall be void and under penalty of State law, the applicant may be prosecuted for submitting false statements in connection with this application.

Applicant Signature *Madeline Barney* Date *5/19/14*

DEPARTMENT RECOMMENDATIONS

Department	Approved	Denied	Signature/Date
City Clerk			
City Treasurer			
Police Chief		X	<i>Ken Mantey 5-23-14</i>

If denied, explain reason _____

TWO OMKWI CONVICTIONS IN THE PAST FIVE YEARS:

3-08-10 PORTAGE MUNICIPAL COURT

2-23-10 MINNESOTA

THESE BOTH WILL DROP OFF NEXT YEAR AT THIS TIME IN 2015

Ken Mantey

MS. BARNEY WAS ARRESTED FOR DOMESTIC ABUSE ON 2-28-13 WHILE SHE
STRUCK HER BOYFRIEND SEVERAL TIMES AND THE BARTENDER AT THE COTTONWOOD
ADVISED SHE WAS EXTREMELY INTOXICATED. THIS WAS REDUCED TO A COUNTY
ORDINANCE CITATION - CASE # 2013-01583.

Applicant Name: Peplinski Sonja R
Last First Middle Initial Maiden

1. How long have you continuously resided in the State of Wisconsin prior to the date of this application?
28 years

NOTE: If you need assistance in answering the questions below, please contact the Local Police Dept., the County Sheriff's department or the authority who made the arrest, issued the citation or the summons.

2. Have you ever been convicted of a felony (unless pardoned)? Yes No
If YES, list violation, give conviction date and jurisdiction where convicted.

Violation: _____ Conviction Date: _____
Jurisdiction where convicted: _____

3. Have you ever been arrested or convicted of violating any other laws of the United States, State, County, City, Village or Town, relating to the use or abuse (either as an adult or juvenile) of alcohol or controlled substances within the past 5 years? Yes No

If YES, describe the circumstances and give conviction date and jurisdiction where convicted.

Description: Open Intoxicants
Conviction Date: 2010 or 2011 Jurisdiction where convicted: Columbia County

4. Are there charges of any kind pending against you (either as an adult or juvenile)? Yes No
If YES, describe the circumstances and give conviction date and jurisdiction where convicted.

Description: _____
Conviction Date: _____ Jurisdiction where convicted: _____

5. Have you completed the Beverage Servers Training Course in the past two years? Yes No

6. Have you held an Operator License in the past two years? Yes No

If yes
Municipality License issued by: City of Portage Date Issued: April 2014

New applicants must provide a copy of the Beverage Server Training completion certificate.

7. Have you ever had an Operator License denied or revoked by the City of Portage? Yes No

If YES, explain when and why _____

8. Name of the licensed establishment(s) where you will be working. Johnny Ts Sports Bar

READ CAREFULLY BEFORE SIGNING

The undersigned affirms that he/she is the person named in the foregoing application, that the applicant has read and made a complete answer to each question, and the answers in each instance are true and correct.

The undersigned further understands that an **incomplete, inaccurate or false answer constitutes sufficient reason for rejection, denial or revocation of the license.**

The undersigned further understands that a full background investigation may be conducted by the Portage Police Department prior to consideration of this application.

The undersigned further understands that any license contrary to Chapter 125 of Wisconsin Statutes shall be void and under penalty of State law, the applicant may be prosecuted for submitting false statements in connection with this application.

Applicant Signature *Suzanne Peplinski* Date 5.10.14.

DEPARTMENT RECOMMENDATIONS

Department	Approved	Denied	Signature/Date
City Clerk	X		<i>Morris A. Moe 05-30-14</i>
City Treasurer			
Police Chief		X	<i>Ken Mantley 5-29-14</i>

If denied, explain reason _____

INCOMPLETE INFORMATION + TWO ALCOHOL RELATED CONVICTIONS IN THE PAST FIVE YEARS:

ON 5-14-11, MS. PEPLINSKI WAS CITED FOR FURNISHING ALCOHOL TO MINORS. SHE WAS CONVICTED ON 6-27-11 AND FINED \$177⁰⁰ (SHE FAILED TO LIT. THIS)

ON 8-20-12, MS. PEPLINSKI WAS CITED FOR OPEN INTOXICANTS + SHE WAS CONVICTED ON 9-10-12.

CHIEF Ken Mantley

Portage Police Department

117 W Pleasant St., Portage, WI 53901

Offense / Incident Report

Report Date **05/14/2011 2027** Type of Incident **ALCOHOL OFFENSE -FURNISHING TO MINORS** Complaint No. **2011-03891** Case Status **CITATION**

Occurred on **05/14/2011 2027** to **05/14/2011 2028**

Incident Location

Street Address **238 W COOK ST** City **PORTAGE** State **WI** Zip Code **53901**
Sector **SOUTH** Longitude Latitude Primary Location

Dispatch Information

Received Date / Time **05/14/2011 2027** Call Received Via Dispatched Date / Time **05/14/2011 2028** Call Dispatched As **IVM INVESTIGATION MISC**
Arrived Date / Time **05/14/2011 2028** Departed Date / Time **05/14/2011 2028** Offense Category **LIQUOR LAWS** TTY Ref.# TeleType Operator

Officers

ID	Name	Role	Primary	Arrived Scene	Departed Scene
10	YOUNG, BLAINE	REPORTING	<input checked="" type="checkbox"/>		
10	YOUNG, BLAINE	ARRESTING	<input type="checkbox"/>		

Offenses

Charge	Cause Number	Local Code	Jurisdiction	State Statute Type/Class	State Charge Code	Category
ALCOHOL OFFENSE -FURNISHING TO MINORS		524090		46-1 ORD	ORDINANCE	LIQUOR LAWS

Witness

Name (Last, First Middle Suffix)	Race	Sex	DOB	Age	Juvenile	SSN	Moniker
DREDSKE, JESSICA R	WHITE	F	[REDACTED]	19	N		

Addresses

Type	Street Address	City	State	Zip Code	Country
	[REDACTED]	PARDEEVILLE	WI	53954	USA

Phone Numbers

Email Addresses

Type	Phone	Ext/PIN	Type	Email Address
CELL	[REDACTED]			

Drivers License	Type	State	Expires	Restrictions	Marital Status	Ethnicity	Language
[REDACTED]		WI					

Witness

Name (Last, First Middle Suffix)	Race	Sex	DOB	Age	Juvenile	SSN	Moniker
STEINGRAEBER, JENNIFER L	WHITE	F	[REDACTED]	23	N		

Addresses

Type	Street Address	City	State	Zip Code	Country
HOME	[REDACTED]	PARDEEVILLE	WI	53954	USA
		PARDEEVILLE	WI	53954	USA

Reporting Officer **10 YOUNG, BLAINE**

Approving Officer (1) **10 YOUNG, BLAINE**

(Cover Pages Only)

Portage Police Department

117 W Pleasant St., Portage, WI 53901

Offense / Incident Report

Report Date
05/14/2011 2027

Type of Incident
ALCOHOL OFFENSE -FURNISHING TO
MINORS

Complaint No.
2011-03891

Case Status
CITATION

Phone Numbers

Type	Phone	Ext/PIN
CELL	[REDACTED]	

Email Addresses

Type	Email Address
------	---------------

Witness

Name (Last, First Middle Suffix)	Race	Sex	DOB	Age	Juvenile	SSN	Moniker
MAY, JESSICA L	WHITE	F	[REDACTED]	19	N		

Addresses

Type	Street Address	City	State	Zip Code	Country
	[REDACTED]	PARDEEVILLE	WI	53954	USA

Phone Numbers

Type	Phone	Ext/PIN
CELL	[REDACTED]	
HOME	[REDACTED]	

Email Addresses

Type	Email Address
------	---------------

Drivers License	Type	State	Expires	Restrictions	Marital Status	Ethnicity	Language
[REDACTED]		WI				NON HISPANIC	

Witness

Name (Last, First Middle Suffix)	Race	Sex	DOB	Age	Juvenile	SSN	Moniker
ENGER, PAULA A	WHITE	F	[REDACTED]	50	N		

Addresses

Type	Street Address	City	State	Zip Code	Country
	W6411 PATCHIN RD	PARDEEVILLE	WI	53954	USA

Phone Numbers

Type	Phone	Ext/PIN
HOME	[REDACTED]	

Email Addresses

Type	Email Address
------	---------------

Arrestee

Name (Last, First Middle Suffix)	Race	Sex	DOB	Age	Juvenile	SSN	Moniker
PEPLINSKI, SONJA R	WHITE	F	[REDACTED]	25	N	[REDACTED]	

Addresses

Type	Street Address	City	State	Zip Code	Country
HOME	[REDACTED]	PORTAGE	WI	53901	USA
		PORTAGE	WI	53901	USA

Phone Numbers

Type	Phone	Ext/PIN
CELL	[REDACTED]	
CELL	[REDACTED]	
HOME	[REDACTED]	

Email Addresses

Type	Email Address
------	---------------

Reporting Officer 10 YOUNG, BLAINE

Approving Officer (1) 10 YOUNG, BLAINE

(Cover Pages Only)

Portage Police Department

117 W Pleasant St., Portage, WI 53901

Offense / Incident Report

Report Date: 05/14/2011 2027
Type of Incident: ALCOHOL OFFENSE -FURNISHING TO MINORS
Complaint No.: 2011-03891
Case Status: CITATION

Drivers License: [REDACTED] Type: [REDACTED] State: WI Expires: [REDACTED] Restrictions: [REDACTED] Marital Status: [REDACTED] Resident Status: [REDACTED] Ethnicity: NON HISPANIC Language: [REDACTED]

Physical Description

Height: 506 Weight: 145 Build: [REDACTED] Skin Color: [REDACTED] Complexion: [REDACTED] Eyes: BLUE Type of Eyewear: [REDACTED] Place of Birth: [REDACTED] City: [REDACTED] State: [REDACTED]
Hair: RED Hair Length: [REDACTED] Hair Style: [REDACTED] Beard: [REDACTED] Mustache: [REDACTED] Side Burns: [REDACTED] Mannerisms: [REDACTED] Country: [REDACTED]

Charges

Charge: ALCOHOL OFFENSE -FURNISHING TO MINORS Type Class: ORD Jurisdiction: [REDACTED]

Arrest Information

Arrest No.: 2011-03891 Arrest Date / Time: [REDACTED] Arresting Officer ID - Name: 10 - YOUNG, BLAINE Booking Date / Time: [REDACTED] Booking Officer ID - Name: [REDACTED]
Agency Held For: PORTAGE PD Department: PORTAGE PD Arrest Classification: [REDACTED] Reference Number: [REDACTED]
CCH Record: N Hold Order:

Alerts

Caution: [REDACTED] Under Watch: Reason for Watch: [REDACTED] Under Medication: Type of Medication: [REDACTED]

Arrest Location

Street: 238 W COOK ST City: PORTAGE State: WI Zip Code: 53901 Sector: SOUTH

Transported

Transported By: [REDACTED] Transported To: [REDACTED]

Offense / Incident Narrative

SUMMARY

On May 14, 2011, I Officer Young, assisted Columbia County Connects in performing alcohol compliance checks at establishments in the City of Portage. The two supervisors that assisted in the compliance checks were Paula A. Enger and Jennifer L. Steingraeber. The two underage buyers were Jessica R. Dredske and Jessica L. May. Prior to performing the checks I did photograph Dredske and May. These photographs accurately depicted the way Dredske and May appeared when they performed the compliance checks. They were wearing the same clothing and did not alter their appearance in any way. I also photographed Dredske and May's Wisconsin

Reporting Officer: 10 YOUNG, BLAINE

Approving Officer (1): 10 YOUNG, BLAINE

(Cover Pages Only)

Portage Police Department

117 W Pleasant St., Portage, WI 53901

Offense / Incident Report

Report Date	Type of Incident	Complaint No.	Case Status
05/14/2011 2027	ALCOHOL OFFENSE -FURNISHING TO MINORS	2011-03891	CITATION

identification cards that they would be using while performing the compliance checks. Both of these identification cards were state issued ID's and had not been altered in any way. The ID's were both printed in a vertical fashion indicating they were under the age of 21 years old. I also checked Dredske and May's wallets to ensure they did not have any other forms of identification and they did not. The identification cards that they had, accurately depicted their physical characteristics and age. Both ID cards indicated that Dredske and May were only 19 years of age. The ID cards also indicated underneath the photo the day that they would turn 21. This day had obviously not yet arrived. There were a total of 14 establishments checked. These establishments included The Fort BP, Market Basket, Dalys Liquor, La Tolteca, HWY 51 Liquor and Bait, Pierce's Supermarket, The Hitching Post, The Wisconsin Street Liquor, Sarbackers Bar, Cathay Gardens, Tolley's Alley, The Tamarack, Full Throttle, and the Cottonwood. Of the establishments checked, five of them did not pass and did serve alcohol to a minor.

CATHAY GARDENS

At approximately 7:20 PM Jessica May entered Cathay Gardens by herself. Jessica stated she entered the establishment and went directly to the coolers and retrieved a bottle of Corona and approached the front counter. Jessica May stated she was greeted by a young female subject who left the counter and got somebody else to check her out, presumably due to the fact she was not old enough to sell alcohol. Jessica May stated another clerk, whom she did describe to me and I recognized the description to be Sonja Peplinski, rung her up and sold her the bottle of beer. Jessica May stated she then left the establishment and returned to the car.

Later that evening I did respond to Cathay Gardens and made contact with whom I believed to be the owner. I explained the situation to him and he stated it was indeed Sonja Peplinski who had been working. I was able to make contact with Sonja via telephone. Sonja stated that after she had sold alcohol to this subject she became suspicious and was expecting a phone call from me. I requested Sonja stop into the police department to pick up her copy of the citation. She has not done so at this time, however when she does she will be issued a citation for Furnishing Alcohol to a Minor, in violation of City Ordinance 46-1 and state statute 125.07(1)(a)1, with a deposit amount of \$177. She was assigned a non-mandatory court date of June 27, 2011 at 9:00 AM.

Officer B. Young, #10
typed 5/15/11; thj

Images

	ID Number Name	Date / Time 05/16/2011 1038	Subject Type OFFENSE / INCIDENT Description	Image / Attachment Type	Sealed <input type="checkbox"/>
	Taken Date / Time 05/14/2011 0000	Agency DEPARTMENT PHO1	Image Captured By 10 - YOUNG, BLAINE	Original File Name G:\DCIM\100KC653\100_2250.JPG	
	ID Number Name	Date / Time 05/16/2011 1038	Subject Type OFFENSE / INCIDENT Description	Image / Attachment Type	Sealed <input type="checkbox"/>
	Taken Date / Time 05/14/2011 0000	Agency DEPARTMENT PHO1	Image Captured By 10 - YOUNG, BLAINE	Original File Name G:\DCIM\100KC653\100_2251.JPG	
	ID Number Name	Date / Time 05/16/2011 1038	Subject Type OFFENSE / INCIDENT Description	Image / Attachment Type	Sealed <input type="checkbox"/>
	Taken Date / Time 05/14/2011 0000	Agency DEPARTMENT PHO1	Image Captured By 10 - YOUNG, BLAINE	Original File Name G:\DCIM\100KC653\100_2252.JPG	
	ID Number Name	Date / Time 05/16/2011 1038	Subject Type OFFENSE / INCIDENT Description	Image / Attachment Type	Sealed <input type="checkbox"/>
	Taken Date / Time 05/14/2011 0000	Agency DEPARTMENT PHO1	Image Captured By 10 - YOUNG, BLAINE	Original File Name G:\DCIM\100KC653\100_2253.JPG	
	ID Number Name	Date / Time 05/16/2011 1038	Subject Type OFFENSE / INCIDENT Description	Image / Attachment Type	Sealed <input type="checkbox"/>
	Taken Date / Time 05/14/2011 0000	Agency DEPARTMENT PHO1	Image Captured By 10 - YOUNG, BLAINE	Original File Name G:\DCIM\100KC653\100_2254.JPG	
	ID Number Name	Date / Time 05/16/2011 1038	Subject Type OFFENSE / INCIDENT Description	Image / Attachment Type	Sealed <input type="checkbox"/>
	Taken Date / Time 05/14/2011 0000	Agency DEPARTMENT PHO1	Image Captured By 10 - YOUNG, BLAINE	Original File Name G:\DCIM\100KC653\100_2255.JPG	

Appearance Required No Yes Date: 09-10-12 **V586935 6**

PLACE: CIRCUIT MUNICIPAL Time: 2:30 am pm See back for court/point information

Poynette Village Hall
1065 Main St Poynette WI 53955

4 For Court Use Only
2 DEPOSIT BAIL 3 ESTIMATED
CASH CARD Points for
\$ 177.00 This Citation

5 Non-Individual Name (Last, First, MI) Scarga R Area Code-Telephone No.
6 Street Address 310 W Main St Poynette WI 53901 State Zip Code

7 Driver License Number/ID No. P145-7968-6505-03 State WI Exp. Yr. 16 8 HazMat No. 9 US DOT No.

13 BIRTH DATE 01-5-86 14 SEX F 15 RACE W 16 HT 505 17 WT 180 18 HAIR BROWN 19 EYES BLUE 20 Holds CDL YES NO 21 Vehicle Class/Endorsement Operated at Time of Offense A B C D M O F H N P S T

19 Vehicle License Plate or VIN 777-TTY 20 Plate Type WT 21 State WI 22 Exp. Yr. 13 23 Vehicle Year, Make, Type 96 Ford Color DR WHIT 24 W/ Silver FAR FIR REC

25 State of WI County City Village Town 27 Defendant Violated Ord. No. 5.01 28 Adopting State Statute No. 946.935(1)

26 Plaintiff POYNETTE

29 Description of Violation OPEN INTOXICANTS DRIVER 30 Overweight M P H 31 Actual Legal Over 32 Violation Zone: CONST. RAILROAD SCHOOL UTILITY

34 Week Day WED 35 Month - Day - Year 08-22-12 36 Time 2:58 AM PM 37 County Name Columbia 38 CVT Code 56

39 On Hwy 51 Street Name W North St 40 Estimated FT MI W N E S 41 From (At) Hwy North St Street Name

43 Print Officer Name M. K. LEHNER 44 Dept. POYN 45 Officer ID No. 4604 46 Date Citation Served 08-22-12 47 Accident Doc. No.

Wisconsin Uniform Citation
MV4016 3/2009 (1) 8.345.11 Wis. State. 48 Passenger Under 16: YES NO Method By MAIL IN PERSON Severity FATAL PI PO

POLICE RECORD

49 Date of Disposition 9/10/12

50 Plea Guilty No Contest Not Guilty

51 Finding Guilty Default Not Guilty Dismissed Withdrawn Fine Forfeiture \$ 177.00

52 Driver License Action: Days Months Years

53 D.L. Suspension/Revocation

54 Court Officer

55 Comments

Sentence/Amendment

56 Incident Report (Remove this page from book before completing)

DIT DET SHAWD 51 ROAD 77 W
BROKEN AT DOWN SIDE TAIL LIGHT CAR
TCS ED WZ DC - OBSERVED AFTER
BOTTLE OF W/ CAKE WADKA
REMOVED OPEN INTX, WAS ABOUT
1/2 INCH OF LIQUID IN BOTTOM OF
A 175 C. SMELLED CONTENTS
WAS ODOUR OF RINTOX AND SMELLED THE
SAME AS LABLED. DEF STATED BETTER
AS IN CAR JARGERS COUSIN LEFT IT
ALCOHOL DUMPED OUT.
CITED OFFICER

Highway	57	Divided	Not Divided	Clear	Fog	Cloudy
Weather	58	Clear	Rain	Snow	Slippery	Loose Material
Road	59	Clear	Wet	Dusk	Traffic	Med. Heavy
Light	60	Day	Med.	Heavy		

EASTERN
GUILTY. 9-10-12 COLUMBIA COUNTY
MUNICIPAL COURT

City of Portage Taxi Cab License Application



Date: 4-24-2014

Fee: \$25.00 First Cab
\$ 5.00 Each Additional Cab

I hereby apply for a license to operate a Taxi Cab from July 1, 2014 to June 30, 2015, subject to Portage Code of Ordinances Sec. 86-31 and limitations imposed therein:

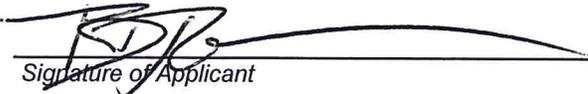
Owner Name RICHARD RUNNING Owner Address S5316 SIDIE HOLLOW ROAD
 Business Name RUNNING INC Business Address 318 W DECKER STREET
 Date of Birth 5-31-1954 Number of Cars 14 E-mail richard@runninginc.net

Year	Make	Model	Vehicle ID Number	License Plate Number	
2009 2008	FORD	E-450	STARCRAFT	1FD4E45S78DB60123	251-PVX
2010	FORD	CROWN VIC	2FABP7CV0AX126453	566-SBH	
2010	FORD	CROWN VIC	2FABP7CV2AX126454	567-SBH	
2010	FORD	CROWN VIC	2FABP7CV4AX126455	568-SBH	
2010	FORD	CROWN VIC	2FABP7CV6AX126456	569-SBH	
2011	FORD E-450	STARCRAFT	1FD4E45S78DB60123	82744	
2011	FORD E-450	STARCRAFT	1FD4E45S78DB60123	82745	
2011	DODGE	GRAND CARAVAN	2D4RN4DG2BR778867	82775	
2010	DODGE	BRAUN ENTERPRISE	2D4RN4DEXAR255089	430-RZU	
2010	DODGE	BRAUN ENTERPRISE	2D4RN4DE6AR255087	433-RZU	
2010	DODGE	BRAUN ENTERPRISE	2D4RN4DE2AR255085	447-RZU	
2010	DODGE	BRAUN ENTERPRISE	2D4RN4DE4AR255086	445-RZU	
2010	DODGE	BRAUN ENTERPRISE	2D4RN4DE8AR255088	437-RZU	
2010	DODGE	BRAUN ENTERPRISE	2D4RN4DE6AR255090	441-RZU	

per Jeff Burckhardt 5/30/14

Name of Liability Insurance Company REPUBLIC FRANKLIN INSURANCE
 Amount of Insurance \$5,000,000.00 Number of Policy CPP3881849

Please Attach Certificate of Insurance


Signature of Applicant

4-24-14
Date:



**City of Portage
Human Resources Committee Meeting
Tuesday, June 3, 2014, 6:30 p.m.
Municipal Building, Conference Room One
Minutes**

Present: Bill Tierney, Chairperson, Rick Dodd, Rita Maass, Mike Oszman, Doug Klapper and Marty Havlovic.

Also Present: City Administrator Shawn Murphy & Bill Welsh

1. Roll call

The meeting was called to order by Mayor Tierney at 6:30 pm.

2. Approval of minutes from previous meeting.

Motion by Klapper, second by Maass to approve minutes from the May 6, 2014 meeting. Motion carried 5-0 on call of the roll with Havlovik abstaining.

3. Appointment of Vice Chairperson.

Motion by Klapper, second by Havlovik to appoint Dodd as Vice Chair. There being no other nominations, motion carried 5-1 on call of roll with Dodd voting no.

4. Discussion and Possible Recommendation on Appointment to Municipal Services Crew Person Position

Murphy presented a memo dated June 3, 2014, summarizing the recommendation to appoint Mark Ulrich to the vacant position in the Streets division. Ulrich was recommended unanimously by the interview panel of Redelings, Standke and Murphy and has successfully completed background checks. Ulrich is seeking to start on June 16, 2014. Motion by Maass, second by Klapper to recommend the appointment of Mark Ulrich to the Municipal Services Person Position as presented in the memo. Motion carried unanimously on call of roll.

5. Adjournment

Motion by Oszman, second by Dodd to adjourn the meeting at 6:37 pm. Motion carried unanimously on call of roll.

Respectfully submitted,
Shawn M. Murphy, City Administrator

Memorandum

To: Human Resources Committee
From: Shawn Murphy, City Administrator
Re: Appointment – Municipal Services Crew Person
Date: June 3, 2014

Upon appointment of Matt Asch to the Water Services position last month, we posted internally for the resulting Municipal Services Crew Position and received no inquiries. Since we posted for this position in April, 2013 in which we hired Lucas Kulibert, we contacted the candidates we interviewed last year for that position to see if they were still interested and available. We attempted to schedule interviews with 3 of those individuals, however only 2 were able to attend. Therefore, Bob Redelings, Kim Standke and I interviewed the 2 candidates and unanimously recommend appointing Mark Ulrich to the position.

Mr. Ulrich was a finalist when we selected Mr. Kulibert last year. Ulrich has been working for a drywall contractor since 1998 and worked for a local sign contract (and previous Mayor) prior to that. In preparation for this meeting, we conducted a criminal and driving record background check and drug screen test – all were satisfactory. Ulrich had a physical within the last 6 months and we obtained a letter from his physician. I have conditionally offered the position to Ulrich who has accepted and tentatively scheduled a start date of June 16, 2014.

Pursuant to the terms of the Teamsters Local No. 695 Labor Agreement, Ulrich will start at \$20.80/hr and serve a 6 month probationary period with step increases at 6 and 18 mnths. All other terms of the Labor agreement shall apply.

Cc: R. Redelings, Director of Public Works
K. Standke, Public Works Superintendent
R. Ness, Dep. Clerk

**City of Portage
Community Development Block Grant &
Finance/Administration Committee Meeting
Monday, June 9, 2014, 6:00 p.m.
City Municipal Building, 115 West Pleasant Street
Conference Room One
Minutes**

Present: Rick Dodd, Chairperson; Mike Charles, Martin Havlovic, Doug Klapper, Richard Lynn

Also present: City Administrator Murphy, Finance Director Mohr, Laurie Lindell - Central Wisconsin Community Action Council, Amy Ferguson - resident, Fred Galley – Ad-Hoc Canal, Marianne Hansen - Chamber of Commerce, Craig Sauer - Daily Register, Mayor Tierney, Bill Welsh - Cable TV

1. Roll call

The meeting was called to order at 6:00 by Chairperson Dodd.

2. Approval of minutes from May 12, 2014.

Motion by Klapper, second by Havlovic to approve the minutes from the May 12, 2014 meeting. Motion carried unanimously on call of roll.

7. Review and possible recommendation on new grant fund requests Portage #12.

With no objections from the committee Dodd recommended moving agenda item #7 to accommodate guests' schedules.

Laurie Lindell presented two scenarios for Block Grant request Portage #12. She indicated that the property is currently at a significant negative equity; that the homeowner has lived in the home for five years and has recently gone through a bankruptcy. The property has a first mortgage along with a loan modification second mortgage. The City's Block Grant would therefore be in third position.

Lynn commented that after the first position mortgage it really is the same if you are in second or third etc. He feels indicators are that the housing market is on the rebound and the negative equity will only be reduced with the improvements requested.

It was also pointed out that one of the purposes of the program is to improve the community's housing stock.

Motion by Lynn to approve the 1st scenario for Portage #12 Block Grant in the amount of \$18,840, second by Klapper. Motion carried unanimously on call of roll.

3. Discussion and possible recommendation on claims.

Murphy pointed out that there was an error in the payroll number that the workmen's comp insurance proposal was based on. The impact will be presented at a future meeting.

Motion by Lynn, second by Charles to approve claims in the amount of \$1,387,297.75. Motion carried unanimously on call of roll.

4. Discussion and Possible Recommendation on Proposals for Banking Service.

Mohr reviewed the proposal process indicating that six proposals were sent out for the City's Banking Services covering the period of July 1, 2014 thru June 30, 2017. Two proposals were received back one from Bank of Wisconsin Dells and the other from US Bank. Mohr recommended that the City stay with the current provider, Bank of Wisconsin Dells, due to minor differences in the two proposals.

