

**City of Portage  
Park and Recreation Board Meeting  
Tuesday, September 9, 2014, 6:30 pm  
Municipal Building, 115 West Pleasant Street  
Conference Room One  
Agenda**

Members: Brian Zirbes Chairperson, Larry Messer, Rita Maass, Mike Charles, Todd Kreckman

1. Roll Call
2. Approval of July 8<sup>th</sup>, 2014 meeting minutes.
3. Discussion and possible recommendation on renaming request of Goodyear Park's south side to "Gary O'Hearn Park"
4. Discussion and possible action on donation of Memorial Tree at Pauquette Park
5. Discussion and possible action on installation of water irrigation line Pauquette Park garden.
6. Discussion and possible action on November and December park board meeting day and time.
7. Discussion and possible action on Park Board vice chair position.
8. Manager's Report
9. Adjournment

Respectfully submitted  
Dan Kremer, Manager of Parks and Recreation

# City of Portage Park and Recreation Board Meeting

Tuesday, August 12, 2014 - 6:30 p.m.

## Municipal Building Room #1

### 1. Roll Call

The meeting called to order at 6:30 pm by Chairperson Zirbes. Members present: Brian Zirbes, Chairperson, Larry Messer, Rita Maass, Mike Charles, Todd Kreckman

Also in attendance were Manager, Dan Kremer, Leslie Hawkinson, Sean Malone, News Reporter, Craig Sauer and City Administrator, Shawn Murphy.

### 2. Approval of minutes of July 8th, 2014 meeting

Motion was made by Charles and seconded by Kreckman to approve the minutes, as presented, from the July 8th, 2014 meeting.

The motion carried 5-0 on call of roll.

### 3. Discussion and possible recommendation on Wisconsin International Poultry Club Agreement

After a brief discussion of the three year contract terms, Maass made a motion to accept the Wisconsin International Poultry Club Agreement as written and seconded by Kreckman.

The motion carried 5-0 on call of roll.

### 4. Discussion on renaming a portion of Goodyear Park.

Sean Malone led the discussion to have a portion of Goodyear Park renamed to honor Gary O'Hearn. Evidence of community support listing his achievements and the far reaching O'Hearn legacy were presented to the board. The suggested Gary O'Hearn Park is requesting to encompass the Splash Pad area and all the original Clough School land. Further discussion will take place after thirty days' time to consider additional public input.

### 5. Discussion and possible action on 2015 Budget

Manager Kremer presented a comparison budget spanning from 2012 to 2015 noting the expected changes for the 2015 budget. Kremer explained the reasons behind areas where significant increases or decreases were noticed. Kremer also pointed out that some pool budget items were moved to a different area where it is a better fit. Maass motioned to approve the 2015 Budget as presented by the Park and Recreation Manager and seconded by Messer.

The motion carried 5-0 on call of roll.

## **6. Discussion and prioritization of 2015 Capital Projects.**

Maass lead the discussion of prioritizing the 2015 Capital Project list by strongly suggesting that repair on the Lawton shelter's water and sewer move to position 2 and the ADA woodchips move to position 3. After further discussion among the board, repair to the Pine Meadow Tennis Court was relocated to position 4 on the project list. Discussion also included inquiring if there are any grants available to assist with financing the Silver Lake Beach Parking Lot Retaining Wall. The Manager will bring this discussion back with cost amounts for each of the Capital Projects.

