

**City of Portage
Park and Recreation Board Meeting
Tuesday, July 8, 2014 , 6:30 p.m.
Conference Room One**

1. Roll Call

The meeting called to order at 6:36 pm by Chairperson Zirbes.

Members present: Brian Zirbes, Chairperson, Larry Messer, Rita Maass, Mike Charles, Todd Kreckman

Also present: Manager, Dan Kremer, Leslie Hawkinson, Kate Stalker and Jim Gersich of Dimensions IV, Ron Eddy, Fred Galley, Major Duffy, Neal Kreuger, News Reporter, Greg Sauer and Mayor, Bill Tierney.

2. Approval of minutes of June 10th, 2014 meeting

Motion was made by Maass and seconded by Kreckman to approve the minutes, as presented, from the June 10th, 2014 meeting. The motion carried 5-0 on call of roll.

3. Presentation of Master Plan by Dimension IV

Jim Gersich and Kate Stalker explained the historic research, proposed features, best locations and cost estimates of the Veteran's Memorial Field and Parks/Public Works Facility Master Plan to the Park & Recreation Board.

4. Discussion and possible recommendation on Veteran's Memorial Committee.

Mayor Tierney led the discussion on the roll the VFW and American Legion wish to play in the care of Blue Star Park and other Veteran related areas within the city. The redevelopment of the current Blue Star Park Committee could potentially serve as an advisory committee with members from both the VFW and American Legion to work with the Park & Rec board for maintaining and developing future veteran features of Blue Star Park and the city. Major Duffy and representatives from both organizations gave general ideas of what they wish to continue developing to bring back to the board at a later date

Charles made a motion that the group proceed to form the Veteran's Memorial Committee and was second by Maass. Motion carried 5-0 on call of roll.

5. Discussion and possible action on recreation scholarship and fee reductions.

No Action

6. Discussion and possible action on Lincoln Park Playground Equipment.

Kremer lead the discussion of possible upgrades to the playground equipment located at Lincoln Park. Prior to the meeting the Park & Rec Board did a physical walk through of the park.

Messer made a motion to completely remove the old playground structure and put in the new spinning structure suggested by Kremer and second by Charles. Motion carried 5-0 on call of roll.

7. Manager Kremer's Report

Kremer provided updates on the strong recreation participation numbers citing Masters Baseball, Pee Wee Soccer and Karate being some of the most popular activities. A sample board of building materials for the proposed bathroom at Lawton and Siegel Field were passed around for the boards review. A photo of the newly installed Robinson Family dedication bench was shown and noted it is the example for all future dedication benches. Kremer also reported on the success of the 2014 Flea Market and that with opinions collected from venders, he will assess how to modify 2015 Flea Market plans.

8. Adjournment

Motion by Zirbes to all say Aye to adjourn. Motion carried 5-0. Meeting adjourned at 8:02 pm.

Respectfully submitted

Leslie Hawkinson

Park & Recreation Department