Motion by Charles, second by Lynn to approve the proposal for banking services as presented from Bank of Wisconsin Dells. Motion carried unanimously on call of roll.

5. Discussion and Possible Recommendation on Bids for Welcome Center.

Murphy presented the bid results for the Welcome (Visitor) Center ("Center".) He indicated that the City initially borrowed \$323,110 in 2012 to cover the upfront costs of building the Center; this included a DOT grant of \$258,488.

Dodd pointed out that the plan was when the \$258,488 was reimbursed from the DOT it would in turn be used to pay down the debt borrowed. This would have left the City with a net cost of \$64,622.

Since the 2012 borrowing the City has reallocated approximately \$126,000 of the \$323,110 borrowed to other projects leaving \$197,110 of borrowed funds and \$258.488 of grant funds for the project for a total of \$455,598. (This assumes that the DOT grant would be used in addition to the borrowed funds and not to pay back the debt.)

The cost of the project has also increased to an estimated cost of \$582,659 which is over by (\$127,061). (Note approximately \$45,403 has already been expended in design costs for the Center.) The initial projection of \$323,110 included donation of labor from the Building Trades Program at the High School which is not available at this time.

Murphy also emphasized the concern of ongoing maintenance and the impact that would have on the City's operational budget.

Lynn spoke to the importance the Center has to the Portage Community; and that the City should find the funds to complete the project and utilize the available grant.

Charles commented that the metal roof should be considered which Lynn agreed to. After further discussion on the price it was determined to leave it out.

Motion by Lynn, second by Havlovic to recommend the bid from Advanced Building Corporation in the amount of \$467,000 for the base bid including alternates 1, 2, and 4 for the Welcome Center. Motion passed 4-1 on call of roll with Dodd voting no.

6. Review of CDBG Residential Loan Subordination.

Mohr presented a summary of a CDBG loan subordination request for 117 W Mullett Street that she approved on 5/14/14 as allowed in the CDBG Residential Loan Regulations.

8. Discussion on previous years audit deficiencies.

Murphy reviewed his previous memo to the Finance & Administration Committee dated January 11, 2013 addressing the Recommendations & Responses to 2011 Audit Findings. He noted the strides that have been taken and continue to be improved on to better the City's financial controls and management and that the actions noted in the memo have either been completed or are on-going to insure good financial recordkeeping.

Dodd commented that the deficiencies identified in the 2011 audit had a negative impact on the City's rating and resulted in a higher interest rate on the borrowing. He wanted to be sure this is addressed prior to the initiation of the City's 2014/2015 borrowing.

9. Discussion of Project Administration and Reporting.

Murphy indicated the City recently received notice from the State DOT that project grants previously awarded in 2010 for the Canal and Welcome Center must have a construction commitment by October, 2014 or the grant is rescinded. This includes the \$258,000 grant for the Welcome Center and almost \$600,000 for Phase II of the Canal restoration. The Ad Hoc Canal committee is in the process of completing the scope of services for the design contract with SEH. It is highly improbable that a fully approved plans and specifications will be completed and let for construction by October, 2014. City will have the option to re-apply for funding in the next grant cycle. Additionally, the DNR will have responsibility for contamination clean up in that section of the canal and will need to obtain funding, which has not been sought in the 2015-2016 state budget.

Murphy also reported that with the Enterprise Center almost fully rented and the Library expansion open for the summer and starting their children programs, the demand for custodial services has increased dramatically, more than the 55% custodian position can provide. Temporarily, seasonal parks staff will assist with restroom maintenance at the facilities however, it appears that the part-time custodial position will need to be increased to full-time in 2015.

10. Adjournment.

Motion by Klapper, second by Charles to adjourn the meeting at 7:11 pm.
Motion carried unanimously on call of roll.

Submitted by Jean Mohr, Finance Director

Claims - Finance Meeting 6/9/14

Vendor Summary Report

35,698.77	Alliant Energy	
2,484.00	Aquachem - Sewer	
63,381.00	Baer Insurance - 1/4 ly premium	
4,276.16	Belco Vehicle Solutions - (2) Squad Conversions	
10,559.91	Columbia County - Salt/Sand	131,209.43 YTD; BDT \$110K
27,484.23	Columbia County Solid Waste	
12,537.09	Hawkins - Sewer	
4,011.94	Ingram - Books Library	
13,092.79	Kwik Trip Stores	18266.29
	LMS Const - Various Storm Sewer Repairs \$18,266.29; Beach Wall Pkg Lot \$3,106 11-30C11; Chamber Pkg	
38,437.64	Lot \$1,920 14-20C07; Jeff St \$15,039.10 14-20C15	
3,702.00	Miller & Miller LLC 6/2/14	
2,847.63	Noble Industrial Supply - Library	
2,765.35	Pomp's Tire Svc Various Vehicle Tires	
32,281.28	Portage Water Utility	
2,673.93	Reliable Printing Solutions - Library Laser Cartridges	
5,233.86	Service Master Cleaning	
4,790.25	Van's Construction - Alley Resurfacing 14-20C06	
71,155.57	Wisconsin Retirement System	

337,413.40 Subtotal

394,502.02 394,502.02 Total
86%

Paid Invoice Listing 6/06/14 chk# 142792-142982

2,950.00	Adlit Distributing & Publ Tourism
23,624.20	Bobcat of Madison, Inc - BID
4,000.00	Col Cty Highway - 2014 Aid
2,940.79	Col Cty Treasurer - Municipal Court
3,500.00	Scott Davis - BID
6,185.98	Delta Dental
41,128.00	Ewald - (2) Police Vehicles
13,115.84	Kwik Trip Stores
5,766.00	Miller & Miller LLC 5/9/14
6,000.00	Portage Center for the Arts - Tourism
22,308.67	Portage Area Chamber - Tourism - Various
4,000.00	Portage Curling Club - Tourism
6,000.00	Portage Historical Society - Tourism
56,643.31	Running Inc. - Taxi
7,285.57	ST of WI Court Fines

205,448.36 Subtotal

228,151.62 228,151.62 Total
90%

Manual Checks Issued - Wires

98,351.60	Dept of Employee Trust Funds
11,576.00	Great West Retirement Svc
74,113.31	Comm Bank of Ptg Tax W/H Fed
15,263.30	Comm Bank of Ptg Tax W/H State

199,304.21 Subtotal

199,304.21 199,304.21 Total
100%

Water Claims not paid input dates 5/29/14-6/5/14

2,772.45 Cargill Inc
2,445.00 Davis Construction PATCHES WHERE DUG UP FOR MAIN BRKS
3,611.47 Martelle Water Treatment
2,557.96 Midwest Meter Inc. incl 2" meter for Armory
145,564.23 Sewer Utility

156,951.11 Subtotal

163,606.95 163,606.95 Total
96%

Water Claims Paid but not Approved 5/14/14 ck14588-14601

10,636.76 Alliant Energy
25,804.33 City Treasurer - Payroll
145,030.70 Sewer Utility

181,471.79 Subtotal

182,570.38 182,570.38 Total
99%

Water Claims Paid but not Approved 5/23/14 ck14603-14604

176,996.22 City Treasurer - Tax Equiv Jan - June 2014
1,500.00 Postage

178,496.22 Subtotal

178,496.22 178,496.22 Total
100%

Water Claims Paid but not Approved 5/30/14 ck14605-14616

5,632.19 Cargill
29,561.12 City Treasurer - Payroll
2,742.64 Martelle Water Treatment

37,935.95 Subtotal

40,666.35 40,666.35 Total
93%

\$ 1,387,297.75 Subtotal Claims

INVOICES DUE ON/BEFORE 06/13/2014

VENDOR # NAME AMOUNT DUE

1STAYD	1STAYD CORPORATION	26.56
ADAMCOL	ADAMS-COLUMBIA ELECTRIC COOP	30.74
ADVALOC	ADVANTAGE LOCK & KEY	22.50
ALERETOX	ALERE TOXICOLOGY SERVICES INC	466.00
ALLIENE	ALLIANT ENERGY	35,698.77
ALLIUTI	ALLIED UTILITY EQUIPMENT INC	537.10
AMAZON	AMAZON	369.13
AMERFAS	AMERICAN FASTENER	86.54
AQUACHE	AQUACHEM OF AMERICA INC.	2,484.00
AQUASYS	AQUARIUS SYSTEMS	498.51
ARAMUNI	AUS LA CROSSE MC LOCKBOX	1,441.21
AUTUSUP	AUTUMN SUPPLY	940.35
BADGFLAG	BADGERLAND FLAGS	403.19
BADGSPR	BADGER SPRAY REPAIR LLC DBA	28.00
BADTRUCE	BADGER TRUCK CENTER OF MADISON	28.46
BAERINS	BAER INSURANCE SERVICES, LLC	63,381.00
BAKEENT	BAKER & TAYLOR	15.74
BATTPRO	BATTERY PRODUCTS INC	79.29
BAYCOM	BAYCOM INC.	215.00
BELCO	BELCO VEHICLE SOLUTIONS	4,276.16
BROOTRA	BROOKS TRACTOR INC.	330.61
BRUCMUN	BRUCE MUNICIPAL EQUIPMENT, INC	821.50
BSNSPO	BSN SPORTS INC.	655.32
CAPNEWS	CAPITAL NEWSPAPERS	1,042.99
CARDMEM	CARDMEMBER SERVICE	1,239.03
CAREWCO	CAREW CONCRETE & SUPPLY CO INC	525.00
CARTDIR	CARTRIDGES DIRECT	535.94
CCHIGH	COLUMBIA COUNTY HIGHWAY	10,559.91
CCMIS	COLUMBIA COUNTY MIS DEPT	371.04
CCSHER	COLUMBIA COUNTY SHERIFF'S DEPT	100.00
CCSOLID	COLUMBIA CO. SOLID WASTE	27,484.23
CENTLINK	CENTURY LINK	50.54
CENTSPR	CENTURY SPRINGS BOTTLING CO	20.00
CHARCOM	CHARTER COMMUNICATIONS	633.46
CINTAS	CINTAS CORPORATION #446	694.81
CITYDIRE	CITY DIRECTORIES	320.00
CLAILAW	CLAITOR'S LAW BOOKS	54.28
COUNPLU	COUNTRY PLUMBER, INC	754.35
CRAWOIL	CRAWFORD OIL CO., INC.	712.25
CREAPRO	CREATIVE PRODUCT SOURCING INC.	264.06
CTLABOR	CT LABORATORIES, LLC	1,545.48
DAVISTAN	DAVIS & STANTON	37.00
DEANHEAL	DEAN CLINIC	21.00
DELLMAR	DELL MARKETING LP	601.78

INVOICES DUE ON/BEFORE 06/13/2014

VENDOR #	NAME	AMOUNT DUE
DEMCO	DEMCO, INC.	340.91
DEPTHEA	DEPT OF HEALTH SERVICES	250.00
DIVISAV	DIVINE SAVIOR HEALTHCARE	294.50
DJFENCE	THE D.J. FENCE CO.	53.00
DWMENS	D. W. SPORTS CENTER	119.99
EMERCOM	EMERGENCY COMMUNICATION SYSTEM	696.75
FEARSAT	FEARING'S AUDIO-VIDEO-SECURITY	699.29
FIRESAFE	FIRE & SAFETY EQUIPMENT INC	299.70
FLYME	FLY-ME FLAG	39.31
FRONTON	FRONTIER ONLINE	2,049.70
GALEGRO	GALE	19.46
GALLS	GALLS, AN ARAMARK COMPANY	2,150.53
GENENG	GENERAL ENGINEERING COMPANY	2,076.26
GERBLEI	GERBER LEISURE PRODUCTS, INC.	1,485.00
GRAINGER	GRAINGER	147.88
GREYHOU	GREY HOUSE PUBLISHING	148.50
HARTAUT	HART'S AUTO SUPPLY	375.50
HAWKWAT	HAWKINS INC.	12,537.09
HILLAUTO	HILL AUTOMOTIVE INC.	91.25
HOLIWHO	HOLIDAY WHOLESALE	364.80
HOWICON	JON YASKAL	35.00
IAMDairy	I.A.M. DAIRY DISTRIBUTING LLC	480.86
INGRBOO	INGRAM LIBRARY SERVICES	4,011.94
INTEELE	INTERSTATE ELECTRIC SUPPLY CO.	156.56
JEFFFIR	JEFFERSON FIRE & SAFETY, INC.	35.00
JEWELL	JEWELL ASSOCIATES ENGINEERS	2,153.37
KWIKTRI	KWIK TRIP STORES	13,092.79
KYOCERA	KYOCERA MITA, INC.	90.36
LINCCON	LINCOLN CONTRACTORS SUPPLY, IN	782.91
LMSCON	LMS CONSTRUCTION INC	38,437.64
MADITRU	MADISON TRUCK EQUIPMENT INC.	129.91
MDAPLUM	MDA PLUMBING & HEATING INC	411.00
MIDTAPE	MIDWEST TAPE	234.94
MILLASS	MILLER & ASSOCIATES-	469.55
MILLMIL	MILLER & MILLER LLC	3,702.00
MONRTRU	MONROE TRUCK EQUIPMENT, INC.	100.69
MOTIIND	MOTION INDUSTRIES, INC.	502.01
NAPAAUT	NAPA AUTO PARTS	2,220.53
NOBLIND	NOBLE INDUSTRIAL SUPPLY CORP	2,847.63
NORTCEN	NORTH CENTRAL LABORATORIES	1,211.73
NORTLAK	NORTHERN LAKE SERVICE, INC	96.00
NORTWIS	NORTHEAST WISCONSIN	200.00
OREIAUT	O'REILLY AUTO PARTS	337.70
PEPSI	PEPSI COLA COMPANY	322.00

INVOICES DUE ON/BEFORE 06/13/2014

VENDOR #	NAME	AMOUNT DUE
PITNEYBO	PITNEY BOWES PURCHASE POWER	109.59
POLNAMO	POLNOW AUTOMOTIVE REPAIR	175.84
POMPTIR	POMP'S TIRE SERVICE INC	2,765.35
PORTCLE	PORTAGE CLEANERS INC.	11.60
PORTGLAS	PORTAGE GLASS COMPANY	442.33
PORTLUM	PORTAGE LUMBER	281.31
PORTSCH	PORTAGE COMMUNITY SCHOOL DIST.	1,039.98
PORTWAT	PORTAGE WATER UTILITY	32,281.28
PREMWAT	PREMIUM WATERS, INC.	28.73
PREUIMP	PREUSS IMPLEMENT, INC	24.04
QUALBOO	QUALITY BOOKS INC.	72.99
RANDHOU	RANDOM HOUSE INC	183.75
RELIPRI	RELIABLE PRINTING SOLUTIONS	2,673.93
RHYMBUS	RHYME BUSINESS PRODUCTS	410.50
SCHUSMA	SCHULTZ SMALL ENGINE	479.80
SCOTTCON	SCOTT CONSTRUCTION INC.	1,469.40
SERVCLE	SERVICEMASTER CLEANING SERVICE	5,233.86
SIMETAL	S.I. METAL	14.48
SOBISTE	STEVE SOBIEK	163.52
SPORVID	SPORT VIDEOS	104.00
STAPLES	STAPLES CREDIT PLAN	699.45
STRAASS	STRAND ASSOCIATES INC	486.80
SUPECHE	SUPERIOR CHEMICAL INC	1,298.23
TRACSUP	TRACTOR SUPPLY CREDIT PLAN	255.91
TRECEK	TRECEK AUTOMOTIVE OF	938.60
TRUCVAU	TRUCK VAULT	944.57
TWORIV	TWO RIVERS SIGNS & DESIGN	1,308.00
ULTRACOM	ULTRACOM WIRELESS	39.90
UNEMINS	UNEMPLOYMENT INSURANCE	672.00
UNIQMAN	UNIQUE MANAGEMENT SERVICES INC	17.90
USCELL	U. S. CELLULAR	1,492.55
UTIL	UTILITY SALES AND SERVICE	513.69
VANCONS	VAN'S CONSTRUCTION INC.	4,790.25
WALSACE	WALSH'S ACE HARDWARE	1,160.51
WCPA	WISCONSIN CHIEFS OF POLICE	165.00
WEAVAUT	WEAVER AUTO PARTS	574.28
WELWILL	WILLIAM P. WELSH	565.00
WILLENT	WILL ENTERPRISES	1,026.05
WISTLAB	WI STATE LABORATORY OF HYGIENE	16.00
WITAX	WISCONSIN TAXPAYERS ALLIANCE	38.39
WRS	WISCONSIN RETIREMENT SYSTEM	71,155.57
ZIMMPLU	ZIMMERMAN PLUMBING INC	1,672.72

TOTAL ALL VENDORS: 394,502.02

FROM CHECK # 142792 TO 142982

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ADLIDIS	ADLIT DISTRIBUTING & PUBL.								
	140601			05/30/14		142942	05/30/14	2,950.00	2,950.00
		01 124764 WISTRAVEL	2400056000296		00000000				400.00
		02 124763 WI SUMM TRAVEL GUIDE	2400056000296		00000000				2,550.00
								VENDOR TOTAL:	2,950.00
AFLAC	AMERICAN FAMILY LIFE								
	955319			05/16/14		142860	05/16/14	164.83	164.83
		01 MAY 2014	1000021000929		00000000				164.83
								VENDOR TOTAL:	164.83
ALLIENE	ALLIANT ENERGY								
	118698-013 1404			05/16/14		142861	05/16/14	6.23	6.23
		01 205 E MULLETT	2450056720221		00000000				6.23
								VENDOR TOTAL:	6.23
BLODGET	BLODGETT MARKETING GROUP LLC								
	2553			04/22/14		142943	05/30/14	1,049.76	1,049.76
		01 2014 EMPIRE BUILDER MAG	2400056000296		00000000				1,049.76
								VENDOR TOTAL:	1,049.76
BOBCMAD	BOBCAT OF MADISON INC								
	24724			04/30/14		142862	05/16/14	23,624.20	23,624.20
		01 EQUIPMENT	2450056720840		00000000				23,624.20
								VENDOR TOTAL:	23,624.20
BORTAD	ADAM BORTZ								
	140530	SAFETY SHOES		05/30/14		142944	05/30/14	50.00	50.00
		01 SAFETY SHOES	1002053311390		00000000				50.00
								VENDOR TOTAL:	50.00
BUSSJE	JEN BUSSAN								
	140530	REFUND		05/30/14		142945	05/30/14	33.00	33.00
		01 REC FEE REFUND	1004646751000		00000000				33.00
								VENDOR TOTAL:	33.00
CAPNEWS	CAPITAL NEWSPAPERS								
	2181813			05/16/14		142863	05/16/14	386.00	386.00

FROM CHECK # 142792 TO 142982

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
CCTREAS	COLUMBIA COUNTY TREASURER								
	1403	COURT ENDEAVOR		05/22/14		142882	05/23/14	2,940.79	20.00
	01	MARCH 14 COURT ENDEAVOR	1004545110000		00000000				20.00
	1404	COURT ENDEAVOR		05/22/14		142882	05/23/14	2,940.79	10.00
	01	APRIL 14 COURT REPORT ENDEAVOR	1004545110000		00000000				10.00
	1404	COURT PORTAGE		05/22/14		142882	05/23/14	2,940.79	2,910.79
	01	COURT REPORT PORTAGE	1004545110000		00000000				2,910.79
								VENDOR TOTAL:	2,940.79
COLCTYEC	COLUMBIA COUNTY ECONOMIC								
	1406	CONCERTS PORTAG		06/06/14		142977	06/06/14	1,250.00	1,250.00
	01	14 CONCERTS AT THE PORTAGE	2400056000710		00000000				1,250.00
								VENDOR TOTAL:	1,250.00
DAVISCO	SCOTT DAVIS DBA								
	140516	PREPAID		05/16/14		142865	05/16/14	1,000.00	1,000.00
	01	RELOAD 055	2450016000055		00000000				1,000.00
	140606	MAY		06/06/14		142978	06/06/14	2,500.00	2,500.00
	01	MAY 2014	2450056720241		00000000				2,500.00
								VENDOR TOTAL:	3,500.00
DELTDEN	DELTA DENTAL PLAN OF WISCONSN								
	698523	JUNE 14		05/30/14		142948	05/30/14	6,185.98	6,185.98
	01	JUNE 2014	1000021000913		00000000				2,133.77
	02	JUNE 2014	1000021000929		00000000				2,892.34
	03	JUNE 2014	2110021000913		00000000				8.00
	04	JUNE 2014	2110021000929		00000000				0.36
	05	JUNE 2014	2300021000913		00000000				120.00
	06	JUNE 2014	2300021000913		00000000				214.38
	07	JUNE 2014	2750021000929		00000000				37.62
	08	JUNE 2014	6100021000913		00000000				148.40
	09	JUNE 2014	6100021000929		00000000				224.85
	10	JUNE 2014	6200021000913		00000000				197.60
	11	JUNE 2014	6200021000929		00000000				250.47
	12	JUNE 2014	6100021000913		00000000				-35.20
	13	JUNE 2014	6100021000929		00000000				-1.58
	14	JUNE 2014	6200021000913		00000000				-4.80
	15	JUNE 2014	6200021000929		00000000				-0.23
								VENDOR TOTAL:	6,185.98

FROM CHECK # 142792 TO 142982

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
DOBSJO	JOSEPH J DOBSON								
	1405	TAX REFUND		05/09/14		142796	05/09/14	40.00	40.00
	01	TAX INCEPTION REFUND	1004545110000		00000000				40.00
									VENDOR TOTAL: 40.00
DOWNPORT	DOWNTOWN PORTAGE INC								
	2014	CANAL DAYS		05/16/14		142866	05/16/14	1,950.00	1,950.00
	01	CANAL DAYS 2014	2450056720296		00000000				1,950.00
									VENDOR TOTAL: 1,950.00
EHLINV	EHLERS INVESTMENT PARTNERS								
	1401	MANAGEMENT FEES		05/09/14		142797	05/09/14	1,661.56	428.50
	01	CITY VEHICLE	4200057500590		00000000				53.46
	02	RURAL VEHICLE	4200024000944		00000000				215.66
	03	SEWER	6205553610590		00000000				159.38
	1402	MANAGEMENT FEES		05/09/14		142797	05/09/14	1,661.56	387.59
	01	CITY VEHICLE	4200057500590		00000000				48.33
	02	RURAL VEHICLE	4200024000944		00000000				195.13
	03	SEWER	6205553610590		00000000				144.13
	1403	MANAGEMENT FEES		05/09/14		142797	05/09/14	1,661.56	429.56
	01	CITY VEHICLE	4200057500590		00000000				53.54
	02	RURAL VEHICLE	4200024000944		00000000				216.39
	03	SEWER	6205553610590		00000000				159.63
	1404	MANAGEMENT FEES		05/09/14		142797	05/09/14	1,661.56	415.91
	01	CITY VEHICLE	4200057500590		00000000				51.82
	02	RURAL VEHICLE	4200024000944		00000000				209.52
	03	SEWER	6205553610590		00000000				154.57
									VENDOR TOTAL: 1,661.56
EQUIVES	EQUI-VEST								
	140516	PAYROLL		05/16/14		142867	05/16/14	40.00	40.00
	01	140516 PAYROLL FAHEY	1000021000923		00000000				20.00
	02	140516 PAYROLL STANLEY	1000021000923		00000000				20.00
	140530	PAYROLL		05/30/14		142949	05/30/14	40.00	40.00
	01	140530 FAHEY	1000021000923		00000000				20.00
	02	140530 STANLEY	1000021000923		00000000				20.00
									VENDOR TOTAL: 80.00

FROM CHECK # 142792 TO 142982

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
EWALCHE	EWALD CHEVROLET BUICK								
	14 CHEV 14-42008			05/09/14		142798	05/09/14	41,128.00	20,564.00
	01 PO 14006		4200057500830		00000000				20,564.00
	POLICE PO 14006			05/09/14		142798	05/09/14	41,128.00	20,564.00
	01 POLICE PO 14006		4200057500830		00000000				20,564.00
								VENDOR TOTAL:	41,128.00
FAHEMA	MARK W. FAHEY								
	1405 DEP CARE			05/09/14		142799	05/09/14	540.00	540.00
	01 DEP CARE		1000021000929		00000000				540.00
	1406 DEP CARE			06/06/14		142979	06/06/14	360.00	360.00
	01 DEP CHILD CARE		1000021000929		00000000				360.00
								VENDOR TOTAL:	900.00
GALLSTU	GALLEY STUDIO								
	1768			05/16/14		142868	05/16/14	966.95	966.95
	01 POLE BANNERS/FLYING PIG CO.		2450056720296		00000000				966.95
								VENDOR TOTAL:	966.95
HANSJA	JANIELLE HANSON								
	140516 SEC DEP REFUN			05/22/14		142883	05/23/14	50.00	50.00
	01 BLD 8 SECURITY DEPOSIT RTURN		1004646720000		00000000				50.00
								VENDOR TOTAL:	50.00
INDIAGE	HISTORIC INDIAN AGENCY HOUSE								
	14 TOUR PROMO			05/09/14		142800	05/09/14	750.00	750.00
	01 PROMOTIONAL RACK CARDS		2400056000710		00000000				750.00
								VENDOR TOTAL:	750.00
KENNSHA	SHAWN W KENNEDY								
	140522 TAX REFUND			05/22/14		142884	05/23/14	74.74	74.74
	01 TAX INTERCEPT REFUND		1004545110000		00000000				74.74
								VENDOR TOTAL:	74.74
KLAFKE	KEITH J. KLAFKE								
	140523 CAFE			05/22/14		142885	05/23/14	34.29	34.29
	01 CAFE REIMB		1000021000929		00000000				34.29
								VENDOR TOTAL:	34.29

FROM CHECK # 142792 TO 142982

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
KLAPDO	DOUG KLAPPER								
	14	BOR TRAINING REIM		04/29/14		142869	05/16/14	12.00	12.00
	01	BOARD OF REVIEW REIMBURSEMENT	1000151130290		00000000				12.00
									VENDOR TOTAL:
									12.00
KOHNLA	KOHN LAW FIRM S.C.								
	140516	JEROME		05/16/14		142870	05/16/14	236.21	236.21
	01	140516 PAYROLL JEROME	1000021000925		00000000				236.21
	140530	PAYROLL		05/30/14		142950	05/30/14	226.21	226.21
	01	GARNISHMENT 140530 JEROME	1000021000925		00000000				226.21
									VENDOR TOTAL:
									462.42
KRUERU	RUTH KRUEGER								
	140507	REFUND		05/09/14		142801	05/09/14	20.00	20.00
	01	REFUND FLEA MARKET SPACE	1004646720000		00000000				20.00
									VENDOR TOTAL:
									20.00
KWIKTRI	KWIK TRIP STORES								
	00013291	140520		05/09/14		142802	05/09/14	13,115.84	807.41
	01		1003055400342		00000000				807.41
	00105046	0520		05/09/14		142802	05/09/14	13,115.84	4,559.76
	01		1001052120342		00000000				4,559.76
	03000653	140520		05/09/14		142802	05/09/14	13,115.84	6,170.36
	01		1002053311342		00000000				6,170.36
	16000653	140520		05/09/14		142802	05/09/14	13,115.84	908.07
	01		1001552220342		00000000				908.07
	3000653	140520		05/09/14		142802	05/09/14	13,115.84	670.24
	01		6205553610342		00000000				670.24
									VENDOR TOTAL:
									13,115.84
LAUGCONS	LAUGHLIN CONSTABLE								
	91786			05/30/14		142951	05/30/14	895.00	895.00
	01	PORTAGE DAILY HERALD	2400056000296		00000000				895.00
									VENDOR TOTAL:
									895.00
LOVEJE	JENNIFER LOVELAND								
	1404	TRAINING REIMB		05/09/14		142803	05/09/14	28.82	28.82