## **7. Manager Kremer's Report**

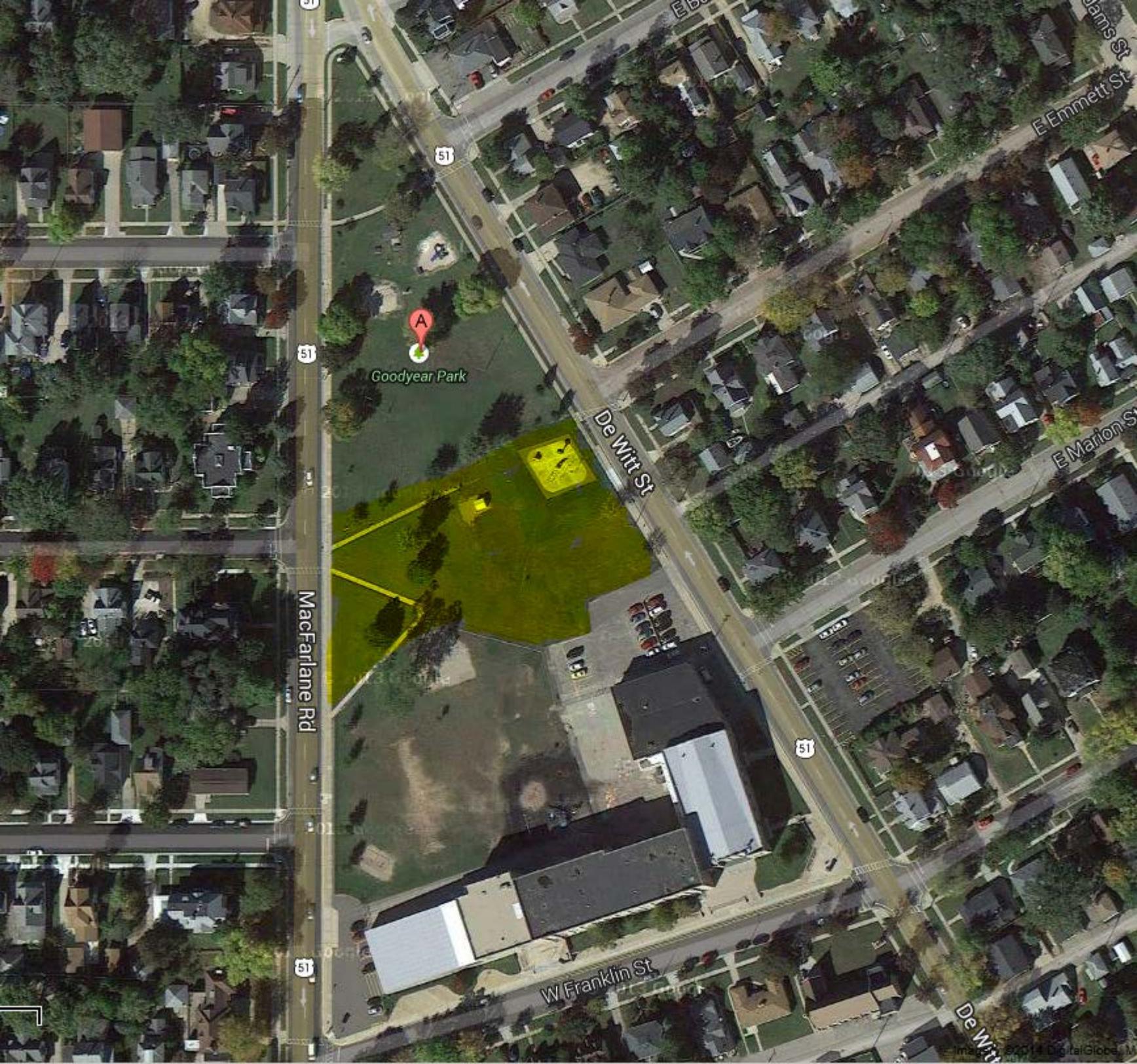
Kremer provided photos of the recently installed Musky Club bench located near the Silver Lake handicapped pier and the reinstalled City of Portage sign at Hwy 33 wayside. He also announced the out dated equipment located at Lincoln Park was successfully removed and installation of the new spinning structure will be very soon. Kramer did a brief review of the success of the department's summer activities and the approaching fall/winter activities including swimming lessons, youth flag football, open gyms, adult volleyball and basketball. He reported a fallen tree in Pauquette Park that needed removing and that plans to remove various trees that have died in either the parks or other City maintained properties is being planned as well. Trees were not going to be automatically replaced at this time. Portage Pride work day was discussed and Kremer asked for everyone's input for future Portage Pride projects.

## **5. Adjournment**

Motion by Zirbes to all say Aye to adjourn. Motion carried 5-0.

Meeting adjourned at 7:42 pm.

Respectfully submitted  
Leslie Hawkinson  
Park & Recreation Department



Goodyear Park

MacFarlane Rd

De Witt St

W Franklin St

E Emmett St

E Marion St

De Witt



 Pauquette Park

W Conant St

W Conant St

W Conant St

Pauquette Park