FROM CHECK # 142792 TO 142982

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	1405	RESTITUTION		05/16/14		142871	05/16/14	37.97	37.97
	01	RESTITUTION KOEHLER	1004545110000		00000000				37.97
								VENDOR TOTAL:	37.97
PIXLDU		DUAINE M. PIXLER							
	1405	CAFE		05/09/14		142806	05/09/14	88.64	88.64
	01	CAFE REIMBURSEMENT	1000021000929		00000000				88.64
								VENDOR TOTAL:	88.64
PORTCENT		PORTAGE CENTER FOR THE ARTS							
	14	SUBSIDY		05/30/14		142953	05/30/14	6,000.00	6,000.00
	01	2014 SUBSIDY	2400056000728		00000000				6,000.00
								VENDOR TOTAL:	6,000.00
PORTCHAM		PORTAGE AREA CHAMBER OF							
	12348			04/11/14		142872	05/16/14	2,628.67	162.00
	01	FARMER MARKET APP	2450056720297		00000000				125.00
	02	ENVELOPE/COPIES/POSTAGE	2450056720297		00000000				37.00
	12416			05/30/14		142954	05/30/14	19,680.00	14,680.00
	01	QUARTERLY TOURISM	2400056000720		00000000				7,500.00
	02	CONCERT IN PARK GRANT	2400056000710		00000000				7,000.00
	03	WALKING TOURS JUNE-AUG	2400056000710		00000000				180.00
	12417			04/29/14		142872	05/16/14	2,628.67	1,166.67
	01	DISCOVER WI 13-14	2450056720296		00000000				1,166.67
	12418			05/30/14		142954	05/30/14	19,680.00	5,000.00
	01	DIS WI PROGRAM 2013-14	2400056000296		00000000				5,000.00
	12419			04/29/14		142872	05/16/14	2,628.67	1,300.00
	01	TASTE OF PORTAGE 2014	2450056720710		00000000				1,300.00
								VENDOR TOTAL:	22,308.67
PORTCLE		PORTAGE CLEANERS INC.							
	140502	BART UNIFORM		05/02/14		142873	05/16/14	2.50	2.50
	01	BARTACZEWICZ SNAP	1001052120133		00000000				2.50
								VENDOR TOTAL:	2.50
PORTCURL		PORTAGE CURLING CLUB							
	14	TEAM GRANT		05/30/14		142955	05/30/14	4,000.00	4,000.00

FROM CHECK # 142792 TO 142982

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	14	TEAM GRANT		05/30/14		142955	05/30/14	4,000.00	4,000.00
	01	2014 TEAM GRANT	2400056000730		00000000				4,000.00
								VENDOR TOTAL:	4,000.00
PORTHIS		PORTAGE HISTORICAL SOCIETY							
	2014	TOURISM GRANT		05/09/14		142807	05/09/14	6,000.00	6,000.00
	01	2014 TOURISM GRANT	2400056000726		00000000				6,000.00
								VENDOR TOTAL:	6,000.00
PORTLUM		PORTAGE LUMBER							
	127953			05/16/14		142874	05/16/14	371.19	360.67
	01	SPECIAL ORDER 86503	2450056720860		00000000				360.67
	128847			05/16/14		142874	05/16/14	371.19	10.52
	01	INVOICE	2450056720860		00000000				10.52
								VENDOR TOTAL:	371.19
RAIMTI		TIMOTHY RAIMER							
	140530	TREE REPLACE		05/30/14		142956	05/30/14	50.00	50.00
	01	TREE REPLACEMENT	1003055400351		00000000				50.00
								VENDOR TOTAL:	50.00
REDERO		ROBERT REDELINGS							
	1405	APWA REIMB		05/09/14		142808	05/09/14	191.00	191.00
	01	REDELINGS PARKING	1002053100290		00000000				20.00
	02	REDELINGS LODGING	1002053100290		00000000				149.00
	03	REDELINGS MEAL	1002053100290		00000000				22.00
								VENDOR TOTAL:	191.00
REGFEE		REGISTRATION FEE TRUST							
	1405	POLICE CAR 6		05/16/14		142875	05/16/14	139.00	69.50
	01	TITLE POLICE CAR 6	4200057500830		00000000				69.50
	1405	POLICE CAR 9		05/16/14		142875	05/16/14	139.00	69.50
	01	TITLE POLICE CAR 9	4200057500830		00000000				69.50
								VENDOR TOTAL:	139.00
RUNNING		RUNNING INC.							
	10961			06/06/14		142982	06/06/14	56,643.31	56,643.31

FROM CHECK # 142792 TO 142982

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	10961	01 SHARED RIDE TAXI SERVICE	2600053520725	06/06/14	00000000	142982	06/06/14	56,643.31	56,643.31 56,643.31
								VENDOR TOTAL:	56,643.31
SCHNCA		CALLIE G. SCHNEIDERWIND							
	140528	01 TAX INTERCEPT REFUND	1004545110000	05/30/14	00000000	142957	05/30/14	114.00	114.00 114.00
								VENDOR TOTAL:	114.00
SCHUMI		MICHAEL SCHUTZ							
	1405	01 UNIFORM REIMB	1001052120133	05/09/14	00000000	142809	05/09/14	67.58	67.58 67.58
								VENDOR TOTAL:	67.58
SMILEY		SMILEY LAW OFFICE							
	140516	01 140516 PAYROLL STUMPF	1000021000925	05/16/14	00000000	142876	05/16/14	100.00	100.00 100.00
	140530	01 GARNISHMENT 140530 STUMPF	1000021000925	05/30/14	00000000	142958	05/30/14	100.00	100.00 100.00
								VENDOR TOTAL:	200.00
STAPLES		STAPLES CREDIT PLAN							
	6035517820093291	01 SUPPLIES	1000251400310	05/09/14	00000000	142810	05/09/14	495.15	495.15 7.59
		02 SUPPLIES	1000251400310		00000000				92.42
		03 SUPPLIES	1000251500310		00000000				92.42
		04 SUPPLIES	1000351200310		00000000				92.42
		05 SUPPLIES	1002053100310		00000000				92.42
		06 SUPPLIES	1000251400310		00000000				11.41
		07 SUPPLIES	1000251400310		00000000				106.47
	6035517820094349-04	01 SUPPLIES	1001052110310	05/30/14	00000000	142959	05/30/14	1,138.97	1,138.97 111.33
		02 SUPPLIES	1001052110310		00000000				70.96
		03 SUPPLIES	1001052110310		00000000				149.36
		04 SUPPLIES	1000251600340		00000000				414.00
		05 SUPPLIES	1000251600340		00000000				72.00
		06 SUPPLIES	1000251600340		00000000				99.00
		07 SUPPLIES	1001052110310		00000000				162.54

FROM CHECK # 142792 TO 142982

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	6035517820094349-04	08 SUPPLIES	1001052110310	05/30/14	00000000	142959	05/30/14	1,138.97	1,138.97 59.78
	6035517820099165-04	01 SUPPLIES	1001552210310	05/22/14	00000000	142886	05/23/14	163.70	163.70 103.01
		02 SUPPLIES	1001552210291		00000000				7.79
		03 SUPPLIES	1001552210310		00000000				2.51
		04 SUPPLIES	1001552210310		00000000				50.39
								VENDOR TOTAL:	1,797.82
STWICOUR	STATE OF WISCONSIN COURT FINES								
	1403 ENDEAVOR COURT	01 STATE SHARE CT FINES ENDEAVOR	1004545110000	05/22/14	00000000	142887	05/23/14	7,285.57	62.00 62.00
	1403 PORTAGE	01 STATE SHARE CT FINES PORTAGE	1004545110000	05/22/14	00000000	142887	05/23/14	7,285.57	7,192.57 7,192.57
	1404 ENDEAVOR	01 STATE SHARE CT FINES ENDEAVOR	1004545110000	05/22/14	00000000	142887	05/23/14	7,285.57	31.00 31.00
								VENDOR TOTAL:	7,285.57
SUMMLAND	SUMMERS LANDSCAPING INC								
	140514 BID	01 GRAVEL MACHINE LABOR	2450056720821	05/14/14	00000000	142877	05/16/14	750.00	750.00 750.00
								VENDOR TOTAL:	750.00
SUPPORT	WISCONSIN SUPPORT COLLECTIONS								
	140516 PAYROLL	01 140516 MARTIN	1000021000925	05/16/14	00000000	142878	05/16/14	371.07	371.07 221.07
		02 140516 STUMPF	1000021000925		00000000				150.00
	140516 STUMPF	01 140516 R&D PAYMENT	1000021000925	05/16/14	00000000	142879	05/16/14	65.00	65.00 65.00
	140530 PAYROLL	01 140530 PAYROLL MARTIN	1000021000925	05/30/14	00000000	142960	05/30/14	371.07	371.07 221.07
		02 140530 PAYROLL STUMPF	1000021000925		00000000				150.00
								VENDOR TOTAL:	807.14
TASER	TASER INTERNATIONAL								
	SI356569	01 15 HOLSTERS ORDER	1001052120133	05/09/14	00000000	142811	05/09/14	789.21	789.21 789.21
								VENDOR TOTAL:	789.21

MANUAL CHECKS ISSUED 05/09/2014 THRU 06/06/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT
DEPTEMP DEPT. OF EMPLOYEE TRUST FUNDS							
1406	JUNE 05/09/14	01	JUNE 2014 HEALTH	1000021000911	930376	05/09/14	67,273.95
		02	JUNE 2014 HEALTH	1000021000929			9,321.24
		03	JUNE 2014 HEALTH	2110021000911			107.85
		04	JUNE 2014 HEALTH	2110021000929			19.86
		05	JUNE 2014 HEALTH	2300021000911			4,027.32
		06	JUNE 2014 HEALTH	2300021000929			935.18
		07	JUNE 2014 HEALTH	2750021000911			457.65
		08	JUNE 2014 HEALTH	6100021000911			5,320.76
		09	JUNE 2014 HEALTH	6100021000929			725.56
		10	JUNE 2014 HEALTH	6200021000911			5,286.80
		11	JUNE 2014 HEALTH	6200021000929			720.93
		12	JUNE 2014 HEALTH	1001052110136			427.80
		13	JUNE 2014 HEALTH	1002053311136			1,525.50
		14	JUNE 2014 HEALTH	1001052120136			1,160.60
		15	JUNE 2014 HEALTH	1001052140136			427.80
		16	JUNE 2014 HEALTH	1003055200136			612.80
						INVOICE TOTAL:	98,351.60
						VENDOR TOTAL:	98,351.60
GWRS GREAT WEST RETIRMENT SERVICES							
140516	PAYROLL 05/16/14	01	140516 PAYROLL	1000021000923	954904	05/16/14	3,605.50
		02	140516 PAYROLL	1000021000923			785.00
		03	140516 PAYROLL	2110021000923			2.50
		04	140516 PAYROLL	2300021000923			300.00
		05	140516 PAYROLL	6100021000923			730.00
		06	140516 PAYROLL	6100021000923			22.00
		07	140516 PAYROLL	6200021000923			340.00
		08	140516 PAYROLL	6200021000923			3.00
						INVOICE TOTAL:	5,788.00
140530	PAYROLL 05/30/14	01	140530 PAYROLL	1000021000923	910240	05/30/14	3,605.50
		02	140530 PAYROLL	1000021000923			785.00
		03	140530 PAYROLL	2110021000923			2.50
		04	140530 PAYROLL	2300021000923			300.00
		05	140530 PAYROLL	6100021000923			730.00
		06	140530 PAYROLL	6100021000923			22.00
		07	140530 PAYROLL	6200021000923			340.00
		08	140530 PAYROLL	6200021000923			3.00
						INVOICE TOTAL:	5,788.00
						VENDOR TOTAL:	11,576.00

MANUAL CHECKS ISSUED 05/09/2014 THRU 06/06/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT	

WIRE	COMMUNITY BANK OF PORTAGE							
140516	PAYROLL	05/19/14	01	PAYROLL 5/16/14	1000021000903	993340	05/19/14	20.46
			02	PAYROLL 5/16/14	1000021000905			123.24
						INVOICE TOTAL:		143.70
140516	PAYROLL FED	05/16/14	01	140516 PAYROLL	1000021000903	935497	05/16/14	16,929.62
			02	140516 PAYROLL	1000021000905			12,425.87
			03	140516 PAYROLL	2110021000903			136.44
			04	140516 PAYROLL	2110021000905			59.20
			05	140516 PAYROLL	2300021000903			1,744.78
			06	140516 PAYROLL	2300021000905			697.29
			07	140516 PAYROLL	2750021000903			124.62
			08	140516 PAYROLL	2750021000905			89.95
			09	140516 PAYROLL	6100021000903			1,293.26
			10	140516 PAYROLL	6100021000905			832.33
			11	140516 PAYROLL	6200021000903			1,684.88
			12	140516 PAYROLL	6200021000905			1,003.29
						INVOICE TOTAL:		37,021.53
140530	PAYROLL FED	05/30/14	01	140530 PAYROLL	1000021000903	931925	05/30/14	16,241.34
			02	140530 PAYROLL	1000021000905			11,962.08
			03	140530 PAYROLL	2110021000903			204.50
			04	140530 PAYROLL	2110021000905			53.68
			05	140530 PAYROLL	2300021000903			1,755.76
			06	140530 PAYROLL	2300021000905			710.03
			07	140530 PAYROLL	2750021000903			106.64
			08	140530 PAYROLL	2750021000905			60.55
			09	140530 PAYROLL	6100021000903			1,596.30
			10	140530 PAYROLL	6100021000905			986.20
			11	140530 PAYROLL	6200021000903			1,924.54
			12	140530 PAYROLL	6200021000905			1,089.54
						INVOICE TOTAL:		36,691.16
140602	UNIF PAYROLL	06/06/14	01	140602 UNIFORM PAYROLL	1000021000903	952937	06/02/14	256.92
						INVOICE TOTAL:		256.92
						VENDOR TOTAL:		74,113.31

WIRESTAT	COMMUNITY BANK OF PORTAGE							
140418	PAYROLL	05/09/14	01	140416 PAYROLL	1000021000907	906464	05/09/14	6,318.26
			02	140416 PAYROLL	2110021000907			23.17
			03	140416 PAYROLL	2300021000907			449.59
			04	140416 PAYROLL	2750021000907			37.21
			05	140416 PAYROLL	6100021000907			741.76
			06	140416 PAYROLL	6200021000907			622.43
						INVOICE TOTAL:		8,192.42

MANUAL CHECKS ISSUED 05/09/2014 THRU 06/06/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT

WIRESTAT COMMUNITY BANK OF PORTAGE							
140423 STATE	05/09/14	01	PAYROLL 140423	1000021000907	964256	05/09/14	5.40
						INVOICE TOTAL:	5.40
140502 PAYROLL	05/30/14	01	140502 PAYROLL	1000021000907	983776	05/30/14	5,707.29
		02	140502 PAYROLL	2110021000907			20.83
		03	140502 PAYROLL	2300021000907			332.35
		04	140502 PAYROLL	2750021000907			33.28
		05	140502 PAYROLL	6100021000907			436.64
		06	140502 PAYROLL	6200021000907			535.09
						INVOICE TOTAL:	7,065.48
						VENDOR TOTAL:	15,263.30
						TOTAL ALL INVOICES:	199,304.21

"PAGE 1 OF 2"

PORTAGE UTILITIES

Payment Approval Report Finance Committee Only
Input Date(s): 05/29/2014 - 06/05/2014Page: 1
Jun 05, 2014 01:01pm

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
24 HOUR HOME COMFORT SERVICES							
	Total 24 HOUR HOME COMFORT SERVICES				23.95	.00	
ALLIANT ENERGY/WP&L							
	Total ALLIANT ENERGY/WP&L				989.84	.00	
ARAMARK UNIFORM SERVICES							
	Total ARAMARK UNIFORM SERVICES				200.16	.00	
AUTUMN SUPPLY							
	Total AUTUMN SUPPLY				248.21	.00	
CARGILL INC-SALT DIVISION							
	Total CARGILL INC-SALT DIVISION				2,772.45	.00	
CHARTER COMMUNICATIONS							
	Total CHARTER COMMUNICATIONS				59.99	.00	
COMMUNICATIONS SERVICE WIS							
	Total COMMUNICATIONS SERVICE WIS				402.30	.00	
CT LABORATORIES, LLC							
	Total CT LABORATORIES, LLC				198.00	.00	
D N R - WISCONSIN DNR							
	Total D N R - WISCONSIN DNR				45.00	.00	
DAVIS CONSTRUCTION							
	Total DAVIS CONSTRUCTION				2,445.00	.00	
FIRE-RESCUE SUPPLY LLC							
	Total FIRE-RESCUE SUPPLY LLC				79.50	.00	
FIRST SUPPLY							
	Total FIRST SUPPLY				278.00	.00	
FRONTIER							
	Total FRONTIER				42.88	.00	
GRAINGER							
	Total GRAINGER				139.50	.00	
HD SUPPLY WATERWORKS, LTD							
	Total HD SUPPLY WATERWORKS, LTD				385.80	.00	
KWIK TRIP INC							
	Total KWIK TRIP INC				1,173.68	.00	
MARTELLE WATER TREATMENT							
	Total MARTELLE WATER TREATMENT				3,611.47	.00	
MIDWEST METER INC							
	Total MIDWEST METER INC				2,557.96	.00	
NAPA AUTO PARTS							
	Total NAPA AUTO PARTS				12.03	.00	
P W U							

"PAGE 2 OF 2"

PORTAGE UTILITIES

Payment Approval Report Finance Committee Only
Input Date(s): 05/29/2014 - 06/05/2014Page: 2
Jun 05, 2014 01:01pm

Vendor	Vendor Name	Invoice No	Description	Inv Date	Net Inv Amt	Amount Paid	Date PD
	Total P W U				1,031.31	.00	
PORTAGE PRINTING							
	Total PORTAGE PRINTING				264.00	.00	
SCHULTZ SMALL ENGINE							
	Total SCHULTZ SMALL ENGINE				8.26	.00	
SEWER UTILITY							
	Total SEWER UTILITY				145,564.23	.00	
STAPLES CREDIT PLAN							
	Total STAPLES CREDIT PLAN				110.12	.00	
TOTAL WATER TREATMENT SYSTEM							
	TOTAL WATER TREATMENT SYSTEM				375.00	.00	
TRACTOR SUPPLY COMPANY							
	Total TRACTOR SUPPLY COMPANY				114.98	.00	
TRECEK AUTOMOTIVE							
	Total TRECEK AUTOMOTIVE				206.38	.00	
WALSH'S ACE HARDWARE							
	Total WALSH'S ACE HARDWARE				110.47	.00	
WEAVER AUTO PARTS							
	Total WEAVER AUTO PARTS				43.90	.00	
WI STATE LABORATORY OF HYGIENE							
	Total WI STATE LABORATORY OF HYGIENE				20.00	.00	
ZIMMERMAN PLUMBING INC							
	Total ZIMMERMAN PLUMBING INC				92.60	.00	

Total Paid:

Total Unpaid: 163,606.95Grand Total: 163,606.95

Portage Water Utility

Dated: _____

"PAGE 1 OF 2"

PORTAGE UTILITIES

Check Register - CLAIMS PAID BUT NOT APPROVED

Page: 1

GL Posting Period(s): 05/14 - 05/14

May 20, 2014 12:22pm

Check Issue Date(s): 05/16/2014 - 05/16/2014

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discrts Taken	Seq Amount
05/14	05/16/2014	14588	127	24 HOUR HOME COMFORT SERVICE	629884	1	1-655350		11.96
					628918	1	1-655350		23.95
Total 14588									35.90
05/14	05/16/2014	14589	2382	ALLIANT ENERGYWP&L	663440U050514	1	1-622221		3,048.61
					228592U050714	1	1-622221		2,463.48
					258719U050114	1	1-622221		205.84
					398735050714	1	1-622221		4,918.85
Total 14589									10,636.76
05/14	05/16/2014	14590	277	BORTZ, KEVIN	SAFETY SHOES-14	1	1-641340		100.00
05/14	05/16/2014	14591	325	CENTURY LINK	1300101867	1	1-921220		.83
05/14	05/16/2014	14592		Information Only Check	.00		1-232000		V
05/14	05/16/2014	14593		Information Only Check	.00		1-232000		V
05/14	05/16/2014	14594		Information Only Check	.00		1-232000		V
05/14	05/16/2014	14595		Information Only Check	.00		1-232000		V
05/14	05/16/2014	14596		Information Only Check	.00		1-232000		V
05/14	05/16/2014	14597		Information Only Check	.00		1-232000		V
05/14	05/16/2014	14598	329	CITY TREASURER-PAYROLL	5/16/14 - PAY	10	1-640150		168.09
					5/16/14 - PAY	1	1-620110		431.42
					5/16/14 - PAY	2	1-620112		34.88
					5/16/14 - PAY	3	1-620150		32.63
					5/16/14 - PAY	4	1-620151		33.35
					5/16/14 - PAY	5	1-630110		617.98
					5/16/14 - PAY	14	1-920112		3.03
					5/16/14 - PAY	7	1-630150		46.93
					5/16/14 - PAY	11	1-640151		171.83
					5/16/14 - PAY	9	1-640110		2,400.69
					5/16/14 - PAY	8	1-630151		48.02
					5/2/14 - PAY	1	1-620110		518.87
					5/16/14 - PAY	16	1-920151		334.92
					5/2/14 - PAY	2	1-620130		372.65
					5/2/14 - PAY	6	1-620151		37.07
					5/2/14 - PAY	5	1-620150		38.35
					5/16/14 - PAY	12	1-920000		4,382.64
					5/2/14 - PAY	10	1-630132		1.99
					5/16/14 - PAY	17	1-902000		363.68
					5/2/14 - PAY	38	1-901151		22.89
					5/16/14 - PAY	23	1-901151		10.83
					5/16/14 - PAY	22	1-901150		10.60
					5/16/14 - PAY	21	1-901000		151.58
					5/16/14 - PAY	20	1-902151		69.77
					5/16/14 - PAY	19	1-902150		66.13
					5/16/14 - PAY	18	1-902111		581.20
					5/2/14 - PAY	4	1-620132		4.98
					5/2/14 - PAY	3	1-620131		.95
					5/2/14 - PAY	18	1-640151		152.97
					5/2/14 - PAY	11	1-630150		30.59
					5/16/14 - PAY	6	1-630112		52.47
					5/2/14 - PAY	13	1-640110		2,141.13
					5/2/14 - PAY	27	1-902111		586.17
					5/2/14 - PAY	15	1-640131		3.95
					5/16/14 - PAY	13	1-920111		169.93
					5/2/14 - PAY	17	1-640150		149.90
					5/2/14 - PAY	9	1-630131		.80

M = Manual Check, V = Void Check

"PAGE 1 OF 1"

PORTAGE UTILITIES

Check Register - CLAIMS PAID BUT NOT APPROVED

Page: 1

GL Posting Period(s): 05/14 - 05/14

May 27, 2014 01:06pm

Check Issue Date(s): 05/23/2014 - 05/23/2014

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
05/14	05/23/2014	14603	327	CITY OF PORTAGE - TREASURER	2014150	1	1-408200		29,499.37
					2014150	2	1-408200		29,499.37
					2014150	3	1-408200		29,499.37
					2014150	4	1-408200		29,499.37
					2014150	5	1-408200		29,499.37
					2014150	6	1-408200		29,499.37
		Total 14603							176,896.22
05/14	05/23/2014	14604	1615	P W U	POSTAGE	1	1-903291		1,500.00
		Totals:							178,496.22

"PAGE 1 OF 2"

PORTAGE UTILITIES

Check Register - CLAIMS PAID BUT NOT APPROVED

Page: 1

GL Posting Period(s): 05/14 - 05/14

May 30, 2014 12:53pm

Check Issue Date(s): 05/30/2014 - 05/30/2014

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
05/14	05/30/2014	14605	2362	ALLIANT ENERGY/WP&L	563724U052014	1	1-622221		467.04
05/14	05/30/2014	14606	313	CARGILL INC-SALT DIVISION	2901708297 2901715838	1 1	1-150530 1-150530		2,843.17 2,789.02
Total 14606									5,632.19
05/14	05/30/2014	14607		Information Only Check	.00		1-232000		V
05/14	05/30/2014	14608	327	CITY OF PORTAGE - TREASURER	2014151	8	1-925510		1,866.00
					2014151	12	1-920341		1,025.45
					2014151	1	1-925510		1,866.00
					2014151	2	1-925510		2,249.63
					2014151	3	1-920140		33.00
					2014151	4	1-923213		250.00
					2014151	5	1-923207		106.15
					2014151	7	1-921220		54.65
					2014151	9	1-925510		2,249.63
					2014151	10	1-925511		1,889.90
					2014151	6	1-921220		27.52
					2014151	13	1-921220		18.89
					2014151	14	1-923215		2,000.00
					2014151	15	1-926202		1,275.00
					2014151	16	1-654355		118.75
					2014151	17	1-921220		18.38
					2014151	18	1-925512		706.00
					2014151	11	1-923213		500.00
Total 14608									16,254.95
05/14	05/30/2014	14609		Information Only Check	.00		1-232000		V
05/14	05/30/2014	14610		Information Only Check	.00		1-232000		V
05/14	05/30/2014	14611	329	CITY TREASURER-PAYROLL	5/30/14 - PAY	4	1-620151		84.66
					5/30/14 - PAY	1	1-620110		1,185.35
					5/30/14 - PAY	2	1-620112		34.98
					5/30/14 - PAY	3	1-620150		85.40
					5/30/14 - PAY	5	1-630110		1,333.75
					5/30/14 - PAY	19	1-902150		69.13
					5/30/14 - PAY	6	1-630112		221.54
					5/30/14 - PAY	21	1-901000		196.97
					5/30/14 - PAY	23	1-901151		13.96
					5/30/14 - PAY	8	1-630151		108.83
					5/30/14 - PAY	22	1-901150		13.77
					5/30/14 - PAY	9	1-640110		3,164.27
					5/30/14 - PAY	10	1-640150		172.76
					5/30/14 - PAY	11	1-640151		227.55
					5/30/14 - PAY	12	1-920000		4,403.34
					5/30/14 - PAY	14	1-920150		320.03
					5/30/14 - PAY	16	1-902000		363.88
					5/30/14 - PAY	17	1-902111		601.07
					5/30/14 - PAY	18	1-902000		22.35
					5/30/14 - PAY	7	1-630150		104.93
					5/30/14 - PAY	20	1-902151		73.08
					5/30/14 - PAY	13	1-920111		168.90
					5/30/14 - PAY	15	1-920151		335.87
Total 14611									13,306.17
05/14	05/30/2014	14612	370	DIGGERS HOTLINE INC	140 4 40801	1	1-641340		193.03

M = Manual Check, V = Void Check

"PAGE 2 OF 2"

PORTAGE UTILITIES

Check Register - CLAIMS PAID BUT NOT APPROVED

Page: 2

GL Posting Period(s): 05/14 - 06/14

May 30, 2014 12:53pm

Check Issue Date(s): 05/30/2014 - 05/30/2014

Per	Date	Check No	Vendor No	Payee	Invoice No	Seq	GL Acct No	Discnts Taken	Seq Amount
05/14	05/30/2014	14613	810	HACH COMPANY	8805002	1	1-641234		104.02
05/14	05/30/2014	14614	1664	INFINITY PRINTING SUPPLIES	462237	1	1-921340		948.63
					462238	1	1-921340		877.67
Total 14614									1,826.30
05/14	05/30/2014	14615	1318	MARTELLE WATER TREATMENT	12126	2	1-150510		385.29
					12126	3	1-150540		1,051.25
					12126	4	1-150550		868.65
					12126	1	1-150500		437.45
Total 14615									2,742.64
05/14	05/30/2014	14616	30	WALSH'S ACE HARDWARE	74763	1	1-641340		50.52
					75075	1	1-641340		58.88
					74808	1	1-641234		30.61
Total 14616									140.01
Totals:									40,666.35

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

1STAYD 1STAYD CORPORATION								
640300	05/23/14	01	LENS CLEANING TOWELETTES	1002053311340			06/13/14	26.56
							INVOICE TOTAL:	26.56
							VENDOR TOTAL:	26.56
ADAMCOL ADAMS-COLUMBIA ELECTRIC COOP								
17209-0514	05/27/14	01	CURRIE ROAD	1002053631221			06/13/14	30.74
							INVOICE TOTAL:	30.74
							VENDOR TOTAL:	30.74
ADVALOC ADVANTAGE LOCK & KEY								
12452	05/16/14	01	KEYS (9)	1002053311341			06/13/14	22.50
							INVOICE TOTAL:	22.50
							VENDOR TOTAL:	22.50
ALERETOX ALERE TOXICOLOGY SERVICES INC								
890651	04/30/14	01	TESTING - WATER	1000013000025			06/13/14	116.50
		02	TESTING - PARKS	1003055400201				349.50
							INVOICE TOTAL:	466.00
							VENDOR TOTAL:	466.00
ALLIENE ALLIANT ENERGY								
118621U05232014	05/23/14	01	ALBERT STREET FLASHERS	1002053100515			06/13/14	21.99
							INVOICE TOTAL:	21.99
126721U05092014	05/09/14	01	NORTHPORT ROAD	6205553610221			06/13/14	198.33
							INVOICE TOTAL:	198.33
144605U05292014	05/29/14	01	W CONANT STREET PARKING	1002053100515			06/13/14	66.61
							INVOICE TOTAL:	66.61
149642U05232014	05/23/14	01	SILVER LAKE DR SEWER PUMP	6205553610221			06/13/14	18.69
							INVOICE TOTAL:	18.69

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ALLIENE ALLIANT ENERGY								
157590U05232014	05/23/14	01	SLIFER STREET BEACON	1002053510221			06/13/14	73.16
							INVOICE TOTAL:	73.16
157656U05232014	05/23/14	01	E COOK STREET SIG LITE	1002053311221			06/13/14	9.87
							INVOICE TOTAL:	9.87
171618U05082014	05/08/14	01	GUNDERSON DR LIFT STATION	6205553610221			06/13/14	57.08
							INVOICE TOTAL:	57.08
181642U05282014	05/28/14	01	616 WASHINGTON STREET	1002053311221			06/13/14	9.27
							INVOICE TOTAL:	9.27
181711U05232014	05/23/14	01	W WISCONSIN ST SIG LITE	1002053311221			06/13/14	9.87
							INVOICE TOTAL:	9.87
189594U05202014	05/20/14	01	1011 SILVER LAKE DR AIRPORT	1002053510221			06/13/14	16.74
							INVOICE TOTAL:	16.74
198731U05232014	05/23/14	01	E STATE ROAD 33 LIFT STATION	6205553610221			06/13/14	26.65
							INVOICE TOTAL:	26.65
202568U05292014	05/29/14	01	1600 E WISCONSIN WWTP	6205553610221			06/13/14	7,648.30
							INVOICE TOTAL:	7,648.30
214656U05292014	05/29/14	01	141 W COOK STREET - CHAMBER	1002053100515			06/13/14	113.70
							INVOICE TOTAL:	113.70
217680U05232014	05/23/14	01	W STATE ROAD 33 BLOCK	1002053100515			06/13/14	9.87
							INVOICE TOTAL:	9.87
227677U05232014	05/23/14	01	COLLIPP STREET PARK	1003055400221			06/13/14	21.06
							INVOICE TOTAL:	21.06
256604U05082014	05/08/14	01	EASTRIDGE DRIVE LIGHT	1002053311221			06/13/14	39.21
							INVOICE TOTAL:	39.21

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ALLIENE ALLIANT ENERGY								
278728U05212014	05/21/14	01	511 HAMILTON STREET GULLY/2W	1003055400221			06/13/14	17.99
							INVOICE TOTAL:	17.99
294568U05082014	05/08/14	01	115 W. PLEASANT STREET - 62%	1000251600221			06/13/14	2,694.51
		02	115 W. PLEASANT STREET - 38%	1001052110221				1,651.48
							INVOICE TOTAL:	4,345.99
295726U05282014	05/28/14	01	616 WASHINGTON STREET GARAGE	1002053311221			06/13/14	461.64
							INVOICE TOTAL:	461.64
297590U04302014	04/30/14	01	E WISCONSIN ST 1ST WARD	1002053100515			06/13/14	7.91
							INVOICE TOTAL:	7.91
297590U05302014	05/30/14	01	E WISCONSIN ST 1ST WARD	1002053100515			06/13/14	8.25
							INVOICE TOTAL:	8.25
300638U05282014	05/28/14	01	430 SUPERIOR STREET BLDG 7	1003055400221			06/13/14	26.00
							INVOICE TOTAL:	26.00
306589U05202014	05/20/14	01	SILVER LAKE DR LIFT PUMP	6205553610221			06/13/14	26.65
							INVOICE TOTAL:	26.65
307623U05072014	05/07/14	01	600 W. EDGEWATER ST SEWER PUMP	6205553610221			06/13/14	76.09
							INVOICE TOTAL:	76.09
307672U05282014	05/28/14	01	505 FAIR BL POLE	1003055400221			06/13/14	16.89
							INVOICE TOTAL:	16.89
310604U05202014	05/19/14	01	1011 SILVER LAKE DR MAIN BLDG.	1002053510221			06/13/14	68.18
							INVOICE TOTAL:	68.18
314588U05202014	05/20/14	01	SILVER LAKE DR AIR LITE	1002053510221			06/13/14	155.97
							INVOICE TOTAL:	155.97
315615U05062014	05/05/14	01	340 FAIR BL ATH FIELD	1003055400221			06/13/14	117.72
							INVOICE TOTAL:	117.72

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ALLIENE ALLIANT ENERGY								
318685U05022014	05/02/14	01	WINNEBAGO AVENUE WOODRIDGE	1003055400221			06/13/14	7.80
							INVOICE TOTAL:	7.80
321613U05232014	05/23/14	01	S SILVER LAKE DR LIFT STATION	6205553610221			06/13/14	38.02
							INVOICE TOTAL:	38.02
325584U05212014	05/21/14	01	HOWARD STREET	1003055400221			06/13/14	40.52
							INVOICE TOTAL:	40.52
325725U05012014	05/01/14	01	PROSPECT AVENUE - SUNSET	1003055400221			06/13/14	143.29
							INVOICE TOTAL:	143.29
330600U05202014	05/20/14	01	LADAWN BL	1002053100515			06/13/14	7.53
							INVOICE TOTAL:	7.53
340634U05282014	05/28/14	01	740 TOWNSEND ST STAND	1003055400221			06/13/14	39.64
							INVOICE TOTAL:	39.64
350728U05232014	05/23/14	01	E WISCONSIN ST SIG LITE	1002053311221			06/13/14	9.87
							INVOICE TOTAL:	9.87
351707U05282014	05/28/14	01	730 TOWNSEND ST VETS FIELD	1003055400221			06/13/14	79.51
							INVOICE TOTAL:	79.51
353570U05202014	05/20/14	01	806 SILVER LAKE DRIVE	1003055400221			06/13/14	214.90
							INVOICE TOTAL:	214.90
362599U05012014	05/01/14	01	W CONANT ST PAUQUETTE PARK	1003055400221			06/13/14	342.74
							INVOICE TOTAL:	342.74
362726U05152014	05/16/14	01	W CARROLL STREET SEWER PUMP	6205553610221			06/13/14	255.20
							INVOICE TOTAL:	255.20
370654U05202014	05/20/14	01	1011 SILVER LAKE DR AIR HANGER	1002053510221			06/13/14	19.01
							INVOICE TOTAL:	19.01

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ALLIENE ALLIANT ENERGY								
381637U05202014	05/20/14	01	SILVER LAKE DR AIR STREET	1002053510221			06/13/14	40.41
							INVOICE TOTAL:	40.41
392708U05232014	05/23/14	01	W WISCONSIN ST SIG LITE	1002053311221			06/13/14	13.52
							INVOICE TOTAL:	13.52
398636U05232014	05/23/14	01	STATE ROAD 33 BRIDGE	1002053100515			06/13/14	9.87
							INVOICE TOTAL:	9.87
399600U05282014	05/28/14	01	COIT STREET BALL FIELD	1003055400221			06/13/14	121.66
							INVOICE TOTAL:	121.66
401599U04302014	04/30/14	01	STREET LIGHTS MEMO 366	1002053100515			06/13/14	7,298.77
							INVOICE TOTAL:	7,298.77
401599U05302014	05/30/14	01	STREET LIGHTS MEMO 366	1002053100515			06/13/14	7,298.77
							INVOICE TOTAL:	7,298.77
406696U05282014	05/28/14	01	811 THOMPSON STREET SLO PITCH	1003055400221			06/13/14	54.92
							INVOICE TOTAL:	54.92
417708U04302014	04/30/14	01	WISCONSIN STREET SIGNAL	1002053311221			06/13/14	19.30
							INVOICE TOTAL:	19.30
417708U05302014	05/30/14	01	WISCONSIN STREET SIGNAL	1002053311221			06/13/14	18.61
							INVOICE TOTAL:	18.61
423649U05052014	05/05/14	01	HAMILTON STREET LIFT PUMP	6205553610221			06/13/14	67.69
							INVOICE TOTAL:	67.69
425599U04302014	04/30/14	01	E WISCONSIN STREET	1002053100515			06/13/14	23.24
							INVOICE TOTAL:	23.24
425599U05302014	05/30/14	01	E WISCONSIN STREET	1002053100515			06/13/14	20.78
							INVOICE TOTAL:	20.78

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ALLIENE ALLIANT ENERGY								
431622U05232014	05/23/14	01	W SLIFER STREET WORDEN	1003055400221			06/13/14	30.82
							INVOICE TOTAL:	30.82
442724U05282014	05/28/14	01	502 SUPERIOR ST YOUTH	1003055400221			06/13/14	69.82
							INVOICE TOTAL:	69.82
443634U05282014	05/28/14	01	720 GRIFFIN STREET	1003055400221			06/13/14	14.63
							INVOICE TOTAL:	14.63
463733U05272014	05/27/14	01	ARMSTRONG STREET LIFT PUMP	6205553610221			06/13/14	24.36
							INVOICE TOTAL:	24.36
493624U05282014	05/28/14	01	W SLIFER STREET SIREN	1002053100515			06/13/14	1.31
							INVOICE TOTAL:	1.31
504083U04302014	04/30/14	01	WAUONA TRAIL SIREN	1002053100515			06/13/14	1.31
							INVOICE TOTAL:	1.31
504083U05302014	05/30/14	01	WAUONA TRAIL SIREN	1002053100515			06/13/14	1.31
							INVOICE TOTAL:	1.31
534915U05052014	05/04/14	01	HAERTEL ST & HWY 51	1002053311221			06/13/14	47.95
							INVOICE TOTAL:	47.95
534916U05232014	05/23/14	01	SLIFER STREET & HWY 51	1002053311221			06/13/14	40.61
							INVOICE TOTAL:	40.61
538367U05072014	05/07/14	01	W COOK STREET FLASHER	1002053100515			06/13/14	0.25
							INVOICE TOTAL:	0.25
538369U04302014	04/30/14	01	W COOK STREET FLASHER	1002053100515			06/13/14	0.06
							INVOICE TOTAL:	0.06
542248U05052014	05/05/14	01	LIBRARY	2300055110221			06/13/14	2,097.56
							INVOICE TOTAL:	2,097.56

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ALLIENE ALLIANT ENERGY								
547047U04302014	04/30/14	01	DEWITT STREET - COOK STREET	1002053311221			06/13/14	57.14
							INVOICE TOTAL:	57.14
547047U05302014	05/30/14	01	DEWITT STREET COOK STREET	1002053311221			06/13/14	52.91
							INVOICE TOTAL:	52.91
547707U05082014	05/08/14	01	NEW PINERY ROAD SIGN	1002053100515			06/13/14	12.80
							INVOICE TOTAL:	12.80
548141U05272014	05/27/14	01	INDUSTRIAL PARK DR B RIGHT	1002053100515			06/13/14	8.31
							INVOICE TOTAL:	8.31
559022U05052014	05/05/14	01	HAMILTON STREET PARK	1003055400221			06/13/14	15.93
							INVOICE TOTAL:	15.93
565448U05282014	05/28/14	01	420 SUPERIOR STREET BIDWELL	1003055400221			06/13/14	12.92
							INVOICE TOTAL:	12.92
585062U05232014	05/23/14	01	COLLINS ST STOP LIGHTS	1002053311221			06/13/14	29.68
							INVOICE TOTAL:	29.68
587647U05282014	05/28/14	01	310 FAIR BL MAINTENANCE	1003055400221			06/13/14	69.99
							INVOICE TOTAL:	69.99
591026U05052014	05/05/14	01	NEW PINERY RD LIFT PUMP	6205553610221			06/13/14	79.26
							INVOICE TOTAL:	79.26
591826U05012014	05/01/14	01	W CONANT ST W SHELTER	1003055400221			06/13/14	7.91
							INVOICE TOTAL:	7.91
591868U05282014	05/28/14	01	340 SUPERIOR ST FAIRGROUNDS	1003055400221			06/13/14	15.85
							INVOICE TOTAL:	15.85
591869U05282014	05/28/14	01	410 SUPERIOR STREET 3 PHASE	1003055400221			06/13/14	33.33
							INVOICE TOTAL:	33.33

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ALLIENE ALLIANT ENERGY								
593184U05282014	05/28/14	01	S US HIGHWAY 51 LEVEE LIGHTS	1002053100515			06/13/14	29.11
							INVOICE TOTAL:	29.11
594748U05072014	05/07/14	01	W WISCONSIN STREET SIGNAL	1002053311221			06/13/14	42.95
							INVOICE TOTAL:	42.95
602322U05082014	05/08/14	01	COUNTY ROAD CX SIGNAL	1002053311221			06/13/14	25.02
							INVOICE TOTAL:	25.02
615289U05282014	05/28/14	01	509 FAIR B. CATTLE B	1003055400221			06/13/14	39.64
							INVOICE TOTAL:	39.64
615290U05282014	05/28/14	01	508 SUPERIOR ST SHEEP B	1003055400221			06/13/14	41.93
							INVOICE TOTAL:	41.93
629092U05212014	05/21/14	01	E HOWARD STREET PUMP	1002053311221			06/13/14	9.92
							INVOICE TOTAL:	9.92
636564U05282014	05/28/14	01	1600 E WISCONSIN STREET WWTP	6205553610221			06/13/14	1,226.03
							INVOICE TOTAL:	1,226.03
641720U05122014	05/12/14	01	MEADOWLARK LANE SIREN	1002053100515			06/13/14	10.73
							INVOICE TOTAL:	10.73
643932U05282014	05/28/14	01	310 FAIR BL	1003055400221			06/13/14	270.60
							INVOICE TOTAL:	270.60
644294U05232014	05/23/14	01	SILVER LAKE DR RESTROOM	1003055400221			06/13/14	53.94
							INVOICE TOTAL:	53.94
654198U05012014	05/01/14	01	W PLEASANT STREET PARK	1003055400221			06/13/14	8.36
							INVOICE TOTAL:	8.36
691737U05212014	05/21/14	01	JEFFER STREET LIFT STATION	6205553610221			06/13/14	8.10
							INVOICE TOTAL:	8.10

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ALLIENE ALLIANT ENERGY								
699246U05292014	05/29/14	01	E COOK STREET LIGHTS	1002053100515			06/13/14	114.50
							INVOICE TOTAL:	114.50
699499U04302014	04/30/14	01	W EDGEWATER STREET CAN LIGHTS	1002053100515			06/13/14	36.96
							INVOICE TOTAL:	36.96
699499U05302014	05/30/14	01	W EDGEWATER STREET CANAL LTS	1002053100515			06/13/14	32.11
							INVOICE TOTAL:	32.11
699650U05292014	05/29/14	01	ADAMS STREET CANAL LIGHT	1002053100515			06/13/14	12.44
							INVOICE TOTAL:	12.44
700825U05282014	05/28/14	01	E WISCONSIN STREET INTERSECTIO	1002053100515			06/13/14	13.87
							INVOICE TOTAL:	13.87
707059U05072014	05/07/14	01	W EDGEWATER STREET PARK	1003055400221			06/13/14	13.14
							INVOICE TOTAL:	13.14
707063U04302014	04/30/14	01	E WISCONSIN ST RVSD PARK	1003055400221			06/13/14	7.80
							INVOICE TOTAL:	7.80
707063U05302014	05/30/14	01	E WISCONSIN ST RVSD PARK	1003055400221			06/13/14	7.80
							INVOICE TOTAL:	7.80
708032U05192014	05/19/14	01	PEC	2750056710221			06/13/14	1,033.43
							INVOICE TOTAL:	1,033.43
708665U05022014	05/02/14	01	BOECK ROAD PEDESTAL	6205553610221			06/13/14	49.93
							INVOICE TOTAL:	49.93
711067U05072014	05/06/14	01	W STATE ROAD 33 BRIDGE LIGHT	1002053100515			06/13/14	20.41
							INVOICE TOTAL:	20.41
719018U05202014	05/20/14	01	DEWITT STREET - SPLASH PAD	1003055400221			06/13/14	8.78
							INVOICE TOTAL:	8.78
							VENDOR TOTAL:	35,698.77

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ALLIUTI	ALLIED UTILITY EQUIPMENT INC							
12789	05/02/14	01	TOOTH BORED, TAPED - #34	1002053311341			06/13/14	537.10
							INVOICE TOTAL:	537.10
							VENDOR TOTAL:	537.10
AMAZON	AMAZON							
6045787810196820-514	05/10/14	01	BOOKS	2300055110850			06/13/14	72.34
		02	AUDIO MATERIALS	2300055110851				79.76
		03	VIDEO MATERIALS	2300055110852				179.04
		04	MISC SUPPLIES	2300055110310				37.99
							INVOICE TOTAL:	369.13
							VENDOR TOTAL:	369.13
AMERFAS	AMERICAN FASTENER							
9418	04/30/14	01	HARDWARE - SHOP SUPPLY	1002053311340			06/13/14	41.13
							INVOICE TOTAL:	41.13
9444	05/28/14	01	HARDWARE - SHOP SUPPLIES	1002053311340			06/13/14	45.41
							INVOICE TOTAL:	45.41
							VENDOR TOTAL:	86.54
AQUACHE	AQUACHEM OF AMERICA INC.							
709AQ	04/28/14	01	POLYMER DRUMS	6205553610360	00014002		06/13/14	2,484.00
							INVOICE TOTAL:	2,484.00
							VENDOR TOTAL:	2,484.00
AQUASYS	AQUARIUS SYSTEMS							
214134	05/13/14	01	VERNIER CONTROL - #84	1003055400341			06/13/14	264.56
							INVOICE TOTAL:	264.56
214135	05/14/14	01	SHEAR FINGER, SEAL KIT - #84	1003055400341			06/13/14	233.95
							INVOICE TOTAL:	233.95
							VENDOR TOTAL:	498.51

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ARAMUNI AUS LA CROSSE MC LOCKBOX								
632-7280888	04/29/14	01	UNIFORMS	6205553610293			06/13/14	30.37
							INVOICE TOTAL:	30.37
632-7286058	05/06/14	01	UNIFORMS	6205553610293			06/13/14	30.37
							INVOICE TOTAL:	30.37
632-7286059	05/06/14	01	UNIFORMS	1003055400293			06/13/14	20.57
							INVOICE TOTAL:	20.57
632-7286060	05/06/14	01	TOWELS	1003055400340			06/13/14	8.31
							INVOICE TOTAL:	8.31
632-7286061	05/06/14	01	UNIFORMS	1002053311293			06/13/14	75.64
		02	TOWELS	1002053311340				40.86
							INVOICE TOTAL:	116.50
632-7286062	05/06/14	01	UNIFORMS	1002053311293			06/13/14	9.07
		02	TOWELS	1000251600340				90.52
							INVOICE TOTAL:	99.59
632-7286063	05/06/14	01	TOWELS	1001552210350			06/13/14	30.11
							INVOICE TOTAL:	30.11
632-7291237	05/13/14	01	UNIFORMSQ	6205553610293			06/13/14	30.37
							INVOICE TOTAL:	30.37
632-7291238	05/13/14	01	UNIFORMS	1003055400293			06/13/14	20.57
							INVOICE TOTAL:	20.57
632-7291239	05/13/14	01	TOWELS	1003055400340			06/13/14	8.31
							INVOICE TOTAL:	8.31
632-7291240	05/13/14	01	UNIFORMS	1002053311293			06/13/14	89.19
		02	TOWELS	1002053311340				40.86
							INVOICE TOTAL:	130.05

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ARAMUNI AUS LA CROSSE MC LOCKBOX								
632-7291241	05/13/14	01	UNIFORMS	1002053311293			06/13/14	9.07
		02	TOWELS	1000251600340				90.52
						INVOICE TOTAL:		99.59
632-7291242	05/13/14	01	TOWELS	1001552210350			06/13/14	30.11
						INVOICE TOTAL:		30.11
632-7296499	05/20/14	01	UNIFORMS	6205553610293			06/13/14	30.37
						INVOICE TOTAL:		30.37
632-7296500	05/20/14	01	UNIFORMS	1003055400293			06/13/14	20.57
						INVOICE TOTAL:		20.57
632-7296501	05/20/14	01	TOWELS	1003055400340			06/13/14	8.31
						INVOICE TOTAL:		8.31
632-7296502	05/20/14	01	UNIFORMS	1002053311293			06/13/14	75.64
		02	TOWELS	1002053311340				40.86
						INVOICE TOTAL:		116.50
632-7296503	05/20/14	01	UNIFORMS	1002053311293			06/13/14	9.07
		02	TOWELS	1000251600340				90.52
						INVOICE TOTAL:		99.59
632-7296504	05/20/14	01	TOWELS	1001552210350			06/13/14	30.11
						INVOICE TOTAL:		30.11
632-7301806	05/28/14	01	UNIFORMS	6205553610293			06/13/14	30.37
						INVOICE TOTAL:		30.37
632-7301807	05/27/14	01	UNIFORMS	1003055400293			06/13/14	20.57
						INVOICE TOTAL:		20.57
632-7301808	05/27/14	01	TOWEL	1003055400340			06/13/14	8.31
						INVOICE TOTAL:		8.31

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

ARAMUNI AUS LA CROSSE MC LOCKBOX								
632-7301809	05/27/14	01	UNIFORMS	1002053311293			06/13/14	75.64
		02	TOWELS	1002053311340				40.86
							INVOICE TOTAL:	116.50
632-7301810	05/27/14	01	UNIFORMS	1002053311293			06/13/14	9.07
		02	TOWELS	1000251600340				90.52
							INVOICE TOTAL:	99.59
632-7301811	05/28/14	01	TOWELS	1001552210350			06/13/14	30.11
							INVOICE TOTAL:	30.11
632-7307024	06/03/14	01	UNIFORMS	1003055400293			06/13/14	20.57
							INVOICE TOTAL:	20.57
632-7307025	06/03/14	01	TOWELS	1003055400340			06/13/14	8.31
							INVOICE TOTAL:	8.31
632-7307026	06/03/14	01	UNIFORMS	1002053311293			06/13/14	75.64
		02	TOWELS	1002053311340				40.86
							INVOICE TOTAL:	116.50
632-7307028	06/03/14	01	TOWELS	1001552210350			06/13/14	30.11
							INVOICE TOTAL:	30.11
							VENDOR TOTAL:	1,441.21
AUTUSUP AUTUMN SUPPLY								
10573	05/07/14	01	SAFETY GLASSES, GLOVES	1002053311340			06/13/14	277.38
							INVOICE TOTAL:	277.38
10589	05/21/14	01	HI VIZ T-SHIRTS	1002053311340			06/13/14	662.97
							INVOICE TOTAL:	662.97
							VENDOR TOTAL:	940.35
BADGFLAG BADGERLAND FLAGS								

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

BADGFLAG BADGERLAND FLAGS								
05222014	05/22/14	01	FLAGS - BLUE STAR PARK	1003055400340			06/13/14	403.19
							INVOICE TOTAL:	403.19
							VENDOR TOTAL:	403.19
BADGSPR BADGER SPRAY REPAIR LLC DBA								
MID-14487	05/01/14	01	POWER WASHER EXTENSION - #44	1002053311341			06/13/14	28.00
							INVOICE TOTAL:	28.00
							VENDOR TOTAL:	28.00
BADTRUCE BADGER TRUCK CENTER OF MADISON								
65120M	04/30/14	01	LINKAGE - #8	1002053311341			06/13/14	23.46
							INVOICE TOTAL:	23.46
65138M	05/01/14	01	FREIGHT - #8	1002053311341			06/13/14	5.00
							INVOICE TOTAL:	5.00
							VENDOR TOTAL:	28.46
BAERINS BAER INSURANCE SERVICES, LLC								
23529	12/22/13	01	BOILER INSURANCE	1000251600514			06/13/14	7,607.00
							INVOICE TOTAL:	7,607.00
23676	06/02/14	01	LIABILITY INS	1000251400510			06/13/14	1,333.74
		02	WORK COMP	1000251400511				708.00
		03	PUB/OFF	1000251400513				4,956.75
		04	LIABILITY	1001052110510				6,191.00
		05	WORK COMP	1001052110511				8,740.79
		06	LIABILITY	1001552210510				4,597.75
		07	WORK COMP	1001552210511				3,071.09
		08	LIABILITY	1002053311510				4,547.50
		09	WORK COMP	1002053311511				4,488.51
		10	LIABILITY	1003055200510				1,679.50

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

BAERINS BAER INSURANCE SERVICES, LLC								
23676	06/02/14	11	WORK COMP	1003055200511			06/13/14	2,834.85
		12	LIABILITY	2300055110510				274.50
		13	WORK COMP	2300055110511				236.20
		14	LIABILITY	1000013000025				1,866.00
		15	NO FAULT	1000013000025				2,249.63
		16	WORK COMP	1000013000025				1,889.90
		17	LIABILITY	6205553610510				2,205.00
		18	NO FAULT	6205553610510				2,249.63
		19	WORK COMP	6205553610511				1,653.66
							INVOICE TOTAL:	55,774.00
							VENDOR TOTAL:	63,381.00
BAKEENT BAKER & TAYLOR								
2029314175	04/22/14	01	BOOKS	2300055110850			06/13/14	15.74
							INVOICE TOTAL:	15.74
							VENDOR TOTAL:	15.74
BATPRO BATTERY PRODUCTS INC								
48652	05/29/14	01	BATTERY	1001052120340			06/13/14	79.29
							INVOICE TOTAL:	79.29
							VENDOR TOTAL:	79.29
BAYCOM BAYCOM INC.								
86812	05/15/14	01	MDC PRINTER PAPER	1001052120340			06/13/14	215.00
							INVOICE TOTAL:	215.00
							VENDOR TOTAL:	215.00
BELCO BELCO VEHICLE SOLUTIONS								
1473	05/23/14	01	SQUAD CONVERSION - #9	1001052120240			06/13/14	1,254.93
		02	LIGHT BAR - #9	2350052130840				1,727.97
							INVOICE TOTAL:	2,982.90

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

BELCO BELCO VEHICLE SOLUTIONS								
1474	05/28/14	01	SQUAD CONVERSIONS	1001052120240			06/13/14	1,293.26
							INVOICE TOTAL:	1,293.26
							VENDOR TOTAL:	4,276.16
BROOTRA BROOKS TRACTOR INC.								
S39030	05/01/14	01	WINDSHIELD - #23	1002053311341			06/13/14	300.49
							INVOICE TOTAL:	300.49
S39300	05/13/14	01	LATCH - #22	1002053311341			06/13/14	30.12
							INVOICE TOTAL:	30.12
							VENDOR TOTAL:	330.61
BRUCMUN BRUCE MUNICIPAL EQUIPMENT, INC								
5141385	04/28/14	01	DEFLECTOR PLATE, HOSE - #44	6205553610240			06/13/14	821.50
							INVOICE TOTAL:	821.50
							VENDOR TOTAL:	821.50
BSNSPO BSN SPORTS INC.								
96098837	05/20/14	01	T-BALL SUPPLIES	1003055300340			06/13/14	231.88
							INVOICE TOTAL:	231.88
96105301	05/22/14	01	MASTERS BB SUPPLIES	1003055300340			06/13/14	28.78
							INVOICE TOTAL:	28.78
96111090	05/27/14	01	TENNIS NETS-COLLIP/PINE MEADOW	1003055400340			06/13/14	394.66
							INVOICE TOTAL:	394.66
							VENDOR TOTAL:	655.32
CAPNEWS CAPITAL NEWSPAPERS								
1138643	04/16/14	01	PUBLIC HEARING	1002056910292			06/13/14	29.08
							INVOICE TOTAL:	29.08

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

CAPNEWS	CAPITAL NEWSPAPERS							
1139670	04/22/14	01	COUNCIL PROCEEDINGS	1000251400292			06/13/14	150.29
							INVOICE TOTAL:	150.29
1142179	04/29/14	01	LICENSE APPLICATION	1000251400292			06/13/14	20.53
							INVOICE TOTAL:	20.53
1144411	05/04/14	01	LICENSE APPLICATIONS	1000251400292			06/13/14	34.50
							INVOICE TOTAL:	34.50
1144434	05/04/14	01	LICENSE APPLICATOION	1000251400292			06/13/14	21.93
							INVOICE TOTAL:	21.93
1144442	05/04/14	01	COUNCIL PROCEEDINGS	1000251400292			06/13/14	339.06
							INVOICE TOTAL:	339.06
1147355	05/12/14	01	PUBLIC HEARING	1000251400292			06/13/14	23.72
							INVOICE TOTAL:	23.72
1149413	05/16/14	01	PUBLIC HEARING	1000251400292			06/13/14	38.68
							INVOICE TOTAL:	38.68
1149426	05/16/14	01	PUBLIC HEARING	1002056910292			06/13/14	17.23
							INVOICE TOTAL:	17.23
1150701	05/20/14	01	COUNCIL PROCEEDINGS	1000251400292			06/13/14	78.89
							INVOICE TOTAL:	78.89
1152284	05/23/14	01	LICENSE APPLICATION	1000251400292			06/13/14	21.93
							INVOICE TOTAL:	21.93
1154700	06/01/14	01	LICENSE APPLICATION	1000251400292			06/13/14	245.22
							INVOICE TOTAL:	245.22
1154702	06/01/14	01	LICENSE APPLICATION	1000251400292			06/13/14	21.93
							INVOICE TOTAL:	21.93
							VENDOR TOTAL:	1,042.99

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

CARDMEM CARDMEMBER SERVICE								
4798510043076773-514	05/29/14	01	TRAINING - HINZE	1002053311290			06/13/14	69.00
							INVOICE TOTAL:	69.00
4798510043076781-514	05/29/14	01	TRAINING - CHIEF'S CONV.	1001552210290			06/13/14	327.00
							INVOICE TOTAL:	327.00
4798510043152129-514	05/29/14	01	HOTEL ROOM - MANTHEY	1001052110290			06/13/14	140.00
							INVOICE TOTAL:	140.00
4798510049623065-514	05/29/14	01	HOTEL ROOM	1000251500290			06/13/14	140.00
		02	PRIINTING	1000256000732				326.67
							INVOICE TOTAL:	466.67
4798510050870480-514	05/29/14	01	PARKING FEES	2750056710290			06/13/14	9.75
							INVOICE TOTAL:	9.75
4798510050870498-514	05/29/14	01	SAFETY JACKET - DAN	1003055300293			06/13/14	149.81
		02	SAFETY WHISTLES FOR LIFEGUARDS	2113055300340				76.80
							INVOICE TOTAL:	226.61
							VENDOR TOTAL:	1,239.03
CAREWCO CAREW CONCRETE & SUPPLY CO INC								
961815	05/06/14	01	BAG-11-W-AE	1002053441380			06/13/14	150.00
							INVOICE TOTAL:	150.00
961816	05/06/14	01	BAG-11-W-AE	1002053441380			06/13/14	125.00
							INVOICE TOTAL:	125.00
962659	05/14/14	01	BAG-11-W-AE	1002053441380			06/13/14	150.00
							INVOICE TOTAL:	150.00
962660	05/14/14	01	BAG-11-W-AE	1002053441380			06/13/14	50.00
							INVOICE TOTAL:	50.00

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

CAREWCO	CAREW CONCRETE & SUPPLY CO INC							
963784	05/22/14	01	BAG-11-W-AE	1002053441380			06/13/14	50.00
							INVOICE TOTAL:	50.00
							VENDOR TOTAL:	525.00
CARTDIR	CARTRIDGES DIRECT							
10627	05/13/14	01	PRINT CARTRIDGES	1001052110310			06/13/14	487.95
							INVOICE TOTAL:	487.95
10630	05/14/14	01	PRINT CARTRIDGE	1001052110310			06/13/14	47.99
							INVOICE TOTAL:	47.99
							VENDOR TOTAL:	535.94
CCHIGH	COLUMBIA COUNTY HIGHWAY							
11293	05/05/14	01	COUNTY SALT	1002053311371			06/13/14	10,559.91
							INVOICE TOTAL:	10,559.91
							VENDOR TOTAL:	10,559.91
CCMIS	COLUMBIA COUNTY MIS DEPT							
20140416POPD	04/16/14	01	KEYFOBS, SOFTWARE, LICENSE	1001052110211			06/13/14	371.04
							INVOICE TOTAL:	371.04
							VENDOR TOTAL:	371.04
CCSHER	COLUMBIA COUNTY SHERIFF'S DEPT							
04204PORT	05/13/14	01	WARRANTS	1001052120790			06/13/14	100.00
							INVOICE TOTAL:	100.00
							VENDOR TOTAL:	100.00
CCSOLID	COLUMBIA CO. SOLID WASTE							
24048	04/30/14	01	SOLID WASTE DISPOSAL-RECYCLING	1002053631225			06/13/14	6,077.84

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

CCSOLID COLUMBIA CO. SOLID WASTE								
24048	04/30/14	02	SOLID WASTE DISPOSAL	1002053631219			06/13/14	12,569.59
		03	SOLID WASTE DISPOSAL	1002053631227				8,734.80
							INVOICE TOTAL:	27,382.23
24061	04/30/14	01	SOLID WASTE DISPOSAL	6205553610227			06/13/14	69.00
							INVOICE TOTAL:	69.00
24074	04/30/14	01	SOLID WASTE DISPOSAL	2300055110294			06/13/14	33.00
							INVOICE TOTAL:	33.00
							VENDOR TOTAL:	27,484.23
CENTLINK CENTURY LINK								
1300101583	04/30/14	01	CLERK PHONE	1000251400220			06/13/14	7.85
		02	ADMIN PHONE	1000251410220				7.85
		03	POLICE PHONE	1001052140220				17.84
		04	PARK & REC PHONE	1003055200220				3.26
		05	GARAGE PHONE	1002053100220				0.07
		06	WWTP PONE	6205553610220				5.77
		07	FIRE PHONE	1001552210220				2.26
							INVOICE TOTAL:	44.90
1300101877	04/30/14	01	LIBRARY	2300055110220			06/13/14	5.64
							INVOICE TOTAL:	5.64
							VENDOR TOTAL:	50.54
CENTSPR CENTURY SPRINGS BOTTLING CO								
1509679	04/24/14	01	WATER	1003055200219			06/13/14	10.00
							INVOICE TOTAL:	10.00
1515991	05/22/14	01	SPRING WATER	1003055200219			06/13/14	10.00
							INVOICE TOTAL:	10.00
							VENDOR TOTAL:	20.00

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

CHARCOM CHARTER COMMUNICATIONS								
8245117450020474-514	05/26/14	01	FIRE - CABLE	1001552210220			06/13/14	10.59
		02	POLICE - CABLE	1001052140220				3.99
		03	WELSH - CABLE	1003555190294				38.39
		04	INTERNET	1000251400220				55.50
							INVOICE TOTAL:	108.47
8245117450020623-614	05/23/14	01	CABLE	1003055200219			06/13/14	49.99
							INVOICE TOTAL:	49.99
8245117450109848-05	05/10/14	01	PEC INTERNET	2750056710224			06/13/14	475.00
							INVOICE TOTAL:	475.00
							VENDOR TOTAL:	633.46
CINTAS CINTAS CORPORATION #446								
446551552	05/02/14	01	SERVICE	2300055110294			06/13/14	134.06
							INVOICE TOTAL:	134.06
446552534	05/06/14	01	SERVICE FEE	2300055110294			06/13/14	16.17
		02	SUPPLIES	2300055110390				81.94
							INVOICE TOTAL:	98.11
446555065	05/13/14	01	SERVICE	2300055110294			06/13/14	16.17
		02	SUPPLIES	2300055110390				88.24
							INVOICE TOTAL:	104.41
446557561	05/20/14	01	SERVICE	2300055110294			06/13/14	16.17
		02	SUPPLIES	2300055110390				83.74
							INVOICE TOTAL:	99.91
446560091	05/27/14	01	SERVICE CHARGE	2300055110294			06/13/14	16.17
		02	SUPPLIES	2300055110390				105.74
							INVOICE TOTAL:	121.91
446561607	05/30/14	01	SERVICE FEE	2300055110294			06/13/14	136.41
							INVOICE TOTAL:	136.41
							VENDOR TOTAL:	694.81

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

CITYDIRE CITY DIRECTORIES								
10002537614	05/02/14	01	BOOKS	2300055110850			06/13/14	320.00
							INVOICE TOTAL:	320.00
							VENDOR TOTAL:	320.00
CLAILAW CLAITOR'S LAW BOOKS								
1460621	05/09/14	01	BOOKS	2300055110850			06/13/14	54.28
							INVOICE TOTAL:	54.28
							VENDOR TOTAL:	54.28
COUNPLU COUNTRY PLUMBER, INC								
674736	04/30/14	01	RIVERSIDE PARK	1003055400219			06/13/14	75.00
							INVOICE TOTAL:	75.00
674737	04/30/14	01	FAIRGROUNDS - BLDG #8	1003055400219			06/13/14	60.00
							INVOICE TOTAL:	60.00
674738	04/30/14	01	MAASS FIELD	1003055400219			06/13/14	75.00
							INVOICE TOTAL:	75.00
675412	05/31/14	01	RIVERSIDE PARK	1003055200219			06/13/14	75.00
							INVOICE TOTAL:	75.00
675413	05/31/14	01	FAIRGROUNDS - BLDG. #8	1003055200219			06/13/14	75.00
							INVOICE TOTAL:	75.00
675414	05/31/14	01	MAASS FIELD	1003055200219			06/13/14	19.35
							INVOICE TOTAL:	19.35
675415	05/31/14	01	PINE MEADOWS PARK	1003055200219			06/13/14	75.00
							INVOICE TOTAL:	75.00
675416	05/31/14	01	PAUQUETTE PARK SHELTER 2	1003055200219			06/13/14	75.00
							INVOICE TOTAL:	75.00

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

COUNPLU COUNTRY PLUMBER, INC								
675417	05/31/14	01	COLLIP WORDEN PARK	1003055200219			06/13/14	75.00
							INVOICE TOTAL:	75.00
675418	05/31/14	01	SPLASHPAD	1003055200219			06/13/14	150.00
							INVOICE TOTAL:	150.00
							VENDOR TOTAL:	754.35
CRAWOIL CRAWFORD OIL CO., INC.								
21206	05/29/14	01	OIL - SHOP STOCK	1002053311340			06/13/14	712.25
							INVOICE TOTAL:	712.25
							VENDOR TOTAL:	712.25
CREAPRO CREATIVE PRODUCT SOURCING INC.								
73092	04/29/14	01	DARE SUPPLIES	2500052140340			06/13/14	264.06
							INVOICE TOTAL:	264.06
							VENDOR TOTAL:	264.06
CTLABOR CT LABORATORIES, LLC								
103894	04/23/14	01	LAB FEES	1002053631234			06/13/14	1,545.48
							INVOICE TOTAL:	1,545.48
							VENDOR TOTAL:	1,545.48
DAVISTAN DAVIS & STANTON								
27861	05/01/14	01	COMMENDATION BARS	1001052120340			06/13/14	37.00
							INVOICE TOTAL:	37.00
							VENDOR TOTAL:	37.00
DEANHEAL DEAN CLINIC								
549903078	05/01/14	01	TESTING	1002053311201			06/13/14	21.00
							INVOICE TOTAL:	21.00
							VENDOR TOTAL:	21.00

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
DELLMAR DELL MARKETING LP								
XJDWD3771	05/22/14	01	HARD DRIVES	1001052110870			06/13/14	601.78
							INVOICE TOTAL:	601.78
							VENDOR TOTAL:	601.78
DEMCO DEMCO, INC.								
5285171	05/01/14	01	SUPPLIES	2300055110310			06/13/14	103.75
							INVOICE TOTAL:	103.75
5311207	05/29/14	01	SUPPLIES	2300055110310			06/13/14	131.93
							INVOICE TOTAL:	131.93
5311984	05/30/14	01	SUPPLIES	2300055110310			06/13/14	105.23
							INVOICE TOTAL:	105.23
							VENDOR TOTAL:	340.91
DEPTHEA DEPT OF HEALTH SERVICES								
124 HSAT-7QXEBD-0614	06/02/14	01	RENEWAL APPLICATION	1003055400219			06/13/14	250.00
							INVOICE TOTAL:	250.00
							VENDOR TOTAL:	250.00
DIVISAV DIVINE SAVIOR HEALTHCARE								
APRIL #210913	04/30/14	01	LEGAL COLLECTION	1001052110294			06/13/14	262.50
							INVOICE TOTAL:	262.50
CORP 10 - MAY 2014	05/22/14	01	DRUG TEST - MELTER	1001552600219			06/13/14	32.00
							INVOICE TOTAL:	32.00
							VENDOR TOTAL:	294.50
DJFENCE THE D.J. FENCE CO.								
043014	04/30/14	01	FENCING	1003055400340			06/13/14	53.00
							INVOICE TOTAL:	53.00
							VENDOR TOTAL:	53.00

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

DWMENS D. W. SPORTS CENTER								
0436	05/28/14	01	NIKON BINOCULAR	1001052130340			06/13/14	119.99
							INVOICE TOTAL:	119.99
							VENDOR TOTAL:	119.99
EMERCOM EMERGENCY COMMUNICATION SYSTEM								
2178	05/14/14	01	SIREN REPAIRS-AIRPORT, STATION	1001552500390			06/13/14	696.75
							INVOICE TOTAL:	696.75
							VENDOR TOTAL:	696.75
FEARSAT FEARING'S AUDIO-VIDEO-SECURITY								
46450	05/06/14	01	DOOR STRIKE	2300055110243			06/13/14	332.50
							INVOICE TOTAL:	332.50
46574	05/30/14	01	DOOR STRIKE	1001052110823			06/13/14	366.79
							INVOICE TOTAL:	366.79
							VENDOR TOTAL:	699.29
FIRESAFE FIRE & SAFETY EQUIPMENT INC								
155999	05/15/14	01	ANNUAL FIRE EXT SERVICE-GARAGE	1002053311340			06/13/14	299.70
							INVOICE TOTAL:	299.70
							VENDOR TOTAL:	299.70
FLYME FLY-ME FLAG								
4597	05/22/14	01	WISCONSIN FLAG - CITY HALL	1000251600340			06/13/14	39.31
							INVOICE TOTAL:	39.31
							VENDOR TOTAL:	39.31
FRONTON FRONTIER ONLINE								
26200281241213745-06	05/25/14	01	P.D. PHONE	1001052140220			06/13/14	7.20
							INVOICE TOTAL:	7.20

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT	
FRONTON FRONTIER ONLINE									
26200281251213745-06	05/25/14	01	P.D. PHONE	1001052140220			06/13/14	12.00	
								INVOICE TOTAL:	12.00
26200281261213745-06	05/25/14	01	P.D. PHONE	1001052140220			06/13/14	12.00	
								INVOICE TOTAL:	12.00
26200281271213745-06	05/25/14	01	P.D. PHONE	1001052140220			06/13/14	12.00	
								INVOICE TOTAL:	12.00
26200281281213745-06	05/25/14	01	P.D. PHONE	1001052140220			06/13/14	12.00	
								INVOICE TOTAL:	12.00
26200281300729775-06	05/25/14	01	P.D. PHONE	1001052140220			06/13/14	3.20	
								INVOICE TOTAL:	3.20
26200281511202875-06	05/25/14	01	P.D. PHONE	1001052140220			06/13/14	12.00	
								INVOICE TOTAL:	12.00
26215905470813075-06	05/25/14	01	WWTP - PHONE	6205553610220			06/13/14	9.35	
		02	FIRE PHONE	1001552210220				102.00	
		03	POLICE PHONE - DSL	1001052140220				56.85	
		04	FIRE PHONE - DSL	1001552210220				37.90	
		05	DPW PHONE - DSL	1002053100220				113.71	
		06	COURT PHONE	1000351200200				94.76	
		07	CLERK PHONE - DSL	1000251400220				75.81	
		08	PARKS PHONE	1003055200220				73.95	
		09	SEWER PHONE - DSL	6205553610220				208.85	
		10	PARKS - LAWTON PHONE	1003055200220				30.27	
		11	LIBRARY PHONE - DSL	2300055110220				184.93	
		12	PARKS - PAUQUETTE - PHONE	1003055200220				30.63	
		13	PARKS SILVER LAKE - PHONE	1003055200220				30.37	
		14	PARKS OFFICE PHONE	1003055200220				30.69	
		15	GARAGE PHONE	1002053311220				33.10	
								INVOICE TOTAL:	1,113.17

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
FRONTON FRONTIER ONLINE								
60800519310123125-06	05/01/14	01	DPW PHONE	1002053311220			06/13/14	60.99
							INVOICE TOTAL:	60.99
60874212881025125-06	05/01/14	01	PEC PHONE	2750056710220			06/13/14	48.40
							INVOICE TOTAL:	48.40
60874220040809075-06	05/25/14	01	POOL PHONE	2113055200220			06/13/14	30.45
							INVOICE TOTAL:	30.45
60874221710101655-06	05/25/14	01	P.D. TELEPHONE	1001052140220			06/13/14	676.28
							INVOICE TOTAL:	676.28
60874225950203755-06	05/20/14	01	DPW PHONE	1002053100220			06/13/14	50.01
							INVOICE TOTAL:	50.01
							VENDOR TOTAL:	2,049.70
GALEGRO GALE								
52155897	05/21/14	01	BOOKS	2300055110850			06/13/14	19.46
							INVOICE TOTAL:	19.46
							VENDOR TOTAL:	19.46
GALLS GALLS, AN ARAMARK COMPANY								
001954620	05/13/14	01	BADGE	1001052130860			06/13/14	256.81
							INVOICE TOTAL:	256.81
001955839	05/15/14	01	SAFETY VESTS	1001052140340			06/13/14	157.96
							INVOICE TOTAL:	157.96
001965539	05/15/14	01	BADGE	1001052130340			06/13/14	256.78
							INVOICE TOTAL:	256.78
001969789	05/16/14	01	PROTECTIVE VESTS (2)	1001052120860			06/13/14	1,349.98
							INVOICE TOTAL:	1,349.98

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

GALLS GALLS, AN ARAMARK COMPANY								
002014917	05/29/14	01	STINGER DS LED	1001052120860			06/13/14	129.00
							INVOICE TOTAL:	129.00
							VENDOR TOTAL:	2,150.53
GENENG GENERAL ENGINEERING COMPANY								
i11-271-MAY 2014	05/14/14	01	BUILDING INSPECTIONS	1002052400228			06/13/14	2,076.26
							INVOICE TOTAL:	2,076.26
							VENDOR TOTAL:	2,076.26
GERBLEI GERBER LEISURE PRODUCTS, INC.								
25114	05/22/14	01	STEEL BENCH -ROBINSON FAMILY	2100055200840			06/13/14	1,485.00
		02	MEMORIAL BENCH FOR PAUQUETTE	** COMMENT **				
		03	PARK	** COMMENT **				
							INVOICE TOTAL:	1,485.00
							VENDOR TOTAL:	1,485.00
GRAINGER GRAINGER								
9341823103	01/16/14	01	LEVELING ROD	1002053100790			06/13/14	75.80
							INVOICE TOTAL:	75.80
9432526342	05/05/14	01	FIRE LINE TAPE (4)	1001552230390			06/13/14	72.08
							INVOICE TOTAL:	72.08
							VENDOR TOTAL:	147.88
GREYHOU GREY HOUSE PUBLISHING								
888760	03/26/14	01	BOOKS	2300055110850			06/13/14	148.50
							INVOICE TOTAL:	148.50
							VENDOR TOTAL:	148.50
HARTAUT HART'S AUTO SUPPLY								

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

HARTAUT HART'S AUTO SUPPLY								
34453	04/10/14	01	BRAKE PARTS - #7	1001052120341			06/13/14	375.50
							INVOICE TOTAL:	375.50
							VENDOR TOTAL:	375.50
HAWKWAT HAWKINS INC.								
3587587	04/24/14	01	SODIUM BISULFITE	6205553610360	00014001		06/13/14	4,612.20
							INVOICE TOTAL:	4,612.20
3588709	04/25/14	01	FERRIC CHLORIDE	6205553610360	00014003		06/13/14	4,699.24
							INVOICE TOTAL:	4,699.24
3589144	04/28/14	01	FERRIC CHLORIDE	6205553610360			06/13/14	343.85
							INVOICE TOTAL:	343.85
3593013	05/08/14	01	SODIUM BSULFITE	6205553610360	00014001		06/13/14	2,881.80
							INVOICE TOTAL:	2,881.80
							VENDOR TOTAL:	12,537.09
HILLAUTO HILL AUTOMOTIVE INC.								
403415	05/06/14	01	ACTUATOR POWER DOOR-CITY VAN	1002053100341			06/13/14	91.25
							INVOICE TOTAL:	91.25
							VENDOR TOTAL:	91.25
HOLIWHO HOLIDAY WHOLESALE								
6969546	05/23/14	01	CANDY - BEACH	1003055300340		CON BEACH	06/13/14	364.80
							INVOICE TOTAL:	364.80
							VENDOR TOTAL:	364.80
HOWICON JON YASKAL								
14-012	06/03/14	01	BBP STAFF TRAINING	1003055300290			06/13/14	35.00
							INVOICE TOTAL:	35.00
							VENDOR TOTAL:	35.00

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
IAMDAIRY I.A.M. DAIRY DISTRIBUTING LLC								
5231435	05/23/14	01	ICE CREAM - BEACH	1003055300340		CON BEACH	06/13/14	480.86
							INVOICE TOTAL:	480.86
							VENDOR TOTAL:	480.86
INGRBOO INGRAM LIBRARY SERVICES								
78364906	04/30/14	01	BOOKS	2300055110850			06/13/14	-31.17
							INVOICE TOTAL:	-31.17
78368505	05/01/14	01	BOOKS	2300055110850			06/13/14	680.39
							INVOICE TOTAL:	680.39
78368506	05/01/14	01	BOOKS	2300055110850			06/13/14	5.99
							INVOICE TOTAL:	5.99
78368507	05/01/14	01	BOOKS	2300055110850			06/13/14	8.37
							INVOICE TOTAL:	8.37
78368508	05/01/14	01	BOOKS	2300055110850			06/13/14	8.39
							INVOICE TOTAL:	8.39
78368509	05/01/14	01	BOOKS	2300055110850			06/13/14	5.99
							INVOICE TOTAL:	5.99
78408265	05/04/14	01	BOOKS	2300055110850			06/13/14	15.17
							INVOICE TOTAL:	15.17
78436988	05/06/14	01	BOOKS	2300055110850			06/13/14	710.48
							INVOICE TOTAL:	710.48
78456650	05/07/14	01	BOOKS	2300055110850			06/13/14	380.74
							INVOICE TOTAL:	380.74
78468888	05/07/14	01	BOOKS	2300055110850			06/13/14	21.79
							INVOICE TOTAL:	21.79

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

INGRBOO	INGRAM LIBRARY SERVICES							
78477743	05/08/14	01	BOOKS	2300055110850			06/13/14	13.19
							INVOICE TOTAL:	13.19
78507284	05/09/14	01	BOOKS	2300055110850			06/13/14	37.54
							INVOICE TOTAL:	37.54
78579811	05/15/14	01	BOOKS	2300055110850			06/13/14	11.99
							INVOICE TOTAL:	11.99
78579812	05/15/14	01	BOOKS	2300055110850			06/13/14	465.95
							INVOICE TOTAL:	465.95
78624327	05/19/14	01	BOOKS	2300055110850			06/13/14	562.40
							INVOICE TOTAL:	562.40
78642058	05/20/14	01	BOOKS	2300055110850			06/13/14	269.68
							INVOICE TOTAL:	269.68
78684591	05/22/14	01	BOOKS	2300055110850			06/13/14	23.99
							INVOICE TOTAL:	23.99
78684592	05/22/14	01	BOOKS	2300055110850			06/13/14	6.59
							INVOICE TOTAL:	6.59
78684593	05/22/14	01	BOOKS	2300055110850			06/13/14	26.98
							INVOICE TOTAL:	26.98
78684594	05/22/14	01	BOOKS	2300055110850			06/13/14	7.18
							INVOICE TOTAL:	7.18
78684595	05/22/14	01	BOOKS	2300055110850			06/13/14	4.79
							INVOICE TOTAL:	4.79
78696038	05/22/14	01	BOOKS	2300055110850			06/13/14	74.74
							INVOICE TOTAL:	74.74

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

INGRBOO INGRAM LIBRARY SERVICES								
78771546	05/29/14	01	BOOKS	2300055110850			06/13/14	700.89
							INVOICE TOTAL:	700.89
78771547	05/29/14	01	BOOKS	2300055110850			06/13/14	7.79
							INVOICE TOTAL:	7.79
78790238	05/29/14	01	BOOKS	2300055110850			06/13/14	-7.90
							INVOICE TOTAL:	-7.90
							VENDOR TOTAL:	4,011.94
INTEELE INTERSTATE ELECTRIC SUPPLY CO.								
5959-533990	05/29/14	01	BULBS	1000251600340			06/13/14	156.56
							INVOICE TOTAL:	156.56
							VENDOR TOTAL:	156.56
JEFFFIR JEFFERSON FIRE & SAFETY, INC.								
206786	05/20/14	01	FEMALE ADAPTER	1002053311350			06/13/14	35.00
							INVOICE TOTAL:	35.00
							VENDOR TOTAL:	35.00
JEWELL JEWELL ASSOCIATES ENGINEERS								
4378	05/02/14	01	EAST HAERTEL STREET	4100057000820		14-20C02	06/13/14	2,153.37
							INVOICE TOTAL:	2,153.37
							VENDOR TOTAL:	2,153.37
KWIKTRI KWIK TRIP STORES								
00013291 140613	05/31/14	01	FUEL	1003055400342			06/13/14	2,104.74
							INVOICE TOTAL:	2,104.74
00105046-140613	05/31/14	01	FUEL	1001052120342			06/13/14	5,233.60
							INVOICE TOTAL:	5,233.60

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

KWIKTRI KWIK TRIP STORES								
03000653-140613	05/31/14	01	FUEL	1002053311342			06/13/14	4,030.48
							INVOICE TOTAL:	4,030.48
03000654-140613	05/31/14	01	FUEL	6205553610342			06/13/14	1,177.20
							INVOICE TOTAL:	1,177.20
1600653-140613	05/31/14	01	FUEL	1001552220342			06/13/14	546.77
							INVOICE TOTAL:	546.77
							VENDOR TOTAL:	13,092.79
KYOCERA KYOCERA MITA, INC.								
25948	05/01/14	01	COPY LEASE	1000251400530			06/13/14	90.36
							INVOICE TOTAL:	90.36
							VENDOR TOTAL:	90.36
LINC CON LINCOLN CONTRACTORS SUPPLY, IN								
J27157	05/19/14	01	BLADES - SAW BLADES	1002053311341			06/13/14	782.91
							INVOICE TOTAL:	782.91
							VENDOR TOTAL:	782.91
LMS CON LMS CONSTRUCTION INC								
6738	05/22/14	01	SEMI TRACTOR MOVED CONVEYOR	1002053311294			06/13/14	106.00
							INVOICE TOTAL:	106.00
6740	05/28/14	01	STORM SEWER REPAIRS	1002053441294	00014040		06/13/14	8,474.00
		02	YELLOWSTONE/HIAWATHA;	** COMMENT **				
		03	EDGEWATER & MONROE	** COMMENT **				
							INVOICE TOTAL:	8,474.00
6741	05/28/14	01	SILVER LAKE BEACH - WALL	4100055200821	00014039	11-30C11	06/13/14	3,106.25
							INVOICE TOTAL:	3,106.25

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

LMSCON LMS CONSTRUCTION INC								
6742	05/28/14	01	STORM SEWER REPAIRS MIDDLE	1002053441294	00014038		06/13/14	7,453.25
		02	SCHOOL; JEFFERSON/MARION;	** COMMENT **				
		03	HOWARD/LOCK	** COMMENT **				
						INVOICE TOTAL:		7,453.25
6743	05/28/14	01	STORM SEWER REPAIRS-CITY HALL	1000251600243	00014041		06/13/14	2,339.04
						INVOICE TOTAL:		2,339.04
6744	05/28/14	01	CHAMBER PARKIN GLOT	4100057000820	00014042	14-20C07	06/13/14	1,920.00
						INVOICE TOTAL:		1,920.00
6749	05/28/14	01	JEFFERSON STREET	4100057000820		14-20C15	06/13/14	15,039.10
						INVOICE TOTAL:		15,039.10
						VENDOR TOTAL:		38,437.64
MADITRU MADISON TRUCK EQUIPMENT INC.								
5-65073	05/13/14	01	FIXED CONTROL - #95	1003055400341			06/13/14	129.91
						INVOICE TOTAL:		129.91
						VENDOR TOTAL:		129.91
MDAPLUM MDA PLUMBING & HEATING INC								
2036	05/23/14	01	SHOWER FAUCET - BEACH	1003055400350			06/13/14	411.00
						INVOICE TOTAL:		411.00
						VENDOR TOTAL:		411.00
MIDTAPE MIDWEST TAPE								
91828547	05/02/14	01	AUDIO MATERIALS	2300055110851			06/13/14	79.98
						INVOICE TOTAL:		79.98
91848152	05/09/14	01	AUDIO MATERIALS	2300055110851			06/13/14	39.99
						INVOICE TOTAL:		39.99

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

MIDTAPE MIDWEST TAPE								
91872462	05/19/14	01	AUDIO MATERIALS	2300055110851			06/13/14	39.99
							INVOICE TOTAL:	39.99
91883901	05/22/14	01	AUDIO MATERIALS	2300055110851			06/13/14	34.99
							INVOICE TOTAL:	34.99
91902890	05/30/14	01	AUDIO MATERIALS	2300055110851			06/13/14	39.99
							INVOICE TOTAL:	39.99
							VENDOR TOTAL:	234.94
MILLASS MILLER & ASSOCIATES-								
215656	05/21/14	01	LAWTON SLIDE REPLACEMENT-WALL	1003055400351			06/13/14	469.55
							INVOICE TOTAL:	469.55
							VENDOR TOTAL:	469.55
MILLMIL MILLER & MILLER LLC								
15498	06/02/14	01	TRAFFIC MATTERS	1000351200219			06/13/14	1,248.00
							INVOICE TOTAL:	1,248.00
15499	06/02/14	01	ATTORNEY FEES	1000251300219			06/13/14	2,454.00
							INVOICE TOTAL:	2,454.00
							VENDOR TOTAL:	3,702.00
MONRTRU MONROE TRUCK EQUIPMENT, INC.								
5269597	04/28/14	01	CABLE CONTROL - #8	1002053311341			06/13/14	100.69
							INVOICE TOTAL:	100.69
							VENDOR TOTAL:	100.69
MOTIIND MOTION INDUSTRIES, INC.								
WI30-420098	05/15/14	01	HYD PUMPS/MOTORS - #84	1003055400341			06/13/14	502.01
							INVOICE TOTAL:	502.01
							VENDOR TOTAL:	502.01

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

NAPAAUT	NAPA AUTO PARTS							
285632	04/03/14	01	FLUID, GASKET - COMPOSTER	1002053311340			06/13/14	10.68
							INVOICE TOTAL:	10.68
288035	04/23/14	01	SILICONE - #44	6205553610341			06/13/14	6.59
							INVOICE TOTAL:	6.59
288197	04/24/14	01	OIL FILTER - PD STOCK	1001052120341			06/13/14	45.96
							INVOICE TOTAL:	45.96
288512	04/28/14	01	FILM SET - #90	1003055400341			06/13/14	7.70
							INVOICE TOTAL:	7.70
288587	04/28/14	01	FLASHER - #90	1003055400341			06/13/14	22.00
							INVOICE TOTAL:	22.00
288664	04/29/14	01	MIRROR - #90	1003055400341			06/13/14	16.49
							INVOICE TOTAL:	16.49
288703	04/29/14	01	SERP BELT - #2	1002053311341			06/13/14	28.99
							INVOICE TOTAL:	28.99
288740	04/29/14	01	JAM NUTS - #8	1002053311341			06/13/14	8.70
							INVOICE TOTAL:	8.70
288842	04/30/14	01	AIR FILTER, OIL FILTER - #22	1002053311341			06/13/14	98.34
							INVOICE TOTAL:	98.34
288901	04/30/14	01	BATTERIES - #22	1002053311341			06/13/14	264.14
							INVOICE TOTAL:	264.14
288965	05/01/14	01	CORE DEPOSITS - #22	1002053311341			06/13/14	-45.00
							INVOICE TOTAL:	-45.00
289453	05/06/14	01	CHAIN, ROLLER, SCREW - #85	1003055400341			06/13/14	33.42
							INVOICE TOTAL:	33.42

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

NAPAAUT	NAPA AUTO PARTS							
289910	05/09/14	01	CABLE TIE, SPLASH GUARD	1001052120341			06/13/14	38.95
							INVOICE TOTAL:	38.95
289976	05/09/14	01	BELT - SIREN - AIRPORT	1001552500390			06/13/14	16.38
							INVOICE TOTAL:	16.38
290218	05/12/14	01	SPRAY, FLUID - SHOP	1001552220390			06/13/14	24.45
		02	FITTING, HOSE, ENDS - BR-1	1001552220341		FIRE TOWN		12.95
		03	FITTING, HOSE ENDS, - BR-1	1001552220341				13.48
							INVOICE TOTAL:	50.88
290251	05/12/14	01	FITTINGS - BR-2	1001552220341		FIRE TOWN	06/13/14	7.17
		02	FITTINGS - BR-2	1001552220341				7.47
							INVOICE TOTAL:	14.64
290274	05/12/14	01	FITTING - BR-2	1001552220341		FIRE TOWN	06/13/14	3.32
		02	FITTING - BR-2	1001552220341				3.46
							INVOICE TOTAL:	6.78
290352	05/13/14	01	GREASE FITTING - #89	1003055400341			06/13/14	5.58
							INVOICE TOTAL:	5.58
290397	05/13/14	01	CRANKSHAFT SENSOR - #2	1001052120341			06/13/14	28.99
							INVOICE TOTAL:	28.99
290518	05/14/14	01	GREASE FITTING - #84	1003055400341			06/13/14	3.49
							INVOICE TOTAL:	3.49
290811	05/16/14	01	2013 CENISYS UPDATE-P.D.	1001052120341			06/13/14	274.50
		02	2013 CENISYS UPDATE-DPW	1002053311860				274.50
							INVOICE TOTAL:	549.00
290992	05/18/14	01	GREASE FITTINGS- SHOP SUPPLIES	1002053311340			06/13/14	93.26
							INVOICE TOTAL:	93.26

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

NAPAAUT NAPA AUTO PARTS								
291188	05/20/14	01	BUTANE FUEL - SHOP SUPPLIES	1002053311340			06/13/14	10.99
							INVOICE TOTAL:	10.99
291204	05/20/14	01	AIR FILTER, LUBE FILTER - #27	1002053311341			06/13/14	47.83
							INVOICE TOTAL:	47.83
291322	05/21/14	01	PAINT MARKER, CARBIDE - SHOP	1002053311340			06/13/14	43.75
							INVOICE TOTAL:	43.75
291339	05/21/14	01	HOSE, FITTINGS, MISC - #27	1002053311341			06/13/14	273.07
							INVOICE TOTAL:	273.07
291383	05/21/14	01	O-RING - #27	1002053311341			06/13/14	2.78
							INVOICE TOTAL:	2.78
291935	05/27/14	01	CARBIDE BURR - SHOP	1002053311340			06/13/14	89.69
							INVOICE TOTAL:	89.69
291972	05/27/14	01	FORMAGSK - #1	1001052120341			06/13/14	7.59
							INVOICE TOTAL:	7.59
292102	05/28/14	01	OIL FILTER - #44	6205553610240			06/13/14	29.44
							INVOICE TOTAL:	29.44
292294	05/29/14	01	3 8 DR 5 168 PT SKT -SHOP TOOL	1002053311860			06/13/14	3.80
							INVOICE TOTAL:	3.80
292336	05/29/14	01	OIL & AIR FILTERS - #6	1002053311341			06/13/14	35.49
							INVOICE TOTAL:	35.49
292347	05/29/14	01	FLEXTUBE - #6	1002053311341			06/13/14	14.47
							INVOICE TOTAL:	14.47
292356	05/29/14	01	CLAMP - #6	1002053311341			06/13/14	11.29
							INVOICE TOTAL:	11.29

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

NAPAAUT NAPA AUTO PARTS								
292365	05/29/14	01	OIL - #6	1002053311341			06/13/14	56.97
							INVOICE TOTAL:	56.97
292466	05/30/14	01	OIL FILTER - #10	1002053311341			06/13/14	29.44
							INVOICE TOTAL:	29.44
292483	05/30/14	01	BATT CABLE TERMINAL - #32	1002053311341			06/13/14	13.04
							INVOICE TOTAL:	13.04
292820	06/02/14	01	FILTERS - #28	1002053311341			06/13/14	56.09
							INVOICE TOTAL:	56.09
292858	06/02/14	01	CREEPER - SHOP EQUIP	1002053311860			06/13/14	127.85
							INVOICE TOTAL:	127.85
292928	06/03/14	01	FILTERS - #28 REAR ENGINE	1002053311341			06/13/14	60.99
							INVOICE TOTAL:	60.99
							VENDOR TOTAL:	2,220.53
NOBLIND NOBLE INDUSTRIAL SUPPLY CORP								
SI-102979	01/27/14	01	SNOW/ICE MELT	2300055110821			06/13/14	1,423.79
							INVOICE TOTAL:	1,423.79
SI-102980	01/27/14	01	SNOW/ICE MELT	2300055110821			06/13/14	1,423.84
							INVOICE TOTAL:	1,423.84
							VENDOR TOTAL:	2,847.63
NORTCEN NORTH CENTRAL LABORATORIES								
337708	04/29/14	01	CHEMICALS	6205553610360			06/13/14	493.64
							INVOICE TOTAL:	493.64
338262	05/08/14	01	GLOVES	6205553610340			06/13/14	260.55
							INVOICE TOTAL:	260.55

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

NORTCEN NORTH CENTRAL LABORATORIES								
338705	05/19/14	01	WIPES, GLOVES, BULBS	6205553610340			06/13/14	457.54
							INVOICE TOTAL:	457.54
							VENDOR TOTAL:	1,211.73
NORTLAK NORTHERN LAKE SERVICE, INC								
253141	04/24/14	01	MERCURY TESTING	6205553610234			06/13/14	96.00
							INVOICE TOTAL:	96.00
							VENDOR TOTAL:	96.00
NORTWIS NORTHEAST WISCONSIN								
CS25171	05/22/14	01	HOMICIDE INVEST TRAINING	1001052130290			06/13/14	200.00
							INVOICE TOTAL:	200.00
							VENDOR TOTAL:	200.00
OREIAUT O'REILLY AUTO PARTS								
2200-282489	05/27/14	01	QUICK STRUT - #4	1001052120341			06/13/14	337.70
							INVOICE TOTAL:	337.70
							VENDOR TOTAL:	337.70
PEPSI PEPSI COLA COMPANY								
14947760	05/20/14	01	SODA - BEACH	1003055300340		CON BEACH	06/13/14	322.00
							INVOICE TOTAL:	322.00
							VENDOR TOTAL:	322.00
PITNEYBO PITNEY BOWES PURCHASE POWER								
21659469866-0614	05/04/14	01	POSTAGE	2300055110291			06/13/14	109.59
							INVOICE TOTAL:	109.59
							VENDOR TOTAL:	109.59
POLNAMO POLNOW AUTOMOTIVE REPAIR								

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

POLNAMO POLNOW AUTOMOTIVE REPAIR								
54764	05/02/14	01	WHEEL ALIGNMENT, STRUTS - #7	1001052120240			06/13/14	134.49
							INVOICE TOTAL:	134.49
54791	05/09/14	01	WHEEL ALIGNMENT-2011 CHEVY	1001052120240			06/13/14	41.35
							INVOICE TOTAL:	41.35
							VENDOR TOTAL:	175.84
POMPTIR POMP'S TIRE SERVICE INC								
580017271	03/14/14	01	TIRES - #4	1002053311341			06/13/14	370.00
							INVOICE TOTAL:	370.00
580018617	05/07/14	01	TIRES - #88	1003055400341			06/13/14	165.00
							INVOICE TOTAL:	165.00
580018621	05/08/14	01	TIRES - PD STOCK	1001052120341			06/13/14	632.28
							INVOICE TOTAL:	632.28
580019013	05/21/14	01	TIRES - #12	1002053311341			06/13/14	211.64
		02	PARTS - MOWERS	1003055400341				82.59
							INVOICE TOTAL:	294.23
580019140	05/23/14	01	TIRES - ENGINE 8	1001552220341		FIRE TOWN	06/13/14	638.88
		02	TIRES - ENGINE 8	1001552220341				664.96
							INVOICE TOTAL:	1,303.84
							VENDOR TOTAL:	2,765.35
PORTCLE PORTAGE CLEANERS INC.								
05-000402	05/19/14	01	DRY CLEANING - MESSER CLASS A	1001552220390			06/13/14	11.60
							INVOICE TOTAL:	11.60
							VENDOR TOTAL:	11.60
PORTGLAS PORTAGE GLASS COMPANY								

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

PORTGLAS PORTAGE GLASS COMPANY								
46481	05/05/14	01	WINDSHIELD - #23	1002053311294			06/13/14	120.00
							INVOICE TOTAL:	120.00
47548	05/29/14	01	WINDSHIELD	1001052120240			06/13/14	322.33
							INVOICE TOTAL:	322.33
							VENDOR TOTAL:	442.33
PORTLUM PORTAGE LUMBER								
129067	04/25/14	01	ORANGE SPRAY PAINT	1002053311340			06/13/14	5.50
							INVOICE TOTAL:	5.50
129334	04/30/14	01	BULBS - SUNSET PARK	1003055400350			06/13/14	1.87
							INVOICE TOTAL:	1.87
129475	05/02/14	01	MOP BUCKET AND MOP	2300055110821			06/13/14	94.51
							INVOICE TOTAL:	94.51
129483	05/02/14	01	DUCT TAPE	6205553610353			06/13/14	5.98
							INVOICE TOTAL:	5.98
129651	05/06/14	01	MUSEUM KEYS	4100051600821	14-02C06		06/13/14	5.68
							INVOICE TOTAL:	5.68
130025	05/12/14	01	LIGHT - SE HALL	1000251600340			06/13/14	12.34
							INVOICE TOTAL:	12.34
130058	05/13/14	01	ELBOW - COW BARNS	1003055400350			06/13/14	2.99
							INVOICE TOTAL:	2.99
130173	05/14/14	01	CATCH BASIN REPAIR-CHAMBER	1002053441380			06/13/14	8.53
							INVOICE TOTAL:	8.53
130180	05/14/14	01	PULLEY, HARDWARE	2300055110821			06/13/14	12.88
							INVOICE TOTAL:	12.88

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

PORTLUM PORTAGE LUMBER								
130245	05/15/14	01	BOLTS - BENCHES - SPLASHPAD	1003055400340			06/13/14	12.49
							INVOICE TOTAL:	12.49
130343	05/16/14	01	WATER CEMENT - SIGN REPAIR	1002053311340			06/13/14	8.97
							INVOICE TOTAL:	8.97
130573	05/20/14	01	BLACK NIPPLE - #89	1003055400340			06/13/14	2.37
							INVOICE TOTAL:	2.37
130596	05/21/14	01	LUMBER - SIGNS	1003055400351			06/13/14	17.92
							INVOICE TOTAL:	17.92
130675	05/22/14	01	WATER CEMENT-CHAMBER LOTCURB	1002053441380			06/13/14	17.94
							INVOICE TOTAL:	17.94
130911	05/27/14	01	BULB-LAWSON SCOREBOARD	1003055400351			06/13/14	14.90
							INVOICE TOTAL:	14.90
131052	05/29/14	01	HARDWARE - CHAMBER	1003055400340			06/13/14	15.73
							INVOICE TOTAL:	15.73
131060	05/29/14	01	PLUG - CHAMBER	1003055400340			06/13/14	1.49
							INVOICE TOTAL:	1.49
131357	06/03/14	01	PLYWOOD-SIGN BRUSH DUMP	1002053311340			06/13/14	24.64
							INVOICE TOTAL:	24.64
131412	06/04/14	01	SPRAY, TAPE - AIRPORT SIGN	1002053311340			06/13/14	14.58
							INVOICE TOTAL:	14.58
							VENDOR TOTAL:	281.31
PORTSCH PORTAGE COMMUNITY SCHOOL DIST.								
MAY 2014	06/04/14	01	MOBILE HOME FEES COLLECTED	1000024000947			06/13/14	1,039.98
							INVOICE TOTAL:	1,039.98
							VENDOR TOTAL:	1,039.98

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

PORTWAT	PORTAGE	WATER	UTILITY					
1.00171.00-514	05/30/14	01	FAIRGROUNDS	1003055400222			06/13/14	22.69
							INVOICE TOTAL:	22.69
1.02263.00-614	05/30/14	01	WASHINGTON STREET	1002053311222			06/13/14	46.93
							INVOICE TOTAL:	46.93
1.02273.01-614	05/30/14	01	BUILDING 8 FAIRGROUNDS	1003055400222			06/13/14	146.80
							INVOICE TOTAL:	146.80
1.02336.00-614	05/30/14	01	CATTLE BARN - FAIRGROUNDS	1003055400222			06/13/14	15.45
							INVOICE TOTAL:	15.45
1.02604.00-614	05/30/14	01	LAWTON FIELD	1003055400222			06/13/14	83.29
							INVOICE TOTAL:	83.29
1.02939.00-614	05/30/14	01	HWY 51 S ADMIN. BLDG.	6205553610222			06/13/14	12.10
							INVOICE TOTAL:	12.10
1.02940.00-614	05/30/14	01	HWY 51 S RBC CONT. BLDG.	6205553610222			06/13/14	1,712.10
							INVOICE TOTAL:	1,712.10
1.02941.00-614	05/30/14	01	HWY 51 S	6205553610222			06/13/14	721.25
							INVOICE TOTAL:	721.25
1.03011.03-614	05/30/14	01	FAMR BUILDING - FAIRGROUNDS	1003055400222			06/13/14	5.70
							INVOICE TOTAL:	5.70
1.03027.00-614	05/30/14	01	LITTLE LEAGUE FIELD	1003055400222			06/13/14	58.31
							INVOICE TOTAL:	58.31
1.03088.00-614	05/30/14	01	616 WASHINGTON STREET	1002053311222			06/13/14	109.40
							INVOICE TOTAL:	109.40
1.03431.00-614	05/30/14	01	BUILDING 6 - FAIRGROUNDS	1003055400222			06/13/14	53.10
							INVOICE TOTAL:	53.10

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

PORTWAT	PORTAGE	WATER	UTILITY					
1.03480.00-614	05/30/14	01	WWTP	6205553610222			06/13/14	863.10
							INVOICE TOTAL:	863.10
10.01944.00-614	05/30/14	01	SILVER LAKE BEACH	1003055400222			06/13/14	42.69
							INVOICE TOTAL:	42.69
10.02639.00-614	05/30/14	01	1023 SILVER LAKE-AIRPORT	1002053510222			06/13/14	22.69
							INVOICE TOTAL:	22.69
10.02785.00-614	05/30/14	01	806 SILVER LAKE DRIVE - OFFICE	1003055400222			06/13/14	22.69
							INVOICE TOTAL:	22.69
10.03729.00-614	05/30/14	01	PEC	2750056710222			06/13/14	129.28
							INVOICE TOTAL:	129.28
11.02807.00-614	05/30/14	01	WRODEN PARK #1	1003055400222			06/13/14	34.81
							INVOICE TOTAL:	34.81
2.03192.00-614	05/30/14	01	253 W EDGEWATER STREET	2300055110222			06/13/14	132.17
							INVOICE TOTAL:	132.17
201400283	05/23/14	01	3/4" COPPER TO COPPER	1003055400340			06/13/14	28.60
							INVOICE TOTAL:	28.60
21.00010.00-614	05/30/14	01	HYDRANT RENTAL	1001552220531			06/13/14	27,572.50
							INVOICE TOTAL:	27,572.50
3.00412.00-614	05/30/14	01	WATER FOUNTAIN W COOK STREET	2400056000222			06/13/14	37.02
							INVOICE TOTAL:	37.02
3.02673.00-614	05/30/14	01	W CONANT STREET-PAUQUETTE SHEL	1003055400222			06/13/14	48.75
							INVOICE TOTAL:	48.75
3.02784.00-614	05/30/14	01	301 W WISCONSIN ST-CITY BLDG.	1000251600222			06/13/14	36.63
							INVOICE TOTAL:	36.63

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

PORTWAT PORTAGE WATER UTILITY								
3.03110.00-614	05/30/14	01	PAUQUETTE GARDENTS #2	1003055400222			06/13/14	5.70
							INVOICE TOTAL:	5.70
4.00637.00-614	05/30/14	01	SUNSET PARK	1003055400222			06/13/14	34.81
							INVOICE TOTAL:	34.81
4.02705.00-614	05/30/14	01	115 W PLEASANT STREET - 62%	1000251600222			06/13/14	124.83
		02	115 W PLEASANT STREET - 38%	1001052110222				76.51
							INVOICE TOTAL:	201.34
8.02965.01-614	05/30/14	01	LINCOLN PARK	1003055400222			06/13/14	51.98
							INVOICE TOTAL:	51.98
9.03409.00-614	05/30/14	01	SPLASH PAD	1003055400222			06/13/14	29.40
							INVOICE TOTAL:	29.40
							VENDOR TOTAL:	32,281.28
PREMWAT PREMIUM WATERS, INC.								
518177-04-14	05/30/14	01	WATER	2300055110294			06/13/14	28.73
							INVOICE TOTAL:	28.73
							VENDOR TOTAL:	28.73
PREUIMP PREUSS IMPLEMENT, INC								
11941	05/01/14	01	OIL - FERRIS MOWER	6205553610342			06/13/14	24.04
							INVOICE TOTAL:	24.04
							VENDOR TOTAL:	24.04
QUALBOO QUALITY BOOKS INC.								
178266	05/12/14	01	LIBRARY BOOKS	2300055110850			06/13/14	72.99
							INVOICE TOTAL:	72.99
							VENDOR TOTAL:	72.99

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

RANDHOU RANDOM HOUSE INC								
1080254515	04/25/14	01	AUDIO MATERIALS	2300055110851			06/13/14	22.50
							INVOICE TOTAL:	22.50
1080317373	05/02/14	01	AUDIO MATERIALS	2300055110851			06/13/14	33.75
							INVOICE TOTAL:	33.75
1080364816	05/09/14	01	AUDIO MATERIALS	2300055110851			06/13/14	56.25
							INVOICE TOTAL:	56.25
1080428834	05/16/14	01	AUDIO MATERIALS	2300055110851			06/13/14	37.50
							INVOICE TOTAL:	37.50
1180428834	05/16/14	01	AUDIO MATERIALS	2300055110851			06/13/14	33.75
							INVOICE TOTAL:	33.75
							VENDOR TOTAL:	183.75
RELIPRI RELIABLE PRINTING SOLUTIONS								
295459	01/14/14	01	LASER CARTRIDGES	2300055110310			06/13/14	2,673.93
							INVOICE TOTAL:	2,673.93
							VENDOR TOTAL:	2,673.93
RHYMBUS RHYME BUSINESS PRODUCTS								
57645	01/27/14	01	MISC SUPPLIES	2300055110310			06/13/14	71.80
							INVOICE TOTAL:	71.80
58353	02/25/14	01	SUPPLIES	2300055110310			06/13/14	53.65
							INVOICE TOTAL:	53.65
58442	02/27/14	01	SUPPLIES	2300055110310			06/13/14	75.45
		02	SUPPLIES	2300055110390				16.30
							INVOICE TOTAL:	91.75
58529	03/04/14	01	SUPPLIES	2300055110310			06/13/14	47.55
							INVOICE TOTAL:	47.55

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

RHYMBUS RHYME BUSINESS PRODUCTS								
58591	03/06/14	01	SUPPLIES	2300055110310			06/13/14	6.93
							INVOICE TOTAL:	6.93
58848	03/18/14	01	SUPPLIES	2300055110310			06/13/14	38.82
							INVOICE TOTAL:	38.82
OKS48A	11/04/13	01	JUMPTech SCANNER	2300055110212			06/13/14	100.00
							INVOICE TOTAL:	100.00
							VENDOR TOTAL:	410.50
SCHUSMA SCHULTZ SMALL ENGINE								
3121	04/25/14	01	CHOKE LEVER - HEDGE TRIMMER	1003055400341			06/13/14	0.56
							INVOICE TOTAL:	0.56
3260	05/10/14	01	TORO 22 PACE RECYCLER	1003055400860			06/13/14	359.00
							INVOICE TOTAL:	359.00
3295	05/15/14	01	AIR FILTER - WEED WACKER	1003055400341			06/13/14	9.31
							INVOICE TOTAL:	9.31
3383	05/21/14	01	GATORLINE, OIL	1003055400340			06/13/14	91.95
							INVOICE TOTAL:	91.95
3444	05/27/14	01	BLADE - 22"	1003055400340			06/13/14	18.98
							INVOICE TOTAL:	18.98
							VENDOR TOTAL:	479.80
SCOTTCON SCOTT CONSTRUCTION INC.								
93999MB	05/09/14	01	BST-450	1002053311370			06/13/14	714.24
							INVOICE TOTAL:	714.24
94158MB	05/30/14	01	BST - 360	1002053311370			06/13/14	755.16
							INVOICE TOTAL:	755.16
							VENDOR TOTAL:	1,469.40

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

SERVCLC SERVICEMASTER CLEANING SERVICE								
30272	04/28/14	01	CLEANING - FIRE/WATER DAMAGE	1000251600790		14-20X02	06/13/14	5,233.86
								INVOICE TOTAL: 5,233.86
								VENDOR TOTAL: 5,233.86
SIMETAL S.I. METAL								
61250	05/27/14	01	METAL - SIGN BOARD SOLAR PANEL	1001052120341			06/13/14	14.48
								INVOICE TOTAL: 14.48
								VENDOR TOTAL: 14.48
SOBISTE STEVE SOBIEK								
1406	MILEAGE	05/31/14	01	MAY 2014 MILEAGE REIMBURSEMENT	2750056710330		06/13/14	163.52
								INVOICE TOTAL: 163.52
								VENDOR TOTAL: 163.52
SPORVID SPORT VIDEOS								
5245	05/08/14	01	VIDEO MATERIALS	2300055110852			06/13/14	104.00
								INVOICE TOTAL: 104.00
								VENDOR TOTAL: 104.00
STAPLES STAPLES CREDIT PLAN								
6035517820093291-514	05/23/14	02	OFFICE PRINTER TONER	1003055200310			06/13/14	132.04
		03	FILE FOLDERS	1000251400310				16.46
		04	FILE FOLDERS	1000251500310				16.46
		05	FILE FOLDERS	1000351200310				16.46
		06	FILE FOLDERS	1002053100310				16.47
		07	MISC. SUPPLIES	1000251400310				41.75
		08	MISC SUPPLIES	1000251500310				41.75
		09	MISC SUPPLIES	1000351200310				41.75
		10	MISC SUPPLIES, HANG FOLDERS	1002053100310				67.25
		11	ROLLER	1000251400310				11.99

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

STAPLES STAPLES CREDIT PLAN								
6035517820093291-514	05/23/14	12	WIRE, HANG FOLDER	1002053100310			06/13/14	18.28
		13	TONER CART	1000251400310				94.23
							INVOICE TOTAL:	514.89
6035517820235041-514	05/09/14	01	MISC SUPPLIES	2300055110310			06/13/14	184.56
							INVOICE TOTAL:	184.56
							VENDOR TOTAL:	699.45
STRAASS STRAND ASSOCIATES INC								
0104061	05/12/14	01	ADMIN - IT SUPPORT	1000251400210			06/13/14	439.25
		02	POLICE - IT SUPPORT	1001052110210				47.55
							INVOICE TOTAL:	486.80
							VENDOR TOTAL:	486.80
SUPECHE SUPERIOR CHEMICAL INC								
58919	05/05/14	01	RED POLYMER GREASE	1002053311340			06/13/14	876.89
							INVOICE TOTAL:	876.89
59233	05/08/14	01	CENTER PULL TOWELS	2750056710340			06/13/14	259.58
							INVOICE TOTAL:	259.58
60763	05/28/14	01	HAND CLEANERS	1002053311340			06/13/14	161.76
							INVOICE TOTAL:	161.76
							VENDOR TOTAL:	1,298.23
TRACSUP TRACTOR SUPPLY CREDIT PLAN								
6035301202839567-514	05/30/14	01	WHEEL CHOCK - SPEED BOARD	1001052120341			06/13/14	39.96
		02	POWER GREASE GUN - SHOP TOOL	1002053311860				199.99
		03	FENCE POST	1001052120340				15.96
							INVOICE TOTAL:	255.91
							VENDOR TOTAL:	255.91

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

TRECEK	TRECEK AUTOMOTIVE OF							
116967	04/29/14	01	REMAN I/P CLSTR - #2	1002053311341			06/13/14	240.00
							INVOICE TOTAL:	240.00
117155	05/07/14	01	REMAN GEAR KIT - #4	1001052120341			06/13/14	407.02
							INVOICE TOTAL:	407.02
117198	05/09/14	01	INSULATOR, RETAINER, BOLT - #4	1001052120341			06/13/14	69.17
							INVOICE TOTAL:	69.17
117199	05/09/14	01	REMAN GEAR KIT - CREDIT - #4	1001052120341			06/13/14	-407.02
							INVOICE TOTAL:	-407.02
117205	05/09/14	01	BATTERIES - AIRPORT SIREN	1001552500390			06/13/14	380.00
							INVOICE TOTAL:	380.00
117339	05/16/14	01	HOSE, GASKET - #2	1001052120341			06/13/14	51.52
							INVOICE TOTAL:	51.52
117433	05/21/14	01	HOSE - CREDIT - #2	1001052120341			06/13/14	-13.69
							INVOICE TOTAL:	-13.69
117452	05/22/14	01	PIPE - #2	1001052120341			06/13/14	44.38
							INVOICE TOTAL:	44.38
117521	05/27/14	01	FITTING - #2	1001052120341			06/13/14	10.48
							INVOICE TOTAL:	10.48
21210	05/06/14	01	WATER LEAKS - #5	1001052120240			06/13/14	156.74
							INVOICE TOTAL:	156.74
							VENDOR TOTAL:	938.60

TRUCVAU	TRUCK VAULT							
135251	05/28/14	01	PATROLMAN VAULT	2350052130840			06/13/14	944.57
							INVOICE TOTAL:	944.57
							VENDOR TOTAL:	944.57

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

TWRORIV TWO RIVERS SIGNS & DESIGN								
20140265	05/20/14	01	LAWTON FIELD SIGN	1003055400351			06/13/14	324.00
							INVOICE TOTAL:	324.00
20140333	05/07/14	01	SPLASH PAD RULE SIGN	1003055400351			06/13/14	105.00
							INVOICE TOTAL:	105.00
20140354	05/07/14	01	FLEA MARKET SIGNS - PATCH	1003055400351			06/13/14	129.00
							INVOICE TOTAL:	129.00
2014110	05/07/14	01	VEHICLE LETTERING - #6 & #9	1001052120240			06/13/14	750.00
							INVOICE TOTAL:	750.00
							VENDOR TOTAL:	1,308.00
ULTRACOM ULTRACOM WIRELESS								
988830	05/16/14	01	CAR CHARGER	1001052120340			06/13/14	39.90
							INVOICE TOTAL:	39.90
							VENDOR TOTAL:	39.90
UNEMINS UNEMPLOYMENT INSURANCE								
1406 6022304	06/05/14	01	UNEMPLOYMENT RICK CRRAWFORD	1000013000025			06/13/14	363.00
		02	UNEMPLOYMENT RICK CRRAWFORD	1000013000025				309.00
							INVOICE TOTAL:	672.00
							VENDOR TOTAL:	672.00
UNIQMAN UNIQUE MANAGEMENT SERVICES INC								
255484	05/01/14	01	PLACEMENTS	2300055110219			06/13/14	17.90
							INVOICE TOTAL:	17.90
							VENDOR TOTAL:	17.90
USCELL U. S. CELLULAR								
0038920929	05/27/14	01	P.D. AIR CARDS	1001052140220			06/13/14	162.56
							INVOICE TOTAL:	162.56

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

USCELL U. S. CELLULAR								
0038957051	05/27/14	01	F.D. SQUAD 2	1001552600220			06/13/14	33.66
							INVOICE TOTAL:	33.66
0039037127	05/27/14	01	ECON DEV.	2750056710220			06/13/14	45.41
		02	F.D. CELL	1001552220220				97.85
		03	POLICE CELL	1001052140220				415.74
		04	WATER CELL	1000013000025				29.05
		05	DPW CELL	1002053100220				53.28
		06	PARKS CELL	1003055200220				148.08
							INVOICE TOTAL:	789.41
0039078892	05/27/14	01	F.D. TABLETS	1001552210224			06/13/14	276.60
							INVOICE TOTAL:	276.60
0039111336	05/27/14	01	POLICE CELL	1001052140220			06/13/14	16.20
		02	ADMIN CELL	1000251410220				30.21
		03	DWP CELL	1002053100220				38.15
		04	FIRE ENG CELL	1001552220220				4.06
		05	WWTP CELL	6205553610220				42.20
		06	FIRE SQUAD 2 CELL	1001552220220				3.56
		07	MAYOR CELL	1000151110220				42.78
		08	DPW SALMON CELL	1002053100220				53.16
							INVOICE TOTAL:	230.32
							VENDOR TOTAL:	1,492.55
UTIL UTILITY SALES AND SERVICE								
0051587-IN	05/16/14	01	ANNUAL INSPECTION - #92	1003055400341			06/13/14	256.85
		02	ANNUAL INSPECTION - #92	1002053311341				256.84
							INVOICE TOTAL:	513.69
							VENDOR TOTAL:	513.69
VANCONS VAN'S CONSTRUCTION INC.								
05052014 (1)	05/15/14	01	PFLANZ FUNERAL HOME	4100057000820	00014037	14-20C06	06/13/14	100.00
							INVOICE TOTAL:	100.00

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

VANCONS VAN'S CONSTRUCTION INC.								
05052014 (2)	05/15/14	01	2014 ALLEY RESURFACING	4100057000820		14-20C06	06/13/14	4,690.25
								INVOICE TOTAL: 4,690.25
								VENDOR TOTAL: 4,790.25
WALSACE WALSH'S ACE HARDWARE								
075096	04/28/14	01	RSTP VOCOILENM - SPLASH PAD	1003055400340			06/13/14	9.49
								INVOICE TOTAL: 9.49
075136	04/29/14	01	FLUOR STRIP	6205553610350			06/13/14	18.97
								INVOICE TOTAL: 18.97
075170	04/30/14	01	KEY - CHAMBER	1003055400340			06/13/14	7.47
								INVOICE TOTAL: 7.47
075179	04/30/14	01	CORNER BRACE- CHAMBER OULET	1003055400340			06/13/14	5.49
								INVOICE TOTAL: 5.49
075186	04/30/14	01	HAYMOW LIGHT - SUNSET PARK	1003055400350			06/13/14	10.69
								INVOICE TOTAL: 10.69
075212	05/01/14	01	HAYMOW LIGHT - SUNSET PARK	1003055400350			06/13/14	10.69
								INVOICE TOTAL: 10.69
075309	05/05/14	01	PAINT - PICNIC TABLES	1003055400340			06/13/14	20.92
								INVOICE TOTAL: 20.92
075324	05/06/14	01	LIGHT - SUNSET PARK	1003055400340			06/13/14	32.08
		02	SUMP PUMP FLOAT - PAUQUETTE	1003055400340				159.99
		03	NOZZLE TRIGGER - SHOP	1003055400340				9.99
								INVOICE TOTAL: 202.06
075361	05/07/14	01	VALVE REPAIR SLOAN - BEACH	1003055400350			06/13/14	13.33
								INVOICE TOTAL: 13.33

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

WALSACE	WALSH'S ACE HARDWARE							
075386	05/07/14	01	PIPE - SIGN BY WALMART	1003055400351			06/13/14	7.99
							INVOICE TOTAL:	7.99
075400	05/08/14	01	SLEDGE HAMMER - SALMON	1002053100790			06/13/14	12.47
							INVOICE TOTAL:	12.47
075419	05/08/14	01	BLACK TIES - SHOP	1003055400340			06/13/14	13.89
							INVOICE TOTAL:	13.89
075433	05/09/14	01	BULB - SHOP	1003055400340			06/13/14	1.26
							INVOICE TOTAL:	1.26
075491	05/12/14	01	COUPLING, HARDWARE - BR-2	1001552220341		FIRE TOWN	06/13/14	2.74
		02	COUPLING, HARDWARE - BR-2	1001552220341				2.85
							INVOICE TOTAL:	5.59
075532	05/13/14	01	WALLPLATE, JACK - #111 PEC	2750056710340			06/13/14	20.68
							INVOICE TOTAL:	20.68
075618	05/16/14	01	BULBS - COW BARN	1003055400350			06/13/14	13.42
							INVOICE TOTAL:	13.42
075620	05/16/14	01	GAS CAN - CHAIN SAWS	1002053311340			06/13/14	24.99
							INVOICE TOTAL:	24.99
075626	05/16/14	01	JOHN DEERE BLADE - #89,90, 91	1003055400341			06/13/14	417.69
							INVOICE TOTAL:	417.69
075695	05/19/14	01	BALL VALVE - #44	6205553610240			06/13/14	17.74
							INVOICE TOTAL:	17.74
075697	06/02/14	01	LIGHT STRIP LED 36" - #44	6205553610240			06/13/14	36.79
							INVOICE TOTAL:	36.79
075707	05/20/14	01	ROPE & HARDWARE - BEACH ROPES	1003055400351			06/13/14	40.41
							INVOICE TOTAL:	40.41

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

WALSACE WALSH'S ACE HARDWARE								
075747	05/21/14	01	PAINT - SIGN POSTS	1003055400351			06/13/14	9.09
							INVOICE TOTAL:	9.09
075796	05/22/14	01	LEVER FLUSH - LAWTON WOMEN'S	1003055400340			06/13/14	2.45
							INVOICE TOTAL:	2.45
075811	05/22/14	01	LEVER FLUSH - P&R OFFICE	1003055400350			06/13/14	3.06
							INVOICE TOTAL:	3.06
075843	05/23/14	01	BULBS - BLUE STAR PARK	1003055400340			06/13/14	3.98
							INVOICE TOTAL:	3.98
075866	05/27/14	01	PLIERS, BULB - LAWTON SCOREBRD	1003055400351			06/13/14	10.92
							INVOICE TOTAL:	10.92
075878	05/28/14	01	BULBS - SHOP	1003055400340			06/13/14	7.02
		02	BULBS - CHAMBER	1003055400340				11.99
							INVOICE TOTAL:	19.01
075883	05/28/14	01	GFCI - OUTLETS - CHAMBER	1003055400340			06/13/14	15.20
							INVOICE TOTAL:	15.20
075902	05/28/14	01	FASTENERS - CHAMBER FOUNTAIN	1003055400340			06/13/14	1.00
							INVOICE TOTAL:	1.00
075928	05/29/14	01	PADLOCK KEYS-INSTRUCTORS	1003055400340			06/13/14	14.94
							INVOICE TOTAL:	14.94
075934	05/29/14	01	BOW RAKE, HANDLE FORK	1002053311340			06/13/14	168.83
							INVOICE TOTAL:	168.83
							VENDOR TOTAL:	1,160.51
WCPA WISCONSIN CHIEFS OF POLICE								
2014 DUES - MANTHEY	05/21/14	01	2014 MEMBERSHIP - MANTHEY	1001052110216			06/13/14	100.00
							INVOICE TOTAL:	100.00

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

WCPA	WISCONSIN CHIEFS OF POLICE							
2014 DUES - O'NEILL	05/21/14	01	2014 MEMBERSHIP - O'NEILL	1001052110216			06/13/14	65.00
							INVOICE TOTAL:	65.00
							VENDOR TOTAL:	165.00
WEAVAUT	WEAVER AUTO PARTS							
276294	04/29/14	01	BELT - #2	1002053311341			06/13/14	32.18
							INVOICE TOTAL:	32.18
276705	05/01/14	01	HUB ASSEMBLY - #7	1001052120341			06/13/14	253.31
							INVOICE TOTAL:	253.31
276794	05/01/14	01	PRESS AXLE/BRG - #7	1001052120341			06/13/14	30.30
							INVOICE TOTAL:	30.30
277612	05/07/14	01	BLACK RIBBON SEALER	1001052120341			06/13/14	20.51
							INVOICE TOTAL:	20.51
278398	05/13/14	01	AIR HOSE - SHOP USE	1002053311340			06/13/14	57.17
							INVOICE TOTAL:	57.17
279153	05/19/14	01	WIPER BLADES - CITY HALL VAN	1002053100341			06/13/14	8.62
							INVOICE TOTAL:	8.62
279364	05/20/14	01	PADS/ROTORS - #99	1003055400341			06/13/14	113.79
							INVOICE TOTAL:	113.79
279429	05/21/14	01	CEREAMIC PACS - #99	1003055400341			06/13/14	39.18
							INVOICE TOTAL:	39.18
279479	05/21/14	01	HUB BEARING - #11	1001052120341			06/13/14	114.93
							INVOICE TOTAL:	114.93
279617	05/22/14	01	BRAKE ROTOR - #2	1001052120341			06/13/14	42.16
							INVOICE TOTAL:	42.16

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

WEAVAUT WEAVER AUTO PARTS								
280113	05/27/14	01	EXHAUST GASKET - #1	1001052120341			06/13/14	7.63
							INVOICE TOTAL:	7.63
280129	05/27/14	01	SPINDLE HUB - FAULTY - CREDIT	1001052120341			06/13/14	-114.93
		02	BRAKE PAD - RETURN CREDIT	1003055400341				-30.57
							INVOICE TOTAL:	-145.50
							VENDOR TOTAL:	574.28
WELWILL WILLIAM P. WELSH								
JUNE 2014	05/09/14	01	CABLE SERVICE	1003555190219			06/13/14	565.00
							INVOICE TOTAL:	565.00
							VENDOR TOTAL:	565.00
WILLENT WILL ENTERPRISES								
175872	05/05/14	01	LIFEGUARD STAFF SHIRTS	1003055300293			06/13/14	413.10
							INVOICE TOTAL:	413.10
177423	06/03/14	01	SPONSOR T-SHIRTS	1003055300293			06/13/14	612.95
							INVOICE TOTAL:	612.95
							VENDOR TOTAL:	1,026.05
WISTLAB WI STATE LABORATORY OF HYGIENE								
554338	05/01/14	01	EXPERT WITNESS FEE-BULINGTON	1004545110000			06/13/14	16.00
							INVOICE TOTAL:	16.00
							VENDOR TOTAL:	16.00
WITAX WISCONSIN TAXPAYERS ALLIANCE								
2014 SUBSCRIPTION	05/12/14	01	SUBSCRIPTION	1002053100310			06/13/14	38.39
							INVOICE TOTAL:	38.39
							VENDOR TOTAL:	38.39

INVOICES DUE ON/BEFORE 06/13/2014

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

WRS WISCONSIN RETIREMENT SYSTEM								
1405 123636	05/30/14	01	MAY 2014	1000021000909			06/13/14	58,158.53
		02	MAY 2014	2750021000909				266.51
		03	MAY 2014	2110021000909				149.93
		04	MAY 2014	2300021000909				3,924.02
		05	MAY 2014	6100021000909				3,721.79
		06	MAY 2014	6200021000909				4,934.79
							INVOICE TOTAL:	71,155.57
							VENDOR TOTAL:	71,155.57
ZIMMPLU ZIMMERMAN PLUMBING INC								
2012115	05/06/14	01	REPLACE PIPE, STROM DRAIN PIPE	4100051600821	14-02C02		06/13/14	1,306.00
							INVOICE TOTAL:	1,306.00
2012117	05/06/14	01	FIXED LEAKING VALVE BATHROOM	1000251600821			06/13/14	327.97
							INVOICE TOTAL:	327.97
2012141	05/06/14	01	BATHROOM REPAIRS	1003055400340			06/13/14	38.75
							INVOICE TOTAL:	38.75
							VENDOR TOTAL:	1,672.72
							TOTAL ALL INVOICES:	394,502.02

MEMORANDUM

TO: Finance & Administration Committee
From: Shawn Murphy, City Administrator 
Date: June 5, 2014
Re: Visitor Center Bid Results

On May 15, 2014 the City received and opened 5 bids (Bid Result Attached). Two of the Bids from Zimmerman Plumbing and Freedom Carpet were deemed non-responsive as they only bid on one component of the project and the bid specifications required contractors to submit a bid as the general (prime) contractor for the entire project.

While Commonwealth Construction Corporation submitted the lowest base bid; when Alternates 1, 2 and 4 are selected the lowest overall responsive bid is from Advanced Building Corporation at \$467,000. I have included this bid along with a \$20,000 inspection and contingency allowance in the project budget summary (also attached).

In reviewing the project budget, the City initially borrowed \$323,110 and received a DOT grant of \$258,488 for a total budget of \$581,598. However, \$126,000 was reallocated in the 2014 Project budget to fund the Cable TV upgrade leaving a 2014 City allocation of \$197,110 which, including the \$258,488 DOT grant provides a 2014 total project budget of \$455,598. Total estimated project design, construction and inspection/review cost is \$582,659. Based on this estimate, the total project cost would be \$127,061 over budget.

On the operational side, we have estimated an annual operation budget for the 2600 sf building of \$19,910 of which the Chamber (if leased) would pay approximately \$7,891 annually leaving a net estimated operational cost to the City of \$11,000-12,000 in the first year.

CC: B. Redelings, City Engineer
J. Mohr, Finance Director
Marianne Hanson, Chamber of Commerce

Attachments

Welcome Center Bid Results

5/15/2014

		Qualified Bidders		
		<i>Commonwealth</i>	<i>Advanced</i>	<i>Joe Daniels</i>
		<i>Construction Co</i>	<i>Bldg Corp</i>	<i>Construction</i>
Bid Item	Description	Bid Amount	Bid Amount	Bid Amount
#1	Gen Requirements	\$ 72,175	\$ 68,000	\$ 57,669
#2	General Construction	\$ 293,900	\$ 310,000	\$ 415,611
#3	HVAC	\$ 24,000	\$ 30,000	\$ 24,349
#4	Plumbing	\$ 13,525	\$ 15,000	\$ 13,930
#5	Electrical	\$ 38,400	\$ 32,000	\$ 30,854
#6	Water & Sewer	\$ 15,000	\$ 10,000	\$ 5,540
#7	Sitework	\$ 15,000	\$ 30,000	\$ 27,524
#8	Utility Allowances	\$ 3,000	\$ 3,000	\$ 3,000
	Bid Total	\$ 475,000	\$ 498,000	\$ 578,477
Alt #1	Delete Picnic Canopy	\$ (19,798)	\$ (32,000)	\$ (19,230)
Alt #2	Engineer Wood Siding	\$ 25,000	\$ -	\$ 5,669
Alt #3	Metal Roof	\$ 25,000	\$ 52,000	\$ 48,470
Alt #4	Solid Surface Counters	\$ 864	\$ 1,000	\$ 998
	Bid Including Alts 1-4	\$ 506,066	\$ 519,000	\$ 614,384
	Recommended Bid (Alts 1, 2 & 4)	\$ 481,066	\$ 467,000	\$ 565,914

Welcome Center Construction & Operation Costs

Rev. 6/5/2014

Overview

Size: 2,595 sf
 Tenant Area 1,649 64%
 City/Common 946 36%

Construction Costs

Grant Budget (Awarded) 6696-05-13		Current Estimate per Bid of 5/15/14					
Item	Total	DOT	City	Item	Cost	DOT Share	City Share
Design	\$ 18,751	\$ 15,001	\$ 3,750	Design	\$ 49,425	\$ 15,001	\$ 34,424
Construction	\$ 286,276	\$ 229,021	\$ 57,255	Construction ¹	\$ 487,000	\$ 229,021	\$ 257,979
Const. Review	\$ 18,083	\$ 14,466	\$ 3,617	Constct Review	\$ 36,834	\$ 14,466	\$ 22,368
Total	\$ 323,110	\$ 258,488	\$ 64,622	Archeologic	\$ 4,000		\$ 4,000
				(Contract Adm	\$ 5,400		\$ 5,400
				Total	\$ 582,659	\$ 258,488	\$ 324,171
						44%	56%

¹Includes Construct Base Bid w/ Alt No. 1, 2 & 4, and contingency

Funding	Allocated	Reallocated	Net Allocation	Expended	Remaining
Proj #14-02C04	\$ 323,110	\$ (126,000)	\$ 197,110	\$ (45,403)	\$ 151,707
DOT Grant	\$ 258,488	\$	\$ 258,488	\$	\$ 258,488
	\$ 581,598	\$	\$ 455,598	\$	\$ 410,195
					\$ (127,061) (Over)/Under

Operation Costs

Description	Annual		City
	Budget	Tenant	
Utilities @ \$1.95/sf	\$ 5,060.25	\$ 3,218	\$ 1,825
Cleaning/Mntc	\$ 7,500	\$	\$ 2,705
Bldg Mntc/Supplies	\$ 3,000	\$ 1,908	\$ 1,082
Furniture/Fixtures	\$ 1,200	\$ 763	\$ 433
Insurance	\$ 1,950	\$ 1,240	\$ 703
Miscellaneous	\$ 1,200	\$ 763	\$ 433
	\$19,910.25	\$ 7,891	\$ 7,182
Monthly	\$ 657.58	\$ 4.79	\$ 598.46
Cost Per SF	\$ 7.67	\$ 4.79	\$ 7.59

Elect/Gas/Water/Sewer Chamber will provide in lieu of rent. Includes long term Mntc

ORDINANCE NO. 14-013

ORDINANCE RELATIVE TO SOLID WASTE

The Common Council for the City of Portage does hereby Ordain as follows:

The following Section of Chapter 62; Article II Collection Disposal is hereby repealed and recreated to read as follows:

Sec. 62-42. Brush collection.

- (a) The city shall provide regularly scheduled brush collections each year and shall provide public notice well in advance of such collections. These collections are intended to provide residents with a means for disposing of shrubs, and/or brush, not as a means for disposing of entire trees. These collections shall occur as scheduled by the director of public works. Residents that have material for collection shall have it properly placed, as set forth below, by 7:00 a.m. on the first day of any designated collection period and no earlier than 48 hours prior to the start of a designated collection period.
- (b) Material placed for collection shall be immediately behind the curb, easily accessible and shall not be hindered in any way by any obstruction such as a mailbox, tree, utility pole/pedestal, guy wire, or fire hydrant.
- (c) Material placed for collection shall be bagged, boxed, or neatly stacked. Each bag, box, or neatly stacked bundle shall contain material that is less than 6 feet (72 inches) in length and less than five inches in diameter, as applicable. Bundled material shall be neatly stacked parallel to the curblin or side of road and not interfere with vehicle or pedestrian traffic.
- (d) Any material placed for collection that does not comply with sections (a), (b) and (c) will not be collected and will be tagged with an indication as to the reason.
- (e) Property owners having material exceeding the above requirements shall make appropriate arrangements for its collection and disposal. A property owner may request this service from the city; however, the cost of the collection and disposal of this material will be billed to the property owner, accordingly.
- (f) Property owners may request the removal of any tree located within the public right-of-way. The city forester or his/her designee shall evaluate and make a recommendation as to the health and life expectancy of said tree.

Trees within the public right-of-way that are determined to be unhealthy and/or near term shall be removed by the city, at no cost to the property owner. Replacement trees may be obtained from the city forester or his/her designee or purchased separately by the property owner. In either case, the city forester or his/her designee must approve the species of the tree as well as its placement in the public right-of-way.

- (g) Property owners may remove any tree located on private property without consulting the city forester, however, it may be advisable to consult with the city forester in order to prevent the spread of disease or other damage. The entire cost of its removal as well as its disposal shall be the responsibility of the property owner.
- (h) The city may, at the discretion of the Director of Public Works, provide for the collection and disposal of any trees or brush debris that results from storm damage, so long as the tree or brush is properly placed at the street for collection.

Passed this _____ day of May, 2014.

W.F. "Bill Tierney", Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

First reading:
Second reading:
Published:

Ordinance requested by:
Municipal Services & Utilities

RESOLUTION NO. 14-028

**RESOLUTION APPROVING AN AMENDMENT TO THE PROJECT PLAN OF
TAX INCREMENTAL DISTRICT NO. 6,
CITY OF PORTAGE, WISCONSIN**

WHEREAS, the City of Portage (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and,

WHEREAS, Tax Incremental District No. 6 (the "District") was created by the City on April 10, 2008 as a rehabilitation - conservation district; and,

WHEREAS, the City now desires to amend the Project Plan of the District in accordance with the provisions of Wisconsin Statutes Section 66.1105, (the "Tax Increment Law"); and,

WHEREAS, Wisconsin Act 183 amended the statutes to allow a District that has experienced at least a 10% drop in equalized value for the past two consecutive years to reset the base value of the District; and,

WHEREAS, such amendment will re-determine the base value of the District in accordance with Wisconsin Statute Section 66.1105(5)(h); and

WHEREAS, an amended Project Plan for the District (the "Amendment") has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the amendment of the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to the chief executive officers of Columbia County, the Portage Community School District, and the Madison Area Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and,

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Plan Commission, on May 19, 2014 held a public hearing concerning the proposed amendment to the Project Plan, providing interested parties a reasonable opportunity to express their views thereon; and,

WHEREAS, after said public hearing, the Plan Commission adopted the Project Plan, and recommended to the Common Council that it amend the Project Plan for the District;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Portage that:

1. The boundaries of the District shall be named "Tax Incremental District No. 6, City of Portage", remain unchanged as specified in Exhibit A of this resolution.
2. That this Project Plan Amendment shall become effective as of the date of adoption of this resolution provided that it is further approved by the Joint Review Board.
3. The Common Council finds and declares that:
 - a. Not less than 50%, by area, of the real property within the District, as amended, is in need of rehabilitation - conservation work within the meaning of Wisconsin Statutes Section 66.1337(2m)(b). Furthermore, at the time of adoption of the creation resolution for this District, and any subsequent resolutions amending its boundaries, any property standing vacant for seven years immediately preceding adoption of the resolution(s) did not comprise more than 25% of the total area in the District as required by Wisconsin Statutes Section 66.1105(4)(gm)1.
 - b. Based upon the findings, as stated in 3.a. above, and the original findings as stated in the resolution creating the District, the District remains declared as a rehabilitation - conservation district based on the identification and classification of the property included within the District.
 - c. There are no additional improvements as a result of this amendment.
 - d. The amount of retail business will not change as a result of this amendment.
 - e. The project costs will not change as a result of this amendment.
 - f. It is expected that the project costs will be recovered within 90% of the remaining life of the District.
 - g. The district was originally created with a base value of \$13,785,500, however throughout the economic downturn the value of the district has been reduced to \$10,660,900, an almost 23% drop in equalized value. Said drop has been present for each of the last two consecutive years.
4. The amended Project Plan for "Tax Incremental District No. 6, City of Portage" (attached as Exhibit B) is approved, and the City further finds the Plan is feasible and in conformity with the master plan of the City.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby authorized and directed to notify the Wisconsin Department of Revenue, within 60 days of adoption of the amendment, that this amendment has taken place pursuant to the provisions of Wisconsin Statutes Section 66.1105(5)(cm).

BE IT FURTHER RESOLVED THAT pursuant to Section 66.1105(5)(f) of the Wisconsin Statutes that the City Assessor is hereby authorized and directed to make notations to the assessment roll under Wisconsin Statutes Section 70.45, and the City Clerk is hereby authorized and directed to make similar notations on the tax roll made under Wisconsin Statutes Section 70.65, pursuant to Wisconsin Statutes.

Adopted this 12th day of June,, 2014.

Mayor

City Clerk

EXHIBIT A -

**LEGAL BOUNDARY DESCRIPTION OR MAP OF
TAX INCREMENTAL DISTRICT NO. 6
CITY OF PORTAGE**

THIS CAN BE FOUND IN THE PROJECT PLAN

PROJECT PLAN

THIS WILL BE HANDED OUT SEPARATELY

RESOLUTION NO. 14-029

**RESOLUTION APPROVING AN AMENDMENT TO THE PROJECT PLAN AND
BOUNDARIES OF TAX INCREMENTAL DISTRICT NO. 7,
CITY OF PORTAGE, WISCONSIN**

WHEREAS, the City of Portage (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 7 (the "District") was created by the City on September 23, 2010 as a rehabilitation - conservation district; and

WHEREAS, the City now desires to amend the Project Plan and boundaries of the District in accordance with the provisions of Wisconsin Statutes Section 66.1105 (the "Tax Increment Law"); and

WHEREAS, such amendment will cause territory to be added to the District, providing incentive and opportunities for additional private development and redevelopment; and

WHEREAS, such amendment will also modify the categories, locations or costs of the Projects to be undertaken, providing incentives and opportunities for additional private development and redevelopment; and

WHEREAS, such amendment will also allow for the District to incur project costs outside of, but within ½ mile of, the boundaries of the District as permitted under Wisconsin Statutes Section 66.1105(2)(f)1.n.; and

WHEREAS, an amended Project Plan for the District (the "Amendment") has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the amendment of the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to owners of all property in the proposed district, to the chief executive officers of Columbia County, the Portage Community School District, and the Madison Area Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Plan Commission, on May 19, 2014 held a public hearing concerning the proposed amendment to the Project Plan and boundaries of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the Plan Commission designated the boundaries of the amended district, adopted the Project Plan, and recommended to the Common Council that it amend the Project Plan and boundaries for the District.

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, before the Common Council may amend any tax incremental district, the Plan Commission must designate the boundaries of such amended District and approve the Project Plan amendment for such District and submit its recommendation concerning the amendment of the District and the Project Plan to the Common Council;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Portage that:

1. The boundaries of the District that shall be named "Tax Incremental District No. 7, City of Portage", are hereby amended as specified in Exhibit A of this Resolution.
2. The territory being added shall become part of the District effective as of January 1, 2014.
3. The Common Council finds and declares that:
 - (a) Not less than 50% by area of the real property within the District, as amended, is in need of rehabilitation - conservation work within the meaning of Wisconsin Statutes Section 66.1337(2m)(b). Furthermore, at the time of adoption of the creation Resolution for this District, and any subsequent Resolutions amending its boundaries, any property standing vacant for seven years immediately preceding adoption of the Resolution(s) did not comprise more than 25% of the total area in the District as required by Wisconsin Statutes Section 66.1105(4)(gm)1.
 - (b) Based upon the findings, as stated in 3.a. above, and the original findings as stated in the resolution creating the District, the District remains a rehabilitation - conservation district based on the identification and classification of the property included within the District; and
 - (b) The improvements to be made within the territory incorporated by this Amendment are likely to enhance significantly the value of substantially all of the other real property in the District.
 - (d) The equalized value of the taxable property within the territory to be added to the District by amendment, plus the value increment of all other existing tax incremental districts within the City, does not exceed 12% of the total equalized value of taxable property within the City.
 - (e) The City estimates that approximately 25_% of the territory within the District, as amended, will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
 - (f0) The project costs of the District relate directly to promoting the rehabilitation of the area consistent with the purpose for which the District was created.

4. The amended Project Plan for "Tax Incremental District No. 7, City of Portage" (attached as Exhibit B) is approved, and the City further finds the Plan is feasible and in conformity with the master plan of the City.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby authorized and directed to apply to the Wisconsin Department of Revenue, in such form as may be prescribed, for a "Determination of Tax Incremental Base", as of January 1, 2014, pursuant to the provisions of Wisconsin Statutes Section 66.1105(5)(b) and to pay the fee(s) associated with such determination.

BE IT FURTHER RESOLVED THAT pursuant to Section 66.1105(5)(f) of the Wisconsin Statutes, that the City Assessor is hereby authorized and directed to identify upon the assessment roll returned and examined under Wisconsin Statutes Section 70.45, those parcels of property which are within the District, specifying thereon the name of the said District, and the City Clerk is hereby authorized and directed to make similar notations on the tax roll made under Wisconsin Statutes Section 70.65e, pursuant to Wisconsin Statutes.

Adopted this 12th day of June, 2014.

Mayor

City Clerk

**LEGAL BOUNDARY DESCRIPTION OR MAP OF
TAX INCREMENTAL DISTRICT NO. 7
CITY OF PORTAGE**

THIS CAN BE FOUND IN THE PROJECT PLAN

PROJECT PLAN

THIS WILL BE HANDED OUT SEPARATELY

RESOLUTION NO. 14-030

**RESOLUTION APPROVING THE PROJECT PLAN AND ESTABLISHING THE
BOUNDARIES FOR AND THE CREATION OF
TAX INCREMENTAL DISTRICT NO. 8,
CITY OF PORTAGE, WISCONSIN**

WHEREAS, the City of Portage (the "City") has determined that use of Tax Incremental Financing is required to promote development and redevelopment within the City; and

WHEREAS, Tax Incremental District No. 8 (the "District") is proposed to be created by the City as a mixed-use district in accordance with the provisions of Wisconsin Statutes Section 66. (the "Tax Increment Law"); and

WHEREAS, a Project Plan for the District has been prepared that includes:

- a. A statement listing of the kind, number and location of all proposed public works or improvements within the District, or to the extent provided in Wisconsin Statutes Sections 66.1105(2)(f)1.k. and 66.1105(2)(f)1.n., outside of the District;
- b. An economic feasibility study;
- c. A detailed list of estimated project costs;
- d. A description of the methods of financing all estimated project costs and the time when the related costs or monetary obligations are to be incurred;
- e. A map showing existing uses and conditions of real property in the District;
- f. A map showing proposed improvements and uses in the District;
- g. Proposed changes of zoning ordinances, master plan, map, building codes and City ordinances;
- h. A list of estimated non-project costs;
- i. A statement of the proposed plan for relocation of any persons to be displaced;
- j. A statement indicating how the District promotes the orderly development of the City;
- k. An opinion of the City Attorney or of an attorney retained by the City advising that the plan is complete and complies with Wisconsin Statutes Section 66.1105(4)(f).

WHEREAS, prior to its publication, a copy of the notice of public hearing was sent to the chief executive officers of Columbia County, the Portage Community School District, and the Madison Area Technical College District, and any other entities having the power to levy taxes on property located within the District, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, in accordance with the procedures specified in the Tax Increment Law, the Plan Commission, on May 19, 2014 held a public hearing concerning the project plan and boundaries and proposed creation of the District, providing interested parties a reasonable opportunity to express their views thereon; and

WHEREAS, after said public hearing, the Plan Commission designated the boundaries of the District, adopted the Project Plan, and recommended to the Common Council that it create such District and approve the Project Plan and

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Portage that:

1. The boundaries of the District that shall be named "Tax Incremental District No. 8, City of Portage", are hereby established as specified in Exhibit A of this Resolution.
2. The District is created effective as of January 1, 2014.
3. The Common Council finds and declares that:
 - (a) Not less than 50% by area of the real property within the District is suitable for a combination of commercial and residential uses, defined as "mixed-use development" within the meaning of Wisconsin Statutes Section 66.1105(2)(cm).
 - (b) Based upon the findings, as stated in 3.a. above, the District is declared to be a mixed-use district based on the identification and classification of the property included within the District.
 - (c) The improvement of such area is likely to enhance significantly the value of substantially all of the other real property in the District.
 - (d) The equalized value of the taxable property in the District plus the value increment of all other existing tax incremental districts within the City, does not exceed 12% of the total equalized value of taxable property within the City.
 - (e) The City estimates that approximately 50% of the territory within the District will be devoted to retail business at the end of the District's maximum expenditure period, pursuant to Wisconsin Statutes Section 66.1105(5)(b).
 - (f) The project costs relate directly to promoting mixed-use development in the District consistent with the purpose for which the District is created.
 - (f) Lands proposed for newly platted residential development comprise 0% of the area of the District.
4. The Project Plan for "Tax Incremental District No. 8, City of Portage" (attached as Exhibit B) is approved, and the City further finds the Plan is feasible and in conformity with the master plan of the City.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby authorized and directed to apply to the Wisconsin Department of Revenue, in such form as may be prescribed, for a "Determination of Tax Incremental Base", as of January 1, 2014, pursuant to the provisions of Wisconsin Statutes Section 66.1105(5)(b).

BE IT FURTHER RESOLVED THAT pursuant to Section 66.1105(5)(f) of the Wisconsin Statutes that the City Assessor is hereby authorized and directed to identify upon the assessment roll returned and examined under Wisconsin Statutes Section 70.45, those parcels of property which are within the District, specifying thereon the name of the said District, and the City Clerk is hereby authorized and directed to make similar notations on the tax roll made under Section 70.65 of the Wisconsin Statutes.

Adopted this 12th day of June, 2014.

Mayor

City Clerk

EXHIBIT A -

**LEGAL BOUNDARY DESCRIPTION OR MAP OF
TAX INCREMENTAL DISTRICT NO. 8
CITY OF PORTAGE**

THIS CAN BE FOUND IN THE PROJECT PLAN

PROJECT PLAN

THIS WILL BE HANDED OUT SEPARATELY

**CONSERVATION SUBDIVISION ORDINANCE
OR
TRADITIONAL NEIGHBORHOOD DEVELOPMENT DESIGNATION**

66.1027 Traditional neighborhood developments and conservation subdivisions. (1) DEFINITIONS. In this section:

(a) “Conservation subdivision” means a housing development in a rural setting that is characterized by compact lots and common open space, and where the natural features of land are maintained to the greatest extent possible.

(b) “Extension” has the meaning given in s. 36.05 (7).

(c) “Traditional neighborhood development” means a compact, mixed-use neighborhood where residential, commercial and civic buildings are within close proximity to each other.

MAP OF HOUSING DENSITY

3. Notwithstanding subd. 1., project costs may include any expenditures made or estimated to be made or monetary obligations incurred or estimated to be incurred by the city for newly platted residential development only for any tax incremental district for which a project plan is approved before September 30, 1995, or for a mixed-use development tax incremental district to which one of the following applies:

a. The density of the residential housing is at least 3 units per acre.

b. The residential housing is located in a conservation subdivision, as defined in s. 66.1027 (1) (a).

c. The residential housing is located in a traditional neighborhood development, as defined in s. 66.1027 (1) (c).

THIS WILL BE HANDED OUT SEPARATELY

RESOLUTION NO. 14-031

RESOLUTION RELATIVE TO AIRPORT STATEMENT OF PROJECT INTENTIONS

BE IT HEREBY RESOLVED by the Common Council of the City of Portage that the attached list of proposed improvements are in the best interest of the City of Portage Municipal Airport;

WHEREAS, Wisconsin Statutes require a Statement of Project Intentions from airport owners contemplating federal and/or state aid within the next six years; and

WHEREAS, this Six Year Statement of Project Intentions is used by the Department of Transportation, Bureau of Aeronautics for planning and budgeting purposes and is not a petition for federal and/or state aid; and

NOW THEREFORE BE IT HEREBY RESOLVED that this governing body contemplates requesting federal and/or state aid for the projects listed on the attached schedule of airport improvements.

DATED this 12th of June, 2014.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC/CMC, City Clerk

Resolution requested by:
Airport Commission

STATEMENT OF PROJECT INTENTIONS FOR Portage Municipal

AIRPORT

Fiscal Year	Description of Improvement	Size of Improvement	Estimated Cost (if known)	Anticipated Petition Date
2014	See attached.			
2015	- 3000' Chain Link Fencing for protection of Primary Runway; \$12.5/lf x 3000lf=\$37,500 - See attached.	-3000 Lineal Ft -8' high chain link fence	\$12.50/lf	June 2015
2016	See attached.			
2017	See attached.			
2018	See attached.			
2019	See attached.			

For 2020 & later, please attach additional pages.

DESCRIBE PROPOSED IMPROVEMENTS AS FOLLOWS:

Construct paved runway or extension, construct or expand paved apron, develop hangar area, construct terminal building, acquire land or easements, erect airport beacon or tetrahedron, remove obstructions, develop auto parking, light runways, prepare master plan. List the size of the improvement in acres, square yards, length, width, or as appropriate.

Wisconsin Bureau of Aeronautics
All Phases and Year 2014 to 2019

	Entitlement	Block Grant	Discretionary	State	Sponsor	Total
Program Year: 2014						
Portage Municipal Airport						
Project Title: AIP 03 - Block Grant						
Proj Number: 0711-40-03						
- Site analysis/assessment & Master Plan, Phase 2	\$90,000.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$95,000.00
Total for Project:	\$90,000.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$95,000.00
Portage Municipal Airport:	\$90,000.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$95,000.00
Total Construction Year: 2014	\$90,000.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$95,000.00
Total Fund Year: 2014	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$5,000.00
Program Year: 2015						
Portage Municipal Airport						
Project Title: AIP 03 Amend 1 - Block Grant						
Proj Number: 0711-40-03						
- EA for new airport site	\$405,000.00	\$0.00	\$0.00	\$22,061.00	\$22,061.00	\$449,122.00
Total for Project:	\$405,000.00	\$0.00	\$0.00	\$22,061.00	\$22,061.00	\$449,122.00
Portage Municipal Airport:	\$405,000.00	\$0.00	\$0.00	\$22,061.00	\$22,061.00	\$449,122.00
Total Construction Year: 2015	\$405,000.00	\$0.00	\$0.00	\$22,061.00	\$22,061.00	\$449,122.00
Total Fund Year: 2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Wisconsin Bureau of Aeronautics
All Phases and Year 2014 to 2019

	Entitlement	Block Grant	Discretionary	State	Sponsor	Total
Program Year: 2016						
Portage Municipal Airport						
Project Title: AIP 03 Amend 2 - Block Grant						
Proj Number: 0711-40-03						
- Design Phase I & 2 of New Airport	\$360,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$400,000.00
Total for Project:	\$360,000.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$400,000.00
Project Title: AIP 2019 - Block Grant						
Proj Number: 0711-40-2019						
- Conduct wildlife site visit	\$0.00	\$5,400.00	\$0.00	\$300.00	\$300.00	\$6,000.00
Total for Project:	\$0.00	\$5,400.00	\$0.00	\$300.00	\$300.00	\$6,000.00
Portage Municipal Airport:	\$360,000.00	\$5,400.00	\$0.00	\$20,300.00	\$20,300.00	\$406,000.00
Total Construction Year: 2016	\$360,000.00	\$5,400.00	\$0.00	\$20,300.00	\$20,300.00	\$406,000.00
Total Fund Year: 2016	\$0.00	\$5,400.00	\$0.00	\$300.00	\$300.00	\$6,000.00
Program Year: 2017						
Portage Municipal Airport						
Project Title: AIP 03 Amend 3 - Block Grant						
Proj Number: 0711-40-03						
- Land Acquisition for new airport	\$495,000.00	\$0.00	\$4,005,000.00	\$250,000.00	\$250,000.00	\$5,000,000.00
Total for Project:	\$495,000.00	\$0.00	\$4,005,000.00	\$250,000.00	\$250,000.00	\$5,000,000.00
Portage Municipal Airport:	\$495,000.00	\$0.00	\$4,005,000.00	\$250,000.00	\$250,000.00	\$5,000,000.00
Total Construction Year: 2017	\$495,000.00	\$0.00	\$4,005,000.00	\$250,000.00	\$250,000.00	\$5,000,000.00
Total Fund Year: 2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Wisconsin Bureau of Aeronautics
All Phases and Year 2014 to 2019

	Entitlement	Block Grant	Discretionary	State	Sponsor	Total
Program Year: 2018						
Portage Municipal Airport						
Project Title: AIP 03 Amend 4 - Block Grant						
Proj Number: 0711-40-03						
- Phase I: Site preparation & grading for 5,000' x 100' Primary Rwy, Apron, Connecting Taxiways, Entrance Road & Parking Lot	\$150,000.00	\$0.00	\$3,540,000.00	\$205,000.00	\$205,000.00	\$4,100,000.00
Total for Project:	\$150,000.00	\$0.00	\$3,540,000.00	\$205,000.00	\$205,000.00	\$4,100,000.00
Portage Municipal Airport:	\$150,000.00	\$0.00	\$3,540,000.00	\$205,000.00	\$205,000.00	\$4,100,000.00
Total Construction Year: 2018	\$150,000.00	\$0.00	\$3,540,000.00	\$205,000.00	\$205,000.00	\$4,100,000.00
Total Fund Year: 2018	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Program Year: 2019						
Portage Municipal Airport						
Project Title: AIP 04 - Block Grant						
Proj Number: 0711-40-04						
- Phase II: Pave 5,000' x 100' Primary Rwy with MIRLS, construct Apron, Auto Parking, Entrance Road, Parking Lot, PAPI & REILS	\$150,000.00	\$0.00	\$2,280,000.00	\$135,000.00	\$135,000.00	\$2,700,000.00
- Design Phase III	\$0.00	\$0.00	\$150,000.00	\$3,947.00	\$3,948.00	\$157,895.00
Total for Project:	\$150,000.00	\$0.00	\$2,430,000.00	\$163,947.00	\$163,948.00	\$2,907,895.00
Portage Municipal Airport:	\$150,000.00	\$0.00	\$2,430,000.00	\$163,947.00	\$163,948.00	\$2,907,895.00
Total Construction Year: 2019	\$150,000.00	\$0.00	\$2,430,000.00	\$163,947.00	\$163,948.00	\$2,907,895.00
Total Fund Year: 2019	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:	\$1,650,000.00	\$5,400.00	\$9,975,000.00	\$663,808.00	\$663,809.00	\$12,958,017.00

RESOLUTION NO. 14-032

FINAL AMENDED RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY IN PORTAGE, WISCONSIN (2013 SIDEWALK CONSTRUCTION AND REPLACEMENT PROJECT)

WHEREAS, the Common Council of the City of Portage held public hearings in the Common Council Chambers at the City Municipal Building, 115 West Pleasant Street, Portage, Columbia County, Wisconsin at 6:55 p.m. on August 8, 2013 and at 6:45 p.m. on August 22, 2013, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the City Engineer on the proposed public improvements consisting of sidewalk improvements on portions of Airport Road, West Slifer Street, Eastridge Drive and selective locations throughout the City; and

WHEREAS, this Resolution replaces any prior adopted Final Resolution Authorizing Public Improvement and Levying Special Assessments Against Benefitted Property for the 2013 Sidewalk Construction and Replacement Project.

NOW, THEREFORE, BE IT HEREBY RESOLVED, the Common Council of the City of Portage determines as follows:

1. The amended report of the City Engineer, a copy of which is attached hereto and incorporated herein, including the plans and specifications and assessments set forth therein, is adopted and approved.
2. The City of Portage has advertised for bids and supervised construction of the improvements in accordance with the report hereby adopted.
3. Payment for the improvements shall be made by assessing the entire cost to the property benefited as indicated in the report.
4. Benefits shown on the report are true and correct and are hereby confirmed.
5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.
6. The special assessments against any parcel may be paid in cash or in three (3) annual installments if the assessment is \$1,000 or less and five (5) annual installments if the assessment is over \$1,000, plus interest, at the rate of 3.5% per annum at the time of assessment per annum on the unpaid balance.
7. The municipal clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

DATED this 12th day of June, 2014.

W.F. "Bill" Tierney, Mayor

Attest:

Marie A. Moe, WCPC, MMC, City Clerk

Resolution recommended by:
City Engineer

AMENDED FINAL ASSESSMENT ROLL April 4, 2014

PROJECT: 13-011; 2013 Sidewalk Construction and Replacement

Tax	Property Owner	Mailing Address	City, State Zip	Property Address	4 inch Sidewalk ft²	4 inch Sidewalk Assessment \$3.70/ft²	6 inch Sidewalk ft²	6 inch Sidewalk Assessment \$4.00/ft²	Total Sidewalk Assessment
3301	St Mary's Cemetery	N9400 Collins Street	Portage, WI 53901	N9400 Collins Street	2,560	\$9,472.00			\$9,472.00
2512.29	Howard, Latton	809 W. Edgewater Street	Portage, WI 53901	Airport Rd.	4,150	\$15,355.00			\$15,355.00
2512.04	Eight Rocks, LLC	4880 Messer Rd	Merrimac, WI 53561	641 Latton Ln	765	\$2,830.50			\$2,830.50
2515.4	Silver Lake Apartments LLC	102 N Franklin St	Madison, WI 53703	917 Silver Lake Dr	169	\$625.30			\$625.30
2515.5	Silver Lake Apartments LLC	102 N Franklin St	Madison, WI 53703	620 West Slifer St	1,415	\$5,235.50			\$5,235.50
2515.A	Silver Lake Apartments LLC	102 N Franklin St	Madison, WI 53703	917 Silver Lake Dr	1,459	\$5,398.30			\$5,398.30
2515.B	Silver Lake Apartments LLC	102 N Franklin St	Madison, WI 53703	917 Silver Lake Dr	1,575	\$5,827.50			\$5,827.50
2509.A	Kayla Johnson	580 W. Slifer St	Portage, WI 53901	580 W. Slifer St	750	\$2,775.00			\$2,775.00
3801.01	Bank of Poynette	PO Box 67	Poynette, WI 53955	Lot 1, Parkside	370	\$1,369.00			\$1,369.00
3801.05	Bank of Poynette	PO Box 67	Poynette, WI 53955	Lot 5, Parkside	375	\$1,387.50			\$1,387.50
3801.06	Bank of Poynette	PO Box 67	Poynette, WI 53955	Lot 6, Parkside	375	\$1,387.50			\$1,387.50
3801.07	Bank of Poynette	PO Box 67	Poynette, WI 53955	Lot 7, Parkside	725	\$2,682.50			\$2,682.50
3142.A	P.R. Real Estate LLC	255 Jefferson St.	Waterloo, WI 53594	2905 New Pinery Road	545	\$2,016.50			\$2,016.50
2814	Joan & William Swift	2300 Yellow Stone Avenue	Portage, WI 53901	2300 Yellow Stone Ave	60	\$222.00			\$222.00
1795	Cindy & Paul Kenas	630 W. Pleasant St.	Portage, WI 53901	630 W. Pleasant St.	305	\$1,128.50			\$1,128.50
1810	Jordan Parker	726 W. Pleasant St.	Portage, WI 53901	726 W. Pleasant St.	305	\$1,128.50			\$1,128.50
1811	*Cheryl Burnstad	730 W. Pleasant St.	Portage, WI 53901	730 W. Pleasant St.	300	\$1,110.00			\$1,110.00
2114	Carol Bank	914 W. Pleasant St.	Portage, WI 53901	914 W. Pleasant St.	150	\$555.00			\$555.00
2188	William & Ann Higgins	911 W. Pleasant St.	Portage, WI 53901	911 W. Pleasant St.	200	\$740.00			\$740.00
2186	Jean & Sandra Kuhn	917 W. Pleasant St.	Portage, WI 53901	917 W. Pleasant St.	285	\$1,054.50			\$1,054.50
1829	Anne & Thomas Bobek	3115 Hawks Haven Trl	Deforest, WI 53532	823 W. Conant St.	336	\$1,243.20	40	\$160.00	\$1,403.20
2620	Timothy & Pamela Weisee	1218 W Pleasant St	Portage, WI 53901	1300 Wisconsin St.	228	\$843.60			\$843.60
937	Nathan Canard	134 E Emmett St	Portage, WI 53901	134 E Emmett St	200	\$740.00			\$740.00
694	Daniel Stowell	130 E Howard St	Portage, WI 53901	130 E Howard St	350	\$1,295.00			\$1,295.00
1601	Riggs Living Trust	314 W. Franklin St.	Portage, WI 53901	314 W. Franklin St.	85	\$314.50			\$314.50
805	Robert Simutis	318 E. Franklin St.	Portage, WI 53901	318 E. Franklin St.	25	\$92.50			\$92.50
237	June & William Esser	124 Brady St.	Portage, WI 53901	124 Brady St.	272	\$1,006.40			\$1,006.40
TOTAL					18,334	\$67,836	40	\$160	\$67,996

*Lowered from 523 SF to 300 SF (billed for ramp in error)